



# CITY OF TUALATIN

## *Staff Report*

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Rachel Sykes, Public Works Director  
Bryce McKenna, Maintenance Services Manager

**DATE:** August 25, 2025

**SUBJECT:**

Consideration of Resolution No. 5905-25 Awarding and Authorizing a Contract with McDonald & Wetle for Construction of the Tualatin Police Department Roof Replacement.

**EXECUTIVE SUMMARY:**

The Police Department roof is at the end of its service life. The City retained a design consultant to prepare construction plans for a modified bituminous roof replacement. The project scope includes replacing approximately 11,000 square feet of roof, repairing gutters, upgrading roof insulation to meet current code, and installing new guardrails to meet OSHA requirements. The project will also address any damaged decking and adjust existing rooftop equipment to ensure proper flashing and weatherproofing.

The construction contract was advertised in the Daily Journal of Commerce on July 14, 2025. Five bids were received before the bid period closed on August 7, 2025. McDonald & Wetle submitted the lowest responsible bid for the project in the amount of \$595,700.

**OUTCOME OF DECISION:**

Adopting the resolution and authorizing contract execution would allow construction of this project to proceed.

**FINANCIAL IMPLICATIONS:**

Funds for this project are available in the General Fund.

**ATTACHMENTS:**

- Resolution No. 5905-25 Awarding and Authorizing a Contract with McDonald & Wetle.