



Minutes

TUALATIN PARK ADVISORY COMMITTEE January 13, 2026

Virtual Meeting

Members Present: Emma Gray, Beth Dittman, Adam Peterson, John Makepeace, Cosi Slider

Members Absent: Carl Hosticka

Staff Present: Dustin Schull, Parks & Recreation Director
Rich Mueller, Parks Planning & Development Manager
Kira Hein, Project Manager
Bella DePhillipo, Office Coordinator

Public: None

A. Call to Order

1. Emma Gray called the meeting to order at 6:00 pm.

B. Approval of Minutes

1. Emma Gray entertained a motion to approve the meeting minutes from December 16, 2025. Beth Dittman moved to approve, John Makepeace seconded, and the minutes passed unanimously.

C. Communication & Comments

1. Chair: No comments from the chair.
2. Staff: Rich Mueller informed the committee that the meeting agendas will be slightly changing format from now on, due to the move to Municode for meeting processing.
3. Public: No comments from the public.

D. Old Business

1. Project Update
 - 1 Parks & Trails Bond: Kira Hein shared photos of the Riverfront Park site, and shared that the houses on the property have been removed. She also shared an update on the Nyberg Creek Trail, informing the group that work is being done on the last stretch of the trail and that it is still expected to be complete in the spring.
 - 2 Park Utility Fee: Kira Hein shared that the equipment for the new playground at Tualatin Community Park has been delivered to the operations yard.
 - 3 SDC: Kira Hein shared that a sign has been installed to advertise the future Basalt Creek Park, and added that the project has been pushed back a bit so the community engagement will not be going on at the same time as community engagement for the Riverfront Park.
 - i. Adam Peterson asked what community engagement in these projects will entail, and Kira replied that the designer will put together different engagement groups along with a few relevant advisory committees.

2. Committee Goals

1 2025 Goals
2 2026 Goals

3. Annual Committee Report: Emma Gray went over the updated draft of the annual report presentation, specifically the updated 2026 committee goals. Emma asked Bella DePhillipo to make a note that the committee will be preparing for community engagement in 2026 because the actual engagement will be taking place in 2027.
4. Core Area Reinvestment Area Update: Beth Dittman spoke on the Core Area committee coming together to re-evaluate the goals of downtown Tualatin and how to judge suggestions. Cosi Slider added that they will be going over an identity study in their next meeting.
5. Committee Member Terms: Rich Mueller asked John Makepeace and Cosi Slider if they plan to reapply, and warned that they only have two more days to do so. Cosi indicated that her application is on the way, and John said he did not plan to reapply.

E. New Business

1. Website Update: Bella DePhillipo shared some sample pages of what the City's new website will look like. Rich Mueller asked when it might be published, and Bella replied within the next month or two. Emma Gray asked if the page where meetings are posted will be formatted the same way, and Bella will follow up with an answer.
2. Updates
 - a. Programs: Bella DePhillipo shared that glass hearts have been received and distributed to staff for Share the Love. Kira Hein shared that Julie Ludemann is planning for summer camps and hiring back summer staff. Dustin Schull shared that the Juanita Pohl Center programs are continuing to grow in number and that the facility will be closed coming soon for ADA upgrades.
 - b. Projects: all project updates were covered in the Old Business section.
 - c. Operations: Dustin Schull shared that Parks Maintenance staff are not pruning street trees this year, which gives them the capacity to focus on more background maintenance work. He also shared that maintenance staff are building the new Ibach bleachers this week.
 - d. Volunteers: no updates.

F. Upcoming Dates & Calendar Review

Rich Mueller informed the committee that the Council work session on February 9th will be a budgetary review from Don Hudson, and that Dustin Schull will be bringing forward three alternatives to the Park Utility Fee for sustainability. Emma Gray requested that the next agenda include an update on this meeting.

G. Committee Member Communications

Emma Gray sent a link to Volgistics in the meeting chat and asked members to log their hours.

H. Adjournment

Emma Gray adjourned the meeting at 6:46 pm.