



OFFICIAL MINUTES OF THE TUALATIN DEVELOPMENT COMMISSION MEETING FOR JUNE 22, 2020

Present: Mayor Frank Bubenik, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

Absent: Council President Nancy Grimes,

Call to Order

Chair Bubenik called the meeting to order at 9:25 p.m.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Councilor Kellogg, Seconded by Councilor Morrison. Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

1. Consideration of Approval of the Tualatin Development Commission Meeting Minutes of May 26, 2020

Public Hearings - Legislative or Other

1. Consideration of **Resolution No. 618-20** Adopting the Tualatin Development Commission Budget, and Making Appropriations, for the Fiscal Year Commencing July 1, 2020

Finance Director Don Hudson stated the City of Tualatin Budget Advisory Committee approved the proposed budget on May 20, 2020. He stated the total of the Fiscal Year 2020-2021 Budget is \$3,526,685 and is allocated between the Tualatin Development Commission Administration Fund and the Leveton Tax Increment District Projects Fund. Director Hudson stated funds will be utilized for expenditures for general operations and an analysis of potential future project areas and capital projects.

Motion to adopt Resolution No. 618-20 adopting the Tualatin Development Commission budget, and making appropriations, for the fiscal year commencing July 1, 2020 made by Councilor Kellogg, Seconded by Councilor Morrison.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

2. Consideration of **Resolution No. 619-20**, Authorizing Changes to the FY 2019-2020 Adopted Budget

Finance Director Don Hudson stated in January 2020 the Development Commission closed the Central Urban Renewal District and directed staff to transfer the remaining balance in the District

to the TDC Administration Fund to be used for analysis of potential future urban renewal districts. He stated the analysis was not anticipated to be started until Fiscal Year 2020-2021, so the funds were placed in the TDC Administration Reserve account. Director Hudson stated work however commenced in Fiscal Year 2019-2020 requiring a portion of the reserve funds to be appropriated in the Materials and Services category in the TDC Administration Fund.

Motion to adopt Resolution No. 619-20 authorizing changes to the FY 2019-2020 adopted budget made by Councilor Kellogg, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

Adjournment

Chair Bubenik adjourned the meeting at 9:30 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor