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[Home](#) > [Outside Agency Funding Request Form](#) > [Webform results](#) > Submission #92

#### Submission information

Form: [Outside Agency Funding Request Form](#) [1]  
Submitted by Visitor (not verified)  
Thu, 08/19/2021 - 11:25pm  
50.53.157.15

#### Agency Contact Information

**Agency Name**

Neighbors Nourishing Communities

**Address**

17660 SW Shawnee Trail

**City**

Tualatin

**State**

Oregon

**Zip Code**

97062

**Contact Name**

Chad Darby

**Contact Telephone Number**

5035237142

**Contact Email Address**

neighborsnc@gmail.com

**Agency Request Information****Request**

\$5,000

**What is the Request for?**

Educational supplies, seeds, growing medium, plant stakes, plants, raised bed garden maintenance, and construction of a greenhouse for Bridgeport Elementary School students.

**Describe the Agency's Mission**

To strengthen communities and reduce hunger through gardening.

**What Group of Citizens in Tualatin Does Your Organization Target?**

All citizens. We provide education, seeds, plants, and supplies to anyone for free if they are willing to join us in growing produce. We allow gardeners to keep 80% of what they grow and we ask only that they donate 20% for families in need. We teach classes at the Tualatin library and in area schools as requested. We also have gardening programs for students at MITCH Charter School and seniors at Brookdale River Valley Tualatin.

**What Types of Services will be Provided in the Funding Request Year?**

Plants, seeds, growing medium, plant stakes, and education. We are also planning to finally break ground on a commercial greenhouse for Bridgeport Elementary School. This grant will help with construction and outfitting the greenhouse with the materials needed for gardening instruction at the school. Bridgeport donates hundreds of pounds of product to Packed with Pride as one of the organization members. We also provide growing medium and germination stations for MITCH Charter School students who grow plants for our organization to hand out.

**How Many Tualatin Residents will be Served?**

We have about 45 volunteer gardeners this year and we impact dozens of students in area Tualatin schools. We also support gardening programs at Brookdale for anyone that wants to participate. The produce our members raise primarily goes to Tualatin Schoolhouse Pantry and Packed with Pride. Indirectly we probably serve over 1,000 residents. However, our organization will support (with free materials) any gardeners from Tualatin that wish to participate. This is fairly unique for a city or our size.

**What Percentage of Your Program is Dedicated to Service in Tualatin?**

Greater than 95%. We have a few gardeners in Sherwood, but the vast majority are in Tualatin and donate to Tualatin food distribution organizations. Also we work with Tualatin schools and a senior center. We are not working with schools outside of Tualatin currently and do not plan to do so in 2022.

**If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here**

None

**Agency Organizational / Financial Information**

**Please Submit Your Budget Information**

[2022\\_budget.docx](#) [2]

**Please Submit Your Board Information**

[board\\_members\\_2021-2022.docx](#) [3]

**Please Submit a Copy of Your 501(c)3 cert.**

[irs\\_501c3\\_approval.pdf](#) [4]

**Other Attachments**

**Source URL:** <https://www.tualatinoregon.gov/node/13520/submission/65751>

**Links**

[1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>

[2] [https://www.tualatinoregon.gov/system/files/webform/2022\\_budget.docx](https://www.tualatinoregon.gov/system/files/webform/2022_budget.docx)

[3] [https://www.tualatinoregon.gov/system/files/webform/board\\_members\\_2021-2022.docx](https://www.tualatinoregon.gov/system/files/webform/board_members_2021-2022.docx)

[4] [https://www.tualatinoregon.gov/system/files/webform/irs\\_501c3\\_approval.pdf](https://www.tualatinoregon.gov/system/files/webform/irs_501c3_approval.pdf)

<b>Operating Budget 2022</b>	
<u>Revenue</u>	
<b>Cash (starting balance)*</b>	\$31,924
Resident Donations (cash)*	\$50
Business Donations (cash)**	\$10,000
City of Tualatin Grant	\$5,000
<b>Total Cash Starting and Received</b>	<b>\$46,974</b>
<b>Donated Material</b>	
Victory Seeds (donated seeds)-estimated	\$125
New Seasons (donated seeds)- estimated	\$100
<b>Total Value of Cash and Donations</b>	<b>\$47,199</b>
<u>Expense*</u>	
Oregon Business Filings	\$ 100
Seeds/Plants	\$1,000
Community Garden Space Rental for low income families	\$0
Supplies for classes, tools, growing medium	\$800
Administrative costs/supplies	\$500
Greenhouse construction	\$44,000
<b>Total Expenses</b>	<b>\$46,400</b>
<b>Year-end balance</b>	<b>\$799</b>

\*Projection for CY2022 based on current finances and past donation history

\*\*Represents a donation promised by the Tualatin Rotary Club towards the Bridgeport Greenhouse

<b>Board Member Name</b>	<b>Board Position</b>	<b>Occupation</b>	<b>Address</b>	<b>Phone Number</b>
Chad Darby	Director/Chairman	Air Quality Consultant/Engineer	17660 SW Shawnee Trail, Tualatin, OR 97062	503.523.7142
Robert Kellogg	Director	Attorney	9412 SW Arikara Drive, Tualatin, OR 97062	971.235.6908
Frank Bubenik	Director	IT Consultant	17445 SW 107th Ave., Tualatin, OR 97062	503.692.1544
Caitlin Blood	Director	Skyline Farm Manager	7306 N. Vancouver Ave., Portland, OR 97217	503.475.4271
Evan Weisner	Director	Real Estate Management	23315 Sw Sherk place, Sherwood, OR 97140	503-752-4202
Peggy Fisher	Director	Director of Marketing	22445 SW Chilkat Ter, Tualatin, OR 97062	503.554.4096

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 05 2014**

NEIGHBORS NOURISHING COMMUNITIES  
17660 SW SHAWNEE TRAIL  
TUALATIN, OR 97062-0000

Employer Identification Number:  
46-4536188  
DLN:  
26053633002204  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
January 16, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436