



City of Tualatin Volunteer Resolution

Resolution No.: 5890-25

Effective Date: 07/01/2025

A resolution extending workers' compensation coverage to volunteers of the City of Tualatin in which the City of Tualatin elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on SAIF payroll schedule, and verified at audit:

1. Public Safety Volunteers

Applicable _____ Non-applicable X

An assumed monthly wage of **\$800 per month** will be used for public safety volunteers in the following volunteer positions (check all that apply):

- ☐ Police reserve
- ☐ Search and rescue
- ☐ Firefighter
- ☐ Emergency medical personnel
- ☐ Ambulance drivers
- ☐ Other *[List specifically by title]*

2. Volunteer boards, and commissions for the performance of administrative duties.

Applicable X Non-applicable _____

- a. An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- a. Tualatin Planning Commission
- b. Tualatin Budget Advisory Committee
- c. Tualatin Urban Renewal Advisory Committee
- d. Tualatin Architectural Review Board
- e. Tualatin Library Advisory Committee
- f. Tualatin Parks Advisory Committee
- g. Tualatin Arts Advisory Committee
- h. Tualatin Core Area Parking District Board

- i. Juanita Pohl Center Advisory Committee
- j. Inclusion, Diversity, Equity Advisory (IDEA) Group

3. Manual labor by elected officials.

Applicable _____ **Non-applicable** **X** _____

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above

4. Non-public safety volunteers

Applicable **X** **Non-applicable** _____

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. SAIF will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non-public safety volunteers below)

- X Parks and Recreation
- X Public Works
- X Library
- X Juanita Pohl Center
- X Operations
- X Police
- X Community Development
- X Finance
- X Administration
- X Legal
- X Information Services

5. Public Events

Applicable **X** **Non-applicable** _____

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation: (List specific events)

- a. MLK Day of Service
- b. Arbor Week
- c. Blender Dash
- d. Concerts in the Park
- e. Viva Tualatin
- f. Tualatin Youth Advisory Council Haunted House
- g. West Coast Giant Pumpkin Regatta

ADDENDUM A

- h. Light Up the Lake
- i. Holiday Car Light Parade

6. Community Service Volunteers/Inmates

Applicable _____ Non-applicable X

7. Other Volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that the City of Tualatin:

- a. Provides at least two weeks' advance written notice to SAIF underwriting requesting the coverage
- b. SAIF approves the coverage and date of coverage
- c. SAIF provides written confirmation of coverage

The City of Tualatin agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.

Now, therefore, be it resolved by the City Council of the City of Tualatin, Oregon to provide workers' compensation coverage as indicated above.

Adopted by the **City of Tualatin and the City Council** this 23rd day of June, 2025.

Please see the original Resolution for signatures/authority.

Signature of Authorized Representative Printed Name Title

Attest by _____ this _____ day of _____, 20____.
Printed Name

Signature Title