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Submission information

Form: [Outside Agency Funding Request Form](#) [1]
Submitted by Visitor (not verified)
Mon, 08/15/2022 - 12:12pm
66.154.213.254

Agency Contact Information

Agency Name

Tigard-Tualatin Family Resource Center

Address

9550 SW Murdock St

City

Tigard

State

Oregon

Zip Code

97224

Contact Name

Catherine West

Contact Telephone Number

5036031588

Contact Email Address

cwest@ttsd.k12.or.us

Agency Request Information

Request

\$5,000

What is the Request for?

Funding would be used to provide supports to Tualatin families in need specifically to fill gaps in services when no other resources are available such as scholarships for extracurricular activities, counseling copays, food gift cards for special diets, hygiene supplies, and furniture access fees.

Describe the Agency's Mission

The Tigard-Tualatin Family Resource Center (TTFRC) is a school-based center that works in partnership with Tigard-Tualatin School District (TTSD) staff to provide social services and resource connections to students, families, and the local community. TTSD's mission is to

educate every child. TTFRC supports this mission by working to eliminate non-education-related barriers to student success.

What Group of Citizens in Tualatin Does Your Organization Target?

The Tigard-Tualatin Family Resource Center serves Tigard-Tualatin School District families as well as parents with children 0-5 years old that will eventually enter the school district. The target populations within this group are students and families that have been traditionally underserved and underrepresented as well as families with low incomes and those experiencing homelessness and in general, families that have community resource needs.

What Types of Services will be Provided in the Funding Request Year?

In October of 2021, the Resource Center moved from the campus of Tigard High School onto the campus of Templeton Elementary School along with the Caring Closet and is now located behind the new Kalapuya Early Learning Center. The new location is also next door to Twality Middle School and shares a building with the Virtual Academy. The close proximity to four schools, the Caring Closet, and even the TTSD Training Center is providing constant opportunities to partner and better serve the local community. The new center is a big step up from officing out of a portable without restrooms or running water. We are now located in refurbished classrooms that look clean and modern and have enough space to allow for a variety of services and supports. As Covid protocols allow, we hope to invite community partners to provide services on-site as well such as Oregon Health Plan enrollment and Tigard Self Sufficiency application assistance.

After a comprehensive community engagement process, TTSD has invested Student Investment Act (SIA) dollars in staff and programs that are focused on equity for all students. This includes making sure families have access to a variety of resources and supports so that their children can be successful in school. With the unanticipated Covid-19 pandemic, these investments could not have come at a better time in order for TTSD to have the staff and structure in place to hit the ground running in providing many needed supports for successful schooling both virtually and now in person.

With SIA dollars, TTSD has hired Family Partnership Advocates (FPAs) at almost all of our schools. These advocates have worked tirelessly to connect all families with needed technology, food, and other supports during the pandemic. TTSD has also hired Culturally Responsive Coordinators who are actively reaching out to traditionally underserved families, building community, listening, and working with the goal of ensuring that we are serving all families equitably. TTFRC has had the privilege of being part of a major transformation last school year being moved to now operate from within the Department of Equity and Inclusion. Within this new department, TTFRC is playing a pivotal role in sharing essential community resource information and connecting staff and families to necessary resources. TTFRC is able to serve students and families throughout the school district much more effectively through partnerships with these new staff members and the creation of a coordinated system of support.

TTFRC staff have been working diligently to be on top of the constant change of resource information and supports for families during the pandemic. We share this information regularly with staff and families throughout our district and bring in experts when needed to clarify any confusion about program details. We coordinate a regular Basic Needs Team meeting where we have provided updates on most needed resources such as the pandemic EBT cards for additional food dollars for students, the moratorium on evictions and Safe Harbor eviction protections, the Oregon Emergency Rental Assistance Program, Community Action and St. Anthony's help with rent and utility assistance, the Tigard AID program, as well as many others. Our hope is that connection to these resources will help families to stay in their current homes and get back on their feet after the many challenges associated with the pandemic such as loss of wages due to illness, mental health struggles, and other issues.

In collaboration with the Family Partnership Advocates, TTFRC staff continue to connect students and families with needed community resources including emergency food, shelters and housing, domestic violence and government assistance programs, legal help, medical and dental care, youth programs, and many other services. Center staff members are working closely with FPAs, the school homeless liaison, and other staff to identify families and students in need and work directly with many other agencies to provide connection to shelter, clothing, food, furniture, basic needs items, health insurance, scholarships for extracurricular activities, Spanish/English interpretation and more.

In response to needs brought forth by TTSD families and Family Partnership Advocates, we have purchased Covid Care Kits for low-income families that test positive for Covid. These kits include masks, hand sanitizer, disinfectant, soap, and other hygiene items. The Center also continues to provide basic needs items such as diapers, formula, and car seats; cold weather sleeping bags for family members sleeping in their cars; bus tickets to help students get to school and for parents to get to important appointments and access resources; mattresses so families are not sleeping on the floor (when Community Warehouse is out); alarm clocks for students struggling to get up in time for school, and other requested items.

We are currently working on updates to the Center's Tigard-Tualatin Community Resource Guide in order to facilitate direct resource connections by families and service providers. The previous guide was translated into Spanish, Arabic, Vietnamese, Chuukese, and Marshallese and will be updated in these languages as well. In addition, the Center continues to coordinate a regular networking meeting among Tigard-Tualatin service providers online where staff come together to share information and openings; helping to maximize the use of local resources and to eliminate duplication.

The Washington County Department of Health and Human Services continues to fund an Early Learning Family Resource Coordinator as part of TTFRC. The coordinator works with families with children 0-6 years old to encourage early learning, school readiness, and resource connection, as well as participates in a Tigard-Tualatin Early Childhood Team focused on creating communities of support in the district's highest need school catchment areas including Bridgeport, Metzger, and Templeton Elementary Schools as well as increased collaboration between providers to improve outcomes for underserved young children.

How Many Tualatin Residents will be Served?

An estimated 860 Tualatin families will be served.

What Percentage of Your Program is Dedicated to Service in Tualatin?

Approximately 43% of the Tigard-Tualatin Family Resource Center's operation is dedicated for service in Tualatin.

If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here

City of Tigard \$7,000

Agency Organizational / Financial Information

Please Submit Your Budget Information

[ttfrc_budget_2021-22.pdf](#) [2]

Please Submit Your Board Information

[ttsd_board_members_2021-22.pdf](#) [3]

Please Submit a Copy of Your 501(c)3 cert.

[ttsd_tax_exempt_letter.pdf](#) [4]

Other Attachments

Source URL: <https://www.tualatinoregon.gov/node/13520/submission/81536>

Links

[1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>

[2] https://www.tualatinoregon.gov/system/files/webform/ttfrc_budget_2021-22.pdf

[3] https://www.tualatinoregon.gov/system/files/webform/ttsd_board_members_2021-22.pdf

[4] https://www.tualatinoregon.gov/system/files/webform/ttsd_tax_exempt_letter.pdf

Proposed Tigard-Tualatin Family Resource Center Budget 2021-2022

Major Revenue Sources	Beginning Balance	Major Expenditure Categories	Ending Balance
Tigard-Tualatin School District	\$168,800	Center Director 0.75 FTE	\$90,300
		Resource Coordinator 0.75FTE	
		Benefits/ Fringe Roll-up	\$78,500
Washington County Department of Health & Human Services	\$75,900	Early Learning Resource Coordinator 0.75 FTE Position Fringe Roll-up & Associated Costs	\$0
Grants & Donations	\$35,000	Rental & Utility Assistance, Covid Care Kits, School Supplies, Furniture Access Fees & Mattresses, Holiday Help, Hygiene Items, Food, Bus Tickets, Scholarships for Extracurricular Activities, Counseling Copays, Early Childhood Items such as Diapers, Formula, Car Seats	\$0
TTSD In-Kind Estimated	\$51,281	Space, Custodial, Administrative, Technical Support	\$0
Community In-Kind Estimated	\$16,000	Clothing, Toys, Baby Items & Miscellaneous Donations	\$0
Total Financial Revenue	\$279,700		
Total In-kind Revenue	\$67,281		
Total Financial & In-kind	\$346,981		\$0

**Tigard-Tualatin School District
Board Members 2021-22**

Name	Occupation	Phone	Address/ Emails
Ben Bowman	Board Chair	503-819-0121	6960 SW Sandburg St. Tigard, Oregon 97223 Boardmember.Bowman@ttsd.k12.or.us
Dr. Marvin Lynn	Vice Chair	503-431-4000	6960 SW Sandburg St. Tigard, Oregon 97223 Boardmember.Lynn@ttsd.k12.or.us
David Jaimes	Board Member	503-431-4000	6960 SW Sandburg St. Tigard, Oregon 97223 Boardmember.Jaimes@ttsd.k12.or.us
Tristan Irvin	Board Member	503-703-7852	6960 SW Sandburg St. Tigard, Oregon 97223 Boardmember.Irvin@ttsd.k12.or.us
Jill Zurschmeide	Board Member	503-616-0742	6960 SW Sandburg St. Tigard, Oregon 97223 Boardmember.Zurschmeide@ttsd.k12.or.us



Tigard - Tualatin School District 23J
Larry Hibbard Administration Center

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Tigard, Oregon 97223
503-431-4000 • fax 503-431-4047
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March 30, 2012

RE: Tax exemption status for Tigard-Tualatin School District 23J and each of its schools

Tigard-Tualatin School District 23J and its schools is a political subdivision of the State of Oregon. As such, it is a “governmental unit” as defined in Sections 170(b)(1)(A)(v) and 170(c)(1) of the Internal Revenue Code of 1986, as amended (“IRC”), and is not a private foundation by virtue of IRC Section 509(a)(1).

Governmental units are not required to have a tax exemption determination letter under IRC Section 501(c)(3), but are automatically tax exempt under IRC Section 115. Therefore, this letter is furnished to you in lieu of a federal tax exemption determination letter.

The Taxpayer Identification Number for Tigard-Tualatin School District 23J is 93-0572833.

Sincerely,

Elizabeth Michels

Controller

Tigard-Tualatin School District 23J