



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Ross Hoover, Parks and Recreation Director
Julie Ludemann, Recreation Manager

DATE: December 12, 2022

SUBJECT:

Consideration of **Resolution No. 5661-22** Authorizing the City Manager to Execute a Management and Operations Agreement with Willowbrook Arts Camp for Brown's Ferry Center.

RECOMMENDATION:

Staff recommends that the Council approve Resolution No. 5661-22 authorizing a Management and Operations Agreement with Willowbrook Arts Camp for Browns Ferry Center located at 5485 SW Nyberg Lane, Tualatin OR 97062.

EXECUTIVE SUMMARY:

The City has leased the Brown's Ferry Center to Willowbrook Arts Camp since 2017 and now both parties wish to build on their successful relationship to continue to provide public benefits to the Tualatin community.

The City owns the building and does not have current financial resources at this time to use it for parks and recreation programming, nor for other City purposes.

The City has the ability to discourage vandalism to the building by having it regularly occupied and the City can reduce operating costs by limiting vandalism and shifting some of the routine costs of operating the building to Willowbrook Arts Camp.

Willowbrook Arts Camp has the organizational capacity to provide the following public benefits to the Tualatin Community in exchange for the right to use the facility for administrative purposes, which in part, support the provision of public benefits to the Tualatin community:

1. Willowbrook will participate in and promote City special events including the annual Blender Dash, ¡Viva Tualatin!, and West Coast Giant Pumpkin Regatta by offering family-friendly activities.
2. Willowbrook will ensure City of Tualatin residents receive a five percent (5%) discount on Willowbrook Arts Camp summer camps.
3. Willowbrook will collaborate with the City, as deemed appropriate by the City. This may include but is not limited to parks & recreation programs and events, and Tualatin Public Library programs.
4. Willowbrook will coordinate with the City to participate in a natural space native plant restoration/tree planting or invasive plant removal event during calendar year 2023.

FINANCIAL IMPLICATIONS:

The Management and Operations Agreement is expected to save City funds on a short-term basis. The City will avoid the routine building operating and potential vandalism costs, and receive public benefits shown in Appendix A of the Agreement. The building structures and land are in good condition, although the City may have costs if major system issues occur.

Attachments:

Resolution No. 5661-22

Maintenance and Operations Agreement