



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Don Hudson, Assistant City Manager/Finance Director
DATE: February 14, 2022

SUBJECT:

Consideration of Resolution No. 5602-22, Authorizing the City Manager to Execute an Intergovernmental Agreement to Provide Municipal Court Assistance to the City Of Tigard

RECOMMENDATION:

Staff recommends that the City Council approve the attached resolution

EXECUTIVE SUMMARY:

The City of Tigard has had recent turnover in management and senior clerk levels of their municipal court and they are seeking someone with expertise in management and administration of a municipal court to assist them with a review of their operation. The Tigard Municipal Court Judge has reached out to Cortney Kammerer, Tualatin's Court Administrator, with the desire to utilize Cortney's expertise to review their operation and make recommendations for updates to their standard operating procedures. Staff feels that Cortney's expertise and experience would be beneficial to Tigard's municipal court operations and can be accomplished on an appropriate schedule that will not conflict with her responsibilities to the Tualatin Municipal Court.

The attached Intergovernmental Agreement describes the proposed scope of work and agreement between the two cities.

ATTACHMENTS:

- Resolution No. 5602-22
- Intergovernmental Agreement with City of Tigard