



# Equity Committee Planning Group Final Report

November 28, 2022 | City Council Meeting

# Introductions

- Bella Raymond
- BJ Park
- Valerie Holt
- Rachel Greenough



# Purpose

The purpose of the Equity Committee Planning Group was to help **build the structure of the permanent committee** by reviewing data about the community and City Council initiatives, by sharing group members' lived experiences, and by participating in engaging discussions.



# Planning Group Structure

- Fifteen Group Members & Two Co-Chairs

Glendora Claybrooks

Mike Mata

Stacey Dolezal

Maria Nguyen

Jennifer Eidson

Sharon Noell

Rio Espinosa

Bryan Ortiz

Rachel Greenough

BJ Park

Cyndy Hillier, Co-Chair

Christen Sacco, Co-Chair

Valerie Holt

Shane Skinner

Lusi Hong

Isabella Raymond

Shannon Huggins

- The group met six times between June and November 2022

**Get Involved!**

 Equity Committee  
Planning Group

**YOU CAN HELP TUALATIN BUILD A SUCCESSFUL EQUITY COMMITTEE!**

**APPLY NOW**

This group will help build the structure of the permanent Tualatin Equity Committee. The group will meet six times in the evening for two hours with the goal of recommending membership, meeting format, and responsibilities.

For more information visit our website  
[www.tualatinoregon.gov/citycouncil/equity-committee-planning-group](http://www.tualatinoregon.gov/citycouncil/equity-committee-planning-group)

**APPLICATIONS DUE MARCH 11**

Questions? Betay Rodriguez Rief  
[brief@tualatin.gov](mailto:brief@tualatin.gov) or 971-645-1723 (call or text)



# Planning Group Agendas

June 7

- Getting to know you
- Ground rules
- Motivations for joining the planning group
- Presentation from City Manager

July 12

- Adopted ground rules
- Presentation from Deputy City Manager
- Wilsonville, Lake Oswego, and Beaverton examples

August 16

- Individual research presentations
- Small group meetings

September 13

- Small group presentations
- Areas of agreement exercise

October 4

- Small group facilitations
- Draft recommendation

November 1

- Areas of focus brainstorm
- Barriers and strategies brainstorm
- Review and finalize recommendation



# Recommendation Components

Name

Number of Members

Composition of Membership

Committee Positions

Powers and Duties



Name

Tualatin Inclusion, Diversity, Equity, and Access  
Committee

In shorthand,  
Tualatin I.D.E.A. Committee



# Number of Members

Nine to thirteen members appointed to serve three-year terms





# Composition of Membership

- One voting youth member (high school aged)
- No more than two who reside outside city limits
- A non-voting City Council liaison

In addition, the following exact language is recommended:

In appointing members to the committee, the council shall seek to appoint members from a diversity of backgrounds, including cultural diversity, and experiences so that as many viewpoints as possible may be provided in furtherance of the committee's work. Recruitment efforts should include specific outreach to members of the BIPOC and LGBTQIA+ communities, the aging population, persons with differing abilities, and other underrepresented groups to achieve this goal. Persons not mentioned in this description are also invited and encouraged to apply.



# Committee Positions

- Two co-chairs appointed by the committee on an annual basis
- Secretary position, as needed
- Task force leaders, as needed
- Participation from non-profits and other subject matter experts, as needed



# Powers and Duties

- Research to identify and increase areas of opportunity
- Increase access
- Establish goals and objectives
- Measure success towards accomplishing established goals and objectives
- Engage with the community



# Areas of Focus

- Land acknowledgment
- English as a second language courses
- Civic education



# Barriers and Strategies

## **Access and Inclusion**

- Transportation, childcare, food, stipends
- Marketing materials in multiple languages and portraying our diverse community
- Committee rules and transparency of process



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Questions?

