



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Megan George, Deputy City Manager
DATE: October 11, 2021

SUBJECT:
Equity Committee Discussion

EXECUTIVE SUMMARY:

The Council Committee on Advisory Appointments (CCAA) met on July 6, 2021 to discuss the creation of a city committee focused on matters of diversity, equity, and inclusion. To assist this discussion, research on other such committees in Oregon was compiled and is included as an attachment to this staff report.

The CCAA recommends the City Council create and appoint community representatives to serve on a temporary ad hoc committee with the initial assignment of refining the scope of work for a permanent committee on this topic.

The committee should consider building and strengthening relationships with the community as well as lowering the barrier to public participation in governance as primary objectives of the committee. The committee should also consider the following permanent responsibilities:

- Conducting outreach to a range of community members and groups;
- Reviewing practices and procedures to remove barriers to participation; and
- Empowering people to connect with City elected and appointed officials.

In addition, the CCAA recommends the ad hoc committee include a diverse membership including people of different races, ages, genders, members of the LGBTQ community, people with disabilities, and otherwise underrepresented community members. Appointments to this committee would follow a similar process to other city committees, with the CCAA interviewing applicants and making recommendations for appointment to the City Council.

ATTACHMENTS:

- June 28, 2021 Equity Committee Research Summary
- Equity Committee Comparison Matrix