



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Cody Field, Management Analyst II
DATE: October 10, 2022

SUBJECT:

Discussion of Tualatin's Transportation System Plan (TSP) update.

RECOMMENDATION:

Direct staff to move forward with an update to the City's TSP and publish a Request For Proposals (RFP) seeking services from a qualified consultant to manage the project and produce a final plan document for adoption.

EXECUTIVE SUMMARY:

The City is currently operating under a Transportation System Plan (TSP) adopted in 2013, and updated in 2014. The work associated with the previous update is now ten years old or more. A lot has changed in Tualatin in the past ten years, and it is time to update our TSP to reflect the current City situation and vision. A TSP update will allow the city to respond to changes in local, regional and state conditions by ensuring that the plan can adequately respond to community needs, changes in transportation patterns, and population growth. The update will also identify gaps in the transportation system and will establish a list of projects needed to address these gaps. A current project list will allow the city to take advantage of funding opportunities, which are necessary to construct critical transportation projects.

The update will offer members of the community opportunities to provide input and voice their concerns regarding the most pressing transportation needs in the City. The Tualatin Moving Forward Bond Program successfully leveraged community voices to identify traffic safety improvements in the City. Staff intend to build off the success of this public engagement campaign by enabling the residents of Tualatin to shape the TSP update through participation in workshops, community meetings, surveys, online open houses, and other engagement activities.

Staff have identified several key areas of the current TSP that are in need of an update:

- The **goals and objectives** will be revised to more accurately articulate the City's vision for its transportation system, including an emphasis on equity and alignment with the Climate Action Plan.
- A review of **existing and future conditions** will help identify gaps and deficiencies in the transportation system; build a current inventory of our bicycle, pedestrian, roadway, transit, and freight systems; make informed decisions on future needs; and align the TSP with Metro's 2023 RTP update.
- **Public engagement** will be a priority, designed explicitly to elicit diverse participation using in-person, hybrid, and virtual formats to engage the community. The public engagement strategy will also include educational efforts to help the community understand the existing system, the complexity of instituting significant changes, and the challenges of financing large-scale projects.
- Financially constrained and unconstrained **project lists** will be developed, identifying critical projects across all modes of transportation, allowing the City to pursue funding opportunities that require the project to be in the City's adopted TSP.
- A **financial plan** will detail existing and anticipated revenue streams that will support construction of

projects on the financially constrained project list.

The draft timeline for a TSP update is as follows:

- October 10th, 2022 – Update Council on staff preparation to date and seek direction to move forward with an RFP.
- Fall 2022 – Publish an RFP seeking the services of a qualified consultant to manage the project, design and conduct public engagement, and prepare a final plan document
- Winter 2022 – Notice of award and contract negotiation.
- Late winter / Early spring 2023 – begin updating goals & objectives, review existing conditions, and design of public engagement strategy.
- Spring / Summer 2023 – Public engagement
- Fall / Winter 2023/2024 – Technical work including traffic modeling and project list updates.

FINANCIAL IMPLICATIONS:

Staff will engage a consultant to conduct a majority of the work associated with the TSP update. Based on the cost of TSP updates completed by regional jurisdictions, Staff estimate the cost of the update at around \$300 - \$400 thousand. The City currently has approximately \$400 thousand budgeted in the Road Operating fund for Fiscal Year 2023.
