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Submission information

Form: [Outside Agency Funding Request Form](#) [1]
Submitted by Visitor (not verified)
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Agency Contact Information

Agency Name

Community Warehouse

Address

3969 NE Martin Luther King Jr Blvd

City

Portland

State

Oregon

Zip Code

97212

Contact Name

Sara Rodriguez

Contact Telephone Number

971-865-5284

Contact Email Address

sara@communitywarehouse.org

Agency Request Information

Request

\$5,000

What is the Request for?

For individuals and families who are newly in housing, being able to furnish their home is expensive and often means people live without beds, tables, or the pots and pans that make cooking possible. Children's grades suffer when they don't have a desk, table, or a chair to sit in, or even a lamp to use while they do homework. Nutrition can decline when families have no cookware or dishes to prepare and serve regular meals at home.

By providing furniture, Community Warehouse jumpstarts people's ability to feel settled and to have the items they need to make their house a home. In a study completed with the Portland housing agency JOIN, we found that housing retention increased by 40% when people

transitioning from homelessness received furnishings from Community Warehouse.

Families experience positive benefits as a result of receiving furniture from Community Warehouse, based on our 2019 Impact Evaluation that showed the following results:

94% of participants agreed that they are living less in crisis mode.

98% of respondents agreed that getting furniture helped them afford other things they need.

94% of respondents now think more positively about their lives, and 95% feel more hopeful.

91% of respondents feel more inspired to give back to their community.

Having furniture and household goods increases economic opportunity in that people are able to use their money for other needs. Our clients are keenly aware of the money they save by not having to purchase furniture. Multiple interviewees in our 2019 Impact Evaluation connected the economic benefits with increased self-sufficiency and noted that they felt an increased ability to focus on other goals, including reducing the need for public assistance and opening a savings account. This helped stress levels significantly as clients moved from concentrating on furniture to accomplishing their short-term and long-term objectives: "My goals were getting an apartment and providing for my daughter financially, getting on my feet and off of assistance. Furniture was a huge financial burden, so that helped me get the stability to achieve my goals."

Community Warehouse operates Warehouses in Tualatin and NE Portland, and we manage a fleet of trucks that picks up donated furniture. Annually, at our Tualatin Warehouse, we process 300+ tons of donated furnishings, such as mattresses, tables, chairs, dressers and kitchenware. In Tualatin, items are redistributed to over 3,000 low-income individuals who are in need of furniture and other household goods.

Funding will support Tualatin Warehouse operations (staffing, utility costs, etc.), receiving and processing donations and serving clients who come to our Warehouse by appointment to select furniture.

Describe the Agency's Mission

For 20 years, Community Warehouse has served as the Portland metro area's only furniture bank, with a mission to provide donated furniture and household items to neighbors seeking the comfort and dignity of a furnished home while overcoming adversity. Our concept is simple: we accept donations of household items from the community and give them to people who need furniture. We provide beds to sleep in, tables for family meals, cookware and dishware to prepare meals, lamps and desks for schoolwork, and other essential household items to turn empty houses into furnished homes.

What Group of Citizens in Tualatin Does Your Organization Target?

Community Warehouse serves Tualatin residents who are low income, people who have a higher risk of homelessness, including seniors, persons with disabilities, youth exiting foster care, victims of domestic violence, single mothers and families with young children, refugees, and people living with certain chronic health conditions.

Specifically, 80% of the people we serve are families with children. An estimated 65% of the people we serve identify as women or girls, 25% male, 2% transgender and 8% nonbinary. Approximately 33% identify as White, 31% as Black, 18% as Latino/a/x, 10% as Asian, 5% as multi-racial, and 3% as Indigenous; 15% identify as immigrants and refugees and 29% self-identify as having a disability.

Clients are referred from 200+ community partners who ALL depend on CW to supply their clients with household goods to make their new places a home. Referring partners include shelters, transitional housing programs, community-based organizations, public agencies,

schools, faith communities, hospitals and clinics. In addition to referrals from community partners, we've seen a large increase in self-referred clients, people who do not have agency representation, but need the services we provide.

What Types of Services will be Provided in the Funding Request Year?

Services to be provided include processing 300+ tons of donations such as mattresses, tables, chairs, dressers and kitchenware. Those donated items are redistributed from our Tualatin Warehouse to over 3,000 low-income individuals annually who are in need of furniture and other household goods.

The average market-value cost to furnish a one-bedroom apartment is \$6,000. Community Warehouse is cost-effective, averaging \$1,000 to furnish a home for a family. Social service agencies who bring their clients to us pay \$150 for each appointment, which defers some of the cost of Warehouse operations (staff, mortgage, utilities, supplies, etc.). Ultimately, Community Warehouse must fundraise the balance (\$850 per family). Our self-referred clients pay \$100 for an appointment, which provides a houseful of furniture and essential home goods like dishes, pots and pans and linens. Requested funds will subsidize the cost of furnishing homes for these families and will help increase the number of families we can serve.

How Many Tualatin Residents will be Served?

725

What Percentage of Your Program is Dedicated to Service in Tualatin?

100% of the grant funds will be directed to our Tualatin Warehouse services. (Organization-wide, more than 50% of our clients are served through the Tualatin location.)

If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here

City of Lake Oswego

City of Tigard

City of Portland

METRO

Clackamas County

Agency Organizational / Financial Information**Please Submit Your Budget Information**

[cw_2022_budget_final_approved.pdf](#) ^[2]

Please Submit Your Board Information

[board_of_directors_roster-updated_feb_2022.pdf](#) ^[3]

Please Submit a Copy of Your 501(c)3 cert.

[501c3_communitywarehouse.pdf](#) ^[4]

Other Attachments

[2022_mid_year_donor_update.pdf](#) ^[5]

Source URL: <https://www.tualatinoregon.gov/node/13520/submission/81597>

Links

- [1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>
- [2] https://www.tualatinoregon.gov/system/files/webform/cw_2022_budget_final_approved.pdf
- [3] https://www.tualatinoregon.gov/system/files/webform/board_of_directors_roster-updated_feb_2022.pdf
- [4] https://www.tualatinoregon.gov/system/files/webform/501c3_communitywarehouse.pdf
- [5] https://www.tualatinoregon.gov/system/files/webform/2022_mid_year_donor_update.pdf

**Community Warehouse
Budget Jan 1 - Dec 31, 2022**

| | 2022 Budget |
|-------------------------------------|------------------|
| Revenue: | |
| Individual Contributions | 315,410 |
| Corporate Contributions | 40,000 |
| Foundation Grants | 350,000 |
| Government Grants | 25,000 |
| ERTC | 206,379 |
| In-Kind Contributions | 750,000 |
| Client Fees | 315,600 |
| Pickup & Store Delivery Fees | 178,000 |
| Event Income | 225,000 |
| Estate Store Sales | 515,200 |
| Rental Revenue | 14,850 |
| Investment & Interest Income | 5,000 |
| Other Revenue | 5,000 |
| Total Revenue | 2,945,439 |
| Expenses: | |
| Wages | 1,170,880 |
| Payroll Taxes | 141,094 |
| Employee Benefits | 123,084 |
| Retirement Benefits | 25,041 |
| Workers' Comp | 15,000 |
| Contract Services & Consulting | 47,800 |
| Bookkeeping Services | 30,000 |
| Payroll Services | 3,500 |
| Legal Services | 1,000 |
| Information Technology | 38,000 |
| Vehicle Operations | 30,000 |
| Professional Development & Training | 10,000 |
| Storage Rental | 2,500 |
| Office Supplies | 16,500 |
| Program Supplies | 25,000 |
| Facilities Maintenance | 40,000 |
| Garbage & Utilities | 47,401 |
| Meetings Expense | 12,500 |
| Telecommunications | 15,000 |
| Printing & Copying | 10,500 |
| Postage & Delivery | 7,500 |
| Advertising | 16,073 |
| Event Expense | 45,000 |
| Licenses & Fees | 1,500 |
| Bank Charges & Merchant Fees | 26,000 |
| Insurance | 42,225 |
| Dues & Subscriptions | 20,500 |
| Depreciation & Amortization Expense | 57,360 |
| Mortgage Interest Expense | 56,382 |
| Miscellaneous Expenses | 10,000 |
| In-Kind Assistance | 750,000 |
| Client Fee Assistance | 25,000 |
| Total Expenses | 2,862,340 |
| Change in Net Assets | 83,099 |



BOARD OF DIRECTORS

updated February 2022

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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAY 08 2006

OREGON COMMUNITY WAREHOUSE INC
2267 N INTERSTATE
PORTLAND, OR 97227-0000

Employer Identification Number:
93-1310582

DLN:
17053091724026

Contact Person:
ERIC J BERTELSEN ID# 31323

Contact Telephone Number:
(877) 829-5500

Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated June 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Example of Mid-Year Donor Update



June 29, 2022

Dear NAME,

Because of your year-end donation in 2021, we've been able to do some big things at Community Warehouse in the last 6 months! Of course, we couldn't do it alone. We needed you, your neighbors, case managers, furniture donors, volunteers, staff, and even shoppers. To do the work we do, we need our entire community. Every day, you make the magic happen for people who need furniture in our area.

Here's what you helped accomplish so far in 2022:

- We opened the Portland Warehouse for donations on Saturdays to increase inventory so that we could serve more families.
- We increased appointments from 35 per week to 42 per week, which means 32 more families per month are getting furniture from Community Warehouse.
- After successfully helping families without client representation in Tualatin, we began offering direct services in the Portland location, too. This service is a lifeline for people impacted by agency staffing shortages.
- We contracted a grant writer to support our grant-writing efforts and increase the number of grants we can apply for. So far, in 2022, this has led to \$76,500 in additional funding from foundations we've never received funding from before.
- We hired a volunteer coordinator to help us manage and build a more robust volunteer base. This will not only help us process more furniture and household items but increase our connections and reach within the greater community.
- We began serving Ukrainian refugees, helping them make a new start in our community.
- We gave away over 40 children's chairs lovingly created by local artists. Check out the photos!
- We've hosted 6 art shows in our Portland Estate Store Home Gallery, showcasing the work of local artists that align with the Warehouse mission.

Most importantly, your donation has made the difference to 920 families in 2022. Because of you, they have a comfortable, functional home. **Thank you for your support!**

With so much gratitude,

Sara Rodriguez

Sara Rodriguez, Development Director

sara@communitywarehouse.org | Office: 971.865.5284



