

RESOLUTION NO. 5924-25

A RESOLUTION ADOPTING THE CITY OF TUALATIN FOOD, BEVERAGE AND APPAREL POLICY FOR ELECTED AND APPOINTED CITY PUBLIC OFFICIALS

WHEREAS, In 2017, the City Council adopted the City of Tualatin Financial Policies Manual ("Manual"); and

WHEREAS, on December 9, 2024, the City Council adopted Resolution 5823-24, a resolution adopting the updated Manual, which incorporated changes made to the nine (9) financial policies contained in the Manual; and

WHEREAS, the financial policies contained in the Manual are used as a guideline for operational decision making and maintaining a fiscally prudent budget while carrying out the needs and wants of the City of Tualatin and its residents, as well as establishing parameters in which the City operates while providing a standard against which its fiscal performance can be judged; and

WHEREAS, the Manual's Operating Budget Policy: i) requires the City to prepare, present, adopt and amend its operating budget in accordance with Oregon Local Budget Law and maintain a budget system to monitor revenue and expenditures on an ongoing basis with adjustments made as necessary and ii) requires that the amount of funding available will be determined for each fund; and

WHEREAS, the Manual's Expenditure Policy provides that: i) expenditures will be controlled through appropriate internal controls and procedures, and requires Management to ensure expenditures comply with the legally adopted budget; and ii) each Department or Division Manager or Director is responsible for the administration of their department/program budget; and

WHEREAS, members of Council routinely hold public meetings and attend events through meal hours, and the City has historically provided food and beverage to members of Council in consideration of their participation in these meetings and events; and

WHEREAS, members of Council routinely participate in other City and regional events where they are identifiable as members and representatives of the City government; and

WHEREAS, community members appointed to City Boards and Committees routinely hold public meetings through mealtimes and attend community events in their official capacity; and

WHEREAS, the City Council finds that the adoption of the attached City of Tualatin Food, Beverage and Apparel Policy is in the best interests of the City, consistent with the Financial policies and goals contained in the Manual and necessary to ensure compliance with applicable state laws, rules and opinions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The attached City of Tualatin Food and Beverage Policy for Elected and Appointed City Public Officials is hereby adopted to: i) clarify when food, beverage and apparel may be provided to members of Council and City-elected boards and commissions and paid for with City funds and ii) ensure compliance with the City’s Financial Policies Manual and applicable State ethics laws, rules and opinions.

Section 2. This resolution is effective upon adoption.

INTRODUCED and ADOPTED by the City Council this 27th day of October, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST:

BY _____
City Attorney

BY _____
City Recorder