



Town Council Meeting Minutes

February 27, 2024, 5:00 PM

Town Hall – Administrative Center | 10183 Truckee Airport Road, Truckee, CA

1. **Call to Order** – Mayor Polivy called the meeting to order at 5:02 p.m.
2. **Roll Call**: Council Members; Henderson, Vice Mayor Zabriskie, and Mayor Polivy, and Council Member Romack.

Absent: Council Member Klovstad.
3. **Pledge of Allegiance** – recited in unison.
4. **Public Comment** –

Verbal Comment received from: Louise Zabriskie.
5. **Presentations**
 - 5.1 Jen Callaway, Town Manager, presented the Town Manager Report and introduced Robert Womack, Emergency Services Coordinator, to present an update on the upcoming weather.

Mayor Polivy requested any comments from Council Members.
 - Emergency staff are handling this storm event as they normally would.Mayor Polivy opened the presentation items to public comment.

Seeing none, Mayor Polivy closed public comment.
6. **Consent Calendar**

It was moved by Council Member Romack, and seconded by Council Member Henderson, to approve the Consent Calendar Items as follows:
 - 6.1 Approved the minutes of February 8, 2024, Council Workshop and February 13, 2024, Regular Meeting.
 - 6.2 Adopted Ordinance 2024-02 to update Municipal Code section 2.50 (Emergency Services).
 - 6.3 Approved increased weatherization rebate amounts to match the Truckee Donner Public Utility District's new rebate amounts.
 - 6.4 Authorized the Town Manager to Execute an Agreement with Baker Tilly in an amount not to exceed \$250,000 for Consulting Services to Complete an Organizational Assessment of Operations and Service Delivery and authorize the establishment of a new capital improvement project in the amount of \$250,000 funded from prior year general fund revenues over expenditures.

The Consent Calendar carried with the following vote:

Ayes: Council Member Romack, Council Member Henderson, Vice Mayor Zabriskie and Mayor Polivy.
Noes: None.
Absent: Council Member Klovstad
Abstained: None.
The motion passed 4-0.

Written comment was received from: Barney Dewey.

7. Discussion Items

7.1 AB 413 Parking Near Intersections and Crosswalks.

Recommended Action: That Council direct staff to prepare a local ordinance establishing allowable proximity of parking spaces to crosswalks.

Blake Kloczl, Engineering Technician II, presented from the staff report (presentation on file with Town Clerk).

Council Discussion:

- Consider outreach to the business community when this is implemented.

Mayor Polivy opened the item for public comment.

Seeing none, Mayor Polivy closed public comment.

Council Direction:

Directed staff to prepare the ordinance establishing allowable proximity of parking spaces to crosswalks.

7.2 Purchase of Six (6) Zero-Emission Battery Electric Vans for the Transit Fleet and Update on Electrical Vehicle Charging Infrastructure

Recommended Action: That Council authorize the purchase of six (6) electric Ford E-Transit vans through the California Association of Coordinated Transit-Morongo Basin Transit Authority (CalACT-MBTA) Vehicle Purchasing Cooperative under Agreement No. 20-01 in the amount of \$692,130.02 and receive an update on Electric Vehicle (EV) charging infrastructure.

Alfred Knotts, Transportation Program Manager, presented from the staff report with Danielle LaPointe, Administrative Technician - Transit (presentation on file with Town Clerk).

Council Discussion:

- At a point where 4-wheel drive vehicles would be necessary services would be suspended because service could not be provided in a timely manner.
- The 100-mile range limitations would impact service; however, staff will be developing a schedule for vehicle rotation on the roads throughout the day so the vans can be recharged without an impact to service.
- The Mobility Hub will have EV charging stations that public and Town vehicles would have access to.
- The new vehicles will have the TART system branding wrap.
- Overnight charging will happen in an enclosed secured building at the Corp Yard, and the day-use rapid charging will happen at the Mobility Hub.

Mayor Polivy opened the item for public comment.

Seeing none, Mayor Polivy closed public comment.

The staff recommendation was moved by Council Member Romack, seconded by Vice Mayor Zabriskie, and adopted with the following vote:

Ayes: Council Member Romack, Vice Mayor Zabriskie, Council Member Henderson, Mayor Polivy.
Noes: None.
Absent: Council Member Klovstad
Abstained: None.

The motion passed 4-0.

7.3 Truckee Trails Tax Measure Ordinance 2024-03.

Recommended Action: Introduce Ordinance 2024-03 imposing a transaction and use tax to be administered by the California Department of Tax and Fee Administration.

Jen Callaway, Town Manager, presented from the staff report (presentation on file with Town Clerk).

Mayor Polivy opened the item for public comment.

Seeing none, Mayor Polivy closed public comment.

The staff recommendation was moved by Council Member Henderson , seconded by Council Member Romack, and adopted with the following vote:

Ayes: Council Member Henderson, Council Member Romack, Vice Mayor Zabriskie, and Mayor Polivy.
Noes: None.
Absent: Council Member Klovstad.
Abstained: None.
The motion passed 4-0.

7.4 Quarterly FY 2023/24 through FY 2024/25 Strategic Workplan Update.

Recommended Action: That Council receive the first quarterly update for the Fiscal Year 2023-2025 Strategic Workplan progress through December 31, 2023.

Jen Callaway, Town Manager, presented from the staff report (presentation on file with Town Clerk).

Council Discussion:

- The Youth Council framework is currently being worked on by Erica Mertens, Diversity Equity and Inclusion (DEI) Program Manager.
 - This project is being worked on with Truckee Tahoe Unified School District on this; and this item is a part of the current workplan (Task Item 4.3 under Communications).
- The Greenhouse Gas (GHG) Dashboard is completed, and staff are beginning work on the Municipal GHG Inventory which should be completed this summer.

Mayor Polivy opened the item for public comment.

Seeing none, Mayor Polivy closed public comment.

8. Council Reports

Vice Mayor Zabriskie

- Attended the Mayor Manager Meeting on behalf of Mayor Polivy.
- Attended Good Morning Truckee.
- Attended the Climate Transformation Alliance strategy review.
- Attended the Homeless Advisory Committee Meeting.
- Attended the Local Area Formation Commission meeting.

Mayor Polivy

- Attended the Champion, Convene, Catalyze Meeting.
- Participated in the Visit Truckee Tahoe Board Meeting.
- Filmed his Council video on "The Why".
- Met with Congressman Kevin Kiley and other local agency partners.

Council Member Romack

- Missed the Communications meeting for R2SC.
- Utilized the Mobility Hub to go skiing.

Council Member Henderson

- Nothing to report.

9. Closed Session

- 9.1 Conference with Labor Negotiators** – Agency designated representatives: Nicole Casey, Administrative Services Director; Hilary Hobbs, Assistant to the Town Manager, Jack Hughes, Partner-Liebert Cassidy Whitmore, LLP, and Employee Organization: Mid-Managers Association, Police Officers Association, and General Employees Association. Government Code Section 54957.

Reportable Action Taken: None taken.

10. Adjournment – 6:39 p.m.

To the regular meeting of the Truckee Town Council March 12, 2024, 6:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Respectfully submitted by:

Approved:

Sarah Ring, Deputy Town Clerk

Dave Polivy, Mayor