



Date: Tuesday, May , 2022

Honorable Mayor and Council Members:

Author and title: Nicole Casey, Administrative Services Director

Title: **Accept the Quarter ended March 31, 2022 Treasurer's Report**

Approved By: \_\_\_\_\_ Jen Callaway, Town Manager

**Recommended Action:** That Council accept the Treasurer's report for the quarter ended March 31, 2022.

**Discussion:** The cash from the Town's more than 50 accounting funds is pooled into a few cash accounts. This means that the cash accounted for in the General fund, the Building and Safety fund, the Measure V fund, etc is accumulated into the same set of bank accounts. Staff accounts for the cash applicable to each accounting fund via the Town's accounting system.

Cash pooling helps reduce bank fees, consolidates administration efforts that result from operating multiple bank or investment accounts, and provides ease of cash flow management practices, as staff does not have to monitor multiple bank accounts to ensure adequate cash. The interest earned on the pooled cash that is invested is allocated out to the various funds based on their average monthly fund balance on a quarterly basis.

The Town currently operates three different pooled cash accounts. The first are regular checking accounts and petty cash funds. These are the Town's primary operating accounts. Cash transactions flow into and out of these accounts. Cash accumulations or latent cash is moved out of these accounts and into either the Town's savings account or the Town's investment portfolio.

The Town's savings account is held in the State's Local Agency Investment Fund (LAIF) which is managed by the State Treasurer. LAIF has low investment risk and is also highly liquid, meaning the funds are easily accessible to the Town should there be a cash need. Only public agencies are eligible to participate in LAIF and the funds are pooled similar to the Town's funds. Investment decisions for the funds held in LAIF are made by the State Treasurer and the investment division under the State Treasurer.

The value of the state-wide LAIF pool was around \$207.9 billion as of March 31, 2022, whereas the Town had about \$49.2 million invested in LAIF. The current value of interest earned on the investments made by the pooled LAIF fund are allocated to the various participants based on proportionate share of the total value of the pool. Pooling helps protect the Town from having to absorb investment losses incurred on the pool's investments, but this comes with the risk of potentially lower investment returns.

The following illustrates why investment returns can potentially be lower under the pooled investment model at LAIF. Prior to the pandemic, LAIF had relatively high interest returns at around 2%. Due to the market volatility during the pandemic, many public agencies moved their funds out of other investments and into LAIF to attempt to protect the principal value. As more funds were invested into LAIF, LAIF bought new investments. Due to the low interest rate returns across the market at that time, these new investments had lower returns than the pre-pandemic portfolio. Because the funds are pooled, this meant

that the Town, and all members in the pool, received lower interest rates as the entire pool now had a lower average rate of return.

The Town's investment portfolio is managed by Chandler Asset Management (CAM) in accordance with the Town's investment policy, which is adopted by Council annually in May each year. The Town's investment decisions are restricted by state law to limit the amount of risk that public funds can be subject to. Ultimately, the goal with investing public funds is to protect the principal value as much as possible while attempting to earn returns. The current investment policies prohibit non-pooled investments in companies involved in fossil fuel extraction or coal mining industries, in accordance with Council's direction towards their Greenhouse Gas Reduction goals. Exploration of additional sustainable investment restrictions on the Town's investment portfolio is included in the Town's work plan bike rack.

The Treasurer's Report also includes the balance of the Trustee Bond Funds. The bulk of those funds are held in a bond reserve account as per the terms of the bond agreement in-lieu of bond insurance. When issuing bonds, bond covenants require either the purchase of bond insurance or keeping a certain percentage of cash on hand, in the unlikely event that the Town defaulted on a bond payment. These funds met the requirements of the 2019 Bond Issuance. When the Town retires the associated bonds (planned for 2039), these funds will become available to make any remaining bond payments or will be paid out to the Town.

Overall during the quarter ending March 31, 2022, the Town's average interest earned was 0.99%. This represents an increase from the prior quarter's average interest earned of 0.44%. The bulk of the increase was related to investment returns for investments in the Town's CAM investment account. The Town made a major transfer of latent cash from the Town's savings account, LAIF to the Town's investment account in June of 2021 and there are now earnings on those amounts, as they are fully invested in accordance with the Town's investment policy.

**Priority:**

<input checked="" type="checkbox"/> Enhanced Communication	<input checked="" type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Emergency and Wildfire Preparedness	<input checked="" type="checkbox"/> Core Service

**Attachments:**

Attachment A: Treasurer's Report for the quarter ended March 31, 2022

Attachment B: Chandler Asset Management (CAM) Investment Portfolio Transactions January and February 2022

Attachment C: CAM Statement for the month ended March 31, 2022