



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

May 5, 2026

Present: Rachel Elliot, Melissa Lawrence, Emy Loanzon, Ashley Payne, Dan Paulino, DeeAnn Welker, Sherilyn Lombos – Tualatin City Manager

A. CALL TO ORDER

Ashley Payne called the meeting to order at 6:05 PM.

B. APPROVAL OF MINUTES

Rachel Elliot moved to accept the March 2026 minutes as written; Melissa Lawrence seconded. Rachel Elliot moved to accept the April 2026 minutes as written; Melissa Lawrence seconded. Both motions passed unanimously.

C. COMMUNICATIONS

1. Chair:

None.

2. Staff:

David Abbey reported the Library had hired a Full Time Library Assistant and the Part Time Public Services Assistant is moving forward targeting interviews in June.

David Abbey also reported that the Tigard Public Library reopened on April 28, 2026, and the Library as seen a slight decline in visits and a decrease in holds being placed on the Library shelves. David shared the “I survived the Library Tigard Library Closure” badges that had been created for the staff and the statistics regarding visits and check outs during this time were being compiled. Rachel Elliot asked if there were any comment cards that potentially reflected Tigard Library patrons’ perception of the Tualatin Library. David reported he had not checked the Comment Box and would so to report back at the next meeting.

David Abbey shared that WCCLS is turning 50 and described the campaign that WCCLS is running throughout the county to celebrate the anniversary. He shared the design of the special edition library cards that will be available at libraries on June 1st, 2026.

David Abbey shared the Polaris upgrade will take place on May 17th & 18th and the staff have begun the migration LEAP ILS system that is taking the place of the Polaris ILS system.

David Abbey reported The Book, One Coast program is in progress, but the Library is having difficulty connecting with the coordinators and receiving timely information from them and this has impacted the Library's ability to market the program. The George Takei event is being Zoomed and it conflicts with the Library's Summer Reading Carnival on March 31st.

David Reported the Summer Reading program, "Plant a Seed, Read" for 2026 kicks off with the Summer Reading Carnival at the Library on March 31st. Many events are being planned for the carnival. The official start date for Summer Reading signups is June 1st.

3. Teen Library Committee:

David Abbey reported the TLC is getting ready to help with "Big Truck Day" at Community Park and the "Summer Reading Carnival". Sherilyn Lombos shared a description of the "Big Truck Day" event when the question came up amongst the committee members. A question was raised by Rachel Elliot as to when the vacancy for a Teen TLC member would be filled. It was discussed amongst the committee that there has been a vacancy for over a year. David Abbey advised he would explore the progress on this vacancy and report back.

4. Public:

Rachel Elliot advised the Friends of the Library had the highest amount ever collected in their most recent sale event. The sale began with 128 boxes of materials, and they ended with only 39. There were many volunteers that assisted with the sale and the board games that were offered were a success.

Emy Loazon advised the Mayor's State of the City address was scheduled for May 19th.

Emy Loazon asked if the Library had received the updated Tri-Met bus schedules. David Abbey advised that the Library has not received any information regarding the proposed changes in the Tri-Met schedules.

D. OLD BUSINESS

1. WCCLS Funding and Governance

Sherilyn Lombos, Tualatin City Manager provided a slide deck of the background and current funding and governance information the City Council is reviewing. Sherilyn Lombos discussed and answered questions regarding the budget timelines for the City of Tualatin and Washington County. She advised there has been progress and that the process of review and dialogue are continuing among Library partners and Washington County to finalize the draft language for the new intergovernmental agreements.

2. Collection Management Centralization

David Abbey shared an overview of the ARC Public Strategies consultants that were hired by WCCLS to study and advise WCCLS on the multi-year initiative to transition from decentralized collections and technical services to a cooperative, centralized model. He shared process the ARC consultants took in their first phase of Discover and Assessment by visiting all Library partners to learn how their libraries operated. David Abbey shared the highlights of those meetings the ARC consultants provided in their monthly status report and the next step the Library partners could expect in May 2026 regarding the Library Site Profiles the ARC consultants had performed.

E. NEW BUSINESS

1. Library Director Recruitment

Sherilyn Lombos provided an update on the departure of Jerianne Thompson as Library Director and the status of recruitment for the position. She advised she would like to involve TLAC in the process.

F. FUTURE AGENDA ITEMS

1. Organizational Assessment Update – Tabled
2. Strategic Planning: Mission and Vision – Tabled
3. Artificial Intelligence in Public Libraries – Tabled
4. Move forward with Library Service Area: Volunteers and Community Engagement.

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

None

H. ADJOURNMENT

The meeting was adjourned at 7:45p.m.