



TUALATIN CITY COUNCIL

OFFICIAL MEETING MINUTES
FOR AUGUST 25, 2025

PRESENT: Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco

ABSENT: Councilor Octavio Gonzalez

Call to Order

Mayor Bubenik called the meeting to order at 7:03 p.m.

Pledge of Allegiance

Announcements

1. Proclamation Declaring September 17-23, 2025 as Constitution Week in the City of Tualatin

Cameron and Jordan Hunt presented information on Constitution Week.

Councilor Reyes presented the proclamation declaring September 17-23, 2025 as Constitution Week in the City of Tualatin.

2. New Employee Introduction- Police K9 Drea

Police Chief Greg Pickering introduced Police K9 Drea. The Council welcomed her.

Public Comment

None.

Consent Agenda

Councilor Hillier requested to have item two and three removed from the consent agenda to be heard separately.

Motion to approve the consent agenda as amended made by Councilor Brooks, Seconded by Council President Pratt.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of August 11, 2025
2. Consideration of **Resolution No. 5902-25** Authorizing the City Manager to Execute an Intergovernmental Agreement with Clean Water Services for the Design Phase of the Martinazzi Sewer Trunk Upsizing Project

3. Consideration of **Resolution No. 5904-25** Authorizing Amendment 1 to the Contract with Otak for Design of the 65th / Borland / Sagert Improvements Project
4. Consideration of **Resolution No. 5905-25** Awarding and Authorizing a Contract with McDonald & Wetle for Construction of the Tualatin Police Department Roof Replacement
5. Consideration of **Resolution No. 5906-25** Authorizing Staff to Submit to the Oregon Department of Land Conservation and Development an Application for the 2025 Housing Planning Assistance Grant to Provide the City with Consultant Assistance for the City's Housing Capacity Analysis

Special Reports

1. Washington County Sheriff's Update

Washington County Sheriff Caprice Massey and Chief Deputy McCrae presented the Sheriff's Office annual update. Sheriff Massey stated the office manages Washington County's only jail and provides countywide services to more than 611,000 residents. She noted their full annual report is available online. Sheriff Massey reported that the jail is now fully staffed, though three units remain closed while critical infrastructure upgrades are completed. She added that the county has partnered with Yamhill County to expand capacity and that a jail capacity study is underway.

Chief Deputy McCrae reviewed interagency teams operated by the Sheriff's Office. He highlighted the Community Violence Reduction Team (CoVRT), which focuses on removing illegal firearms, supporting victims, and redirecting at-risk individuals. He spoke to the Search and Rescue Team, made up of juvenile volunteers trained to assist with locating missing persons, downed aircraft, and evidence in major crimes. He also shared about Project Lifesaver and Help Me Home programs that support vulnerable residents, and the Remotely Operated Vehicle Team (ROVT), which uses advanced drone and robotic technology to enhance safety and operations.

Sheriff Massey noted that a Public Safety Levy will appear on the November 2025 ballot. She stated that the questions raised by the Council at their prior meeting have been compiled, and responses will be provided soon.

Councilor Hillier asked about the increase in gun violence and whether it is specific to Washington County or part of a national trend. Sheriff Massey stated there has been a significant increase across the Metro area. She noted that the establishment of the CoVRT team has drawn more attention to the issue, allowing law enforcement to be less reactionary and more responsive.

Councilor Hillier asked if any cadet members of the Search and Rescue Team are from Tualatin. Sheriff Massey stated she would look into it and provide a follow-up.

Council President Pratt asked what happens to individuals who are arrested given the limited jail space. Sheriff Massey explained that individuals are booked and then released under a release agreement.

Councilor Brooks asked about the process of incarceration at the county jail. Sheriff Massey clarified that Washington County Jail holds individuals who are pre-sentence or pre-trial, as well as those sentenced to less than one year.

Councilor Brooks asked how the Sheriff's Office addresses complaints about massage parlors potentially engaged in sex trafficking. Sheriff Massey stated that all complaints are investigated.

Councilor Brooks asked about a recent case along the Tualatin River. Sheriff Massey stated the case is still under investigation.

Councilor Reyes thanked the Sheriff's Office for its efforts in keeping the community safe.

Councilor Brooks asked if there are unique statutory requirements the Sheriff's Office must meet. Sheriff Massey stated the office is statutorily required to provide certain core services, which they continue to fulfill.

General Business

1. Consideration of **Resolution No. 5907-25** Authorizing the City Manager to sign an Intergovernmental Agreement with the Tigard-Tualatin School District for the School Resource Officer Program

Police Chief Greg Pickering and School Resource Officer Brian Miller presented the Intergovernmental Agreement with the Tigard-Tualatin School District for School Resource Officers (SROs). Officer Miller stated that SROs are dedicated to ensuring students feel safe in the classroom and supported in their school environments. He noted that SROs are active participants in many events throughout the school year in addition to their daily presence in schools, helping build relationships with students, staff, and families.

Officer Miller explained that maintaining safety sometimes requires addressing disciplinary issues. He shared a summary of office reports for the past school year, which included offense and incident reports, arrest reports, supplemental reports, and juvenile referrals. He also presented a breakdown of offenses and arrests, including demographic information. Officer Miller emphasized that SROs are committed to building positive relationships and helping to create bright futures for every student they serve.

Councilor Brooks asked if Horizon High School has always been part of the service boundaries. Chief Pickering confirmed that the school has been covered as it is located within Tualatin.

Councilor Reyes asked what activities officers participate in with youth to help reduce peer aggression. Officer Miller stated that connecting students in positive ways and engaging them in activities is the best approach to keeping kids out of trouble. Chief Pickering added that the SROs have strong relationships with students, which helps foster a safe environment.

Council President Pratt asked if all of the SROs' time is spent in the schools. Chief Pickering stated that their primary focus is within the schools.

Councilor Hillier stated that the community is a better place because of the character of the officers and thanked them for their service.

Chief Pickering noted that under this year's Intergovernmental Agreement, the school district will increase its contributions toward the payment of the SRO positions.

Motion to approve Resolution No. 5907-25 authorizing the City Manager to sign an Intergovernmental Agreement with the Tigard-Tualatin School District for the School Resource

Officer Program made by Council President Pratt, Seconded by Councilor Reyes.
Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes,
Councilor Hillier, Councilor Sacco

MOTION PASSED

2. Consideration of Recommendations from the Council Committee on Advisory Appointments

Councilor Reyes, Councilor Sacco, and Council President Pratt announced the recommended applicants.

Motion to approve the recommendations as presented made by Council President Pratt, Seconded by Councilor Sacco.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes,
Councilor Hillier, Councilor Sacco

MOTION PASSED

Items Removed from Consent Agenda

1. Consideration of Approval of a New Liquor License Application for RECS

Councilor Hillier stated that she is not in favor of allowing liquor in places where people recreate. She expressed concern about the negative impacts alcohol can have on the community and emphasized her hope to shift community norms away from alcohol use in recreational settings.

Motion to approve a new liquor license application for RECS made by Council President Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes,
Councilor Sacco

Voting Nay: Councilor Hillier

MOTION PASSED

2. Consideration of Approval of a New Liquor License Application for Glow Gifts + Candle Studio

Motion to approve a new liquor license application for Glow Gifts + Candle Studio made by Council President Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes,
Councilor Sacco

Voting Nay: Councilor Hillier

MOTION PASSED

Council Communications

Councilor Brooks asked if there was interest from the Council in continuing the discussion on houselessness and the Safe Parking Program.

Council President Pratt stated she would be interested in exploring options, including eviction prevention programs.

Deputy City Manager Megan George stated that Just Compassion will be submitting an application through the Outside Agency Grant Program to support eviction prevention.

Councilor Sacco stated she would like the topic to return to Council for a more robust conversation about potential next steps.

Councilor Hillier expressed interest in revisiting the issue to determine what resources could be available.

Mayor Bubenik stated he would prefer to wait until next year, since the current year's budget has already been adopted.

Adjournment

Mayor Bubenik adjourned the meeting at 8:22 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor