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Submission information

Form: [Outside Agency Funding Request Form](#) [1]
Submitted by Visitor (not verified)
Wed, 08/18/2021 - 8:48am
24.21.245.131

Agency Contact Information

Agency Name

Borland Free Clinic

Address

3550 SW Borland Road

City

Tualatin

State

Oregon

Zip Code

97062

Contact Name

Sandy Kosik

Contact Telephone Number

503-319-5810

Contact Email Address

sandykosik@borlandclinic.org

Agency Request Information

Request

\$2,578.74

What is the Request for?

Borland Free Clinic employs four, part-time Administrative employees, but relies on volunteers for all other positions--our Physicians, Nurses, Medical Assistants, Scribes, Translators, Front Desk Receptionists, Inventory, and even Janitorial. They are providing these vital services in their free-time hours, in addition to their regular employment. In 2020, our volunteers gave over 4,000 hours (valued at approximately \$100,000), and through July of this year, they are already nearing that 4,000 hours (valued around \$80,000)--and well on their way to a much higher total by year's end. We believe that we need to provide a welcoming and positive environment to encourage their continued service.

Last year, The City of Tualatin was very generous in granting us \$1,000, earmarked specifically for our volunteer appreciation budget. We used those monies to create a volunteer break area as well as for items such as snacks, gifts, cards, etc. We consider appreciation items to be both tangible items as well as enrichment opportunities for each volunteer.

Our hope is to "elevate" the volunteer appreciation gifts this year. We are requesting a \$2,578.74 grant award from The City of Tualatin, as we beef up our volunteer base and the corresponding appreciation budget for those volunteers. Funds received will be used specifically for Volunteer Appreciation costs (see the budget attachment for specific details) such as the following:

- 1.) We are in contact with local author Patricia Kulberg, who wrote "On the Ragged Edge of Medicine," about her experiences providing medical care for Portland's homeless and uninsured, and would love to have her come and speak to all of the volunteers after they have read her book. We hope to purchase enough copies for everyone as part of this grant.
- 2.) Helping support our local businesses: Purchasing gift cards for Vitality Bowls restaurant, coupons/special deals for stores in the Bridgeport Village Shopping Center, and higher-end chocolates or coffee from small businesses. Hopefully, our neighbors/businesses will be able to provide us with a discounted price as part of their own in-kind donation programs.
- 3.) Making improvements to our Volunteer Storage area: Currently, we provide a small area of the clinic specifically for our Volunteers, equipped with individual storage cubbies so they can place their personal belongings somewhere, retrieve their badge and get their monthly thank-you gift. There is also a small refrigerator where we keep cold drinks and they can store their own snacks/dinner. They sign in on an iPad and can view relevant announcements, birthdays, etc. on the bulletin board.

Describe the Agency's Mission

The official mission of Borland Free Clinic is "To bring hope and healing to vulnerable people in our community as an expression of Christ's love." Respecting and honoring individuals' rights and dignity is also an important component of our mission.

What Group of Citizens in Tualatin Does Your Organization Target?

The clinic fills some of the gaping holes in our healthcare system that weigh heavily on the uninsured, underinsured, and those in-between insurance coverage in the Tualatin community.

What Types of Services will be Provided in the Funding Request Year?

We provide general medical care via appointments as well as on a walk-in basis. In addition to treating acute conditions, the clinic provides preventative and ongoing care, such as a robust Diabetes education and management program. We are currently working on bolstering our Women's Health program. In addition, we offer specialty care with the help of mobile visits from providers in vision and dental care. Other specialists (podiatry, cardiology, physical therapy, etc.) volunteer on an "as-needed" basis. Immunizations (flu, COVID, etc.) are also offered.

How Many Tualatin Residents will be Served?

Approximately 21% of our 1,300+ patients are from Tualatin. We expect this number to continue to increase by as much as 25-30% by the end of 2021. A shuttle line down Borland Road was recently approved to begin in the Fall and will provide much-needed public transit to the clinic.

What Percentage of Your Program is Dedicated to Service in Tualatin?

100%

If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here

N/A

Agency Organizational / Financial Information**Please Submit Your Budget Information**

[2021_updated_city_of_tualatin_budget_-_sheet1.pdf](#) [2]

Please Submit Your Board Information

[bfc_board_of_directors.docx](#) [3]

Please Submit a Copy of Your 501(c)3 cert.

[bfc_exemption_letter_may_2016_3.pdf](#) [4]

Other Attachments

Source URL: <https://www.tualatinoregon.gov/node/13520/submission/65661>

Links

[1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>

[2] https://www.tualatinoregon.gov/system/files/webform/2021_updated_city_of_tualatin_budget_-_sheet1.pdf

[3] https://www.tualatinoregon.gov/system/files/webform/bfc_board_of_directors.docx

[4] https://www.tualatinoregon.gov/system/files/webform/bfc_exemption_letter_may_2016_3.pdf

| 2022 Planned Volunteer Costs | | | | | | |
|--|--|---|------------|-----------------|----------|------------------|
| Item | Purpose | Link | Price/Unit | Number of Units | Total | KKJ comments |
| Copies of "On the Ragged Edge of Medicine" book by Patricia Kullberg (Hoping to get them at cost from author) | Enrichment gift for all volunteers/Board Members | https://www.amazon.com/dp/B000181944 | \$10.00 | 75 | \$750.00 | City of Tualatin |
| Snacks at each clinic (2x/week). Would like to provide fresh fruit, etc. since the Diabetes Educator also uses that table with patients. | So that volunteers can grab a healthy snack before, during or after their shift at the clinic. They are often arriving straight from work. | approximating for | \$5.00 | 100 | \$500.00 | City of Tualatin |
| Bottled Waters, flavored sparkling water | Drinks for volunteers during shifts | approximating for | \$5.00 | 100 days | \$500.00 | BFC |
| Cards | Birthdays, Thank you's, other acknowledgements | approximating for | \$50.00 | 1 | \$50.00 | City of Tualatin |
| Monthly Appreciation Gifts | Small gifts left in the volunteer's bin to thank them for service | approximating for | \$5.00 | 75 | \$375.00 | BFC |
| Postage | For mailing thank you cards and other physical mail to volunteers | approximating for | \$50.00 | 1 | \$50.00 | City of Tualatin |
| Cubbies/Storage bins | For volunteers to store their personal items (purses, keys, backpacks, etc. during shifts) | https://www.walmart.com/ip/2-Pack-Stackable-Storage-Bins-24x18x12-White/25641288 | \$26.20 | 2 | \$52.40 | City of Tualatin |
| Occasional floral gifts, etc. to express | This is an example of some flowers that we sent a board member whose partner passed away | https://www.blooms.com/ | \$72.20 | 2 | \$144.40 | BFC |
| Seasonal and other decorations for | A centralized location to make volunteer announcements / post volunteer recognition like volunteer of the month etc. | approximating for | \$40.00 | 1 | \$40.00 | BFC |
| Construction Paper | For making Volunteer bin name labels, badges, front board photos, etc. | https://www.walmart.com/ip/2-Pack-Stackable-Storage-Bins-24x18x12-White/25641288 | \$3.47 | 2 | \$6.94 | BFC |

| | | | | | | |
|---|--|---|---------|---|---------------------|-------------------|
| Volunteer of the Year Award Statue/Plaque | This began last year and we would like to continue giving this statue, which represents the values of BFC and the work we do, to the Volunteer of the Year, with their name and date engraved on a plaque underneath | https://zmdownload-accl.zoho.com/view?attachId=138469584156790200&entityType=1&entityId=1627923063646100001&acclId=14943600000008002&height=1024&width=1024 | \$90.00 | 1 | \$90.00 | City of Tualatin |
| Plaque engraving | Name of Volunteer of the Year | https://www.laser | \$20.00 | 1 | \$20.00 | City of Tualatin |
| | | | | | Budget TOTAL | \$2,578.74 |



BORLAND FREE CLINIC

HOPE + HEALTH + COMMUNITY

Borland Free Clinic Board of Directors

Don Carter, JD
Board Chair
Partner, McEwen Gisvold

Manny Trujillo
Board Vice-Chair
Design Project Manager
Western Region
PGE

Faith Carter
Retired Community & Global Outreach Pastor,
Rolling Hills Community Church

John Geffel
Board Secretary
Lead Administrative Pastor,
Rolling Hills Community Church

Sue Neal, RN
Executive Director,
Battle Ground Healthcare

Jerry Robinson
Board Treasurer
Vice President & Relationship Manager,
Key Bank

Mike Garrison, JD
Providence Health Systems
Human Resources
David Bartz, Jr
Chair Emeritus
Schwabe Williamson Wyatt, PC

Matt Presjak
Financial Advisor/Partner
Encompass Wealth Advisor

Cathi Presjak
Community Volunteer

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

MAR 21 2016

Date:

BORLAND FREE CLINIC
C/O JOHN GEFFEL
3550 SW BORLAND ROAD
TUALATIN, OR 97062-6772

Employer Identification Number:
46-1070038
DLN:
17053007329016
Contact Person:
MS. LEE ID# 31208
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 15, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

Letter 947

BORLAND FREE CLINIC

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements