



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR OCTOBER 26, 2020

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

---

### **Call to Order**

Mayor Bubenik called the meeting to order at 7:03 p.m.

### **Announcements**

1. Proclamation Declaring November 8-14, 2020 as Veteran's Appreciation Week

Mayor Bubenik read the proclamation declaring November 8-13, 2020 as Veteran's Appreciation Week in the City of Tualatin.

2. Proclamation Declaring October 23-31, 2020 Red Ribbon Week in the City of Tualatin

Tualatin High School Stand Up Tualatin members presented information on the club and some Red Ribbon Week facts.

Councilor Morrison read the proclamation declaring October 23-31, 2020 as Red Ribbon Week in the City of Tualatin.

### **Public Comment**

Beth Dittman's comment from the chat was read. She stated she would like to see a levy and bond move forward. She encouraged the Council to not let the maintenance of the parks take the back burner.

### **Consent Agenda**

Motion to adopt the consent agenda made by Councilor Kellogg, Seconded by Councilor Brooks. Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt  
MOTION PASSED

1. Consideration of Approval of the City Council Work Session and Regular Meeting Minutes of October 12, 2020
2. Consideration of Approval of a New Liquor License Application for Sushi Train

### **Special Reports**

1. Annual Report of the Juanita Pohl Center Advisory Committee

Juanita Pohl Center Supervisor Sara Shepard introduced the Juanita Pohl Center Advisory Committee Chair Susan Noack to present the annual report. Chair Noack stated the committee's

role is dedicated to programs and services. She stated they listen to ideas and suggestions and then provides input to staff. Chair Noack stated until March this year the center had 50,026 visits until COVID hit and the center pivoted to online support. She stated the center has many partnerships that are vital to the success of programs at the center, she thanked the partners. Chair Noack spoke to the transition from in person to virtual due. She stated the center has served over 980 citizens virtually through online programs. Chair Noack stated the action plan for 2020-21 includes continued support to active aging programs and an increased virtual programming portfolio. She added they will continue to increase diversity, visibility, and awareness.

Councilor Brooks thanked the committee for the work they have accomplished this year.

Councilor Pratt asked how Meals on Wheels is handling deliveries during COVID. Chair Noack stated services have been moved to Tigard where they now operate the program. She stated the need is still high.

Councilor Morrison thanked Chair Noack and the committee for their great work and enthusiasm for the center.

Mayor Bubenik thanked the committee for all they have done this past year, especially during COVID.

## 2. Quarterly Financial Report

Finance Director Don Hudson presented the first quarter financial report. He presented the budget actuals for the general fund revenue and expenditures, building revenues, road operating revenues, core area parking fund revenues, and water operating fund revenues and expenditures. Director Hudson stated a copy of the quarter end investment report is in the packet noting the overall yield is 1.255% with over \$80 million invested in the states local pool. He noted the city's investment portfolio is down over the last quarter. He stated property taxes this year are at a 4.55% value percent growth, which will mean a higher revenue then estimated. He stated the city will need to watch the collection rate this year due to COVID. Director Hudson stated PERS contribution rates this year are flat for Tier 1 and 2 and 2% for OPSRP General and Police. He spoke to the four CARES Act funding sources the city is utilizing including the Cities and Special District Assistance program, the Small Business Support fund, Utility Assistance Program, and the Stable House Assistance program.

Councilor Brooks asked how the Utility Assistance Program is being advertised. Director Hudson stated the city reaches out to every person with a delinquent bill and connects them with Community Action so they can access the Utility Assistance program.

Councilor Pratt asked if payment plans are available for past due bills. Director Hudson stated the city offers payment plans.

Councilor Morrison stated the Stable Housing Assistance is a Washington County fund and asked if Clackamas County citizens are receiving any assistance in that category. Director Hudson stated he doesn't have any details on how Clackamas County citizens are being served in this capacity. He stated he would reach out to Community Action to find out how they can be served.

## General Business

### 1. Tualatin Moving Forward 2021 Neighborhood Safety Projects and Upcoming Projects Update

Public Works Director Jeff Fuchs presented on the 2021 Neighborhood Traffic Safety Projects. He stated the program is bond funded and looks at projects that can be quickly implemented throughout the city. Director Fuchs explained the selection criteria of projects which include: geographic diversity, solution oriented, and budget approved. He stated the city received 230 project suggestions that resulted in 55 locations being identified. From those projects six were selected: 50<sup>th</sup> Ave and Wilke Road, Nyberg Lane and 57<sup>th</sup> Avenue, Sagert Street and 72<sup>nd</sup>, Boones Ferry at Tualatin Commons, Hazelbrook Road at Jurgens Park, and Boones Ferry Road at Arapaho Road. Director Fuchs stated the next big projects for the bond program include Myslony Street- 124<sup>th</sup> to 112<sup>th</sup> Avenue, 118<sup>th</sup> Avenue and Herman Road, Tualatin Road and Teton Avenue, and the Boones Ferry Corridor sidewalk and bike lane projects.

Councilor Morrison stated he is happy to see a crosswalk going in at Jurgen's Park. He requested the sidewalk be extended and additions made along Grahams Ferry Road where the new development is located.

Councilor Brooks asked about the Boones Ferry bike lane and if it can get bikes down to Community Park. Director Fuchs stated the Tualatin Sherwood Road project includes bike stripping that will get citizens to Community Park. Councilor Brooks asked for a right hand turn lane on Teton and Tualatin-Sherwood Road. Director Fuchs stated staff can take a look at it.

Councilor Pratt asked for a south crossing for bikes at Community Park. Director Fuchs stated there is a current project at Sweek Park that is being worked on that will help with that crossing.

Councilor Kellogg stated street lighting at the Boones Ferry Road and Arapaho Road crosswalk needs to be addressed. He asked about a RFB at the midblock crossing by the Police Department. Director Fuchs stated community outreach is currently being conducted on that location.

### 2. Consideration of Recommendations from the Council Committee on Advisory Appointments

Councilor Brooks stated all appointments tonight are for the Library Advisory Committee. She thanked everyone who applied for the positions.

Motion to approve the Council Committee on Advisory Appointment recommendations made by Councilor Brooks, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

## Council Communications

Councilor Brooks stated she attended the following meetings and events: Willamette River Water Coalition meeting, the Community Conversation on Police Use of Force, the Tualatin Arts Advisory Committee, an update meeting on Tualatin city water from staff, and the Building Bridges event. Councilor Brooks requested the Council take a moment of silence at the beginning of each meeting for those who have lost their lives from COVID-19.

Councilor Kellogg stated at the last League of Oregon City Policy Committee meeting they discussed how ODOT is suffering financially and how LOC has been working with ODOT on how to trim revenue. LOC is currently suggesting a reduction in the STP Funds Exchange to cities from 94% to 90%. He stated he will work with staff on city feedback.

Councilor Kellogg stated in 2015 the Council passed an ordinance to reduce the frequency of citizen sponsored initiatives to only general elections. He would like to see an amendment made to allow citizen sponsored initiatives at primary and general elections to meet state law defaults. Council consensus was reached to have staff draft a proposed ordinance for further discussion.

Councilor Pratt stated she attended the community conversation on police use of force policies. She stated the Police Community Foundation held their annual duck raffle and the prescription take back event last Saturday.

Councilor Morrison stated he attended the C4 subcommittee meeting and the prescription drug take back event. He stated he has attended the School Resource Officer meetings with TTSD and will continue to participate in the conversations.

Councilor Reyes thanked the police department for being available to the community and doing an excellent job.

Council President Grimes encouraged citizens to vote.

Mayor Bubenik stated he attended the following meetings and events: a multi-city meeting regarding the Stafford Area, the Conversation on Police Use of Force, the Washington County Advisory Committee forum on housing in a pandemic, the Metro Mayors Consortium discussion on legislative priorities, the Chambers virtual Key Leaders Breakfast, and the Metro Mayors Consortium presentation from Greater Portland Inc.

## **Adjournment**

Mayor Bubenik adjourned the meeting at 9:30 p.m.

Sherilyn Lombos, City Manager

\_\_\_\_\_ / Nicole Morris, Recording Secretary

\_\_\_\_\_ / Frank Bubenik, Mayor