



TUALATIN DEVELOPMENT COMMISSION

OFFICIAL MEETING MINUTES

MONDAY, JUNE 23, 2025

PRESENT: Chair Frank Bubenik, Commissioner Bridget Brooks, Commissioner Maria Reyes, Commissioner Valerie Pratt, Commissioner Cyndy Hillier, Commissioner Christen Sacco, Commissioner Octavio Gonzalez

Call to Order

Mayor Bubenik called the meeting to order at 7:46 p.m.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Commissioner Pratt, Seconded by Commissioner Brooks.

Voting Yea: Chair Bubenik, Commissioner Brooks, Commissioner Reyes, Commissioner Pratt, Commissioner Hillier, Commissioner Sacco, Commissioner Gonzalez

MOTION PASSED

1. Consideration of Approval of the Tualatin Development Commission Meeting Minutes of May 27, 2025
2. Consideration of **Resolution No. 639-25** Authorizing Changes to the FY 2024-2025 Adopted Budget
3. Consideration of **Resolution No. 641-25** Authorizing the Administrator to Execute an Agreement with the University of Oregon for the 2025–2026 Sustainable City Year Program

Public Hearings - Legislative or Other

1. Consideration of **Resolution No. 640-25** Adopting the Tualatin Development Commission Budget, and Making Appropriations, for the Fiscal Year Commencing July 1, 2025

Mayor Bubenik opened the hearing in accordance with state law.

Finance Director Don Hudson presented a resolution to adopt the Tualatin Development Commission budget, and making appropriations, for the fiscal year commencing July 1, 2025. He stated the Budget Advisory Committee approved the budget on May 28th. Director Hudson stated the total budget is \$6,823,965 and is allocated between the Tualatin Development Commission (TDC) Administration Fund, the Southwest Urban Renewal District (SWURD) Bond Fund and the Core Opportunity and Reinvestment Area (CORA) Bond Fund. He noted that both the SWURD

and CORA are currently collecting tax increment and funds are being set aside in the General Account Reserve category to be used for future projects.

PUBLIC COMMENT

None.

COUNCIL QUESTIONS

None.

Mayor Bubenik closed the hearing.

Motion to adopt Resolution No. 640-25 Adopting the Tualatin Development Commission Budget, and Making Appropriations, for the Fiscal Year Commencing July 1, 2025 made by Commissioner Pratt, Seconded by Commissioner Sacco.

Voting Yea: Chair Bubenik, Commissioner Brooks, Commissioner Reyes, Commissioner Pratt, Commissioner Hillier, Commissioner Sacco, Commissioner Gonzalez

MOTION PASSED

Adjournment

Chair Bubenik adjourned the meeting at 7:52 p.m.

Sherilyn Lombos, Administrator

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Chair