



## OFFICIAL MINUTES OF THE TUALATIN DEVELOPMENT COMMISSION MEETING FOR JANUARY 22, 2024

### PRESENT

Chair Frank Bubenik, Commissioner Bridget Brooks, Commissioner Maria Reyes, Commissioner Valerie Pratt, Commissioner Cyndy Hillier, Commissioner Octavio Gonzalez

### ABSENT

Commissioner Christen Sacco

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### Call to Order

Chair Bubenik called the meeting to order at 8:10 p.m.

### Public Comment

None.

### Consent Agenda

Motion to adopt the consent agenda made by Commissioner Brooks, Seconded by Commissioner Pratt.

Voting Yea: Chair Bubenik, Commissioner Brooks, Commissioner Reyes, Commissioner Pratt, Commissioner Hillier, Commissioner Gonzalez

MOTION PASSED

1. Consideration of Approval of the Tualatin Development Commission Meeting Minutes of January 22, 2024

### Public Hearings - Legislative or Other

1. Consideration of **Resolution No. 637-24** Authorizing Changes to the FY 2023-2024 Adopted Budget

Assistant City Manager Don Hudson presented Authorizing Changes to the FY 2023-2024 Adopted Budget. He stated Local Budget Law allows for a supplemental budget to be prepared to authorize the transfer of appropriation authority to an appropriations category that doesn't already exist in the adopted budget. Director Hudson stated the FY 2023-2024 budget was adopted with \$132,220 in the Leveton Projects Fund Transfers category and during the FY 2022-2023 annual audit process, the Commission's independent auditors determined the appropriate category for this amount should be Special Payments.

### PUBLIC COMMENT

None.

### COUNCIL QUESTIONS

None.

Motion to adopt **Resolution No. 637-24** Authorizing Changes to the FY 2023-2024 Adopted Budget made by Commissioner Pratt, Seconded by Commissioner Brooks.

Voting Yea: Chair Bubenik, Commissioner Brooks, Commissioner Reyes, Commissioner Pratt, Commissioner Hillier, Commissioner Gonzalez

MOTION PASSED

2. Consideration of **Resolution No. 638-24** Adopting the Tualatin Development Commission Budget, and Making Appropriations, for the Fiscal Year Commencing July 1, 2024

Assistant City Manager Don Hudson presented the Tualatin Development Commission Budget, Fiscal Year 2024-25. He stated the City of Tualatin Budget Advisory Committee approved the proposed budget on May 29, 2024. The total budget is \$3,340,475 and is allocated between the Tualatin Development Commission (TDC) Administration Fund, the Southwest Urban Renewal District (SWURD) Bond Fund and the Core Opportunity and Reinvestment Area (CORA) Bond Fund.

#### PUBLIC COMMENT

None.

#### COUNCIL QUESTIONS

None.

Motion to adopt Resolution No. 638-24 Adopting the Tualatin Development Commission Budget, and Making Appropriations, for the Fiscal Year Commencing July 1, 2024 made by Commissioner Brooks, Seconded by Commissioner Pratt.

Voting Yea: Chair Bubenik, Commissioner Brooks, Commissioner Reyes, Commissioner Pratt, Commissioner Hillier, Commissioner Gonzalez

MOTION PASSED

#### Adjournment

Mayor Bubenik adjourned the meeting at 8:17 p.m.

\_\_\_\_\_/ Nicole Morris, Recording Secretary

\_\_\_\_\_/ Frank Bubenik, Chairman