



CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Bryce Donovan, Engineering Associate
Mike McCarthy, City Engineer

DATE: September 23, 2024

SUBJECT:

Consideration of Resolution No. 5810-24 Awarding and Authorizing the City Manager to Execute a Professional Services Agreement with Otak, Inc. for Nyberg Creek Stormwater Improvements - Engineering Services.

RECOMMENDATION:

Staff recommends that Council approve the resolution awarding and allowing the City Manager to execute the above-referenced contract with Otak, Inc. in an amount not-to-exceed \$200,000.

EXECUTIVE SUMMARY:

The purpose of this project is to improve stormwater conveyance and management in the Nyberg Creek stream basin. City staff have identified routine flooding at specific locations in the basin and impacts to roadways and local businesses during large rainfall events. The affected area, from SW Boones Ferry Road to SW Martinazzi Avenue, is relatively flat, contains aging infrastructure, and requires frequent maintenance to remove accumulated sediment. To successfully carry out this project, the City must first retain a professional consultant to provide engineering services.

The City issued a qualifications-based solicitation that was advertised in the Daily Journal of Commerce on May 20, 2024. Four proposals were received before the June 26, 2024 submission deadline. Otak, Inc. submitted the highest-ranked proposal for the project, and submitted a pricing proposal in the amount of \$151,269. This figure consists of the Conceptual Design Refinement phase of the project, and does not include subsequent project phases, which include Preliminary & Final Design and Construction Management and Inspection, which will be the subject of a separate contract that the City will submit for Council approval at a later date. As there are many potential issues such as environmental permitting, property effects, changing floodplain regulations, and deterioration of existing infrastructure that could necessitate additional analysis in this phase, we are seeking authorization for up to \$200,000 so this additional analysis could be added to the contract as a need is identified.

OUTCOMES OF DECISION:

Adopting the resolution and authorizing contract execution would allow design for this project to proceed.

FINANCIAL IMPLICATIONS:

Funds for this project are available in the Stormwater Operating Fund.

ATTACHMENTS:

- Resolution No. 5810-24 Awarding and Authorizing Agreement