



City of Tualatin

## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Jeff Fuchs, Director of Public Works  
Nic Westendorf, Deputy Director of Public Work  
Ariel Kane, Intern

**DATE:** April 26, 2021

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**SUBJECT:**  
Climate Action Plan Scoping Update

### **EXECUTIVE SUMMARY:**

#### **Background**

In 2020, the City Council identified development of a Climate Action Plan as a priority and directed staff begin work on scoping for a plan.

At the December 14, 2020 City Council workshop, staff presented their findings and received feedback from Council on the various plan components. At that meeting Council favored Option C, pursuing a climate action plan that included three main components:

1. **Greenhouse Gas inventory** - inventory of current emissions to use as a baseline.
2. **Community Climate Action Plan** - external plan focused on community actions such as supporting solar energy development.
3. **Operational Climate Action Plan** – internal plan focused on City operational actions such as increased solar production at City facilities.

Council also selected target areas for the Climate Action Plan which include: Buildings and Energy; Urban Form and Land Use; Transportation; Natural Systems and Resources; Consumption and Waste/Materials Management; Climate Resilience and Emergency Preparedness; and Public Health and Community Wellbeing.

Since the December decision, staff have been working to develop a scope of work, identifying key goals, guiding principles, and a potential timeline.

#### **Recommended Climate Action Plan Contents**

**Goal.** The Climate Action Plan will be a community-centric and action-oriented plan to identify and address the impacts of climate change in Tualatin. The plan will establish a clear baseline for action and identify concrete approaches to mitigate the impacts of climate change.

**Community Engagement.** In addition to the three components identified by Council, staff recommends creating a community engagement plan to guide the process, inform the project team, and work with the public to understand the needs of the whole community. The plan would be created by the consultant we select with input from the public and City.

The plan will recommend tools and methods we can use to successfully get wide, meaningful engagement from our community. Using a variety of engagement tools we hope to make participate easy and accessible for as many people as possible. Examples of potential communication tools could include project webpages, establishing advisory group(s), surveys, forums, or open houses.

**Guiding Principals**

The climate action plan will be based on guiding principles. These will be top of mind for our work on all components of the Climate Action plan.

- **Equity** – engage the whole community and create a plan that works for the whole community.
- **Benefits** – focus on benefits that will consider the cost of action and inaction.
- **Partnerships** – leverage existing community, regional, and state partnerships to build a strong, actionable plan that builds on existing work when possible.

**Phased Approach**

Staff recommends developing the Climate Action Plan in two phases.

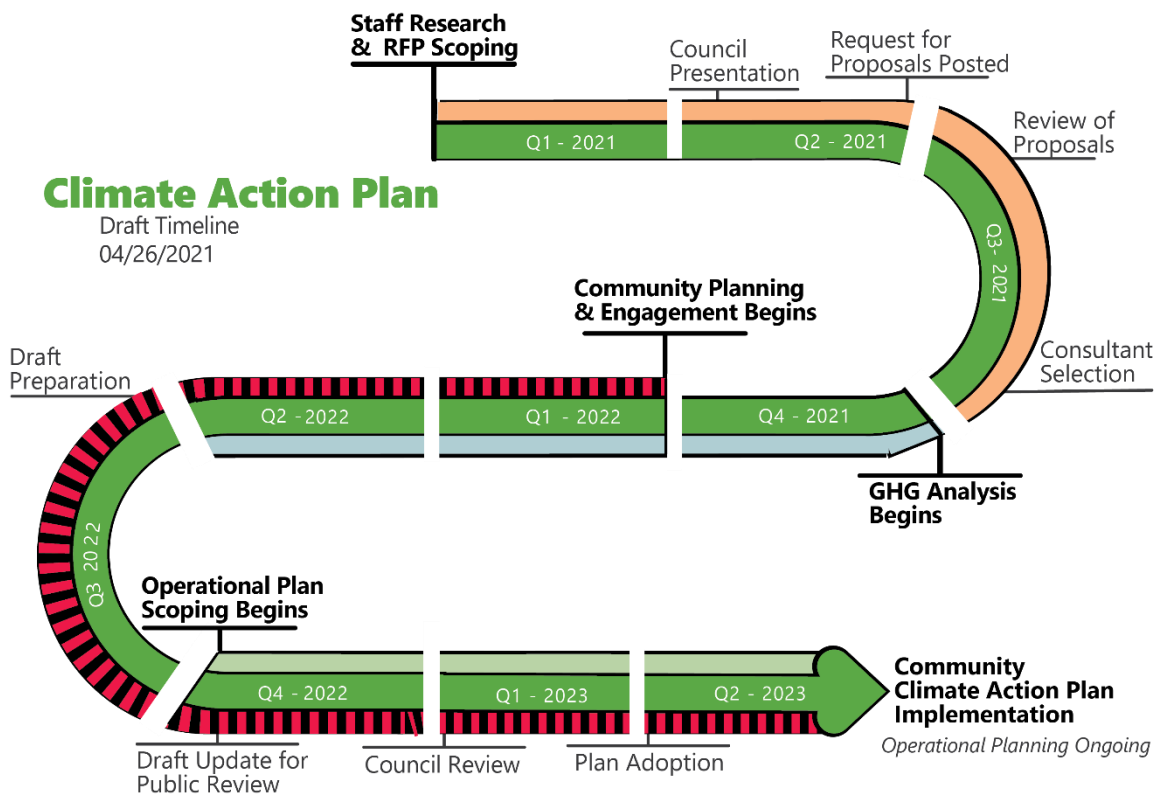
**Phase 1:**

- Greenhouse gas inventory/analysis
- Engagement plan
- Community Climate Action Plan

**Phase 2:**

- Community Climate Action Plan implementation
- Operational Climate Action Plan

We have drafted a timeline to help illustrate the potential scope of work and timeline the City Council could expect development to take.



**DISCUSSION:**

Staff would like to hear from Council regarding the proposed goal, guiding principles, and proposed timeline for the Climate Action Plan.

The next step is to update the draft Request for Proposals (RFP) based on your feedback and advertise an RFP so we can select a consultant to help develop Tualatin's Climate Action Plan.

**FINANCIAL IMPLICATIONS:**

The estimated cost to develop a Climate Action Plan as proposed is \$200,000.

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**ATTACHMENTS:**

- PowerPoint Presentation