



*City of Tualatin*

## TUALATIN DEVELOPMENT COMMISSION Staff Report

**TO:** Honorable Chairman and Members of the Commission  
**THROUGH:** Sherilyn Lombos, City Manager  
**FROM:** Don Hudson, Assistant City Manager/Finance Director  
**DATE:** June 24, 2024

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**SUBJECT:**

Consideration of **Resolution No. 637-24**, Authorizing Changes to the FY 2023-2024 Adopted Budget.

**RECOMMENDATION:**

Staff recommends adopting the attached resolution.

**EXECUTIVE SUMMARY:**

Local Budget Law allows for a supplemental budget to be prepared to authorize the transfer of appropriation authority to an appropriations category that doesn't already exist in the adopted budget.

The FY 2023-2024 budget was adopted with \$132,220 in the Leveton Projects Fund Transfers category. During the FY 2022-2023 annual audit process, the Commission's independent auditors determined the appropriate category for this amount should be Special Payments. The attached resolution creates the Special Payments category and moves the appropriation from the Transfers category into the newly created category.

**FINANCIAL IMPLICATIONS:**

There is no impact to the Leveton Project Fund as the resolution is only moving currently budgeted appropriations from one appropriation category to another category in the same amount.

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**ATTACHMENTS:**

- Resolution No. 637-24