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Submission information

Form: [Outside Agency Funding Request Form](#) [1]
Submitted by Visitor (not verified)
Wed, 08/11/2021 - 10:06am
73.25.116.201

Agency Contact Information

Agency Name

Community Action Organization

Address

1001 SW Baseline Street

City

Hillsboro

State

Oregon

Zip Code

97123

Contact Name

Susan Salisbury

Contact Telephone Number

503-693-3231

Contact Email Address

ssalisbury@caowash.org

Agency Request Information

Request

Community Action respectfully requests \$10,000 from the City of Tualatin to provide emergency rent assistance to low-income residents of Tualatin who are at risk of homelessness.

What is the Request for?

Community Action provides multiple services to residents of Tualatin, including emergency rent assistance to prevent eviction. Community Action is requesting these funds to continue to provide eviction prevention assistance to Tualatin families in FY 21-22. During the 20-21 program year, Community Action provided \$755,018 of emergency rent assistance from all funding sources to keep 129 Tualatin households in their homes. The average rent provided to households in Tualatin was \$5,853. The funds used to provide this assistance were in most cases funds specifically intended to assist households impacted by COVID, so these payments often included arrears, utilities and future rent, depending upon the requirements and allowable costs associated with the fund used. With the eviction moratorium coming to a close, and COVID-specific rent assistance funding ending, the need for emergency rent funds is particularly pressing.

City funds will be used to provide emergency assistance to low income Tualatin households who are in crisis. For low-income families, one unexpected financial emergency such as a job loss, reduction in work hours or an unanticipated medical bill can result in the inability to pay rent and receipt of a 72-hour eviction notice. Clients are assessed for a one-time emergency assistance payment of a full month's rent. Community Action negotiates with landlords on the client's behalf for reduction/forgiveness of fees or back rent which may have accrued and requires a signed statement verifying that the household will not be evicted. Clients may also be referred to other services which can help them maintain their housing – including longer term rental assistance, energy assistance and tenant education classes.

Of the nearly 5,000 Tualatin households renting their homes, 52% of those households pay more than 30% of their income for their housing costs and 27% spend half of their monthly income for rent. While median earnings for Tualatin residents have increased by 26% since 2010, median gross rent has increased by 51%. Paying a disproportionate amount of income for housing places already cost-burdened families at risk of homelessness. Eviction prevention assistance acts as a safety net to ensure that families in crisis can remain stable.

Describe the Agency's Mission

Community Action leads the way to eliminate conditions of poverty and creates opportunities for individuals and communities to thrive. To this end, Community Action provides an array of services for families in Tualatin and throughout Washington County.

What Group of Citizens in Tualatin Does Your Organization Target?

The Emergency Rent Assistance Program serves low-income Tualatin residents that have received a 72-hour eviction notice due to inability to pay rent.

What Types of Services will be Provided in the Funding Request Year?

Community Action will continue to provide a comprehensive set of programs and services aimed at assisting low-income Tualatin residents to increase or maintain self-sufficiency.

How Many Tualatin Residents will be Served?

7 households, approximately 25 individuals, will be served with requested Tualatin municipal grant funding.

What Percentage of Your Program is Dedicated to Service in Tualatin?

Tualatin residents represent approximately 2.8% of households served by the program.

If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here

Community Action receives funds from state, county and local government sources, including State of Oregon, Washington County and cities of Tigard, Beaverton and Hillsboro.

Agency Organizational / Financial Information**Please Submit Your Budget Information**

[budget.xlsx](#) [2]

Please Submit Your Board Information

[2021-2022_bd_member_list.pdf](#) [3]

Please Submit a Copy of Your 501(c)3 cert.

[irs_letter_of_determination_2010.pdf](#) [4]

Other Attachments

Source URL: <https://www.tualatinoregon.gov/node/13520/submission/65451>

Links

[1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>

[2] <https://www.tualatinoregon.gov/system/files/webform/budget.xlsx>

[3] https://www.tualatinoregon.gov/system/files/webform/2021-2022_bd_member_list.pdf

[4] https://www.tualatinoregon.gov/system/files/webform/irs_letter_of_determination_2010.pdf

Community Action

City of Tualatin Emergency Rent Budget 2021-22

	Total Project Cost	City of Tualatin	State of Oregon			
Staffing, .25 FTE (including Taxes & Benefits)	\$11,390		\$11,390			
Client Expenses	\$9,000	\$9,000				
Administration	\$1,000	\$1,000				
Total Project Cost	\$21,390	\$10,000	\$11,390			




2021-2022 BOARD OF DIRECTORS

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Sheri Schouten, State Representative, District 21-Beaverton

 **IRS** Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667582
Jan. 25, 2010 LTR 4168C E0
93-0554941 000000 00
00018010
BODC: TE

COMMUNITY ACTION ORGANIZATION
1001 SW BASELINE ST
HILLSBORO OR 97123-3822



016039

Employer Identification Number: 93-0554941
Person to Contact: Mr. Miller
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 13, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in April 1974.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.