



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Megan George, Deputy City Manager
Ariel Kane, Research Intern

DATE: December 14, 2020

SUBJECT:
Climate Action Plan Scoping

EXECUTIVE SUMMARY:

As part of this year’s City Council Advance, the City Council identified development of a Climate Action Plan as a 2020 priority and directed staff to investigate potential scopes of work for this endeavor. Ariel Kane was hired as a Research Intern to identify existing Climate Action Plans and review them for key components. She also interviewed staff from five organizations to determine their project budget, priorities, and process. The final research report is attached.

Highlights of the report include:

Regional Context

Action has been taken at the state and regional levels to combat climate change. The report includes a summary of key legislation and efforts conducted by the State of Oregon, Clackamas County, Washington County, and Metro.

Plan Composition

Through reviewing existing plans, several common components were identified that will inform the development of Tualatin’s plan. The report summarizes these components and provides examples of actions from existing plans.

Community Profiles

Staff from the cities of Ashland, Bend, Corvallis, Lake Oswego, and Milwaukie were interviewed to learn more about their plan development process. A comparison is provided, when available, of each city’s plan composition, budget, and goals.

Staff is looking for direction from the City Council on which plan components to include. The base level (Tier 1) includes completion of a **community plan**. Additional components include completion of a **greenhouse gas inventory** that would provide local data to inform Tualatin’s strategies and actions (Tier 2), and completion of an **operational plan** for the City organization (Tier 3).

Tier 1	Tier 2	Tier 3
Community Plan	Community Plan Greenhouse Gas Inventory	Community Plan Greenhouse Gas Inventory Operational Plan

In addition, staff is looking for direction on which of the following targeted areas are most important:

- Buildings and Energy;
- Urban Form and Land Use;
- Transportation;
- Natural Systems and Resources;
- Consumption and Waste/Materials Management;
- Climate Resilience and Emergency Preparedness; and
- Public Health and Community Wellbeing.

OUTCOMES OF DECISION:

The next step is to draft and issue a Request for Proposals (RFP) to develop Tualatin’s Climate Action Plan. Direction from the City Council will determine which components and technical expertise to require for a successful submittal.

FINANCIAL IMPLICATIONS:

Developing a Climate Action Plan will require hiring one or more consultants to assist with the plan’s technical development and community engagement components. Depending on the desired plan components, the total cost to develop a Climate Action Plan is between \$100,000 - \$200,000.

Development of a plan was not budgeted in FY2021, however, in previous discussions the council indicated support to use contingency to finance the cost of the plan development.

ATTACHMENTS:

- Presentation
- Climate Action Plan Research Report