



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Megan George, Deputy City Manager
DATE: May 13, 2024

SUBJECT:

Consideration of Resolution No. 5772-24 Awarding a Contract for Government Affairs and Lobbying Services, and Authorizing the City Manager to Execute the Contract.

RECOMMENDATION:

Staff recommends the City Council approve the resolution awarding the contract for government affairs and lobbying services to Thorn Run Partners, LLC and authorize the City Manager to execute the contract.

EXECUTIVE SUMMARY:

The City Council directed staff to issue a Request for Proposals for government affairs and lobbying services. The scope of work included activities at the state and federal level including building relationships with legislators, facilitating development of project funding asks, and communicating progress with City staff and the City Council.

The Request for Proposals was posted on February 21, 2024, a pre-proposal meeting was held on February 28, 2024, proposals were due on March 20, 2024, and interviews were held on April 8, 2024. The City received two proposals and Thorn Run Partners, LLC received the highest score.

OUTCOMES OF DECISION:

The City Manager will sign the attached Personal Services Agreement with Thorn Run Partners, LLC. Subsequently, Thorn Run will meet with City staff and the City Council to learn more about the organization's policy and project needs and help facilitate a process for the City Council to set legislative priorities over the summer.

FINANCIAL IMPLICATIONS:

The total contract amount is \$342,500 for the period of May 15, 2024 through June 30, 2027. Funds for this contract are budgeted in the General Fund.

ATTACHMENTS:

- Resolution No. 5772-24 Awarding the Contract for Government Affairs and Lobbying Services
- Exhibit A - Personal Services Agreement with Thorn Run Partners, LLC