



*City of Tualatin*

## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council  
**THROUGH:** Sherilyn Lombos, City Manager  
**FROM:** Cody Field, Management Analyst II  
**DATE:** April 24, 2023

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**SUBJECT:**  
Review of the 2024–2028 Capital Improvement Plan.

### **EXECUTIVE SUMMARY:**

The Capital Improvement Plan (CIP) prioritizes funding for projects, including development of new infrastructure, improvements to existing infrastructure, writing master plans and purchasing new vehicles and technology.

The CIP promotes efficient use of the City's limited financial resources and assists in coordinating public capital projects and private development projects. The planning process provides a valuable means of coordinating the timing of transportation and utility projects to take advantage of shared mobilization (construction activities) and prevent disturbing new facilities to build another project shortly after.

CIP projects are grouped in five major categories: Facilities & Equipment, Parks & Recreation, Technology, Transportation and Utilities. Each project identifies whether it addresses health and safety concerns, supports Council goals, meets a regulatory requirement, considers service delivery needs, includes outside funding or partnerships, or implements a Master Plan.

The CIP process evolves and is generally refined each year. The City has not adopted a full five-year CIP since February of 2020. This year's CIP format includes five planning years for all project categories, full-page maps for most projects, and projected revenue available in the General Fund.

The attached PowerPoint presentation provides an overview of the CIP structure, explains the importance of completing an annual CIP update, and highlights some project examples from each major category.

### **FINANCIAL IMPLICATIONS:**

The CIP is used to help plan for funding projects with a long range perspective. It is also the beginning of planning for capital projects in the next budget year. It is not a budget; however, and adopting this plan does not have any immediate financial implications.

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### **ATTACHMENTS:**

- Attachment A FY 2024-2028 Capital Improvement Plan (CIP)
- Attachment B CIP Presentation