



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Kevin R. McConnell, City Attorney
DATE: June 24, 2024

SUBJECT:

Review of Council Rules Subcommittee proposed revisions to Council Rules.

EXECUTIVE SUMMARY:

On February 26, 2024, Council appointed a Council Rules Subcommittee to review the Rules and report back with proposed changes, if any. Rule 11A permits the Council to amend its Rules, while Rule 11B permits Council to repeal and replace Rules. An amended Rule must be approved by a majority of a quorum of the Council, and becomes effective at the next Council meeting. A Rule that is repealed and replaced with another Rule must be approved by a majority of a quorum of Council, and becomes effective 30 days after it is approved.

The Council Rules Subcommittee met 3 times to review the Rules and discuss proposed revisions (April 5, May 3, and May 17, 2024). On May 17, 2024, the Council Rules Subcommittee moved to refer its proposed revisions to a City Council work session. The revisions focus on: 1) Council decorum (interactions among Members of Council and Public Comment), 2) Council Travel Policy (airfare); 3) Mandatory Oregon Government Ethics and Council Rules training and 4) Virtual Council Meeting attendance. The proposed revisions (edited and clean versions) are attached below.

All of the proposed revisions are properly classified as “amendments” to the Council Rules; as such, they would become effective at the Council meeting after approval pursuant to Council Rule 11A. If there is general consensus to consider the approval of the Council Rules Subcommittee amendments, staff will prepare a resolution amending the City of Tualatin Council Rules for Council review at an upcoming Council Business Meeting. The City Council may also choose to not move forward with the proposed revisions or direct staff to draft additional revisions to the Rules.

ATTACHMENTS:

- PowerPoint slide deck
- Current Council Rules
- Proposed revisions to Council Rules (edited/clean)
- Council Rules Subcommittee minutes
- April 1, 2024 City Attorney memorandum