

Published on *The City of Tualatin Oregon Official Website* (<https://www.tualatinoregon.gov>)

[Home](#) > [Outside Agency Funding Request Form](#) > [Webform results](#) > Submission #110

Submission information

Form: [Outside Agency Funding Request Form](#) [1]
Submitted by Visitor (not verified)
Fri, 09/02/2022 - 4:41pm
97.115.167.186

Agency Contact Information

Agency Name

Tualatin Food Pantry

Address

3550 SW Borland Rd, Tualatin

City

Tualatin

State

Oregon

Zip Code

97062

Contact Name

Danielle Schneider

Contact Telephone Number

503 783-0721

Contact Email Address

danielle@schoolhousepantry.org

Agency Request Information

Request

\$5,000 to Prevent Hunger in our Community

What is the Request for?

As a partner agency of OFB, we receive food at a discounted rate through OFB. OFB limits the quality and type of items available each week. We are often not able to purchase enough meat, butter, milk, and eggs through OFB to meet client demand. Perishable staples are also not items that can be safely donated via community food drives. As a result, we regularly end up purchasing meat, butter, milk, and eggs at full price from local grocery stores or food distributors. Funds from the City of Tualatin would be used to purchase basic staples that we are unable to get through OFB.

Describe the Agency's Mission

The mission of Tualatin Food Pantry (TFP) is to provide emergency food to qualified households in a welcoming environment. As a part of the Oregon Food Bank (OFB), we also share in their mission to eliminate hunger and its root causes because we believe that no one should go hungry. We operate with a nearly all volunteer staff that is dedicated to serving others. TFP serves residents of Tualatin, Durham, Lake Oswego, West Linn, and Wilsonville. TFP provides emergency food boxes with up to five (5) days worth of food and personal supplies, twice (2) per month.

What Group of Citizens in Tualatin Does Your Organization Target?

We provide services to citizens of Tualatin who are experiencing food insecurity. Clients seeking food assistance include unhoused individuals, individuals fleeing domestic violence, those living on limited incomes such as disability income, individuals who are unemployed, or individuals who are working but unable to afford to purchase food especially as the cost of goods continue to rise.

What Types of Services will be Provided in the Funding Request Year?

TFP operates like a grocery store with two differences: there is no charge for the food received, and our volunteer team helps clients select the food that their family wants. The amount of food received is based on our standard allocations based on family size as well as the current available supply of food. For clients who are unable to shop in person, we also have curbside, low-contact pick-up of pre-packaged food boxes. Each pre-packaged food box contains the same items that clients would be able to select in person. For home-bound neighbors, we provide delivery services. We are open 13 hours per week over 4 days to serve clients.

While our work is primarily focused on emergency food distribution and helping to alleviate hunger, we also help reduce the amount of food going into landfills. We work with local companies such as Safeway and New Seasons to pick-up excess food that otherwise go to a landfill. All food donated via these programs meets OFB guidelines for redistribution.

How Many Tualatin Residents will be Served?

In 2021, we served 1,786 households from Tualatin. We anticipate the number for 2022 to be the same or higher.

What Percentage of Your Program is Dedicated to Service in Tualatin?

In 2021, 42% of the clients we served lived in Tualatin. We anticipate the percentage to be the same or higher for 2022.

If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here

City of Tigard, \$2,000.00 (secured)

Metro Council Community Support Fund, \$1,000.00 (secured)

Clackamas County, \$6,182.00 (pending)

Agency Organizational / Financial Information**Please Submit Your Budget Information**

[tfp_2022_budget.pdf](#) [2]

Please Submit Your Board Information

[2022_board_roster_9.2.22.pdf](#) [3]

Please Submit a Copy of Your 501(c)3 cert.

[tfp_501c3_certification.pdf](#) [4]

Other Attachments

Source URL: <https://www.tualatinoregon.gov/node/13520/submission/81774>

Links

- [1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>
- [2] https://www.tualatinoregon.gov/system/files/webform/ftp_2022_budget.pdf
- [3] https://www.tualatinoregon.gov/system/files/webform/2022_board_roster_9.2.22.pdf
- [4] https://www.tualatinoregon.gov/system/files/webform/ftp_501c3_certification.pdf

Tualatin Food Pantry 2022 Budget

	<u>Total</u>
Revenue	
40 Contributed support	210,000.00
42 Grant Income	50,000.00
Total Revenue	<u>\$ 260,000.00</u>
Gross Profit	<u>\$ 260,000.00</u>
Expenditures	
7200 Salaries & related expenses	85,000.00
8000 Food and Services for clients	60,000.00
8100 Operating expense	30,000.00
8150 Admin Expense	25,000.00
8200 Occupancy expenses	10,000.00
8250 Volunteer Expense (deleted)	1,000.00
8800 Other Expense (deleted)	1,200.00
Total Expenditures	<u>\$ 212,200.00</u>
Net Operating Revenue	<u>\$ 47,800.00</u>
Net Revenue	<u>\$ 47,800.00</u>

Tualatin Food Pantry Board Members and Staff* 2022

<p>Donna Capodacqua Vice President, HR Comm Term Ends 12/31/23 503-919-8972 dcapodacqua@yahoo.com</p> <p>17445 SW 107th Ave. Tualatin, OR 97062</p>	<p>Karen Dana Oster</p> <p>Term Ends 12/31//24 503-810-2560 karen@kdopatent.com</p> <p>17791 SW Overlook Lane Lake Oswego, OR 97034</p>
<p>Faith Carter Chair Board Development Comm. Term Ends 12/31/22 503-407-0471 faithcarter355@gmail.com</p> <p>25475 Swift Shore Drive Tualatin, OR 97062</p>	<p>Danielle Schneider* Executive Director</p> <p>503-504-4511 danielle@schoolhousepantry.org</p> <p>7605 SE 22nd Ave. Portland, OR 97202</p>
<p>Mary Goldsher Secretary, Board Devel and Invest. Comm. Term Ends 12/31/22 630-605-8546 marygoldsher@gmail.com</p> <p>2794 Vale Court Lake Oswego, OR 97034</p>	<p>Mike Shiffer President, Finance Comm. Term Ends 12/31/22 503-349-2358 mike@schoolhousepantry.org michael.shiffer@gmail.com</p> <p>9563 SW Siuslaw Lane Tualatin, OR 97062</p>
<p>Maria Harvey, DPM</p> <p>Term Ends 12/31/25 503-422-3144 maria@rbvinc.com</p> <p>17325 Banyan Lane Lake Oswego, OR 97034</p>	<p>Jeff Wahl Treasurer, Chair Finance Comm., Chair Invest Comm. Term Ends 12/31/23 503-789-3538 jwahl@cuidevices.com</p> <p>3655 SE Tolman St. Portland, OR 97202</p>
<p>Katie McKenzie HR Committee Term Ends 12/31/23 503-860-0642 kmckenzie@cuidevices.com</p> <p>6064 SW 67th PL Portland, OR 97223</p>	

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 16 2008

TUALATIN SCHOOL HOUSE PANTRY
PO BOX 248
TUALATIN, OR 97062

Employer Identification Number:
20-2253741
DLN:
17053210335008
Contact Person:
RENEE RAILEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 31, 2007
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)