



*City of Tualatin*

## TUALATIN DEVELOPMENT COMMISSION Staff Report

**TO:** Honorable Chairman and Members of the Commission  
**THROUGH:** Sherilyn Lombos, Executive Director  
**FROM:** Jonathan Taylor, Economic Development Manager  
**DATE:** December 14, 2020

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**SUBJECT:**

Consideration of Resolution No. 622-20, establishing an urban renewal task force for the Basalt Creek and Southwest Concept areas (District 1); and ending the Urban Renewal Advisory Committee.

**RECOMMENDATION:**

Approve Resolution No. 622-20

**EXECUTIVE SUMMARY:**

During the urban renewal feasibility study, the Commission expressed interest in establishing urban renewal task forces for potential planned urban renewal areas. On November 23, 2020, staff presented a proposal to meet the Commission's expectations regarding public involvement. The Commission indicated approval for a proposed task force for District 1.

The proposed task force is as follows:

**Membership:** The Task Force shall consist of at least seven (7) members: Four (4) of the members shall be from the public at large who are property owners in the identified area, one (1) member shall be a member of the City of Tualatin Planning Commission (Planning Commission) and nominated by the Planning Commission, one (1) member shall be a member of the Tualatin City Council (City Council) appointed by the Mayor, and one (1) shall be from an interested overlapping tax district approved by the Tualatin Development Commission.

**Term:** The Task Force Term will expire on August 1, 2021, unless extended or terminated sooner by the Commission.

**Meetings:** At least three meetings shall be held by the District 1 Task Force. All meetings shall be open to the public and minutes taken and published.

**Quorum:** Four (4) members of the District 1 Task Force shall constitute a quorum for the purpose of conducting its business.

**Duties of the Task Force:** The Task Force is responsible for the following activities:

- a. Review the proposed urban renewal plan boundary and make recommendations for size and location of District 1;
- b. Identify and recommend projects in the proposed area;

- c. Review financial analysis and impacts of the proposed district and project; and
- d. Other duties as may be assigned by the Tualatin Development Commission

**OUTCOMES OF DECISION:**

The Urban Renewal Advisory Committee will be eliminated. In its place, an urban renewal task will be established, to provide public involvement in the creation of an urban renewal district in the Basalt Creek and Southwest Industrial Area. Participants will be solicited with appointments occurring by the Tualatin Development Commission in February 2021.

**ALTERNATIVES TO RECOMMENDATION:**

None

**FINANCIAL IMPLICATIONS:**

None

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**ATTACHMENTS:**

- Resolution No. 622-20