



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Steve Koper, Assistant Community Development Director
DATE: October 9, 2023

SUBJECT:

Council appointment of Transportation System Plan Community Advisory Committee members

EXECUTIVE SUMMARY:

In April of 2023, the City Council approved **Resolution No. 5686-23** authorizing staff to enter into a contract with Fehr & Peers for consulting services to update Tualatin's Transportation System Plan (TSP). The last major update to Tualatin's TSP was in 2013.

Upon award of the contract for consulting services to update the Tualatin TSP, Fehr & Peers provided a draft Scope of Work, which identified proposed project tasks and deliverables. One of the most important subset of project tasks included stakeholder and community outreach.

The scope of work identified creation of both a Technical Advisory Committee, comprised of individuals with technical expertise, such as Oregon Department of Transportation (ODOT) staff, and a Community Advisory Committee, comprised of a representative cross-section of the community.

Prospective members for the Community Advisory Committee were solicited through multiple forms of direct and targeted outreach. In addition to emails to interested parties and volunteer lists, and announcement at City Council and Planning Commission meetings, the following groups were contacted: Tualatin Chamber of Commerce, Tualatin Rotary, the Tualatin Aging Task Force, and representatives of all Community Involvement Organizations (CIOs).

In total, 30 applications for membership on the Community Advisory Committee were received. Of the 30 prospective applicants, 12 have been recommended, representing a broad spectrum of backgrounds, interests, and perspectives. In addition, two Councilors, and one Planning Commissioner will participate in the Community Advisory Committee for a total of 15 members.

RECOMMENDATION:

Staff respectfully recommends that the City Council appoint the Community Advisory Committee members listed in Exhibit A.

ATTACHMENTS:

-Exhibit A - Transportation System Plan Community Advisory Committee Membership-