



CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Samantha Vandagriff, Building Official

DATE: October 27th, 2025

SUBJECT:

Consideration of Resolution 5920-25 authorizing the City Manager to execute an Intergovernmental Agreement (IGA) with the Department of Consumer and Business Codes Division ("DCBS") and other Municipalities ("Joining Parties") for the purpose of providing building services, plan review services, or inspection services to one another.

RECOMMENDATION:

Approval of Resolution 5920-25.

EXECUTIVE SUMMARY:

The City has the opportunity to join an IGA with DCBS and other participating jurisdictions for the purpose of sharing resources across the state. It will eliminate the need to have individual IGAs for specific services but not impact any existing or future IGAs that the City may have. It will enable the City to work with other participating jurisdictions to arrange interim Building Official services, plan review, and inspection services. The agreement also allows the City to work directly with the State of Oregon Building Codes Division.

This agreement will ensure that should an emergency event occur the City of Tualatin will have access to resources in the form of qualified building inspectors and plan reviewers who may work for other jurisdictions and fill in as needed for our Building Division.

OUTCOMES OF DECISION:

Approval of Resolution 5920-25 authorizes the City Manager to enter into the IGA with DCBS for the City to participate in sharing building services with DCBS and other Municipalities.

FINANCIAL IMPLICATIONS:

Each Requesting Party agrees to pay each Service Provider according to either a Percentage Option or Hourly Option (see Exhibit 1).

ATTACHMENTS:

- Building Evaluation Support Agreement (Fixed Term)