



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Mike McCarthy, PE, Principal Transportation Engineer
Kim McMillan, PE, Community Development Director

DATE: November 22, 2021

SUBJECT:

Consideration of **Resolution No. 5584-21** Authorizing the City Manager to Execute an Amendment to an Intergovernmental Agreement with Metro for the Herman Road Project

RECOMMENDATION:

Staff recommends Council authorize the City Manager to sign the Amendment to the Intergovernmental Agreement.

EXECUTIVE SUMMARY:

- This Amendment revises a 2019 Intergovernmental Agreement between Tualatin and Metro to allow all stages of design of the Herman Road Project to be completed within funding originally allocated for preliminary design.
- In 2016 Tualatin was awarded \$625,000 in federal funds through Metro for a project for preliminary design to reconstruct Herman Road with bike lanes and sidewalk from Tualatin Rd to Teton Ave and restripe Herman Road with buffered bike lanes from Cheyenne Way to 124th Ave.
- In September, 2019, the City entered into an Intergovernmental Agreement with Metro to use local Washington County funds (instead of federal funds) for this Herman Road project. It was estimated at the time that this funding would be enough to complete the early stages of design – up to the 60% design level, and that the City would need to find additional funding to complete final design.
- The conceptual and preliminary stages of design have been completed for this project, and have cost considerably less than anticipated.
- It is now anticipated that all phases of design can be completed within the budget originally allocated to complete design through the 60% phase.
- This Amendment adds ‘90% Design’ and ‘Final Design’ tasks to the agreed-upon project work, and extends the agreement through June, 2023 to allow additional time for completion of project work.

OUTCOMES OF DECISION:

Authorizing the City Manager to sign the intergovernmental agreement will allow final design of the Herman Road project to move forward with grant funding.

ALTERNATIVES TO RECOMMENDATION:

Council could decide to not authorize signature of this agreement. This would result in final design of the project needing to be completed with city funds, and some grant funding would be returned to Metro.

FINANCIAL IMPLICATIONS:

The City's share of the cost of this project is the cost of staff time, budgeted in the funds that currently pay for staff time.

ATTACHMENTS:

- Authorizing Resolution
- Intergovernmental Agreement Amendment
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