



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Jerianne Thompson, Library Director
DATE: February 8, 2021

SUBJECT:

Consideration of Resolution No. 5340-21 Authorizing the City Manager to Sign Amendments to Intergovernmental Agreements for Library Services between the City of Tualatin and Washington County.

RECOMMENDATION:

Staff respectfully recommends Council adoption of the attached resolution authorizing the City Manager to execute Amendment 1 to the Public Library Services Agreement and Amendment 1 to the WCCLS Information Network Agreement.

EXECUTIVE SUMMARY:

Washington County holds three common Intergovernmental Agreements with nine cities and three non-profit associations on behalf of Washington County Cooperative Library Services (WCCLS). The City of Tualatin is a signatory to these Agreements. Execution of Amendment 1 to the Public Library Services Agreement (PLSA) and Amendment 1 to the WCCLS Information Network Agreement is required for participation in WCCLS.

The PLSA defines the responsibilities of WCCLS and the nine cities and three non-profit associations that provide public library service to county residents (the cities of Banks, Beaverton, Cornelius, Forest Grove, Hillsboro, North Plains, Sherwood, Tigard, and Tualatin, and the Aloha, Cedar Mill and Garden Home community library associations). The Agreement also outlines the central support services provided by WCCLS to member libraries, and serves as the primary vehicle for distribution of county funds to public library service providers. The current PLSA is set to expire on June 30, 2021. Amendment 1 extends the agreement until June 30, 2022, and sets the proposed distribution of WCCLS funds to member libraries for FY21-22.

The WCCLS Information Network Agreement defines the responsibilities of WCCLS member libraries for use of the shared Information Network including the integrated library system software, the WCCLS.org website and its resources, databases and e-content provided by WCCLS for library staff and the public, Internet access, software, hardware and peripheral products provided to member libraries by WCCLS, and the central site hardware, software and telecommunications network operated by WCCLS. The current Information Network Agreement is set to expire on June 30, 2021. Amendment 1 extends the agreement until June 30, 2022.

OUTCOMES OF DECISION:

If approved, the City will continue to be a member library in WCCLS. If not approved, the City

would not be a member library of WCCLS and would forgo all financial and other benefits of membership, including \$1,786,052 in revenue for FY21-22.

FINANCIAL IMPLICATIONS:

All funds received from WCCLS must be spent on the provision of library services, including but not limited to operating and capital expenditures. Eighty percent of the total annual payment will be received by December 31 and the balance received by April 15 of each year. The distribution to the Tualatin Public Library will be \$1,786,052 for FY 21-22 (see Exhibit A to the attached PLSA).