



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Rachel Sykes, Public Works Director
Bert Olheiser, Street/Sewer/Storm Manager

DATE: June 24, 2024

SUBJECT:

Consideration of Resolution No. 5783-24 Awarding a Contract for CCTV Inspections to Pacific Int-R-Tek, a division of Scott Pipeline, Inc., and Authorizing the City Manager to Execute a Contract.

RECOMMENDATION:

Staff recommends that Council approve the resolution to allow the City Manager to execute a three-year contract with Pacific Int-R-Tek in an amount not to exceed \$450,000, subject to budget authorization for subsequent fiscal years.

EXECUTIVE SUMMARY:

The City has approximately 472,273 linear feet of sanitary sewer lines, 477,346 linear feet of storm lines, and 2,346 sanitary manholes, all to be inspected on an 8-year rotating cycle, resulting in an annual inspection requirement of approximately 60,000 linear feet of sanitary sewer lines, approximately 60,000 linear feet of storm lines, and approximately 300 sanitary manholes. Regular inspection of these facilities is a requirement in place from Clean Water Services, who holds the DEQ Municipal Separate Storm Sewer System Permit (MS4) permit that encompasses the City of Tualatin.

Pacific Int-R-Tek is the current provider of CCTV Inspection services for the City's sewer and storm infrastructure. Additionally, they perform on-call rapid response to provide the City with critical information about unexpected issues. Pacific Int-R-Tek meets all of the requirements and specifications set forth in the Request for Proposals recently issued by the City. Pacific Int-R-Tek has provided satisfactory services throughout their existing contract with the City of Tualatin, which is scheduled to conclude at the end of June.

The City's Request for Proposals was publicly announced in the Daily Journal of Commerce on May 13, 2024. Seven (7) proposals were received before the submission deadline on June 4, 2024. Following thorough evaluation, the scoring committee determined that Pacific Int-R-Tek is the highest-ranked proposer.

OUTCOMES OF DECISION:

Adopting the resolution and authorizing contract execution would allow the City to retain the services of a CCTV Inspection contractor.

FINANCIAL IMPLICATIONS:

CCTV Inspections will be funded from the Sewer Operating Fund and the Stormwater Operating Fund. The contract is for a 3-year term with pricing locked for the 2nd and 3rd years, with options to renew the contract for two additional one-year terms. The City would request Council approval before extending the contract.

ATTACHMENTS:

Resolution No. 5783-24 Awarding Contract