



OFFICIAL MINUTES OF THE TUALATIN DEVELOPMENT COMMISSION MEETING FOR MARCH 23, 2020

Present: Chairman Frank Bubenik, Commissioner Nancy Grimes, Commissioner Bridget Brooks, Commissioner Robert Kellogg, Commissioner Paul Morrison, Commissioner Maria Reyes, Commissioner Valerie Pratt

Call to Order

Chairman Bubenik called the meeting to order at 9:46 p.m.

Public Comment

None.

Consent Agenda

Motion to approve consent agenda made by Councilor Grimes, Seconded by Councilor Brooks. Voting Yea: Mayor Bubenik, Councilor Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt
MOTION PASSED

1. Consideration of Approval of the Tualatin Development Commission Meeting Minutes of January 27, 2020

General Business

1. Consideration of **Resolution No. 616-20** of the Tualatin Development Commission Establishing an Economic Stabilization Program for Businesses Impacted By COVID-19; and Authorizing the Administrator to Administer the Program

Councilor Kellogg recommended the removal of the "first come first serve" language and direct staff to make scoring criteria based off of conversations from the Council meeting.

Motion to adopt Resolution No. 616-20 of the Tualatin Development Commission establishing an Economic Stabilization Program for businesses impacted by COVID-19; and authorizing the Administrator to administer the program made by Councilor Morrison, Seconded by Councilor Grimes.

Voting Yea: Mayor Bubenik, Councilor Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt
MOTION PASSED

2. Consideration of **Resolution No. 617-20** Authorizing an Interfund Loan from the Leveton Tax Increment District Project Fund to the Tualatin Development Commission Administration Fund

Finance Director Hudson stated since the Tualatin Economic Stabilization program was approved earlier the \$250,000 for the program will be funded by interest accrued in the Leveton Tax Increment District Project Fund. He stated the program will be administered through the Tualatin Development Administration Fund. Director Hudson stated to bridge the gap before a

supplemental budget can be prepared and heard by the Commission, an interfund loan will be made from the Leveton Projects Fund to the TDC Admin Fund.

Motion to adopt Resolution No. 617-20 authorizing an interfund loan from the Leveton Tax Increment District Project Fund to the Tualatin Development Commission Administration fund made by Councilor Grimes, Seconded by Councilor Morrison.

Voting Yea: Mayor Bubenik, Councilor Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

Adjournment

Chairman Bubenik adjourned the meeting at 10:16 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor