

## **TRUCKEE LIBRARY JOINT POWERS AUTHORITY (JPA) CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which may be incorporated by reference into an agency's code. Following public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Accordingly, the terms of 2 California Code of Regulations Section 18730, along with any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. This regulation, along with the attached Appendices designating positions and establishing disclosure categories, constitutes the conflict of interest code for the Truckee Library JPA.

Officials and employees holding positions listed in this code must file their statements of economic interests electronically with the Fair Political Practices Commission. All statements must be made available for public inspection and reproduction as required under Government Code Section 81008.

## **Appendix A**

### **Designated Positions**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
JPA Administrator	1, 2, 3
Legal Counsel	1, 2, 3
Clerk/Secretary	1, 2, 3
Consultants/New Positions*	1, 2, 3

\*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The JPA Administrator, or if the JPA Administrator is not yet appointed, Legal Counsel, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant's or new position's duties and, based on that description, a statement of the extent of the disclosure requirements. The determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec. 81008).

### **Officials Who Manage Public Investments:**

The following positions are NOT covered by the conflict of interest code because they manage public investments. Individuals holding such positions must file under Government Code Section 87200 and they are listed for informational purposes only. Section 87200 requires disclosure of all investments and business

positions in business entities, all income, including gifts, loans, travel payments, and real property.

Consultants that manage public investments

Members of the Board of Directors

Alternates for Members of the Board of Directors

Treasurer

Auditor

Chief Financial Officer

An individual holding one of the positions listed above may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination on whether a position is covered by Government Code Section 87200.

## **Appendix B**

### **Disclosure Categories**

#### **DISCLOSURE CATEGORIES:**

1. Investments and business positions in business entities and income (including receipt of loans, gifts, and travel payments) from sources of the type that contract with Truckee Library JPA to supply goods, services, materials, or supplies.
2. Investments and business positions in business entities, and income (including receipt of loans, gifts, and travel expenses) from sources that engaged in the performance of work or services of the type utilized by Truckee Library JPA, including vendors, contractors, service providers, and other entities involved in library operations.
3. Investments and business positions in business entities, and income (including receipt of loans, gifts, and travel payments) from sources that have filed a claim or have a claim pending that are reviewed and administered by Truckee Library JPA.