



Date: **April 28, 2026**

Honorable Mayor and Council Members:

Author and title: Erin Brewster, Sustainability Program Manager

Title: **Adoption of Ordinance Amending the Municipal Code to Allow for Issuance of Tokens for Town Council Priority Programs**

Jen Callaway, Town Manager

Recommended Action: That Council (1) adopts Ordinance 2026-07 Amending Section 5.02.030 of the Truckee Municipal Code to Allow for Issuance of Town Council Priority Program Transient Occupancy Registration Certificates; and (2) finds the adoption of the ordinance exempt from CEQA pursuant to CEQA guidelines sections 15060, 15061, 15301, and 15378.

Discussion: On August 12, 2025, the Town Council directed staff to develop proposed amendments to the Town of Truckee Municipal Code to allow the Town Council to approve issuance of Transient Occupancy (short-term rental) Registration Certificates for a broader range of Town Council priority programs. Currently, the municipal code only allows the Council to approve issuance of these certificates for workforce housing programs. In response to this direction, staff developed Ordinance 2026-07 (Attachment 1), which amends Section 5.02.030 of the municipal code to allow the Town Council to approve issuance of Transient Occupancy Registration Certificates to any “Town Council priority program” instead of only workforce housing programs. Adoption of this ordinance does not approve any individual Town Council priority program; any program proposing to use these certificates as an incentive would need to be separately approved by the Council.

The Town Council approved the introduction of Ordinance 2026-07 at the April 7, 2026, Town Council meeting and found the ordinance exempt from CEQA pursuant to CEQA guidelines sections 15060, 15061, 15301, and 15378 (See Attachment 2 – April 7, 2026, Staff Report).

Priority:

☐ Enhanced Communication	☒ Climate and Greenhouse Gas Reduction	☐ Housing
☐ Infrastructure Investment	☐ Emergency and Wildfire Preparedness	☐ Core Service

Fiscal Impact: Adoption of this ordinance has no direct fiscal impact. Programs that utilize Transient Occupancy Registration Certificates as an incentive may impacts will be outlined when those programs are presented to the Town Council for approval.

Public Communication: Agenda posting.

Attachments:

1. Ordinance 2026-07
2. April 7, 2026, Staff Report, available at:
<https://portal.laserfiche.com/Portal/DocView.aspx?id=59934947&repo=r-6a91ddbc>