



# CITY OF TUALATIN

## Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Mike McCarthy, City Engineer  
Abby McFetridge, Engineering Associate

**DATE:** January 12, 2026

**SUBJECT:**

Consideration of Resolution No. 5939-26 Awarding and Authorizing the City Manager to Execute an Agreement with Kittelson & Associates for Phase 1: Concept Evaluation of the Tualatin–Sherwood Road / Boones Ferry Road / Portland & Western Railroad Intersection Improvement Project

**EXECUTIVE SUMMARY:**

The Tualatin–Sherwood Road / Boones Ferry Road / Portland & Western Railroad Intersection Improvement Project will evaluate potential solutions to address long-standing congestion issues at a high-volume intersection. The project area includes an at-grade railroad crossing that contributes to traffic delays from train operations. The study will assess the benefits and impacts of multiple concepts, which may include grade separation, at-grade operational improvements, or a no-build option, to inform City decision-making regarding next steps.

The City solicited a consultant through a qualifications-based selection process, advertising the project in the Daily Journal of Commerce on June 30, 2025, and receiving four proposals prior to the July 29, 2025, deadline. Kittelson & Associates, Inc. submitted the highest-ranked proposal. City staff have negotiated a detailed scope of work and fee with Kittelson in an amount not-to-exceed \$280,635.

The contract authorized by this resolution is limited to Phase I services only, consisting of the concept evaluation. While the scope of the City's RFP included a Phase II feasibility study, any decision to proceed with Phase II would require a separate professional services agreement authorized by the City Council.

**OUTCOME OF DECISION:**

Approval of the resolution will authorize staff to enter into an Agreement to complete a concept evaluation for the Tualatin–Sherwood Road / Boones Ferry Road / Portland & Western Railroad Intersection Improvement Project. This work will allow staff to further analyze potential improvement concepts, estimate costs and impacts, and return to Council with information needed to determine whether, and how, the project should proceed.

**FINANCIAL IMPLICATIONS:**

Funds for this project are available from the Transportation Development Tax Fund.

**RECOMMENDATION**

Staff recommends that Council approve the resolution awarding and authorizing the City Manager to execute an Agreement with Kittelson & Associates, Inc. for the Phase I: Concept Evaluation.

**ATTACHMENTS:**

- Resolution No. 5939-26 Awarding and Authorizing an Agreement