



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR NOVEMBER 25, 2019

Present: Mayor Frank Bubenik, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

Absent: Council President Nancy Grimes

Call to Order

Mayor Bubenik called the meeting to order at 7:04 p.m.

Pledge of Allegiance

Announcements

1. New Employee Introduction- Sam Nieman, Library Assistant

Library Director Jerianne Thompson introduced Library Assistant Sam Nieman. The Council welcomed him.

2. New Employee Introduction- Omar Oliveria, Parks Maintenance Technician I

Parks Maintenance Manager Tom Steiger introduced Parks Maintenance Technician Omar Oliveria. The Council welcomed him.

3. New Employee Introduction- Keith VanHouten, Parks Maintenance Technician I

Parks Maintenance Manager Tom Steiger introduced Parks Maintenance Technician Keith VanHouten. The Council welcomed him.

Public Comment

Len Schaber, Rob Fallow and Chris Guettler presented a petition of support from the Borland area property owners requesting annexation into Tualatin. They spoke in support of the city moving forward with the needed traffic study and other pre-planning efforts required in the process.

Consent Agenda

Motion to adopt the consent agenda made by Councilor Kellogg, Seconded by Councilor Reyes. Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

1. Consideration of Approval of the Regular Minutes of November 12, 2019

Public Hearings - Legislative or Other

1. Consideration of a Plan Text Amendment (PTA-19-0004) Proposing to Update the Tualatin Comprehensive Plan to Reflect the Recently Adopted 2019 Sewer Master Plan. Approval of these Amendments would be Codified by Adoption of Ordinance No. 1427-19

Assistant Planner Tabitha Boschetti and Planning Manager Steve Koper presented Plan Text Amendment (PTA) 19-0004 a Sewer Master Plan update. Planner Boschetti stated the objective of the PTA is to update the Tualatin Community Plan to be consistent with the Tualatin Sewer Master Plan. The proposed PTA changes include updates to the Community Plan Chapter 13, updates outdated code references to the previous version of the Sewer Master Plan, and updates outdated technical information. Planner Boschetti noted there are no map changes. She stated all applicable criteria have been met and staff recommends approval of the proposed amendments.

Mayor Bubenik asked how the new state rules will impact the city. Manager Koper stated HB 2001 hasn't issued any new rules at this time. He noted when more information is available staff will work to incorporate them.

PUBLIC COMMENT

None.

COUNCIL DISCUSSION

Councilor Morrison asked if these changes address sewer runoff. Manager Koper stated this plan is for sanitary sewer only. City Engineer Kim McMillian added staff is working on a Stormwater Master Plan that will be presented at a later time and address sewer runoff.

Motion to approve Plan Text Amendment (PTA-19-0004) proposing to update the Tualatin Comprehensive Plan to reflect the recently adopted 2019 Sewer Master Plan made by Councilor Brooks, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

2. Consideration of a Plan Text Amendment (PTA-19-0003) Proposing to Update the Tualatin Comprehensive Plan to Reflect the Recently Adopted 2018 Parks and Recreation Master Plan. Approval of these Amendments would be Codified by Adoption of Ordinance No. 1427-19

Assistant Planner Tabitha Boschetti and Planning Manager Steve Koper presented Plan Text Amendment (PTA) 19-0003 a Parks and Recreation Master Plan update. Planner Boschetti stated the objective of the PTA is to update applicable elements of the Tualatin Development Code to be consistent with the Parks and Recreation Master Plan updated in 2018 including the Community Plan, the Development Code, and supporting maps and figures. She stated proposed changes include updates to the Community Plan Chapter 15, updates to outdated code references, updates to the Development Code Chapter 74, and updates to maps and figures. Planner Boschetti stated findings have demonstrated the proposal meets the applicable criteria and staff is recommending approval of the proposed amendments.

Manager Koper stated the Planning Commission reviewed the PTA and have forwarded a unanimous recommendation for approval.

Councilor Brooks asked what happens when a citizen removes a street tree and does not replace it. City Manager Lombos stated there is a Street Tree program that is ran through the Parks and Recreation Department that requires a permit to do so. She stated she would send Council more information on the program.

Councilor Morrison asked about the changes to the SW section of the maps. Planner Boschetti stated the changes being made are to address property owner concerns.

PUBLIC COMMENT

Vice-Chair Christine Sacco from the Tualatin Parks and Recreation Committee spoke in favor of the PTA.

COUNCIL DISCUSSION

None.

Motion to approve Plan Text and Map Amendment (PTA-19-0003/PMA-13-0003) proposing to update the Tualatin Comprehensive Plan, Tualatin Development Code, and Transportation System Plan to reflect the Tualatin Parks and Recreation Master Plan updated in 2018 made by Councilor Pratt, Seconded by Councilor Morrison.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

General Business

1. Consideration of **Ordinance No. 1427-19** Relating to the Parks and Recreation Master Plan and Sewer Master Plan; Amending Tualatin Development Code Chapters 13, 15, 31, 36, 39, 41, 42, 43, 44, 49, 50, 51, 52, 55, 57, 60, 61, 64, 72, 73C, and 74; Amending the Transportation System Plan; Deleting Figure 3-4; Amending Figure 11-4; and Amending Maps 72-2 and 74-1 (PTA 19-0003), (PTA 19-0004), and (PMA 19-0003)

Motion for first reading by title only made by Councilor Kellogg, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

Motion for second reading by title only made by Councilor Pratt, Seconded by Councilor Morrison.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

Motion to adopt Ordinance No. 1427-19 relating to the Parks and Recreation Master Plan and Sewer Master Plan; Amending Tualatin Development Code Chapters 13, 15, 31, 36, 39, 41, 42, 43, 44, 49, 50, 51, 52, 55, 57, 60, 61, 64, 72, 73C, and 74; amending the Transportation System Plan; deleting Figure 3-4; amending Figure 11-4; and amending Maps 72-2 and 74-1 (PTA 19-0003), (PTA 19-0004), and (PMA 19-0003) made by Councilor Kellogg, Seconded by Councilor Reyes.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt
MOTION PASSED

2. Consideration of **Resolution No. 5477-19** Recommending Approval by the affected Metropolitan Area Communications Commission (MACC) Member Jurisdictions of the Transfer of Control of the Cable Franchises Granted to Verizon Northwest, Inc. in 2007, and Transferred to Frontier Communications Corporation in 2009, now to Northwest Fiber, LLC, with Conditions

Information Services Director Bates Russell, MACC Administrator Thaddeus Girard, and Frontier Government Internal Affairs Manager Jessica Ely presented a resolution to transfer control of the cable franchise.

Councilor Reyes stated she participated in the MACC meetings where the discussions about the transfer and transition of the franchise occurred.

Councilor Morrison asked how this effects Clackamas County residents since MACC only represents Washington County. Mr. Girard stated the franchise represents unincorporated Washington County as well.

Councilor Reyes asked if there will be any interruptions in service and when the changes will be announced publically. Ms. Ely stated the only thing that will change will be the customer facing name for consumers.

Councilor Kellogg asked if the facility in Tualatin will be sold. Ms. Ely stated all facilities will be transferred.

Councilor Morrison asked what would happen if the Council denies the transfer. Ms. Ely stated all 11 cities have to approve the transaction for it to be completed.

Mayor Bubenik asked about customer education on the transition. Ms. Ely stated they must have all the cities and the states approvals before that process can start. She noted it is anticipated to begin in June 2020.

Motion to adopt Resolution No. 5477-19 recommending approval by the affected Metropolitan Area Communications Commission (MACC) member jurisdictions of the transfer of control of the cable franchises granted to Verizon Northwest, Inc. in 2007, and transferred to Frontier Communications Corporation in 2009, now to Northwest Fiber, LLC, with conditions made by Councilor Kellogg, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt
MOTION PASSED

3. Tualatin 2040 Project: Policy Priorities

Planning Manager Steve Koper, Senior Planner Karen Fox, and Economic Development Manager Jonathan Taylor presented an update on the Tualatin 2040 policy priorities. Planner Fox stated staff is nearing completion of the project. Staff has included the draft policy priorities in the packet for Council consideration. Planner Fox stated through this process five key documents have been completed: the Housing Needs Analysis, Housing Policy Strategy, Economic Opportunities Analysis, Economic Policy Strategy, and the 2040: Policy Priorities.

Planning Commission Chair Bill Beers presented a unanimous recommendation from the commission.

Planner Fox spoke to community engagement on the project and recapped the housing and economic policy strategies. Manager Koper stated next steps include council consideration of adoption of the final policy priorities at the December 9th meeting. He noted if the Policy Prioritization is accepted at the meeting further resolutions will come forward to include updates to the comprehensive plan, development code, and the economic strategic plan.

Councilor Pratt asked about the definition of community planning. Manager Koper stated examples of community planning include the parks and transportation planning that has been completed.

Councilor Morrison clarified the difference between affordable and low income housing and the differences in need.

Councilor Reyes stated she attended the Diversity Task Force and they are looking forward to affordable housing coming to Tualatin.

Councilor Brooks stated she has concerns with making housing in a market like ours affordable. She stated she likes that this plan addresses mixed use, density with transportation in mind, and community planning.

Councilor Kellogg stated this plan is a step in the right direction for addressing density in the city. He added he thinks it is important to separate the Comprehensive Plan from the Development Code so the city can be more nimble in the future with changes. Mayor Bubenik concurred the separation needs to be made.

Mayor Bubenik asked if Basalt Creek will fall under this plan. Manager Koper cautioned the timing of both projects.

Councilor Morrison asked why the Metro housing numbers and Tualatin's don't align. Manager Koper stated Metro's numbers are based off the population forecast over a 20 year planning horizon and the city's numbers are based off what zoning is currently.

Council consensus was reached to endorse the document as presented.

4. Consideration of Recommendations from the Council Committee on Advisory Appointments

Motion to approve the recommendations made by Councilor Brooks, Seconded by Councilor Reyes.

Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

Council Communications

Mayor Bubenik reminded citizens of the upcoming Starry Nights and Holiday Lights event to be held on December 6 at the Tualatin Commons.

Councilor Morrison announced Councilor Dirksen is not running for re-election as a Metro Councilor.

Councilor Reyes announced the Diversity Task Force will holding their first Posada on December 18, 7pm, at the Tualatin Library.

Councilor Kellogg announced there will be a Transportation Forum held by the county on December 3 from 5:30-7:30 p.m. at the Oregon Nurses Association building in Tualatin. He encouraged citizens to attend.

Adjournment

Mayor Bubenik adjourned the meeting at 9:15 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor