



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Jonathan Taylor, Economic Development Manager
DATE: December 14, 2020

SUBJECT:

Consideration of Resolution No. 5531-20 Authorizing the City Manager to Execute an Intergovernmental Agreement with Washington County for Small Business Emergency Assistance Grant Funds.

RECOMMENDATION:

Staff recommends Council authorize the City Manager to sign the Intergovernmental Agreement.

EXECUTIVE SUMMARY:

On November 11, 2020, Governor Kate Brown instituted a “two-week pause” to control the spread of COVID-19 in Oregon for nine counties, Washington County included. Under the Two-Week Pause, limitations on certain businesses were imposed. Those limitations included: reducing capacity at restaurants, retail establishments, indoor recreation facilities, and limiting social gatherings.

On November 18, 2020, Governor Kate Brown then instituted a “two-week freeze” to further control the spread of COVID-19. The “Two Week Freeze” limited restaurants to take-out and delivery only, closed all indoor recreational facilities, closed outdoor entertainment facilities and activities, limiting retail to 75% capacity, and requiring all businesses to mandate work from home when possible.

To help businesses mitigate these closures and restrictions, Governor Brown dedicated \$55 million in Federal CARES Act Funding for small business grants. This fund will be distributed to the Counties to administer. Washington County has elected to allow participating cities to use their existing infrastructure to disburse those funds. The City of Tualatin will receive \$441,690 for small business grants. These funds will have the same requirements as previous County disbursements.

OUTCOMES OF DECISION:

Approval of Resolution No. 5531-20 will authorize the City Manager to sign an Intergovernmental Agreement with Washington County to receive CARES Act funding. The City will accept applications from December 15th – December 21st, 2020. Funds will be committed by December 23, 2020. Remaining funds will be allocated to partnered cities for their program disbursement.

ALTERNATIVES TO RECOMMENDATION:

None

FINANCIAL IMPLICATIONS:

Up to \$500,000 will be distributed to City of Tualatin

ATTACHMENTS:

A - Resolution

B - Intergovernmental Agreement will be uploaded upon receipt from Washington County.