



Date: January 14, 2024

Honorable Mayor and Council Members:

Slater Stewart, Assistant Engineer

Title: **2024 Paving and Drainage Project, C2402, and 2024 Trail Pavement Maintenance Project, C2418 – Notice of Completion**

Jen Callaway, Town Manager

Recommended Action: Authorize the Public Works Director/Town Engineer to file the Notice of Completion with the Nevada County Recorder for the 2024 Paving and Drainage Project, C2402, and the 2024 Trail Pavement Maintenance Project, C2418.

Discussion: The Town’s contractor, Sierra Nevada Construction, has completed the 2024 Paving and Drainage Project and the 2024 Trail Pavement Maintenance Project, and the Town Engineer recommends acceptance of the project. The project included paving of approximately 8 miles of the following roads and 2.7 miles of the following trails:

- Courtenay Lane, Canterbury Lane, Oxford Circle, Wellington Way, Lance Drive, Manchester Drive, Berkshire Circle, and Chelmsford Circle in the Glenshire Subdivision
- Northwoods Boulevard and Ski Slope Way in the Tahoe Donner Subdivision
- Donner Pass Road, Bridge Street, Truckee Way, and School Street
- Legacy Trail Phases 2 and 3A, Ranch Way Connector Trail, Steven’s Lane Trail, South Gray’s Crossing Loop Trail, and Brockway Road Trail

Following the mainline paving, new asphalt curbs were placed on several streets where they previously existed, shoulders were added where there was a drop off following the overlay, and the utilities in the road were adjusted to the new pavement grade.

Priority:

- | | | |
|---------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Enhanced Communication | <input type="checkbox"/> Climate and Greenhouse Gas Reduction | <input type="checkbox"/> Housing |
| <input checked="" type="checkbox"/> Infrastructure Investment | <input type="checkbox"/> Emergency and Wildfire Preparedness | <input type="checkbox"/> Core Service |

Fiscal Impact: On April 23, 2024, Council authorized a contract amount of \$4,598,007.00. On August 13, 2024, Council authorized a budget amendment increasing the contract contingency amount to \$1,189,800.70 for a total authorized contract expenditure amount of \$5,787,807.70. The total Sierra Nevada Construction contract expenditure is \$4,650,925.02, which is \$1,136,883 less than the total authorized amount, primarily due to the fact the Sierra Nevada Construction was unable to extend the trail paving limits that were anticipated when the contingency was increased in August. In addition, a section of the Legacy Trail was removed from the project scope due to utility conflict issues that staff is working on resolving prior to next year’s paving project. The total estimated cost of the project including expenditures for staff time and inspection services is **\$4,900,000.00**.

The following table contains the total project budget and estimated project costs for each funding source:

		Adopted Budget			Project Expenditures		
CIP #	Funding Source	FY 23/24 Budget	Adopted FY24/25	Total Adopted Budget (FY 23/24 and FY 24/25)	FY23/24	FY 24/25	Total Expenditures (FY 23/24 and FY 2/25)
C2402	Measure V Sales Tax Fund	\$1,000,000	\$1,175,000	\$2,175,000	\$0	\$1,353,095.73	\$1,353,095.73
	Tahoe Donner TSSA Fund	\$0	\$700,000	\$700,000	\$0	\$897,207.66	\$897,207.66
	Glenshire TSSA Fund	\$0	\$150,000	\$150,000	\$0	\$159,947.17	\$159,947.17
	Road Maintenance Reserve	\$1,000,000	\$1,175,000	\$2,175,000	\$0	\$1,353,095.73	\$1,353,095.73
	Utility Reimbursement	-	-	-	-	\$223,195.15	\$223,195.15
	Subtotal	\$2,000,000	\$3,200,000	\$5,200,000	\$0	\$3,985,541.44	\$3,985,541.44
C2418	Measure R Sales Tax Fund	--	\$1,425,000	\$1,425,000	\$0	\$914,458.56	\$914,458.56
Combined Total (C2402 and C2418)		\$2,000,000	\$4,625,000	\$6,625,000	\$0	\$4,900,000.00	\$4,900,000.00

The utility reimbursement amount of \$223,195.15 is the cost that the local utility companies are responsible for reimbursement to the Town for utility adjustments by the project. Sierra Nevada Construction was paid by the Town for the utility adjustments and then the Town will invoice Truckee Donner Public Utility District, Truckee Sanitary District, AT&T, and Southwest Gas for their respective portions. The expenditures shown in the above table also include staff time charges and inspection services that are part of the total C2402 project expenses.

An additional \$155,296.80 in Measure V funds is estimated to be expended under CIP C2402 this fiscal year for emergency drainage repairs (not included in totals above), but this work will not be performed by Sierra Nevada Construction. There are also additional project expenditures anticipated for staff time not included in the above table.

The estimated actual expenditures for TSSA 1 and TSSA 5 funds exceed the adopted FY24/25 budget amount. Since there are additional project expenditures anticipated, staff recommends reconciling the project budget with the actual expenditure amounts as part of the FY25/26 Capital Improvement Program budget development after the final project accounting is complete.

Public Communication: Staff will file the Notice of Completion form with the Nevada County Recorder's office with copies sent to the CA Department of Industrial Relations.

Attachments: Attachment A: Draft Notice of Completion Form