



2019 ANNUAL REPORT

Tualatin Library Advisory Committee

1. BACKGROUND

The Tualatin Library Advisory Committee (TLAC) was established by Ordinance 758-88, adopted by Council on October 10, 1988, and incorporated into the Tualatin Municipal Code as Chapter 11-4. The enabling ordinance requires the TLAC to file an annual report with the Council including a summary of the committee's activities during the preceding year and other matters and recommendations the committee deems appropriate.

Members of the TLAC during 2019 include Alan Feinstein, Nicholas Schiller (Vice Chair), Laura Stewart, Thea Wood (Chair), and Marcus Young. Former members included David Jaimes and Jack Milne (teen representative), who resigned in October 2019. Dana Paulino and Kaia Gill (teen representative) joined the committee in November 2019.

2. ROLES OF THE COMMITTEE

- A. Consult with and advise the Library Manager on all matters affecting operational policies of the City Library.
- B. Make recommendations to the City Council with respect to services, facilities, and all other matters pertaining to the maintenance and improvement of the City Library.
- C. Hear and consider complaints about City Library policies or materials.

3. ACTIONS AND ACCOMPLISHMENTS IN SUPPORT OF ROLES IN 2019

A. CONSULT WITH AND ADVISE THE LIBRARY MANAGER ON ALL MATTERS AFFECTING OPERATIONAL POLICIES OF THE CITY LIBRARY

1. Committee members considered & provided recommendations on several operational policies, including Community Room Use, Confidentiality of Library Records, Gifts, and Use of Library by Tutors.
2. TLAC discussed and provided comments to Library management regarding the makerspace design, internet filtering, library user survey, Summer Reading, library facilities, library budget, library utilization trends, volunteerism, and services for youth, school-age children, teens, and adults. Committee members shared their perspective as citizens and library users, providing input representing our diverse community.

B. MAKE RECOMMENDATIONS TO THE CITY COUNCIL WITH RESPECT TO SERVICES, FACILITIES, AND ALL OTHER MATTERS PERTAINING TO THE MAINTENANCE AND IMPROVEMENT OF THE CITY LIBRARY.

1. TLAC members provided recommendations for the Library's updated strategic plan and strategies for 2020. Highlighted accomplishments included:
 - a. 88% of surveyed parents said storytime helped them feel more confident about helping their child learn and 100% learned something they could share with their child.
 - b. 97% of survey participants ranked library service as good to excellent. 95% said the Library is a welcoming place.
 - c. 944 children (about 65% of the eligible population) are participating in 1000 Books Before Kindergarten.
 - d. Outreach to schools and organizations serving youth increased. Hosted multiple 4th grade field trips, registering approximately 250 new library cards.
 - e. Participation in Summer Reading Program expanded. 65% of surveyed parents said their child read for fun more often last summer because of Summer Reading.
 - f. Makerspace equipment was expanded.
 - g. Support of planning and implementation of ¡Viva Tualatin!

Committee members discussed and made suggestions to support programs and services that align with the following City Council 2030 Vision initiatives: a connected, informed, and civically engaged community that embraces our city's diversity; an inclusive community that promotes access, diversity, and equity in creating a high quality of life for everyone; and vibrant and accessible gathering places throughout the city that build and celebrate our whole community.

2. TLAC recommended the Library pursue facility improvements to create a glass classroom / makerspace within the Library.
3. TLAC received presentations from a number of library partners and recommended activities to strengthen these partnerships. Presentations included:
 - a. Teen Library Committee
 - b. City Manager's Office
 - c. Community Development
 - d. Tualatin Library Foundation
 - e. Friends of Tualatin Library

C. HEAR AND CONSIDER COMPLAINTS ABOUT CITY LIBRARY POLICIES OR MATERIALS.

1. TLAC holds open meetings and members of the public are invited to attend. No formal complaints were brought before the committee in 2019.
2. TLAC members review comment cards received by the City regarding the Library each month and provide feedback on the topics raised.

4. ACTION PLAN FOR 2020

A. LONG-RANGE PLANNING

TLAC will continue to be actively involved and provide citizen feedback for the Library strategic plan and review Library services in light of priorities identified in the Library strategic plan.

B. REVIEW OPERATIONAL POLICIES

TLAC will continue to be actively involved and educated in the operations and roles of the Library. TLAC will provide citizen feedback as Library management reviews and updates operational policies.

C. ADVANCE COUNCIL VISION

TLAC will support social equity and inclusion within Library programs and services, providing opportunity to thrive for all community members.

cc: Tualatin Library Advisory Committee (TLAC)