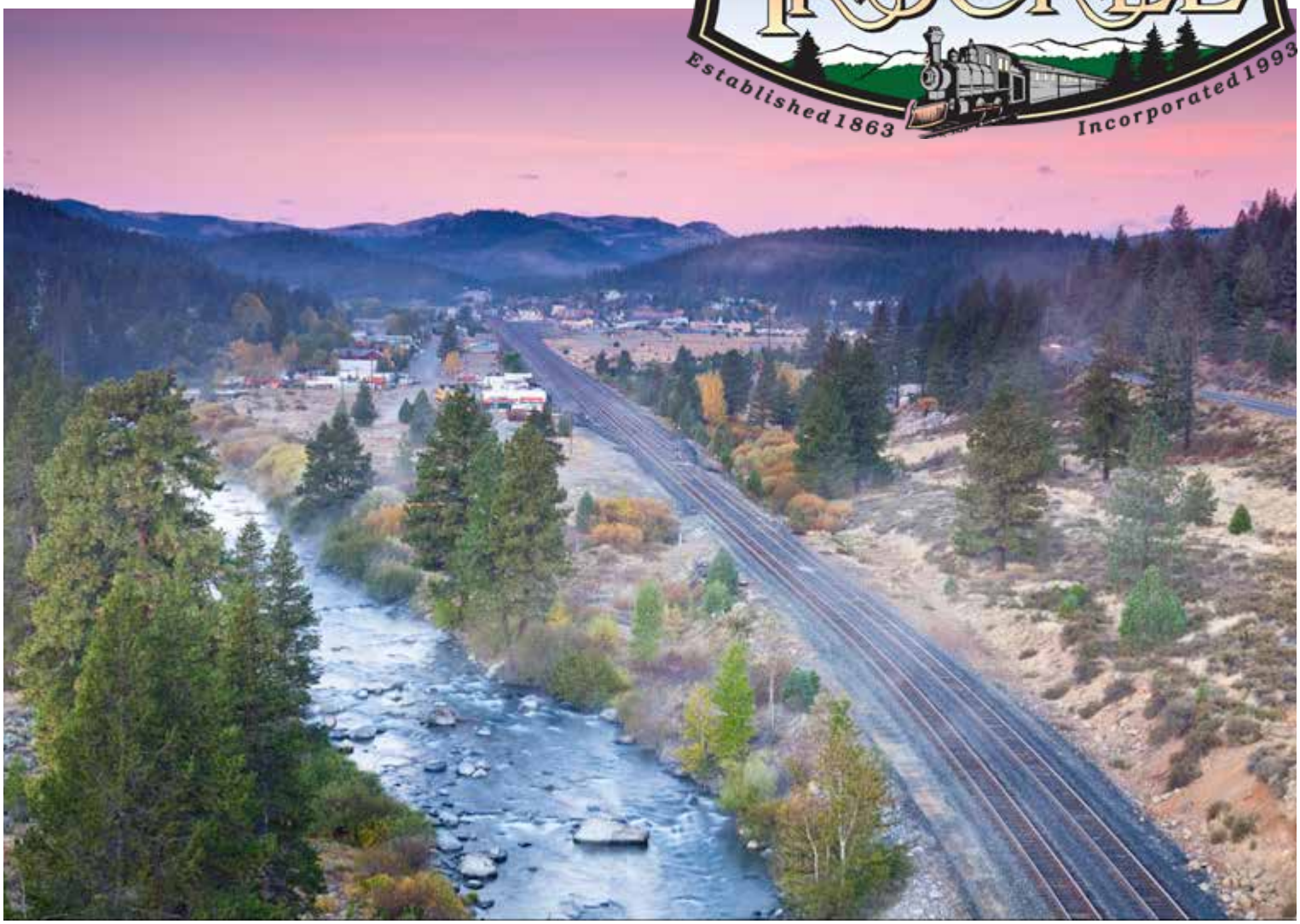


FY2023 ANNUAL OPERATING BUDGET
AND
FIVE-YEAR CAPITAL IMPROVEMENT PROJECT BUDGET

COUNCIL MEMBERS
ANNA KLOVSTAD
DAVID POLIVY
JAN ZABRISKIE

MAYOR
COURTNEY HENDERSON

VICE MAYOR
LINDSAY ROMACK

TOWN MANAGER
JEN CALLAWAY

ADMINISTRATIVE SERVICES DIRECTOR
NICOLE CASEY

PROPOSED

This page intentionally left blank.

PROPOSED

Table of Contents

i. Table of Contents

1. Overview
2. Summary
3. Revenues
4. General Government Expenditures
5. Public Works Expenditures
6. Community Development Expenditures
7. Public Safety Expenditures
8. Public Transit Expenditures
9. Keep Truckee Green Expenditures
10. Additional Town Programs Expenditures
11. Redevelopment Successor Agency
12. Five Year Capital Improvement Plan
13. Appendix

PROPOSED



The Town completed construction of the Envision Donner Pass Road streetscaping project during FY19/20. The project added and renovated sidewalks, relocated utility lines along Donner Pass Road underground, added landscaping and added pedestrian crossings to the road. The project was led by Engineer Scott Mathot.

PROPOSED

Table of Contents

i. Table of Contents

1. Overview

Letter from the Town Manager 1-3
Resolution to Adopt the Budget 1-13
Council Priorities and Mission Statement 1-14
Introduction to the Town of Truckee 1-15
Demographic Profile 1-15
Mission Statement - The Truckee Way 1-18
Financial Trends 1-20
Fiscal Health of Truckee 1-23
Major Accomplishments 1-27
Organization Chart 1-31
Map of the Town of Truckee 1-32

2. Summary

Total Budget Summary 2-2
Historical Total Budget Summary 2-4
Total Operating Expenses by Organization 2-6
Historical Total Operating Expenses by Organization 2-8
General Fund 2-11
Summary 2-11
Calculation of Total Fund Balance 2-14
Five-Year Projection 2-17
Designation Summary 2-18
Designation Summary Details 2-20
Historical Calculation of Total Fund Balance 2-22
Air Quality Mitigation Fund 2-24
Tahoe Donner TSSA Fund 2-25
Glenshire TSSA Fund 2-26
Community Facility District Funds 2-27
Cops Fund 2-28
Gas Tax Fund 2-29

PROPOSED

TABLE OF CONTENTS *(continued)*

2. Summary (cont'd)

Measure V Sales Tax Fund 2-30
Measure R Fund 2-31
Measure K TOT Fund 2-32
American Rescue Plan Act Fund 2-33
Traffic Impact Fees Funds 2-34
Facilities Impact Fees Fund 2-35
Parking Fund 2-36
Public Transit Fund 2-37
Solid Waste Fund 2-38
Building and Safety Fund Agency Fund 2-39
Redevelopment Successor Agency Fund 2-40
Affordable Housing & Economic Development Grant & Loan Activities 2-43
Grant and Loan Activities - Detail 2-48
Full-Time Equivalents 2-52
Full-Time Equivalents History 2-52
Full-Time Equivalents by Division 2-53

3. Revenues

General Fund 3-2
Community Development 3-4
Air Quality Mitigation Fund 3-5
Streets Funds 3-6
COPS Fund 3-7
Community Facility District Funds 3-8
Measure R Sales Tax Fund 3-9
Measure K Fund 3-10
American Rescue Plan Act (ARPA) 3-11
Traffic Impact Fees Fund 3-12
Facilities Impact Fees Funds 3-13
Parking Fund 3-14
Public Transit Fund 3-15
Solid Waste Fund 3-16
Redevelopment Successor Agency Fund 3-17
Capital Improvement Projects Funding Sources 3-18

PROPOSED

TABLE OF CONTENTS *(continued)*

3. Revenues (cont'd)

Revenue Budget Detail 3-19

4. General Government Expenditures

General Government Organization Chart 4-2
Town Council 4-3
Town Manager 4-7
Town Attorney 4-11
Town Clerk & Communications 4-15
Administrative Services 4-21
General Government 4-27
Information Technology 4-31

5. Public Works Expenditures

Public Works Organization Chart 5-2
Engineering 5-3
Road Maintenance 5-11
Snow Removal 5-19
Fleet Maintenance 5-27
Trails Maintenance 5-33
Facilities Maintenance 5-39
Community Facility District Funds Expenditures 5-45

6. Community Development Expenditures

Community Development Organization Chart 6-2
Planning 6-3
Building & Safety 6-9
Code Compliance 6-15

7. Public Safety Expenditures

Public Safety Organization Chart 7-2
Police 7-3
Animal Services 7-13
Parking 7-19

PROPOSED

TABLE OF CONTENTS *(continued)*

8. Public Transit Expenditures

Public Transit Organization Chart 8-2
Public Transit 8-3

9. Keep Truckee Green Expenditures

Keep Truckee Green Organization Chart 9-2
Sustainabililty 9-3
Solid Waste 9-9

10. Additional Town Programs Expenditures

Additional Town Programs Organization Chart 10-2
Economic Development 10-3
Housing 10-9
Inclusion and Community Outreach 10-15
Short-Term Rental 10-21

11. Redevelopment Successor Agency

Redevelopment Successor Agency Organization Chart 11-2
Redevelopment Successor Agency 11-3

12. Five-Year Capital Improvement Plan

13. Appendices

Notes on Budget Preparation I
The Budget Process I
Basis of Accounting II
Budget Status of Town Funds III
Town Policy Documents IV
GANN Appropriations Limit V
Cost Allocation Plans V
Summary of Fiscal Policies VII
Personnel Budgets XI
Projections XIV
Litigation XIV
Debt Obligations XV
Glossary of Budget Terms XVI
Acronym List XIX

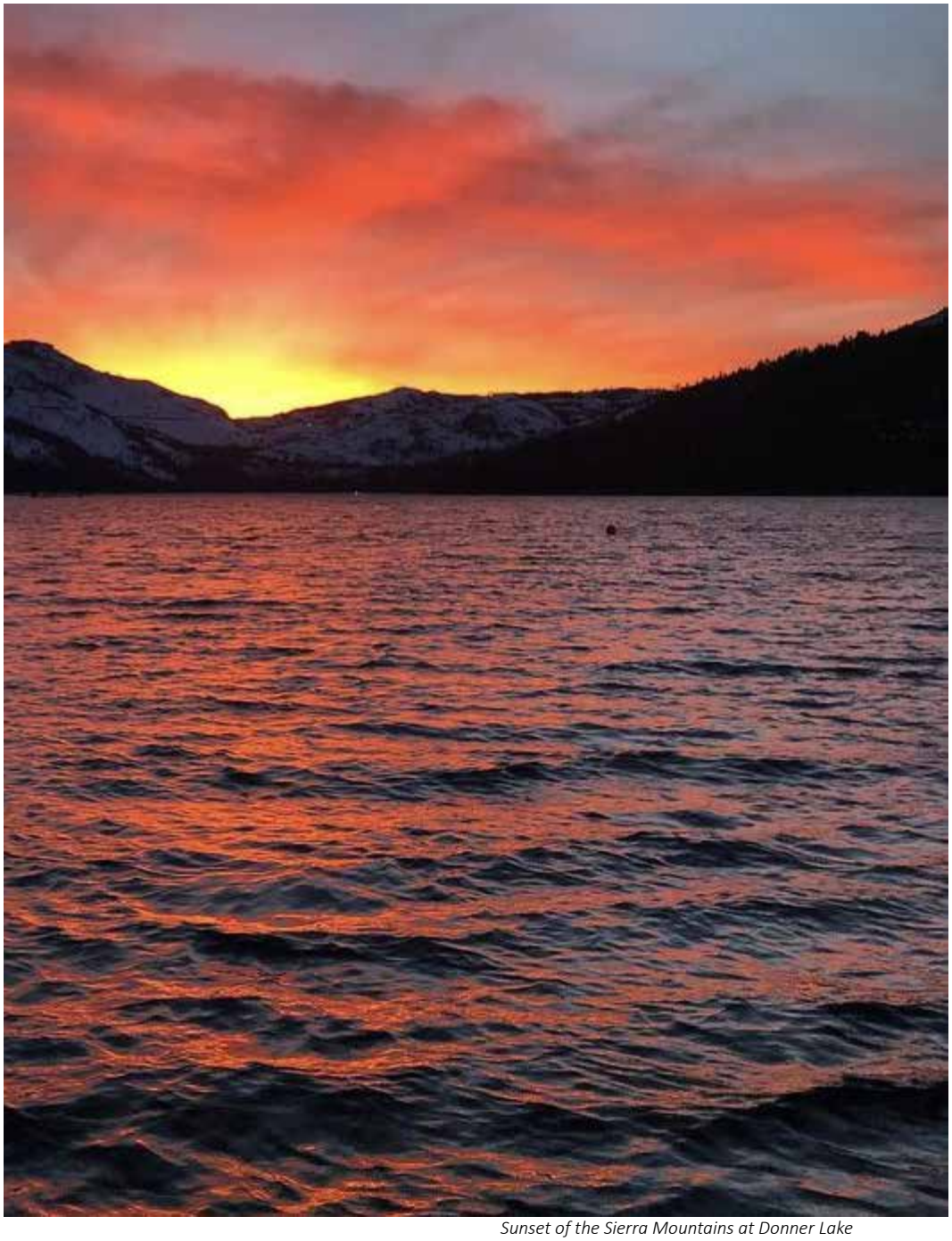
PROPOSED

SECTION 1 - OVERVIEW



LETTER FROM THE TOWN MANAGER
RESOLUTION TO ADOPT THE BUDGET
COUNCIL PRIORITIES AND MISSION STATEMENT
INTRODUCTION TO THE TOWN OF TRUCKEE
MAP OF THE TOWN OF TRUCKEE
ORGANIZATION CHART

PROPOSED



Sunset of the Sierra Mountains at Donner Lake

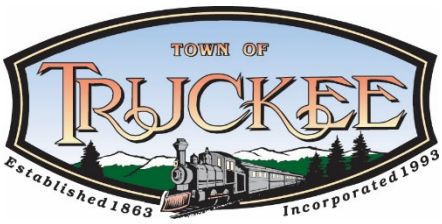
PROPOSED

Town Council

Courtney Henderson, Mayor

Lindsay Romack, Vice Mayor

David Polivy, Council Member
Jan Zabriskie, Council Member
Anna Klovstad, Council Member



Department Heads

Jen Callaway, Town Manager
Andy Morris, Town Attorney
Danny Renfrow, Interim Chief of Police
Daniel Wilkins, Public Works Director/Town Engineer
Denyelle Nishimori, Community Development Director
Nicole Casey, Administrative Services Director
Judy Price, Communications Director/Town Clerk
Hilary Hobbs, Assistant to the Town Manager

May 23, 2022

Honorable Mayor and Members of the Town Council

Subject: Fiscal Year 2023 Draft Annual Operating and Capital Budget

It is my privilege to submit the proposed fiscal year 2023 Annual Operating and Capital Budgets for your consideration. This budget includes consideration of the Council's 2021 through 2023 priorities, as well as direction given at the April 18, 2022, workshop. The total expenditure budget of $71.4 million includes $38.4 million for operations and $32.9 million for capital projects. Of this total, operations paid out of the General Fund, the Town's chief operating fund, amount to $28.1 million

The proposed budget funds the following:

- Operational departments, which provide the following core services to our community, including police, roads, community development, code enforcement, building services, housing, transit, communications, and sustainability
- The administrative support services such as human resources, information technology, finance, and clerk functions
- Capital projects to enhance and maintain our community.

The budget also funds the Council's goals. In 2021 Council and staff worked to develop a comprehensive work plan that has been designed to move Council identified priorities forward in conjunction with continuing to provide the community with robust core services. The proposed draft budget adds additional staffing to help meet those expectations as well as responding to the evolving service needs in our community. As such, we believe that this budget includes an achievable level of projects and programs, in line with that work plan, that maintain and/or enhances the Town's core services, as well as promoting advancement of Council's priorities.

Starting from the highest level, the assumptions that staff used in building the budget are outlined here:

1. **Service Assumptions:** Basic Town services will continue to be provided at a similar level as provided in the previous year.

2. **Basic Budgeting Assumptions:** Revenues and expenditures are estimated over a rolling five-year period. As a matter of practice, staff attempts to provide a true projection of the future in a fiscally responsible and conservative manner, meaning that we will be conservative (low) on the revenue side and conservative (high) on the expenditure side. While the projects in the forecast are our best estimate of the Town's future fiscal position, this philosophy helps ensure that the Town has a high level of confidence in the amount we expect to collect in revenues to pay for the probable

PROPOSED

projected expenses. Each year provides an opportunity to "true up" to reality as the five-year model rolls forward.

3. **Revenue Projections:** The Town included a 7.6% growth in budget-to-budget property tax, or a 5% increase estimated actual-to-budget, after conferring with Nevada County and reviewing the supplemental property tax collections. The County Assessor begins the assessment process in February each year and releases assessment values the following July. Therefore, the Town must make property tax budget assumptions based on limited evidence. While this is a significant increase, staff feels reasonably confident in the collectability, given the available evidence.

   A conservative 1.2% increase from estimated actuals has been projected for sales tax. This estimate was developed with the assistance of the Town's sales tax consultant. This conservative projection does not include any assumption of a recessionary period but is instead based on an assumption that there will be a leveling of sales tax increases following the COVID-19 recovery period, further tempered by the impacts of high inflation.

   The Town has included a 19% budget-to-budget increase for transient occupancy tax, from $4.2 million to $5.0 million. Transient occupancy tax is the Town's most volatile revenue source with collections impacted by weather, natural disasters, and economic factors, which make predicting the probable collections difficult. Despite the aggressive increase, staff feels that this budget level is appropriate, and it represents a conservative 5.5% decrease from current year estimated actuals. In April of 2022, Council adopted a cap on the number of transient occupancy tax registration certificates which could impact future increases in the revenue source. Staff will continue to monitor the impacts of this action in future budgets for signs of a leveling off.

   Interest earnings in the investment market continue to be low and staff has budgeted in-line with the current year estimated actuals, a 47% budget-to-budget decrease. All other revenue estimates were budgeted conservatively. The budget does not assume any further shutdowns from the COVID-19 pandemic or a recessionary period.

4. **Labor Cost Assumptions:** Labor costs are modeled based on the existing contracts in place with the Town's three employee associations. For fiscal year 2020/21 we have included a 1.5% Cost of Living Increase for non-safety (2.1% for safety), 5% pay for performance pool based on the budget-to-budget revenue increases, and a 10% increase in health care costs for all employees except the police officers (in accordance with their MOU). The MOU with the police officers is set to expire in June of 2022 and staff is currently in negotiations with the group. The impacts of those negotiations are unknown as of the publishing of this document and no assumptions have been included for those negotiations into this budget model.

5. **Pension Cost Assumptions (CalPERS):** We have modeled significant increasing California Public Employee's Retirement System (CalPERS) retirement costs. Under current projections, CalPERS costs are anticipated to increase $1 million annually by year five in the projection period for the provision of retirement benefits to employees. CalPERS' costs are funded via a combination of employee contributions, employer contributions, and investment returns. Although the CalPERS board has decreased their aggressive investment return target, called the discount rate, by two basis points to 6.8%, it is still an aggressive target when compared to market experts' expectations for the market, which are closer to a 6.5% return. When returns come in lower than planned, the Town is expected to pay the difference, with the additional cost spread over a 20-year amortization period at a 6.8% interest markup. The returns CalPERS has received have fluctuated

PROPOSED

year over year, with 4.9% in fiscal year 2020 and 21.3% in fiscal year 2021. The fiscal year 2020 shortfall will impact the Town's rates starting in fiscal year 2024. Staff has included the projected impacts of this in the five-year budget projections.

Because expenses, including CalPERS costs and personnel costs are conservatively predicted to increase faster than revenues during the planning period, the net operating revenue (after operations and debt service) reduces each year – from about $6.3 million in fiscal year 2023 to about $4.5 million in fiscal year 2026. This is concerning for two reasons: the increasing costs will, over time, become larger than the available revenues, and this net operating revenue is what pays for road maintenance and capital projects funded by the General Fund. It is important to recognize though that some costs are outside of the Town's control, such as health care, CalPERS costs, etc. For those costs within the Town's control, i.e., salaries, the Town must balance fair pay to be able to recruit and retain a strong, talented, and professional workforce, with an eye towards long-term fiscal sustainability.

6. **General Fund Reserve Assumptions:** Staff has included $1.5 million of savings to replenish the Sustainability Designation to provide funding for additional greenhouse gas reductions projects developed by staff over the coming years, in line with Council's aggressive reductions targets.
   The Town has maintained a contingency balance since inception in 1993. Due to the ever-increasing threat of wildfires and other emergencies, and the probable costs associated with any disaster, the contingency was increased to 40%, up from 25%, of operating revenues as of fiscal year 2022, to ensure the Town has adequate resources to maintain essential operations and provide for additional services in the event of a disaster. The Town adds incrementally to this savings account each year to ensure adequate funding to meet this savings target.
   This budget also proposes the continuation of $1.25 million of annual savings towards the Road Maintenance Reserve in line with the Pavement Maintenance Program's recommendations for full funding for Town-wide pavement maintenance at the desired level.
   The global COVID-19 pandemic has highlighted the need to be prepared for the unexpected. In the wake of the pandemic, we are experience the highest level of inflation in 40 years, which is worsening every day, threat of a recession which would most certainly impact discretionary consumer spending, and continued supply chain issues. We want to learn from the past two years and anticipate the future, therefore, the proposed budget includes a new general fund designation entitled a Budget Stabilization set aside. The Budget Stabilization set aside is funded with $3.1 million over the five-year projection period. This set aside is designated to address future, unforeseen economic impacts due to the rapidly changing environment we are all living in.

7. **Undesignated Fund Balance Assumption:** In keeping with prior Council direction, a target of $5 million has been set for the undesignated fund balance. This budget meets this for all years except the last two years of the five-year planning horizon.

OPERATING BUDGET HIGHLIGHTS

- **Staffing Changes:** There are several staffing additions proposed in this operating budget draft funded via the General Fund including:

PROPOSED

- Full-time Associate Civil Engineer (cost expected to be partially offset by increased allocation to Measure R/U for trails work, if Measure U passes)
- Conversion of three (3) winter seasonals and three (3) summer seasonals to three (3) full-time Street Maintenance Worker II's
- An additional police officer budgeted for FY22/23 only for succession planning
- A police trainee to explore sending an additional officer through the police academy
- Adding .75 FTE of Administrative Technician (previously shared with Transit 50/50, proposed to be full-time in public works)
- A full-time program manager who will be a utility player who works on economic vitality projects, housing, the new library, and sustainability initiatives
- A full-time diversity, equity, and inclusion manager to develop an inclusion and outreach strategic plan and develop meaningful connections with our various, diverse community groups.

Other positions have been proposed as well, funded via sources besides the General Fund, including:

- **Parking Fund:** Full-time community service officer I to provide for seven-day a week parking enforcement
- **Transit Fund**: Addition of .25 FTE of an Administrative Technician (previously shared 50/50 with Public Works, proposed to be 75% Transit and 25% with Engineering)

There are also several staffing changes for existing positions proposed throughout the budget, such as the conversion of an Administrative Technician to an Administrative Analyst I in the Town Clerk and Communication's division to provide for a promotional opportunity and succession planning. Descriptions of these changes are listed throughout the budget in the applicable divisions.

- **Cumulative Housing Funding**: The five-year total spent on housing related expenditures is over $14 million. The five-year plan includes not only a Housing operating division, but also several programs and projects in support of workforce housing, at various income levels. Additionally, the Town's Planning Division has committed significant efforts to the General Plan update (and Housing Element update) and work with the Town's housing grant consultant. Programs and projects include an accessory dwelling unit pilot, Lease-to-Locals program, a feasibility study for housing on Town land, a below market rate deed restriction program, an update to the Hilltop Master Plan, a rental housing preservation pilot program, with a small amount of remaining funding to pursue additional programs or initiatives.
  Funding for these projects and programs comes from a combination of internal and external sources including the General Fund, the General Fund Housing Designation, the Affordable Housing In-Lieu Funding, the Measure K Transient Occupancy Tax, a Permanent Local Housing Allocation (PLHA) Grant, the American Rescue Plan Act, and the Community Development Block Grant.

- **Cumulative Environmental Sustainability and "Keep Truckee Green" Funding:** The five-year total expenditures on projects and programs that support sustainability objectives totals over $54 million, $51 million of which is funded in this five-year budget model. The five-year plan includes the ongoing Keep Truckee Green initiatives and the Sustainability Division (see section 9 for more information on these operating divisions). Projects include continued energy efficiency initiatives at Town-owned facilities, the construction of the renewable diesel

PROPOSED

fueling station at the Public Service Center, continued work on Greenhouse Gas Emissions Reductions projects, installation of additional source separated public recycling containers in the downtown corridor, wrap-up of the single-use food-ware reduction initiative, and a phase of Trout Creek restoration.

Funding for these projects is programed from the General Fund, the Sustainability Designation, the Solid Waste Fund, and the Air Quality Mitigation Fund, American Rescue Plan Act, as well as contributions from intergovernmental partners and public-private partnerships. As mentioned above, this budget proposes $1.5 million of savings towards replenishing the Sustainability Designation for future projects or programs.

- **Wildfire Mitigation**: The five-year total General Fund operating funding is over $900 thousand and includes funding for an Emergency Operations Coordinator full-time (proposed for two years in prior budgets). Additionally, there are two capital projects including the wrap-up of the current phase of the Roadway Vegetation Management Project and the Emergency Evacuation Planning. Operating priorities include updating traffic studies, updating planning efforts, refining notification platforms, and coordinating notification efforts with community partners, scoping for a long-term biomass facility, preparation for any PSOM/PSPS events, exploration of an upgraded emergency cell-phone network for Town employees, and ongoing training and preparation for Town employees on emergency response efforts.

  As mentioned above, this budget proposes to maintain the General Fund Contingencies Designation at 40% of operating revenues to ensure there are adequate funds on hand to respond in the event of a natural disaster, should one occur.

- **Enhanced Communication and Public Outreach**: This budget continues funding for a full-time public-information officer and provides for the addition of a full-time Diversity, Equity, and Inclusion Manager. As Council will remember, there was discussion and exploration of a full-time Spanish translator. As the Town's communication efforts have ramped up, staff realized that outreach efforts would be better spent on determining effective ways to engage all sectors of the Truckee community, thus staff is proposing the Diversity, Equity, and Inclusion Manager and continued funding for a Spanish translation consultant, on an as needed basis. Over $2.5 million of direct operating budget has been included in this five-year budget model towards these efforts.

  The significant contributions of the Town Clerk and Communications department towards communications and public outreach should be noted including efforts at noticing for Town meetings, maintaining public access to the Town's documentary repository, maintaining the Town's website, maintaining the Town's records, archiving the Town's social media content, and much more.

  There are several projects focused on enhanced communications funded in this budget including on-going funding to maintain and enhance police department communications, an acknowledgment of the Town's 30th Anniversary, wrap-up of the Town-wide content management system upgrade, and an upgrade of the Town's website.

- **Public Transit:** This budget proposes to continue the fare-free fixed route program with year-

PROPOSED

round service, seven days per week, including holidays, from 6:30 am to 6:30 pm. As noted in the Triennial Performance Audit submit to Council in May of 2022, despite the impacts of COVID-19, the Truckee Transit program experienced a 4% increase in ridership, where many similar rural transit programs experienced decreases of up to 50%. Due to a regional shortage of transit drivers, staff is not recommending any service expansions for fiscal year 2023 but will continue to explore service enhancements in line with the Long-Range and Short-Range Transit Plans as staffing allows. Staff is working with the transit contractor to explore novel recruitment and retainment efforts.

In addition to continued support for the current fixed route program, transit staff are focused on implementation of the eBike program, a pilot of a micro transit pilot program for the summer of 2022 and potential winter 2022 pilot, continuation of the shuttle programs, and an update to the Short-Range Transit Plan funded by the Nevada County Transportation Commission's overall work program.

- **Community Connectivity:** Over $50 million of funding has been included for trails projects including the Truckee River Legacy Trail Phase 4A, design work on the Martis Creek Lake Trail and the Mougle Lane/Pioneer Trail Connector Trail, and the Truckee River Legacy Trail Phase 4B including connection to highway 89 South.

  The addition of the proposed Associate Civil Engineer included in this budget would allow Engineering staff to dedicate more efforts towards trail design, trails grant pursuit, and ultimately, trails construction. This work is dependent on the passing of Measure U for the extension of the trails-specific use tax and increase from ¼ cent to ½ cent, which is on the ballot for the June election.

- **Short-Term Rental and Transient Occupancy:** In April of 2022, Council approved a cap of 1,255 short-term rental permits. Staff is preparing to release the available permits on June 13th, 2022, on a first-come, first-serve basis and creating a waitlist for the remaining operators seeking a permit when future permits become available following a sale or removal of a property from the short-term rental market.

  During fiscal year 2022, staff continued the expanded permit and regulation program adopted by Council in September in 2020. To consolidate the tracking for the short-term rental regulation and transient occupancy tax collections, all costs associated with these efforts have been consolidated into the Short-Term Rental Compliance and Monitoring division located in section 9, including the three staff members and software costs.

  The division is continuing development of a regular auditing program of short-term rental operators' transient occupancy tax remittances to promote market equity and ensure that all remitters are paying the same percentage owed on the correct items. Additionally, there is continued work to improve the efficiency and effectiveness of the program helpline.

- **General Plan Update**: The Planning Division and others (e.g., Engineering, Sustainability, Administrative Services, Communications Department) are immersed in wrapping up the General Plan update process with a slate of meetings throughout the summer to allow Council and Planning Commission the opportunity to understand and weigh-in on the proposed

PROPOSED

Page 7

changes. Staff is also expected to make the Environmental Impact Report available for public viewing.





Litter Abatement: The Town's facilities crew continues to be the Town's front-line in terms of litter removal. Landscapers and trails maintenance crew pick up litter while completing their regular maintenance duties including emptying public litter containers along the trails and refilling dog poop bag stations. The parking lot maintenance team removes litter from the Town maintained lots on a weekly basis. In community facility district areas (a.k.a. Brickelltown), the team completes weekly litter pickups. Staff also removes abandoned yard-sale signs and takes down advertising from electric poles throughout Town.

Keep Truckee Green continues support for the Truckee Litter Corps who meet monthly, the first Saturday of summer month to do litter cleanups throughout Town. Additional **Source Separated Recycling Containers** with compacting capabilities will be insatlled during fiscal year 2023. KTG is also continuing programs for garbage collection services, publicly accessible cardboard recycling dumpsters, installation of cigarette canisters, cap collecting, and large item pickups included in the normal residential rates.

- **Custodial Services:** The Town issued a request for proposals for custodial services in early 2022 and only received one proposal that was three times more than the existing services. The Town's then current provider of custodial services did not present a bid and cancelled their contract in Spring of 2022. Due to the lack of private service, staff received Council permission to explore providing the service in-house. Council approved the addition of two full-time custodians to provide custodial services to all Town facilities. At the time of the presentation of this budget, staff had hired one of these positions and is in the hiring process of the second.

- **Information Technology Hardening:** In July of 2021, the Town of Truckee experienced a cyber event that necessitated a complete overhaul and modernization of all information security and technology infrastructure in compliance with U.S. Department of Commerce's NIST Cyber Security framework. Town staff with assistance from an industry expert, completed much of this work in spring of 2022 with plans for continual ongoing enhancements. To ensure that the Town's systems remain resistant and hardened over time, the information technology department was reorganized. A Chief Information Security and Technology Officer (CISTO) will manage the division. Council also approved a mid-year addition of an Information Technology Systems Analyst to bring the team from three to four.

  The Town completed an information technology strategic plan in 2018 and was working through the recommendations of that plan when the cyber event occurred. Given the extent of the changes to the Town's infrastructure, staff will be exploring the completion of an updated strategic plan over the next few years. Due to the timing of when staff needed to publish this budget and its overlap with when the CISTO joined the Town team, staff anticipates bringing a clarification of the IT workplan for fiscal year 2023, although staff anticipates that sufficient budget has been included for all activities for the year.

PROPOSED

- **American Rescue Plan Act (ARPA):** The Town received $4 million of ARPA funding as part of the federal governments COVID-19 pandemic response efforts. Staff worked with Council during the April 18 Strategic Budget meeting and proposes to use this funding for the following purposes:
    - Housing Development on Town Land/Acquisition with Sustainable Building Practices ($3.2 million)
    - Support for the New Truckee Library Facility ($300,000)
    - Housing partnership funding ($175,000)
    - Seed funding for the Public Arts Master Plan implementation ($100,000)
    - Micro-transit pilot program ($153,663)

SIGNIFICANT CAPITAL IMPROVEMENT PROJECTS THAT ARE INCLUDED AS FUNDED IN THE GENERAL FUND BUDGET

Major capital projects that will be completed or start construction this year based upon prior Council direction and previous budget approval as follows:

- **West River Street** - There are two projects included for General Fund funding included in the budget. The **streetscape** plan includes sidewalks, curbs, gutters, utility undergrounding, landscaping, and parking improvements from Bridge Street to the Old County Corp Yard site. The total budgeted funding for this project is $7.6 million ($5.725 million of General Fund funding and $1.45 million from the General Fund Streetscape Designation). A requisite of this project was the acquisition of Union Pacific property, which was purchased as part of the **Town Property Acquisitions project** with $857,000 of general fund contribution. This budget also includes $4.6 million for **redevelopment** on the Old County Corp yard parcel to create a river front park and to ready it for visitor-serving commercial river-front uses. These improvements include river park design and improvements. This is also funded primarily out of the General Fund in the amount of $1.7 million.

- **Significant re-paving and slurry seals** ($5.5 million in fiscal year 2023 and $18.8 million in fiscal year 2024 through fiscal year 2027). These projects will pave approximately 30 miles of roadway in addition to the paving work that is part of other projects. The Town previously included annual slurry seal projects as part of the budget. Slurry seals help prolong the life of a road and helps to reduce the frequency of paving projects. The extremely high bid results received for the 2020 slurry seal indicated that it may no longer be cost effective to slurry the roads, rather than waiting for their condition to necessitate re-paving. No slurry seal projects have been included in this budget. This work includes $12.2 million of Road Maintenance Reserve dollars as part of the five-year budget, which is a set aside of General Fund dollars.

- $3.65 million is provided for the eastern segment of the **Envision Donner Pass Road** (DPR) project including new undergrounding of utilities (construction planned for fiscal year 2022/23 and beyond). This is an estimated $12.8 million project, $7.65 million of which is currently unfunded. Staff's intention is to seek community partners and grant funds to continue this work.

- $1.25 million has been included for the design portion of a **Downtown Railroad Pedestrian Crossing** project. This would create a pedestrian crossing connecting West River Street to

PROPOSED

Donner Pass Road west of Spring Street. This project includes funding for an initial feasibility analysis.

- Funding for the construction of the **Northwoods Roundabout** is programmed for fiscal year 2026 and 2027 with $1.29 million of General Fund contribution. The Town purchased an easement in pursuit of this project from the Truckee Tahoe Unified School District during fiscal year 2019.

A SELECTION OF PROJECTS NOT INCLUDED FOR FUNDING:

As mentioned above, there are worthy projects for which funding has not been identified and that have been included in the "unfunded" portion of the capital plan. These project represent placeholders and are considered "next-in-line" when additional funding or grant funding is identified or secured. These include:

- The estimated $36 million needed for the **Pioneer Trail and Bridge Street Extension** project are unfunded as staff continues to explore the feasibility of this project.

- While the acquisition of an easement for the **Transit Center Relocation** has been funded, the estimated $4.2 million of construction for the new center is currently unfunded as staff explores various funding opportunities.

- As mentioned above, $7.65 million of construction costs for the **eastern segment of the Envision DPR** project is unfunded.

- $3.2 million of the **Jibboom Street Sidewalk Feasibility Study and Improvement Project** are currently unfunded.

CONCLUSION

I would like to conclude by thanking the Town staff for the incredible work they do on behalf of the community every day to provide high quality, critical services to our community. I am also so incredibly grateful for the amazing work of the Administrative Services Department team in leading this budget through one of the more challenging budget periods --- still working through effects of the pandemic, staffing turnover and shortages and most significantly the cyber-attack that occurred early in the fiscal year with recovery efforts still on-going. The teams' collaborative efforts and attitude are testament to caliber of professionals we have working for the Town. A special thank you to Administrative Services Director Nicole Casey, Finance Manager Regina Wise and Senior Accountant Sean Holmes for their leadership, collaboration, and dedication to producing a high quality, thoughtful, and fiscally responsible and responsive proposed budget.

In summary, the Town's proposed annual operating budget and five-year model presents a very fiscally stable organization that continues to provide the core community services, as well as significant capital projects that advance Council's priorities. I am so optimistic about the future of Truckee because of our wonderful town team, the leadership of the Town Council and the generosity and support of our community to help fund vital and innovative town services and infrastructure that we all depend on.

Thank you for this opportunity to serve the community.

PROPOSED

Page 10

Sincerely,



Town Manager

PROPOSED

TOWN OF TRUCKEE
California

RESOLUTION 2022-XX

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TRUCKEE

WHEREAS; the Town of Truckee is a fiscally responsible public entity and is required to adopt an annual operating and capital budget; and

WHEREAS; the budget includes estimated personnel costs based on an approved Job Classification List with established salary ranges; and

******

NOW THEREFORE BE IT RESOLVED

1. That said Annual Operating and Capital Budget for fiscal year 2022-23, including proposed personnel changes, is hereby approved and adopted; and

2. Estimated actual amounts for the fiscal year 2021-22 Capital Improvement Projects are adopted as amended budget amounts.
3.

The foregoing resolution was introduced by _____, seconded by _____, at a regular meeting of the Truckee Town Council, held on the __ day of _____, 202_ and adopted by the following vote:

AYES:

NOES:

ABSENT:

_____
Courtney Henderson, Mayor

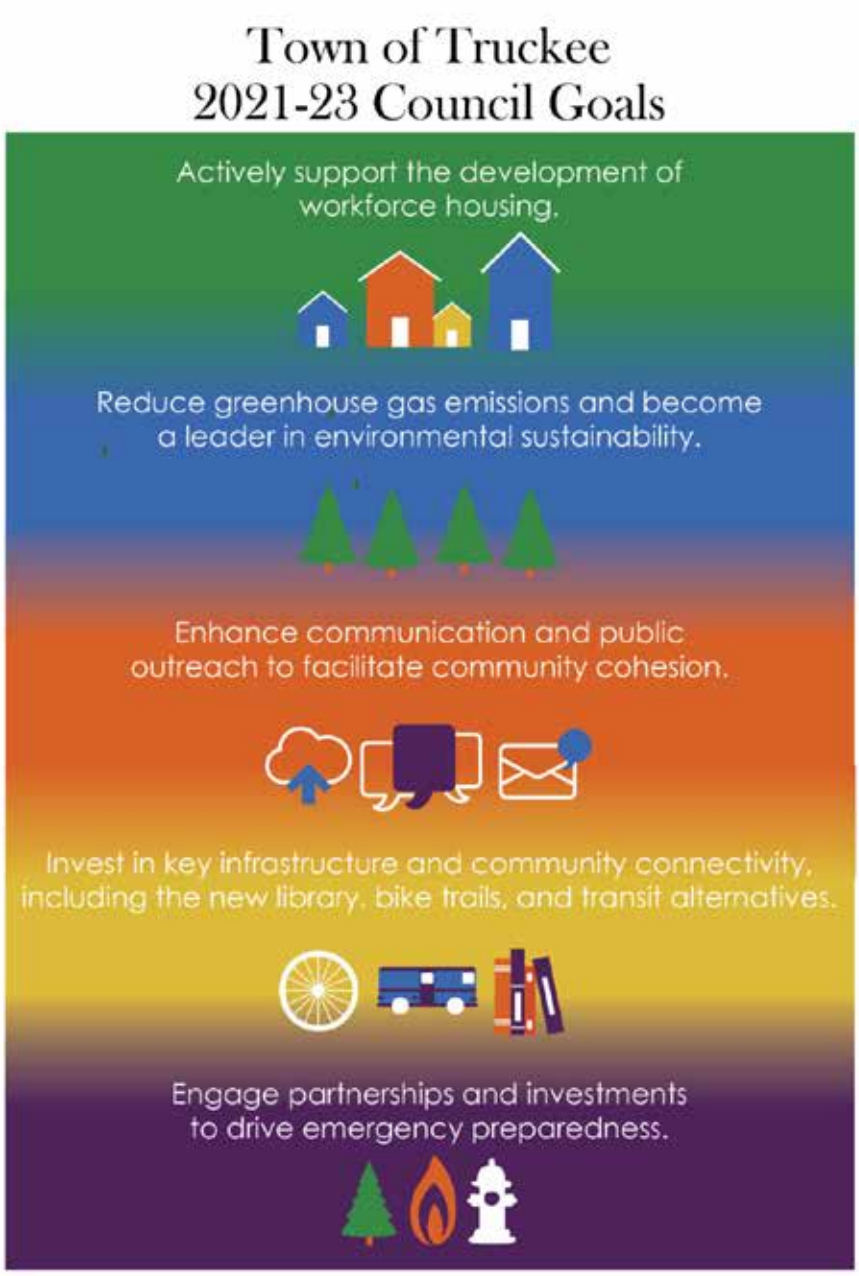
ATTEST:

_____
Judy Price, MMC, Town Clerk

DRAFT

PROPOSED

COUNCIL PRIORITIES AND MISSION STATEMENT



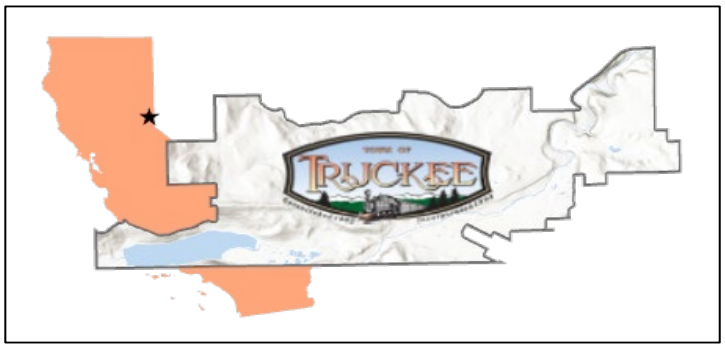
Council Mission Statement

The Truckee Town Council is committed to protecting and improving Truckee's quality of life. We are dedicated to understanding the values and perspectives of each segment of our community and integrating thsoe values into decision making. We believe in a balanced budget, continued provision of quality infrastructure and services, and efficient and collaborative governance to ensure that growth, preservation, capital investments, and Town operations enhance our unique environmental, social, cultural, and historical resources.

PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

The Town of Truckee (Town) is an incorporated town in Nevada County, California. Situated in a valley containing Donner Lake, bisected by the Truckee River, and surrounded by the majestic Sierra Nevada mountains, Truckee's location affords its residents and visitors diverse and readily accessible outdoor recreation and inspiring natural beauty.



Truckee has a total area of 33.7 square miles and sits at almost 6,000 feet elevation. The Town experiences snowy, cold winters, and dry summers. With an average of 245 days of sunshine and 194 inches of snowfall a year, Truckee is a popular destination for both winter and summer recreation. In recent years Truckee has been named the "Coolest Ski Town in North America," one of the "Top Ten Coolest Outdoor Towns in America," and one of the "Most Majestic Mountain Towns in America," among other recognitions. Additionally, Truckee has a significant density of art and culture, including numerous working artists, galleries, a maker space, public art installations, and many annual cultural events and performances. In 2017 Truckee was awarded designation as one of California's fourteen inaugural Cultural Districts by California Arts Council.

History:



Listed on the National Register of Historic Places, Truckee's identity is rooted in its history as a logging town and settlement for construction of the transcontinental railroad in the 1860s, and the location of the infamous Donner Party tragedy.

The community of Truckee experienced significant population growth beginning in the 1980s, growing by 357% from 2,389 in 1980 to 8,541 in 1990. Truckee voters approved its incorporation in 1993, becoming one of a select group of communities that have chosen to be known as a town, rather than a city. While there were many reasons for incorporation, the most discussed issues were a desire for road improvements, a strong locally based land use planning process, and improved law enforcement.

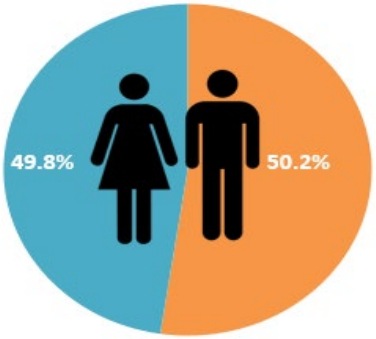
DEMOGRAPHIC PROFILE:

ESTIMATED POPULATION
AS OF JANUARY 1, 2022:

17,329

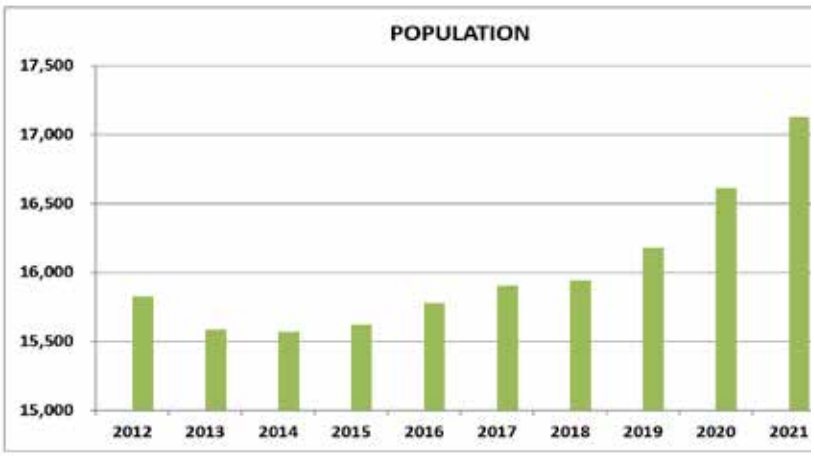
MEDIAN AGE:

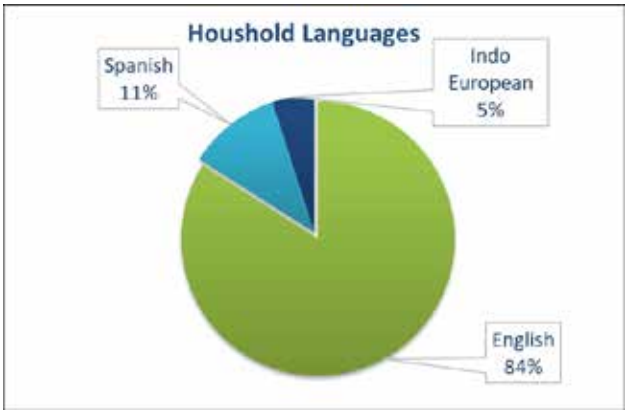
40

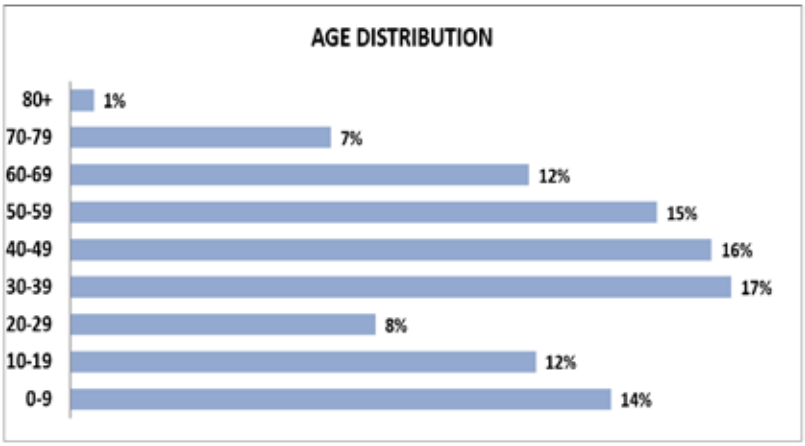


PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE







Median Household Income

$98,587



23.0%
higher than the national median

8.0%
higher than the state median

Poverty Rate: 9.17

PROPOSED

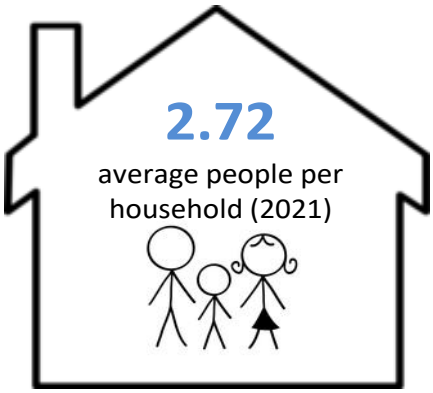
INTRODUCTION TO THE TOWN OF TRUCKEE

The vacancy rate relates to the percentage of housing units that are not occupied full-time. For Truckee, this is primarily due to the high rate of second homeownership and properties used for short-term vacation rental.

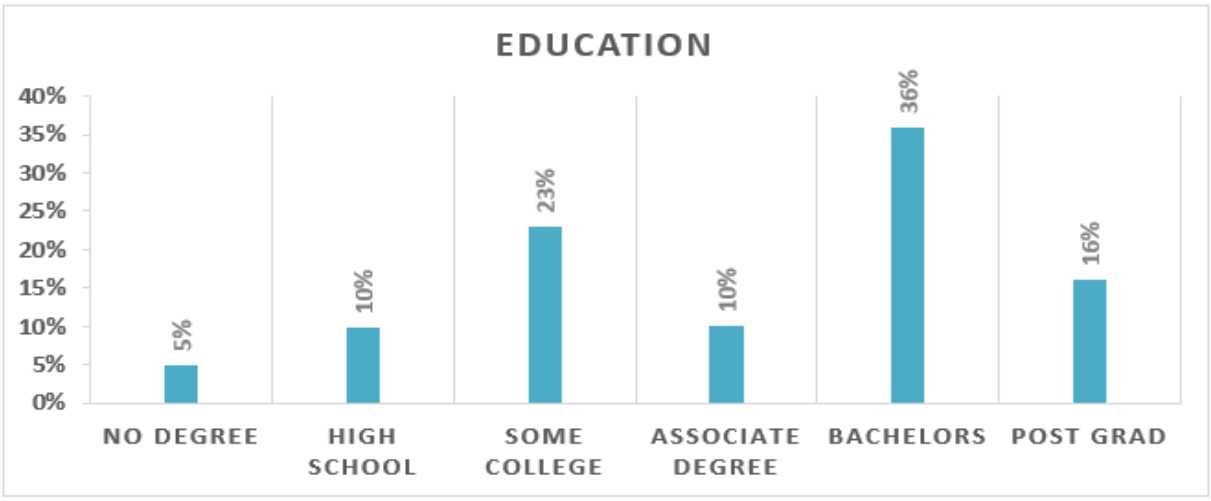
56%
Vacancy Rate

14,119
Total Housing Units

590
Income-restricted affordable units



EDUCATIONAL ATTAINMENT



Employment: The Town of Truckee is a major tourist destination and therefore a large part of the economy is service based. The top five occupational categories are Office and Administrative Support (15.9%); Sales & Related (12.2%); Management (10.9%); Food Preparation and Serving (7.2%); and Construction and Extraction (5.6%). The Town's Economic Development Division works in conjunction with the Truckee Chamber of Commerce to market Truckee as a desirable place to run a business. The Division also works with the Sierra Business Council's Small Business Development Center, which provides training and support to new businesses and local business owners.

Located a mere three hours from the San Francisco Bay area and Silicon Valley, in recent years Truckee has experienced an increase in the number of "remote workers" who have location-flexible jobs and live either full-time or part-time in Truckee. This trend increased substantially during the COVID-19 pandemic, contributing to an already competitive housing market.

- **Housing:** The median home value as of February 2022 in Truckee is estimated to be $1,090,935 (Zillow.com Home Value Index). This high cost of housing is a significant factor in employee recruitment and retention, and impacts quality of life in Truckee. For this reason, housing has been a top priority for the Town for several years, and the Town of Truckee is proactively developing a suite of innovative, proactive programs to facilitate workforce housing solutions. It is also one of the five priorities identified by our Truckee Town Council for 2022/2023 workplan.

PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

- **Recreational Opportunities:** The climate in Truckee lends itself to a wide variety of recreational opportunities for residents and visitors alike. The Town maintains more than 12.5 miles of paved trail systems. Maintenance includes snow removal during the winter months and sweeping, striping and slurry sealing in the non-winter months. The Truckee Donner Recreation and Parks District, a separate public entity manages all other municipal recreation facilities within the Town. There are more than a dozen ski resorts located within driving distance of Truckee, which is a major draw for tourists during the winter months. Donner Lake is located within the town limits, and is primarily under the management of the Department of Fish and Wildlife. Many special events occur in Truckee at the lake, in the winter snow, on the trail systems and parks, such as races and sports tournaments, outdoor concerts, and water events at Donner Lake.

- **Safety:** The Town maintains its own Police Department that is made up of Operations, Support Services, Animal Services, and Parking Services. The Town's safety is augmented by California Highway Patrol who patrols Interstate 80 and the Nevada County Sheriff's Department that has a small station within the town limits. The Police Department is comprised of 25 sworn personnel, including two detectives, a school resource officer, and two traffic officers. The force also staffs an alternative patrol service which includes bike patrol on the Town's trail systems and boat patrol on Donner Lake. In addition, the Department has two Community Safety Officers (CSO) that provide field support and respond to animal service calls. This budget includes an addition of a third full-time CSO that would allow the Town to provide dedicated seven day a week parking enforcement coverage.



MISSION STATEMENT – THE TRUCKEE WAY

Since incorporation, the Town of Truckee staff and decision-makers have embraced a set of operating principles known colloquially as "The Truckee Way":

We will treat everyone, and their point of view, with respect, courtesy, and fairness. We will approach issues with creativity and innovation. We will conduct ourselves, and the Town's business, according to the highest ethical standards. We will encourage the free exchange of ideas and information by open and honest communication. We believe that non-adversarial dispute resolution results in the most effective community, decision-maker and employee involvement in the Town and its future.

A set of core values shape the Town's approach:
Clear Priorities – When the Town incorporated, the citizens made it clear that their priorities included roads, snow removal, law enforcement, and land use planning and building. Considerable efforts over many years have combined to fulfill those priorities. While the Town's priorities have expanded over time to include services like bike paths and trails, solid waste and transit support, establishing clear priorities continues today, with an annual Council priority-setting retreat, transparent budget workshops and robust community participation, outreach and communication efforts.

PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

No Surprises – Everyone working for the Town and making decisions is committed to a "No Surprises" policy. Early warning of potential problems or upcoming issues is mandatory.

Community Outreach, Involvement and Transparency – The Town views itself as part of a larger family which makes up the community. When a community concern arises, the Town believes its role is to reach out and actively engage all segments of the community in an open and transparent dialogue.

Non Adversarial Decision Making - The Truckee Way relies on a consensus-seeking decision making process modeled on the concept of interest based negotiation, developed some years ago by Roger Fischer and William Ury of the Harvard Negotiation Project. Interest based policy negotiations relies on six fundamental principles:

1. Separate the people from the problem – no personal attacks or assignment of blame.
2. Focus on the interests of those involved, not positions they may take - the process looks for a "wise" outcome that tries to meet multiple interests.
3. Invent options for mutual gain – many options will be considered to solve the problem or develop the policy.
4. Use objective criteria to create and measure potential options and solutions –entrenched positions, inaccurate or misleading information and simply the "loudest voices" will not be the basis for decisions.
5. First, listen carefully to understand; then speak to be understood – listen actively, communicate openly and transparently.
6. Solutions are built upon establishing trust and working relationships between interested (and sometimes opposing) participants.

As with any dispute resolution mechanism, applying these principles is not a panacea. It is, however, preferred over the other alternatives available to the Town. Applying the Truckee Way requires constant re-commitment, effort and learning. The rewards to date for both the Town and the community have proven well worth the cost.

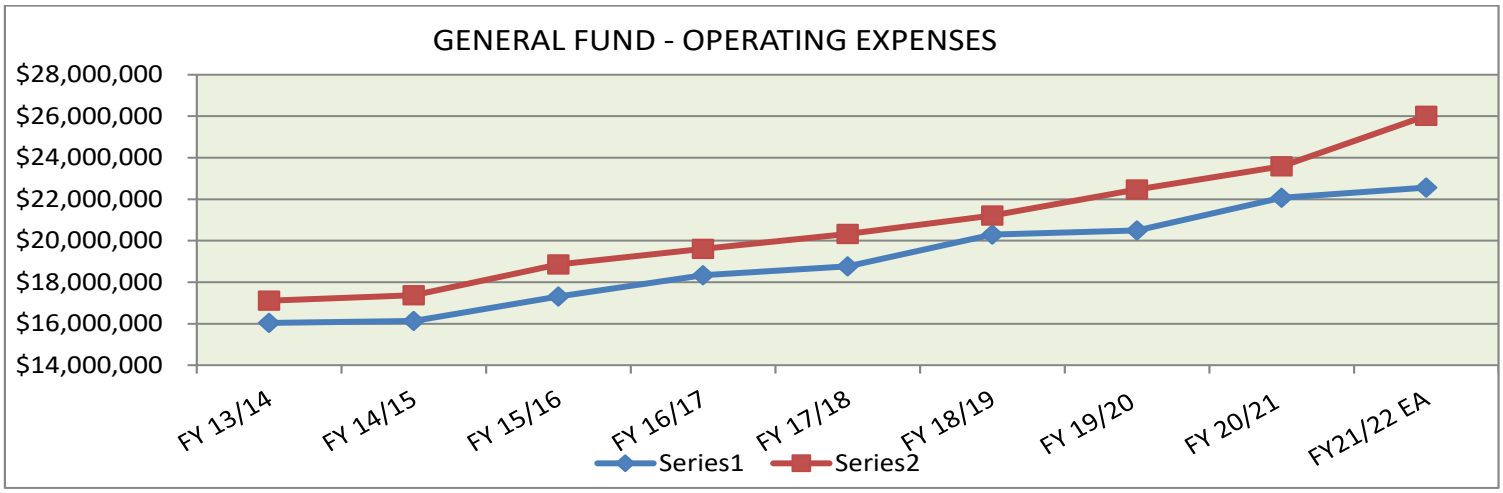


PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

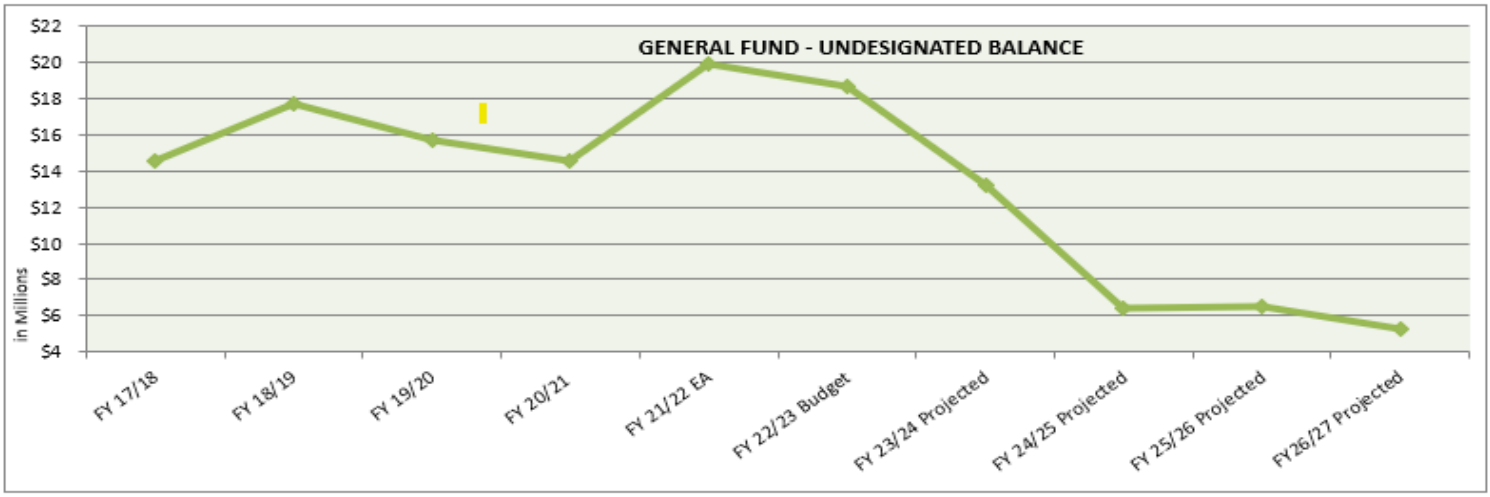
FINANCIAL TRENDS –

Total Operating Expenses: The Town's total general fund operating expenses have gradually increased over the past 10 years. The Town has a practice of budgeting expenses conservatively, as is evident when comparing the budgeted operating expenses (red) to the actual and estimated actuals (blue) for the respective years. The Town works to ensure that expenses are only increased commensurate with the ability to offer additional services to our citizens.



General Fund – Undesignated Balance: Any revenue collected in excess of expenses accumulates in the General Fund's fund balance. This money is available for capital projects, emergency spending or other one-time expenses.

Council has discretion over these available funds and has designated funds towards specific future projects or programs. Council has accumulated $25.5 million in various designations and contingencies, which could fund future capital projects or provide for the Town's operating expenses, in case of emergencies. The current five year budget model, has plans to spend $13.4 million of General Fund undesignated cash (both currently available and expected to be available) during the period between fiscal year 2023 and fiscal year 2027.

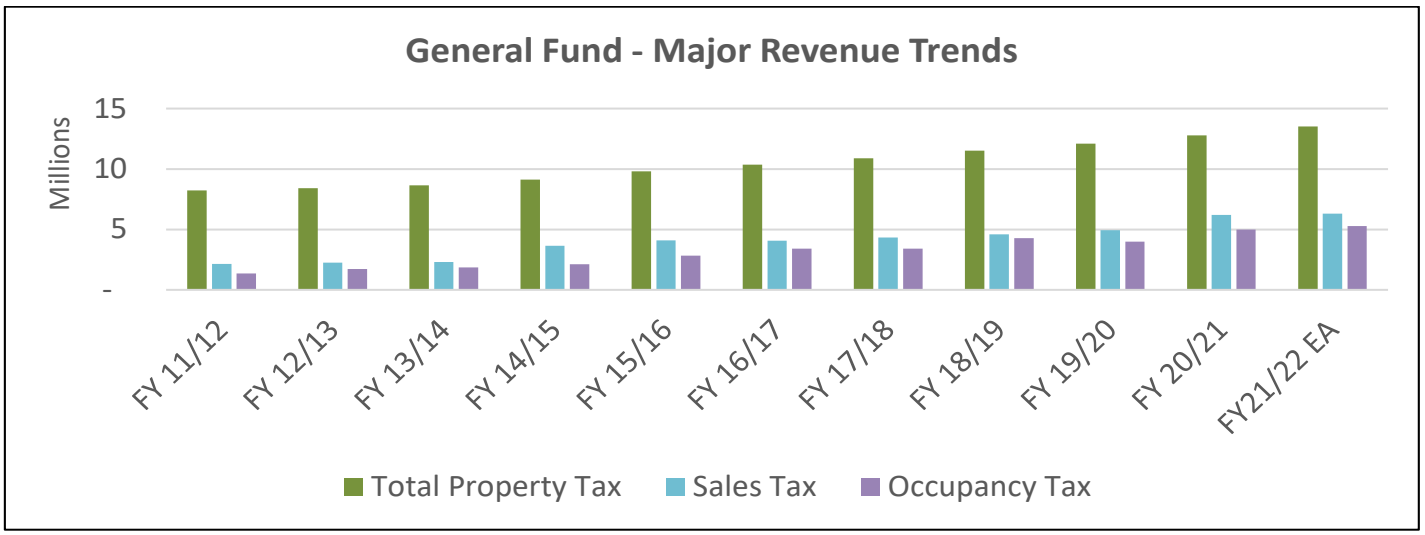


PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

General Fund – Major Revenue Sources: The Town of Truckee relies on three main sources of revenue to fund operations: property tax, sales tax and transient occupancy tax (TOT). Staff monitors these sources closely in order to develop accurate budgets. Although the Town experienced decreases in all three sources during the 2008 Great Recession, there has been a pattern of increase in the past ten years that have brought these revenue sources, not only to amounts seen prior to the Recession, but substantially higher levels. Transient occupancy tax collections were lower than initially budgeted during a few quarters of fiscal year 2020 and fiscal year 21. These dips in collections were caused by the state-mandated stay-at-home orders in response to the COVID-19 health pandemic. Despite the low collections during one quarter in fiscal year 2021, the Town had its highest year of transient occupancy tax collections.

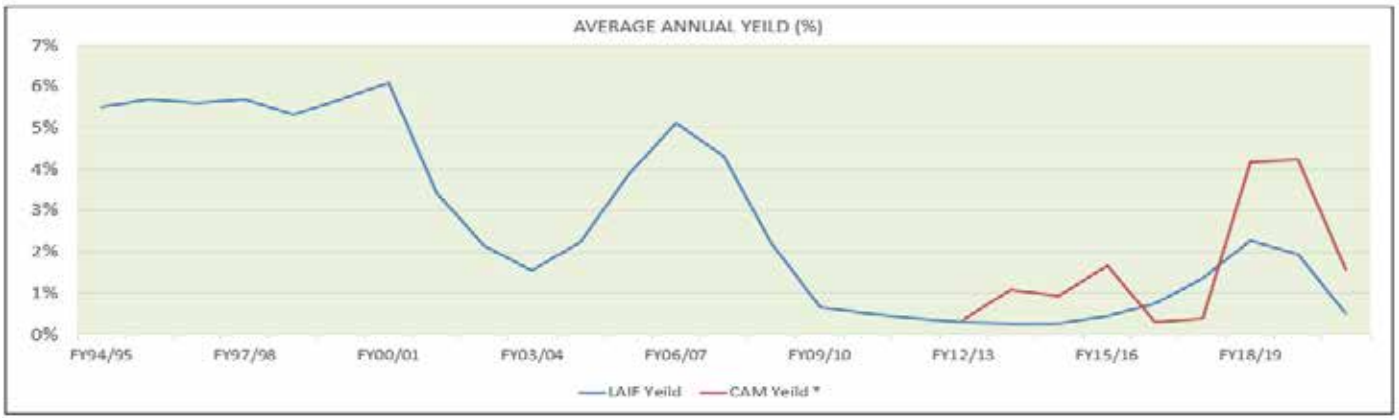
Property tax is assessed in February of the year prior and therefore is less elastic to current changes in the economy. No downward impacts to property tax as a result of the COVID-19 health pandemic were experienced. In fact, property values increased dramatically due to high demand of transplants looking to leave crowded urban areas during the pandemic. Sales tax impacts as a result of the COVID-19 pandemic were expected, but only short-term impacts to sales tax levels were observed. Sales tax collections were actually increased due to high levels of internet sales that drove up the Town's pool collections. A leveling off of sales tax increases is expected during fiscal year 2023



Average Annual Yields on Town Investments: The Town maintains a portion of its cash balance in the Local Agency Investment Pool (LAIF) and a portion of its cash balance is managed by Chandler Asset Management (CAM) in accordance with the Town's Investment Policy. Due to the economic changes, the pool's rate of return decreased beginning in FY 07/08. Unlike other sources of revenue, investment returns have not returned to pre-recession levels. There was some recovery in the rates in FY18/19. Interest rates have declined during the COVID-19 health pandemic, in April 2021 the daily rate for LAIF was as low as 0.33%, however rates have recovered slightly, the annual average yield for FY20/21 for LAIF in total was 0.50%.

PROPOSED

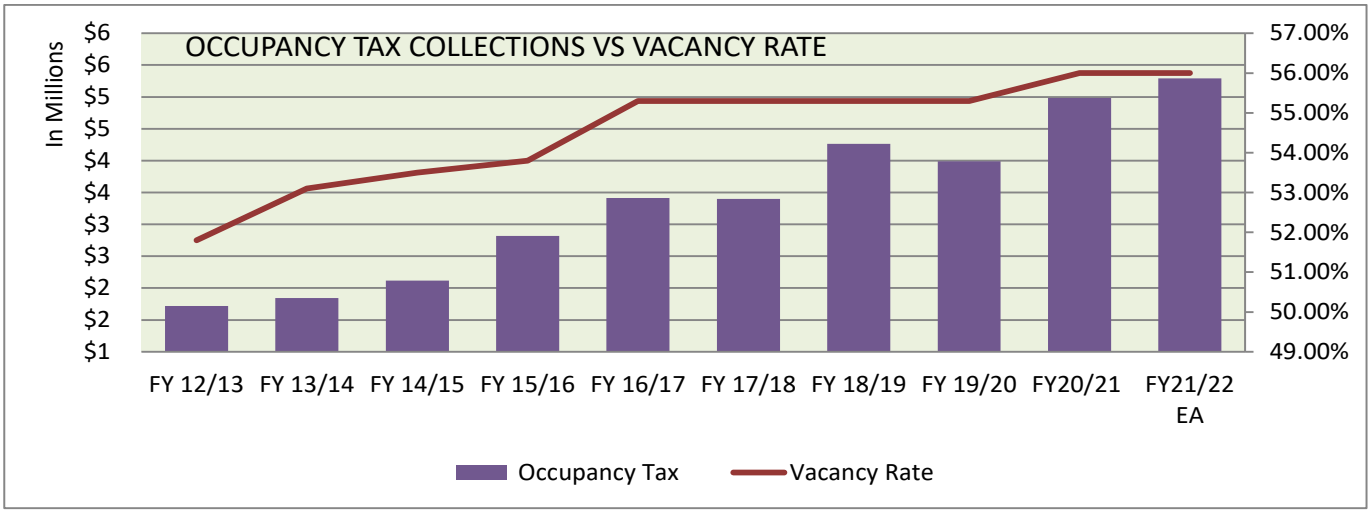
INTRODUCTION TO THE TOWN OF TRUCKEE



Note: Chandler Asset Management Rates are not available prior to FY12/13.



Transient Occupancy Tax Collections and the Town's Vacancy Rate: Transient Occupancy Tax (TOT) is one of the Town's three main sources of revenue. The Town has mapped the collections against the estimated vacancy rate (provided by the California Department of Finance). The Town believes that the main driver of vacancy rates for Truckee is second home ownership. The graph demonstrates the correlation between vacancy rate and TOT collections.



PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

FISCAL HEALTH OF TRUCKEE –

In May of 2014, the League of California Cities completed a Municipal Financial Health Diagnostic test on the Town of Truckee. The diagnostic test looked at three financial contexts: 1) cash solvency – the ability to meet immediate financial obligations – generally over the next 30 or 60 days (i.e. accounts payable, payroll); 2) budgetary solvency – the ability to meet all financial obligations during a budget year; and 3) long-run solvency – the ability to meet all financial obligations into the future. The diagnostic looked at recent past and near future financial measures and indicators to provide an assessment of the Town's level of financial distress (or continued imbalance between its level of financial commitments and its available financial resources over time) and focused on the General Fund. The Town has reevaluated the diagnostics for the current time period. A review of each question is below the check list.

The diagnostic indicates that the Town is current fiscally healthy.

The California Municipal Financial Health Diagnostic – Financial Distress Checklist		
Measures	1. Does the city have recurring General Fund Operating Deficits?	No
	2. Are the General Fund reserves decreasing over multiple consecutive years?	No
	3. Are General Fund current liabilities (including short-term debt and accounts payable within 60 days) increasing? Are cash and short-term investments decreasing?	Yes
	4. Are General Fund fixed costs, salaries, and benefits increasing over multiple years at a rate faster than recurring revenue growth?	No
	5. Is the General Fund subsidizing other enterprise or special funds?	No
Practices and Conditions	6. Does the City Council have unconstrained authority (could be constrained by charter, contract or law) to make changes (e.g. binding arbitration, minimum spending, minimum staffing or compensation formulas, etc.)?	No
	7. Is the General Fund's budget repeatedly balanced with reserves, selling assets, or deferring asset maintenance?	No
	8. Is the General Fund's budget repeatedly balanced with short-term borrowing, internal borrowing, or transfers from special funds?	No
	9. Are General Fund pension liabilities, post-employment or other non-salary benefits repeatedly deferred or have the costs not been determined, disclosed or actuarially funded?	No
	10. Are General Fund debt service payments "backloaded" into future years?	No
	11. Are ongoing General Fund operating costs funded with temporary development revenues?	No
	12. Are Financial Reports repeatedly filed late? (CAFR, Annual Audit, State Controller's Financial Transactions Report)	No
	13. Are public service levels far below standards needed in the community?	No

PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

1. Does the city have recurring General Fund Operating Deficits?

This question reviews the Town's net true operating deficits or surplus. It includes net operating revenues adjusted to exclude temporary revenues and net operating expenses including any unbudgeted current liabilities. The Town has maintained an operating surplus in the recent past and is projected to maintain a surplus in the near future. In creating the budget, the Town scrutinizes the budgetary surplus and looks for cost control measures to help stabilize the surplus over the five-year budget horizon. For the FY 22/23 annual budget, one of the biggest factors threatening a stable surplus, is the increasing CalPERS pension costs. Management worked with employee associations through contract negotiations in order to help control pensionable wages.

Score: Because the Town maintains a relatively stable surplus over the review period, this is not an area of concern for the Town.

2. Are the General Fund reserves decreasing over multiple consecutive years?

This question reviews the Town's unreserved fund balance against the Town's net operating expenses. The unreserved fund balance includes any funds that have been assigned at Council's direction and any unassigned funds. In the recent past, the Town's ending fund balance is relatively stable.

Score: The League's diagnostic believes there is need for concern if the unreserved fund balance is 8% or more of the Town's net operating expenses. At the end of the five-year projection, the Town's unreserved fund balance is 70% of the Town's operating expenses. Therefore, this is not an area of concern for the Town.

3. Are General Fund current liabilities (including short-term debt and accounts payable within 60 days) increasing? Are cash and short-term investments decreasing?

This question reviews the Town's liquidity by reviewing cash and short-term investments in relation to the Town's current liabilities. The Town has 10x the cash and short-term investments as it does current liabilities.

Score: If the ratio of cash and short-term investments to current liabilities is relatively stable, there is no reason for concern. Because the Town's cash and short-term investments are substantial, this is not an issue of concern.

4. Are General Fund fixed costs, salaries, and benefits increasing over multiple years at a rate faster than recurring revenue growth?

This question deals with the fixed costs and Town's budgetary flexibility. When a Town's fixed costs as a percentage of net operating expenditures are increasing or are over 80% of the total net operating expenditures, this may indicate an unstable financial structure. Fixed costs include salaries, wages, and benefits. They could also include those costs over which the Town has little or no control over in the short-run due to contractual agreements, charter restrictions, or state or federal law. The Town does not have many non-personnel related fixed costs. Personnel and miscellaneous fixed costs make up around 70% of the Town's total net operating costs.

Score: The League's diagnostic indicates that this is an area of concern when fixed costs are increasing and are over 80% of total net operating expenses. Since the Town's ratio is relatively stable over the

PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

5. Is the General Fund subsidizing other enterprise or special funds?
The Town's General Fund does not subsidize any other funds within the Town.
Score: Since there is not General Fund subsidization, this is not an area of concern.

6. Does the Town Council have unconstrained authority (could be constrained by charter, contract or law) to make changes (e.g. binding arbitration, minimum spending, minimum staffing or compensation formulas, etc.)?
The diagnostic is looking for any restrictions on the Town Council's authority due to binding arbitration; formulas that require minimum employee compensation, hiring or staffing levels, or spending levels or anything that requires the agreement of others; pledges of general fund support or public facilities as securities for non-general fund debt; or other restrictions.
Score: Since the Town Council's authority is not constrained by any of the above restrictions, this is not an area of concern.

7. Is the General Fund's budget repeatedly balanced with reserves, selling assets, or deferring asset maintenance?
Score: Since the General Fund (budgetary or financial year close) is balanced and has been balanced, without the use of reserves, selling assets or deferring maintenance, this is not an area of concern.

8. Is the General Fund's budget repeatedly balanced with short-term borrowing, internal borrowing, or transfers from special funds?
Score: The General Fund (budgetary or financial year close) is not balanced with short-term borrowing, internal borrowing or by owing amounts to other funds through pooled cash. This is true over the diagnostic period of review.

9. Are General Fund pension liabilities, post-employment or other non-salary benefits repeatedly deferred or have the costs not been determined, disclosed or actuarially funded?
Score: The Town has deferred but reported pension costs, other post-employment benefit liabilities, or risk programs in accordance with Generally Accepted Accounting Principles for government agencies.

10. Are General Fund debt service payments "backloaded" into future years?
Score: The General Fund's debt payments are decreasing over the payment schedule therefore this is not an area of concern.

11. Are ongoing General Fund operating costs funded with temporary development revenues?
This question looks at whether or not the Town covers on-going operating costs (other than work associated with that development such as planning or building) or debt service with funding from developer fees or taxes or sales taxes from construction.
Score: The Town is not using these fees to cover operating expenses other than those expenses associated with planning or building staff directly related to development tasks therefore this is not an area of concern.

PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

12. Are Financial Reports repeatedly filed late? (Annual Comprehensive Financial Report, Annual Audit, State Controller's Financial Transactions Report)
Score: The fiscal year 2021 Annual Financial Report (AFR) and Annual Audit were filed late due to delays caused by a Cyber Event. This is the first time on record that the Town has filed these reports late. The Town has fully recovered from the Cyber event and is on track to file the fiscal year 2022 AFR and annual audit on time. The State Controller's Transaction Report has been timely filed.

13. Are public service levels far below standards needed in the community?
This question looks at the Town's levels of service related to police staffing, road conditions, and facility maintenance. From a budget perspective, all major services are fully funded. The police department has funding for full staff and expects to be fully staffed during FY22/23. Staffing shortages in prior years were covered by reserve officers or overtime from other staff members.
There are no Town facilities with immediate deferred maintenance needs.
Score: Since service levels meet standards, this is not an area of concern.

e diagnostic also reviewed the following warning signs for financial crisis:

1. Failure to pay an undisputed claim from a creditor within 90 days past claim date.
   - The Town of Truckee does not have any unpaid undisputed claims.

2. Failure to forward income taxes withheld or Social Security contributions for over 30 days past the due date.
   - The Town of Truckee is current on all payroll related tax deposits.

3. Failure to make *required* pension fund contributions on time.
   - The Town of Truckee is current on all payments to CalPERS, the Town's pension benefit provider.

4. Missing a payroll for 7 days.
   - The Town has never been late on payroll.

5. General Fund Available Unrestricted Balance for the end of the fiscal year will be negative.
   - For FY20/21, the Town's General Fund Available Unrestricted Balance was $40,510,637 and is budgeted to be $45,000,997 for FY21/22. Council has set a goal for the budgeted available undesignated balance to be a minimum of $5 million over the five-year projection horizon. For FY25/26, staff expects the balance to be around $5.5 million.

PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

MAJOR ACCOMPLISHMENTS –

Public Service Center Garage: In FY20/21 the Town completed the public service center garage project, which began in FY16/17 the total cost of the project is $14.2 million comprised of $1.6 million in Facilities Impact Fees-General Government Funds, $0.5 million in Facilities Impact Fees – Law Enforcement Funds, $7.0 million General Funds, and $5.0 million Bond financing. This project included two new buildings in the Public Service Center on Stevens Lane. The two buildings provide approximately 15,500 square feet and 16,700 square feet of additional space (32,200 total square feet). This project provides the necessary space to enable centralization of operations for facilities maintenance, a new evidence processing and storage location for the Police Department, storage for public works maintenance vehicles and transit buses, and transit operations office space. Completion of this project allows for transfer of all uses of the Old Corp Yard on Riverview Drive to the new Public Service Center, freeing up the Old Corp Yard for eventual redevelopment.



Employee Recruitment: Human resources assisted with the turnover of 54 employee positions in FY20/21 (including seasonal and temporary positions).

Climate Action Planning: At the July 28, 2020 Town Council meeting, staff and the consultant team presented the final Climate Ready Truckee-Climate Change Adaptation Plan to Town Council. This plan is the result of a nearly 2.5 year process of deep community engagement including multiple public and stakeholder workshops, online survey's, pop-up events, specific engagement with Latinx community members, and an advisory committee that met monthly. The output from this plan will be incorporated within the Town's 2040 General Plan update as an element of that Plan.



Sustainability Program Expansion: Established in 2005, Keep Truckee Green began as the brand for the Town's solid waste and waste reduction program. In 2020 the Town broadened the Keep Truckee Green brand to represent the Town's expanded sustainability, solid waste, and resiliency program. This program is led by an interdisciplinary staff team. In the fall of 2020 the Sustainability Committee worked with a consultant to oversee the re-branding of the Town's "Keep Truckee Green" program brand and launched a new Keep Truckee Green website and sustainability metrics dashboard.

Housing program: Programs for FY21/22 included an Accessory Dwelling Unit (ADU) Program, Workforce Rental Grant Program, and Below Market Rate Housing Program. The Town currently has 590 deed restricted rentals and for sale units aimed at serving the local workforce.



PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE



Transit program expansion- With the implementation of free fares in 2018, Truckee TART Dial-A-Ride ridership was up 18% and fixed route ridership was up 45% on average pre-COVID-19. The Local Route was expanded to a 12-hour per day, 7-day per week operation (from 8 hours per day, 6 days per week), and Night Service between Truckee and the Northstar and Squaw Valley Resorts was implemented in December 2019, providing an important regional connection between North Lake Tahoe and Truckee. The Transit Center Relocation Feasibility Study was completed in October 2020 and an appraisal is underway on the Railyard North Balloon site. In FY22/23 a Microtransit Pilot Project is planned to operate from June 25 to September 5, 2022. The pilot would provide daily service from 10am to 10pm within the Town limits primarily serving Donner Pass Road Commercial Core, Brockway lodging properties, Tahoe Donner, and Glenshire residential areas. Data and community input would be used to evaluate Microtransit model as a town-wide transit operational model in future years.

Envision Donner Pass Road- In FY20/21 the Town completed the first phase of the Envision DPR Corridor Improvement Project (the Western Segment), which constructed 8 to 11 foot wide paver sidewalks; bulb outs and raised pedestrian islands at five new mid-block solar-lit paver crossings; parallel on-street parking; consolidated commercial access; transit pull outs; and landscaping. This multi-modal project also including the undergrounding of overhead electric, telephone, and cable utilities. The total cost of the project was $10.8 million, comprised of $1.5 million in Federal and regional grant funds, $2.9 million in Measure V funds, $5.1 million in General Funds, $1.1 million in utility reimbursements, and $0.2 million in intergovernmental contributions.





Electric Vehicle and Charging Stations- In FY21/22 the Town purchased an electric vehicle for the Town fleet and installed three public charging stations in front of Town Hall. FY22/23 and FY23/24 budget includes additional planning, design and construction for electric system updates and charging infrastructure to increase charging capacity at Town Hall and the Corporation Yard for additional conversion of town fleet to electric.

PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

Legacy Trail-Brockway Road Multi-Use Trail Connect - In FY21/22 the Town completed a multi-use trail along the South side of Brockway Road between Palisades Drive and the Truckee River Bridge. This project consisted of a portion of the Truckee River Legacy Trails Phase 4 and a multi-use trail between Old Brockway road and the Truckee river Bridge. The total cost of the project was just under $2.5 million, comprised of $0.6 million in Federal Grant funds, $0.8 million in Measure V funds, $0.7 million in Measure R funds, $0.3 million in General funds, and $0.03 million in intergovernmental contributions.





Coldstream Road/Donner Creek Crossing Structure Replacement: The replacement of the deteriorating Coldstream Road bridge over Donner Creek was completed in FY20/21. This project included replacement of the metal pipe culvert with a significantly wider open bottom arch culvert. This reconstruction Enabled wider bridge crossing for those utilizing the roadway in addition to better flow for the water running underneath, improving the creek habitat for fish and wildlife. A portion of the cost of construction was shared by the developer of the adjacent planned community, PC-1. The total cost of construction was $2.5M, comprised of $0.9 million in Traffic Impact Fees, $0.8 million in Federal and regional grant funding, $0.6 million in developer funding, $0.1 million in Measure V funds, and less than $0.1 million in General Funds.

Railyard Project Redevelopment Infrastructure- The Town has provided funding towards the development of the Phase 1 and 2 infrastructure of the Railyard project, a private development, which was completed in 2019. Consistent with the Development Agreement, the Town has provided funding for a loan for the Artist Housing ($1.65 million), the construction of a roundabout at the intersection of Donner Pass Road and Church Street ($270,000), and construction of streetscape improvements ($500,000).



PROPOSED

INTRODUCTION TO THE TOWN OF TRUCKEE

Short-Term Rental Ordinance: The Town began the process of creating a short-term rental (STR) ordinance and registration program in early August 2020 in response to heightened community interest and concern regarding the impact of short-term rentals on Truckee's residential neighborhoods. A Short-Term Rental and Noise Ordinance, which created rules to address the nuisance issues was approved by Town Council in October and took effect on January 1, 2021.

TOWN OF TRUCKEE
SHORT TERM RENTAL DIVISION

In April of 2022, Council approved further restrictions on short-term rentals by capping short-term rental permits within the Town of Truckee at 1.255. They also approved the creation of a workforce housing incentive pool of short-term rental permits, that individuals can apply for in exchange for creating workforce housing. More details on this program are expected during Summer of 2022.

Short-term rental ordinance violations can be reported via the Town's helpline at (530) 450-2430



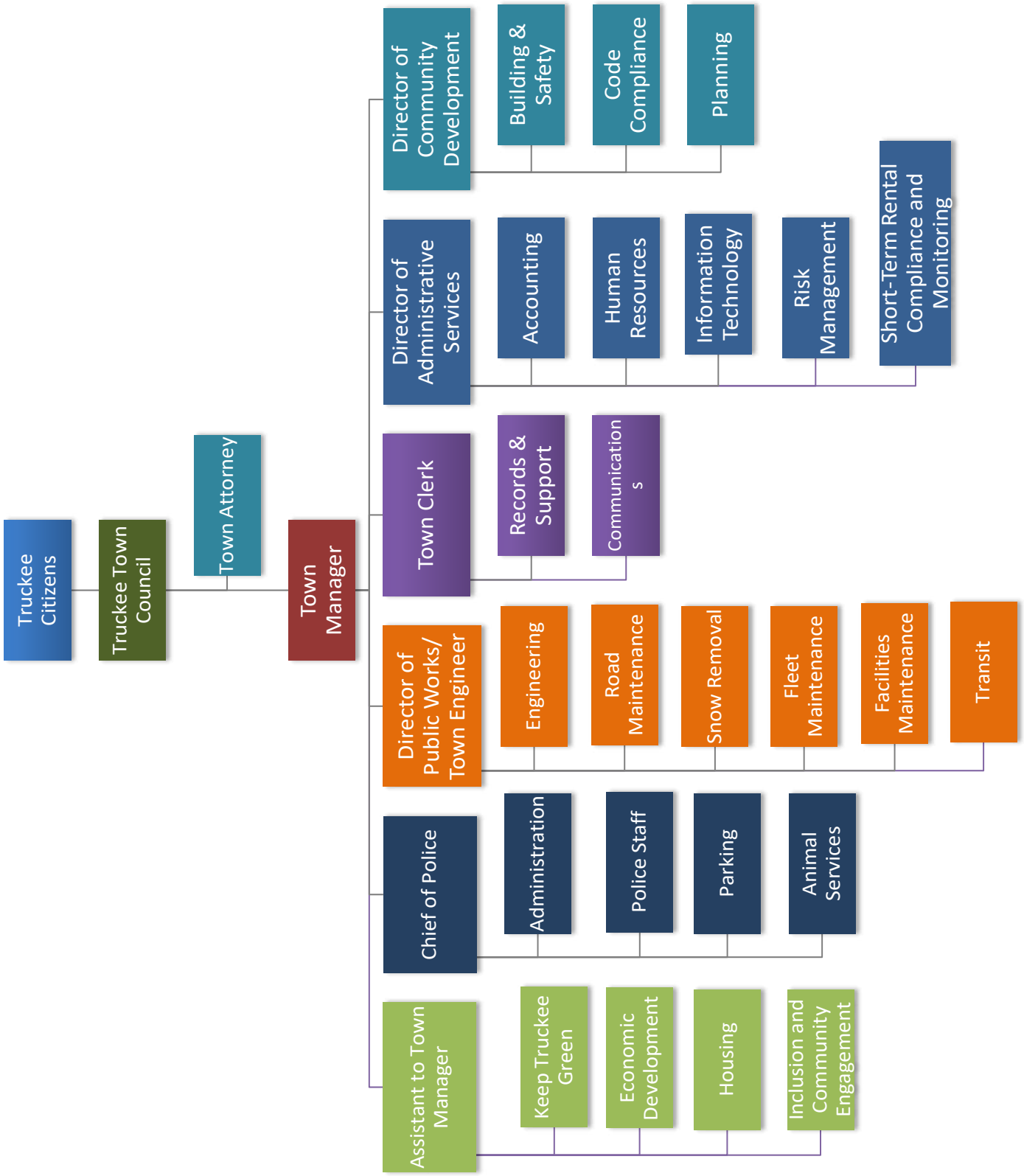
Measure K Transient Occupancy Tax: In November of 2020, 84.5% of Truckee voters passed Measure K increasing the Transient Occupancy Tax in Truckee from 10% to 2%. Although the amount was approved as a General Tax, the Town Council has earmarked these funds for use on workforce housing and wildfire prevention efforts. This tax increase is expected to generate between $900,000 and $1 million per year for these efforts.

PROPOSED

This page has been left blank intentionally.

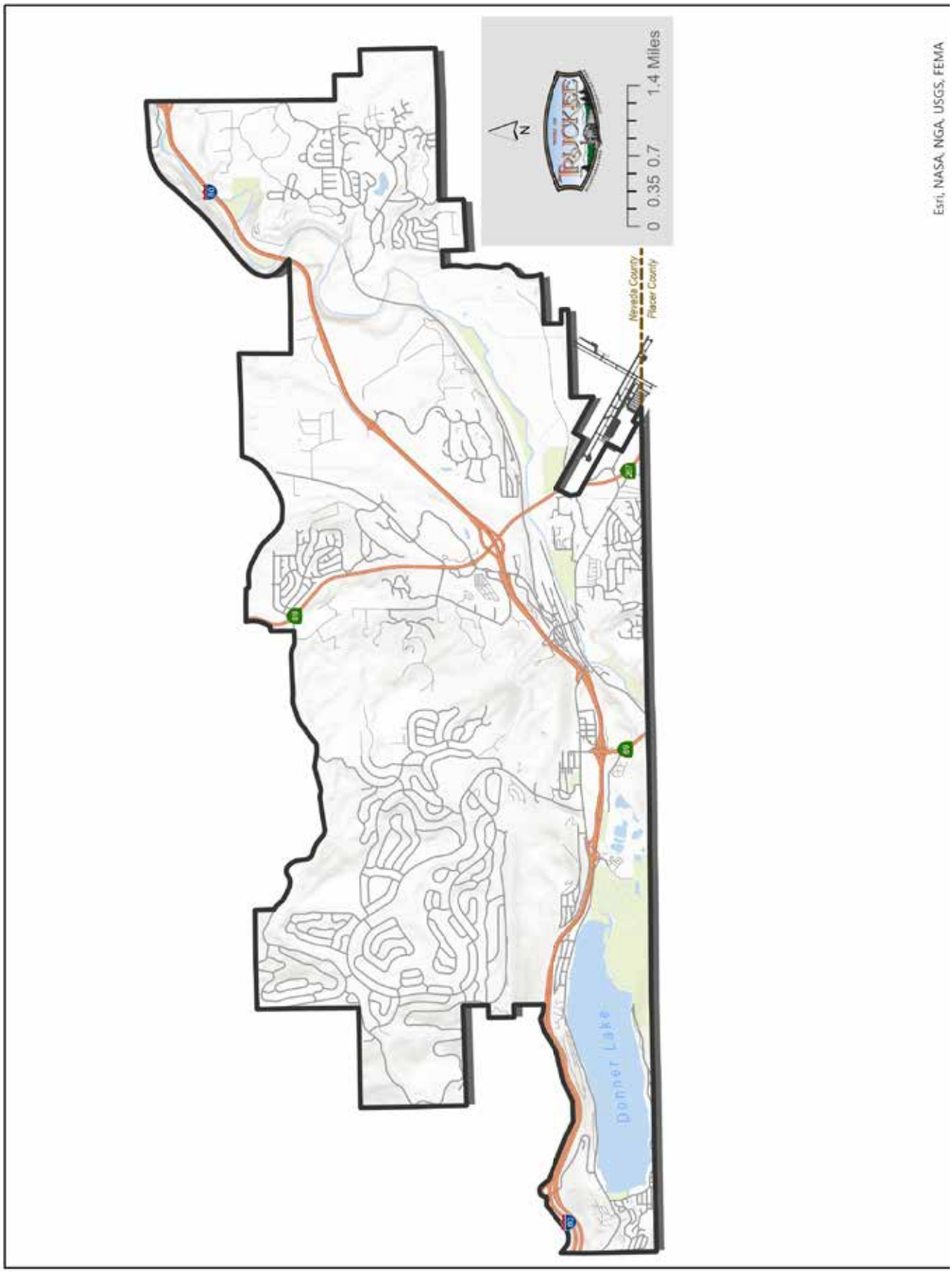
PROPOSED

ORGANIZATION CHART
FY 2022/2023



PROPOSED

MAP OF THE TOWN OF TRUCKEE



PROPOSED

This page has been left blank intentionally.

PROPOSED

SECTION 2 - SUMMARY



Engineer Jessica Thompson is currently coordinating a partnership between the town of truckee, the Truckee Donner Land Trust and Placer County on the truckee river legacy trail phase 4 which would connect the existing trail to sr89 via a new trail along the truckee river opposite from west river street. see c0702 in the five-year capital plan for more details. Additional plans being coordinated by the towns management analyst, hilary hobbs are in the works for the construction of a riverside park.

Total Budget Summary
Total Operating Expenditures by Organization
Summary by Fund
Grant & Loan Activities
Full-Time Equivalent History

PROPOSED

TOTAL BUDGET SUMMARY
2022/23 SUMMARY BUDGET

FUND		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	REVENUES						
101	**GENERAL FUND**	33,426,452	32,059,556	34,786,122	35,086,119	0.9%	9.4%
	SPECIAL REVENUE FUNDS						
203	Affordable Housing In-Lieu	191,227	21,391	40,475	18,100	-55.3%	-15.4%
204	Air Quality Mitigation	10,304	2,087	19,036	1,337	-93.0%	-35.9%
206	Town Housing Fund	118,360	11,745	9,900	9,900		-15.7%
210	Tahoe Donner TSSA	601,209	647,589	622,561	621,307	-0.2%	-4.1%
211	Glenshire TSSA	185,603	185,621	183,436	183,065	-0.2%	-1.4%
212	Brickelltown Maintenance District	84,287	79,329	91,762	94,415	2.9%	19.0%
213	Joerger Ranch Trails Maint District	29,721	65,096	56,778	58,701	3.4%	-9.8%
214	Railyard Maintenance District	114,637	120,353	102,154	105,528	3.3%	-12.3%
215	COPS Fund	111,400	-	284,000	101,500	-64.3%	100.0%
218	Donner Pass Road Maint District	55,244	75,496	77,103	79,742	3.4%	5.6%
219	Coldstream Maintenance District	17,632	19,009	19,195	26,959	40.4%	41.8%
250	Gas Tax	2,324,105	2,394,551	2,341,724	2,372,865	1.3%	-0.9%
252	Measure V Sales Tax	3,570,974	3,218,763	3,587,182	3,595,964	0.2%	11.7%
253	Measure R Sales Tax	1,771,165	1,640,064	1,809,733	1,811,374	0.1%	10.4%
254	Measure K TOT Tax	481,250	841,000	1,060,076	1,006,174	-5.1%	19.6%
270	Traffic Impact Fees	1,063,195	1,693,615	1,648,855	2,547,061	54.5%	50.4%
271	Facilities Impact Fees - Law Enforcement	48,870	57,412	72,600	78,404	8.0%	36.6%
272	Facilities Impact Fees - Animal Services	14,597	15,527	22,739	23,956	5.4%	54.3%
273	Facilities Impact Fees - Storm Drainage	202,311	203,981	285,506	306,137	7.2%	50.1%
274	Facilities Impact Fees - General Government	244,886	233,513	370,103	397,662	7.4%	70.3%
275	American Rescue Plan Act (ARPA)	-		2,001,684	2,001,684		100.0%
	CAPITAL PROJECT FUNDS						
200	Capital Improvement Projects	12,264,271	41,272,752	30,410,663	32,003,160	5.2%	-22.5%
299	Fleet Replacement Fund	1,084,252	1,124,652	1,123,852	1,123,852		-0.1%
	ENTERPRISE FUNDS						
501	Parking	839,366	765,907	854,393	859,740	0.6%	12.3%
502	Public Transit	1,662,734	1,977,493	1,377,437	2,084,033	51.3%	5.4%
503	Solid Waste	4,989,228	5,123,453	5,087,582	5,484,547	7.8%	7.0%
504	Building & Safety	2,375,464	1,901,070	1,916,829	2,047,626	6.8%	7.7%
	FIDUCIARY FUND						
599	Redevelopment Successor Agency	1,001,546	1,357,372	1,261,704	810,098	-35.8%	-40.3%
		68,884,292	97,108,397	91,525,184	94,941,010	3.7%	-2.2%
	EXPENDITURES						
101	**GENERAL FUND**	28,745,749	33,548,576	27,966,520	32,566,709	16.4%	-2.9%
	SPECIAL REVENUE FUNDS						
203	Affordable Housing In-Lieu	-	-	-	825,000		100.0%
204	Air Quality Mitigation	1,439,252	1,986,960	1,382,437	2,089,033	51.1%	5.1%
210	Tahoe Donner TSSA	848,959	1,337,650	945,105	1,311,942	38.8%	-1.9%
211	Glenshire TSSA	144,612	167,647	229,429	55,121	-76.0%	-67.1%
212	Brickelltown Maintenance District	49,147	56,122	100,827	60,052	-40.4%	7.0%
213	Joerger Ranch Trails Maint District	14,384	21,492	17,742	55,833	214.7%	159.8%
214	Railyard Maintenance District	34,721	125,615	50,965	129,738	154.6%	3.3%
215	COPS Fund	54,002	-	91,800	151,000	64.5%	100.0%
218	Donner Pass Road Maint District	11,186	44,542	23,342	30,808	32.0%	-30.8%
219	Coldstream Maintenance District	-	16,246	5,746	17,559	205.6%	8.1%
250	Gas Tax	2,021,173	2,075,361	2,007,826	1,979,453	-1.4%	-4.6%
252	Measure V Sales Tax	101,082	4,247,608	3,300,227	1,953,000	-40.8%	-54.0%
253	Measure R Sales Tax	548,225	2,625,404	2,596,699	3,922,869	51.1%	49.4%
254	Measure K TOT Tax	60,332	1,004,000	225,000	1,558,000	592.4%	55.2%
270	Traffic Impact Fees	1,382,022	6,355,825	2,056,625	4,574,705	122.4%	-28.0%
271	Facilities Impact Fees - Law Enforcement	36,306	575	95,200	575	-99.4%	
272	Facilities Impact Fees - Animal Services	144	150	75	150	100.0%	
273	Facilities Impact Fees - Storm Drainage	1,993	64,200	64,000	202,200	215.9%	215.0%
274	Facilities Impact Fees - General Government	142,570	2,300	72,000	2,300	-96.8%	
275	American Rescue Plan Act (ARPA)	-	-	15,366	913,297	5843.6%	100.0%
	CAPITAL PROJECT FUNDS						
200	Capital Improvement Projects	12,264,271	41,272,752	30,410,663	32,003,160	5.2%	-22.5%
299	Fleet Replacement Fund	1,347,463	567,515	729,608	1,685,000	130.9%	196.9%
	ENTERPRISE FUNDS						
501	Parking	575,749	751,044	1,979,415	1,402,221	-29.2%	86.7%
502	Transit	1,619,714	1,880,764	1,445,301	2,150,306	48.8%	14.3%
503	Solid Waste	4,900,729	5,173,493	5,067,547	5,644,117	11.4%	9.1%
504	Building & Safety	1,541,156	2,101,912	1,977,085	2,459,900	24.4%	17.0%
	FIDUCIARY FUND						
599	Redevelopment Successor Agency	590,205	502,207	474,767	468,282	-1.4%	-6.8%
	Total Expenditures	58,475,144	105,929,959	83,331,318	98,212,331	17.9%	-7.3%
	Total Revenue Over (Under) Expenditures	10,409,148	(8,821,563)	8,193,867	(3,271,320)	-139.9%	

PROPOSED

FUND		2023/24 PROJECTED BUDGET	2024/25 PROJECTED BUDGET	2025/26 PROJECTED BUDGET	2026/27 PROJECTED BUDGET
	REVENUES				
101	**GENERAL FUND**	35,622,959	36,636,775	37,452,809	38,283,187
	SPECIAL REVENUE FUNDS				
203	Affordable Housing In-Lieu	17,476	16,913	16,477	16,140
204	Air Quality Mitigation	646	632	541	552
206	Town Housing Fund	10,126	9,897	9,718	9,577
210	Tahoe Donner TSSA	612,782	609,812	606,719	604,410
211	Glenshire TSSA	182,394	182,311	182,017	181,734
212	Brickelltown Maintenance District	97,255	100,148	102,111	104,107
213	Joerger Ranch Trails Maint District	61,176	63,100	64,397	65,682
214	Railyard Maintenance District	226,735	233,785	238,516	243,218
215	COPS Fund	101,500	101,500	101,500	101,500
218	Donner Pass Road Maint District	109,435	112,966	115,281	117,518
219	Coldstream Maintenance District	24,565	25,325	25,840	26,353
250	Gas Tax	2,531,408	2,603,040	2,651,748	2,702,055
252	Measure V Sales Tax	3,649,657	3,744,696	3,852,312	3,964,681
253	Measure R Sales Tax	1,834,248	20,404	18,215	13,739
254	Measure K TOT Tax	1,034,799	1,054,935	1,077,460	1,098,772
270	Traffic Impact Fees	1,021,261	1,034,503	1,054,730	1,075,318
271	Facilities Impact Fees - Law Enforcement	57,833	59,583	60,751	61,917
272	Facilities Impact Fees - Animal Services	11,896	12,082	12,193	12,331
273	Facilities Impact Fees - Storm Drainage	157,854	161,626	164,082	166,727
274	Facilities Impact Fees - General Government	189,798	195,258	198,880	202,542
275	American Rescue Plan Act (ARPA)	4,799	-	-	-
	CAPITAL PROJECT FUNDS				
200	Capital Improvement Projects	41,954,582	44,785,122	46,973,032	10,741,904
299	Fleet Replacement Fund	1,123,852	1,123,852	1,123,852	1,123,852
	ENTERPRISE FUNDS				
501	Parking	884,570	909,659	926,525	943,747
502	Public Transit	1,835,165	1,888,360	1,924,852	1,942,891
503	Solid Waste	5,612,477	5,780,015	5,894,996	6,012,429
504	Building & Safety	2,103,475	2,162,068	2,201,440	2,242,314
	FIDUCIARY FUND				
599	Redevelopment Successor Agency	772,921	784,340	798,998	814,076
		101,847,644	104,412,709	107,849,991	72,873,275
	EXPENDITURES				
101	**GENERAL FUND**	37,556,106	40,177,835	38,542,913	36,444,168
	SPECIAL REVENUE FUNDS				
203	Affordable Housing In-Lieu	-	-	-	-
204	Air Quality Mitigation	1,377,437	-	-	-
210	Tahoe Donner TSSA	1,796,650	546,650	546,650	546,650
211	Glenshire TSSA	180,868	180,868	180,868	180,868
212	Brickelltown Maintenance District	61,619	63,233	64,341	61,654
213	Joerger Ranch Trails Maint District	56,949	58,090	59,111	53,081
214	Railyard Maintenance District	136,893	140,675	143,311	137,163
215	COPS Fund	60,450	60,914	61,232	61,556
218	Donner Pass Road Maint District	31,893	32,495	32,909	21,523
219	Coldstream Maintenance District	14,880	15,210	15,443	12,146
250	Gas Tax	2,131,456	2,195,399	2,239,307	2,284,094
252	Measure V Sales Tax	1,788,240	2,428,487	2,038,657	1,403,830
253	Measure R Sales Tax	3,944,770	423,432	350,054	358,282
254	Measure K TOT Tax	1,235,440	853,703	816,124	921,708
270	Traffic Impact Fees	3,862,566	5,327,974	725,254	722,540
271	Facilities Impact Fees - Law Enforcement	592	610	622	635
272	Facilities Impact Fees - Animal Services	155	159	162	166
273	Facilities Impact Fees - Storm Drainage	26,266	26,334	14,381	2,428
274	Facilities Impact Fees - General Government	2,369	2,440	2,489	2,539
275	American Rescue Plan Act (ARPA)	2,040,000	1,036,221	-	-
	CAPITAL PROJECT FUNDS				
200	Capital Improvement Projects	41,954,582	44,785,122	46,973,032	10,741,904
299	Fleet Replacement Fund	1,056,650	1,088,350	1,110,116	1,132,319
	ENTERPRISE FUNDS				
501	Parking	1,122,928	1,119,510	969,136	998,005
502	Transit	2,068,324	2,141,602	2,194,776	2,244,991
503	Solid Waste	5,699,288	5,884,198	6,013,594	6,138,514
504	Building & Safety	2,568,687	2,676,406	2,798,252	2,884,746
	FIDUCIARY FUND				
599	Redevelopment Successor Agency	391,742	367,450	352,550	337,050
	Total Expenditures	111,167,798	111,633,367	106,245,285	67,692,559
	Total Revenue Over (Under) Expenditures	(9,320,154)	(7,220,658)	1,604,706	5,180,716

PROPOSED

HISTORICAL TOTAL BUDGET SUMMARY
2022/23 SUMMARY BUDGET

FUND		AMENDED BUDGET 2016/2017	PER AUDIT 2016/2017	AMENDED BUDGET 2017/2018	PER AUDIT 2017/2018
	REVENUES				
101	**GENERAL FUND**	22,882,096	25,333,092	25,191,598	27,426,474
	SPECIAL REVENUE FUNDS				
203	Affordable Housing In-Lieu	-	1,157,244	-	146,661
204	Air Quality Mitigation	650	6,217	700	49,916
206	Town Housing Fund	-	22,235	9,085	128,263
207	Town Hall Bond Reserve Fund	-	935	-	1,621
208	PEG Fund	-	17,153	-	22,299
210	Tahoe Donner TSSA	605,000	609,370	628,500	631,177
211	Glenshire TSSA	180,500	179,464	178,100	182,675
212	Brickelltown Maintenance District	69,932	76,092	72,113	66,783
213	Joerger Ranch Maintenance Fund	-	13,141	-	168
215	COPS Fund				
250	Gas Tax	1,500,252	1,719,202	2,097,141	2,277,230
252	Measure V Sales Tax	2,238,000	2,374,299	2,343,500	2,568,585
253	Measure R Sales Tax	1,114,500	1,156,419	1,159,000	1,266,809
270	Traffic Impact Fees	825,000	850,457	870,000	1,274,257
271	Facilities Impact Fees - Law Enforcement	75,300	21,841	68,400	28,151
272	Facilities Impact Fees - Animal Services	11,590	10,552	10,600	10,592
273	Facilities Impact Fees - Storm Drainage	116,138	130,768	126,400	150,443
274	Facilities Impact Fees - General Government	127,493	156,431	130,200	167,088
	CAPITAL PROJECT FUNDS				
200	Capital Improvement Projects	24,547,555	14,779,229	20,905,361	12,258,923
299	Fleet Replacement Fund	949,125	983,125	1,060,919	1,060,919
	ENTERPRISE FUNDS				
501	Parking	648,700	839,206	750,000	968,580
502	Transit	1,302,320	1,036,205	1,340,579	1,085,778
503	Solid Waste	3,491,837	3,445,070	3,596,271	3,665,970
504	Building & Safety	1,476,674	1,543,298	1,500,630	1,859,932
	FIDUCIARY FUND				
599	Redevelopment Successor Agency	1,231,848	1,186,929	1,055,649	1,097,703
		63,394,511	57,647,974	63,094,746	58,396,997
	EXPENDITURES				
101	**GENERAL FUND**	32,980,585	26,926,073	28,944,595	23,477,361
	SPECIAL REVENUE FUNDS				
203	Affordable Housing In-Lieu	-	42,063	50,000	80,750
204	Air Quality Mitigation	126,547	16,423	80,092	35,002
207	Town Hall Bond Reserve Fund	-	783	-	727
208	PEG Fund	-	5,506	-	21,803
210	Tahoe Donner TSSA	1,534,900	962,586	403,009	89,650
211	Glenshire TSSA	158,502	68,618	68,059	71,695
212	Brickelltown Maintenance District	51,407	58,984	60,270	34,366
215	COPS Fund				
250	Gas Tax	1,500,252	1,719,202	-	2,182,405
252	Measure A/V Sales Tax	4,466,740	3,496,182	3,584,486	2,790,289
253	Measure R Sales Tax	565,392	361,778	1,291,522	297,229
270	Traffic Impact Fees	1,634,057	777,367	3,135,355	2,092,100
271	Facilities Impact Fees - Law Enforcement	683	-	234,160	45,551
272	Facilities Impact Fees - Animal Services	105	-	85	947
273	Facilities Impact Fees - Storm Drainage	21,054	24,328	21,105	61,484
274	Facilities Impact Fees - General Government	1,157	-	467,241	90,155
	CAPITAL PROJECT FUNDS				
200	Capital Improvement Projects	24,547,556	15,272,995	20,905,361	10,942,569
299	Fleet Replacement Fund	824,408	439,445	2,392,500	2,295,881
	ENTERPRISE FUNDS				
501	Parking	513,950	658,433	567,637	557,582
502	Transit	1,381,184	1,029,163	1,221,083	1,154,597
503	Solid Waste	3,491,837	3,233,031	3,558,511	3,283,408
504	Building & Safety	1,417,421	1,224,181	1,401,459	1,437,983
	FIDUCIARY FUND				
599	Redevelopment Successor Agency	1,149,371	1,131,511	1,062,416	981,308
	Total Expenditures	76,367,108	57,448,650	69,448,947	52,024,843
	Total Revenue Over (Under) Expenditures	(12,972,597)	199,324	(6,354,201)	6,372,154

PROPOSED

HISTORICAL TOTAL BUDGET SUMMARY

2022/23 SUMMARY BUDGET

FUND		AMENDED BUDGET 2018/2019	PER AUDIT 2018/2019	AMENDED BUDGET 2019/2020	PER AUDIT 2019/2020
	REVENUES				
101	**GENERAL FUND**	26,204,606	29,714,436	28,753,210	31,059,324
	SPECIAL REVENUE FUNDS				
203	Affordable Housing In-Lieu	-	266,480	21,217	91,457
204	Air Quality Mitigation	3,000	5,144	5,493	36,807
206	Town Housing Fund	-	34,964	9,085	12,978
207	Town Hall Bond Reserve Fund	-	4,359,826	-	-
208	PEG Fund	-	24,063	-	24,118
210	Tahoe Donner TSSA	640,500	768,724	692,636	740,886
211	Glenshire TSSA	180,600	186,767	188,015	188,751
212	Brickelltown Maintenance District	73,681	75,840	75,093	76,053
213	Joerger Ranch Maintenance Fund	-	239	1,592	-
215	COPS Fund				
250	Gas Tax	2,284,865	2,247,151	2,794,816	2,620,449
252	Measure V Sales Tax	2,475,000	2,925,158	2,626,230	2,885,710
253	Measure R Sales Tax	1,204,000	1,319,372	1,331,544	1,514,298
270	Traffic Impact Fees	1,060,000	2,403,377	1,145,842	2,770,855
271	Facilities Impact Fees - Law Enforcement	95,333	81,145	51,163	87,435
272	Facilities Impact Fees - Animal Services	9,543	12,904	10,827	21,794
273	Facilities Impact Fees - Storm Drainage	170,496	169,971	195,091	300,342
274	Facilities Impact Fees - General Government	174,628	211,340	191,033	354,842
	CAPITAL PROJECT FUNDS				
200	Capital Improvement Projects	17,005,480	15,105,098	34,624,328	22,720,267
299	Fleet Replacement Fund	1,060,919	1,060,919	1,084,252	1,084,252
	ENTERPRISE FUNDS				
501	Parking	844,500	954,916	953,212	851,543
502	Transit	1,432,103	1,128,449	1,554,126	1,407,109
503	Solid Waste	4,208,008	3,953,789	4,513,719	4,635,078
504	Building & Safety	1,762,000	1,959,786	1,907,586	2,110,841
	FIDUCIARY FUND				
599	Redevelopment Successor Agency	1,134,792	1,034,866	946,318	979,646
		62,024,054	70,004,724	83,676,428	76,574,833
	EXPENDITURES				
101	**GENERAL FUND**	33,626,767	27,028,126	41,090,848	31,337,028
	SPECIAL REVENUE FUNDS				
203	Affordable Housing In-Lieu	50,000	50,000	1,700,000	1,700,000
204	Air Quality Mitigation	82,696	12,200	5,000	80,423
207	Town Hall Bond Reserve Fund	-	200,423	-	-
208	PEG Fund	-	470	-	5,333
210	Tahoe Donner TSSA	1,385,950	1,282,134	370,950	538,312
211	Glenshire TSSA	61,325	58,145	118,647	10,771
212	Brickelltown Maintenance District	62,418	63,155	62,711	55,331
215	COPS Fund				
250	Gas Tax	2,276,785	2,187,743	2,909,561	2,327,849
252	Measure A/V Sales Tax	3,463,000	3,726,342	3,393,263	1,651,398
253	Measure R Sales Tax	958,503	114,021	708,540	514,970
270	Traffic Impact Fees	1,479,899	737,214	1,376,906	655,278
271	Facilities Impact Fees - Law Enforcement	125,160	358,981	40,200	88,127
272	Facilities Impact Fees - Animal Services	85	104	50	114
273	Facilities Impact Fees - Storm Drainage	86,105	52,723	61,200	42,363
274	Facilities Impact Fees - General Government	423,241	986,878	176,300	356,390
	CAPITAL PROJECT FUNDS				
200	Capital Improvement Projects	16,978,919	15,543,895	34,754,328	22,419,461
299	Fleet Replacement Fund	782,000	292,868	1,612,500	1,533,840
	ENTERPRISE FUNDS				
501	Parking	591,395	710,333	1,973,845	579,499
502	Transit	1,401,438	1,202,541	1,812,104	1,483,611
503	Solid Waste	4,201,071	4,105,531	4,575,119	4,542,402
504	Building & Safety	1,724,115	1,434,056	1,599,137	1,459,335
	FIDUCIARY FUND				
599	Redevelopment Successor Agency	1,009,450	1,006,171	848,045	1,293,305
	Total Expenditures	70,770,321	61,154,054	99,189,255	72,675,140
	Total Revenue Over (Under) Expenditures	(8,746,267)	8,850,670	(15,512,827)	3,899,693

PROPOSED

TOTAL OPERATING EXPENDITURES BY ORGANIZATION
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
GENERAL GOVERNMENT						
Town Council	132,499	183,430	145,203	184,367	27.0%	0.5%
Town Manager	528,953	450,293	444,802	390,302	-12.3%	-13.3%
Town Attorney	305,036	380,506	387,134	410,975	6.2%	8.0%
Town Clerk & Communication	612,622	650,301	628,680	716,637	14.0%	10.2%
Administrative Services	1,382,802	1,391,939	1,191,190	1,257,065	5.5%	-9.7%
General Government	1,491,693	1,782,641	1,731,575	1,859,051	7.4%	4.3%
Information Technology	676,945	835,822	612,625	758,475	23.8%	-9.3%
Subtotal General Government	**5,130,550**	**5,674,932**	**5,141,209**	**5,576,872**	**8.5%**	**-1.7%**
PUBLIC WORKS						
Engineering	1,459,394	1,642,107	1,650,733	2,123,212	28.6%	29.3%
Road Maintenance	1,930,893	2,237,760	2,203,266	2,562,202	16.3%	14.5%
Snow Removal	2,730,297	3,501,622	2,679,528	3,931,673	46.7%	12.3%
Fleet Maintenance	(1,321,681)	(1,414,940)	(1,364,424)	(1,560,675)		
Trails Maintenance	149,476	225,671	218,510	227,369	4.1%	0.8%
Facilities Maintenance	1,569,389	1,511,620	1,485,098	1,665,564	12.2%	10.2%
Community Facilities Districts	109,438	267,522	194,622	293,990	51.1%	9.9%
Subtotal Public Works	**6,627,205**	**7,971,362**	**7,067,333**	**9,243,336**	**30.8%**	**16.0%**
COMMUNITY DEVELOPMENT						
Planning	1,120,552	1,424,635	1,136,219	1,513,895	33.2%	6.3%
Building & Safety	1,539,593	1,996,410	1,936,085	2,461,900	27.2%	23.3%
Code Compliance	85,306	91,763	92,286	103,600	12.3%	12.9%
Subtotal Community Development	**2,745,451**	**3,512,808**	**3,164,590**	**4,079,395**	**28.9%**	**16.1%**
PUBLIC SAFETY						
Police	6,420,883	7,217,921	6,451,309	7,409,698	14.9%	2.7%
Animal Services	462,850	507,068	481,170	572,946	19.1%	13.0%
Parking	527,399	751,044	1,979,415	1,402,221	-29.2%	86.7%
Subtotal Public Safety	**7,411,132**	**8,476,033**	**8,911,894**	**9,384,865**	**5.3%**	**10.7%**
TRANSIT	**1,849,396**	**1,880,764**	**1,445,301**	**2,150,306**	**48.8%**	**14.3%**
MISCELLANEOUS						
Economic Development	581,615	1,001,142	561,776	783,586	39.5%	-21.7%
Sustainability	142,224	219,236	176,412	244,011	38.3%	11.3%
Housing	162,500	429,569	311,625	484,533	55.5%	12.8%
Inclusion and Community Outreach	-	-	-	458,477		
Solid Waste	4,900,729	5,177,493	5,067,547	5,709,117	12.7%	10.3%
Short-Term Rental Comp. & Monitoring	121,430	334,388	287,156	540,638	88.3%	61.7%
Subtotal Miscellaneous	**5,908,497**	**7,161,827**	**6,404,516**	**8,220,361**	**28.4%**	**14.8%**
REDEVELOPMENT SUCCESSOR AGENCY	**102,890**	**114,907**	**92,717**	**92,732**	**0.0%**	**-19.3%**
TOTAL OPERATING EXPENDITURES	**29,775,121**	**34,792,634**	**32,227,561**	**38,747,867**	**20.2%**	**11.4%**

PROPOSED

TOTAL OPERATING EXPENDITURES BY ORGANIZATION
2022/23 SUMMARY BUDGET

	2023/24 PROJECTED BUDGET	% CHG	2024/25 PROJECTED BUDGET	% CHG	2025/26 PROJECTED BUDGET	% CHG	2026/27 PROJECTED BUDGET
GENERAL GOVERNMENT							
Town Council	187,491	1.7%	192,509	2.7%	192,925	0.2%	196,985
Town Manager	414,842	6.3%	451,240	8.8%	454,855	0.8%	468,048
Town Attorney	419,093	2.0%	428,101	2.1%	430,226	0.5%	440,513
Town Clerk & Communication	748,136	4.4%	798,299	6.7%	808,054	1.2%	851,278
Administrative Services	1,349,540	7.4%	1,442,917	6.9%	1,475,453	2.3%	1,529,489
General Government	1,857,639	-0.1%	2,006,210	8.0%	2,134,574	6.4%	2,289,545
Information Technology	763,857	0.7%	819,121	7.2%	845,117	3.2%	875,545
Subtotal General Government	**5,740,599**		**6,138,398**		**6,341,203**		**6,651,402**
PUBLIC WORKS							
Engineering	2,253,956	5.0%	2,365,655	2.5%	2,425,650	3.4%	2,508,056
Road Maintenance	2,669,108	4.2%	2,782,494	2.5%	2,850,750	3.3%	2,944,992
Snow Removal	3,798,754	3.3%	3,924,225	2.0%	4,002,123	2.6%	4,104,590
Fleet Maintenance	(1,613,258)	3.7%	(1,673,215)	2.2%	(1,710,654)	3.1%	(1,762,921)
Trails Maintenance	234,407	2.7%	240,741	1.5%	244,275	2.2%	249,648
Facilities Maintenance	2,005,963	4.2%	2,090,258	2.5%	2,142,083	3.2%	2,209,876
Community Facilities Districts	304,808		312,355		317,821		288,327
Subtotal Public Works	**9,653,738**		**10,042,514**		**10,272,048**		**10,542,569**
COMMUNITY DEVELOPMENT							
Planning	1,626,495	4.6%	1,701,339	2.8%	1,748,369	3.8%	1,814,005
Building & Safety	2,568,687	4.2%	2,676,406	4.6%	2,798,252	3.1%	2,884,746
Code Compliance	108,972	7.2%	116,837	1.7%	118,873	3.0%	122,452
Subtotal Community Development	**4,304,154**		**4,494,582**		**4,665,494**		**4,821,203**
PUBLIC SAFETY							
Police	7,747,024	3.4%	8,009,520	2.8%	8,229,872	3.2%	8,495,202
Animal Services	605,387	5.8%	640,590	2.4%	656,238	3.9%	681,881
Parking	1,122,928	-0.3%	1,119,510	-13.4%	969,136	3.0%	998,005
Subtotal Public Safety	**9,475,339**		**9,769,620**		**9,855,246**		**10,175,088**
TRANSIT	**2,068,324**	**3.5%**	**2,141,602**	**2.5%**	**2,194,776**	**2.3%**	**2,244,991**
MISCELLANEOUS							
Economic Development	1,495,122	91%	865,697	-42.1%	884,076	2.1%	901,495
Sustainability	231,950	-4.9%	242,684	4.6%	249,249	2.7%	257,847
Housing	514,856	6.3%	545,298	5.9%	565,621	3.7%	589,473
Inclusion and Community Outreach	484,747	5.7%	511,153	5.4%	529,984	3.7%	551,130
Solid Waste	5,699,288	-0.2%	5,884,198	3.2%	6,013,594	2.2%	6,138,514
Short-Term Rental Comp. & Monitoring	570,650	5.6%	592,961	3.9%	607,275	2.4%	625,571
Subtotal Miscellaneous	**8,996,611**		**8,641,991**		**8,849,798**		**9,064,030**
REDEVELOPMENT SUCCESSOR AGENCY	**34,992**	**-28.6%**	**25,000**	**0.0%**	**25,000**	**0.0%**	**25,000**
TOTAL OPERATING EXPENDITURES	**40,273,757**	**2.4%**	**41,253,707**	**2.3%**	**42,203,565**	**3.1%**	**43,524,283**

PROPOSED

HISTORICAL TOTAL OPERATING EXPENDITURES BY ORGANIZATION
2022/23 SUMMARY BUDGET

	AMENDED BUDGET 2016/17	PER AUDIT 2016/17	AMENDED BUDGET 2017/18	PER AUDIT 2017/18
GENERAL GOVERNMENT				
Town Council	95,065	87,506	165,610	138,788
Town Manager	306,336	329,625	321,995	318,620
Town Attorney	286,628	218,911	301,182	220,010
Town Clerk & Communication	493,914	411,119	519,363	474,106
Administrative Services	1,133,228	1,210,920	1,222,220	1,192,684
General Government	1,141,073	973,321	1,343,867	1,149,040
Information Technology	-	-	-	-
Subtotal General Government	**3,456,244**	**3,231,402**	**3,874,237**	**3,493,248**
PUBLIC WORKS				
Engineering	1,244,867	1,220,004	1,347,246	1,249,815
Road Maintenance	2,055,213	2,004,232	2,020,166	1,789,508
Snow Removal	2,621,881	2,322,341	2,691,529	3,119,818
Fleet Maintenance	-	-	-	-
Trails Maintenance	321,614	297,844	161,856	154,677
Brickelltown Maintenance District	28,854	36,138	51,407	58,984
Facilities Maintenance	1,128,358	1,030,033	1,283,766	1,183,377
Subtotal Public Works	**7,400,787**	**6,910,592**	**7,555,970**	**7,556,179**
COMMUNITY DEVELOPMENT				
Planning	835,912	826,126	1,019,460	896,386
Building & Safety	1,339,710	1,176,685	1,417,421	1,224,181
Code Compliance	62,974	60,652	66,271	60,271
Subtotal Community Development	**2,238,596**	**2,063,463**	**2,503,152**	**2,180,838**
PUBLIC SAFETY				
Police	5,545,412	5,448,903	6,050,563	5,364,983
Animal Services	334,008	326,075	384,185	370,769
Parking	503,054	497,583	513,951	658,433
Subtotal Public Safety	**6,382,474**	**6,272,561**	**6,948,699**	**6,394,185**
TRANSIT	**1,158,788**	**979,387**	**1,134,026**	**1,029,163**
MISCELLANEOUS				
Economic Development	1,273,978	540,245	711,462	659,770
Sustainability	-	-	-	-
Housing	-	-	-	-
Inclusion and Community Outreach	-	-	-	-
Solid Waste	3,451,793	3,329,507	3,491,837	3,233,031
	4,725,771	**3,869,752**	**4,203,299**	**3,892,801**
REDEVELOPMENT SUCCESSOR AGENCY	**1,138,743**	**1,117,069**	**1,149,366**	**1,107,641**
TOTAL OPERATING EXPENDITURES	**26,501,403**	**24,444,226**	**27,368,749**	**25,654,055**

PROPOSED

HISTORICAL TOTAL OPERATING EXPENDITURES BY ORGANIZATION
2022/23 SUMMARY BUDGET

	AMENDED BUDGET 2018/19	PER AUDIT 2018/19	AMENDED BUDGET 2019/20	PER AUDIT 2019/20
GENERAL GOVERNMENT				
Town Council	134,296	112,777	139,100	126,435
Town Manager	413,428	330,860	300,729	289,489
Town Attorney	326,693	326,230	342,292	284,140
Town Clerk & Communication	523,627	491,395	552,094	511,524
Administrative Services	1,329,682	1,350,899	1,059,411	1,045,433
General Government	1,214,611	1,152,555	1,239,284	1,273,658
Information Technology	-	-	565,367	549,598
Subtotal General Government	**3,942,337**	**3,764,716**	**4,198,277**	**4,080,277**
PUBLIC WORKS				
Engineering	1,344,266	1,312,351	1,493,500	1,422,276
Road Maintenance	2,190,761	1,761,893	2,171,766	1,892,412
Snow Removal	2,991,135	2,805,001	3,123,665	3,335,279
Fleet Maintenance	-	-	-	13,748
Trails Maintenance	194,696	22,869	177,346	164,320
Brickelltown Maintenance District	60,270	153,014	62,418	1,410,278
Facilities Maintenance	1,305,718	1,269,784	1,475,960	91,527
Subtotal Public Works	**8,086,846**	**7,324,912**	**8,504,655**	**8,329,840**
COMMUNITY DEVELOPMENT				
Planning	1,076,212	861,893	1,046,461	991,794
Building & Safety	1,401,459	1,437,983	1,724,114	1,434,056
Code Compliance	69,211	64,834	74,725	70,484
Subtotal Community Development	**2,546,882**	**2,364,710**	**2,845,300**	**2,496,334**
PUBLIC SAFETY				
Police	6,094,544	5,723,202	6,235,156	5,817,664
Animal Services	428,098	441,721	494,003	449,193
Parking	567,637	557,582	591,394	710,333
Subtotal Public Safety	**7,090,279**	**6,722,505**	**7,320,553**	**6,977,190**
TRANSIT	**1,221,083**	**1,154,597**	**1,301,223**	**1,202,541**
MISCELLANEOUS				
Economic Development	694,886	643,552	737,478	710,799
Sustainability	-	-	-	127,790
Housing	-	-	-	-
Inclusion and Community Outreach	-	-	-	-
Solid Waste	3,558,511	3,283,408	4,129,820	4,105,531
	4,253,397	**3,926,960**	**4,867,298**	**4,944,120**
REDEVELOPMENT SUCCESSOR AGENCY	**1,054,449**	**981,308**	**1,054,449**	**1,006,171**
TOTAL OPERATING EXPENDITURES	**28,195,273**	**26,239,708**	**30,091,755**	**29,036,473**

PROPOSED

This page has been left blank intentionally.

PROPOSED

GENERAL FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	26,122,562	24,353,966	27,186,053	27,328,553	0.5%	12.2%
Intergovernmental	2,415,443	2,245,261	2,372,413	2,278,283	-4.0%	1.5%
Other	2,037,780	2,044,326	2,121,917	2,051,019	-3.3%	0.3%
Planning Fees	230,918	240,000	213,400	234,000	9.7%	-2.5%
Gas Taxes	2,013,753	2,060,361	1,992,826	1,964,453	-1.4%	-4.7%
Transfers	605,994	1,115,642	899,514	1,229,812	36.7%	10.2%
Total Revenues	33,426,452	32,059,556	34,786,122	35,086,119	0.9%	9.4%
EXPENDITURES						
Town Council	132,499	183,430	145,203	184,367	27.0%	0.5%
Town Manager	528,953	450,293	444,802	390,302	-12.3%	-13.3%
Town Attorney	305,036	380,506	387,134	410,975	6.2%	8.0%
Town Clerk & Communications	612,622	650,301	628,680	716,637	14.0%	10.2%
Administrative Services	1,382,802	1,391,939	1,191,190	1,257,065	5.5%	-9.7%
General Government	1,491,693	1,782,641	1,731,575	1,859,051	7.4%	4.3%
Information Technology	676,945	835,822	612,625	758,475	23.8%	-9.3%
Engineering	1,459,394	1,642,107	1,650,733	2,123,212	28.6%	29.3%
Road Maintenance	1,930,893	2,237,760	2,203,266	2,562,202	16.3%	14.5%
Snow Removal	2,730,297	3,501,622	2,679,528	3,931,673	46.7%	12.3%
Fleet Maintenance	-	-	-	-		
Trails Maintenance	149,476	225,671	218,510	227,369	4.1%	0.8%
Facilities Maintenance	1,569,389	1,511,620	1,485,098	1,665,564	12.2%	10.2%
Planning	1,120,552	1,424,635	1,136,219	1,513,895	33.2%	6.3%
Code Compliance	85,306	91,763	92,286	103,600	12.3%	12.9%
Police	6,420,883	7,217,921	6,451,309	7,409,698	14.9%	2.7%
Animal Services	462,850	507,068	481,170	572,946	19.1%	13.0%
Economic Development	581,615	1,001,142	561,776	783,586	39.5%	-21.7%
Sustainability	142,224	219,236	176,412	244,011	38.3%	11.3%
Housing	162,500	429,569	311,625	484,533	55.5%	12.8%
Inclusion and Community Outreach	-	-	-	458,477		
Short-Term Rental Comp. & Monitoring	121,430	334,388	287,156	540,638	88.3%	61.7%
Total Operating Expenditures	22,067,357	26,019,434	22,876,299	28,198,277	23.3%	8.4%
Debt Service	953,065	949,494	952,094	951,344	-0.1%	0.2%
Total Expenditures	23,020,422	26,968,928	23,828,393	29,149,620	22.3%	8.1%
Operating Rev Over (Under) Expense	10,406,029	5,090,628	10,957,729	5,936,499	-45.8%	16.6%
Transfer to CIP Fund	5,725,327	6,579,648	4,138,128	3,417,089	-17.4%	-48.1%
Revenue Over (Under) Exp Inc CIP	4,680,702	(1,489,020)	6,819,602	2,519,410	-63.1%	
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	5,134,502	242,638	1,318,058	119,999		
Budget Stabilization Designation	-	-	-	1,200,000		
Sustainability Designation	-	-		1,500,000		
Road Maintenance Reserve	1,250,000	1,250,000	1,250,000	1,250,000		
Misc Designations	6,390	-	-	-		
Subtotal of Savings Programs	6,390,892	1,492,638	2,568,058	4,069,999		
Revenue Over (Under) Expenses Including Savings	(1,710,190)	(2,981,658)	4,251,544	(1,550,589)		

PROPOSED

GENERAL FUND SUMMARY - DETAILED
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	26,122,562	24,353,966	27,186,053	27,328,553	0.5%	12.2%
Intergovernmental	2,415,443	2,245,261	2,372,413	2,278,283	-4.0%	1.5%
Other	2,037,780	2,044,326	2,121,917	2,051,019	-3.3%	0.3%
Planning Fees	230,918	240,000	213,400	234,000	9.7%	-2.5%
Gas Taxes	2,013,753	2,060,361	1,992,826	1,964,453	-1.4%	-4.7%
Transfers	605,994	1,115,642	899,514	1,229,812	36.7%	10.2%
Total Revenues	33,426,452	32,059,556	34,786,122	35,086,119	0.9%	9.4%
EXPENDITURES						
PERSONNEL						
Town Council	51,973	83,730	51,503	86,567	68.1%	3.4%
Town Manager	462,326	385,143	373,422	355,552	-4.8%	-7.7%
Town Attorney	261,289	268,331	274,159	301,350	9.9%	12.3%
Town Clerk & Communications	538,663	571,951	537,130	633,987	18.0%	10.8%
Administrative Services	1,262,834	1,246,389	1,060,940	1,108,015	4.4%	-11.1%
Information Technology	618,868	622,322	446,187	634,675	42.2%	2.0%
Engineering	1,341,102	1,435,141	1,442,026	1,849,444	28.3%	28.9%
Road Maintenance	1,258,434	1,449,009	1,464,967	1,654,420	12.9%	14.2%
Snow Removal	1,194,300	1,436,885	910,259	1,608,364	76.7%	11.9%
Fleet Maintenance						
Trails Maintenance	75,237	113,477	130,979	120,085	-8.3%	5.8%
Facilities Maintenance	652,562	660,982	639,162	965,039	51.0%	46.0%
Planning	1,064,730	1,291,685	1,054,999	1,389,695	31.7%	7.6%
Code Compliance	74,032	83,874	84,263	93,206	10.6%	11.1%
Police	5,216,885	5,850,221	5,104,010	5,931,136	16.2%	1.4%
Animal Services	418,879	453,718	430,168	513,096	19.3%	13.1%
Economic Development	147,256	117,171	119,767	175,070	46.2%	49.4%
Sustainability	90,471	135,923	109,256	151,027	38.2%	11.1%
Housing	146,635	336,119	268,162	418,000	55.9%	24.4%
Inclusion and Community Outreach	-	-	-	285,930		
Short-Term Rental Comp. & Monitoring	72,763	218,158	218,310	305,417	39.9%	40.0%
Subtotal Personnel	14,949,241	16,760,229	14,719,668	18,580,073	26.2%	10.9%
SUPPLIES & SERVICES						
Town Council	80,526	97,800	91,800	97,800	6.5%	
Town Manager	65,296	65,150	71,380	33,150	-53.6%	-49.1%
Town Attorney	43,747	109,875	109,875	109,625	-0.2%	-0.2%
Town Clerk & Communications	66,067	72,650	86,650	82,650	-4.6%	13.8%
Administrative Services	108,643	139,050	121,650	146,550	20.5%	5.4%
General Government	1,491,693	1,778,341	1,727,575	1,842,751	6.7%	3.6%
Information Technology	48,231	159,700	116,438	104,800	-10.0%	-34.4%
Engineering	113,534	200,266	199,308	260,169	30.5%	29.9%
Road Maintenance	457,458	570,551	520,799	645,183	23.9%	13.1%
Snow Removal	905,664	1,432,205	1,137,236	1,562,877	37.4%	9.1%
Fleet Maintenance	-	-	-	-		
Trails Maintenance	40,239	60,194	35,531	55,284	55.6%	-8.2%
Facilities Maintenance	899,882	839,637	834,936	674,725	-19.2%	-19.6%
Planning	54,114	129,550	77,820	110,200	41.6%	-14.9%
Code Compliance	10,624	7,239	7,374	9,743	32.1%	34.6%
Police	1,019,228	1,159,281	1,137,340	1,259,343	10.7%	8.6%
Animal Services	43,971	53,350	51,002	59,850	17.3%	12.2%
Economic Development	433,449	493,971	436,409	464,599	6.5%	-5.9%
Sustainability	51,753	76,513	61,656	92,200	49.5%	20.5%
Housing	13,788	85,550	40,763	61,050	49.8%	-28.6%
Inclusion and Community Outreach	-	-	-	164,100		
Short-Term Rental Comp. & Monitoring	43,855	105,230	65,622	232,621	254.5%	121.1%
Subtotal Supplies & Services	5,991,761	7,636,103	6,931,164	8,069,270	16.4%	5.7%

PROPOSED

GENERAL FUND SUMMARY - DETAILED
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
CAPITAL OUTLAY						
Town Council	-	1,900	1,900	-	-100.0%	-100.0%
Town Manager	1,331	-	-	1,600		
Town Attorney	-	2,300	3,100	-	-100.0%	-100.0%
Town Clerk & Communications	7,892	5,700	4,900	-	-100.0%	-100.0%
Administrative Services	11,325	6,500	8,600	2,500	-70.9%	-61.5%
General Government	-	4,300	4,000	16,300	307.5%	279.1%
Information Technology	9,845	53,800	50,000	19,000	-62.0%	-64.7%
Engineering	4,757	6,700	9,400	13,600	44.7%	103.0%
Road Maintenance	215,000	218,200	217,500	262,600	20.7%	20.3%
Snow Removal	630,333	632,533	632,033	760,433	20.3%	20.2%
Trails Maintenance	34,000	52,000	52,000	52,000		
Facilities Maintenance	16,944	11,000	11,000	25,800	134.5%	134.5%
Planning	1,707	3,400	3,400	14,000	311.8%	311.8%
Code Compliance	650	650	650	650		
Police	184,770	208,419	209,959	219,219	4.4%	5.2%
Animal Services	-	-	-	-		
Economic Development	910	390,000	5,600	143,917	2469.9%	-63.1%
Sustainability	-	6,800	5,500	784	-85.7%	-88.5%
Housing	2,077	7,900	2,700	5,483	103.1%	-30.6%
Inclusion and Community Outreach	-	-	-	8,447		
Short-Term Rental Comp. & Monitoring	4,812	11,000	3,224	2,600	-19.4%	-76.4%
Subtotal Capital Outlay	1,126,356	1,623,102	1,225,466	1,548,933	26.4%	-4.6%
Total Operating Expenditures	22,067,357	26,019,434	22,876,299	28,198,277	23.3%	8.4%
Debt Service	953,065	949,494	952,094	951,344	-0.1%	0.2%
Total Expenditures	23,020,422	26,968,928	23,828,393	29,149,620	22.3%	8.1%
Operating Rev Over (Under) Expense	10,406,029	5,090,628	10,957,729	5,936,499	-45.8%	16.6%
Transfer to CIP Fund	5,725,327	6,579,648	4,138,128	3,417,089	-17.4%	-48.1%
Revenue Over (Under) Exp Inc CIP	4,680,702	(1,489,020)	6,819,602	2,519,410	-63.1%	
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	5,134,502	242,638	1,318,058	119,999		
Budget Stabilization Designation	-	-	-	1,200,000		
Sustainability Designation	-	-	-	1,500,000		
Road Maintenance Reserve	1,250,000	1,250,000	1,250,000	1,250,000		
Miscellaneous Designations	6,390	-	-	-		
Subtotal of Savings Programs	6,390,892	1,492,638	2,568,058	4,069,999		
Revenue Over (Under) Expenses Including Savings	(1,710,190)	(2,981,658)	4,251,544	(1,550,589)		

PROPOSED

CALCULATION OF TOTAL FUND BALANCE

GENERAL FUND	PER AUDIT 2020/21	AMENDED BUDGET 2021/22	ESTIMATED ACTUALS 2021/22	PROPOSED BUDGET 2022/23
Beginning Total Fund Balance	36,744,722	34,639,039	40,510,637	44,219,871
Revenues	33,426,452	32,059,556	34,786,122	35,086,119
Less: Operating Expenditures	(22,067,357)	(26,019,434)	(22,876,299)	(28,198,277)
Net Operating Revenue/(Expense)	11,359,094	6,040,122	11,909,823	6,887,843
Less: Debt Service	(953,065)	(949,494)	(952,094)	(951,344)
Net Operating Surplus/(Deficit) with Debt Service	10,406,029	5,090,628	10,957,729	5,936,499
Repayment of Loans	-	100,000	100,000	100,000
Capital Transfers	(5,725,327)	(6,579,648)	(4,138,128)	(3,417,089)
Expenditures from Road Maintenance Reserve	-	(41,966)	(2,350,000)	(3,100,000)
Expenditures from Economic Development Design	(24,600)	(1,090,000)	(30,000)	(20,000)
Expenditures from Sustainability Designation	(185,994)	(850,000)	(179,000)	(440,000)
Expenditures from Streetscape Designation	(115,112)	(800,000)	(250,000)	(700,000)
Expenditures from Railyard Commitments Design.	-	(250,000)	-	(250,000)
Expenditures from General Fund Housing Design.	(86,050)	(6,579,648)	(380,000)	(790,000)
Expenditures from Open Space Acquisition Design.	(500,000)	-	-	-
Expenditures from Misc Designations	(3,031)	(7,269)	(21,368)	(4,601)
Net Change	3,765,915	(11,007,903)	3,709,234	(2,685,191)
Total Ending Fund Balance	**40,510,637**	**23,631,136**	**44,219,871**	**41,534,680**
Less: Nonspendable Fund Balances	541,004	403,015	541,004	541,004
Less: Assigned Fund Balances				
General Fund Contingency Designation (40%)	12,596,391	11,768,258	13,914,449	14,034,448
Budget Stabiliation Designation	-	-	-	1,200,000
Road Maintenance Reserve	6,133,507	6,133,507	5,033,507	3,183,507
Economic Development/Infrastructure Designation	728,016	505,597	698,016	678,016
Streetscape Designation	2,241,633	1,450,000	1,991,633	1,291,633
General Fund Housing Designation	1,913,950	1,504,000	1,533,950	743,950
Open Space Acquisition Designation	-	-	-	-
Railyard Commitments Design.	500,000	250,000	500,000	250,000
Sustainability Designation	1,234,006	1,005,000	1,055,006	2,115,006
Total Nonspendable and Designations	25,964,477	23,094,467	25,322,167	24,087,565
Total Undesignated Fund Balance	**14,546,160**	**536,669**	**18,897,704**	**17,447,115**
Less: Restricted Fund Balances	225,000	225,000	225,000	225,000
Cash Available	14,321,160	311,669	18,672,704	17,222,115
Outstanding Money due to General Fund				
Parking Fund - Parking Lot Purchases	478,500	378,500	1,236,304	1,136,304
CFDs - Equipment Purchase	172,474	128,800	140,274	105,206
N/R - Alder Pacific - Frishman Hollow Land	1,747,671	1,785,171	1,822,671	1,860,171
N/R - Streetscape Loan Receivable	170,987	143,567	143,567	97,327
Total Outstanding Money due to the General Fund	2,569,632	2,436,038	3,342,816	3,199,009

PROPOSED

CALCULATION OF TOTAL FUND BALANCE

GENERAL FUND	PROJECTED 2023/24	PROJECTED 2024/25	PROJECTED 2025/26	PROJECTED 2026/27
Beginning Total Fund Balance	41,534,680	35,766,533	29,685,473	26,395,369
Revenues	35,622,959	36,636,775	37,452,809	38,283,187
Less: Operating Expenditures	(30,087,988)	(30,767,851)	(31,595,640)	(32,707,621)
Net Operating Revenue/(Expense)	5,534,971	5,868,924	5,857,169	5,575,567
Less: Debt Service	(951,397)	(943,710)	(949,307)	(948,593)
Net Operating Surplus/(Deficit) with Debt Service	4,583,574	4,925,214	4,907,862	4,626,973
Repayment of Loans	100,000	-	-	-
Capital Transfers	(6,516,721)	(8,466,274)	(5,997,966)	(2,787,954)
Expenditures from Road Maintenance Reserve	(1,750,000)	(2,000,000)	(2,000,000)	(1,000,000)
Expenditures from Economic Development Design	(250,000)	-	-	-
Expenditures from Sustainability Designation	(335,000)	(275,000)	-	-
Expenditures from Streetscape Designation	(1,250,000)	-	-	-
Expenditures from Railyard Commitments Design.	(50,000)	(50,000)	(50,000)	(50,000)
Expenditures from General Fund Housing Design.	(300,000)	(215,000)	(150,000)	(78,950)
Expenditures from Open Space Acquisition Design.	-	-	-	-
Expenditures from Misc Designations	-	-	-	-
Net Change	(5,768,147)	(6,081,060)	(3,290,104)	710,069
Total Ending Fund Balance	**35,766,533**	**29,685,473**	**26,395,369**	**27,105,438**
Less: Nonspendable Fund Balances	541,004	541,004	541,004	541,004
Less: Assigned Fund Balances				
General Fund Contingency Designation (40%)	14,249,184	14,654,710	14,981,124	15,313,275
Budget Stabiliation Designation	2,700,000	3,100,000	3,100,000	3,100,000
Road Maintenance Reserve	2,683,507	1,933,507	1,183,507	1,433,507
Economic Development/Infrastructure Designation	428,016	428,016	428,016	428,016
Streetscape Designation	41,633	41,633	41,633	41,633
General Fund Housing Designation	443,950	228,950	78,950	-
Open Space Acquisition Designation	-	-	-	-
Railyard Commitments Design.	200,000	150,000	100,000	50,000
Sustainability Designation	1,780,006	1,505,006	1,505,006	1,505,006
Total Nonspendable and Designations	23,117,301	22,632,827	22,009,241	22,462,442
Total Undesignated Fund Balance	**12,649,232**	**7,052,646**	**4,386,128**	**4,642,996**
Less: Restricted Fund Balances	225,000	225,000	225,000	225,000
Cash Available	12,424,232	6,827,646	4,161,128	4,417,996
Outstanding Money due to General Fund				
Parking Fund - Parking Lot Purchases	1,036,304	1,036,304	1,036,304	1,036,304
CFDs - Equipment Purchase	70,138	35,070	-	-
N/R - Alder Pacific - Frishman Hollow Land	1,897,671	1,935,171	1,972,671	2,010,171
N/R - Streetscape Loan Receivable	93,112	50,713	25,651	13,484
Total Outstanding Money due to the General Fund	3,097,225	3,057,258	3,034,627	3,059,959

PROPOSED

This page has been left blank intentionally.

PROPOSED

GENERAL FUND - FIVE-YEAR PROJECTIONS
2022/23 SUMMARY BUDGET

REVENUES	2022/23 PROPOSED BUDGET	2023/24 PROJECTED BUDGET	2024/25 PROJECTED BUDGET	2025/26 PROJECTED BUDGET	2026/27 PROJECTED BUDGET
GENERAL FUND					
Taxes	27,328,553	28,038,133	28,865,905	29,555,282	30,264,091
Intergovernmental	2,278,283	2,346,631	2,417,030	2,465,371	2,514,678
Other	3,280,831	2,881,170	2,926,104	2,955,865	2,978,602
Planning Fees	234,000	241,020	248,251	253,216	258,280
Streets Revenue	1,964,453	2,116,006	2,179,486	2,223,076	2,267,537
TOTAL REVENUES	**35,086,119**	**35,622,959**	**36,636,775**	**37,452,809**	**38,283,187**
EXPENDITURES					
OPERATING EXPENDITURES					
Town Council	184,367	187,491	192,509	192,925	196,985
Town Manager	390,302	414,842	451,240	454,855	468,048
Town Attorney	410,975	419,093	428,101	430,226	440,513
Town Clerk & Communications	716,637	748,136	798,299	808,054	851,278
Administrative Services	1,257,065	1,349,540	1,442,917	1,475,453	1,529,489
General Government	1,859,051	1,857,639	2,006,210	2,134,574	2,289,545
Information Technology	758,475	763,857	819,121	845,117	875,545
Engineering	2,123,212	2,253,956	2,365,655	2,425,650	2,508,056
Road Maintenance	2,562,202	2,669,108	2,782,494	2,850,750	2,944,992
Snow Removal	3,931,673	3,798,754	3,924,225	4,002,123	4,104,590
Trails Maintenance	227,369	234,407	240,741	244,275	249,648
Facilities Maintenance	1,665,564	2,005,963	2,090,258	2,142,083	2,209,876
Planning	1,513,895	1,626,495	1,701,339	1,748,369	1,814,005
Code Compliance	103,600	108,972	116,837	118,873	122,452
Police	7,409,698	7,747,024	8,009,520	8,229,872	8,495,202
Animal Services	572,946	605,387	640,590	656,238	681,881
Economic Development	783,586	1,495,122	865,697	884,076	901,495
Sustainability	244,011	231,950	242,684	249,249	257,847
Housing	484,533	514,856	545,298	565,621	589,473
Inclusion	458,477	484,747	511,153	529,984	551,130
Short-Term Rental Comp. & Monitoring	540,638	570,650	592,961	607,275	625,571
Total Operating Expenditures	**28,198,277**	**30,087,988**	**30,767,851**	**31,595,640**	**32,707,621**
OTHER EXPENDITURES AND LOAN PAYMENTS					
Debt Service - Town Hall	375,700	374,453	372,041	374,388	376,425
Debt Service - Stevens Lane Corp Yard	294,769	293,069	290,294	291,294	291,793
Debt Service - Stevens Lane Garage	280,875	283,875	281,375	283,625	280,375
Capital Projects	3,417,089	6,516,721	8,466,274	5,997,966	2,787,954
Total Other	**4,368,433**	**7,468,118**	**9,409,984**	**6,947,273**	**3,736,547**
TOTAL EXPENDITURES	**32,566,709**	**37,556,106**	**40,177,835**	**38,542,913**	**36,444,168**
CHANGE IN FUND BALANCE	**2,519,410**	**(1,933,147)**	**(3,541,060)**	**(1,090,104)**	**1,839,019**
Savings of General Fund for Specific Purposes					
General Fund Contingency Designation	119,999	214,736	405,526	326,413	332,151
Road Maintenance Reserve	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Budget Stabiliation Designation	1,200,000	1,500,000	400,000	-	-
Sustainability Designation	1,500,000	-	-	-	-
Subtotal of Savings Programs	**4,069,999**	**2,964,736**	**2,055,526**	**1,576,413**	**1,582,151**
Revenue Over (Under) Expenses Including Savings Programs	**(1,550,589)**	**(4,897,883)**	**(5,596,586)**	**(2,666,518)**	**256,868**

PROPOSED

GENERAL FUND DESIGNATION SUMMARY

		ACTUAL 2019/20	AUDITED BALANCE 6/30/2020	ACTUAL 2020/21	AUDITED BALANCE 6/30/2021
	Assigned Fund Balances				
32.10	General Fund Contingency Designation	525,740	7,461,889	5,134,502	12,596,391
32.11	Litigation Designation	-	50,000	-	50,000
32.12	Road Maintenance Reserve	1,250,000	4,883,507	1,250,000	6,133,507
	Road Maintenance Reserve - Use of Funds	-	-	-	-
	Net Road Maintenance Reserve		4,883,507		6,133,507
32.13	Economic Devel/Infrastructure Designation	-	1,315,345	-	1,315,345
	Use of Economic Devel/Infrastructure Designation	(505,119)	(561,819)	(25,510)	(587,329)
	Net Economic Devel/Infrastructure Designation		753,526		728,016
32.15	Streetscape Project Designation	-	2,535,000	-	2,535,000
	Use of Streetscape Project Designation	(178,254)	(178,254)	(115,112)	(293,367)
	Net Streetscape Project Designation		2,356,746		2,241,633
32.16	General Fund Housing Designation	-	2,744,457	-	2,744,457
	Use of General Fund Housing Designation	(744,457)	(744,457)	(86,050)	(830,507)
	Net General Fund Housing Designation		2,000,000		1,913,950
32.19	Railyard Development Designation	500,000	500,000	-	500,000
	Use of Railyard Development Designation	-	-	-	-
	Net Railyard Development Designation		500,000		500,000
32.20	Town Facilities Improvement Designation	(1,171,087)	-	-	-
32.21	Truckee Fire Fee Designation	(3,470)	19,579	(3,470)	16,109
32.XX	Budget Stabilization	-	-	-	-
32.24	Sustainability Designation	-	1,420,000	-	1,420,000
	Use of Sustainability Designation	-	-	(185,994)	(185,994)
	Net Sustainability Designation		1,420,000		1,234,006
	Restricted Fund Balances				
31.10	Self-Insured Retention - Liability	75,000	150,000	-	150,000
31.15	Self-Insured Retention - Workers Compensation	45,000	75,000	-	75,000
31.40	**Restricted Trails Amenities Contributions**	-	-	6,390	6,390
	Nonspendable Fund Balances				
30.40	Inventory	117,347	413,128	25,129	438,257
30.45	Prepaid Costs & Deposits	555,514	662,747	(559,999)	102,747
	Total General Fund Assigned, Restricted & Nonspendable	464,718	21,267,556	4,932,329	26,199,885

PROPOSED

GENERAL FUND DESIGNATION SUMMARY

	ESTIMATED ACTUAL 2021/22	BUDGETED BALANCE 6/30/2022	BUDGET 2022/23	ESTIMATED BALANCE 6/30/2023	PROJECTED BUDGET 2023/24	ESTIMATED BALANCE 6/30/2024
32.10	1,318,058	13,914,449	119,999	14,034,448	214,736	14,249,184
32.11	-	50,000	-	50,000	-	50,000
32.12	1,250,000	7,383,507	1,250,000	8,633,507	1,250,000	9,883,507
	(2,350,000)	(2,350,000)	(3,100,000)	(5,450,000)	(1,750,000)	(7,200,000)
		5,033,507		3,183,507		2,683,507
32.13	-	1,315,345	-	1,315,345	-	1,315,345
	(30,000)	(617,329)	(20,000)	(637,329)	(250,000)	(887,329)
		698,016		678,016		428,016
32.15	-	2,535,000	-	2,535,000	-	2,535,000
	(250,000)	(543,367)	(700,000)	(1,243,367)	(1,250,000)	(2,493,367)
		1,991,633		1,291,633		41,633
32.16	-	2,744,457	-	2,744,457	-	2,744,457
	(380,000)	(1,210,507)	(790,000)	(2,000,507)	(300,000)	(2,300,507)
		1,533,950		743,950		443,950
32.19	-	500,000	-	500,000	-	500,000
	-	-	(250,000)	(250,000)	(50,000)	(300,000)
		500,000		250,000		200,000
32.20	-	-	-	-	-	-
32.21	(14,978)	4,601	(4,601)	-	-	-
32.XX	-	-	-	1,200,000	1,500,000	2,700,000
32.24	-	1,420,000	1,500,000	2,920,000	-	2,115,006
	(179,000)	(364,994)	(440,000)	(804,994)	(335,000)	(335,000)
		1,055,006		2,115,006		1,780,006
31.10	-	150,000	-	150,000	-	150,000
31.15	-	75,000	-	75,000	-	75,000
31.40	(6,390)	-	-	-	-	-
30.40	-	438,257	-	438,257	-	438,257
30.45	-	102,747	-	102,747	-	102,747
	(642,310)	25,547,167	(2,434,602)	24,312,565	(970,264)	23,342,301

PROPOSED

GENERAL FUND DESIGNATION SUMMARY DETAIL

		BUDGETED BALANCE FY22/23
ASSIGNED FUND BALANCES		
32.10	GENERAL FUND CONTINGENCY DESIGNATION In FY20/21 Council increased this reserve calculation to set aside an amount equal to 40% of operating revenues to provide for working capital and/or potential emergencies (the calculation previously was 25%). The policy also states that the contingencies will not be reduced as a result of declining revenues. The General Fund Contingency has been in place in some form since the inception of the Town. The original contingency amount for FY1993/94 was $100,000, or 2% of the General Fund revenues.	$ 14,034,448
32.11	LITIGATION DESIGNATION Provides for potential costs associated with defending the Town against litigation. This money was first set aside in FY00/01 at $50,000 and has been drawn upon on two occasions (FY03/04, FY05/06).	$ 50,000
32.12	ROAD MAINTENANCE RESERVE Provides for General Fund reserves set aside specifically for use on pavement preservation or rehabilitation. The Town initially started savings for this purpose in FY06/07, with the Overlay Designation at $500,000 per year (renamed the Road Maintenance Reserve in later years). The Town's Pavement Maintenance Program (PMP) was reviewed and updated during FY17/18 and indicated that additional funding would be needed. The savings were increased to $1.25 million per year starting in FY18/19. The large balance is to cover the cost of two year's worth of overlay projects.	$ 3,183,507
32.13	ECONOMIC DEVELOPMENT AND INFRASTRUCTURE DESIGNATION Provides funding for infrastructure and/or economic development projects consistent with Town Council direction. $750,000 was initially set aside in FY12/13, with an additional $500,000 set aside in FY13/14 and $2 million set aside in FY14/15.	$ 678,016
32.15	STREETSCAPE PROJECT DESIGNATION Provides for General Fund fund balance set aside for various streetscape projects in the downtown area based on Council direction. The initial $2 million was set aside in FY15/16.	$ 1,291,633
32.16	GENERAL FUND HOUSING DESIGNATION Provides for General Fund fund balance set aside for Council prioritized "locals" housing projects within the community. The initial $2.5 million was set aside in FY16/17.	$ 743,950
32.19	RAILYARD COMMITMENTS DESIGNATION General Fund fund balance reallocated in FY19/20 from the Economic Development Designation for greater clarity in showing the commitments to the Railyard Development which are specifically $250,000 commitment for the theatre in FY19/20 and $50,000 a year for five years for work associated with the theater.	$ 250,000

PROPOSED

GENERAL FUND DESIGNATION SUMMARY DETAIL

		BUDGETED BALANCE FY22/23
ASSIGNED FUND BALANCES (cont'd)		
32.21	TRUCKEE FIRE FEE DESIGNATION Provided for future rate increases of wild-land fire protection services. A balance of $19,167 was initially set aside in FY13/14 and the balance has fluctuated annually. FY2023 budget proposes to utilize the remaining balance to offset an increase in Truckee Fire Protection Fees.	$ -
32.24	SUSTAINABILITY DESIGNATION These savings are reallocated General Fund funding from the Renewable Energy Generation capital project. These funds are earmarked for use on meaningful and substantial sustainability projects that help reduce the Town's greenhouse gas emissions. FY20/21 is utilizing $375,000 of this designation towards a LED Lighting Upgrade at Town Hall and the Town's conversion of fleet to renewable diesel.	$ 2,115,006
32.xx	BUDGET STABILIZATION DESIGNATION Provides for budget stabilization funding which the Town can draw upon in the event that there is market inflation or an economic downturn to stabilize the budget against large swings in total expenditures.	$ 1,200,000
RESTRICTED FUND BALANCES		
31.10	SELF-INSURED RETENTION - LIABILITY (RESTRICTED) Required by PARSAC, the Town's insurance pool, to provide for the Town's self-insured retention (SIR) for liability insurance. The required amount is two (2) times the SIR. The Town aims to save three (3) times the amount. The SIR amount increased from $25,000 to $50,000 per event in FY19/20. This balance was initially set aside in FY94/95 in the amount of $30,000 and was increased to the current balance in FY19/20.	$ 150,000
31.15	SELF-INSURED RETENTION - WORKERS COMPENSATION (RESTRICTED) Provides for the Town's SIR for worker's compensation claims. The Town aims to have three (3) times the per incident deductible amount. The SIR increased from $10,000 per event to $25,000 per event in FY19/20. $15,000 was initially set aside for this purpose in FY11/12 and was increased to the current amount in FY19/20.	$ 75,000
NONSPENDABLE FUND BALANCES		
30.40	INVENTORY This accounts for the value of inventory held at the Public Works Service Center. Changes to the value of inventory are recorded to 101.116.00.63.99 in the Road Maintenance Division budget. Inventory was first booked in FY12/13.	$ 438,257
30.45	PREPAID COSTS AND DEPOSITS This accounts for amounts paid in advance of receipt of the related goods and services at year-end. This balance was initially distinguished in the year-end General Fund balance as part of the FY15/16 financial statements.	$ 102,747

PROPOSED

HISTORICAL CALCULATION OF TOTAL FUND BALANCE

GENERAL FUND	AMENDED BUDGET 2016/17	PER AUDIT 2016/17	AMENDED BUDGET 2017/18	PER AUDIT 2017/18
Beginning Total Fund Balance	30,020,608	31,979,983	28,160,438	30,387,002
Revenues	22,882,096	25,247,359	25,191,598	27,340,465
Less: Operating Expenditures	(19,610,743)	(18,341,974)	(20,330,864)	(18,757,915)
Net Operating Revenue/Expense	3,271,353	6,905,385	4,860,734	8,582,550
Less: Debt Service	(727,103)	(705,796)	(790,321)	(666,978)
Net Operating Surplus/(Deficit) with Debt Service	2,544,250	6,199,589	4,070,413	7,915,572
Repayment of Loans	9,211	-	-	-
Capital Transfers	(4,434,715)	(1,352,318)	(5,783,087)	(2,643,331)
Expenditures from Road Maintenance Reserve	(4,238,460)	(3,784,091)	(500,000)	(1,314,088)
Expenditures from Economic Development Design.	(937,935)	(791,071)	(237,988)	(16,844)
Expenditures from General Fund Housing Design.	(800,000)	-	(1,170,000)	-
Expenditures from Streetscape Designation	-	-	-	(668)
Expenditures from Railyard Commitments Design.	-	-	-	-
Expenditures from Facilities Improvement Design.	-	-	-	-
Expenditures from Truckee Fire Fee Design.	(4,856)	(4,856)	(13,586)	9,463
Expenditures from Pocket Park Maint. Design.	-	(647)	(1,000)	(991)
Expenditures from Bond Infrastructure Design.	(1,859,587)	(1,859,587)	-	-
Net Change	(9,722,092)	(1,592,981)	(3,635,248)	3,949,114
Total Ending Fund Balance	**20,298,516**	**30,387,002**	**24,525,191**	**34,336,116**
Less: Nonspendable Fund Balances				
Inventory	449,614	302,735	388,137	336,739
Prepaid Costs & Deposits	-	73,711	86,663	84,640
Subtotal Nonspendable Fund Balance	449,614	376,446	474,800	421,379
Less: Assigned Fund Balances				
General Fund Contingency Designation (25%)	5,750,626	6,138,203	6,297,900	6,605,351
Litigation Designation	50,000	50,000	50,000	50,000
Road Maintenance Reserve	3,087,189	3,551,558	4,251,558	3,437,470
Economic Development/Infrastructure Designation	1,143,834	1,332,189	1,094,201	1,315,345
Streetscape Designation	2,000,000	2,000,000	2,000,000	2,000,000
General Fund Housing Designation	1,700,000	2,500,000	1,330,000	2,499,332
Open Space Acquisition Designation	500,000	500,000	500,000	500,000
Railyard Commitments Design.	-	-	-	-
Developer Partnership Opportunity Designation	-	-	1,500,000	1,500,000
Sustainability Designation	-	-	-	-
Town Facilities Improvement Designation	1,200,000	1,200,000	1,300,000	1,300,000
Trails & Open Space (In-Lieu Fee)	-	-	-	-
Truckee Fire Fee Designation	13,586	13,586	-	23,049
Pocket Park Designation	-	19,353	17,200	18,362
Total Nonspendable and Designations	15,894,849	17,681,335	18,815,659	19,670,288
Total Undesignated Fund Balance	**4,403,667**	**12,705,667**	**5,709,532**	**14,665,828**
Less: Restricted Fund Balances				
Self Insured Retention - Liability	75,000	75,000	75,000	75,000
Self Insured Retention - Workers Comp	30,000	30,000	30,000	30,000
Cash Available	4,298,667	12,600,667	5,604,532	14,560,828
Outstanding Long-Term Loans due to General Fund				
Loan to Parking Fund - Parking Lot Purchases	1,000,000	239,250	1,000,000	239,250
N/R - Alder Pacific - Frishman Hollow Land	1,635,171	1,635,171	1,635,171	1,672,671
N/R - Streetscape Loan Receivable	101,428	225,560	101,428	205,396
CFD's Equipment Purchase	-	-	-	-
N/R - Loan Receivable	386,783	-	-	-
Total Outstanding Loans due to the General Fund	3,123,382	2,099,981	2,736,599	2,117,317

PROPOSED

HISTORICAL CALCULATION OF TOTAL FUND BALANCE

GENERAL FUND	AMENDED BUDGET 2018/19	PER AUDIT 2018/19	AMENDED BUDGET 2019/20	PER AUDIT 2019/20
Beginning Total Fund Balance	32,941,023	34,336,116	34,480,485	37,022,427
Revenues	26,204,605	29,628,059	28,653,210	31,016,136
Less: Operating Expenditures	(21,227,336)	(20,286,613)	(22,464,534)	(20,500,173)
Net Operating Revenue/Expense	4,977,269	9,341,446	6,188,676	10,515,963
Less: Debt Service	(689,427)	(647,278)	(694,726)	(739,966)
Net Operating Surplus/(Deficit) with Debt Service	4,287,842	8,694,168	5,493,950	9,775,997
Repayment of Loans	-	-	100,000	-
Capital Transfers	(5,492,274)	(4,046,911)	(12,621,376)	(6,959,903)
Expenditures from Road Maintenance Reserve	(1,003,000)	(1,053,963)	-	-
Expenditures from Economic Development Design.	(400,000)	(56,700)	(116,700)	-
Expenditures from General Fund Housing Design.	(1,220,000)	(254,875)	(1,699,332)	(1,744,457)
Expenditures from Streetscape Designation	(1,000,000)	(465,000)	(800,000)	(178,254)
Expenditures from Railyard Commitments Design.	-	-	(250,000)	
Expenditures from Facilities Improvement Design.	(1,300,000)	(128,913)	(1,300,000)	(1,171,087)
Expenditures from Truckee Fire Fee Design.	(6,939)	-	(18,700)	-
Expenditures from Pocket Park Maint. Design.	(1,000)	(1,495)	-	-
Expenditures from Bond Infrastructure Design.	-	-	-	-
Net Change	(6,135,371)	2,686,311	(11,212,158)	(277,705)
Total Ending Fund Balance	**26,805,652**	**37,022,427**	**23,268,327**	**36,744,722**
Less: Nonspendable Fund Balances				
Inventory	302,735	295,782	336,739	413,128
Prepaid Costs & Deposits	73,711	107,233	84,640	662,747
Subtotal Nonspendable Fund Balance	376,446	403,015	421,379	1,075,875
Less: Assigned Fund Balances				
General Fund Contingency Designation (25%)	6,605,351	6,936,149	7,163,303	7,461,889
Litigation Designation	50,000	50,000	50,000	50,000
Road Maintenance Reserve	3,671,606	3,633,507	4,780,470	4,883,507
Economic Development/Infrastructure Designation	915,046	1,258,645	641,945	753,526
Streetscape Designation	2,000,000	2,535,000	1,700,000	2,356,746
General Fund Housing Designation	1,730,000	2,744,457	2,000,000	2,000,000
Open Space Acquisition Designation	500,000	500,000	500,000	500,000
Railyard Commitments Design.	-	-	250,000	500,000
Developer Partnership Opportunity Designation	-	-	-	-
Sustainability Designation	-	-	-	1,420,000
Town Facilities Improvement Designation	-	1,171,087	-	-
Trails & Open Space (In-Lieu Fee)	-	-	-	6,062
Truckee Fire Fee Designation	16,110	23,049	879	19,579
Pocket Park Designation	17,553	16,867	-	-
Total Nonspendable and Designations	15,882,112	19,271,776	17,507,976	21,027,183
Total Undesignated Fund Balance	**10,923,540**	**17,750,651**	**5,760,351**	**15,717,539**
Less: Restricted Fund Balances				
Self Insured Retention - Liability	75,000	75,000	75,000	150,000
Self Insured Retention - Workers Comp	30,000	30,000	30,000	75,000
Cash Available	10,818,540	17,645,651	5,655,351	15,492,539
Outstanding Long-Term Loans due to General Fund				
Loan to Parking Fund - Parking Lot Purchases	848,500	239,250	524,250	478,500
N/R - Alder Pacific - Frishman Hollow Land	1,672,671	1,710,171	1,747,671	1,747,671
N/R - Streetscape Loan Receivable	227,621	241,448	163,622	244,035
CFD's Equipment Purchase	-	-	165,000	-
N/R - Loan Receivable	-	-	-	-
Total Outstanding Loans due to the General Fund	2,748,792	2,190,869	2,600,543	2,470,206

PROPOSED

AIR QUALITY MITIGATION FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**195,216**	**249,652**	**157,273**	**171,309**		
REVENUES						
Interest Income	1,648	1,587	786	837	6.5%	-47.3%
Air Quality Mitigation Fees	8,656	500	18,250	500	-97.3%	
Total Revenues	**10,304**	**2,087**	**19,036**	**1,337**	**-93.0%**	**-35.9%**
EXPENDITURES						
Transfer to Capital Projects - Woodstove Program	6,200	9,467	5,000	5,000		-47.2%
Transfer to Transit Fund - Hwy 267 Program[1]	42,047	75,605	-	125,000		65.3%
Total Expenditures	**48,247**	**85,072**	**5,000**	**130,000**	**2500.0%**	**52.8%**
Revenue Over (Under) Expenses	**(37,943)**	**(82,985)**	**14,036**	**(128,663)**	**-1016.7%**	
ENDING FUND BALANCE	**157,273**	**166,667**	**171,309**	**42,646**	**-75.1%**	**-74.4%**

[1] Staff requested $212,200 (~$70,666 per year) to fund a three-year pilot program to run a year-around shuttle on Highway 267 as detailed in the Transit Division. Due to cost savings and the receipt of grant funding (see the Transit Revenues section of this budget), staff intends to use the original funding amount to continue this program for as long as funding is available.

267 TRANSIT FUNDING PROGRAM	
Original Request	212,200
Usage	
FY 15/16	(39,450)
FY 16/17	-
FY 17/18	(25,092)
FY 18/19	-
FY 19/20	(1,433,052)
FY 20/21	-
FY 21/22	-
FY22/23	(125,000)
Remaining Funds	(1,410,394)

PROPOSED

TAHOE DONNER TSSA FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**5,260,078**	**5,555,612**	**5,012,329**	**4,689,785**		
REVENUES						
Parcel Charges	596,757	597,000	597,000	597,000		
Interest Income	4,452	50,589	25,561	24,307	-4.9%	-52.0%
Total Revenues	**601,209**	**647,589**	**622,561**	**621,307**	**-0.2%**	**-4.1%**
EXPENDITURES						
Special Assessment Admin Fees	3,431	3,450	3,429	3,450	0.6%	
Professional Services	-	2,500	2,500	2,500		
Bank Account Analysis Fees	292	700	150	700		
Transfer to Capital Projects	845,236	1,331,000	939,026	1,305,292	39.0%	-1.9%
Total Expenditures	**848,959**	**1,337,650**	**945,105**	**1,311,942**	**38.8%**	**-1.9%**
Revenue Over (Under) Expenses	**(247,750)**	**(690,061)**	**(322,544)**	**(690,635)**		
ENDING FUND BALANCE	**5,012,329**	**4,865,551**	**4,689,785**	**3,999,150**	**-14.7%**	**-17.8%**

PROPOSED

GLENSHIRE TSSA FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**626,533**	**623,488**	**667,524**	**621,531**		
REVENUES						
Parcel Charges	179,893	180,000	180,000	180,000		
Interest Income	5,711	5,621	3,436	3,065	-10.8%	-45.5%
Total Revenues	**185,603**	**185,621**	**183,436**	**183,065**	**-0.2%**	**-1.4%**
EXPENDITURES						
Special Assessment Admin Fees	1,191	1,200	1,191	1,200	0.8%	
Professional Services	-	2,000	2,000	2,000		
Transfer to Capital Projects	135,962	157,000	218,570	44,253	-79.8%	-71.8%
Transfer Out - Other	7,459	7,447	7,668	7,668		3.0%
Total Expenditures	**144,612**	**167,647**	**229,429**	**55,121**	**-76.0%**	**-67.1%**
Revenue Over (Under) Expenses	**40,991**	**17,974**	**(45,993)**	**127,944**		**611.8%**
ENDING FUND BALANCE	**667,524**	**641,462**	**621,531**	**749,475**	**20.6%**	**16.8%**

PROPOSED

COMMUNITY FACILITY DISTRICT FUNDS SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BRICKELLTOWN MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	**92,456**	**75,850**	**127,596**	**118,531**		
Revenues	84,287	79,329	91,762	94,415	2.9%	19.0%
Personnel & Facilities Maint. Labor	20,636	20,000	75,000	20,000	-73.3%	
Supplies & Services	22,983	30,500	16,700	30,500	82.6%	
Transfers to General Fund	5,527	5,622	9,127	9,552	4.7%	69.9%
Transfers to Capital Projects	-	-	-	-		
Revenue over/(under) Expenses	35,140	23,207	(9,065)	34,363		
ENDING FUND BALANCES						
Risk Management Designation [1]	25,000	50,000	50,000	50,000		
Fleet Replacement Designation [2]	5,500	11,000	11,000	16,500	50.0%	50.0%
Capital Projects Designation [3]	97,096	30,509	57,531	86,393	50.2%	183.2%
Net Cash Available	**-**	**7,548**	**-**	**-**		**-100.0%**
JOERGER RANCH TRAILS MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	**(3,315)**	**(8,875)**	**12,022**	**-**		
Revenues	29,721	65,096	56,778	58,701	3.4%	-9.8%
Personnel & Facilities Maint. Labor	14,178	5,000	5,000	5,000		
Supplies & Services	206	7,000	3,250	7,000	115.4%	
Transfers Out	-	9,492	9,492	43,833	361.8%	361.8%
Revenue over/(under) Expenses	15,337	43,604	39,036	2,867		
ENDING FUND BALANCES						
Capital Projects Designation [3]	-	34,729	51,058	2,867	-94.4%	-91.7%
Net Cash Available	**12,022**	**-**	**-**	**-**		
RAILYARD MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	**79,779**	**85,613**	**159,695**	**210,884**		
Revenues	114,637	120,353	102,154	105,528	3.3%	-12.3%
Personnel & Facilities Maint. Labor	10,380	40,000	18,500	40,000	116.2%	
Supplies & Services	24,341	57,500	14,350	57,500	300.7%	
Transfers to General Fund	-	28,115	18,115	32,238	78.0%	14.7%
Revenue over/(under) Expenses	79,916	(5,262)	51,189	(24,210)		
ENDING FUND BALANCES						
Capital Projects Designation [3]	159,695	80,351	210,884	186,674	-11.5%	132.3%
Net Cash Available	**-**	**-**	**-**	**-**		
DONNER PASS ROAD MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	**60,056**	**69,432**	**104,113**	**157,874**		
Revenues	55,244	75,496	77,103	79,742	3.4%	5.6%
Personnel & Facilities Maint. Labor	6,035	5,000	2,500	5,000	100.0%	
Supplies & Services	5,151	10,700	9,000	11,000	22.2%	2.8%
Transfers to General Fund	-	28,842	11,842	14,808	25.0%	-48.7%
Revenue over/(under) Expenses	44,058	30,954	53,761	48,934		
ENDING FUND BALANCES						
Capital Projects Designation [3]	104,113	100,386	157,874	206,809	31.0%	106.0%
Net Cash Available	**-**	**-**	**-**	**-**		
COLDSTREAM MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	**17,688**	**-**	**-**	**-**		
Revenues	17,632	19,009	19,195	26,959	40.4%	41.8%
Personnel & Facilities Maint. Labor	-	5,000	1,000	5,000	400.0%	
Supplies & Services	-	6,000	1,500	6,000	300.0%	
Transfers Out	-	5,246	3,246	6,559	102.1%	25.0%
Revenue over/(under) Expenses	17,632	2,763	13,449	9,400		
ENDING FUND BALANCES						
Capital Projects Designation [3]	35,320	2,763	13,449	9,400	-30.1%	240.2%
Net Cash Available	**-**	**-**	**-**	**-**		

[1] Designation is for risk management to meet the Town's $50,000 insurance deductible.

[2] Designation to save for eventual replacement of specialized snow removal equipment. Savings equal to $5,500 per year.

[3] Designations is accumulated to complete capital maintenance projects within the CFD areas as needed (example projects include paving sidewalks).

PROPOSED

COPS FUND
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**113,762**	**-**	**171,160**	**363,360**		
REVENUES						
Intergovernmental Grant Funding	100,000	-	282,500	100,000	-64.6%	
Interest Income	1,052	-	1,500	1,500		
Other Revenue	10,349					
Total Revenues	**111,400**	**-**	**284,000**	**101,500**	**-64.3%**	
EXPENDITURES						
Professional Services	2,447	-	-	15,000		
Employee Training and Education	150	-	-	10,000		
Employee Related Clothing and Training	-	-	300	1,000		
Safety and General Supplies	19,850	-	6,500	75,000	1053.8%	
Transfer to Capital Projects	31,556	-	85,000	50,000	-41.2%	
Total Expenditures	**54,002**	**-**	**91,800**	**151,000**	**64.5%**	
Revenue Over (Under) Expenses	**57,398**	**-**	**192,200**	**(49,500)**	**-125.8%**	
ENDING FUND BALANCE	**171,160**	**-**	**363,360**	**313,860**	**-13.6%**	

PROPOSED

GAS TAX FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**446,832**	**431,653**	**749,764**	**1,083,662**		
REVENUES						
Intergovernmental Revenues	2,319,492	2,387,106	2,329,062	2,349,023	0.9%	-1.6%
Interest Income	4,613	7,445	12,662	23,842	88.3%	220.2%
Total Revenues	**2,324,105**	**2,394,551**	**2,341,724**	**2,372,865**	**1.3%**	**-0.9%**
EXPENDITURES						
Transfer to General Fund	2,013,753	2,060,361	1,992,826	1,964,453	-1.4%	-4.7%
Transfer to Parking Fund	7,419	15,000	15,000	15,000		
Total Expenditures	**2,021,173**	**2,075,361**	**2,007,826**	**1,979,453**	**-1.4%**	**-4.6%**
Revenue Over (Under) Expenses	**302,932**	**319,190**	**333,898**	**393,412**	**17.8%**	**23.3%**
ENDING FUND BALANCE	**749,764**	**750,843**	**1,083,662**	**1,477,074**	**36.3%**	**96.7%**

PROPOSED

MEASURE V SALES TAX FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**3,085,429**	**2,763,357**	**6,555,322**	**6,842,277**		
REVENUES						
Sales Tax	3,532,918	3,160,814	3,554,406	3,548,274	-0.2%	12.3%
Interest Income	38,056	57,949	32,776	47,690	45.5%	-17.7%
Other Revenues	-	-	-	-		
Total Revenues	**3,570,974**	**3,218,763**	**3,587,182**	**3,595,964**	**0.2%**	**11.7%**
EXPENDITURES						
Other Expenditures	1,472	8,000	8,000	8,000		
Transfer to Capital Projects	99,610	4,239,608	3,292,227	1,945,000	-40.9%	-54.1%
Total Expenditures	**101,082**	**4,247,608**	**3,300,227**	**1,953,000**	**-40.8%**	**-54.0%**
Revenue Over (Under) Expenses	**3,469,893**	**(1,028,845)**	**286,955**	**1,642,964**	**472.6%**	
ENDING FUND BALANCE	**6,555,322**	**1,734,512**	**6,842,277**	**8,485,241**	**24.0%**	**389.2%**

Note: The sales tax funds generated by Measure V are for restricted use on road maintenance and construction only.

PROPOSED

MEASURE R SALES TAX FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**5,301,880**	**5,017,023**	**6,524,820**	**5,737,854**		
REVENUES						
Sales Tax	1,754,375	1,580,407	1,777,203	1,774,137	-0.2%	12.3%
Interest Income	16,790	59,657	32,530	37,237	14.5%	-37.6%
Total Revenues	**1,771,165**	**1,640,064**	**1,809,733**	**1,811,374**	**0.1%**	**10.4%**
EXPENDITURES						
Bank Account Analysis Fees	284	500	300	500	66.7%	
Transfer to General Fund	119,876	159,294	218,510	227,369	4.1%	42.7%
Transfer to Capital Projects	428,064	2,465,610	2,377,889	3,695,000	55.4%	49.9%
Total Expenditures	**548,225**	**2,625,404**	**2,596,699**	**3,922,869**	**51.1%**	**49.4%**
Revenue Over (Under) Expenses	**1,222,940**	**(985,340)**	**(786,966)**	**(2,111,495)**		
ENDING FUND BALANCE	**6,524,820**	**4,031,683**	**5,737,854**	**3,626,359**	**-36.8%**	**-10.1%**

Note: The sales tax funds generated by Measure R are restricted for use on trails construction and maintenance. This fund is referred to as the Trails fund in some Town materials. This Measure is set to sunset in FY23/24.

PROPOSED

MEASURE K TOT FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**-**	**295,000**	**420,918**	**1,255,994**		
REVENUES						
TOT Tax	481,250	840,000	1,058,000	1,000,000	-5.5%	19.0%
Interest Income	-	1,000	2,076	6,174	197.4%	517.4%
Total Revenues	**481,250**	**841,000**	**1,060,076**	**1,006,174**	**-5.1%**	**19.6%**
EXPENDITURES						
Transfer to General Fund	-	179,000	75,000	172,000	129.3%	-3.9%
Transfer to Capital Projects	60,332	825,000	150,000	1,386,000	824.0%	68.0%
Total Expenditures	**60,332**	**1,004,000**	**225,000**	**1,558,000**	**592.4%**	**55.2%**
Revenue Over (Under) Expenses	**420,918**	**(163,000)**	**835,076**	**(551,826)**	**-166.1%**	
ENDING FUND BALANCE	**420,918**	**132,000**	**1,255,994**	**704,168**	**-43.9%**	**433.5%**

Note: Measure K is a 2% Transient Occupancy Tax passed by the voters in November 2020 to be used for any Town General Fund purpose but prioritized by Council to be used for Town Housing solutions.

PROPOSED

AMERICAN RESCUE PLAN ACT (ARPA) FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**-**	**-**	**-**	**1,986,318**		
REVENUES						
Grant Revenue	-	-	2,001,684	2,001,684		
Interest Income	-	-	-	-		
Total Revenues	**-**	**-**	**2,001,684**	**2,001,684**		
EXPENDITURES						
Transfer to Capital Projects	-	-	15,366	913,297	5843.6%	
Total Expenditures	**-**	**-**	**15,366**	**913,297**	**5843.6%**	
Revenue Over (Under) Expenses	**-**	**-**	**1,986,318**	**1,088,387**	**-45.2%**	
ENDING FUND BALANCE	**-**	**-**	**1,986,318**	**3,074,705**	**54.8%**	

PROPOSED

TRAFFIC IMPACT FEES FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**10,089,927**	**9,099,309**	**9,771,099**	**9,363,329**		
REVENUES						
Fees	1,057,713	1,605,000	1,600,000	2,500,000	56.3%	55.8%
Interest Income	5,481	88,615	48,855	47,061	-3.7%	-46.9%
Total Revenues	**1,063,195**	**1,693,615**	**1,648,855**	**2,547,061**	**54.5%**	**50.4%**
EXPENDITURES						
Credit Card Fees	9,718	6,000	5,000	6,000	20.0%	
Transfer to Capital Projects	1,370,092	6,342,625	2,044,625	4,561,505	123.1%	-28.1%
Engineering Labor	2,213	7,200	7,000	7,200	2.9%	
Total Expenditures	**1,382,022**	**6,355,825**	**2,056,625**	**4,574,705**	**122.4%**	**-28.0%**
Revenue Over (Under) Expenses	**(318,828)**	**(4,662,210)**	**(407,770)**	**(2,027,644)**		
ENDING FUND BALANCE	**9,771,099**	**4,437,099**	**9,363,329**	**7,335,685**	**-21.7%**	**65.3%**

Note: This fund has been referred to as the AB1600 Traffic Fees Fund in previous years' budgets.

PROPOSED

FACILITIES IMPACT FEES FUNDS SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
LAW ENFORCEMENT FUND						
BEGINNING FUND BALANCE	**11,873**	**31,208**	**24,437**	**1,837**		
Revenues	48,870	57,412	72,600	78,404	8.0%	36.6%
Expenditures - Engineering Labor	-	375	-	375		
Expenditures - Capital Projects	36,000	-	95,000	-	-100.0%	
Expenditures - Credit Card Fees	306	200	200	200		
ENDING FUND BALANCE	**24,437**	**88,045**	**1,837**	**79,666**	**4235.6%**	**-9.5%**
ANIMAL SERVICES FUND						
BEGINNING FUND BALANCE	**133,488**	**151,757**	**147,941**	**170,605**		
Revenues	14,597	15,527	22,739	23,956	5.4%	54.3%
Expenditures - Engineering Labor	-	100	50	100	100.0%	
Expenditures - Credit Card Fees	144	50	25	50	100.0%	
ENDING FUND BALANCE	**147,941**	**167,134**	**170,605**	**194,411**	**14.0%**	**16.3%**
STORM DRAINAGE FUND						
BEGINNING FUND BALANCE	**745,037**	**785,612**	**945,355**	**1,166,861**		
Revenues	202,311	203,981	285,506	306,137	7.2%	50.1%
Expenditures - Engineering Labor	-	1,000	1,000	1,000		
Expenditures - Capital Projects	-	62,000	62,000	200,000	222.6%	222.6%
Expenditures - Credit Card Fees	1,993	1,200	1,000	1,200	20.0%	
ENDING FUND BALANCE	**945,355**	**925,393**	**1,166,861**	**1,270,798**	**8.9%**	**37.3%**
GENERAL GOVERNMENT FUND						
BEGINNING FUND BALANCE	**(1,548)**	**136,092**	**100,768**	**398,871**		
Revenues	244,886	233,513	370,103	397,662	7.4%	70.3%
Expenditures - Engineering Labor	-	1,000	1,000	1,000		
Expenditures - Capital Projects	140,000	-	70,000	-	-100.0%	
Expenditures - Credit Card Fees	2,570	1,300	1,000	1,300	30.0%	
ENDING FUND BALANCE	**100,768**	**367,305**	**398,871**	**794,233**	**99.1%**	**116.2%**
TOTAL ENDING FUND BALANCES	**1,218,502**	**1,547,877**	**1,738,175**	**2,339,109**	**35%**	**51%**

PROPOSED

PARKING FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**1,954,217**	**663,413**	**2,217,835**	**1,092,812**		
REVENUES						
Parking Fees	725,896	659,000	772,245	782,000	1.3%	18.7%
Parking Fines	88,534	84,800	54,450	53,800	-1.2%	-36.6%
Snow Removal Reimbursement	7,419	15,000	15,000	15,000		
Interest Income	17,517	7,107	12,698	8,940	-29.6%	25.8%
Total Revenues	**839,366**	**765,907**	**854,393**	**859,740**	**0.6%**	**12.3%**
EXPENDITURES						
Personnel	205,295	239,100	194,532	408,401	109.9%	70.8%
Services & Supplies	312,973	328,494	316,955	377,970	19.3%	15.1%
Non-depreciable Capital Outlay	-	100,000	100,000	100,000		
Depreciation	14,374	15,850	15,850	15,850		
Transfer to Capital Projects	43,106	67,600	1,352,078	500,000	-63.0%	639.6%
Total Expenditures	**575,749**	**751,044**	**1,979,415**	**1,402,221**	**-29.2%**	**86.7%**
Revenue Over (Under) Expenses	**263,618**	**14,863**	**(1,125,022)**	**(542,481)**		**-3749.9%**
ENDING FUND BALANCE	**2,217,835**	**678,276**	**1,092,812**	**550,332**	**-49.6%**	**-18.9%**
Nonspendable Fund Balance						
Capital Assets	94,155	98,458	125,383	154,533	23%	57%
Assigned Fund Balance						
Contingency[1]	316,274	367,877	367,877	451,110	23%	23%
Capital Improvement Designation[2]	-	250,000	250,000	250,000		
Total Assigned Fund Balance	**316,274**	**617,877**	**617,877**	**701,110**	**13%**	**13%**
Net Cash Available	**1,807,405**	**-**	**349,552**	**-**	**-100%**	**0%**
Payment Share Agreement						
Amount Due to General Fund	487,500	1,162,500	1,245,304	1,145,304	-8%	-1%

[1] The contingency designation is intended to equal six (6) months of operating expenses if enough funds are available.
[2] The capital improvement designation is intended to be used for capital improvements and/or replacements of the Parking Districts equipment (e.g. parking meters) and parking lots. Savings for the capital improvement designation are $50,000 per fiscal year.

PROPOSED

TRANSIT FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**256,945**	**408,332**	**299,966**	**232,102**		
REVENUES						
State Transportation Funds (LTF,STA)	530,449	881,776	843,626	936,845	11.0%	6.2%
CTSA Funds	26,805	30,100	30,100	34,030	13.1%	13.1%
Federal Funds	605,259	377,344	252,678	472,393	87.0%	25.2%
Other Grants	216,730	100,000	-	116,415		16.4%
Charges for Services	2,330	2,000	1,500	2,000	33.3%	
County Funds	5,802	18,916	5,500	2,500	-54.5%	-86.8%
Private Contributions	235,953	447,669	131,679	344,987	162.0%	-22.9%
Interest Income	(2,641)	4,083	155	3,007 `		-26.4%
Transfers In	42,047	75,605	-	171,856		127.3%
Other Revenue	-	40,000	112,199	-	-100.0%	-100.0%
Total Revenues	**1,662,734**	**1,977,493**	**1,377,437**	**2,084,033**	**51.3%**	**5.4%**
EXPENDITURES						
Personnel	197,370	196,954	192,084	244,957	27.5%	24.4%
Services & Supplies	1,287,748	1,601,410	1,170,816	1,832,346	56.5%	14.4%
Non-depreciable Capital Outlay	60,108	-	-	6,300		
Depreciation	74,488	82,400	82,400	66,703	-19.0%	-19.0%
Total Expenditures	**1,619,714**	**1,880,764**	**1,445,301**	**2,150,306**	**48.8%**	**14.3%**
Revenue Over (Under) Expenses	**43,021**	**96,729**	**(67,864)**	**(66,273)**		**-168.5%**
ENDING FUND BALANCE	**299,966**	**505,061**	**232,102**	**165,829**	**-28.6%**	**-67.2%**
Nonspendable Fund Balance						
Capital Assets	547,029	460,435	472,543	398,055	-16%	-14%
Net Cash Available	**(247,063)**	**44,626**	**(240,440)**	**(232,226)**	**0%**	**-620%**

PROPOSED

SOLID WASTE FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**820,211**	**859,900**	**908,710**	**928,746**		
REVENUES						
Interest Income	3,052	8,774	4,543	4,631	1.9%	-47.2%
Grant Revenue	-	10,000	5,000	33,879	577.6%	238.8%
Parcel Charges	4,880,404	4,996,820	4,964,173	5,332,037	7.4%	6.7%
Other Revenue	105,772	107,859	113,866	114,000	0.1%	5.7%
Total Revenues	**4,989,228**	**5,123,453**	**5,087,582**	**5,484,547**	**7.8%**	**7.0%**
EXPENDITURES						
Personnel	257,703	245,802	227,509	279,054	22.7%	13.5%
Services & Supplies	4,641,242	4,853,891	4,835,538	5,240,429	8.4%	8.0%
Non-depreciable Capital Outlay	1,783	3,300	2,500	3,133	25.3%	-5.1%
Depreciation	-	-	-	6,500		
Transfer to Capital Projects	-	70,500	2,000	115,000	5650.0%	63.1%
Total Expenditures	**4,900,729**	**5,173,493**	**5,067,547**	**5,644,117**	**11.4%**	**9.1%**
Revenue Over (Under) Expenses	**88,499**	**(50,040)**	**20,036**	**(159,570)**	**-896.4%**	
ENDING FUND BALANCE	**908,710**	**809,860**	**928,746**	**769,176**	**-17.2%**	**-5.0%**

PROPOSED

BUILDING AND SAFETY FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**3,139,503**	**3,863,896**	**3,973,811**	**3,913,555**		
REVENUES						
Building Fees	2,362,482	1,866,500	1,893,250	2,020,000	6.7%	8.2%
Interest Income	12,982	34,570	23,579	27,626	17.2%	-20.1%
Total Revenues	**2,375,464**	**1,901,070**	**1,916,829**	**2,047,626**	**6.8%**	**7.7%**
EXPENDITURES						
Personnel	780,996	1,155,855	1,022,844	1,425,419	39.4%	23.3%
Services & Supplies	737,681	813,355	869,875	978,180	12.5%	20.3%
Non-depreciable Capital Outlay	3,749	10,000	10,000	19,134	91.3%	91.3%
Depreciation	17,167	1,000	17,167	17,167		1616.7%
Loss/(Gain) on Disposal of Assets	1,563	-	-	-		
Transfer to Capital Projects	-	121,702	57,200	20,000	-65.0%	-83.6%
Total Expenditures	**1,541,156**	**2,101,912**	**1,977,085**	**2,459,900**	**24.4%**	**17.0%**
Revenue Over (Under) Expenses	**834,308**	**(200,842)**	**(60,256)**	**(412,274)**		
ENDING FUND BALANCE	**3,973,811**	**3,663,054**	**3,913,555**	**3,501,281**	**-10.5%**	**-4.4%**
Non-Spendable Fund Balance						
Capital Assets	45,453	167,320	28,286	31,119	10%	-81%
Assigned Fund Balance						
Contingency[1]	600,000	1,969,210	1,902,718	2,422,733	27%	23%
Vehicle Replacement[2]	147,246	148,888	141,220	99,993	-29%	-33%
Total Assigned Fund Balance	747,246	2,118,098	2,043,939	2,522,726	23%	19%
Net Cash Available	**3,181,112**	**1,377,636**	**1,841,330**	**947,436**	**-49%**	**-31%**

[1] The current savings plan is working to accumulate one year's worth of operating expenditures. It is estimated that the Building and Safety Department collect approximately one year's worth of work in the form of payment for building permits in in advance of work being completed. By setting aside one year's worth of operating expenses, the Town ensures that the services could be provided regardless of whether or not the Town experienced some catastrophic loss.

[2] The Vehicle Replacement savings are calculated as 10% of any projected revenues in excess of expenditures.

PROPOSED

REDEVELOPMENT SUCCESSOR AGENCY FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**(10,395,254)**	**(9,973,683)**	**(9,983,913)**	**(9,196,976)**		
REVENUES						
Property Tax Revenue	886,089	1,127,890	1,127,890	713,750	-36.7%	-36.7%
Administrative Cost Reimbursement	108,898	114,000	92,717	92,732	0.0%	-18.7%
Loan Interest	3,580	100	100	100		
Interest Income	2,979	100	3,481	3,516	1.0%	3416.0%
Other Revenue	-	115,282	37,516	-	-100.0%	-100.0%
Total Revenues	**1,001,546**	**1,357,372**	**1,261,704**	**810,098**	**-35.8%**	**-40.3%**
EXPENDITURES						
Non-Administrative Costs	468,109	382,300	382,050	370,550	-3.0%	-3.1%
Loan Principal Forgiveness	19,206	5,000	-	5,000		
Administrative Costs	102,890	114,907	92,717	92,732	0.0%	-19.3%
Total Expenditures	**590,205**	**502,207**	**474,767**	**468,282**	**-1.4%**	**-6.8%**
Revenue Over (Under) Expenses	**411,341**	**855,165**	**786,937**	**341,816**	**-56.6%**	**-60.0%**
ENDING FUND BALANCE	**(9,983,913)**	**(9,118,518)**	**(9,196,976)**	**(8,855,160)**		

PROPOSED

FLEET REPLACEMENT FUND SUMMARY
2022/23 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	**5,358,748**	**5,351,204**	**5,095,537**	**5,489,781**		
REVENUES						
Departmental Contributions	1,084,252	1,124,652	1,123,852	1,123,852		-0.1%
Total Revenues	**1,084,252**	**1,124,652**	**1,123,852**	**1,123,852**		**-0.1%**
EXPENDITURES						
Equipment Purchases	1,347,463	567,515	720,167	1,685,000	134.0%	196.9%
Transfers Out - Capital Projects	-	-	9,441	-	-100.0%	
Total Expenditures	**1,347,463**	**567,515**	**729,608**	**1,685,000**	**130.9%**	**196.9%**
Revenue Over (Under) Expenses	**(263,211)**	**557,137**	**394,244**	**(561,148)**	**-242.3%**	**-200.7%**
ENDING FUND BALANCE	**5,095,537**	**5,908,341**	**5,489,781**	**4,928,633**	**-10.2%**	**-16.6%**

PROPOSED

FLEET EQUIPMENT REPLACEMENTS
2022/23 SUMMARY BUDGET

DEPARTMENT AND EQUIPMENT		FY 2022/23 PROPOSED BUDGET
Public Works -Facilities		
Unit #152- 4wd Pickup Truck for Landscaping and Hand Snow Removal	$	55,000
Subtotal Facilities	$	55,000
Public Works - Combined Road Maintenance & Snow Removal		
Unit #337- Road Striping Truck and Equipment	$	375,000
Unit #345- Asphalt Roller	$	75,000
Unit #350- Brush Chipper (Tow Behind Unit)	$	125,000
Unit #358- Hydrovactor Truck	$	585,000
Unit#363- Towable Air Compressor	$	65,000
Unit #618- Skiploader W/ Brucket and Broom Attachment	$	120,000
Subtotal Combined Road Maintenance & Snow Removal		1,345,000
Police Department		
Unit #001- Emergency Response Trailer(Carried Over From FY21/22 Due To Availability)	$	25,000
Unit #820 - Marked SUV with Lights and Accessories- Hybrid/Electric	$	65,000
Unit #840 - Marked SUV with Lights and Accessories- Hybrid/Electric	$	65,000
Unit #843 - Unmarked SUV with Lights and Accessories- Hybrid/Electric	$	65,000
Unit #846 - Marked Patrol SUV (Carried over from FY21/22 due to Availability)	$	65,000
Subtotal Police Department		285,000
TOTAL FLEET REPLACEMENT	**$**	**1,685,000**

Please see the Town's Fleet Replacement Plan for more detail. It can be located by searching "Fleet Replacement Plan" on the Town's website.

Per the Town's Purchasing Policies, as adopted in FY16/17, purchase orders for the purchase of the above mentioned fleet replacement vehicles will only be brought to Council if changes occur. For example, the vehicle type can not be procured.

EQUIPMENT OR PROPERTY		FY 2022/23 TRADE-INS & SALES REVENUE
Auction		
Unit #152- 4wd Pickup Truck for Landscaping and Hand Snow Removal- Auction	$	5,000
Unit #216 - 2,000 Water Truck- Auction	$	8,000
Unit #219- 5 Ton All Wheel Drive Sand Truck with Plow(s)- Auction	$	5,000
Unit #337- Road Striping Truck and Equipment- Auction	$	8,000
Unit #338- Chipping and Brushing Truck- Auction	$	5,000
Unit #345- Asphalt Roller- Trade-in	$	5,000
Unit #350- Brush Chipper (Tow Behind Unit)- Trade-in	$	8,000
Unit #358- Hydrovactor Truck- Trade-in	$	30,000
Unit #618- Skiploader W/ Brucket and Broom Attachment	$	10,000
Unit #820 - Unmarked SUV with Lights and Accessories- Hybrid/Electric- Auction	$	5,000
Unit #840 - Unmarked SUV with Lights and Accessories- Hybrid/Electric- Auction	$	5,000
Unit #843 - Unmarked SUV with Lights and Accessories- Hybrid/Electric	$	5,000
Unit #846 - Marked Patrol SUV	$	5,000
Unit #138 - Midsize SUV- Hybrid/Electric- Auction	$	5,000
TOTAL TRADE-INS & SALES OF EQUIPMENT OR PROPERTY [1]	**$**	**109,000**

[1] Revenue from the sale or trade-in of surplused equipment is recorded in the General Fund Revenues section of this budget.

PROPOSED

AFFORDABLE HOUSING AND ECONOMIC DEVELOPMENT
GRANT AND LOAN ACTIVITIES
2022/23 SUMMARY BUDGET

FUND	DESCRIPTION	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET
FEDERAL DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)					
313	**04-HOME-0761 - Henness Flats $3,662,500 Award, 92 Unit Apartment Building**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Interest Revenue	-	-	-	-
	Less: Expenditures	-	-	-	-
	Ending Fund Balance	-	-	-	-
	Loan Balance - Truckee Pacific Associates	4,906,470	4,906,470	5,008,842	5,111,214
311	**06-HOME-2452 - $4,000,000 Award, Frishman Hollow 32 Unit Apartment Building**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Interest Revenue	-	-	-	-
	Less: Expenditures	-	-	-	-
	Ending Fund Balance	-	-	-	-
	Loan Balance - Alder Pacific	5,443,349	5,552,216	5,552,216	5,669,213
322	**01-STBG-1614 - $500,000 award**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Loan Principal Payments	45,692	-	45,692	-
	Less: Expenditures				
	Transfer to Program Income	(45,692)	-	(45,692)	-
	Ending Fund Balance	-	-	-	-
	Loan Balance	-	-	-	-
325	**CDBG-CV-2-3-00095 - $260,552 award**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Loan Principal Payments	-	-	-	-
	Less: Expenditures				
	Transfer to Program Income	-	-	-	-
	Ending Fund Balance	-	-	-	-
	Loan Balance	-	-	-	-

PROPOSED

AFFORDABLE HOUSING AND ECONOMIC DEVELOPMENT
GRANT AND LOAN ACTIVITIES
2022/23 SUMMARY BUDGET

FUND	DESCRIPTION	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET
FEDERAL DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) (con't)					
326	**CDBG-CV-2-3-00096 - $200,000 award**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Loan Principal Payments	-	-	-	-
	Less: Expenditures				
	Transfer to Program Income	-	-	-	-
	Ending Fund Balance	-	-	-	-
	Loan Balance	-	-	-	-
CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)					
323	**CDBG-10-STBG-6741 - $800,000 award, Housing Rehab - Multi-Unit Residential**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Loan Principle Payment	14,534	14,534	14,534	14,534
	Loan Interest Payments	13,070	13,083	13,083	13,083
	Less: Expenditures				
	Transfer to Program Income	(27,605)	(27,617)	(27,617)	(27,618)
	Ending Fund Balance	-	-	-	-
	Loan Balance - Senior Housing Loan	660,810	631,742	617,208	602,674
324	**15-CDBG-10566 Small Business Loans**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Loan Principle Payment	9,387	10,283	9,387	-
	Loan Interest Payments	237	234	237	-
	Transfer from Program Income	-			
	Less: Expenditures				
	Transfer to Program Income	(9,624)	(10,517)	(9,624)	-
	Ending Fund Balance	-	-	-	-
	Loan Balance	8,684	-	-	-

PROPOSED

AFFORDABLE HOUSING AND ECONOMIC DEVELOPMENT
GRANT AND LOAN ACTIVITIES
2022/23 SUMMARY BUDGET

FUND	DESCRIPTION	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET
CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)					
312	**06-CalHome-183 - $600,000 Grant Awarded October 2007 - Rehab and Down Payment Assistance Loans**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Loan Principle Payment	-	-	-	-
	Loan Interest Payments	-	-	-	-
	Less: Expenditures				
	Transfer to CalHome Reuse Fund	-	-	-	-
	Ending Fund Balance	-	-	-	-
	Loan Balances	254,054	254,054	254,054	254,054
302	**05 BEGIN - Down Payment Assistance, Stone Ridge (047) and Spring Creek (051) projects**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Loan Principle Payment	30,000	-	-	-
	Loan Interest Payments	4,308	-	-	-
	Less: Expenditures				
	Transfer to BEGIN Reuse Fund	(34,308)	-	-	-
	Ending Fund Balance	-	-	-	-
	Loan Balances	295,288	329,084	295,288	295,288
OTHER DOWN PAYMENT HOUSING ASSISTANCE					
330	**Boulders Moderate Housing and Down Payment Assistance**				
	Beginning Fund Balance	-	-	-	-
	Revenues:				
	Loan Principle Payment	80,000	-	-	-
	Loan Interest Payments	25,074	-	-	-
	Less: Expenditures				
	Transfer to Affordable Housing In-Lieu	(105,074)	-	-	-
	Ending Fund Balance	-	-	-	-
	Loan Balances	290,089	397,348	290,089	290,089

PROPOSED

AFFORDABLE HOUSING AND ECONOMIC DEVELOPMENT
GRANT AND LOAN ACTIVITIES
2022/23 SUMMARY BUDGET

FUND	DESCRIPTION	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET
OTHER DOWN PAYMENT HOUSING ASSISTANCE (cont'd)					
301	**BEGIN - Re-Use Funds**				
	Beginning Fund Balance	219,852	219,645	256,114	257,212
	Revenues:				
	Interest Revenue	1,955	2,137	1,098	1,098
	Loan Principle Payment	-	-	-	-
	Loan Interest Payment	-	-	-	-
	Transfer from 05 BEGIN	34,308	-	-	-
	Less: Expenditures				
	Loan Expenditure	-	-	-	-
	Ending Fund Balance	256,114	221,782	257,212	258,310
	Loan Balances	34,446	34,446	34,446	34,446
310	**CalHome - Re-Use Funds**				
	Beginning Fund Balance	397,260	353,113	444,075	445,840
	Revenues:				
	Interest Revenue	3,564	3,531	1,765	1,765
	Loan Principle Payment	38,000	-	-	-
	Loan Interest Payment	5,252	-	-	-
	Transfer from CalHOME	-	-	-	-
	Less: Expenditures				
	Professional Services	-	-	-	-
	Loan Expenditure	-	-	-	-
	Ending Fund Balance	444,075	356,644	445,840	447,605
	Loan Balances	72,829	193,140	72,829	72,829
320	**Misc Income from CDBG Use**				
	Beginning Fund Balance	40,963	272,495	33,453	33,843
	Revenues:				
	Interest Revenue	280	2,724	150	250
	Loan Principle Payment	-	-	722	-
	Transfer from CDBG Program Income	-	-	-	-
	Less: Expenditures				
	Professional Services	(7,790)	-	(481)	
	Loan Expenditure	-	-	-	-
	Ending Fund Balance	33,453	275,219	33,843	34,093
	Loan Balances	54,056	54,083	54,083	54,583

PROPOSED

AFFORDABLE HOUSING AND ECONOMIC DEVELOPMENT
GRANT AND LOAN ACTIVITIES
2022/23 SUMMARY BUDGET

FUND	DESCRIPTION	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET
OTHER DOWN PAYMENT HOUSING ASSISTANCE (cont'd)					
321	**CDBG Program Income**				
	Beginning Fund Balance	168,796	46,913	69,985	103,219
	Revenues:				
	Interest Revenue	1,891	469	746	234
	Loan Principle Payment	-	-	-	-
	Loan Interest Payment	-	-	-	-
	Transfer from CDBG Programs	82,934	38,134	34,080	27,618
	Less: Expenditures				
	Professional Services	(6,289)	(500)	(1,593)	(500)
	Loan Expenditure	-	-	-	-
	Transfer to Other CDBG Funds	(177,347)	-	-	-
	Transfer to CIP	-	-	-	-
	Ending Fund Balance	69,985	85,016	103,219	130,570
	Loan Balances	56,012	56,012	54,512	54,512
206	**Town Housing Fund**				
	Beginning Fund Balance	267,421	266,071	385,781	395,681
	Revenues:				
	Interest Revenue	2,462	2,660	1,400	1,400
	Loan Principle Payment	92,481	4,781	4,500	4,500
	Loan Interest Payments	23,417	4,304	4,000	4,000
	Less: Expenditures				
	Loan Expenditure	-	-	-	-
	Ending Fund Balance	385,781	277,816	395,681	405,581
	Loan Balances	445,486	554,786	441,005	436,505
203	**Affordable Housing In-Lieu Fund**				
	Beginning Fund Balance	596,143	639,104	787,370	827,845
	Revenues:				
	Interest Revenue	6,071	6,391	3,000	3,100
	Housing In-Lieu Fees Collected	80,082	15,000	37,475	15,000
	Other Sources of Revenue	-	-	-	-
	Transfers from Other Funds	105,074	-	-	-
	Less: Expenditures				
	Professional Services	-	-	-	-
	Loan Expenditure	-	-	-	-
	Transfer to Capital Projects	-	-	-	(825,000)
	Ending Fund Balance	787,370	660,495	827,845	20,945
	Loan Balances	1,675,360	1,683,165	1,675,360	1,675,360

PROPOSED

AFFORDABLE HOUSING AND ECONOMIC DEVELOPMENT GRANT AND LOAN ACTIVITY 2022/23 ANNUAL BUDGET DETAIL

ACTIVITY DESCRIPTION

Various affordable housing projects and down payment assistance loans funded by Federal funds including HOME, CDBG, and STBG grants, as well as state funds from CalHOME, BEGIN, and other down payment assistance grants and developer in-lieu housing funds. Most program funding is fully expended. Some program funds are eligle for re-use once repaid.

FEDERAL DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

313 04-HOME-0761

November 2006 HOME grant executed as a loan made to the developer, Truckee Pacific Associates, in the amount of $3,412,400 with a 55 year term and simple interest calculated at a rate of 3% per annually. Interest and payments are deferred for twelve years, to be paid from residual receipts according to the loan agreement. of occupancy were issued in September of 2007.

311 06-HOME-2452

In August of 2005, the HOME grant was executed for a maximum amount of $4,000,000, used to fund a loan for the development of Frishman Hollow, low/very low unit project. A loan to the developer, Alder Pacific Association, was issued in the amount of $3,900,000 is a 55 year term note with simple interest calculated at a rate of 3% per annually. Interest and payments are deferred, to be paid from residual receipts according to the loan agreement.

322 01-STBG-1614

In December of 2001, the CDBG grant was executed. It included funding for rehab loans, total amount encumbered was $500,000. Two rehab loans were given for a total amount of $81,650 during FY03/04. These were zero interest, zero payments until the property is sold, with restrictions according to 01-STBG-1614 CDBG application guidelines. Unpaid balances at year-end are listed. One of the two loans termed in FY17/18 and was fully paid off. The second loan was extended with 4% compound interest, but is expected to be paid off in FY19/20.

325 CDBG-CV-2-3-00095

In September of 2021, the CDBG grant was executed. It included funding for Microenterprise loans, total amount encumbered was $260,552.

326 CDBG -CV-2-3-00096

In September of 2021, the CDBG grant was executed. It included funding for Business Assistance loans, total amount encumbered was $200,000.

323 CDBG-10-STBG-6741

A CDBG Grant was executed on January 31, 2011 for $800,000 for Housing Rehabilitation Multi-Unit Residential loans for the rehabilitation of the Senior Apartments on Martis Valley Road in Truckee. The grant funds were loaned to the owner of the property as of January of 2013 on a reimbursement basis. The related construction was completed in FY12/13. The owner is making monthly payments. Payments on the loan are transferred to the CDBG Program Income fund.

2-48
PROPOSED

AFFORDABLE HOUSING AND ECONOMIC DEVELOPMENT
GRANT AND LOAN ACTIVITY
2022/23 ANNUAL BUDGET DETAIL

CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)

312 06-CALHOME-183

CalHOME Grant, funded by State of California Proposition 1C, was awarded on October 23, 2007 for down payment assistance and rehabilitation loans; total amount encumbered was $600,000. Down payment assistance loans were 3% simple interest with payments and interest deferred 30 years. Sixteen (16) loans had been issued as of FY12/13. Seven (7) of which are expected to be outstanding at year-end. Repayment occurs upon transfer of ownership or other criteria as outlined in the grant documents.

302 05-BEGIN-047

California Department of Housing and Community Development agreement executed August of 2005 for low/moderate housing down payment assistance. Maximum grant commitment of $330,000 allowed for down payment assistance in the StoneRidge housing project in the amount of $30,000 per unit. Down payment assistance loans are 3% simple interest with payments and interest deferred 30 years. Eleven (11) loans were issued, of which eight (8) are expected to be unpaid at year-end. All grant funds have been expended. When payments are made, funds are transferred to the BEGIN Re-Use Fund.

PROPOSED

AFFORDABLE HOUSING AND ECONOMIC DEVELOPMENT
GRANT AND LOAN ACTIVITY
2022/23 ANNUAL BUDGET DETAIL

OTHER DOWNPAYMENT HOUSING ASSISTANCE

330 BOULDERS MODERATE HOUSING

The developers of the Boulders, Deerfield Truckee Associates, LLC had an agreement for down payment asssitance in the form of a "Community Second" loan. When the units were sold at market rate the developer paid the Town $36,000 in housing in-lieu fees. Nine (9) zero interest $30,000 loans were originally issued. Subsequently, twelve (12) loans were issued subsequent to initial offering with 3% simple interest accruing annually. Payment of principal and interest for all loans are deferred 30 years or if ownership changed, as outlined in the promissory note. Developer funds were used for First-Time Homebuyer Loans and all funds are utlized. When the loans are re-paid those funds are transferred to the Affordable Housing In-Lieu fund for other affordable housing assistance. Seven (7) loans are expected to be outstanding at year-end.

301 BEGIN RE-USE FUND

BEGIN funded loan payments which meet certain criteria (detailed above) are transferred to this fund to be used for additional housing assistance, with the same restrictions required to the original grant.

310 CALHOME RE-USE

CalHome funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

320 MISC INCOME FROM CDBG RE-USE

Funds received which meet certain criteria from payment of CDBG loans. Funds can be used without any restrictions. Town intentions are to use the funds to supplement housing down payment assistance.

321 CDBG PROGRAM INCOME

Funds received from the re-payment of loans issued out of other CDBG grants. If the total deposted into the fund is less than $35,000 per fiscal year, the amount may be transferred to the Miscellaneous Income fund. If over $35,000, restrictions apply to using the money for the first time home buyers up to 80% median income in the county. There is currently one (1) loan outstanding.

206 TOWN HOUSING FUND

This fund included fifteen (15) loans issued from the former Redevelopment Housing fund, including a loan for the rehabilitation of the Senior Housing apartments. There are currently eight (8) loans expected to be outstanding at year-end. As loans are paid-off, the Town intends to use the funds for housing assistance.

203 AFFORDABLE HOUSING IN-LIEU FUND

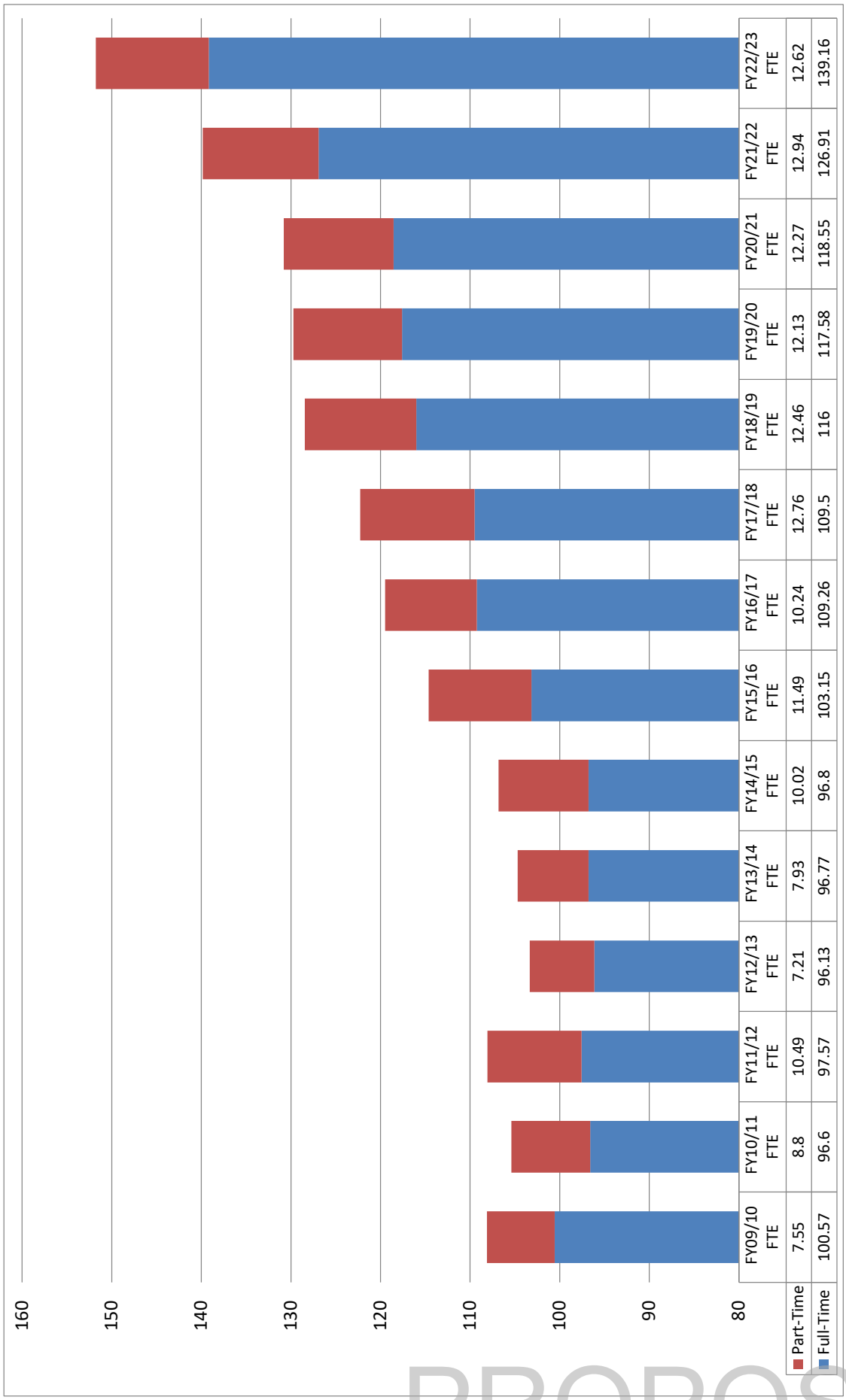
Funds received as part of the payment for certain building permits. The money is intended for use in the production of affordable housing.

PROPOSED

This page has been left blank intentionally.

PROPOSED

FULL-TIME EQUIVALENT (FTE) HISTORY



	FY09/10 FTE	FY10/11 FTE	FY11/12 FTE	FY12/13 FTE	FY13/14 FTE	FY14/15 FTE	FY15/16 FTE	FY16/17 FTE	FY17/18 FTE	FY18/19 FTE	FY19/20 FTE	FY20/21 FTE	FY21/22 FTE	FY22/23 FTE
Part-Time	7.55	8.8	10.49	7.21	7.93	10.02	11.49	10.24	12.76	12.46	12.13	12.27	12.94	12.62
Full-Time	100.57	96.6	97.57	96.13	96.77	96.8	103.15	109.26	109.5	116	117.58	118.55	126.91	139.16

PROPOSED

FULL-TIME EQUIVALENT (FTE) HISTORY - BY DIVISION
FY 2019 - PROPOSED FY2023

Fund	Division	FY18/19 FTE	FY19/20 FTE	FY20/21 FTE	FY21/22 FTE	FY22/23 FTE	Change
General Fund	101.102.00 - Town Manager	1.00	1.09	1.09	1.09	1.25	0.16
	101.103.00 - Town Attorney	0.90	0.99	1.07	1.07	1.07	0.00
	101.104.00 - Town Clerk & Communications	4.78	4.58	4.83	4.83	4.73	-0.10
	101.105.00 - Administrative Services	7.49	7.69	8.43	8.73	8.83	0.10
	101.107.00 - Economic Development	1.30	1.99	0.99	0.70	1.15	0.45
	101.108.00 - Information Technology	3.44	4.44	4.20	4.20	4.20	0.00
	101.109.00 - Sustainability	0.00	0.90	1.00	1.30	1.35	0.05
	101.110.xx - Police	31.87	32.28	32.43	36.95	35.32	-1.63
	101.111.00 - Animal Services	5.61	5.66	5.66	5.66	5.73	0.07
	101.115.00 - Engineering	8.16	8.45	7.90	7.69	10.17	2.48
	101.116.00 - Road Maintenance	12.70	12.77	12.93	12.99	13.33	0.34
	101.117.00 - Snow Removal	12.27	12.19	12.17	12.23	12.57	0.34
	101.118.00 - Fleet Maintenance	6.47	6.47	6.35	6.38	6.50	0.12
	101.120.00 - Planning	8.32	7.82	8.58	10.58	9.05	-1.53
	101.130.xx - Facilities	5.65	5.77	6.24	6.30	9.42	3.12
	101.140.00 - Housing	0.00	0.00	1.00	1.00	2.15	1.15
	101.105.50 - Short Term Rental	0.00	0.00	0.00	2.00	2.60	0.60
	101.141.00 - Inclusion and Community Engagement	0.00	0.00	0.00	0.00	2.10	2.10
General Fund (partial)	101.119.00 - Trails Maintenance	0.87	0.75	0.75	0.75	0.87	0.12
	101.121.00 - Code Compliance	1.10	1.10	1.10	1.10	1.56	0.46
Brickelltown Fund	212.000.00 - Brickelltown	0.32	0.32	0.00	0.00	0.00	0.00
Parking Fund	501.000.00 - Parking	2.01	2.20	2.05	2.20	3.20	1.00
Public Transit Fund	502.xxx.00 - Public Transit	1.11	1.11	1.11	1.26	1.61	0.35
Solid Waste Fund	503.000.00 - Solid Waste	2.80	2.28	1.98	2.08	2.08	0.00
Building & Safety Fund	504.000.00 - Building	9.49	8.51	8.61	8.36	10.56	2.20
Redevelopment Success Agency Fund	599.000.00 - Redevelopment Successor Agency	0.80	0.35	0.35	0.40	0.38	-0.02
	Grand Total	**128.46**	**129.71**	**130.82**	**139.85**	**151.78**	**11.93**

PROPOSED

This page has been left blank intentionally.

PROPOSED

SECTION 3 - REVENUES



The McIver roundabout connects West River Street with Donner Pass Road via an underpass below the railroad track that bisects the Town of Truckee.

Revenues by Fund
Revenue Budget Detail

PROPOSED

GENERAL FUND REVENUE
2022/23 REVENUE BUDGET

101.000.00 General Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	TAX REVENUE						
40.11	Property Tax - Secured Current Yr	12,347,816	12,737,977	13,059,251	13,712,214	5.0%	7.6%
40.20	Property Tax - Unsecured Current Yr	195,632	195,589	204,167	208,250	2.0%	6.5%
40.25	Property Tax - Unsecured Prior Yrs	9,098	-	-	-		
40.30	Supplemental Secured Current Yr	228,279	160,000	266,152	200,000	-24.9%	25.0%
40.40	Supplemental Unsecurred Current Yr	4,652	-	3,872	-	-100.0%	
40.50	Supplemental Prior Years	1,539	-	989	-	-100.0%	
40.61	RPTTF - RSA Residual	206,755	180,000	185,000	175,000	-5.4%	-2.8%
40.70	Real Property Transfer Tax	591,441	320,000	516,810	400,000	-22.6%	25.0%
41.10	Sales & Use Tax	6,197,845	5,360,400	6,309,812	6,383,089	1.2%	19.1%
41.30	Transient Occupancy Tax	4,982,407	4,200,000	5,290,000	5,000,000	-5.5%	19.0%
41.50	Franchise Tax	1,357,099	1,200,000	1,350,000	1,250,000	-7.4%	4.2%
	Total Tax Revenue	26,122,562	24,353,966	27,186,053	27,328,553	0.5%	12.2%
	INTERGOVERNMENTAL REVENUE						
40.80	Homeowner's Property Tax Relief	95,762	95,000	95,000	95,000		
45.10	Grant Revenue	10,275	2,000	5,000	5,000		150.0%
45.11	Property Tax - In-Lieu MVL Fee	1,936,137	1,950,000	2,064,138	2,000,000	-3.1%	2.6%
45.12	Motor Vehicle License Fees	11,902	12,000	18,730	13,000	-30.6%	8.3%
45.40	NVC Pass Through Payment	89,453	85,000	85,000	87,550	3.0%	3.0%
45.70	Intergovernmental Funding	161,698	500	500	500		
45.75	State Mandated Cost Reimb	15,642	2,000	2,000	2,000		
45.90	TTUSD - SRO Reimbursement	94,575	98,761	102,045	75,233	-26.3%	-23.8%
	Total Intergovernmental Revenue	2,415,443	2,245,261	2,372,413	2,278,283	-4.0%	1.5%
	OTHER REVENUE						
	Animal Services						
42.10	Animal Licenses	24,858	23,000	24,000	25,000	4.2%	8.7%
46.05	Contract Animal Services	14,871	14,500	8,100	14,500	79.0%	
46.06	Animal Shelter Fees & Charges	17,877	14,000	13,200	14,000	6.1%	
	Interest Income						
44.10	Interest Income - County	20,608	18,000	14,345	18,000	25.5%	
44.20,44.30	Interest Income - Investments	(7,000)	342,288	180,024	180,024		-47.4%
	Lease Revenue						
47.50	Town Facility Tenant Leases	251,125	277,313	292,013	317,287	8.7%	14.4%
47.51	Depot Tenant Leases	30,280	30,725	30,725	31,433	2.3%	2.3%
	Public Safety Department						
43.05	Court Fines	140,245	135,000	49,500	75,000	51.5%	-44.4%
45.76	POST Reimbursement	3,254	10,000	4,300	10,000	132.6%	
46.40	Special Police Dept Services	22,260	45,000	17,500	40,000	128.6%	-11.1%
46.41	Police Special Event Reimbursement	39,295	45,000	40,000	50,000	25.0%	11.1%
46.42	Abandoned Vehicle Abate Reimb	409	4,000	3,200	4,000	25.0%	

PROPOSED

GENERAL FUND REVENUE
2022/23 REVENUE BUDGET

101.000.00 General Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	OTHER REVENUE (cont'd)						
	Engineering Division						
42.28	Plan Check & Inspection Fees	125,620	90,000	200,000	105,000	-47.5%	16.7%
46.25	Capital Labor Charge	353,075	285,000	275,000	450,000	63.6%	57.9%
46.30	Impact Admin Fee	145,847	53,000	70,000	70,000		32.1%
	Public Works Department						
46.28	Capital Labor Charge - Road Maint.	34,110	20,000	15,000	15,000		-25.0%
46.32	CFD Labor Charges	16,461	75,000	75,000	20,000	-73.3%	-73.3%
46.50	PW Service Charge - Snow Removal	236,979	100,000	100,000	100,000		
46.51	PW Service Charge - Road Maint.	5,504	-	5,000	5,000		100.0%
	Miscellaneous Revenue						
42.60	Short-Term Rental Registration Fees	305,100	330,000	445,000	432,975	-2.7%	31.2%
43.31	Code Compliance- STR Fines	625	7,500	5,000	7,500	50.0%	
46.31	Special Event Fees	804	1,000	2,600	5,000	92.3%	400.0%
46.90	Other Current Service Charges	14,443	7,500	12,000	7,500	-37.5%	
47.04	Channel 6 Subscriber Contributions	51,691	50,000	50,000	50,000		
47.05	Downtown Newsrack Lease Revenue	4,588	3,000	1,800	1,800		-40.0%
47.30	Miscellaneous Revenue	23,137	2,000	143,610	2,000	-98.6%	
47.32	Other Reimbursement Revenue	5,877	-	-	-		
47.60	Sales of Equipment/Property	155,836	61,500	45,000	-	-100.0%	-100.0%
	Total Other Revenue	2,037,780	2,044,326	2,121,917	2,051,019	-3.3%	0.3%
	INTERFUND TRANSFERS						
46.26	Transfer of Admin Overhead Chrgs	456,046	728,679	542,198	749,972	38.3%	2.9%
47.70	Transit Shelter Maintenance	14,150	12,100	4,315	4,000	-7.3%	-66.9%
49.10	Transfer In - Miscellaneous	2,935	-	-	-		
49.10	Transfer from Glenshire TSSA	7,459	7,447	7,668	7,668		3.0%
49.10	Transfer from Measure R Sales Tax	119,876	159,294	218,510	227,369	4.1%	42.7%
49.10	Transfer from Measure K TOT Tax	-	179,000	75,000	172,000		
49.10	Transfer from Maint District Funds	5,527	29,122	51,822	68,803	32.8%	136.3%
	Total Interfund Transfers	605,994	1,115,642	899,514	1,229,812	36.7%	10.2%
	TOTAL GENERAL FUND REVENUE	31,181,780	29,759,195	32,579,896	32,887,666	0.9%	10.5%
	Reconciliation to General Fund Summary (p. 2-11):						
49.10	Plus: Gas Tax (Streets Revenue)	2,013,753	2,060,361	1,992,826	1,964,453	-1.4%	-4.7%
	Plus: Planning Division Revenue	230,918	240,000	213,400	234,000	9.7%	-2.5%
		33,426,452	32,059,556	34,786,122	35,086,119	0.9%	9.4%

PROPOSED

COMMUNITY DEVELOPMENT DEPARTMENT REVENUE
2022/23 REVENUE BUDGET

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
504.000.00	Building and Safety Fund						
	BUILDING AND SAFETY FUND						
42.20	Building Permit Fees	1,386,672	1,200,000	1,225,000	1,300,000	6.1%	8.3%
42.21	Plan Check	767,317	525,000	515,000	550,000	6.8%	4.8%
42.22	Energy Plan Check	110,879	75,000	72,000	85,000	18.1%	13.3%
42.23	Fire Administration Fee	11,588	9,500	9,500	10,500	10.5%	10.5%
42.24	Record Retention	32,430	25,000	25,000	25,000		
42.25	Park & Rec Administration Fee	11,049	7,000	10,000	10,000		42.9%
42.27	Encroachment - Building	10,093	7,500	16,000	13,000	-18.8%	73.3%
43.30	Code Compliance	3,287	2,500	5,500	5,000	-9.1%	100.0%
44.20,44.30	Interest Income	12,982	34,570	23,579	27,626	17.2%	-20.1%
46.30	Impact Fees - Administration Fee	20,658	8,500	10,250	15,000	46.3%	76.5%
47.30	Other Revenue	8,508	6,500	5,000	6,500	30.0%	
	Total Building and Safety Revenue	2,375,464	1,901,070	1,916,829	2,047,626	6.8%	7.7%
101.000.00	General Fund						
	PLANNING DIVISION AND CODE COMPLIANCE - GENERAL FUND						
42.21	Plan Processing Fees	228,477	235,000	210,000	230,000	9.5%	-2.1%
43.30	Code Compliance	2,442	5,000	3,400	4,000	17.6%	-20.0%
	Total Planning and Code Revenue	230,918	240,000	213,400	234,000	9.7%	-2.5%
	TOTAL COMMUNITY DEVELOPMENT DEPARTMENT REVENUE	2,606,382	2,141,070	2,130,229	2,281,626	7.1%	6.6%

PROPOSED

AIR QUALITY MITIGATION FUND REVENUE
2022/23 REVENUE BUDGET

204.000.00 Air Quality Mitigation Fund.Non-Department.Non-Division

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
44.30	Interest Income	1,648	1,587	786	837	6.5%	-47.3%
42.40	Air Quality Mitigation Fee	8,656	500	18,250	500	-97.3%	
TOTAL AIR QUALITY MITIGATION FUND REVENUE		10,304	2,087	19,036	1,337	-93.0%	-35.9%

PROPOSED

STREETS FUNDS REVENUE
2022/23 REVENUE BUDGET

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
210.000.00	Tahoe Donner TSSA Fund						
	TAHOE DONNER TSSA FUND						
44.10	Interest Income - County	579	500	500	500		
44.20,44.30	Interest Income	3,873	50,089	25,061	23,807	-5.0%	-52.5%
46.75	Parcel Charges	596,757	597,000	597,000	597,000		
	Total Tahoe Donner TSSA Fund Revenue	601,209	647,589	622,561	621,307	-0.2%	-4.1%
211.000.00	Glenshire TSSA Fund						
	GLENSHIRE TSSA FUND						
44.10	Interest Income - County	175	100	100	100		
44.20,44.30	Interest Income	5,536	5,521	3,336	2,965	-11.1%	-46.3%
46.75	Parcel Charges	179,893	180,000	180,000	180,000		
	Total Glenshire TSSA Fund Revenue	185,603	185,621	183,436	183,065	-0.2%	-1.4%
250.000.00	Gas Tax Fund						
	GAS TAX FUND						
44.30	Interest Income	4,613	7,445	12,662	23,842	88.3%	220.2%
45.41	Highway Use Tax §2105	82,676	91,865	93,093	104,604	12.4%	13.9%
45.42	Highway Use Tax §2106	115,202	127,684	127,190	142,637	12.1%	11.7%
45.43	Highway Use Tax §2107	111,875	103,605	104,436	105,170	0.7%	1.5%
45.44	Highway Use Tax §2107.5	4,000	4,000	4,000	4,000		
45.45	Highway Use Tax §2107 - Snow	1,599,151	1,623,153	1,553,143	1,463,360	-5.8%	-9.8%
45.50	Highway Use Tax §2103	108,269	125,054	125,964	159,682	26.8%	27.7%
45.51	Road Maintenance & Rehab	298,319	311,745	321,236	369,570	15.0%	18.5%
	Total Gas Tax Fund Revenue	2,324,105	2,394,551	2,341,724	2,372,865	1.3%	-0.9%
252.000.00	Measure V Sales Tax Fund						
	MEASURE V SALES TAX FUND						
41.10	Sales and Use Tax	3,532,918	3,160,814	3,554,406	3,548,274	-0.2%	12.3%
44.20,44.30	Interest Income	38,056	57,949	32,776	47,690	45.5%	-17.7%
47.32	Other Reimbursement Revenue	-	-	-	-		
	Total Measure V Sales Tax Fund Revenue	3,570,974	3,218,763	3,587,182	3,595,964	0.2%	11.7%
	TOTAL STREETS FUNDS REVENUE	6,681,892	6,446,524	6,734,903	6,773,201	0.6%	5.1%

PROPOSED

COPS FUND
2022/23 REVENUE BUDGET

215.000.00 COPS Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	MEASURE R SALES TAX FUND						
45.70	Intergovernmental Grant Funding	100,000	-	282,500	100,000	-64.6%	100.0%
44.20,44.30	Interest Income	1,052	-	1,500	1,500		100.0%
47.30	Other Sources of Revenue	10,349	-	-	-		
	TOTAL MEASURE R SALES TAX FUND REVENUE	111,400	-	284,000	101,500	-64.3%	

PROPOSED

COMMUNITY FACILITY DISTRICT FUNDS REVENUE
2022/23 REVENUE BUDGET

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
212.000.00	Brickelltown Maintenance District Fund						
	BRICKELLTOWN MAINTENANCE DISTRICT FUND						
44.10	Interest Income - County	262	20	50	20	-60.0%	
44.20,44.30	Interest Income	884	1,155	462	407	-11.9%	-64.8%
46.75	Parcel Charges	83,140	78,154	91,250	93,988	3.0%	20.3%
	Total Brickelltown Maintenance District Fund Revenue	84,287	79,329	91,762	94,415	2.9%	19.0%
213.000.00	Joerger Ranch Trails Maintenance District Fund						
	JOERGER RANCH TRAILS MAINTENANCE DISTRICT FUND						
44.20,44.30	Interest Income	69	88	58	279	381.0%	217.0%
46.75	Parcel Charges	29,652	65,008	56,720	58,422	3.0%	-10.1%
	Total Joerger Ranch Trails Maintenance Fund Revenue	29,721	65,096	56,778	58,701	3.4%	-9.8%
214.000.00	Railyard Community Facilities Disctrict Fund						
	RAILYARD OMMUNITY FACILITIES DISTRICT FUND						
44.20,44.30	Interest Income	904	1,945	780	1,113	42.7%	-42.8%
46.75	Parcel Charges	113,733	118,408	101,374	104,415	3.0%	-11.8%
	Total Railyard Community District Fund Revenue	114,637	120,353	102,154	105,528	3.3%	-12.3%
218.000.00	Donner Pass Road Maintenance District Fund						
	DONNER PASS ROAD (DPR) MAINTENANCE DISTRICT FUND						
44.20,44.30	Interest Income	616	1,105	494	835	69.0%	-24.4%
46.75	Parcel Charges	54,628	74,391	76,609	78,907	3.0%	6.1%
	Total DPR Maintenance District Fund Revenue	55,244	75,496	77,103	79,742	3.4%	5.6%
219.000.00	Coldstream Maintenance District Fund						
	COLDSTREAM MAINTENANCE DISTRICT FUND						
44.20,44.30	Interest Income	-	-	88	83	-5.7%	100.0%
46.75	Parcel Charges	17,632	19,009	19,107	26,876	40.7%	41.4%
	Total Coldstream Maintenance District Fund Revenue	17,632	19,009	19,195	26,959	40.4%	41.8%

PROPOSED

MEASURE R SALES TAX FUND REVENUE
2022/23 REVENUE BUDGET

253.000.00 Measure R Sales Tax Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	MEASURE R SALES TAX FUND						
41.10	Sales & Use Tax Revenue	1,754,375	1,580,407	1,777,203	1,774,137	-0.2%	12.3%
44.20,44.30	Interest Income	16,790	59,657	32,530	37,237	14.5%	-37.6%
	TOTAL MEASURE R SALES TAX FUND REVENUE	1,771,165	1,640,064	1,809,733	1,811,374	0.1%	10.4%

PROPOSED

MEASURE K FUND REVENUE
2022/23 REVENUE BUDGET

254.000.00 Measure K TOT Tax Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	MEASURE K TOT FUND						
41.30	TOT Tax Revenue	481,250	840,000	1,058,000	1,000,000	-5.5%	19.0%
44.20,44.30	Interest Income	-	1,000	2,076	6,174	197.4%	517.4%
	TOTAL MEASURE K TOT TAX FUND REVENUE	481,250	841,000	1,060,076	1,006,174	-5.1%	19.6%

PROPOSED

AMERICAN RESCUE PLAN ACT (ARPA) REVENUE
2022/23 REVENUE BUDGET

275.000.00 American Recovery Plan Act (ARPA)

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	MEASURE K TOT FUND						
41.30	Grant Revenue	-	-	2,001,684	2,001,684		100.0%
	TOTAL MEASURE K TOT TAX FUND REVENUE	-	-	2,001,684	2,001,684		

PROPOSED

TRAFFIC IMPACT FEES FUND REVENUE
2022/23 REVENUE BUDGET

270.000.00 Traffic Impact Fees Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
42.50	Developer Impact Fees	1,036,818	1,600,000	1,600,000	2,500,000	56.3%	56.3%
42.51	NVC AB1600 Mitigation Fees	20,895	5,000	-	-		-100.0%
44.20,44.30	Interest Income	5,481	88,615	48,855	47,061	-3.7%	-46.9%
	TOTAL TRAFFIC IMPACT FEES FUND REVENUE	1,063,195	1,693,615	1,648,855	2,547,061	54.5%	50.4%

PROPOSED

FACILITIES IMPACT FEES FUNDS REVENUE
2022/23 REVENUE BUDGET

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
271.000.00	Facility Impact Fees - Law Enforcement Fund						
	FACILITIES IMPACT FEES - LAW ENFORCEMENT FUND						
42.50	Developer Impact Fees	48,613	57,000	66,000	71,000	7.6%	24.6%
44.30	Interest Income	258	312	-	304		-2.6%
46.30	Admin Fees	-	100	6,600	7,100	7.6%	7000.0%
	Total Facilities Impact Fees - Law Enforcement Fund Revenue	48,870	57,412	72,600	78,404	8.0%	36.6%
272.000.00	Facility Impact Fees - Animal Services Fund						
	FACILITIES IMPACT FEES - ANIMAL SERVICES FUND						
42.50	Developer Impact Fees	13,441	14,000	20,000	21,000	5.0%	50.0%
44.30	Interest Income	1,156	1,517	739	856	15.8%	-43.6%
46.30	Admin Fees	-	10	2,000	2,100	5.0%	20900.0%
	Total Facilities Impact Fees - Animal Services Fund Revenue	14,597	15,527	22,739	23,956	5.4%	54.3%
273.000.00	Facility Impact Fees - Storm Drain Fund						
	FACILITIES IMPACT FEES - STORM DRAIN FUND						
42.50	Developer Impact Fees	195,383	196,000	278,000	298,000	7.2%	52.0%
44.30	Interest Income	6,929	7,856	4,726	5,157	9.1%	-34.4%
46.30	Admin Fees	-	125	2,780	2,980	7.2%	2284.0%
	Total Facilities Impact Fees - Storm Drain Fund Revenue	202,311	203,981	285,506	306,137	7.2%	50.1%
274.000.00	Facility Impact Fees - General Government Fund						
	FACILITIES IMPACT FEES - GENERAL GOVERNMENT FUND						
42.50	Developer Impact Fees	243,918	232,000	336,000	360,000	7.1%	55.2%
44.30	Interest Income	968	1,373	503	1,662	230.4%	21.0%
46.30	Admin Fees	-	140	33,600	36,000	7.1%	25614.3%
	Total Facilities Impact Fees - General Government Fund Revenue	244,886	233,513	370,103	397,662	7.4%	70.3%
	TOTAL FACILITIES IMPACT FEES FUNDS REVENUE	510,665	510,433	750,948	806,159	7.4%	57.9%

PROPOSED

PARKING FUND REVENUE
2022/23 REVENUE BUDGET

501.000.00 Parking Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
43.10	Fines	82,659	80,000	50,500	50,000	-1.0%	-37.5%
43.11	Fines - DMV Hold	5,875	4,800	3,950	3,800	-3.8%	-20.8%
44.30	Interest Income	17,517	7,107	12,698	8,940	-29.6%	25.8%
46.10	Parking Fees - Meters	712,454	650,000	765,000	775,000	1.3%	19.2%
46.12	Parking Fees - Employee Permit	13,440	9,000	7,245	7,000	-3.4%	-22.2%
49.10	Transfer In - HUT §2107 - Snow	7,419	15,000	15,000	15,000		
	TOTAL PARKING FUND REVENUE	839,364	765,907	854,393	859,740	0.6%	12.3%

PROPOSED

PUBLIC TRANSIT FUND REVENUE
2022/23 REVENUE BUDGET

502.000.00 Public Transit Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	OPERATING REVENUES						
44.30	Interest Income	(2,641)	4,083	155	3,007	1840.0%	-26.4%
45.20	FTA - Section 5311 Grant	225,577	227,344	102,678	284,893	177.5%	25.3%
45.21	Local Transportation Fund	509,294	636,274	627,443	507,923	-19.0%	-20.2%
45.22	NCTC - CTS Fund	26,805	30,100	30,100	34,030	13.1%	13.1%
45.23	State Transit Assistance	21,155	245,502	216,183	428,922	98.4%	74.7%
45.27	NV Co - Donner Summit Shuttle Cont	-	17,916	-	-		-100.0%
45.28	FTA - Section 5310 Grant	150,000	150,000	150,000	187,500	25.0%	25.0%
45.31	LCTOP Grant	216,730	100,000	-	116,415		16.4%
45.36	NCTC Operating Reserve Draw	-	-	112,199	-	-100.0%	
46.80	Fare Box Receipts Retained	2,330	2,000	1,500	2,000	33.3%	
46.81	Donner Summit Shuttle Partner Cont	-	123,065	-	-		-100.0%
46.82	Partnership Funding	182,575	269,625	76,700	189,125	146.6%	-29.9%
47.30	Other Sources of Revenue	5,802	1,000	5,500	2,500	-54.5%	150.0%
47.34	Community Shuttle Funding	-	40,000	-	100,000		150.0%
48.10	Gray's Crossing Contribution	53,378	54,979	54,979	55,862	1.6%	1.6%
49.10	Transfer In - CFDs	-	-	-	46,856		100.0%
49.10	Transfer In - Air Quality Mitigation	42,047	75,605	-	125,000		65.3%
	Subtotal Operating Revenue	1,433,052	1,977,493	1,377,437	2,084,033		
	CAPITAL REVENUE						
45.35	State of Good Repair - Grant	229,682	-	-	321,000		
	Subtotal Capital Revenue	229,682	-	-	321,000		
	TOTAL PUBLIC TRANSIT FUND REVENUE	1,662,734	1,977,493	1,377,437	2,405,033	74.6%	21.6%

PROPOSED

SOLID WASTE FUND REVENUE
2022/23 REVENUE BUDGET

503.000.00 Solid Waste Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
44.30	Interest Income	3,052	8,774	4,543	4,631	1.9%	-47.2%
45.10	Grants	-	10,000	5,000	33,879	577.6%	238.8%
46.75	Parcel Charges	4,880,404	4,996,820	4,964,173	5,332,037	7.4%	6.7%
46.76	Commercial Customer Admin Fee	14,119	14,000	15,288	14,000	-8.4%	
46.77	Education & Outreach Funding	79,335	80,859	79,336	80,000	0.8%	-1.1%
46.78	Parcel Charges - Delinquent	12,318	13,000	19,242	20,000	3.9%	53.8%
	TOTAL SOLID WASTE FUND REVENUE	4,989,228	5,123,453	5,087,582	5,484,547	7.8%	7.0%

PROPOSED

REDEVELOPMENT SUCCESSOR AGENCY FUND REVENUE
2022/23 REVENUE BUDGET

599.000.00 Redevelopment Successor Agency Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
40.11	Property Tax	886,089	1,127,890	1,127,890	713,750	-36.7%	-36.7%
44.20,44.30	Interest Income	2,971	-	3,481	3,516	1.0%	100.0%
44.31	Interest Income - Bond Reserve Acct	8	100	-	-		-100.0%
45.80	Federal Bond Interest Subsidy	-	115,282	37,516	-	-100.0%	-100.0%
47.11	Loan Interest Payment	3,580	100	100	100		
47.30	Administrative Cost Reimbursement	108,898	114,000	92,717	92,732	0.0%	-18.7%
	TOTAL REDEVELOPMENT SUCCESSOR AGENCY FUND REVENUE	1,001,546	1,357,372	1,261,704	810,098	-35.8%	-40.3%

PROPOSED

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES
2022/23 REVENUE BUDGET

200.000.00 Capital Improvement Project Fund

FUNDING SOURCE	2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET
Affordable Housing In-Lieu Fund	-	-	-	825,000
Air Quality Mitigation Fund	6,200	9,467	5,000	5,000
AHSC Program Funds	-	1,000,000	35,000	965,000
American Rescue Plan Act	-	-	15,366	913,297
Beverage Container Payment Program	-	5,000	-	5,000
Building & Safety Fund	-	121,702	57,200	20,000
CARES Act	112,425	-	-	-
CalFire Grant Fund	-	350,000	420,000	79,329
CDBG Program Income	187,303	-	-	-
CDFW Grant	-	2,160,000	1,000,000	610,000
CIRA Grant	-	-	-	288,630
COPS Fund	31,556	52,156	85,000	50,000
Developer Funding	780,611	5,627,840	4,105,000	1,447,840
DWR Grant - Urban Streams	-	900,000	500,000	200,000
Economic Development Design.	24,600	140,000	30,000	119,545
Facilities Impact Fees - General Government	140,000	-	70,000	-
Facilities Impact Fees - Law Enforcement	36,000	-	95,000	-
Facilities Impact Fees - Storm Drainage	-	62,000	62,000	200,000
Federal HSIP Grant	230,917	-	-	-
Fleet Replacement Fund	45,550	-	9,441	-
General Fund	4,668,212	6,579,648	4,138,128	3,417,089
General Fund Housing Designation	86,050	638,000	380,000	790,000
Glenshire TSSA Fund	135,962	157,000	218,570	44,253
HCD SB 2 Planning Grant	88,313	15,000	1,229	-
Insurance (Estimate)	-	310,048	353,125	-
Intergovernmental Contributions	409,090	530,356	279,909	557,448
IRWM Funding	467,468	-	-	-
LEAP Grant	-	15,000	2,500	-
Local Road Safety Plan Grant	39,334	38,607	31,404	-
Local Transportation Fund	22,078	-	279,000	-
LPP Grant	390,224	315,000	239,776	-
Measure K	60,332	825,000	150,000	1,386,000
Measure R Sales Tax Fund	428,064	2,465,610	2,377,889	3,695,000
Measure V Sales Tax Fund	99,610	4,239,608	3,292,227	1,945,000
NSAQMD Grant	4,950	-	34,592	20,000
Open Space Designation	500,000	-	-	-
Other Sources	7,355	-	-	-
Parking Fund	8,962	1,381,873	1,352,078	500,000
Partner Reimbursements	-	-	20,000	-
PEG Fund	-	17,000	-	82,000
PLHA Grant	-	100,000	50,000	100,000
Private Contributions	10,915	3,305,000	3,300,000	1,650,000
PTMISEA Grant	70,237	-	-	-
Railyard Commitments Design.	-	250,000	-	250,000
RMRA Sustainable Communities Grant	-	41,966	81,360	-
Road Maintenance Reserve	-	-	2,350,000	3,100,000
SB1 - LPP Funding	100,000	200,000	600,000	-
SB1 - LSRP Funding	419,438	270,000	270,000	270,000
SB2 Grant	-	70,135	42,560	27,575
Solid Waste Fund	-	80,189	13,196	140,000
State of Good Repair	-	-	321,000	-
Streetscape Designation	115,112	850,000	250,000	700,000
Sustainability Designation	185,994	370,000	179,000	440,000
Sustainable Communities Grant	123,385	-	-	-
Sustainable Communities/Adaptation Grants	9,665	-	-	-
Tahoe Donner TSSA Fund	845,236	1,331,000	939,026	1,305,292
Traffic Impact Fees Fund	1,370,092	6,342,625	2,044,625	4,561,505
Trails & Open Space (In-Lieu Fee)	3,031	-	-	-
Trails Amenities Contributions	-	6,390	6,390	-
Transit Fund	-	8,531	9,858	-
TDA Utility Reimbursement	-	35,000	-	35,000
TDPUD Rebate Reimbursement	-	-	30,000	-
Tourism Business Improvement District	-	-	8,604	77,444
Urban Greening Grant	-	-	-	40,700
Utility Reimbursement	-	36,000	275,610	-
5311 Caltrans Grant	-	-	-	420,213
Subtotal Before Unfunded	12,264,271	41,252,752	30,410,663	31,283,160
Unfunded	-	20,000	-	600,000
Unfunded Grant Source	-	-	-	120,000
Unfunded - Potential Revenue Measure	-	-	-	-
TOTAL CAPITAL IMPROVEMENT PROJECT FUNDING	12,264,271	41,272,752	30,410,663	32,003,160

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

A description for each budgeted revenue account is below. If there are no factors or outside calculations to consider, the budget for the revenue accounts listed below are estimated at the same rate of increase as General Fund property taxes (40.11). The Town worked closely with consultants and gathered as much information as possible in developing the revenue estimates. The impacts of the COVID-19 pandemic on the economy have not created as much longer term uncertainty as was originally anticipated.

GENERAL FUND

TAX REVENUE

40.11 - PROPERTY TAX - SECURED CURRENT YEAR
The portion of the taxes collected by Nevada County for secured property that is allocated to the Town. The estimated actual to budget increase is usually calculated with help from the Nevada County Deputy County Executive Officer and local real estate data as the Town does not receive actual data until after the budget is due to be completed. Increase is driven by the Prop 13 annual increase of 1.036% (half of the statutorily allowed 2%) as well as commercial construction and an increase in home turnover and single home prices.

40.20 - PROPERTY TAX - UNSECURED CURRENT YEAR
Taxes collected by the County for unsecured personal property (i.e. boats) with a portion allocated to the Town. Budget is typically based on the estimated collections in the prior year and general economic indicators.

40.25 - PROPERTY TAX - UNSECURED PRIOR YEARS
The portion of tax collected for prior fiscal years in the current year by the County on unsecured private property (i.e. boats) that is allocated to the Town.

40.30 - SUPPLEMENTAL SECURED CURRENT YEAR
Additional property tax, collected by the County, during the first year a property is owned. This amount is increasing due to turnover and new construction.

40.61 - RPTTF - RSA RESIDUAL
Expected ongoing residual revenue from the Redevelopment Property Tax Trust Fund (RPTTF) for the dissolution of the Redevelopment Agency that was previously allocated to the Redevelopment Successor Agency (RSA). Due to an influx of new commercial development in the redevelopment area, as well as decreased bond payments for the RSA due to refinance related savings, the Town is expecting to maintain the increase in the RSA Residual.

40.70 - REAL PROPERTY TRANSFER TAX
This tax is imposed on the transfer of real property. Counties are authorized to levy the tax at a rate of $1.10 per $1,000 of the sale value of the property. The town is then authorized to levy an amount at 1/2 the County's rate. The amounts are remitted to the Town as part of the property tax payments from the County.

41.10 - SALES AND USE TAX
1% of the State of California (CA) sales tax levy collected from merchants on retail sales and taxable services transacted within the Town. These amounts are remitted to the Town by the California Department of Tax and Fee Administration. Revenue estimates are developed in coordination with an outside sales tax consulting firm. The Town continues to see increases online sales, and a stabilization of other sales tax revenues as the COVID pandemic eases.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

GENERAL FUND (CONT'D)

TAX REVENUE (CONT'D)

41.30 - TRANSIENT OCCUPANCY TAX
10% of the total 12% tax levied on temporary occupancy (30 nights or less) of hotel, motel, vacation home, or other similar facilities by temporary residents or visitors. Town continues to use Host Compliance to electronically monitor rentals on vacation rental sites. See the General Government section of this budget for more details regarding the related expenses. The Town is estimating a return to robust visitation and therefore transient occupancy tax for the fiscal year.



41.50 - FRANCHISE TAX
Provides for amounts received for special privileges granted by the Town and in some cases, in permitting the continued use of public property for such activities as poles and lines for public utilities. Franchisees include Southwest Gas Corporation, Suddenlink Cable (Altice), AT&T/Pacific Bell Telephone, Liberty Energy, and Tahoe Truckee Sierra Disposal (TTSD). Franchise fees are calculated as a percentage of revenue earned by the franchisees through contracts with either the Town directly, as is the case with TTSD, or with the State of California, as required by law.

INTERGOVERNMENTAL REVENUE

40.80 - HOMEOWNER'S PROPERTY TAX RELIEF
A grant of money from the State of CA due to a legislative reduction of the property tax assessment base for owner-occupied residential properties.

45.10 - GRANT REVENUE
Money for specific grant funded projects, which will include the following. Will also be used to account for any miscellaneous grants awarded throughout the year that are not otherwise accounted for.

45.11 - PROPERTY TAX - IN-LIEU MVL TAX
These funds are intended to partially offset reductions in the Motor Vehicle License (MVL) revenue allocation to cities and states as a result of various state legislature amendments affecting local government sales tax collections.

45.12 - MOTOR VEHICLE LICENSE FEES
Fees collected by the State as a tax on ownership of a registered vehicle.

45.40 - NVC PASS THRU PAYMENT
Pass-through payment from Nevada County (NVC). This represents the amount that was traditionally "passed through" the county to the Town's Redevelopment Agency (RA). Since the dissolution of the RA, this amount is now allocated to the General Fund. This amount should receive a small increase due to the decrease in jurisdictional administrative fees.

45.70 - INTERGOVERNMENTAL FUNDING
Provides for amounts from Nevada County Transportation Commission for reimbursement for staff time on specific projects.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

GENERAL FUND (CONT'D)

INTERGOVERNMENTAL REVENUE (CONT'D)

45.75 - STATE MANDATED COSTS REIMBURSEMENT
Partial reimbursement from the State for legislated programs that increase Town operating costs.

45.90 - TTUSD - SRO REIMBURSEMENT
Funding from the Tahoe Truckee Unified School District (TTUSD) for 50% of the budgeted cost of the School Resource Officer (SRO) in the Truckee Police Department. The position is a three-year nomination, with the possibility of a fourth, and a new officer was selected for this assignment in FY 2021. Increase commensurate with increases in the position costs as negotiated by the Truckee Police Officers Association (POA).

OTHER REVENUE - ANIMAL SERVICES

42.10 - ANIMAL LICENSES
A Town ordinance mandates the payment of a fee for licensing of a dog within the Town. Animal Services has waived late fees due to COVID-19 hardship, however Animal Services has seen an increase in licensing compliance.

46.05 - ANIMAL SERVICE - CONTRACT SERVICES
The Town currently has agreements with Sierra County, City of Loyalton, and Placer County to provide animal shelter services. This account reflects anticipated revenues to be received (currently $258.50 per animal) pursuant to these agreements. 50% of the per animal fee collected from Placer County is transferred to the Humane Society of Truckee Tahoe (HSTT) to reimburse the cost of adoption of the animal. The amount budgeted is net of the amounts sent to the HSTT.

46.06 - ANIMAL SHELTER FEES AND CHARGES
Revenues received to reimburse the Town for actual costs incurred for housing animals taken to the local animal shelter facility, including fees collected from Placer County residents. The Town retains 100% of the fees from Placer County residents as agreed upon in the operating agreement with Placer County. Animal Services has waived fees due to COVID-19 hardship in fiscal years 2020-2021 and 2021-2022. In the fiscal year 2022-2023 Animal Services will continue to work the community to return as many animals back in to their homes as possible.

OTHER REVENUE - INTEREST INCOME

44.10 - INTEREST INCOME - COUNTY
Interest earned on property taxes held by the County prior to the remittance of taxes to the Town.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. The Town estimates decreased interest due to a decrease in market conditions and a reducing in available cash to invest.

OTHER REVENUE - LEASE REVENUE

47.50 - TOWN FACILITY TENANT LEASES
Areas of Town Hall and the Riverview Yard are being leased to the Sierra Business Council, Truckee-North Tahoe Transit Management Association, Paratransit, the Chamber of Commerce, Nevada County Environmental Health, the Nevada County 5th District Supervisor, and Caltrans. The Chamber, SBC and TNT moved to smaller spaces during fiscal 20-21, resulting in a decrease in rental income. Also provides for rental revenue, including utilities, facilities maintenance, snow removal and janitorial services from the Building and Safety Fund, Parking Fund, Solid Waste Fund and Redevelopment Successor Agency Fund to reflect the total cost of operations in those funds. The decrease is due to an expected vacancy.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

GENERAL FUND (CONT'D)

OTHER REVENUE – LEASE REVENUE (CONT'D)

47.51 - DEPOT TENANT LEASES
Space is currently leased to the Truckee Donner Chamber of Commerce, the Mountain Arts Collective, Truckee Railroad Society and the Truckee Historical Society. Most lease amounts increase annually based on a CPI index.

OTHER REVENUE - PUBLIC SAFETY DEPARTMENT

43.05 - COURT FINES
Revenues from fines and forfeitures levied by the courts. Revenues were impacted by the COVID-19 pandemic.

45.76 - POST REIMBURSEMENT
Funds received from the State of California to reimburse the Town for Police Officer Standard Training (POST) costs incurred by sworn officers. Budget is kept constant as eligible training fluctuates annually. POST has been decreasing the courses that they are reimbursing. Due to COVID-19 all in person trainings were canceled, and at the beginning of the 2021 calendar year POST popened up some in person training. With the openings of in person training we anticipate to see course reimbursement increase in fiscal year 2022-2023.

46.40 - SPECIAL POLICE DEPARTMENT SERVICES
Reporting and fingerprinting for Livescans, impound fees, restitution, court time reimbursements and abandoned property revenue from members of the public. Services provided by the police department have generally been increasing, however the Town experienced decreased revenue in response to the impacts of COVID-19 beginning in March of 2020 that has continued through 2021. The police department began to offer Livescans to the public again in February 2021 with limited availability. The service was started and stopped during 2021, however in 2022 the service was provided again on a more regular basis. The police department anticipates to see this revenue steadily increase as the Livescan service becomes more available to the public.

46.41 - POLICE DEPARTMENT SPECIAL EVENT REIMBURSEMENTS
Reimbursements to the Town for the cost of police services provided by the Truckee Police Department at privately hosted special events. The budget is an estimation of the main annual special events hosted in the Town, plus some for unknown events. For fiscal year 2022-2023 the State has reduced restrictions on large scale events and the department anticipates seeing more events and an increased reimbursement amount.

46.42 - ABANDONED VEHICLE ABATEMENT REIMBURSEMENT
Reimbursement of Town expenses to remove abandoned vehicles from public and private property. This money is allocated to the Town through a county-wide joint-powers authority managed by Nevada County, who receives their funding from vehicle license registration fees. The funds received are to cover the administration and towing fees. The budget is based on prior year collections as allocations are based on costs, which fluctuate annually.

OTHER REVENUE - ENGINEERING DIVISION

42.28 - PLAN CHECK AND INSPECTION FEES
Funds from applicants to reimburse the Town for the cost of engineering services performed as part of plan check and inspection processes for the Building and Planning divisions. Revenues are expected to stabilize as all major projects have submitted and as a result of the shelter-in-place issued by the California Governor in March of 2020 as a result of COVID-19.

46.25 - CAPITAL LABOR CHARGE
Reimbursement for charges for services by the Engineering division staff working on various capital improvement projects funded by sources other than the General Fund, such as Facilities Impact Fees, Measure R Sales Tax Fund, or Glenshire TSSA Fund. Based on the actual loaded rate of employee time spent on capital projects, the Town will increase the rate to $85 per hour.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

GENERAL FUND (CONT'D)

OTHER REVENUE – ENGINEERING DIVISION (CONT'D)

46.30 - IMPACT ADMINISTRATION FEES
Provides for a transfer of Traffic Impact Fees to the General Fund for staff time, including staff time on capital projects. Costs are allocated based on specific project nexus calculations and are transferred to the General Fund to offset the impact of specific development projects. All known major developments have paid their impact fees, therefore estimating a stabilization and return to prior year levels.

OTHER REVENUE - PUBLIC WORKS

46.28 – COMMUNITY FACILITIES DISTRICT (CFD) LABOR CHARGES
Charges for facilities maintenance staff work to maintain the community facilities district's (CFD) streetscaping and landscaping. Prior to FY 2021, staff charges were expensed directly to the CFD funds. With the expansion of the number of CFD's staff charges will be charged out on a quarterly basis at actual hours charged. A portion of the Director of Public Works/Town Engineer's time and the Fleet/Facilities Manager's time will charged here as well.

46.50 - PUBLIC WORKS SERVICE CHARGES - SNOW REMOVAL
Provides for the following:

- Reimbursement from Placer County for contracted snow removal on specified Placer County roads that are adjacent to or only accessible from roads maintained by the Town.
- Reimbursement from Nevada County for contracted snow removal on specified Nevada County roads that are adjacent to or only accessible from roads maintained by the Town.
- Reimbursement for snow removal and off-haul from the downtown parking spaces within the Town's parking district. This is funded by the Parking Fund.

46.51 - PUBLIC WORKS SERVICE CHARGES - ROAD MAINTENANCE
Reimbursement for invoiced labor, vehicle and/or equipment costs associated with community special events and maintenance of the parking lots located within the Town's parking district (a portion is funded by the Parking Fund; ~ $5,000). Nothing budgeted for the current fiscal year due to the continued COVID restrictions.

OTHER REVENUE - MISCELLANEOUS REVENUE

42.60 – SHORT-TERM RENTAL REGISTRATION FEES
Fees collected for properties registered with the Town to short term rent. The fee collected by the Town is $300 per unit.

43.31 – CODE COMPLIANCE – STR FEES
Fines and penalties assessed upon and collected from non-compliant short term rental owners/operators.

46.31 - SPECIAL EVENT FEES
Fees collected for special event applications ($243 each). Fees for services provided by the Town in administering these public events is recorded to the specific revenue accounts. No increase projected

46.90 - OTHER CURRENT SERVICE CHARGES
Fees collected for document copies, supplies necessary for the fulfillment of a public records request and similar services. Also accounts for amounts retained by the Town for administration of the Truckee Tourism Business Improvement District (TTBID) collection (~$6,600 per year). The Town collects a 2% assessment on short-term rentals on behalf of the TTBID and remits the amount to the Visit Truckee Tahoe board quarterly under the terms of the TTBID enabling documents.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

GENERAL FUND (CONT'D)

OTHER REVENUE - MISCELLANEOUS REVENUE (CONT'D)

47.04 - CHANNEL 6 SUBSCRIBER CONTRIBUTION
Public Education and Government Access (PEG) television fees are established by the State of CA franchise agreement as 1% of the franchisees' revenues and are collected to support local cable television programming. 70% of the PEG collections are passed through to Truckee Tahoe Community Television, the Town's provider of public access television. The budget for this pass-through amount is located in the General Government section of this budget. The remaining 30% retained by the Town, is in the PEG fund (not shown in this budget). No increase projected

47.05 - DOWNTOWN NEWS RACK LEASE REVENUE
Lease payments for downtown news racks to various publishers ($60 per box per year). No increase projected

47.30 - MISCELLANEOUS REVENUE
Any miscellaneous income not otherwise provided for, such as candidate statement fees, garnishment fees, agenda subscriptions, and returned check fees. A small increase ($1,000/year) is projected for FY 2022 for the fueling station joint-agreement with Truckee Donner Public Utility District, and Truckee Fire Protection District.

47.55 - TOWN HALL ROOM RENTAL FEES
Charge to outside parties to rent conference rooms in Town Hall for events. Fee to cover cost of having employees available after-hours to unlock doors as well as base rate for room rental. Due to competition for conference room space with Town employees as well as the tenants already renting space in Town Hall, the Town does not actively solicit rooms.

47.60 - SALES OF EQUIPMENT/PROPERTY
Proceeds received from the sale or trade-in of Town surplus property. See the Fleet Replacement Summary (page 2-41) for details on the expected trade-in value of surplus equipment. This also accounts for the battery core return fee received for car batteries that the Town returns to a designated recycling facility and scrap metal sales from public works. The Town sold a large number of surplus vehicles during FY 2021 and budgeted for the expected revenue for the current budget year.

INTERFUND TRANSFERS

46.26 - TRANSFER OF ADMIN OVERHEAD CHARGES
Transfer from the Town's enterprise funds (Building and Safety, Parking and Solid Waste) and the fiduciary fund (Redevelopment Successor Agency) for administrative support provided by General Fund staff. Increase is due to increased costs in administrative divisions.

47.70 - TRANSIT SHELTER MAINTENANCE
Charge to the Transit Fund for Facilities Maintenance division staff time spent on maintaining the transit shelters. Although collections have been higher in prior fiscal years, maintaining a low budget as the Town is currently replacing one of the oldest shelters, which should reduce maintenance costs.

49.10 TRANSFERS IN
Transfers in to the General Fund from:

- Glenshire TSSA Fund: Reimbursement for snow removal services provided on roads not accepted as Town roads in the Cambridge Estates subdivision.
- Measure R Sales Tax Fund (Trails): Reimbursement of 75% of the General Fund Trails Maintenance division non-capital expenditures and 100% of the division's capital expenditures.
- Maintenance District Funds: Administrative cost reimbursement to the General Fund. Increases are based on a CPI and are Council approved.
- Gas Tax Fund (Streets Revenue): See the Streets Revenue page for detailed information regarding the Gas Tax collections.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

42.20 - BUILDING PERMIT FEES
Fees charged to defray the cost of inspecting building construction to ensure compliance with Town building codes and applicable standards.

42.21 - PLAN CHECK
A fee paid at the time a building permit application is submit to defray the cost of Building and Safety division staff plan review.

42.22 - ENERGY PLAN CHECK
A separate energy fee equal to 15% of the building permit fee collected on projects that include work on the building envelope or when commercial lighting is including in the building permit fee.

42.23 - FIRE ADMINISTRATIVE FEE

A portion of the Fire District Impact Fee returned to the Building and Safety Division to defray the cost of collecting the fee.

42.24 - RECORD RETENTION FEE
A fee charged as part of a building permit that defrays the direct cost of imaging building permits and plans to permanently retain file information.

42.25 - PARKS AND RECREATION ADMINISTRATION FEE
A portion of the Truckee Donner Parks and Recreation District administration impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.

42.26 - STREETS ADMINISTRATION
A portion of the traffic impact fees retained by the Building and Safety Division to defray the cost of collecting the fee.

42.27 - ENCROACHMENT - BUILDING
The portion of an encroachment fee retained by the Building and Safety Division for permit issuance and inspection services.

43.30 - CODE COMPLIANCE
Revenue from fines and judgments that reimburse the staff costs associated with code compliance. This is equal to 1/2 of all code compliance revenue collected by the Town.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

46.30 - ADMINISTRATION FEES
Fees charged to offset the cost of processing traffic and facility impact fee permits.

47.30 - OTHER REVENUE
Fees charged on Building and Safety Division services not accounted for in any other category. For example, administrative fees retained by the Town for processing Seismic and other state required reports, the 25% administrative fee on cancelled building permits and the non-sufficient funds check fees.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

COMMUNITY DEVELOPMENT - PLANNING DIVISION AND CODE COMPLIANCE

42.21 - PLAN PROCESSING FEES
Fees collected from property owners and developers for planning services performed by Community Development Department Planning Division.

43.30 - CODE COMPLIANCE
Fines and judgments that reimburse the staff costs associated with code compliance. This is equal to 1/2 of all code compliance revenue collected by the Town (the other half is allocated to the Building and Safety Fund).

AIR QUALITY MITIGATION FUND

44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

42.40 - AIR QUALITY MITIGATION FEES
Mitigation fees assessed on large projects to offset development-generated emissions at a specific particulate diameter (i.e. 10 micrometers or PM10). The budget for this source is kept low unless a specific development project is known to be submitting project applications.

STREETS FUNDS - TAHOE DONNER TSSA FUND

44.10 - INTEREST INCOME - COUNTY
Interest earned on parcel charges held by the County prior to the remittance of taxes to the Town.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

46.75 - PARCEL CHARGES
Parcel charges assessed on properties within the Tahoe Donner Town Special Service Areas (TSSA). This revenue can be used for road maintenance, trails maintenance, and/or snow removal purposes. This revenue source only increases if additional parcels are added to the service area.

STREETS FUNDS - GLENSHIRE TSSA FUND

44.10 - INTEREST INCOME - COUNTY
Interest earned on parcel charges held by the County prior to the remittance of taxes to the Town.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

46.75 - PARCEL CHARGES
Parcel charges assessed on properties within the Glenshire TSSA. This revenue can be used for road maintenance, trails maintenance, and/or snow removal purposes. This revenue source only increases if additional parcels are added to the service area.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

STREETS FUNDS - GAS TAX FUND

44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

45.41 - HIGHWAY USE TAX SECTION 2105
Funds received from the State of CA that are derived from a charge on each gallon of gasoline sold. Amounts are allocated to the Town on a per-capita basis and are earmarked for use for maintenance on Town streets. Authorized by Proposition 111. Revenue estimates are provided by the CA Department of Finance (DOF) as part of the draft State of CA budget.

45.42 - HIGHWAY USE TAX SECTION 2106
State funds received from the sale of gasoline throughout CA, that may only be expended for select construction or maintenance. Revenue estimates are provided by the CA DOF as part of the draft State of CA budget.

45.43 - HIGHWAY USE TAX SECTION 2107
Fund received from the State which are derived from a per gallon charge on gasoline sold throughout the State and are allocated to the Town on a per-capita basis. These funds are earmarked for maintenance and construction of Town streets. Revenue estimates are provided by the CA DOF as part of the draft State of CA budget.

45.44 - HIGHWAY USE TAX SECTION 2107.5
State funds generated from the sale of gasoline throughout the State that may only be expended for engineering costs and administrative expenses with respect to Town streets. Revenue estimates are provided by the CA DOF as part of the draft State of CA budget.

45.45 - HIGHWAY USE TAX SECTION 2107 - SNOW
Reimbursement from the State of CA for 50% of the costs incurred by the Town for snow removal on all public streets. Funding levels are based on prior year snow removal costs (i.e. collections for FY 2021 are based on FY 2020 snow removal costs). Winter of 2020 was mild resulting in lower revenue projections for FY 2021. Out year projections are based on average yearly reimbursements.

45.50 - HIGHWAY USE TAX REVENUE AND TAXATION CODE SECTION 7360
CA's legislature passed ABx8 6 and ABx8 9 in March of 2010 that authorized Revenue and Taxation Code 7360. Effective July 1, 2010, this code replaced Proposition 42 funding with an increase in gasoline excise tax and diesel sales taxes. Revenue estimates are provided by the CA DOF as part of the draft State of CA budget.

45.51 - ROAD MAINTENANCE AND REHAB
Amounts generated by SB1 Beall Transportation Act funding which passed the CA Senate in April of 2017, allocated to the Town on a per-capita basis. These funds are restricted for use on projects dedicated to road maintenance or rehabilitation. There is a maintenance of effort calculation that must be completed annually to show that the Town is committing similar levels of General Fund money to this effort as prior to the passage of this bill. Revenue estimates are provided by the CA DOF as part of the draft State of CA budget. Amounts are generated by additional gas taxes.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

STREETS FUNDS - MEASURE V SALES TAX FUND

41.10 - SALES AND USE TAX
1/2 sales tax collected as a result of the Measure "V" election which went into effect January 1, 2009, sun-setting in 2029. The funds generated from this source shall be used exclusively for the maintenance, repair, reconstruction, and improvement of Town roads and for no other purpose. Maintaining the roads shall include activities such as slurry seal, pavement overlays, grind and reconstruction, and other similar treatments as determined by the Town Council. As funding permits, the funds may also be used to improve existing roadways, including widening of shoulders for safety and the inclusion of bicycle and pedestrian facilities within the roadway right-of-way and associated safety and drainage improvements.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

COMMUNITY FACILITIES DISTRICTS

44.10 - INTEREST INCOME - COUNTY
Interest earned on parcel charges held by the County prior to the remittance of taxes to the Town.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

46.75 - PARCEL CHARGES
Parcel charges assessed on properties within the maintenance district for maintenance of the streetscaping. The parcel charges for Brickelltown were increased by 3% after approval by Council for FY 2020 based on a CCI index.

MEASURE K TRANSIENT OCCUPANCY TAX

41.10 – MEASURE K FUND REVENUE
A 2% Transient Occupancy Tax passed by the voters in November 2020 to be used for any Town General Fund purpose but prioritized by Council to be used for Town Housing solutions.

MEASURE R SALES TAX FUND

41.10 - SALES AND USE TAX
1/4 cent sales tax collected as a result of the Measure "R" election which went into effect in January of 2015, sun-setting in 2025. The funds generated from this source shall be used exclusively for the maintenance, repair, reconstruction, improvement and construction of trail systems and no other purposes. Trail maintenance shall include activities such as slurry seal of paved trails, maintenance of fencing along trail ways, replacement of dog-waste removal bags, emptying of trailside garbage cans and snow removal on some high-traffic trails. As funding permits, the funds may also be used to add additional trail miles to the Town's trails system.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

TRAFFIC IMPACT FEES FUND

42.50 - DEVELOPER IMPACT FEES
Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth, consistent with the Traffic Impact Fee Program. The budget and estimated actuals include fees from permits.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

FACILITIES IMPACT FEES FUNDS

42.50 - DEVELOPER IMPACT FEES
Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth, consistent with the Facilities Impact Fee Program.

44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

PARKING FUND

43.10 - FINES
Fines or forfeited bail for infractions of the vehicle code. COVID-19 and low staffing levels impacted the parking enforcement in the Downtown District in fiscal year 2021-2022. The department anticipates to continue to see a decrease in fines revenue due to staffing levels.

43.11 - FINES - DMV HOLD
The Town's unpaid parking tickets issued to CA registered vehicles are sent to the CA Department of Motor Vehicles (DMV) for a fee of $3 per ticket after an internal collection effort by the Parking Division has occurred. The DMV collects the parking fine as part of the vehicle registration process and sends the collected amount to the Parking Fund. The collected fines include late fees as calculated by the Parking Division.

44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

46.10 - PARKING FEES - METERS
Fees paid via parking meters for parking in the Downtown Parking District. Decrease to account revenue were experienced due to impacts of COVID-19. Along commercial row parking spaces directly in front of businesses and restaurants were converted to outdoor dining and curbside pickup locations (these are referred to as parklets). The Parking District experienced revenue loss due to this. The parklets were extended through October 2021. The Parking District expects to see an increase in parking meter fees in fiscal year 2022-2023 due to the State relaxing COVID-19 restrictions and a steady influx of locals and visitors in the Downtown District.

46.12 - PARKING FEES - EMPLOYEE PERMITS
Purchases of employee parking permits to park in the Downtown Parking District. FY 2022-2023 the department anticipates a slight increase in permits issued as businesses are returning to pre-pandemic operations.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

PARKING FUND (CONT'D)

49.10 - TRANSFER IN - SECTION 2107 - SNOW
Reimbursement from the State of CA for eligible snow removal costs. For the Town Parking District, this is equal to 1/2 the cost to repay the General Fund for snow removal in the Parking District's parking lots. Funding levels are based on prior year snow removal costs (i.e. collections for FY 2020 are based on FY 2019 snow removal costs). Public Works has started providing all snow removal for the Parking District in-house rather than contracting the service out and expects the costs to be lower.

PUBLIC TRANSIT FUND - OPERATING REVENUES

44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

45.20 - FTA - SECTION 5311 GRANT
Federal Transit Administration (FTA) grant funding passed through Caltrans and administered by Nevada County Transportation Commission (NCTC) for operational and capital funding associated with the transit program. NCTC has jurisdiction over apportionment of the funds based on service needs of each transit agency. The CARES Act funding resulting from COVID-19 is administered through the FTA 5311 program.

45.21 - LOCAL TRANSPORTATION FUND
Transportation Development Act (TDA) funds, administered by NCTC, allocated based on population per CA Public Utilities Commission, for capital projects or operational expenses of the transit program.

45.22 - NCTC - COMMUNITY TRANSIT SERVICE FUNDING
The NCTC Community Transit Service (CTS) funding supports transit service for persons with disabilities who cannot use conventional transit services such as the Fixed Route. This funding supports a portion of the cost to operate the Dial-A-Ride (DAR) program that provides transit services to persons with disabilities in our community. NCTC has jurisdiction over apportionment of the funds based on service needs of each transit agency.

45.23 - STATE TRANSIT ASSISTANCE FUNDING
Funding available based on allocation estimates from the State of CA Controller's Office, administered by the NCTC, and used for capital projects or operating costs associated with the transit program. The State has indicated that revenue from this funding source is down nearly 60 percent due to COVID-19. NCTC has jurisdiction over apportionment of the funds based on service needs of each transit agency.

45.28 - FTA - SECTION 5310 GRANT
FTA competitive grant ($300,000) to fund operations of the Dial-A-Ride (DAR) service provided outside the Fixed Route 3/4 mile ADA corridor and in areas of Truckee not served by the Fixed Route. The grant funds two years of operations from FY 2021 through FY 2022. The DAR service has been funded by the 5310 competitive grant program since FY 2016 with prior years funding from TDA revenue.

45.31 - LCTOP GRANT
Low Carbon Transit Operations Program grant through the State funds a portion of the new Truckee TART Regional Night Service.

46.80 - FARE BOX RECEIPTS RETAINED
A high priority in the short-range and long-range transit plans is providing a fare-free transit system that the Town implemented July 1, 2018. Free fares are offered on the Fixed Route services and on the Dial-A-Ride service for ADA eligible clients. All other DAR passengers are required to pay the standard fare.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

PUBLIC TRANSIT FUND - OPERATING REVENUES (CONT'D)

46.82 - PARTNERSHIP FUNDING
Funding received from Placer County for Summer/Winter Truckee Night Service operated by Town, and contributions from the Truckee Tahoe Airport District supporting free fares and Truckee Night Service operated in Spring/Fall.

47.30 - OTHER SOURCES OF REVENUE
NCTC reimburses for Town staff time spent working on regional transit projects.

47.34 - COMMUNITY SHUTTLE FUNDING
The Truckee Tahoe Airport District provides $40,000 to support the Community Shuttles.

48.10 - GRAYS CROSSING ANNUAL CONTRIBUTION
As defined in the development agreement with Grays Crossing Homeowners Association, the funds collected are used to support public transit operations.

49.10 - TRANSFER IN
This represents funding from the Air Quality Mitigation Fund for Hwy 267 non-winter service operated by Placer County with partner funding from the Town and Airport District. This line item also represents funding from Developments that created Community Facilities Districts (CFD) to fund transit operations.

PUBLIC TRANSIT FUND - CAPITAL REVENUES

45.25 - PROPOSITION 1B PTMISEA - GRANT
This State funding source supports transit capital projects that have included the purchase of new buses, bus stop signs for the TART branding project, the NextBus program that provides real-time information on when a bus is expected to arrive at a stop, and video surveillance equipment on the buses. In FY 2021 the remaining funds of $74,918 were expended on the new Estates Drive transit shelter.

45.35 – STATE OF GOOD REPAIR - GRANT
The State of Good Repair (SGR) funding program was created in April 2017 through Senate Bill 1 (SB1). This programmatic funding source supports transit capital projects. Of the total funds received to date ($568,380) the Town has expensed $231,000 for the two new AWD mini cutaway buses. An additional $152,000 will be allocated to the Town in FY 2022 bringing the total available funding to $489,380, which may be set aside for property acquisition of the Railyard North Balloon Track for a new transit center.

SOLID WASTE

44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

45.10 - GRANT REVENUE
Grant revenue for various solid waste and recycling programs. See the Solid Waste Fund expenditures section of this budget for more detail.

- Document City/County Grant
- Used Oil Recycling Annual Payment
- Household Hazardous Waste Grant

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

SOLID WASTE (CONT'D)

46.75 - PARCEL CHARGES
Parcel charge revenues assessed along with property taxes for solid waste, recycling and green waste collection. For FY 2022 the proposed increase represents a 9% increase over last year's rate for single family residential parcels at $391.22. This increase in solid waste charge reflects the indices adjustments, as allowed per the franchise agreement. Additionally the cost increase reflects a 4.09% municipal solid waste tipping fee increase, and a 44.12% yard waste tipping fee increase at Eastern Regional Landfill for the processing of our materials, as determined by Placer County, who owns and controls the processing facility. These increases are related to increased labor costs at the processing facility, challenges with a recycling commodity economy that has been disturbed nationally and internationally by China, and significant challenges finding reliable outlets for the growing volume of green waste materials. . See Solid Waste in section 9 for more details.

46.76 - COMMERCIAL CUSTOMER ADMINISTRATION FEE
Fee charged to commercial solid waste customers for solid waste collection for the administration of the program. Collected by the Town's contracted solid waste hauler and passed through to the Town as an offset to the monthly hauler invoices.

46.77 - EDUCATION AND OUTREACH FRANCHISE FUNDING
Amounts collected from the Town's solid waste hauler pursuant to the recently negotiated Solid Waste franchise agreement. The amounts are to be used to offset the expenses incurred to provide public education and outreach, compliance monitoring, and to enforce the Franchise agreement. Specifically, this revenue source will be used to offset the cost of staffing an Administrative Technician within the Solid Waste division.

REDEVELOPMENT SUCCESSOR AGENCY

40.11 - PROPERTY TAX
Property taxes collected by the County and distributed per AB 1X 26 for approved Redevelopment Successor Agency (RSA) Recognized Obligation Schedule (ROPS) expenditures.

44.20, 44.30 - INTEREST INCOME
Interest earned on the Town's bank deposits and investments. Amounts are allocated based on average fund balance. Budget estimate based on the three-year average interest rate earned by the Town applied to the budgeted ending cash balance for the prior year.

44.31 - INTEREST INCOME - BOND RESERVE ACCOUNT
The 2020 Refunding Bond Series does not have a reserve account, therefore the interest accrued is lower than the previous Series 2010 Bonds.

45.80 - FEDERAL BOND INTEREST SUBSIDY
Interest subsidy received on the 2010 Redevelopment bond issuance. These bonds were refunded in 2020 and therefore no future subsidies will be received.

47.11 - LOAN INTEREST PAYMENT
Provide for interest accrual amounts on the outstanding loans due to the RSA. Only one loan will be outstanding as of FY 2022 and is expected to be paid prior to the end of the year.

47.30 - ADMINISTRATIVE COST REIMBURSEMENT
Legislatively allowed reimbursement of costs to administer the RSA, in relation to the wind-down activities of the Redevelopment Agency, which are reimbursed by the County.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

ACTIVITY DESCRIPTION

Various revenues and/or grants have been applied for or are available to fund the Town's capital projects. The capital projects expenditures section includes individual project pages that describe the project and the project's funding sources. Staff attempts to use funding with a restricted purpose before moving to more generalized funding for capital projects. The funding priority list starts with attempts to procure grants, developer partnership funding or private contributions to cover the cost or a portion of the cost of a project. If no grants or outside funds are available, staff will attempt to use funds with restricted purposes such as the PEG Fund, Measure R Sales Tax Fund and the Tahoe Donner TSSA Fund. If those sources are not available or the project does not meet the criteria for use of special revenue fund, staff will then look to General Fund designations and the General Fund. In this way, staff is able to spread out the available funding to the most projects. The following is the list of the various revenues anticipated for projects.

CAPITAL IMPROVEMENT PROJECTS REVENUES

AFFORDABLE HOUSING IN-LIEU FUND
Fees collected on developments when affordable housing requirements are not going to be achieved.

AIR QUALITY MITIGATION FUND
These funds are collected during the building permitting process to offset the air quality effects of some projects. They must be used on projects that help offset the Town's emissions. Capital uses for FY 2023 include the Woodstove Rebate Program.

AMERICAN RESCUE PLAN ACT
These are funds are from the American Rescue Plan Act.

BUILDING & SAFETY FUND
These are funds from the Building and Safety fund and are available for use on projects that enhance or maintain the Building and Safety division's operations.

CDBG PROGRAM INCOME
Community Development Block Grant (CDBG) funding from repaid loans that flows into a re-use fund.

COPS FUND
Citizens Option for Public Safety (COPS) Fund is money from a CA state fund allocated by the State of California Controller for use by front-line law enforcements. The Town uses it to fund a portion of the Police Department Technology project, C1208.

DEVELOPER FUNDING
These funds represent private developers' contributions to various projects.

ECONOMIC DEVELOPMENT DESIGNATION
General Fund money designated by the Town Council.

FACILITIES IMPACT FEES
These funds are charges for impacts to Town services collected as part of building permits. The funds are to be used to bring Town services to comparable levels prior to the building activity.

FLEET REPLACEMENT FUND
These are funds set aside from General Fund divisions for the eventual and identified replacement of Town fleet vehicles.

GENERAL FUND
The amount of General Fund money committed for use on capital projects.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

CAPITAL IMPROVEMENT PROJECTS REVENUES (CONT'D)

GENERAL FUND HOUSING DESIGNATION
General Fund money designated by the Town Council for projects dedicated to workforce or "local" housing projects within the community.

GLENSHIRE TSSA FUND
These funds are parcel charge revenues assessed on properties within the Glenshire Town special service area (TSSA) and are for enhanced road maintenance within the service area.

GRANTS
The Town has a practice of applying for grant funds to fund capital projects whenever grant funds are available. Grants come from a variety of sources including federal, state and local levels.

INTERGOVERNMENTAL CONTRIBUTIONS
The amount received from other governmental organizations for work on various projects.

LOCAL TRANSPORTATION FUND
Transportation Development Act funds, administered by the Nevada County Transportation Commission, allocated based on population and can be used for capital projects related to public transit. The Town proposes to use them on the Transit Center Relocation Feasibility Study.

MEASURE K TOT TAX FUND
These funds are available as a result of a 2% TOT tax measure passed by voters in 2020.

MEASURE R SALES TAX FUND
These funds are available as a result of a 1/4 cent sales tax measure passed by voters in June of 2014. These funds are only available for use on trails construction or maintenance related projects.

MEASURE V SALES TAX FUND
These funds are available as a result of a 1/2 cent sales tax measure passed by voters in November of 2008. Funds are only available for use on road maintenance and construction related projects.

OPEN SPACE DESIGNATION
General Fund money designated by the Town Council for projects dedicated to the preservation of open space.

PARKING FUND
The amount of Parking Fund money committed for use on capital projects.

PEG FUND
The amount of PEG Fund money available for capital projects.

PRIVATE CONTRIBUTIONS
Amounts coming from private parties to fund various projects.

RAILYARD COMMITMENTS DESIGNATION
General Fund money designated by the Town Council for the Railyard development project.

ROAD MAINTENANCE & REHAB ACCT
Funds distributed to the Town as per a provision of SB1 Transportation Funding, to be used for the repair, maintenance or rehabilitation of California roadways. These funds are tracked as part of the Gas Tax fund.

PROPOSED

REVENUES
FY 2023 EXPENDITURES BUDGET DETAIL

CAPITAL IMPROVEMENT PROJECTS REVENUES (CONT'D)

SB1 PROGRAMMATIC FUNDING
These are funds made available from the State of California SB1 Transportation Funding. They are allocated based on population and a project list submit by the Town to the state of California.

SOLID WASTE FUND
These are funds from the Solid Waste fund balance used to pay for solid waste related projects. The cost of any projects funded from this source are not factored into the solid waste collection rates for FY 2023 and are from the Solid Waste fund balance.

STREETSCAPE DESIGNATION
General Fund money designated by the Town Council for streetscaping.

SUSTAINABILITY DESIGNATION
General Fund money designated by the Town Council for projects that significantly reduce the Town's greenhouse gas emissions.

TAHOE DONNER TSSA FUND
These funds are collected as parcel charge revenues assessed on properties within the Tahoe Donner special service area. They are limited for use on enhanced road maintenance, trails maintenance and snow removal activities within the service area.

TRAFFIC IMPACT FEES FUND
Fees collected on developments to offset the traffic impacts of those developments. This funding is restricted for use on projects that mitigate traffic conditions within the Town.

TRAILS AND OPEN SPACE (IN-LIEU FEE)
This funding source was established by Council via Resolution 2002-50. The funding can only be used for trails or open space property acquisition. The Town intends to use it as part of C0702 Legacy Trail Phase 4.

PROPOSED

This page has been left blank intentionally.

PROPOSED

SECTION 4 - GENERAL GOVERNMENT EXPENDITURES

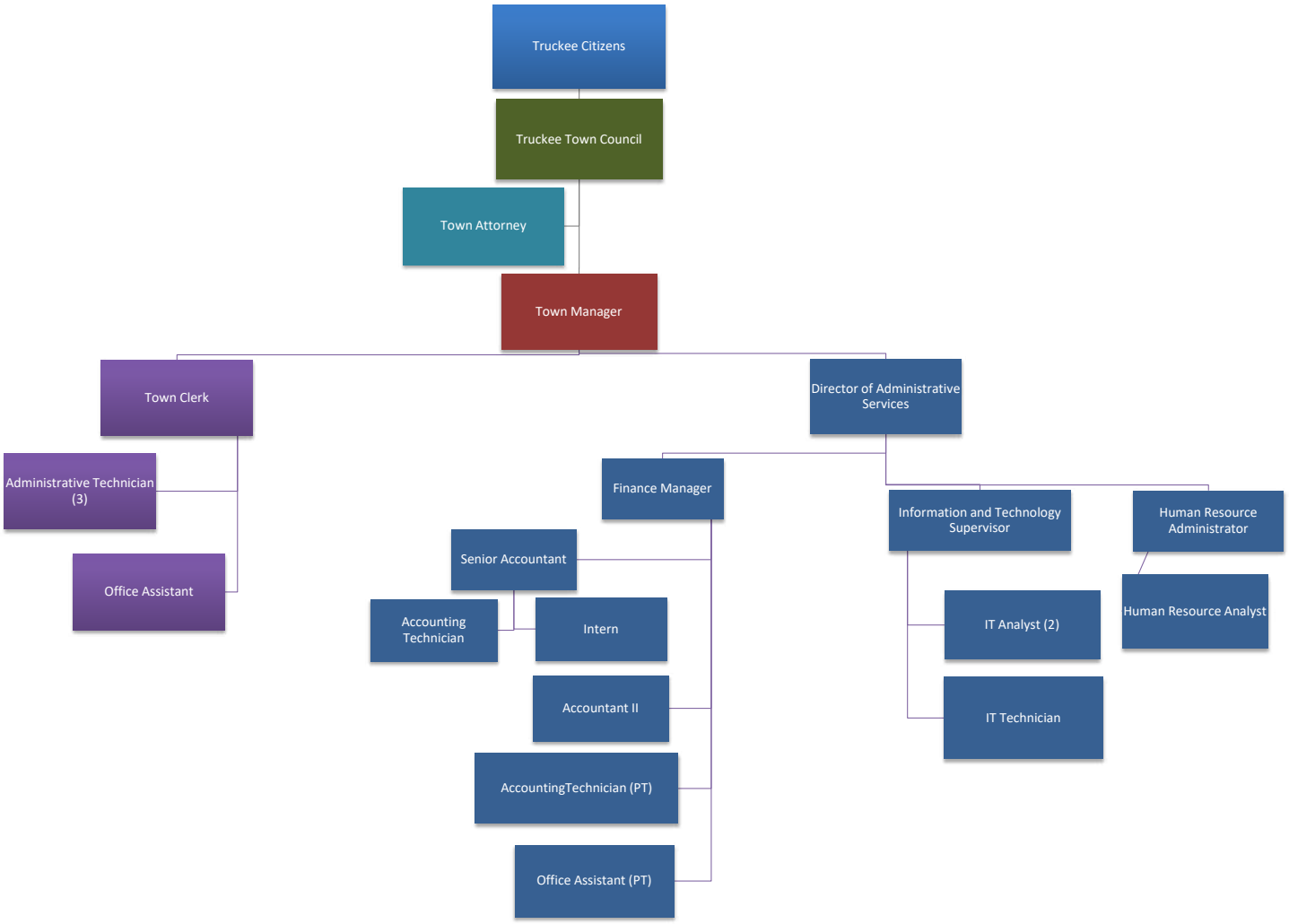


Town Hall on a snowy day during FY18/19.

General Government Organization Chart
Town Council Expenditures
Town Manager Expenditures
Town Attorney Expenditures
Town Clerk & Communications Expenditures
Administrative Services Expenditures
General Government Expenditures
Information Technology Expenditures

PROPOSED

GENERAL GOVERNMENT ORGANIZATION CHART
FY2023 BUDGET



PROPOSED

TOWN COUNCIL
2022/23 EXPENDITURES BUDGET

101.101.00 General Fund.Town Council

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.19	Wages - Elected Officials	44,297	46,440	45,011	48,940	8.7%	5.4%
54.xx	Benefits	7,676	37,290	6,492	37,627	479.6%	0.9%
	Total Personnel	51,973	83,730	51,503	86,567	68.1%	3.4%
	SUPPLIES & SERVICES						
60.15	Education & Training	2,637	10,000	10,000	10,000		
61.00	Professional Services	56,828	64,000	58,000	64,000	10.3%	
63.05	Advertising	373	1,500	1,500	1,500		
63.25	Membership & Dues	7,105	7,400	7,400	7,400		
63.35	General Supplies	8,836	8,000	8,000	8,000		
63.38	Promotional Events & Supplies	3,384	6,000	6,000	6,000		
63.50	Postage, Freight, & Delivery	66	100	100	100		
63.55	Printing	-	200	200	200		
63.70	Telephone	1,297	600	600	600		
	Total Supplies & Services	80,526	97,800	91,800	97,800	6.5%	
	CAPITAL OUTLAY						
80.20	Computer Equipment	-	1,900	1,900		-100.0%	-100.0%
	Total Capital Outlay	-	1,900	1,900	-	-100.0%	-100.0%
	TOTAL	132,499	183,430	145,203	184,367	27.0%	0.5%

PROPOSED



Town Council, from left to right, Council Member David Polivy, Council Member Anna Klovstad, Vice Mayor Lindsay Romack, Mayor Courtney Henderson, and Council Member Jan Zabriske

PROPOSED

TOWN COUNCIL
FY 2023 EXPENDITURES BUDGET DETAIL

101.101.00	General Fund.Town Council

ACTIVITY DESCRIPTION

The Town Council is composed of five (5) members elected by the citizens of Truckee as representatives to make the legislative and policy decisions of the Town, subject to the provisions of the Government Code and the Constitution of the State of California. The Mayor and the Town Council also represent the Town at official functions and in relationship with other organizations.

PERSONNEL

50.19 - WAGES – ELECTED OFFICIALS
Provides for a stipend of $774 per month to each of the five (5) elected Council members. After the November 2022 election the stipend will increase to $851 per month per Council member.

54.xx – BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the payroll taxes and workers compensation insurance. The budget also provides for a potential increase in unemployment insurance, should the State of California implement one.

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for Council member attendance at a variety of training, educational seminars and local meetings. This provides an average of $2,000 per Council Member.

61.00 - PROFESSIONAL SERVICES
Provides for the following:

- Council and Department Head team building consultant, meals, facility and consultant travel expenses.
- Sacramento legislative lobbyist costs (~$3,800 monthly). Amount has an annual contract increase. Including FPPC required filings.
- Contract with Nevada County for joint federal legislative lobbyist ($10,000 per year). This is a pilot program in FY2022.

63.05 – ADVERTISING
Provides for various advertising costs for Council related events.

63.25 - MEMBERSHIP AND DUES
Provides for League of California Cities annual membership for the Town.

63.35 - GENERAL SUPPLIES
Provides for meeting meals, office stationery, forms, miscellaneous small items and equipment for Council use.

63.38 - PROMOTIONAL EVENTS AND SUPPLIES
Provides for items such as flowers, plaques, cards and other community recognition; ceremonial mementos for council members to hand out at training conferences; annual Town Council photograph; commission and committee service recognition; and entrance fees to ceremonial and special events such as the Truckee Chamber Awards Dinner Sponsorship ($2,750). The capital improvement project budget, C1514, provides funding for major milestone celebrations for the Town, such as the Town upcoming 30th Anniversary celebration.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs that may arise during the fiscal year.

PROPOSED

TOWN COUNCIL
FY 2023 EXPENDITURES BUDGET DETAIL

101.101.00	General Fund.Town Council

SUPPLIES AND SERVICES (cont'd)

63.55 - PRINTING
Provides for special printing needs.

63.70 - TELEPHONE
Provides for an allocation of the optical fiber for internet connection.

PROPOSED

TOWN MANAGER
2022/23 EXPENDITURES BUDGET

101.102.00 General Fund.Town Manager

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	309,215	255,589	247,739	232,583	-6.1%	-9.0%
54.xx	Benefits	99,541	94,532	90,713	88,668	-2.3%	-6.2%
54.61	Deferred Compensation	35,569	21,845	22,169	21,569	-2.7%	-1.3%
54.81	RHS	2,930	2,809	2,766	2,232	-19.3%	-20.5%
55.71	Car Allowances	15,072	10,368	10,035	10,500	4.6%	1.3%
	Total Personnel	462,326	385,143	373,422	355,552	-4.8%	-7.7%
	SUPPLIES & SERVICES						
60.15	Education & Training	2,045	11,000	10,000	4,000	-60.0%	-63.6%
60.20	Employee Relations Activities	19,472	18,100	23,500	18,100	-23.0%	
60.21	Employee Incentive Program	1,310	3,000	4,000	4,000		33.3%
61.00	Professional Services	27,717	2,000	2,330	1,000	-57.1%	-50.0%
63.05	Advertising	-	300	300	300		
63.25	Membership & Dues	2,975	1,500	1,500	1,500		
63.33	Software Supplies	552	100	500	100	-80.0%	
63.35	General Supplies	9,703	2,900	3,000	2,900	-3.3%	
63.50	Postage, Freight, & Delivery	-	100	100	100		
63.55	Printing	-	400	400	400		
63.56	Publications	-	100	100	100		
63.70	Telephone	762	650	650	650		
67.20	General PIO Supplies	760	25,000	25,000	-	-100.0%	-100.0%
	Total Supplies & Services	65,296	65,150	71,380	33,150	-53.6%	-49.1%
	CAPITAL OUTLAY						
80.20	Computer Equipment	1,331	-	-	1,600		100.0%
	Total Capital Outlay	1,331	-	-	1,600		100.0%
	TOTAL	528,953	450,293	444,802	390,302	-12.3%	-13.3%

PROPOSED



In 2020 Town Council selected Jennifer Callaway as the new Town Manager. Over one hundred and thirty applications were received and a selection of candidates took part in initial interviews with leadership staff and member of the community. Council members interviewed the finalists and concluded that Ms. Callaway as the best candidate to serve the Truckee community.

PROPOSED

TOWN MANAGER
FY 2023 EXPENDITURES BUDGET DETAIL

101.102.00	General Fund.Town Manager

ACTIVITY DESCRIPTION

The Town Manager is directly responsible to the Town Council for the day-to-day administration of all Town affairs. The Manager is directly responsible for the preparation and administration of the annual budget, organization and allocation of Town resources and all matters related to staffing and personnel. The Town Manager is responsible for both assisting in policy formulation and ensuring that the policy directives of the Town Council are carried out.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 100% of the salary of the Town Manager, 10% of the salary of the Town Clerk, 15% of the Assistant to the Town Manager. The Public Information Officer (PIO) wages will be included in the Inclusion and Community Engagement (ICE) Division Budget for FY 2023.

54.xx - BENEFITS
Provides for the employer paid portion of Town-sponsored benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increase is primarily related to retirement pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the Town Manager's (99%) and the Town Clerk's (10%) private vehicles on Town business.

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for education, training seminars and workshops for the Town Manager, such as League of California Cities training, planning related training, monthly Mayors and Managers meetings, quarterly meetings with Eastern Placer County and Nevada County Area Managers. FY 2022 also includes an additional $5,000 for education and training for the anticipated Public Information Officer under the Town Manager, this will move to the Inclusion, Cohesion and Equity (ICE) Division in FY 2023.

60.20 - EMPLOYEE RELATIONS AND ACTIVITIES
Provides for the following:

- Holiday Celebration.
- All-employee quarterly meetings.
- Employee service awards. Amount fluctuates annually based on the number of staff that have reached milestone years.
- New Employee Orientation Workshops, as needed.

60.21- EMPLOYEE INCENTIVE PROGRAM
Provides for rewards for individual employees of the Town of a one-time incentive for extraordinary performance, services or cost savings. Incentives shall be granted at the Town Manager's discretion. Awards have been based on the Town Employee's values of Integrity, Teamwork, Excellence, Commitment and Accountability.

PROPOSED

TOWN MANAGER
FY 2023 EXPENDITURES BUDGET DETAIL

101.102.00	General Fund.Town Manager

SUPPLIES AND SERVICES (cont'd)

61.00 - PROFESSIONAL SERVICES
Other activities associated with maintaining team performance. Department Head Teambuilding facilitator moved to General Government.

63.05 - ADVERTISING
Provides for various advertising needs.

63.25 - MEMBERSHIP AND DUES
Provides for the Town Manager's membership in professional organizations, such as International City Managers Association, the League of California Cities, or the Local Government Commission.

63.35 - GENERAL SUPPLIES
Provides for office stationery, forms, office supplies, small equipment, small houseware items needed to accommodate group meetings, and meals and snacks for meetings.

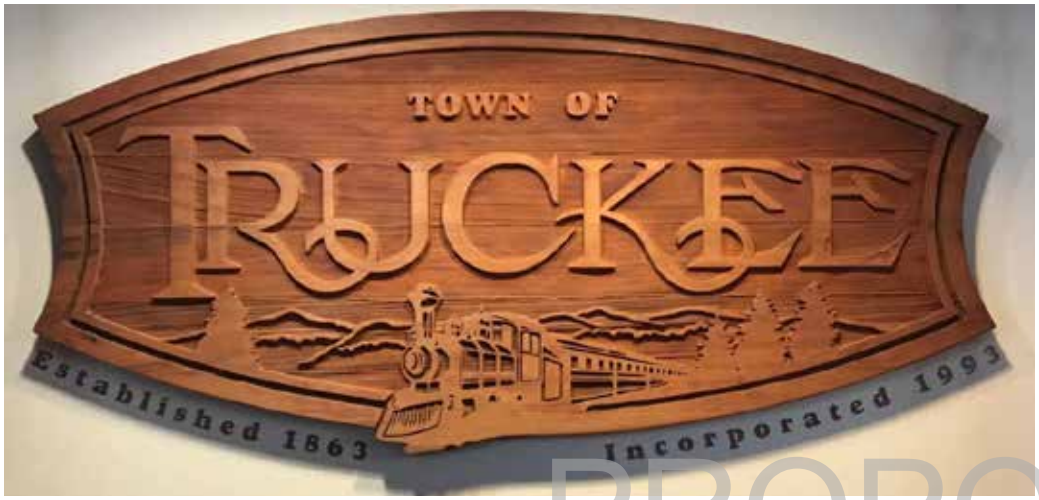
63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs.

63.55 - PRINTING
Provides for any special printing needs.

63.56 - PUBLICATIONS
Provides for subscriptions to necessary city management publications or reference books.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for an allocation of staff cellular phone service and equipment.

67.20 – GENERAL PIO SUPPLIES
Provides items needed to accommodate the adequate compilation and distribution of public information including PR Support, advertising, photography, graphic design needs, and editing software FY 2022 only, this will move to the Inclusion, Cohesion and Equity (ICE) Division in FY 2023.



PROPOSED

TOWN ATTORNEY
2022/23 EXPENDITURES BUDGET

101.103.00 General Fund.Town Attorney

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	205,263	209,170	191,338	212,305	11.0%	1.5%
54.xx	Benefits	34,732	40,908	62,635	69,286	10.6%	69.4%
54.61	Deferred Compensation	19,342	16,355	18,273	17,832	-2.4%	9.0%
54.81	RHS	1,952	1,899	1,913	1,928	0.7%	1.5%
	Total Personnel	261,289	268,331	274,159	301,350	9.9%	12.3%
	SUPPLIES & SERVICES						
60.15	Education & Training	1,152	3,500	3,500	3,500		
61.00	Professional Services	37,917	100,000	100,000	100,000		
63.05	Advertising	-	200	200	200		
63.25	Membership & Dues	629	675	675	675		
63.33	Software Supplies	-	250	250	-	-100.0%	-100.0%
63.35	General Supplies	6	1,000	1,000	1,000		
63.50	Postage, Freight, & Delivery	-	100	100	100		
63.55	Printing	-	50	50	50		
63.56	Publications	3,564	3,600	3,600	3,600		
63.70	Telephone	479	500	500	500		
	Total Supplies & Services	43,747	109,875	109,875	109,625	-0.2%	-0.2%
	CAPITAL OUTLAY						
80.20	Computer Equipment	-	2,300	3,100	-	-100.0%	-100.0%
	Total Capital Outlay	-	2,300	3,100	-	-100.0%	-100.0%
	TOTAL	305,036	380,506	387,134	410,975	6.2%	8.0%

PROPOSED

This page has been left blank intentionally.

PROPOSED

TOWN ATTORNEY
FY 2023 EXPENDITURES BUDGET DETAIL

101.103.00	General Fund.Town Attorney

ACTIVITY DESCRIPTION

The function of the Town Attorney is to serve as legal counsel for Town employees during day-to-day operations and to serve as legal advisor to the Council, Planning Commission, and Town Manager. The Town Attorney is also charged with general knowledge of legal issues arising from court decisions, awareness of the need for specialized attorneys and the supervision of those attorneys in the handling of Town litigation. Additionally, the Town Attorney is charged with the preparation and review of ordinances, resolutions and other legislation.

Activities include assisting the Council and staff in crafting proposed public policies and local ordinances. The Town Attorney will also assist the Town in administering any specialty legal counsel services that may be needed, and will protect the Town when litigation and threats of litigation arise.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 99% of the salary of the Town Attorney.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance.

54.61 -DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for attendance at education or training seminars and workshops for the Town Attorney.

61.00 - PROFESSIONAL SERVICES
Provides for specialized outside legal services as needed. Amount fluctuates annually based on legal issues that arise during the year. Due to the unpredictable nature of most legal action, there is no way to accurately estimate the necessary funding levels year-on-year. Therefore, the budget for this item remains relatively consistent regardless of the yearly activity to accommodate for the fluctuations. The budget does not include legal services for which the Town would be reimbursed by planning applicants.

63.05 - ADVERTISING
Provides for advertising costs as needed.

63.25 - MEMBERSHIP AND DUES
Provides for California State Bar Association annual dues for the Town Attorney.

63.35 - GENERAL SUPPLIES
Provides for office stationery, forms, office supplies, small equipment, small houseware items needed to accommodate group meetings, and meals and snacks for meetings.

SUPPLIES AND SERVICES (cont'd)

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs.

PROPOSED

TOWN ATTORNEY
FY 2023 EXPENDITURES BUDGET DETAIL

101.103.00	General Fund.Town Attorney

63.55 - PRINTING
Provides for any special printing needs.

63.56 - PUBLICATIONS
Provides for a subscription to an online legal research platform (~$300 per month) to assist with legal research. The service has a contracted yearly price increase.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system.

CAPITAL OUTLAY
80.05 – Furniture and Fixtures
New chair FY 2022

80.20 - COMPUTER EQUIPMENT
Provides for computer one computer replacement FY 2022.

PROPOSED

TOWN CLERK and COMMUNICATIONS
2022/23 EXPENDITURES BUDGET

101.104.00 General Fund.Town Clerk and Communications

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	356,086	376,171	344,996	396,415	14.9%	5.4%
50.31	Overtime - Regular Full-Time	-	750	500	750	50.0%	
54.xx	Benefits	162,439	174,037	165,926	214,936	29.5%	23.5%
54.61	Deferred Compensation	15,775	16,675	21,478	17,550	-18.3%	5.3%
54.81	RHS	1,219	1,186	1,195	1,204	0.7%	1.5%
55.71	Car Allowances	3,144	3,132	3,036	3,132	3.2%	0.0%
	Total Personnel	538,663	571,951	537,130	633,987	18.0%	10.8%
	SUPPLIES & SERVICES						
60.15	Education & Training	2,576	14,000	14,000	14,000		
61.00	Professional Services	550	1,500	500	1,500	200.0%	
61.08	Communication & Community Outreach	16,899	11,000	11,000	11,000		
63.05	Advertising	6,743	5,000	5,000	5,000		
63.25	Membership & Dues	130	1,000	1,000	1,000		
63.30	Document Imaging	-	2,500	2,500	2,500		
63.33	Software Supplies	15,840	28,000	28,000	23,000	-17.9%	-17.9%
63.35	General Supplies	4,590	6,500	6,500	6,500		
63.50	Postage, Freight, & Delivery	667	650	650	650		
63.55	Printing	-	100	100	100		
63.70	Telephone	3,627	2,300	2,300	2,300		
66.20	Repair & Maint - Office Equip	-	100	100	100		
67.08	Election Expenses	14,446	-	15,000	15,000		100.0%
	Total Supplies & Services	66,067	72,650	86,650	82,650	-4.6%	13.8%
	CAPITAL OUTLAY						
80.05	Furniture & Fixtures	7,892	800	-	-		-100.0%
80.20	Computer Equipment	-	4,900	4,900	-	-100.0%	-100.0%
	Total Capital Outlay	7,892	5,700	4,900	-	-100.0%	-100.0%
	TOTAL	612,622	650,301	628,680	716,637	14.0%	10.2%

PROPOSED



The Town Clerk and Communications Division helps to facilitate a periodic all employee meeting. These meetings give staff a chance to connect with their coworkers and gives the management team oppurturtunity to update all town staff on what is happening around town. In 2020 during the pandemic an employee appreciation luncheon was held at public works with grab and go food options.

PROPOSED

TOWN CLERK and COMMUNICATIONS DESCRIPTION
FY 2023 EXPENDITURES BUDGET DETAIL

101.104.00 General Fund.Town Clerk and Communications



ACTIVITY DESCRIPTION

The Town Clerk and Communications (TCC) Department is responsible for matters relating to the official business of the Town Council and the Town's compliance with California public access and safeguard laws. These laws include the Brown Act, the Public Records Act, the Political Reform Act, the Fair Political Practices Commission (FPPC), the Maddy Act, conflict of interest laws, election laws, ethics laws, Voter Participation Rights Act and Voting Rights Act. These laws safeguard the publics' investments and ensure resources are used for the benefit of the public to ensure (as stakeholders in government) public access to Town business. Additionally, the TCC Department is responsible for administrative tasks for the Engineering Division, the Housing Division, the Town Manager, the Town Attorney, the Redevelopment Successor Agency (RSA) and the Truckee Public Financing Authority; website maintenance; and conducting municipal elections.

Staff is working on creating new records, LaserFiche and website resources and templates for the new Housing programs. TCC implemented FPPC filing software upgrade in this fiscal year. If time permits staff will pursue this in FY 2023 the TCC is continuing effort on increasing accessibility to Town meeting information through new agenda posting screens in conjunction with our special district partners. Staff will continue the data cleanup necessary to implement an upgrade to our Records Management Platform LaserFiche (see C1610 in the Capital Improvement Project budget for details).

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 87% of the salary of the Town Clerk [10% to Town Manager and 3% to the Redevelopment Successor Agency (RSA)], the wages for one (1) Administrative Technician, 98% of the wages for two (2) Administrative Technicians.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime costs to non-exempt employees to work in addition to their normal working hours to provide notetaking at public meetings and the time on weekends and holidays to host the Veterans Day Ceremony and Big Truck Day.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increase is primarily related to the retirement pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the Town Clerk's private vehicle on Town business (87%).

PROPOSED

TOWN CLERK and COMMUNICATIONS DESCRIPTION
FY 2023 EXPENDITURES BUDGET DETAIL

101.104.00	General Fund.Town Clerk and Communications

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for attendance at education and training seminars and workshops. Training activities anticipated to include the Technical Training for Clerks, North Tahoe/Truckee Leadership, New Law and Election Seminar, the City Clerks' Association of California (CCAC) annual conference/training, records management training, public information officer training, and regional CCAC meetings. Staff will continue to seek scholarships for Clerk's certification training whenever possible.

61.00 - PROFESSIONAL SERVICES
Provides for the following:
- Review of the Town's Records Retention Schedules, general policy reviews, and an update of the Records Management Manual. Periodic reviews of the records retention schedule is needed to ensure that the Town is still in compliance with State and Federal laws and regulations.

61.08 - COMMUNICATION AND COMMUNITY OUTREACH
Provides for the following:
- Video maintenance of Council and Planning Commission meetings (moved to General Government combined with the cost of videotaping the meetings.)
- Town website maintenance, support, and hosting with Granicus/Vision $9,000 annually.
- Miscellaneous software for public outreach, survey needs and boosting of Facebook postings.

63.05 - ADVERTISING
Provides for advertising costs as needed including publication of ordinances, notices, and job postings for the TCC division.

63.25 - MEMBERSHIP AND DUES
Provides for the following:
- Town membership to CCAC.
- Three (3) memberships to International Institute of Municipal Clerks (IIMC).

63.30 - DOCUMENT IMAGING
Provides for imaging of documents that cannot be imaged in-house. This item is highly dependent on the availability of staff time to review records to be imaged. Staff has determined that the best way to maintain privacy of human resource records is to outsource them for imaging. It is far less likely that a contractor's scanning technician would know any of our terminated staff. In FY 2021 human resources will be outsourced for imaging.

63.33 - SOFTWARE SUPPLIES
Provides for the following:
- MuniCode Agenda Managment $4,900 annually.
- Social media archive software (Archive Social) $4,800 annually.
- Adobe membership and other upgrades as needed $700 annually.
- Website performance software (SiteImprove) that informs Town staff of errors in spelling, broken links and accessibility issues on the Town website $5,300 annually.
- Meeting recorder software (Soniclear) $400 annually.
- Fair Political Practices Commission (FPPC) Form 700 filing and Candidate Filing software $3,800 annually.
- Docusign Subscription $2,760 annually.

PROPOSED

TOWN CLERK and COMMUNICATIONS DESCRIPTION
FY 2023 EXPENDITURES BUDGET DETAIL

101.104.00 General Fund.Town Clerk and Communications

SUPPLIES AND SERVICES-CONT'D

63.35 - GENERAL SUPPLIES
Provides for office supplies and equipment, including costs for document shredding (monthly and periodic for record destruction).

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs.

63.55 - PRINTING
Provides for any special printing needs.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and equipment.

66.20 - REPAIR AND MAINTENANCE - OFFICE EQUIPMENT
Provides for maintenance and unscheduled repair of office equipment.

67.08 - ELECTION EXPENSES
Provides for election expenses during election years. In FY 2023 the Town will contract with Nevada County to run elections.

69.20 - VEHICLES - MILEAGE
Provides for payment to staff for use of a private vehicle on Town business not already provided for under a car allowance or through the education and training budget. Current staff has utilized pool vehicles rather than personal vehicles.

CAPITAL OUTLAY
80.05 – Furniture and Fixtures

80.20 - COMPUTER EQUIPMENT
Provides for computer needs as follows:

- One (1) desktop computer for the Administrative Technician with two (2) 24 inch monitors.
- Two (2) computers one (1) for the front lobby display and one for the Prosser Conference Room.

PROPOSED

This page has been left blank intentionally.

PROPOSED

ADMINISTRATIVE SERVICES
2022/23 EXPENDITURES BUDGET

101.105.00 General Fund.Administrative Services

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	797,751	770,496	717,078	740,919	3.3%	-3.8%
50.14	Wages - Part-Time	87,754	91,823	63,982	45,556	-28.8%	-50.4%
50.15	Wages - Temporary	2,313	2,720	3,022	20,612	582.2%	657.8%
50.21	Wages - Standby	7,172	-	12,098	-		
50.31	Overtime - Regular Full-Time	295	500	500	1,500	200.0%	200.0%
54.xx	Benefits	324,962	334,245	229,634	262,106	14.1%	-21.6%
54.61	Deferred Compensation	33,303	33,835	26,885	27,676	2.9%	-18.2%
54.81	RHS	7,132	7,370	5,571	6,946	24.7%	-5.7%
55.71	Car Allowances	2,151	5,400	2,170	2,700	24.4%	-50.0%
	Total Personnel	1,262,834	1,246,389	1,060,940	1,108,015	4.4%	-11.1%
	SUPPLIES & SERVICES						
60.15	Education & Training	10,639	30,000	25,000	30,000	20.0%	
61.00	Professional Services	65,877	60,000	60,000	70,000	16.7%	16.7%
63.05	Advertising	3,722	1,500	1,500	1,500		
63.25	Membership & Dues	839	2,000	2,000	2,000		
63.33	Software Supplies	1,174	2,000	2,000	3,000	50.0%	50.0%
63.35	General Supplies	11,346	22,500	15,000	20,000	33.3%	-11.1%
63.45	Photocopying	2,263	3,000	3,000	3,000		
63.50	Postage, Freight, & Delivery	2,883	5,000	3,000	4,000	33.3%	-20.0%
63.55	Printing	842	1,500	500	1,500	200.0%	
63.56	Publications	1,893	1,500	600	1,500	150.0%	
63.70	Telephone	7,165	10,000	9,000	10,000	11.1%	
69.20	Vehicles - Mileage	-	50	50	50		
	Total Supplies & Services	108,643	139,050	121,650	146,550	20.5%	5.4%
	CAPITAL OUTLAY						
80.05	Furniture and Fixtures	4,031	-	-	-		
80.20	Computer Equipment	7,295	6,500	8,600	2,500	-70.9%	-61.5%
	Total Capital Outlay	11,325	6,500	8,600	2,500		-61.5%
	TOTAL	1,382,802	1,391,939	1,191,190	1,257,065	5.5%	-9.7%

PROPOSED



The admnistrative services department produced their first ever comprehensive annual financial statement during fiscal year 2019/20. Prior to this, the Town produced an annual financial report. The Comprehensive annual financial statement offers readers additional information to assist in determining the Town's financial position.

PROPOSED

ADMINSTRATIVE SERVICES
FY 2023 EXPENDITURES BUDGET DETAIL

101.105.00 General Fund.Administrative Services

ACTIVITY DESCRIPTION

The Administrative Services Division is responsible for providing general administrative services in the areas of Finance and Accounting, Human Resources, Risk Management, and Purchasing to the Town Council, Town Manager and Town Departments. This includes processing and recording of all financial transactions such as accounts payable, revenue receipts, payroll and summarizing financial transactions in a format that allows management and Council to review fiscal performance and related departmental budget conformance. This Division establishes internal accounting controls and aids the Council in contracting for external audits. The Administrative Services Division works with the Town Manager to develop both proposed and final budgets and also prepares all statutorily required financial reporting documents. The division also administers all hiring processes, consults with operating departments on personnel issues, and provides human services to every employee including the administration of all benefits.

Department priorities for FY 2023 include monitoring, administration, and reporting of the Town's approved operating and capital budgets, collaboration with other departments to provide administrative support to upcoming town programs and initiatives, continued enhancement of transient occupancy tax (TOT) audit activities, and continued growth and training of staff, especially new management staff. During FY 2022, the Administrative Services Division was awarded the CSMFO Excellence in Budgeting award for the fourth year in a row, assisted over 1,200 short term rental properties to come into compliance with transient occupancy tax rules, facilitated the turnover of 50 employee positions, and worked with other town departments on various new or revamped programs while also managing the administrative burden put on the Town during the COVID-19 pandemic, and the network outage incident..

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
Payments Received	4,152	4,782	4,594	3,985	3,498
Accounts Payable Invoices	8,914	9,565	9548	8,837	8,529
Employees Hirings/Promotions	57	44	54	41	46
Employee Payroll Payments	3,491	3,629	3,628	3,682	3,694
Financial Statement Audit	unmodified	unmodified	unmodified	unmodified	unmodified
Full-time Equivalent Staff	6.47	6.80	6.96	7.36	5.89

PERSONNEL

50.1X - WAGES

The following table shows the positions allocated to this division, as well as the percentage of their position allocated to other divisions. Their position type details to which line item their wages are budgeted. Subsequent to FY2023 the RSA allocations are planned to decline due to a reduction in administration needed for the RSA.

Position Type	Position Title	Admin Services 101.105.00	Information Technology 101.018.00	Solid Waste 503.000.00	RSA 599.000.00
Reg Full-Time	Director Administrative Services	75%	20%		5%
Reg Full-Time	Finance Manager	90%			10%
Reg Full-Time	Senior Accountant	90%			10%
Reg Full-Time	Accountant II	95%			5%
Reg Full-Time	Administrative Analyst I	100%			
Reg Full-Time	Administrative Technician	100%			
Reg Full-Time	Human Resources Administrator	100%			
Reg Full-Time	Human Resources Technician	100%			
Part-Time	Accounting Technician	100%			
Part-Time	Office Assistant	100%			
Temporary	Accountin Intern	100%			

PROPOSED

ADMINSTRATIVE SERVICES
FY 2023 EXPENDITURES BUDGET DETAIL

101.105.00	General Fund.Administrative Services

PERSONNEL (CONT'D)

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for non-exempt personnel to w60ork in addition to their normal working hours.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. Benefit prices on average are increasing in cost, especially pension and healthcare costs. Per the Town's MOU, new employees are offered access to a pension plan with a lower cost to the Town, as allowed under the California Public Employee's Reform Act (PEPRA) of 2012.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups. Increase accounts for expected employee election of sick payout match as allowed by the memoranda of understanding with the employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for staff training via attendance at various conferences, seminars and meetings. Training activities could include but are not limited to the following:

- Attendance at the annual Tyler Technologies conference (Town's ERP system) by two employees ($8,000)
- Attendance at the annual California Society of Municipal Finance Officers (CSMFO) by two employees ($7,000)
- Attendance at the annual CalPERS conference by two employees ($5,000)
- Attendance at the annual CalPELRA conference by two employees ($6,000)
- Attendance at the annual LCW conference by one employee ($2,500)
- Webinar based training on 1099s, Excel, Microsoft office, In-Design, GASB updates, LCW employment law updates, or government accounting, as needed. ($1,500)

61.00 - PROFESSIONAL SERVICES
Provides for the following:

- Annual audit expenses.
- Management team training/coaching which may include leadership, supervision, personnel law or other topics.
- Annual participation in Gold Country Consortium training and annual management team human resources training
- Quarterly bond trustee fees, including disclosure costs
- Investment account custodian fees
- Biennial anti-harassment training for FY2023
- Background checks, report filing fees and other miscellaneous services. The Town is going to explore the current background check process to ensure compliance with industry best practices. This may result in an increase in background check fees or the purchase of a new software product to complete these in-house.
- Audit of the Town's compliance with the Affordable Care Act's requirements
- Rebranding of the Town's recruitment process
- Catch-up of terminated employee scanning

PROPOSED

ADMINSTRATIVE SERVICES
FY 2023 EXPENDITURES BUDGET DETAIL

101.105.00	General Fund.Administrative Services

SUPPLIES AND SERVICES (cont'd)

63.05 - ADVERTISING
Provides for various advertising needs including annual publication of annual financial report in local newspaper, as required by State ordinance, and employee recruitment ads for the division. Increase to account for the increased cost of advertising in the local publications and employment listing sites. Staff attempts to find alternative ways to advertise whenever possible to manage costs.

63.25 - MEMBERSHIP AND DUES
Provides for membership with various finance and human resources related organizations including CSMFO, CALPELRA, GFOA, Toastmasters International, SHRM, and the LCW training consortium. Also provides for California Certified Public Accountancy license renewals for the two staff members within the Division who holds that license, which is renewed every two years.

63.33 - SOFTWARE SUPPLIES
Provides for one (1) Adobe Creative Cloud license ($15 per month), two (2) (increased from one license) Adobe Pro license for In-Design ($50 per month per license) and one half of a Survey Monkey account for internal employee surveys shared with the Town Manager's division ($500).

63.35 - GENERAL SUPPLIES
Provides for copy paper, envelopes, monthly shredding services ($15 per month), small items, small printer supplies, miscellaneous office supplies, snacks for interview panels, and non-capital equipment and furniture.

63.45 - PHOTOCOPYING
Provides for copier usage based on monthly meter readings and monthly service costs for the division's copy machines which includes ink and maintenance. Increase is based on current and prior year actuals.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs for the weekly vendor payments; quarterly and yearly tax returns; quarterly reports and transient occupancy tax delinquency postcards as needed.

63.55 - PRINTING
Provides for accounts payable check stock, W-2 forms, 1099 forms, business cards, custom envelopes and personnel forms. The increase is due to the increased cost of tax forms charged by Tyler Technologies. Their forms are proprietary to the Town's enterprise resource software.

63.56 - PUBLICATIONS
Provides for subscriptions to various finance, human resource, and payroll publications.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for an allocation of staff cellular phone service and equipment.

69.20 VEHICLES - MILEAGE
Provides payment to staff for use of a private vehicle on Town business not already provided for under a car allowance or through the education and training budget.

PROPOSED

ADMINSTRATIVE SERVICES
FY 2023 EXPENDITURES BUDGET DETAIL

101.105.00	General Fund.Administrative Services

CAPITAL OUTLAY

80.20 - COMPUTER EQUIPMENT
Budget includes monitors for two workstations and three docking stations for laptop conversions.

PROPOSED

GENERAL GOVERNMENT
2022/23 EXPENDITURES BUDGET

101.106.00 General Fund.General Government

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	SUPPLIES & SERVICES						
60.17	Team Building - Managers	118	5,000	7,000	10,000	42.9%	100.0%
60.25	Employee Wellness & Safety Program	16,697	36,000	30,000	35,000	16.7%	-2.8%
61.00	Professional Services	129,932	289,452	289,452	141,350	-51.2%	-51.2%
61.25	LAFCO Funding	71,529	72,960	71,491	75,000	4.9%	2.8%
61.40	Sales Tax Audit Fees	9,990	8,000	8,457	9,000	6.4%	12.5%
63.18	Subscriber Contributions	65,071	56,000	49,661	56,000	12.8%	
63.19	Gov & Educ Cable & Streaming Service	24,094	29,000	25,923	26,700	3.0%	-7.9%
63.25	Membership & Dues	4,148	4,000	4,000	4,120	3.0%	3.0%
63.33	Software Supplies	88,170	100,000	88,013	112,320	27.6%	12.3%
63.35	General Supplies	5,097	3,500	3,500	3,500		
63.45	Photocopying	2,920	6,000	5,000	6,000	20.0%	
63.70	Administrative Telephone	-	-	1,655	4,140	150.2%	100.0%
67.02	Nevada County SB2557 Fee	276,756	296,129	295,000	303,850	3.0%	2.6%
68.00	General Insurance	545,312	599,843	585,000	783,605	33.9%	30.6%
68.01	Truckee Fire Fee	251,235	263,797	255,540	263,206	3.0%	-0.2%
69.10	Vehicles - Fuel	204	1,000	926	1,000	8.0%	
69.76	Fleet Maintenance Allocation	421	7,661	6,959	7,959	14.4%	3.9%
	Total Supplies & Services	1,491,693	1,778,341	1,727,575	1,842,751	6.7%	3.6%
	CAPITAL OUTLAY						
80.20	Computer Equipment	-	4,300	4,000	16,300	307.5%	279.1%
	Total Capital Outlay	-	4,300	4,000	16,300	307.5%	279.1%
	SUB-TOTAL	1,491,693	1,782,641	1,731,575	1,859,051	7.4%	4.3%
32.21	Less: Truckee Fire Fee Designation	-	(18,700)	(14,978)	(4,601)	-69.3%	-75.4%
	Funded by Designation	-	(18,700)	(14,978)	(4,601)	-69.3%	-75.4%
	TOTAL	1,491,693	1,763,941	1,716,597	1,854,450	8.0%	5.1%

PROPOSED

GENERAL GOVERNMENT
FY 2023 EXPENDITURES BUDGET DETAIL

101.106.00	General Fund.General Government

ACTIVITY DESCRIPTION

This budget was developed to include costs associated with general Town operations that fall within no specific department or division, as well as the costs that are to the benefit of all departments, such as insurance and the maintenance costs of the Town-wide software systems. A portion of these costs are included in the Town's calculation of the Administrative Overhead allocated to the Town's enterprise funds. Some funding moved from Town Manager Professional Services.

SUPPLIES AND SERVICES

60.17 - TEAM BUILDING - MANAGERS
Provides for the facilitation of an annual workshop for the management strategic planning by the Town's Management team; department head team; and individual departments. This covers contract with the facilitator, venue, and other expenses for the planning sessions.

60.25 - EMPLOYEE WELLNESS AND SAFETY PROGRAM
Provides for an annual employee wellness fair, wellness workshops, exercise classes and safety programs. Safety and wellness programs are administered by the Balanced Employee Safety Team (BEST). Through training and incentives, the BEST committee aims to increase staff awareness of physical and mental well-being with the goal of increasing productivity and keeping healthcare costs to a minimum.

61.00 - PROFESSIONAL SERVICES
Provides for the following:

- The Contract with a consultant (Granicus) for auditing and outreach related to online short-term rentals was moved to Short-Term Rentals .
- SB 90 filings for State Mandated Cost reimbursement claims with the State of California ($3,500). This cost is offset by reimbursement from the State for programs with unfunded mandated costs.
- Administrative service fees for a COBRA administrative provider and COBRA services for Town Employees ($2,000)
- Employee Assistance Program (EAP) available to all Town employees ($3,600)
- GASB 45 biennial study (last performed in FY 2020) - Performed by a consultant, this study is required to satisfy Governmental Accounting Standards Board (GASB) regulations. ($8,000)
- Annual OPEB reporting to satisfy GASB 75 requirements, provided by an actuarial consultant. ($2,250)
- Annual GASB 68 study provided by CalPERS and actuarial reports from a consultant. This is an annual, ongoing expense required to satisfy GASB requirements. ($2,000)
- Spanish translation services moved to Inclusion, Cohesion and Equity (ICE) FY 2023.
- Consultant services for Human Resources, as needed ($20,000).

61.25 - LAFCO FUNDING
Provides for the Town's portion of the LAFCo costs. AB 2838, the Cortese-Knox-Hertzberg Act effective January 1, 2001, requires that the funding for LAFCo be shared by the county, special districts and cities. The LAFCo Committee is recommending a total 2.0% increase in the funding from local agencies to cover the costs of running the committee, the cost of which is allocated out to the various jurisdictions.

61.40 - SALES TAX AUDIT FEES
Provides for sales tax audit fees to the Town's sales tax auditor. This includes an annual fee of $3,900 plus a 25% commission for any additional sales tax revenues generated as a result of audit services. This amount is expected to be offset by additional sales tax revenues.

PROPOSED

GENERAL GOVERNMENT
FY 2023 EXPENDITURES BUDGET DETAIL

101.106.00	General Fund.General Government

SUPPLIES AND SERVICES (cont'd)

63.18 - SUBSCRIBER CONTRIBUTIONS
Provides for a pass-through amount of 70% of the Public Education and Governmental (PEG) Access Channel fees collected from Suddenlink and AT&T, the local television providers. Corresponding revenue is included in the General Fund Channel 6 Subscriber Contribution revenue account. The pass-through payments for quarter ending June 30, 2020, weren't received until September of 2020, therefore an extra payment is included in the FY 2021 amounts.

63.19 – GOVERNMENT AND EDUCATION CABLE AND STREAMING SERVICE
Provides for televised coverage and internet streaming of Council meetings, Planning Commission meetings and other broadcasts. Actual cost is directly related to number of meetings covered. Budget is being increased to accommodate for actual meeting volume. (Costs associated with video storage have moved here from the Clerk's 61.08 budget.)

63.25 - MEMBERSHIP AND DUES
Provides for the Town's membership in the Truckee North Tahoe Transportation Management Association (TNT/TMA).

63.33 - SOFTWARE SUPPLIES
Provides for the following:

- The annual maintenance costs for the Town's enterprise resource software, New World Systems (approximately $76,000 per year x 82%, 18% is funded by the Building and Safety Fund).
- Disaster recovery hosting for New World Systems software (approximately $15,000 per year)
- $10,000 per year The Town's Drobox account, which allows for the secure transmission of large files via the internet.
- $20,000 for the annual update to the Town's electronic document repository system, Laserfiche. Town has noted a significant increase number of times that all the licenses are in use and additional users are unable to access the records. Staff believes the addition of five (5) additional licenses will help to alleviate this issue.
- $5,000 for Zoom Video Collaboration.

63.35 - GENERAL SUPPLIES
Provides for general town administrative expenses, for example, the supplies needed to create Town employee ID and access cards and small items needed for the Town conference rooms. The increase in budget is to align with historical spending.

63.45 - PHOTOCOPYING
Provides for supply (ink) and maintenance costs associated with one (1) high volume copier for use by all employees for large printing jobs. Costs vary by month according to usage.

63.70 – ADMINISTRATIVE TELEPHONE
Separate internet service from the Town's network necessary for the televised coverage and internet streaming of Council meetings, Planning Commission meetings and other broadcasts.

67.02 - NEVADA COUNTY SB2557 FEE
Provides for the state mandated SB2557 fee paid to the County. Includes the Nevada County's administrative costs for property tax collection, as well as State charges for collection of Sales and Motor Vehicle Taxes. The amount varies year-on-year based on the County's actual costs to collect property tax. Increase based on five-year average increase.

PROPOSED

GENERAL GOVERNMENT
FY 2023 EXPENDITURES BUDGET DETAIL

101.106.00	General Fund.General Government

SUPPLIES AND SERVICES (cont'd)

68.00 - GENERAL INSURANCE
Provides for the Town's insurance premium deposit to the Public Agency Risk Sharing Authority of California (PARSAC). Insurance premiums include coverage for the following:

- Liability - $522,107
- Property Insurance (an increase is budgeted for FY 2021 due to addition of public service garages being added to insured property values)
- Pollution coverage insurance
- Employee Bonding

Note:. California Intergovernmental Risk Authority (CIRA) is a risk sharing pool. Annual premiums are an estimate of the Town's portion of the costs of the pool. Depending on the pool's performance, the Town may receive a distribution from excess collections or need to provide a supplement if premiums are under collected pool-wide. The liability and property insurance increases based on PARSAC estimated coverage costs, which are affected by risk pool results and the Town estimate of payroll costs.

68.01 - TRUCKEE FIRE FEE
Provides for wild land fire protection services as required by LAFCo, provided by CalFire, adjusted annually based on a CPI. Increase is based on five-year average increase.

69.10 - VEHICLES - FUEL
Provides for fuels costs for the Town pool vehicles.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

CAPITAL OUTLAY
80.20 – COMPUTER EQUIPMENT
Provides for cameras, monitors and computers to standardize conference rooms in Town Hall with adequate presentation capabilities. FY 2023 includes $10,000 for Prosser conference room enhancements.



Town Hall on a fall day. Photo taken by Caitlin Brennan

PROPOSED

INFORMATION SECURITY AND TECHNOLOGY
2022/23 EXPENDITURES BUDGET

101.108.00 General Fund.Information Technology

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	430,229	434,617	326,258	465,150	42.6%	7.0%
50.31	Overtime - Regular Full-Time	1,269	2,000	6,000	2,000	-66.7%	
54.xx	Benefits	168,625	167,061	102,921	149,225	45.0%	-10.7%
54.61	Deferred Compensation	11,686	10,803	6,445	10,567	64.0%	-2.2%
54.81	RHS	6,396	6,401	4,217	7,012	66.3%	9.5%
55.71	Car Allowances	662	1,440	346	720	108.0%	-50.0%
	Total Personnel	618,868	622,322	446,187	634,675	42.2%	2.0%
	SUPPLIES & SERVICES						
60.15	Education & Training	7,356	18,000	5,000	18,000	260.0%	
61.00	Professional Services	16,436	55,000	600	55,000	9066.7%	
63.05	Advertising	-	500	2,100	500	-76.2%	
63.33	Software Supplies	17,418	80,000	97,238	20,000	-79.4%	-75.0%
63.35	General Supplies	263	1,000	1,000	1,000		
63.37	IT Supplies	2,789	2,000	7,300	7,000	-4.1%	250.0%
63.55	Printing	-	150	50	150	200.0%	
63.70	Telephone	3,969	2,900	3,000	3,000		3.4%
69.20	Vehicles - Mileage	-	150	150	150		
	Total Supplies & Services	48,231	159,700	116,438	104,800	-10.0%	-34.4%
	CAPITAL OUTLAY						
80.05	Furniture and Fixtures	-	5,000	-	5,000		
80.20	Computer Equipment	9,845	48,800	50,000	14,000	-72.0%	-71.3%
	Total Capital Outlay	9,845	53,800	50,000	19,000	-62.0%	-64.7%
	TOTAL	676,945	835,822	612,625	758,475	23.8%	-9.3%

PROPOSED



When the governor's Stay-At-Home order was issued in March of 2020, the town's Information technology Team shifted into high gear to transition a workforce that was dependent on their desktops located in the town buildings to working from home. staff was able to source and deploy refusrbished laptops and almost all staff were working full-time from home within two weeks.

PROPOSED

INFORMATION SECURITY AND TECHNOLOGY
FY 2023 EXPENDITURES BUDGET DETAIL

101.108.00	General Fund.Information Technology

ACTIVITY DESCRIPTION

The Information Security and Technology (IT) division is responsible for providing information technology services, including network security and Disaster Recovery to the Town Council, Town Manager and Town Departments. In July of 2021, the Town experienced a cyber event. As a result of this event, Truckee's IT infrastructure had a renovation during fiscal 2022 to achieve compliance with the U.S. Department of Commerce's NIST Cybersecurity Framework. This framework was developed with the assistance of the U.S. Department of Defense and Department of Justice, and provides best practices on how to harden the Town's system against intrusion. A complete overhaul of and modernization of all information security and technology infrastructure was performed. All Town of Truckee computing devices were enrolled in a market leading configuration management platform, and hardened by the deployment of next-generation endpoint protection.

To ensure that the Town has the staffing resources to maintain this matured system, the Town converted the IT Supervisor position that was budgeted in FY 2021 to a Chief Information Security and Technology Officer. This position was flown and filled in late FY 2022, with the new employee expected to join the Town just after the publication of this budget. In April of 2022, Council approved the addition of a third IT staff person bringing the team from three (3) members to four (4). For FY 2023, the IT Division will have a Chief Information Security and Technology Officer (CISTO), two (2) IT Systems Analysts, and an IT Technician. For FY 2023 the GIS Specialist position has been moved to the Engineering department.

Goals for FY 2023: The overall goals of the Information Security and Technology (IT) division will be developed collaboratively with the onboarding of the CISTO and coordination with the efforts already accomplished by the IT team including the contract Information Technology Director post the Cyber Security event that occurred in FY2022. Staff intends to bring a clean-up of the IT budget to Council with specific goals and objectives mid-year. It is expected that the operating budget and the capital budget included in C0105, will be sufficient for activities in FY2022.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 20% of the salary of the Administrative Services Director, one (1) Chief Information Security and Technology Officer, one (2) IT Systems Analysts and one (1) IT Technician. The Geographic Information Systems Specialist was moved to the Engineering division for FY2023.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime costs for non-exempt employees to work in addition to normal working hours on critical IT projects, as they may arise. Overtime is used to cover vacations and other staff absences.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. Increase due to rising pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the Administrative Service Director's private vehicle on Town business (20%).

PROPOSED

INFORMATION SECURITY AND TECHNOLOGY
FY 2023 EXPENDITURES BUDGET DETAIL

101.108.00	General Fund.Information Technology

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for staff training at conferences and on-line. We anticipate an increase in this area due to the increase in full-time staff.

61.00 - PROFESSIONAL SERVICES
Provdes for technical support services for the Town's telephone system and computer network when beyond the skills of Town staff or other professional services as needed to maintain the security and operability of the Town's systems.

63.05 - ADVERTISING
Provides for vacant position advertising as needed.

63.33 - SOFTWARE SUPPLIES
Provides for the following:

- Yearly license fee for the secure socket layer (SSL) certificates for the Town Website, Webmail and server wildcard certificate.
- The yearly licensing fee for the IT Help Desk work-order software.
- The yearly licensing fee for the anti-virus protection software.
- New - Mobile Data Management software solution implementation and annual maintenance.
- Monthly server backups.
- Miscellaneous software costs as they may arise.

Decrease related to the transition of the IT GIS Specialist to the Engineering division.

63.35 - GENERAL SUPPLIES
Provides for miscellaneous office supplies and small equipment, as needed.

63.37 - IT SUPPLIES
Provides for DVDs, media, cables and other small IT supplies or equipment. Increase in this area is anticipated due to changing port standards on hardware equipment.

63.55 - PRINTING
Provides for miscellaneous printing needs as needed.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long-distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and equipment.

69.20 - VEHICLES - MILEAGE
Provides for staff mileage as needed to service computers at the Corporation Yard and Nevada County Disaster Recovery data center when a Town vehicle is not available.

CAPITAL OUTLAY
80.05 – FURNITURE AND FIXTURES
Provides for workstations to be purchased for new work spaces for existing staff.

80.20 - COMPUTER EQUIPMENT
Provides upgraded monitors for IT staff ($5,000), and upgrade one (2) laptop ($3,000) and additional funding for the new Chief Information Security and Technology Officer onboarding ($6,000)

PROPOSED

This page has been left blank intentionally.

PROPOSED

This page has been left blank intentionally.

PROPOSED

SECTION 5 - PUBLIC WORKS EXPENDITURES

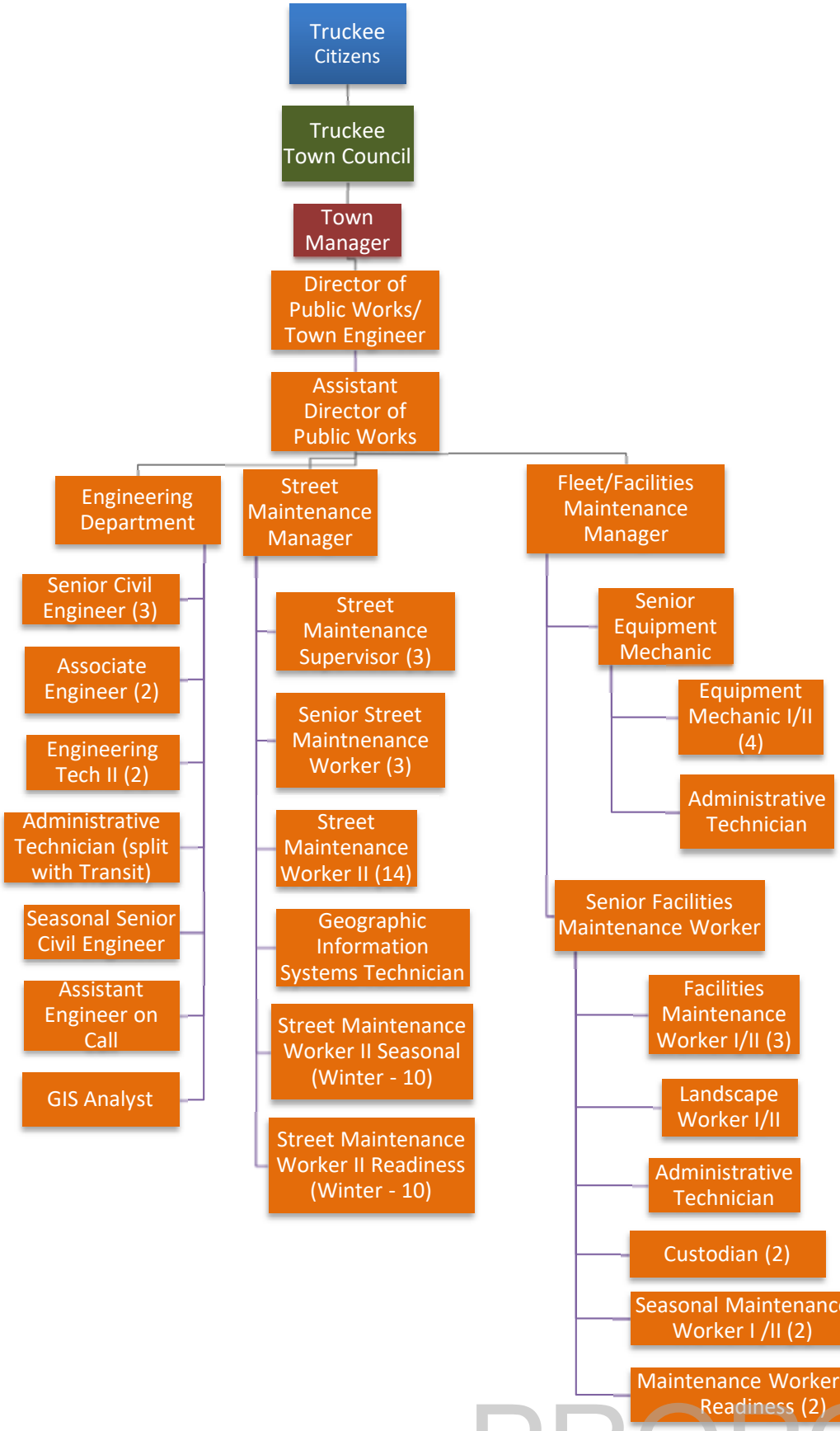


The Truckee River Legacy Trail phase 3, connects the Glenshire subdivision with downtown truckee. The project was funded by a substantial grant

Public Works Organization Chart
Engineering Expenditures
Road Maintenance Expenditures
Snow Removal Expenditures
Fleet Maintenance Expenditures
Trails Maintenance Expenditures
Facilities Maintenance Expenditures
Maintenance District Funds Expenditures

PROPOSED

PUBLIC WORKS ORGANIZATION CHART
FY2023 BUDGET



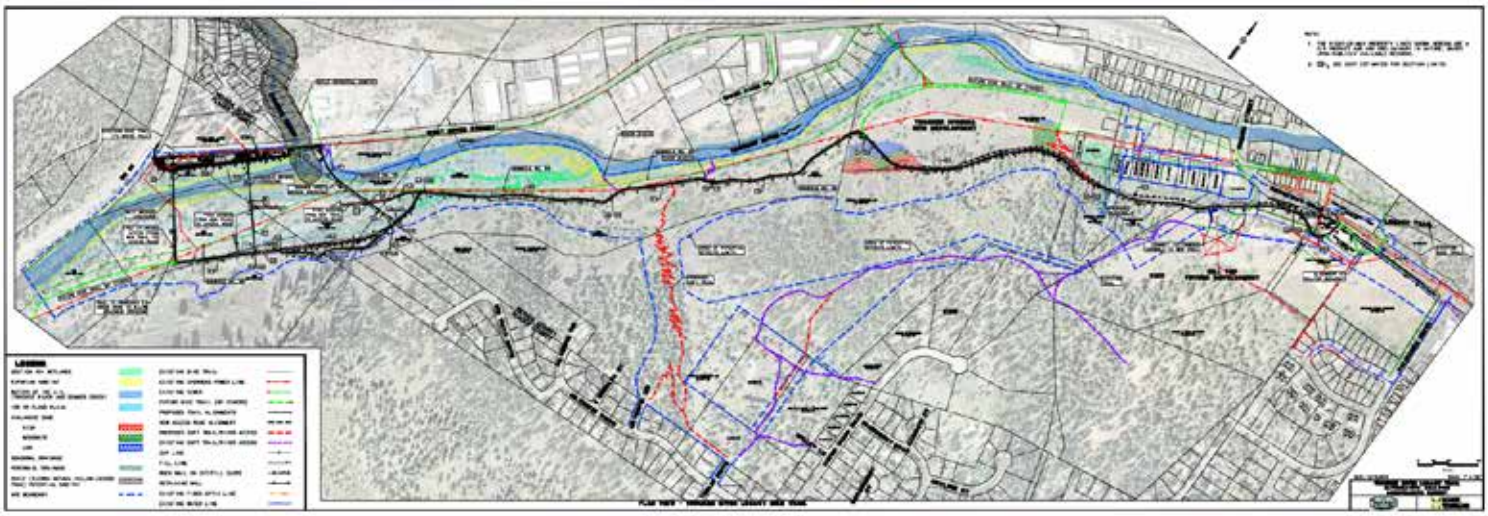
PROPOSED

PUBLIC WORKS - ENGINEERING
2022/23 EXPENDITURES BUDGET

101.115.00 General Fund.Engineering

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	846,528	879,827	888,342	1,150,238	29.5%	30.7%
50.15	Wages - Temporary/Seasonal	3,615	38,148	31,285	32,286		-15.4%
50.31	Overtime - Regular Full-Time	352	500	2,500	500	-80.0%	
54.xx	Benefits	438,772	468,594	466,259	610,253	30.9%	30.2%
54.61	Deferred Compensation	35,904	32,458	37,129	36,704	-1.1%	13.1%
54.81	RHS	13,009	12,973	13,954	16,824	20.6%	29.7%
55.71	Car Allowances	2,979	2,641	2,559	2,640	3.2%	0.0%
	Total Personnel	1,341,102	1,435,141	1,442,026	1,849,444	28.3%	28.9%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	146	1,200	1,200	1,200		
60.15	Education & Training	37	20,000	10,000	20,000	100.0%	
61.00	Professional Services	3,354	60,000	60,000	30,000	-50.0%	-50.0%
61.16	Stormwater Program Implementation	8,992	15,000	13,000	15,000	15.4%	
63.05	Advertising	510	1,000	800	500	-37.5%	-50.0%
63.25	Membership & Dues	1,926	1,800	1,800	1,800		
63.30	Document Imaging	-	500	-	5,000		900.0%
63.33	Software Supplies	25,430	23,900	23,900	103,000	331.0%	331.0%
63.34	Safety Supplies	-	-	28	100	257.1%	100.0%
63.XX	Miscellaneous Office Expenses	13,471	16,500	17,250	16,700	-3.2%	1.2%
67.12	Signal Maintenance	19,280	30,000	40,000	35,000	-12.5%	16.7%
67.13	Railroad Crossing Maintenance	30,600	16,000	15,300	16,000	4.6%	
69.10	Vehicles - Fuel	3,227	2,400	4,315	5,000	15.9%	108.3%
69.20	Vehicles - Mileage	-	2,200	2,200	-	-100.0%	-100.0%
69.70	Vehicles - Repair & Maint	-	100	100	100		
69.76	Fleet Maintenance Allocation	6,562	9,666	9,415	10,769	14.4%	11.4%
	Total Supplies & Services	113,534	200,266	199,308	260,169	30.5%	29.9%
	CAPITAL OUTLAY						
80.20	Computer Equipment	857	2,800	5,500	9,700	76.4%	246.4%
80.34	Fleet Replacement Fund	3,900	3,900	3,900	3,900		
	Total Capital Outlay	4,757	6,700	9,400	13,600	44.7%	103.0%
	TOTAL	1,459,394	1,642,107	1,650,733	2,123,212	28.6%	29.3%
	Less: Offsetting Revenues						
42.28	Plan Check & Inspection Fees	(125,620)	(90,000)	(200,000)	(105,000)	-47.5%	16.7%
46.25	Capital Labor Charge	(353,075)	(285,000)	(275,000)	(450,000)	63.6%	57.9%
46.30	Impact Admin Fee	(145,847)	(53,000)	(70,000)	(75,000)	7.1%	41.5%
49.10	Transfer from Measure R Sales Tax	-	-	-	(155,281)		100.0%
	Net Expenditures less Revenues	834,852	1,214,107	1,105,733	1,337,931	21.0%	10.2%

PROPOSED



ENGINEERING STAFF ARE MANAGING SEVERAL CAPITAL PROJECTS INCLUDING THE EXTENSION OF THE TRUCKEE RIVER LEGACY TRAIL ALL THE WAY TO SR89. CURRENT PLANS WOULD INCLUDE A PEDESTRIAN BRIDGE OVER THE TRUCKEE RIVER ONTO WEST RIVER STREET.

PROPOSED

PUBLIC WORKS - ENGINEERING
FY 2023 EXPENDITURES BUDGET DETAIL

101.115.00 General Fund.Engineering.Non-Division

ACTIVITY DESCRIPTION

The Engineering Division is responsible for implementation of many Capital Improvement Projects (CIPs); review and approval of maps, encroachment permits and improvement plans; advising the Planning Commission and Town Council on traffic, drainage and other engineering matters; being a liaison between the Town and other agencies on engineering matters; designating the signing and marking of Town streets for traffic safety; improving, managing, and maintaining the Town's GIS system; and compliance with our National Pollutant Discharge Elimination System (NPDES) permit. The Engineering Division also assists the Community Development Department in the review of land-use development projects.

Departmental goals for FY 2023 include the following:

- Continue the design of the Pioneer Trail and Bridge Street Extension, Reimagine Bridge Street, West River Streetscape projects; and Jibboom Street Pedestrian Improvement projects;
- Completion of the 2021 Roadway Vegetation Management Project
- Construction of I-80/Donner Pass Road/Coldstream Road Roundabout, Church Street Extension/Trout Creek Restoration, Truckee River Legacy Trail Phase 4B, Renewable Diesel Fueling Station, Stockrest Transit Shelter, 2022 bridge maintenance, 2022 Paving and Drainage, trail seal coat, and recessed striping projects;
- Provide construction inspection for many of the projects listed above;
- Continue to work with the community and developers on the Railyard Development, Coldstream Specific Plan, Gray's Crossing, and Joerger Ranch projects;
- Coordinate the encroachments of all utilities, as well as the encroachments of new building construction;
- Provide construction inspection services for all private construction performed in the right-of-way and onsite grading and drainage work performed;
- Provide technical assistance to the Community Development Department (including for the General Plan Update) and the Public Works Department;
- Continue management of signage; and
- Ongoing implementation of the National Pollutant Discharge Elimination System (NPDES) permit and associated storm water management plan.
- Ongoing administration of the Public Art Commission of Truckee and associated art installation projects.

The budget for many of these goals is included in the Five-Year Capital Improvement Project (CIP) section of this budget.

To help manage workload, the division continues to use outside consultants for the design of larger capital projects, with the management provided by the division staff. The division also uses seasonal staff to assist in construction management activities. However, consultant services will be used for construction management on the Church Street/Trout Creek and Truckee River Legacy Trail Phase 4A projects and full-time staff will be used more for construction management during the 2022 construction season because of a lack of seasonal staff.

The FY 2023 budget assumes the continuation of a part-time Assistant Engineer to assist with Plan Check and development of the Public Improvement and Engineering standards; the addition of 25% of an Administrative Technician position to be share with the Transit Divisions (75%); and the addition of an Assistant or Associate Engineer to assist in CIP project development and construction and Private development review. The actual position (Assistant versus Associate) will be determined based on qualifications and experience. The FY 2023 budget also assumes the elimination of the Engineering Manager position and creation of an Assistant Director of Public Works position to expand roles and duties to include support to other Public Works Divisions.

PROPOSED

PUBLIC WORKS - ENGINEERING
FY 2023 EXPENDITURES BUDGET DETAIL

101.115.00 General Fund.Engineering.Non-Division

ACTIVITY DESCRIPTION (Con't)

Engineering staff time will continue to be billed as non-General Fund capital improvement projects for reimbursement wherever possible (using funding sources such as grants, Measure V Sales Tax Fund, Measure R Sales Tax Fund, and Town Special Service Area funds). The reimbursement is recorded as General Fund revenue but is shown as an engineering expenditure to illustrate the net impact of staffing costs charged to the General Fund. An increase is expected to occur in FY 2023 because the new position will allow additional resources to be assigned to trail projects, which are funded with Measure R.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 40% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 85% of Assistant Director of Public Works, 25% of the salary for the Administrative Technician, three (3) Senior Civil Engineers, (1) Associate Civil Engineer, (1) Associate/Assistant Engineer, (1) GIS Analyst; and two (2) Engineering Technician II's.

50.15 - WAGES - TEMPORARY/SEASONAL
Provides for one (1) part-time Assistant Engineer to assist with plan check and complete the update to the Public Improvement and Engineering Standards and one (1) seasonal Construction Inspector to work on encroachment permits (non-CIP projects) when they arise. Other seasonal inspector wages are charged directly to the CIP projects.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides overtime compensation for non-exempt personnel to work in addition to their regular working hours if necessary to assist with summer construction inspections and day-to-day technical support of the Engineering Division.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increase is due to rising pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the DPW/TE's private vehicle on Town business (40%).

SUPPLIES AND SERVICES

60.10 - CLOTHING AND UNIFORMS
Provides for Town logo apparel, boot allowance ($300 per employee every two years), and personal protective equipment, such as hard hats and safety vests.

PROPOSED

PUBLIC WORKS - ENGINEERING
FY 2023 EXPENDITURES BUDGET DETAIL

101.115.00 General Fund.Engineering.Non-Division

SUPPLIES AND SERVICES (cont'd)

60.15 - EDUCATION AND TRAINING
Provides for participation in conferences such as the League of California Cities Annual Conference and the California Stormwater Quality Association Annual Conference. Also provides for training opportunities that could include attendance at education seminars or participation in webinars on various subjects such as the California Environmental Quality Act, traffic engineering, drainage design, Subdivision Map Act, construction/project management, Geographic Information Systems, and grant administration. Although not all the FY 2022 training budget is anticipated to be expended, the FY 2023 training budget is proposed to remain at the FY 2022 budgeted level to make sure training opportunities are made available especially given that many training opportunities were eliminated in FY 2021 and FY 2022 due to COVID-19. Adequate training is crucial to stay up-to-date on current practices and policies and remain proficient in various software applications.

61.00 - PROFESSIONAL SERVICES
Provides for outside survey, traffic, design, and inspection services not related to specific capital improvement projects, and on-call grant related services. The increase in the professional services budget in FY 2022 reflects the inclusion of a pavement condition analysis system, which uses photography to generate road ratings, as well as some additional consultant services for Vehicle Miles Traveled (VMT) analysis or compliance with SB 743.

61.16 - STORMWATER PROGRAM IMPLEMENTATION
Since July 1, 2013 the Town has been under the NPDES Phase 2 General Permit for Small Municipal Separate Storm Sewer Systems (MS4s). This budget item provides for costs associated with the permit, including the permit fee (~$9,000 per year); potential consultant services; purchase of monitoring equipment; public outreach and education; and material handouts such as pet waste bags, seeds, and brochures. In addition to the costs identified in this budget item, approximately 700 staff hours per year are expended on the program, which includes field inspections on construction sites. Staff reduced some o its training and outreach activities during COVID but these activities will ramp up again in 2022. Note that a new permit is expected in the near future which will also likely result in an increase in staff time.

63.05 - ADVERTISING
Provides for public hearing notices and other legal notices required for various public works related projects and activities, as well as job posting advertisements.

63.25 - MEMBERSHIP AND DUES
Provides for annual memberships for the DPW/TE, Engineering Manager, Senior Engineers, and Associate Engineer in the American Public Works Association, American Society of Civil Engineers, Institute of Traffic Engineers and/or other organizations, as well as other memberships as needed, such as the California Stormwater Quality Association. Also provides for annual engineering license renewals with applicable state licensing boards during renewal years.

63.30 - DOCUMENT IMAGING
Provides for outsourcing documents to be digitally imaged. This amount is significantly higher in FY 2023 because there is a backlog of Engineering files to scanned.

63.33 - SOFTWARE SUPPLIES
Provides for the following:

- 25 percent of the new ongoing annual maintenance for Cartegraph operating management system (OMS) for management of the Town's infrastructure and roadway assets (this software provides a shared database for the Public Works Department).
- Annual ESRI subscription and licensing fees for Geographic Information Systems (GIS) mapping (2 desktop, 2 ArcGIS Online, and Spatial Analyst), which is integrated with Cartegraph OMS.
- Annual subscription for AutoCAD, a computer aided drafting system.
- Adobe Acrobat Pro software for Engineering workstations.

PROPOSED

PUBLIC WORKS - ENGINEERING
FY 2023 EXPENDITURES BUDGET DETAIL

101.115.00 General Fund.Engineering.Non-Division

- Maintenance or subscription costs for miscellaneous programs such as Visio, JAMAR, and Trafx.

SUPPLIES AND SERVICES (cont'd)

63.33 - SOFTWARE SUPPLIES (cont'd)

- Monthly subscription for BlueBeam Revu, which is used for plan review and inspections in the field.
- Annual cost for road rating system.
- Aerial mapping

The increase costs are primarily due to the addition of a $5,000 annual aerial imagery subscription service that could be implemented in early 2023, thereby eliminating the need to collect and process aerial imagery every five years. There is also an increase due to the reorganization moving GIS into the Engineering Division.

63.XX - MISCELLANEOUS OFFICE EXPENSES
Provides for office supplies, monthly printer maintenance, copier usage based on monthly meter readings, postage costs, special printing jobs, reference manuals, an allocation of the Town's telephone system, an allocation of the optical fiber internet connection, and staff cellular phones. Also includes the purchase of new office chairs for new staff.

63.40 - PERMITS, LICENSES, AND FEES
Provides for permit costs not related to a specific capital improvement projects.

66.50 - REPAIR AND MAINTENANCE - SMALL TOOLS
Provides for miscellaneous field tools. Engineering has not been using this expense account in the recent past and so the budget is set to zero.

67.12 - SIGNAL MAINTENANCE
Provides for power usage from the Truckee Donner Public Utilities District and maintenance provided by the California Department of Transportation (Caltrans) for three (3) traffic signals and various other street lights throughout town. The budget has been increased slightly for FY 2023 to account for some planned upgrades to the SR 89/Donner Pass Road/Frates signal.

67.13 - RAILROAD CROSSING MAINTENANCE Provides for maintenance provided by the Union Pacific Railroad at the two Church Street/balloon track crossings at the Railyard. Also includes any additional cost of insurance required by the Union Pacific Railroad.

69.10 - VEHICLES - FUEL
Provides for fuel costs associated with the use of Town-maintained Engineering vehicles.

69.20 - VEHICLES - MILEAGE
Provides payment to staff for use of a private vehicle on Town business not already provided for under a car allowance or through the education and training budget. The increase reflects an increased use of Town vehicles by temporary/seasonal staff.

69.70 - VEHICLES - REPAIR AND MAINTENANCE
Provides for minor repair costs and periodic cleaning of the Engineering vehicles.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred, which accounts for the differences in estimated actuals to budgets.

PROPOSED

PUBLIC WORKS - ENGINEERING
FY 2023 EXPENDITURES BUDGET DETAIL

101.115.00 General Fund.Engineering.Non-Division

CAPITAL OUTLAY

80.20 - COMPUTER EQUIPMENT
Provides for new computers for Public Works Director, Associate Engineer, and Seasonal Inspector, consistent with the IT Divisions recommendations.

FY 2022 includes an unanticipated new laptop for a Senior Engineer to provide adequate memory and capacity for plan review.

80.34 - FLEET REPLACEMENT FUND
Provides funds for the eventual and identified replacement of the Engineering Division vehicles as part of the Town's Fleet Replacement Plan.

OTHER

42.28 - PLAN CHECK AND INSPECTION FEES
Funds from applicants to reimburse the Town for the cost of engineering services performed as part of plan check and inspection processes for the Building and Planning divisions.

46.25 - CAPITAL LABOR CHARGE
Charges for services of Engineering staff working on various capital improvement projects, funded by Impact Fees, Measure R Sales Tax, Measure V Sales Tax and other non-General Fund sources.

46.30 - IMPACT ADMIN FEE
Provides for a transfer of Facility Impact Admin Fees that are collected at building permit issuance to the General Fund for facility impact administration staff time.

PROPOSED



The Legacy Trail-Brockway Road Multi-Use Trail Connection project was completed in FY 2022. The project was led by Senior Engineer, Jessica Thompson and included constructing an 8-10 foot wide paved multi-use trail connection along Brockway Road between the Legacy Trail at Palisades Drive and the Brockway Road bridge across the Truckee River. The project also included roadway rehabilitation (grind, overlay, and restriping) of this section of Brockway Road. The Town received a $630,000 Local Partnership Program (LPP) grant for this project.

PROPOSED

PUBLIC WORKS - ROAD MAINTENANCE
2022/23 EXPENDITURES BUDGET

101.116.00 General Fund.Road Maintenance

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	814,454	867,167	919,761	1,004,112	9.2%	15.8%
50.15	Wages - Temporary/Seasonal	-	74,336	26,445	-	-100.0%	-100.0%
50.21	Standby Pay - Regular Full-Time	-	1,200	1,200	1,200		
50.31	Overtime - Regular Full-Time	792	4,500	3,500	4,500	28.6%	
50.35	Overtime - Temporary/Seasonal	-	2,000	1,000	2,000	100.0%	
54.xx	Benefits	407,559	462,885	475,564	604,700	27.2%	30.6%
54.61	Deferred Compensation	33,922	34,724	35,172	35,467	0.8%	2.1%
54.81	RHS	1,453	1,536	1,686	1,780	5.6%	15.9%
55.71	Car Allowances	254	661	640	660	3.2%	-0.1%
	Total Personnel	1,258,434	1,449,009	1,464,967	1,654,420	12.9%	14.2%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	8,342	9,000	4,000	9,000	125.0%	
60.15	Education & Training	713	10,000	2,000	10,000	400.0%	
61.00	Professional Services	1,600	9,000	3,000	9,000	200.0%	
63.09	Physicals & Backgrounds	1,019	2,700	2,700	2,700		
63.10	Communications System Maint	545	12,000	1,500	12,000	700.0%	
63.33	Software Supplies	20,946	10,000	11,500	10,000	-13.0%	
63.34	Safety Supplies	1,830	3,000	3,000	3,000		
63.XX	Miscellaneous Office Expenses	15,584	24,750	15,000	24,750	65.0%	
63.40	Permits, Licenses, & Fees	-	1,000	-	1,000		
63.99	Change in Inventory	(4,093)	-	-	-		
66.10	Repair & Maint - Buildings	-	1,104	-	1,104		
66.20	Repair & Maint - Office Equip	-	500	-	500		
66.50	Repair & Maint - Small Tools	5,586	6,000	2,500	6,000	140.0%	
67.15	Accidents & Damage	1,678	1,000	-	1,000		
67.50	Road Oils	458	47,000	47,000	47,000		
67.51	Aggregate Products	8,089	8,000	5,000	8,000	60.0%	
67.52	Patch Materials	17,552	20,000	20,000	20,000		
67.55	Signs	2,660	9,000	2,000	9,000	350.0%	
67.56	Landfill & Refuse Services	13,612	7,500	10,000	7,500	-25.0%	
67.57	Striping	30,798	20,000	30,000	40,000	33.3%	100.0%
67.xx	Road Maintenance Supplies	7,194	20,000	10,635	20,000	88.1%	
67.66	Sweeper Brooms	2,490	3,000	4,000	3,000	-25.0%	
69.10	Vehicles - Fuel	47,037	50,000	83,000	90,000	8.4%	80.0%
69.60	Vehicles & Equipment - Rentals	-	10,000	5,000	10,000	100.0%	
69.76	Fleet Maintenance Allocation	271,193	279,997	240,139	274,679	14.4%	-1.9%
69.79	Hazard Waste Disposal & Recycling	2,625	6,000	6,000	6,000		
	Total Supplies & Services	457,458	570,551	520,799	645,183	23.9%	13.1%
	CAPITAL OUTLAY						
80.20	Computer Equipment	-	3,200	2,500	7,600	204.0%	137.5%
80.34	Fleet Replacement Fund	215,000	215,000	215,000	215,000		
80.35	Machinery & Equipment	-	-	-	40,000		100.0%
	Total Capital Outlay	215,000	218,200	217,500	262,600	20.7%	20.3%
	TOTAL	1,930,893	2,237,760	2,203,266	2,562,202	16.3%	14.5%
	Less: Offsetting Revenues						
46.28	Capital Labor Charge - Road Maint.	(34,110)	(20,000)	(15,000)	(15,000)		-25.0%
46.51	Public Works Service Charges	(5,504)	-	(5,000)	(5,000)		100.0%
	Net Expenditures less Revenues	1,891,279	2,217,760	2,183,266	2,542,202	16.4%	14.6%

PROPOSED



CONSTRUCTION OF TWO ADDITIONAL GARAGES AT THE PUBLIC SERVICE CENTER WAS COMPLETED DURING FISCAL YEAR 2020/21. THIS ALLOWED STAFF TO MOVE THE CURRENT TRANSIT STORAGE AT THE OLD CORPORATION YARD TO THE CURRENT PUBLIC SERVICE CENTER. ADDITIONALLY, STAFF HAS BEEN ABLE TO STORE MANY SNOW REMOVAL VEHICLES IN THE GARAGE WHICH HAS ADDED EFFICIENTCY IN DEPLOYNG THE FLEET TO RESPOND TO SNOW FALL EVENTS.

PROPOSED

PUBLIC WORKS – ROAD MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.116.00	General Fund.Road Maintenance

ACTIVITY DESCRIPTION

The Public Works Road Maintenance Division is responsible for keeping the Town's infrastructure safe for the traveling public. The Division maintains the asphalt roadways by patching the streets. It is also charged with street sweeping, striping of roads, parking stalls and crosswalks, stenciling of streets, and maintenance of 4,247 roadway signs. The Town has over 283 ditch miles and 164 centerline miles to maintain. These duties include culvert cleaning, brushing of roadside shrubs and trees, responding to complaints of large item dumping and reestablishing drainage ditches on a continuing basis. This includes litter abatement efforts to keep litter out of the culverts and off roadways. These tasks are required by the National Pollutant Discharge Elimination System (NPDES) Permit mandated by the State of California. The Public Works Engineering Division is responsible for ensuring the Town is in compliance with the NPDES Permit. The Road Maintenance budget includes all expenditures associated with maintaining the safety of Truckee's public roadway infrastructure, except for those supplies and services directly related to snow removal.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 10% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 5% of the salary for Assistant Director of Public Works, the Street Maintenance Manager, three (3) Street Maintenance Supervisors, three (3) Senior Street Maintenance Workers, fourteen (14) Street Maintenance Worker IIs, 30% of the wages for one (1) Geographic Information Systems Technician, 15% of the wage for one (1) Administrative Technician, and 8% of the wage for one (1) Administrative Technician. Except as noted above, all full-time employees listed have a 60% allocation to the Road Maintenance Division. All other time (40%) is budgeted to the Snow Removal Division. Actual wage costs will reflect actual time worked on each division.

We have seen a drastic drop in our number of qualified Temporary/Seasonal applications. As a result, for FY 2023 we have removed 4 Temporary/Seasonal positions and added 3 Regular Full-Time positions

50.15 - WAGES - TEMPORARY/SEASONAL
For FY 2023 Provided for four (4) Seasonal Street Maintenance Worker I's to assist with summer maintenance duties and fill-in for vacations and sick days for full-time personnel, as needed. This represented the addition of one (1) additional seasonal worker to allow the Town to split the seasonal worker's time between road maintenance functions and litter/graffiti abatement work. For FY 2023 this position has been moved to the Facilities department. The remaining three (3) Seasonal Street Maintenance Worker I positions were also removed along with three (3) Snow Seasonal Street Maintenance Worker II positions to convert these positions into three (3) full time Street Maintenance Worker II positions.

50.21 - STANDBY PAY - REGULAR FULL-TIME
Provides for hourly personnel to remain available for call-out during non-regular working hours.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime compensation for non-exempt employees to work in addition to their regular working hours as needed for the completion of maintenance projects and for coverage on holidays and the ~35 special events requiring traffic control.

50.35 - OVERTIME - TEMPORARY/SEASONAL
Provides for seasonal non-exempt employees to work in addition to their regular working hours as needed to provide emergency situations that require traffic control.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increases is related to rising pension costs.

PROPOSED

PUBLIC WORKS – ROAD MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.116.00 General Fund.Road Maintenance

PERSONNEL (cont'd)

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the DPW/TE's private vehicle on Town business (4%).

SUPPLIES AND SERVICES
60.10 - CLOTHING AND UNIFORMS
Provides for 60% of the maintenance and replacement of division uniforms, including a boot allowance totaling $300 per two year period per eligible employee as negotiated by the employee groups.

60.15 - EDUCATION AND TRAINING
Provides for a variety of training activities (some split with Snow Removal) including ESRI Geographic Information Systems (GIS) training; Cartegraph, asset management software training; Office of Emergency Services (OES); HazMat and respirator training; comprehensive Occupational Safety and Health Administration (OSHA) programs; International Municipal Signal Association (IMSA) training; Integrity Value expertise/Experience Support (IVES) Train the Trainer/heavy equipment certification; NPDES training as defined by the State of California; American Traffic Safety Services Association (ATSSA) Flagger Certification; and APWA Summer Conference.

61.00 - PROFESSIONAL SERVICES
Provides for miscellaneous contractor services for roadway maintenance items requiring specialty equipment, skills, or personnel which are beyond the scope of existing division resources. Also includes a percentage of the tree removal costs necessary to maintain the safety of public roadways.

63.09 - PHYSICALS AND BACKGROUNDS
Provides for physical examinations, pre-employment testing, random alcohol and drug testing as per Department of Transportation (DOT) regulations, pulmonary function test for respirator program and audiometric testing.

63.10 - COMMUNICATION SYSTEMS MAINTENANCE
Provides for 60% of the funding of the radio service contract and the purchase of replacement radios and related equipment.

63.33 - SOFTWARE SUPPLIES
Provides for the following:

- 60% of the Esri's annual license maintenance costs for GIS software. Costs include (1) ArcGIS Online license, one (1) standard single-use license, one standard Spatial Analyst license, and one (1) basic single-use license and four (4) GIS Viewer licenses. Decrease due to Enterprise License Maintenance Fee shifting to IT.
- A portion of the Town's annual maintenance costs for Cartegraph Operations Management Systems (OMS) software for asset and inventory tracking. The increase is to reflect the price increase anticipated upon renewal of the Cartegraph service contract which expires on July 1, 2020.

63.34 - SAFETY SUPPLIES
Provides for basic first-aid supplies, personal protective equipment, flashlights, respirator cartridges, ear plugs, fall prevention harnesses, gloves and American National Standards Institute (ANSI) approved safety vests.

PROPOSED

PUBLIC WORKS – ROAD MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.116.00	General Fund.Road Maintenance

SUPPLIES AND SERVICES (cont'd)

63.XX - MISCELLANEOUS OFFICE EXPENSES
Provides for general office supplies; memberships such as American Public Works Association (APWA), ATSSA, IMSA, Bob Sinnett Consulting and Underground Service Alert; copier usage based on monthly meter readings; miscellaneous freight charges; printing of various forms and business cards; subscriptions to public works publications; an allocation of the Town's telephone system; an allocation of the Town's fiber optic internet connection; a portion of staff cell phones and equipment; advertising generally for staffing; janitorial supplies; and miscellaneous items.

63.40 - PERMITS, LICENSES, AND FEES
Provides for air compressor licensing and State Water Resource Control Board NPDES permit, if needed.

66.20 - REPAIR AND MAINTENANCE - OFFICE EQUIPMENT
Provides for maintenance and unscheduled repair of office equipment.

66.50 - REPAIR AND MAINTENANCE - SMALL TOOLS
Provides for tools for maintenance crews, including hand tools, shovels and rakes.

67.15 - ACCIDENTS AND DAMAGE
Provides for repairs of minor damages to private property that may be caused during maintenance operations.

67.50 - ROAD OILS
Provides for street patching and crack sealing maintenance materials. Increase reflects actual industry costs for product.

67.51 - AGGREGATE PRODUCTS
Provides for base rock, concrete and other aggregate products for routine street maintenance and drainage structures.

67.52 - PATCH MATERIALS
Provides for asphalt to be utilized by maintenance crews for patching roadways.

67.55 - SIGNS
Provides for replacement of construction, maintenance, street and regulatory signs and hardware, as well as cones and delineators.

67.56 - LANDFILL AND REFUSE SERVICES
Provides for disposal fees at Eastern Regional Landfill and Lockwood Regional Landfill in Reno, NV.

67.57 - STRIPING
Provides for paint and related materials for re-marking parking stalls, crosswalks, stop bars, turn pockets, and roadway centerline stripes. The increase in this is due to the increased cost of striping.

67.xx - ROAD MAINTENANCE SUPPLIES
Provides for replenishment of road maintenance supplies to inventory including guardrails, bridge repair materials, grates, erosion control supplies, culvert pipe and road and culvert markers.

67.66 - SWEEPER BROOMS
Provides for the purchase of replacement sweeper brooms.

PROPOSED

PUBLIC WORKS – ROAD MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.116.00 General Fund.Road Maintenance

SUPPLIES AND SERVICES (cont'd)

69.10 - VEHICLES - FUEL
Provides for fuel costs for all Public Works vehicles utilized on road maintenance activities. Budgeted fuel dollars are based on historical averages.

69.60 - VEHICLES AND EQUIPMENT - RENTALS
Provides for the rental of equipment as needed.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

69.79 - HAZARDOUS WASTE DISPOSAL AND RECYCLING
Provides for the cost of restocking HazMat cleanup and recycling supplies and disposing of hazardous material waste.

CAPITAL OUTLAY

80.20 – COMPUTER EQUIPMENT
Provides for the purchase and replacement of Public Works training laptops that were re-assigned to other Town staff due to Covid-19 work from home assignments.

80.34 - FLEET REPLACEMENT FUND
Provides funds for the eventual and identified replacement of the Road's Division vehicles as part of the Town's Fleet Replacement Plan.

80.35 – MACHINERY AND EQUIPMENT
Provides for the replacement of our out of service 18-year-old walk behind striping unit used for striping parking lots, roundabouts, and newly constructed Town maintained areas with tight radius turns as seen in the Rail Yard project, with a more updated one with higher capacity and pressurized reflective bead applicator.

OTHER

46.28 – CAPITAL LABOR CHARGE – ROAD MAINTENANCE
Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with capital projects.

46.51 - PUBLIC WORKS SERVICE CHARGES
Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events and maintenance of the Town Parking District's parking lots.

PROPOSED

This page has been left blank intentionally.

PROPOSED

This page has been left blank intentionally.

PROPOSED

PUBLIC WORKS - SNOW REMOVAL
2022/23 EXPENDITURES BUDGET

101.117.00 General Fund.Snow Removal

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	582,085	600,556	413,185	698,639	69.1%	16.3%
50.15	Wages - Temporary/Seasonal	116,415	178,380	70,517	139,246	97.5%	-21.9%
50.14	Wages - Regular Part-Time	1,099	-	-	-		
50.16	Wages - Readiness	18,265	61,500	23,753	67,109	182.5%	9.1%
50.21	Standby Pay - Regular Full-Time	6,272	1,600	2,500	1,600	-36.0%	
50.25	Standby Pay - Temporary/Seasonal	445	1,600	1,500	1,600	6.7%	
50.26	Standby Pay - Readiness	63,143	70,000	43,429	70,000	61.2%	
50.31	Overtime - Regular Full-Time	33,394	90,000	65,000	90,000	38.5%	
50.35	Overtime - Temporary/Seasonal	14,401	25,000	18,000	25,000	38.9%	
50.36	Overtime - Readiness	4,120	12,500	12,500	12,500		
54.xx	Benefits	328,921	368,383	236,554	474,183	100.5%	28.7%
54.61	Deferred Compensation	24,069	25,114	21,265	26,020	22.4%	3.6%
54.81	RHS	1,125	1,195	1,032	1,410	36.6%	18.0%
55.71	Car Allowances	545	1,057	1,024	1,056	3.2%	-0.1%
	Total Personnel	1,194,300	1,436,885	910,259	1,608,364	76.7%	11.9%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	6,430	9,000	7,000	9,000	28.6%	
60.15	Education & Training	503	8,000	700	8,000	1042.9%	
61.00	Professional Services	-	150,000	100,000	150,000	50.0%	
63.09	Physicals & Backgrounds	3,158	6,000	2,716	6,000	120.9%	
63.10	Communication Systems Maint	363	8,000	2,000	8,000	300.0%	
63.11	GPS-AVL System Maintenance	17,350	25,000	20,000	25,000	25.0%	
63.33	Software Supplies	20,080	10,000	10,500	10,000	-4.8%	
63.34	Safety Supplies	2,207	7,000	2,139	7,000	227.3%	
63.XX	Miscellaneous Office Expenses	9,128	19,450	13,000	19,450	49.6%	
63.40	Permits, Licenses, & Fees	-	1,000	-	1,000		
66.10	Repair & Maint - Buildings	-	500	-	500		
66.50	Repair & Maint - Small Tools	1,553	4,000	4,000	4,000		
67.15	Accidents & Damage	(3,109)	10,000	5,000	10,000	100.0%	
67.52	Patch Materials	14,413	5,000	8,000	10,000	25.0%	100.0%
67.53	De-icing Materials	41,566	40,000	35,000	40,000	14.3%	
67.54	Snow Stakes	1,624	25,000	3,000	25,000	733.3%	
67.55	Signs	4,325	7,000	7,000	7,000		
67.56	Landfill & Refuse Services	10,809	20,000	10,000	20,000	100.0%	
67.58	Guardrails	-	4,000	600	4,000	566.7%	
67.60	Grates	-	3,000	-	3,000		
67.66	Sweeper Brooms	9,095	10,000	4,000	10,000	150.0%	
69.10	Vehicles - Fuel	113,071	200,000	150,000	250,000	66.7%	25.0%
69.71	Vehicles & Equipment - Chains	61,931	80,000	-	80,000		
69.72	Vehicles & Equipment - Cutting Edges	20,313	15,000	10,000	15,000	50.0%	
69.76	Fleet Maintenance Allocation	570,852	762,255	732,559	837,927	14.4%	9.9%
69.79	Hazard Waste Disposal & Recycling	-	3,000	1,200	3,000	150.0%	
	Total Supplies & Services	905,664	1,432,205	1,137,236	1,562,877	37.4%	9.1%
	CAPITAL OUTLAY						
80.20	Computer Equipment	-	2,200	1,700	5,100	200.0%	131.8%
80.34	Fleet Replacement Fund	630,333	630,333	630,333	630,333		
80.35	Machinery & Equipment	-	-	-	125,000		100.0%
	Total Capital Outlay	630,333	632,533	632,033	760,433	20.3%	20.2%
	TOTAL	2,730,297	3,501,622	2,679,528	3,931,673	46.7%	12.3%
	Less: Offsetting Revenues						
46.50	Public Works Service Charges	(236,979)	(100,000)	(100,000)	(100,000)		
	Net Expenditures less Revenues	2,493,318	3,401,622	2,579,528	3,831,673	48.5%	12.6%

PROPOSED



The public works department hosts a big truck day every fall to allow local children to see the snow removal equipment up close. the event was cancelled for 2020 due to covid-19 concerns. In prior years the event was well attended and allowed children the opportunity to see the inside of the equipment cabs, even honking the horns.

PROPOSED

PUBLIC WORKS – SNOW REMOVAL
FY 2023 EXPENDITURES BUDGET DETAIL

101.117.00	General Fund.Road Maintenance

ACTIVITY DESCRIPTION

The Public Works Snow Removal Division is responsible for snow removal during storm periods and clean-up operations of roads and facilities on an on-going basis during the winter season. The Town is currently operating a fleet of ten blowers, fourteen loader mounted plows, two motor graders with plows and four sand truck plows. These cover the Town's plow routes encompassing one hundred and sixty road miles. Of the fourteen loaders, eight are hybrid loaders. These loaders have diesel engines that power an electric motor that run all the loader functions creating an increase in fuel efficiency and operator control.

Sand and de-icing materials are applied to streets during storm or other icy weather conditions to increase traffic safety. The Town has four sand trucks operating on four routes. The Town has also developed a brine program in conjunction with our sanding operations to pre-treat the roadways before storm events to reduce the buildup of pack on the roadways. This increases safety and efficiency while removing snow pack from the roadways, also reducing the amount of aggregate sand and salt needed for traction and ice control.

Street sweeping is performed as often as weather permits during the winter months both for dust control and to reduce storm drain clean-up during the summer season. It also assists in removing lose litter from the Town's roadways. Sweeping is an essential component of the Town's Storm Water Management Program (SWMP). The Town recovers approximately 90% of all the sand dispersed through the street sweeping program.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 10% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 5% of the Assistant Director of Public Works, the Street Maintenance Manager, three (3) Street Maintenance Supervisors, three (3) Senior Street Maintenance Workers, fourteen (14) Street Maintenance Worker IIs, 30% of the wages of one (1) Geographic Information Systems Technician, 15% of the wages of one (1) Administrative Technicians and 13% of the wages of one (1) Administrative Technician. Except as noted above, all full-time employees listed have a 40% allocation to the Snow Removal Division. All other time (60%) is budgeted to the Road Maintenance Division.. Actual wage costs will reflect actual time worked on each division.

50.15 - WAGES - TEMPORARY/SEASONAL
For FY 2022 provided for ten (10) full-time temporary Street Maintenance Worker IIs and three (3) storms-only on-call Street Maintenance Worker Is to work during the winter months and assist with snow removal activities. FY 2023 budget provides for seven (7) full-time temporary Street Maintenance Worker IIs and three (3) storms-only on-call Street Maintenance Worker Is.

50.16 - WAGES - READINESS
Provides for ten (10) temporary Street Maintenance Worker IIs employed on the Readiness team to be available with snow removal activities as needed, to work up to 246 hours each.

50.21 - STANDBY PAY - REGULAR FULL-TIME
Provides for regular full-time non-exempt personnel to remain available for call-out to assist with snow removal activities outside their normal working hours.

50.25 - STANDBY PAY - TEMPORARY/SEASONAL
Provides for seasonal/temporary personnel to remain available for call-out (aside from the Town's Readiness employees) to assist with snow removal activities outside of their normal working hours, as needed.

PROPOSED

PUBLIC WORKS – SNOW REMOVAL
FY 2023 EXPENDITURES BUDGET DETAIL

101.117.00	General Fund.Road Maintenance

PERSONNEL (cont'd)

50.26 - STANDBY PAY - READINESS
Provides for $500 per week to the Street Maintenance Worker II employees who are employed as part of the Town's Readiness team. These employees must remain available for call-out for a fourteen (14) week period.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for regular full-time non-exempt employees to work more than 40 hours during a work week. During heavy snow conditions, work crews are switched to 12-hour continuous work shifts in order to adequately cover snow removal routes.

50.35 - OVERTIME - TEMPORARY/SEASONAL
Provides for temporary/seasonal snow removal staff to work more than 40 hours per week during periods of heave snow removal. During heavy snow conditions, work crews are switched to 12-hour continuous work shifts in order to adequately cover snow removal routes.

50.36 - OVERTIME - READINESS
Provides for overtime compensation to the seasonal readiness snow removal staff to work more than 40 hours per week during periods of heave snow removal. During heavy snow conditions, work crews are switched to 12-hour continuous work shifts in order to adequately cover snow removal routes.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increase is related to rising pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the DPW/TE's private vehicle on Town business (10%).

SUPPLIES AND SERVICES

60.10 - CLOTHING AND UNIFORMS
Provides for 40% of the funding for maintenance and replacement of department uniforms, including winter jackets, insulated bib overalls and rain gear. Additionally, provides for 40% of a boot allowance totaling $300 per two year period per eligible employee as negotiated by the employee groups.

60.15 - EDUCATION AND TRAINING
Provides for employee training related to winter operations including ESRI and Integrity Value Expertise/Experience Support (IVES) Train the Trainer/heavy equipment certification and the American Public Works Association (APWA) snow conference.

61.00 - PROFESSIONAL SERVICES
Provides for miscellaneous contractor services for winter roadway maintenance items requiring specialty equipment, skills or personnel which are beyond the scope of existing Public Works resources such as snow off-haul from the downtown area or emergency tree removal. Also includes emergency tree removal services.

PROPOSED

PUBLIC WORKS – SNOW REMOVAL
FY 2023 EXPENDITURES BUDGET DETAIL

101.117.00	General Fund.Road Maintenance

SUPPLIES AND SERVICES (cont'd)

63.05 - ADVERTISING
Provides for advertising to fill temporary job positions and various contract services such as downtown snow removal, gridlock contractors and other winter-related services. Increase reflects need for additional hiring and marketing ads due to fewer qualified applicants seen in the last few years.

63.09 - PHYSICALS AND BACKGROUNDS
Provides for the costs of physical examinations, pre-employment physicals, random substance testing per Department of Transportation (DOT) regulations and audiometric testing. Decrease in estimated actuals reflects actual costs resulting from conducting pre-employment physical examinations for returning season employees every 2-3 years based on Department of Transportation requirements.

63.10 - COMMUNICATION SYSTEMS MAINTENANCE
Provides for 40% of the funding of the radio service contract and the purchase of replacement radios and related equipment.

63.11 - GPS-AVL SYSTEM MAINTENANCE
Provides for the annual cost of the web-based global positioning system (GPS) for tracking snow removal equipment and website access for public and driveway contractor review.

63.20 - JANITORIAL SUPPLIES
Provides for shop supplies needed for maintenance purposes at the Public Works Yard not otherwise provided for in the Facilities Division section of this budget.

63.33 - SOFTWARE SUPPLIES
Provides for the following:

- 40% of the Esri's annual license maintenance costs for GIS software. Costs include (1) ArcGIS Online license, one (1) standard single-use license, one standard Spatial Analyst license, and one (1) basic single-use license and four (4) GIS Viewer licenses. Decrease due to Enterprise License Maintenance Fee shifting to IT.
- A portion of the Town's annual maintenance costs for Cartegraph Operations Management Systems (OMS) software for asset and inventory tracking. The increase is to reflect the price increase anticipated upon renewal of the Cartegraph service contract which expires on July 1 2020.

63.34 - SAFETY SUPPLIES
Provides for basic first-aid supplies, personal protective equipment, flashlights and gloves.

63.XX - MISCELLANEOUS OFFICE EXPENSES
Provides for general office supplies; membership per the request of the Street Maintenance Manager; copier usage based on monthly meter readings and monthly service costs including ink for a shared copy machine at the Public Service Center; miscellaneous freight charges; special print jobs such as forms; an allocation of the Town's telephone system; an allocation of the Town's optical fiber network; a portion of staff cellular phones and equipment; miscellaneous items as necessary.

66.10 - REPAIR AND MAINTENANCE - BUILDINGS
Provides for shop maintenance supplies not included in the Facilities budget.

66.50 - REPAIR AND MAINTENANCE - SMALL TOOLS
Provides for purchase of small tools to support road maintenance and equipment repair activities.

67.15 - ACCIDENTS AND DAMAGE
Provides for repairs of minor damages to private property that may be caused during maintenance operations.

PROPOSED

PUBLIC WORKS – SNOW REMOVAL
FY 2023 EXPENDITURES BUDGET DETAIL

101.117.00	General Fund.Road Maintenance

SUPPLIES AND SERVICES (cont'd)

67.52 - PATCH MATERIALS
Provides for an estimated ten (10) tons of cold patch asphalt to be utilized by crews during winter months.

67.53 - DE-ICING MATERIALS
Provides for the purchase of sand and other de-icing materials to minimize dangerous road safety conditions during the winter months.

67.54 - SNOW STAKES
Provides for the purchase of replacement snow stakes to mark road right-of-way's for snow plow vehicles. The account also includes the purchase of the reflective materials used on the snow stakes.

67.55 - SIGNS
Provides for the purchase and replacement of signs, cones, and barricades used for traffic control and winter-related damages.

67.56 - LANDFILL AND REFUSE SERVICES
Provides for disposal fees at Eastern Regional Landfill (ERL) and Lockwood Regional Landfill in Reno, Nevada for winter road-sand off-haul. FY 2020 budget included an extra amount to cover the cost of hauling accumulated sand to Lockwood to comply with hazardous waste disposal regulations.

67.58 - GUARDRAILS
Provides for guardrails and related materials to allow street crews to replace damaged guardrails.

67.60 - GRATES
Provides for 40% of the funds to purchase grates.

67.66 - SWEEPER BROOMS
Provides for the purchase of replacement sweeper brooms. Separating this cost out of other accounts to better track costs.

69.10 - VEHICLES - FUEL
Provides for fuel costs for all Public Works vehicles utilized on snow removal activities. Budgeted fuel dollars are based on historical average gallons of usage and historical average gas prices.

69.71 - VEHICLES AND EQUIPMENT - CHAINS
Provides for the purchase of replacement chains and chain repair material for Public Works vehicles. Additional chain purchases are necessary to replenish stock of new chains and replacement parts and repair parts ($12,000 per loader). Heavy winter conditions necessitate greater chain usage.

69.72 - VEHICLES AND EQUIPMENT - CUTTING EDGES
Provides for the purchase of items needed to keep Town snow plows in working condition such as cutting edges and bolts.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

PROPOSED

PUBLIC WORKS – SNOW REMOVAL
FY 2023 EXPENDITURES BUDGET DETAIL

101.117.00	General Fund.Road Maintenance

SUPPLIES AND SERVICES (cont'd)

69.79 - HAZARDOUS WASTE DISPOSAL AND RECYCLING
Provides for the cost of disposing of hazardous waste and supplies of snow removal equipment and cleanup of snow removal equipment HazMat spills.

CAPITAL OUTLAY

80.34 - FLEET REPLACEMENT FUND
Provides funds for the eventual and identified replacement of the Snow Division vehicles as part of the Town's Fleet Replacement Plan.

80.20 – COMPUTER EQUIPMENT
Provides for the purchase and replacement of Public Works training laptops that were re-assigned to other Town staff due to Covid work from home assignments.

80.35 – EQUIPMENT AND MACHINERY
Provides $85,000 for two(2) spare sets of pumps and motors for each of the two newer large Kodiak split pack loader mounted snow blowers. If a spare is not available and a hydraulic failure occurs in these units, the equipment would be down for the remainder of the season due to the long lead time for rebuild. The remaining FY 2023 budget provides for the replacement of our home-made Brine making pilot project with Cargill Salts AccuBatch Brine making equipment. Our in-house brine making design consists of the use of two gas powered Honda pumps which must be running for an extended period of time to allow for proper mixing. The AccuBatch unit is an all-electric self-contained and self-monitoring to achieve proper mixture. Due to the corrosiveness of the brine making process all components of the in-house brine making equipment including the gas powered pumps are in need of replacement.

OTHER

46.50 - PUBLIC WORKS SERVICE CHARGES - SNOW REMOVAL
Provides for the following:

- Reimbursement from Placer County for contracted snow removal on specified Placer County roads that are adjacent or only accessible via roads maintained by the Town.
- Reimbursement from Nevada County for contracted snow removal on specified Nevada County roads that are adjacent or only accessible via roads maintained by the Town. This contract was added during FY 2018.
- Reimbursement for snow removal and off-haul from downtown parking spaces. Increase reflects snow removal and off haul from the additional service area located in the Brickelltown Maintenance District. This amount is funded by the Parking Fund.

PROPOSED



*The Division maintains the Town's fleet of 185 vehicles which includes police marked and unmarked vehicles, boat, loaders, snow blowers, light and heavy duty trucks and trailers as well as pool and smaller passenger vehicle*S

PROPOSED

PUBLIC WORKS - FLEET MAINTENANCE
2022/23 EXPENDITURES BUDGET

101.118.00 General Fund.Fleet Maintenance

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	526,558	557,506	522,139	593,419	13.7%	6.4%
50.15	Wages - Temporary	-	-	11,568	-	-100.0%	
50.21	Standby Pay	-	-	250	-	-100.0%	
50.31	Overtime - Regular Full-Time	18,257	10,000	22,000	10,000	-54.5%	
54.xx	Benefits	283,589	302,562	292,293	377,392	29.1%	24.7%
54.61	Deferred Compensation	17,043	16,626	16,484	17,901	8.6%	7.7%
54.81	RHS	1,186	1,151	1,160	1,169	0.8%	1.5%
55.71	Car Allowances	150	330	320	330	3.2%	0.0%
	Total Personnel	846,782	888,175	866,213	1,000,210	15.5%	12.6%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	4,876	3,800	5,100	3,800	-25.5%	
60.15	Education & Training	122	2,000	1,350	2,000	48.1%	
63.20	Janitorial Supplies	659	500	1,200	500	-58.3%	
63.33	Software Supplies	8,855	18,000	13,500	18,000	33.3%	
63.34	Safety Supplies	1,317	5,000	2,800	5,000	78.6%	
63.XX	Miscellaneous Office Expenses	13,362	16,165	9,300	15,765	69.5%	-2.5%
63.40	Permits, Licenses, & Fees	2,273	6,000	6,000	6,000		
66.10	Repair & Maint - Buildings	2,133	1,000	8,000	1,000	-87.5%	
66.20	Repair & Maint - Office Equip	-	500	-	500		
66.51	Small Tools - Shop	12,733	6,000	3,200	6,000	87.5%	
66.52	Small Tools - Mechanics	411	6,500	2,500	6,500	160.0%	
67.15	Accidents & Damages	3,285	2,000	12,856	2,000	-84.4%	
67.22	Uniform Cleaning	5,266	5,200	4,800	5,200	8.3%	
67.56	Landfill & Refuse Services	53	400	200	400	100.0%	
69.10	Vehicles - Fuel	25,710	6,000	5,280	6,000	13.6%	
69.70	Vehicles - Repair & Maint	27,593	65,000	63,000	80,000	27.0%	23.1%
69.73	Vehicles & Equip - Lube	26,480	35,000	28,000	35,000	25.0%	
69.74	Vehicles & Equip - Misc	23,217	45,000	43,850	45,000	2.6%	
69.75	Vehicles & Equip - Parts	239,546	200,000	183,500	200,000	9.0%	
69.77	Vehicles & Equip - Tires	56,742	40,000	38,500	40,000	3.9%	
69.79	Hazard Waste Disposal & Recycling	1,254	2,200	1,500	2,200	46.7%	
	Total Supplies & Services	455,885	466,265	443,711	480,865	8.4%	3.1%
	CAPITAL OUTLAY						
80.20	Computer Equipment	-	-	-	17,100		100.0%
80.34	Fleet Replacement Fund	10,500	10,500	10,500	10,500		
80.35	Machinery & Equipment	8,514	50,000	44,000	52,000	18.2%	4.0%
	Total Capital Outlay	19,014	60,500	54,500	79,600	46.1%	31.6%
	TOTAL	1,321,681	1,414,940	1,364,424	1,560,675	14.4%	10.3%

INTERNAL SERVICE CHARGES
FY22/23 BUDGET % - Updated to use 5 year average

0.51%	General Government (101.106)	421	7,664	6,959	7,959	14.4%	3.9%
0.69%	Engineering (101.115)	6,562	9,666	9,415	10,769	14.4%	11.4%
17.60%	Road Maintenance (101.116)	271,193	279,997	240,139	274,679	14.4%	-1.9%
53.69%	Snow Removal (101.117)	570,852	762,255	732,559	837,927	14.4%	9.9%
0.93%	Trails (101.119)	8,888	15,424	12,689	14,514	14.4%	-5.9%
5.15%	Facilities Maintenance (101.130)	97,990	57,487	70,268	80,375	14.4%	39.8%
0.25%	Code Compliance (101.121)	6,623	2,803	3,411	3,902	14.4%	39.2%
1.09%	Building & Safety (504.000)	14,409	15,258	14,872	17,011	14.4%	11.5%
11.74%	Police & Animal Services (110 & 111)	178,801	166,534	160,183	183,223	14.4%	10.0%
0.25%	Parking (501.000)	5,512	2,722	3,411	3,902	14.4%	43.3%
7.57%	Transit (502.000)	151,906	87,859	103,287	118,143	14.4%	34.5%
0.33%	Solid Waste (503.000)	3,564	4,441	4,503	5,150	14.4%	16.0%
0.20%	Short-Term Rental C&M (101.105.50)	4,959	2,830	2,729	3,121	14.4%	10.3%
100.00%		1,321,681	1,414,940	1,364,424	1,560,675	14.4%	10.3%

PROPOSED



DURING THE WINTER MONTHS, THE FLEET MAINTENANCE TEAM CAN END UP WORKING SEVEN DAYS A WEEK AND AT ALL HOURS OF THE DAY TO ENSURE THAT THE TOWN'S SNOW REMOVAL FLEET REMAINS OPERATIONAL. ITS A BIG JOB!

PROPOSED

PUBLIC WORKS – FLEET MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.118.00	General Fund.Fleet Maintenance

ACTIVITY DESCRIPTION

The Public Works Fleet Maintenance Division is responsible for keeping the Town's vehicles and equipment in safe operating condition. The Division maintains the Town's fleet of 185 vehicles which includes police marked and unmarked vehicles, boat, loaders, snow blowers, light and heavy duty trucks and trailers as well as pool and smaller passenger vehicles. An estimate of the cost of fleet maintenance is allocated out to the Town's various divisions on a monthly basis based on the adopted budget, with the total and actual cost incurred by each division trued up at year-end.

The Division is also responsible for purchasing new and replacement equipment and parts as per the Town's Fleet Replacement Plan. Each division puts aside a portion of the replacement cost of their division's fleet into the Fleet Replacement Fund annually. The replacement purchases are detailed in the Summary section of this budget. New vehicles, which represent additions to the Town's overall fleet, are detailed in C1811 Fleet Equipment Purchases. For FY2023 , the town is proposing to add it's second all electric vehicle to replace the Keep Truckee Green vehicle.

During FY 2018, the Fleet Division started offering maintenance services to the Truckee Fire District. Starting in FY 2021, the expectation is that the Town's Fleet Department will only be used in emergency situations by the Fire Department.

PERSONNEL

50.11 - WAGES – REGULAR FULL-TIME
Provides for 5% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 45% of the salary of the Fleet/Facilities Manager, one (1) Senior Equipment Mechanic, four (3) Equipment Mechanic II's, one (1) Equipment Mechanic I, 25% of the wages of one (1) Geographic Information Systems Technician, 50% of the wages of one (1) Administrative Technician and 25% of the wages of one (1) Administrative Technician. In FY 2021 2% of the DPW/TE staff time was allocated to Fleet Maintenance, this change is based on estimated hours spent with each division each year.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for non-exempt mechanics to work in addition to their normal working hours, typically during the winter, as needed for snow equipment repair. The high estimated actuals were due to the above average overtime worked during February 2019 on snow removal equipment. The Town expects to see typical overtime hours in FY 2023.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the DPW/TE's private vehicle on Town business (2%).

SUPPLIES AND SERVICES

60.10 - CLOTHING AND UNIFORMS
Provides for the maintenance and replacement of Division uniforms, including a boot allowance of $300 per eligible employee for a two year period as negotiated by employee groups.

PROPOSED

PUBLIC WORKS – FLEET MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.118.00	General Fund.Fleet Maintenance

SUPPLIES AND SERVICES (cont'd)

60.15 - EDUCATION AND TRAINING
Provides for training as needed or requested for Fleet Maintenance personnel including HazMat training, computer training, electrical and hydraulic training, and safety training.

63.20 - JANITORIAL SUPPLIES
Provides for shop cleaning supplies needed for maintenance purposes which are not covered under the Facilities Maintenance budget.

63.33 - SOFTWARE SUPPLIES
Annual software subscriptions for diagnostic software for Fleet maintained vehicles and equipment. Increased estimated actual for FY 2020 due to the purchase of upgraded vehicle tracking software, for FY 2021 only a maintenance fee will be applied.

63.34 - SAFETY SUPPLIES
Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service and Occupation Safety and Health Administration (OSHA) approved fuel cans and equipment related to the regulated respirator program.

63.XX - MISCELLANEOUS OFFICE SUPPLIES
Provides for office supplies; various memberships such as the American Public Works Association; copier usage based on monthly meter readings including ink and maintenance; miscellaneous freight charges; printing of division forms; an allocation of the Town's telephone costs; an allocation of the Town's optical fiber internet connection; staff cellular phones and equipment; and miscellaneous small items as needed.

63.40 - PERMITS, LICENSES, AND FEES
Provides for required permits such as the crane inspections for fleet vehicles and a vapor recover permit from the Northern Sierra Air Quality Management District.

66.10 - REPAIR AND MAINTENANCE - BUILDINGS
Provides for shop maintenance supplies not included in the Facilities Maintenance Division budget, to help maintain the Fleet Maintenance Division team's equipment.

66.20 REPAIR AND MAINTENANCE - OFFICE EQUIPMENT
Provides for Provides for maintenance and unscheduled repair of office equipment.

66.51 - SMALL TOOLS - SHOP
Provides for small tools required in the shop.

66.52 - SMALL TOOLS - MECHANICS
Provides for tools for mechanics' tool boxes.

67.15 - ACCIDENTS AND DAMAGES
Provides for repairs of minor damage to private property that may be caused while performing work on the Town's behalf.

67.22 - UNIFORM CLEANING
Provides for cleaning of mechanics' coveralls and shop towels.

67.56 - LANDFILL AND REFUSE SERVICES
Provides for disposal fees to dispose of hazardous fluids appropriately and safely at the landfill.

PROPOSED

PUBLIC WORKS – FLEET MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.118.00	General Fund.Fleet Maintenance

SUPPLIES AND SERVICES (CONT'D)

69.10 - VEHICLES - FUEL
Provides for Provides for fuel for vehicles used by Fleet Maintenance Division.

69.70 - VEHICLES and EQUIPMENT - REPAIR and MAINTENANCE OUTSOURCING
Provides for outside repairs of vehicles and equipment.

69.73 - VEHICLES AND EQUIPMENT - LUBE
Provides for motor oil, gear oil, hydraulic oil and other lubrication products.

69.74 - VEHICLES AND EQUIPMENT - MISCELLANEOUS
Provides for wiring cable, wiring ends, nuts, bolts and miscellaneous repair supplies.

69.75 - VEHICLES AND EQUIPMENT - PARTS
Provides parts costs necessary for the repair of all Town equipment and vehicles.

69.77 - VEHICLES AND EQUIPMENT - TIRES
Provides for replacement tires for all Town equipment and vehicles.

69.79 - HAZARDOUS WASTE DISPOSAL AND RECYCLING
Provides for the cost of shop recycling for oils, antifreeze and related supplies, and restocking of HazMat supplies. This amount also reflects costs for disposal pick-ups and additional supplies required for OSHA compliance.

CAPITAL OUTLAY
80.20 - COMPUTER EQUIPMENT
Provides for the replacement of seven (7) computers in the Fleet Department.

80.34 - FLEET REPLACEMENT FUND
Provides funds for the eventual and identified replacement of the Fleet Maintenance Division vehicles as part of the Town's Fleet Replacement Plan.

80.35 - MACHINERY and EQUIPMENT
Provides for the following:
- Large TIre Balancer-($18,000)
- Torchmate Plasma Cutting System-($34,000)

PROPOSED



The Truckee River Legacy Trail runs all the way to the Glenshire subdivision. the 4.7 miles paved pathway is a class 1 shared use path, meaning that it is wide enough to allow for a myriad of users to comfortably enjoy the trail at the same time. the trail features scenic overlook benches and interpretive signage

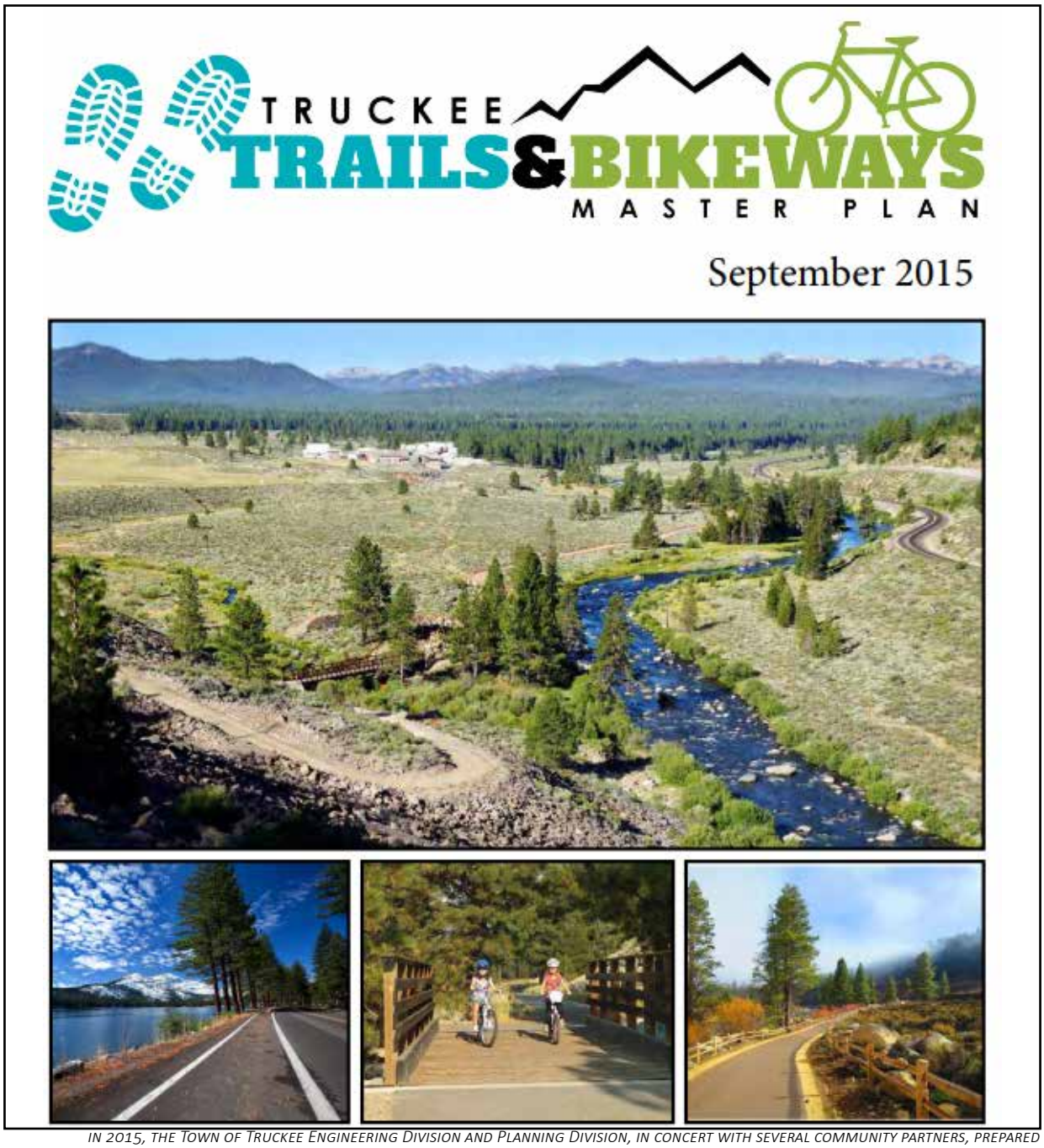
PROPOSED

PUBLIC WORKS - TRAILS MAINTENANCE
2022/23 EXPENDITURES BUDGET

101.119.00 General Fund.Trails

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	49,541	67,419	75,791	66,975	-11.63%	-0.7%
50.15	Wages - Temporary	-	-	4,188	-	-100.00%	
50.16	Wages - Readiness	-	5,166	2,392	5,658	136.54%	9.5%
50.21	Standby Pay - Regular Full-Time	-	100	-	100		
50.26	Standby Pay - Readiness	-	7,000	6,000	7,000	16.67%	
50.31	Overtime - Regular Full-Time	566	3,500	6,000	3,500	-41.67%	
50.35	Overtime - Temporary	-	-	500	-	-100.00%	
54.xx	Benefits	23,172	26,981	32,789	33,499	2.16%	24.2%
54.61	Deferred Compensation	1,356	2,653	2,670	2,692	0.82%	1.5%
54.81	RHS	348	328	330	332	0.54%	1.1%
55.71	Car Allowances	255	330	320	330	3.18%	0.0%
	Total Personnel	75,237	113,477	130,979	120,085	-8.32%	5.82%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	-	1,500	800	1,500	87.50%	
61.00	Professional Services	-	8,000	-	-		-100.0%
63.09	Physicals & Backgrounds	14	500	199	500	151.26%	
63.33	Software Supplies	5,764	3,800	3,000	1,800	-40.00%	-52.6%
63.XX	Miscellaneous Office Expenses	502	3,800	1,445	3,800	162.98%	
63.39	Trails Maintenance Supplies	16,666	9,000	700	9,000	1185.71%	
66.50	Repair & Maint - Small Tools	584	1,000	650	1,000	53.85%	
67.51	Aggregate Product	2,282	3,500	2,400	3,500	45.83%	
67.53	De-Icing Material	882	2,000	1,650	2,000	21.21%	
67.54	Snow Stakes	-	3,000	2,100	3,000	42.86%	
67.55	Signs	-	500	-	500		
67.56	Landfill & Refuse Services	247	500	185	500	170.27%	
67.65	Fencing Materials	-	2,000	340	2,000	488.24%	
69.10	Vehicles - Fuel	4,411	4,000	9,373	10,000	6.69%	150.0%
69.70	Vehicles & Equip - Repair & Maint	-	670	-	670		
69.72	Vehicles & Equip - Cutting Edges	-	1,000	-	1,000		
69.76	Fleet Maintenance Allocation	8,888	15,424	12,689	14,514	14.38%	-5.9%
	Total Supplies & Services	40,239	60,194	35,531	55,284	55.59%	-8.16%
	CAPITAL OUTLAY						
80.34	Fleet Replacement Fund	34,000	52,000	52,000	52,000		
	Total Capital Outlay	34,000	52,000	52,000	52,000		
	TOTAL	149,476	225,671	218,510	227,369	4.05%	0.75%
	Less: Offsetting Revenues						
49.10	Transfer from Measure R Sales Tax	(119,876)	(196,703)	(218,510)	(227,369)	4.1%	15.6%
	Net Expenditures less Offsetting Revenues	29,600	28,968	-	-		-100.00%

PROPOSED



In 2015, the Town of Truckee Engineering Division and Planning Division, in concert with several community partners, prepared the Truckee Trails and Bikeways Masterplan. This 202 page report details the community's vision for year-round recreation on a complete and connected trail system that showcases Truckee's natural beauty and provides access to everyday desitinations. When developing capital projects, staff refers to this plan to help direct future work. Current trails work is focused on the Truckee River Legacy Trail Phase 4, which will connect the current trail to SR89.

PROPOSED

PUBLIC WORKS – TRAILS MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.119.00 General Fund.Trails Maintenance

ACTIVITY DESCRIPTION

The Public Works Trails Maintenance Division is responsible for keeping the Town's trails systems maintained and safe for public users. The division maintains the asphalt trails, trail shoulders, wood fencing, benches, signs, dog waste bags and trash/recycling receptacles. They are also charged with trails sweeping, as well as the snow removal and a deicing program on the trails during the winter months, as needed. The division maintains 12.5 miles of trails systems, which includes the Legacy Trail, trails along Brockway Road, trails near Alder Creek Road, trails behind Alder Creek Middle School, Trout Creek Trail and the Mousehole (89 South) railroad undercrossing trail. In the coming years, with the addition of planned paved trails, approximately 33 miles could be maintained by the Public Works Trails Maintenance Division. Measure R Sales Tax (Trails) funds a majority of the maintenance of all Town trails except roundabouts, sidewalks and trail miles that are maintained by various homeowner's associations as required as part of their development agreements.

PERSONNEL

50.11 - WAGES – REGULAR FULL-TIME
Provides for 5% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 10% of the salary of the Fleet and Facilities Manager, 50% of the wages of one (1) Facilities Maintenance Worker II, and 10% of the wages of one (1) Administrative Technician. FY 2022 includes (1) Readiness Street Maintenance Worker I position to support expanded trail maintenance of trails in privately owned easements.

50.21 - STANDBY PAY - REGULAR FULL-TIME
Provides for compensation for hourly personnel who must remain available for call-out during non-regular working hours for trail-related snow removal.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for non-exempt personnel to work in addition to their normal working hours, as needed for snow removal on the trails.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increases is related to rising retirement pension costs.

54.61 -DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the DPW/TE's private vehicle on Town business (5%).

SUPPLIES AND SERVICES

60.10 - CLOTHING AND UNIFORMS
Provides for a portion of the maintenance and replacement of division uniforms.

60.15 EDUCATION AND TRAINING
Provides for training activities as needed or requested.

61.00 - PROFESSIONAL SERVICES
Provides for service on the trails system other than what is completed by Town staff.

PROPOSED

PUBLIC WORKS – TRAILS MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.119.00	General Fund.Trails Maintenance

SUPPLIES AND SERVICES (cont'd)

63.09 - PHYSICALS AND BACKGROUNDS
Provides for a portion of physical examinations, pre-employment testing, random alcohol and drug testing per Department of Transportation regulations, pulmonary function test for respirator program and audiometric testing.

63.33 - SOFTWARE SUPPLIES
Provides for one-tenth (1/10) of the Town's annual maintenance costs for Cartegraph's Operations Management System (OMS) for asset and inventory tracking. The Town has not previously had any tracking capabilities for the assets deployed on the Town's trail systems (i.e. garbage cans, benches, and signage).

63.XX - MISCELLANEOUS OFFICE EXPENSES
Provides for office supplies; bid notices or other advertising as needed; freight or postage as needed; any specialty printing that may arise; an allocation of the Town's phone network; an allocation of the Town's optical fiber internet connection; a portion of staff cellular phones and equipment; and small items as needed.

63.39 - TRAILS MAINTENANCE SUPPLIES
Provides for supplies such as replacement bags for the dog waste stations and bench signage as needed on the Town's trail systems. Moving budget to generic line item (e.g Trails Maintenance Supplies) verse specific lines for administrative ease.

66.50 - REPAIR AND MAINTENANCE - SMALL TOOLS
Provides for tools needed for trails maintenance. Staff will be installing snow stakes along the trails that the Town performs snow removal on, which will require specialty tools for installation. Moving more of budget to generic line item (e.g Trails Maintenance Supplies) verse specific lines.

67.51 - AGGREGATE PRODUCT
Provides for base rock, concrete, shoulder material and other aggregate materials for routine trails maintenance and drainage structures. Staff is also working to improve the drainage systems on some of the trails to prevent further shoulder washout. Moving more of budget to generic line item verse specific lines. Increase from previous year due to the need for additional shoulder maintenance in FY 2022.

67.53 - DE-ICING MATERIALS
Provides for the purchase of sand and other de-icing materials to minimize dangerous trail conditions during the winter months.

67.54 - SNOW STAKES
Provides for the purchase of marking stakes to mark trails for snow removal operations on the trails. Maintaining funding levels as staff will need to snow stake the trails in a high snow year in order to maximize the efficiency of snow removal activities. Increase from previous year in order to establish new staking on the added routes as well as to reestablish staking on existing routes.

67.55 - SIGNS
Provides for the purchase of new or replacement warning, way-finding or introspective signs that may be needed along the trails.

67.56 - LANDFILL AND REFUSE SERVICES
Provides for disposal fees at the landfill.

PROPOSED

PUBLIC WORKS – TRAILS MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.119.00	General Fund.Trails Maintenance

SUPPLIES AND SERVICES (cont'd)

67.65 - FENCING MATERIALS
Provides for fencing materials to maintain the fences along the trails, especially along the Legacy Trail. Decrease from previous budget year due to the available stock on hand of fence replacement materials. Moving more of budget to generic line item (e.g Trails Maintenance Supplies) verse specific lines.

69.10 - EQUIPMENT - FUEL
Provides for fuel for vehicles within the Trails Maintenance Division.

69.70 - VEHICLES AND EQUIPMENT - REPAIR AND MAINTENANCE
Provides for outside repairs of major equipment which are beyond the scope of the Fleet Maintenance Division.

69.72 - VEHICLES AND EQUIPMENT - CUTTING EDGES
Provides for the purchase of replacement cutting edges for trail equipment, buckets, snow blowers and plows.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

CAPITAL OUTLAY

80.34 - FLEET REPLACEMENT FUND
Provides funds for the eventual and identified replacement of the Trails Maintenance Division vehicles as part of the Town's Fleet Replacement Plan.

80.35 - MACHINERY & EQUIPMENT
Provides for the purchase of:
One (1) Scothchman Tube and Pipe Notcher for Handrails ($15,000)
One (1) Tow Behind Turbine Air Surface Blower ($12,000)

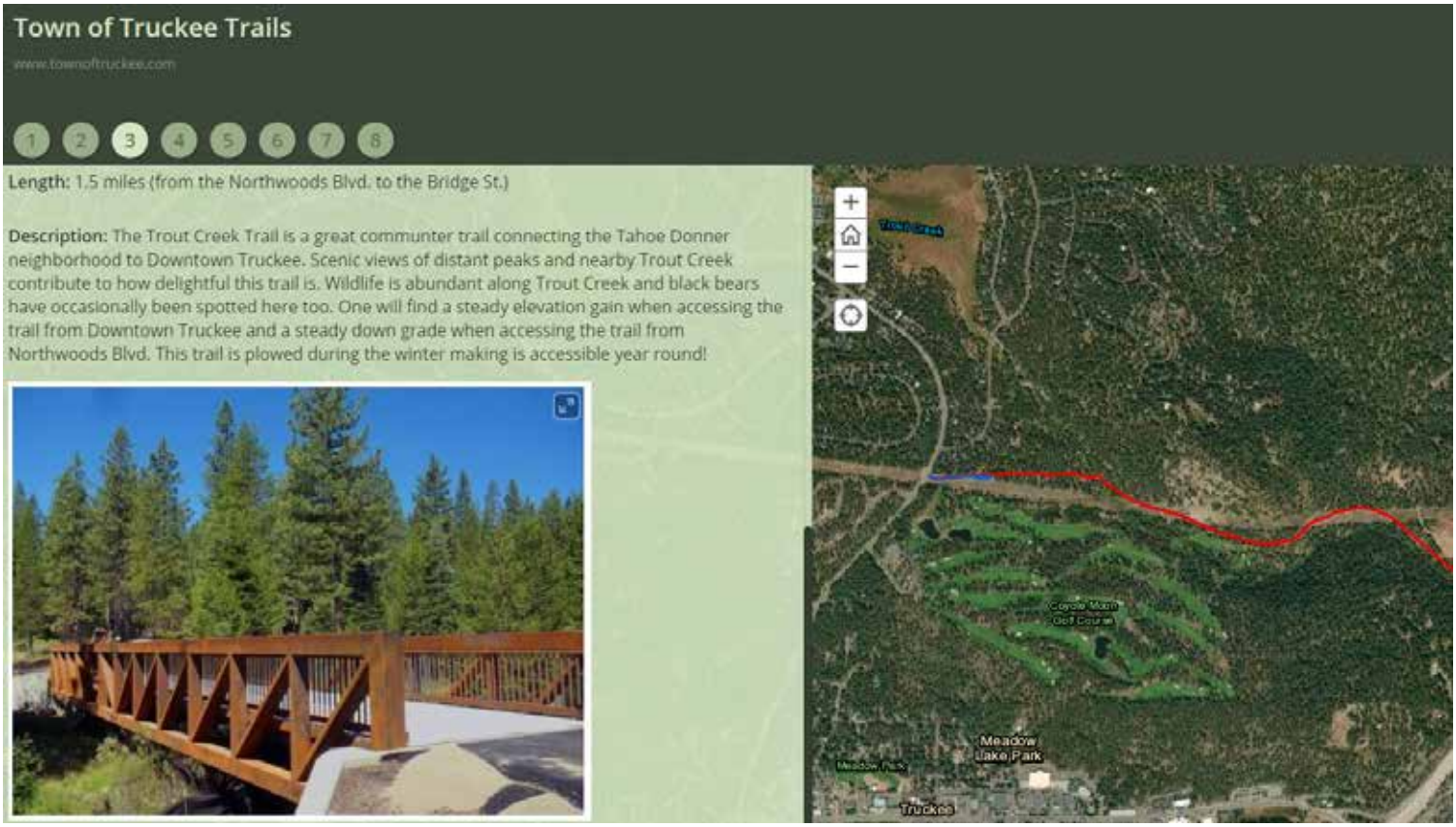
OTHER

49.10 - TRANSFER IN FROM MEASURE R SALES TAX FUND
Provides for funds transferred from the Measure R Sales Tax Fund (Trails) to the General Fund for reimbursement of 75% of the General Fund Trails Maintenance Division non-capital expenditures (except Professional Services, which is funded 100%) and 100% of the division's capital expenses.



The Truckee River Legacy Trail is one of Truckee's most frequented paved trails. It connects the Glenshire housing subdivision with historic downtown and runs parallel to the Truckee River.

PROPOSED



DID YOU KNOW: THE TOWN MAINTAINS A GIS MAP OF ALL THE PAVED TRAILS IN TOWN. BY VISITING https://www.townoftruckee.com/government/truckee-trails-and-bikeways YOU CAN ACCESS THE GIS DATABASE WHICH LISTS ALL THE TRAILS, A MYRIAD OF DETRAILS REGARDING THE TRAIL AND A MAP OF WHERE THE TRAIL IS LOCATED.

PROPOSED

PUBLIC WORKS - FACILITIES MAINTENANCE
2022/23 EXPENDITURES BUDGET

101.130.xx General Fund.Facilities Maintenance

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	436,154	433,175	391,639	571,260	45.9%	31.9%
50.16	Wages - Readiness	4,235	5,976	1,380	11,309	719.5%	89.2%
50.15	Wages - Temporary	-	-	27,036	35,920	32.9%	100.0%
50.21	Standby Pay	35	2,100	2,100	2,100		
50.26	Standby Pay - Readiness	9,000	7,000	6,000	14,000	133.3%	100.0%
50.31	Overtime - Regular Full-Time	1,912	3,000	3,000	3,000		
51.10	Wages - Reimbursed	(1,562)	-	-	-		
54.xx	Benefits	186,188	191,872	190,495	304,354	59.8%	58.6%
54.61	Deferred Compensation	14,681	15,282	14,960	20,347	36.0%	33.1%
54.81	RHS	1,323	1,389	1,399	1,562	11.6%	12.5%
55.71	Car Allowances	598	1,188	1,151	1,188	3.2%	0.0%
	Total Personnel	652,562	660,982	639,162	965,039	51.0%	46.0%
	SUPPLIES & SERVICES						
30	***GENERAL***						
60.10	Clothing & Uniforms	2,412	3,500	2,500	3,500	40.0%	
60.15	Education & Training	(1,397)	3,500	200	3,500	1650.0%	
63.09	Physicals & Background Checks	508	1,000	850	1,000	17.6%	
63.33	Software Supplies	13,449	10,000	10,000	10,000		
63.34	Safety Supplies	-	1,500	1,000	1,500	50.0%	
63.XX	Miscellaneous Office Expenses	9,963	13,550	10,150	13,550	33.5%	
66.10	Repair & Maint - Buildings	2,234	3,000	5,000	3,000	-40.0%	
66.50	Small Tools	3,401	3,000	2,400	3,000	25.0%	
67.15	Accidents & Damages	-	-	5,000	5,000		100.0%
69.10	Vehicles - Fuel	9,558	9,000	16,243	17,000	4.7%	88.9%
69.76	Fleet Maintenance Allocation	97,990	57,487	70,268	80,375	14.4%	39.8%
	Subtotal General	138,118	105,537	123,611	141,425	14.4%	34.0%
31	***TOWN HALL***	247,305	237,300	216,309	193,500	-10.5%	-18.5%
32	***DEPOT***	53,887	54,700	57,250	58,300	1.8%	6.6%
33	***RIVERVIEW YARD & KENNEL***	31,225	16,250	32,700	16,750	-48.8%	3.1%
34	***TAHOE DONNER YARD***	22,151	20,800	21,396	20,200	-5.6%	-2.9%
35	***McIVER DAIRY SITE***	52	500	250	500	100.0%	
36	***ROUNDABOUT LANDSCAPE MAINTENAI***	48,620	44,000	28,350	44,500	57.0%	1.1%
37	***STEVENS LANE CORPORATION YARD***	306,196	283,050	289,885	121,050	-58.2%	-57.2%
38	***ANIMAL SHELTER***	52,329	77,000	64,700	78,000	20.6%	1.3%
39	***TROUT CREEK POCKET PARK***	-	500	485	500	3.1%	
	Total Services & Supplies	899,882	839,637	834,936	674,725	-19.2%	-19.6%
	CAPITAL OUTLAY						
30	***GENERAL***						
80.20	Computer Equipment	3,244	-	-	7,000		100.0%
80.34	Fleet Replacement Fund	11,000	11,000	11,000	11,000		
80.35	Machinery & Equipment	-	-	-	7,800		100.0%
	Subtotal General	14,244	11,000	11,000	25,800	134.5%	134.5%
31	***TOWN HALL***						
80.05	Furniture & Fixtures	2,700	-	-	-		
	Subtotal Town Hall	2,700	-	-	-		
	Total Capital Outlay	16,944	11,000	11,000	25,800	134.5%	134.5%
	TOTAL	1,569,389	1,511,620	1,485,098	1,665,564	12.2%	10.2%
	LESS: OFFSETTING						
46.32	CFD Labor Charges[1]	(16,461)	(75,000)	(75,000)	(20,000)		
	TOTAL NET EXPENDITURES	1,549,896	1,436,620	1,410,098	1,645,564	16.7%	14.5%

[1] Starting in FY20/21 on, no staff time will be allocated to the community facilities districts. Staff time will be allocated to the General Fund and time spent on the community facilities districts will be recouped via offsetting revenue to the General Fund.

PROPOSED

This page has been left blank intentionally.

PROPOSED

PUBLIC WORKS - FACILITIES MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.130.xx General Fund.Facilities Maintenance

ACTIVITY DESCRIPTION

The Facilities Maintenance Division oversees the maintenance of properties owned or operated by the Town. Facilities personnel are responsible for maintaining and troubleshooting all building systems and conducting preventative maintenance for these systems. Properties maintained include the Town Hall building, the intermodal Depot, the Riverview Yard and Kennel, the Tahoe Donner Yard, the McIver Dairy site, Town-maintained roundabouts, the Stevens Lane Corporation Yard, the Animal Shelter, Transit shelters as well as the Brickelltown, Railyard, Joerger Ranch and Envision DPR Community Facilities Districts (CFDs). The CFD maintenance is budgeted under the Community Facilities division budget.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 18% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 5% of the salary for the Assistant Director of Public Works, 45% of the salary of the Fleet and Facilities Manager, one (1) Senior Facilities Maintenance Worker, one (1) Facilities Maintenance Worker II, 50% of the wages of one (1) Facilities Maintenance Worker II, one (1) Facilities Maintenance Worker I, one (1) Landscape Maintenance Worker I, two (2) Custodians, 25% of the wages of one (1) Geographic Information Systems Technician, 40% of the wages of one (1) Administrative Technician, and 25% of the wages of one (1) Administrative Technician. Some of these costs were allocated to the Brickelltown Maintenance District Fund, prior to FY 2021. Starting in FY 2021, the community facilities districts will reimburse the General Fund for personnel charges based on actual hours worked.

50.16 – WAGES – TEMPORARY/SEASONAL
Provides for one (1) readiness employee to remain on-call for a 14-week period for on-call snow removal activities. One (1) Facilities Maintenance Worker I for 800 hours for graffiti and litter abatement, this was moved over from the Roads budget in FY2022. One (1) Landscape Maintenance Worker II for 246 hours.

50.21 - STANDBY PAY - REGULAR FULL TIME
Provides for compensation to hourly personnel who must remain available for call-out during non-regular working hours for snow removal activities.

50.26 - STANDBY PAY - READINESS
Provides $500 per week to a readiness employee to remain on-call for Facilities related snow removal activities for a 14-week period.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime compensation, as needed (snow removal on weekends, emergencies, building attendant, etc.). Staff is recommending that the budget for this item remain consistent to accommodate for miscellaneous facilities projects as they occur. Due to the unforeseen nature of maintenance and repair projects, it is difficult to predict when additional staff hours may be needed.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. While there are increases in retirement pension costs, the increase is being offset by un-funding of the Readiness position.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

PROPOSED

PUBLIC WORKS - FACILITIES MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.130.xx General Fund.Facilities Maintenance

PERSONNEL (cont'd)

55.71 - CAR ALLOWANCE
Provides for the use of the DPW/TE's private vehicle on Town business (12%).

SUPPLIES AND SERVICES

30 - GENERAL EXPENDITURES
60.10 - CLOTHING AND UNIFORMS
Provides for shirts, pants, winter coveralls and rain gear. Also provides for a boot allowance of $300 per eligible employee every two years as negotiated with employee groups.

60.15 - EDUCATION AND TRAINING
Provides for miscellaneous trade classes, computer training, training for the Fleet/Facilities Manager and conferences as needed.

63.09 - PHYSICALS AND BACKGROUND CHECKS
Provides for the costs of random substance testing and physicals per Department of Transportation regulations.

63.33 - SOFTWARE SUPPLIES
Provides for the following:
- A portion of the annual software maintenance and licensing costs for Cartegraph Operating Management System (OMS), an asset management and inventory tracking system.
- One (1) annual Enterprise Service License for ESRI, the Town's GIS software to integrate Cartegraph into the GIS system.

63.34 - SAFETY SUPPLIES
Provides for miscellaneous safety supplies such as gloves, vests, first aid kits, extinguishers, etc.

63.XX - MISCELLANEOUS OFFICE EXPENSES
Provides for office supplies; position advertising as needed; memberships as requested by the Fleet Facilities Manager; copier usage based on monthly meter readings including ink and maintenance; freight or postage as needed; an allocation of the Town's phone network; an allocation of the Town's optical fiber internet connection; a portion of staff cellular phone service and equipment; and small items as needed.

66.10 - REPAIR AND MAINTENANCE - BUILDINGS
Provides for the cost of miscellaneous repairs needed throughout Town facilities that are not associated with a specific facility broken out in this division's budget.

66.50 - SMALL TOOLS
Provides for the purchase of miscellaneous hand tools such as shop vacuums, wheelbarrows, levels, ladder, clamps, work lights, shovels, rakes and brooms.

69.10 - VEHICLES - FUEL
Provides for fuel costs for the Facility Maintenance Division's vehicles and snow removal equipment operated by Facilities staff. Fuel estimates are based on a five-year average mileage and an average fuel cost, adjusted for expected gas price increases.

PROPOSED

PUBLIC WORKS - FACILITIES MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.130.xx	General Fund.Facilities Maintenance

SUPPLIES AND SERVICES (cont'd)

31 - TOWN HALL
Provides for all costs associated with the upkeep and maintenance of the Town Hall facility including janitorial services and supplies, utility costs, elevator maintenance, and supplies associated with building repairs and maintenance. Increase is for increased elevator maintenance costs and an increased budget for building maintenance costs to align the budget with the average spending over the past several years. A total utility budget decrease of 5% with the assumption of savings due to the completion of the LED Retrofit Project in late FY 2021.

32 - DEPOT
Provides for all costs associated with the upkeep and maintenance at the intermodal Depot facility including janitorial supplies, utilities and the Town's portion of the Brickelltown community facilities district assessment. The increase is to cover the assessment increase for the maintenance district. A total utility budget decrease of 5% with the assumption of savings due to the completion of the LED Retrofit Project in late FY 2021.

33 - RIVERVIEW YARD AND KENNEL
Provides for all costs associated with the upkeep and maintenance at the Riverview Yard and Kennel including janitorial supplies and services, utilities and supply costs for maintenance. Currently, the Town's transit provider is occupying the space but will move to the new public service center location as soon as construction is complete. As such, there is a decrease in the utility budget for when the facility becomes vacant. New uses for this site are currently in the planning phases. A total utility budget decrease of 5% with the assumption of savings due to the completion of the LED Retrofit Project in late FY 2021.

34 - TAHOE DONNER YARD
Provides for all costs associated with the upkeep and maintenance at the Tahoe Donner Yard including janitorial supplies and services, utilities and supplies for maintenance. This location is only used for snow removal activity and is unoccupied otherwise. A total utility budget decrease of 5% with the assumption of savings due to the completion of the LED Retrofit Project in late FY 2021.

35 - McIVER DAIRY SITE
Provides for all costs associated with the upkeep and maintenance at the McIver Dairy Site mostly related to garbage control at the sled hill.

36 - ROUNDABOUT LANDSCAPE MAINTENANCE
Provides for all costs associated with the upkeep and maintenance at the roundabouts within Town including water for landscaping, lighting, and supplies for repairs, plant replacements, irrigation, etc. This also includes litter abatement. In FY 2021 the annual cost was increased $35,000 in anticipation of the maintenance that will be incurred for West River St.

37 - STEVENS LANE CORPORATION YARD
Provides for all costs associated with the upkeep and maintenance at the Stevens Lane Corporation Yard including janitorial supplies and services, utilities, elevators maintenance and supplies for building maintenance. The Town expects to complete construction on two new garages and office space in the fall (See C1609 in the CIP budget). As such, the elevator maintenance, janitorial and utility budgets increases have been included to account for maintenance within the new spaces. A total utility budget decrease of 5% with the assumption of savings due to the recent completion of the LED Retrofit Project in late FY 2021.

PROPOSED

PUBLIC WORKS - FACILITIES MAINTENANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.130.xx	General Fund.Facilities Maintenance

SUPPLIES AND SERVICES (cont'd)

38 - ANIMAL SHELTER
Provides for all costs associated with the upkeep and maintenance at the animal shelter including janitorial supplies, utilities and supplies for building maintenance. The Animal Shelter is operated in collaboration with the Humane Society of Truckee Tahoe (HSTT). Actual utility and building maintenance costs are split 50/50 between the Town and the Humane Society. The Town's 50% portion is included in this budget. A total utility budget decrease of 5% with the assumption of savings due to the recent completion of the LED Retrofit Project in late FY 2021.

39 - TROUT CREEK POCKET PARK
63.35 - GENERAL SUPPLIES
Provides for all costs associated with the upkeep and maintenance such snow removal, paver and amenity maintenance as well as dog waste bags and trash bags.

CAPITAL OUTLAY

30 - GENERAL EXPENDITURES
80.34 - FLEET REPLACEMENT FUND
Provides funds for the eventual and identified replacement of the Facilities Maintenance Division vehicles as part of the Town's Fleet Replacement Plan.

80.35 - MACHINRERY AND EQUIPMENT
Provides for the purchase of:
One (1) Bobcat Toolcat 4 in 1 Loader Bucket ($7,800)

PROPOSED

PUBLIC WORKS - COMMUNITY FACILITY DISTRICTS
2022/23 EXPENDITURES BUDGET

21*.000.00 Community Facilities Districts

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	SUPPLIES & SERVICES						
212.000.00	***BRICKELLTOWN MAINTENANCE DISTRICT***						
61.00	Professional Services - Labor[1]	20,636	20,000	75,000	20,000	-73.33%	
63.71	Landscaping Supplies	5,182	6,000	3,500	6,000	71.43%	
63.75	Utilities	4,025	5,000	5,500	5,000	-9.09%	
66.10	Repair & Maint - Streetscaping	8,609	15,000	3,000	15,000	400.00%	
67.01	Special Assessment Fees	667	500	700	500	-28.57%	
67.15	General Accidents & Damage	1,500	-	-	-		
68.51	Land Leases	3,000	4,000	4,000	4,000		
77.10	Transfers Out	5,527	9,127	9,127	9,552	4.65%	4.7%
	Subtotal Brickelltown Maintenance District	49,147	59,627	100,827	60,052	-40.44%	0.71%
213.000.00	***JOERGER RANCH TRAILS MAINTENANCE FUND***						
61.00	Professional Services - Labor[1]	14,178	5,000	1,000	5,000	400.00%	
63.75	Utilities	-	4,000	2,000	4,000	100.00%	
66.10	Repair & Maint - Streetscaping	-	2,500	1,000	2,500	150.00%	
67.01	Special Assessment Fees	206	500	250	500	100.00%	
77.10	Transfers Out	-	9,492	9,492	43,833	361.79%	361.8%
	Subtotal Joerger Ranch Maintenance Fund	14,384	21,492	13,742	55,833	306.30%	159.79%
214.000.00	***RAILYARD MAINTENANCE DISTRICT FUND***						
61.00	Professional Services - Labor[1]	10,380	40,000	18,500	40,000	116.22%	
63.33	Software Supplies	-	2,000	-	2,000		
63.75	Utilities	6,693	10,000	7,800	10,000	28.21%	
66.10	Repair & Maint - Streetscaping	17,442	45,000	6,300	45,000	614.29%	
67.01	Special Assessment Fees	206	500	250	500	100.00%	
77.10	Transfers Out	-	28,115	18,115	32,238	77.96%	14.7%
	Subtotal Railyard Maintenance District Fund	34,721	125,615	50,965	129,738	154.56%	3.28%
218.000.00	***DONNER PASS ROAD MAINTENANCE DISTRICT FUND***						
61.00	Professional Services - Labor[1]	6,035	5,000	2,500	5,000	100.00%	
63.75	Utilities	5,151	5,200	5,000	5,500	10.00%	5.8%
66.10	Repair & Maint - Streetscaping	-	5,000	3,500	5,000	42.86%	
67.01	Special Assessment Fees	-	500	500	500		
77.10	Transfers Out	-	28,842	11,842	14,808	25.05%	-48.7%
	Subtotal Donner Pass Road Maintenance District Fund	11,186	44,542	23,342	30,808	31.98%	-30.83%
219.000.00	***COLDSTREAM MAINTENANCE DISTRICT FUND***						
61.00	Professional Services - Labor[1]	-	5,000	1,000	5,000	400.00%	
63.75	Utilities	-	2,000	500	2,000	300.00%	
66.10	Repair & Maint - Streetscaping	-	3,500	500	3,500	600.00%	
67.01	Special Assessment Fees	-	500	500	500		
77.10	Transfers Out	-	5,246	3,246	6,559	102.07%	25.0%
	Subtotal Coldstream Maintenance Fund	-	16,246	5,746	17,559	205.59%	8.08%
	Total Supplies & Services	109,438	267,522	194,622	293,990	51.06%	9.89%
	TOTAL	109,438	267,522	194,622	293,990	51.1%	9.9%

[1] Starting in FY20/21 on, no staff time will be allocated to the community facilities districts. Staff time will be allocated to the General Fund and time spent on the community facilities districts will be recouped via offsetting revenue to the General Fund.

PROPOSED

PUBLIC WORKS – COMMUNITY FACILITY DISTRICTS
FY 2023 EXPENDITURES BUDGET DETAIL

21x.000.00	Community Maintenance District Funds

ACTIVITY DESCRIPTION

The Maintenance District Divisions are responsible for keeping the Town's facilities improvement districts maintained and safe for public users. The maintenance performed includes, but is not limited to, hand snow removal, sweeping, landscape maintenance, hardscape maintenance, paver maintenance, concrete and curb maintenance, litter abatement, filing dog waste bags dispensers, emptying trash and recycling receptacles, pressure washing sidewalks and amenities cleaning. The budget is funded through parcel charges to the property owners within the district. It is accounted for as a special revenue fund and all revenues and expenses associated with each district are transacted within that fund.

Starting in FY2021, the maintenance district funds will pay for personnel costs via a transfer rather than allocating employee costs directly to the funds. The costs will be accounted for in the Professional Services account in each District's fund.

Except as noted otherwise, the admin fee is an allocation of general Town operating costs and costs required for the Facilities Division operations including uniforms and training. The districts are also responsible for repaying the General Fund for the purchase of a compact snow blower used for sidewalk snow removal. This cost is split among the districts and the amount owed is based on the districts sidewalk miles. The total cost is expected to be repaid within five years.

FY2021 is the first year of operations for the Joerger Ranch, Railyard, Donner Pass Road and Coldstream Maintenance Districts. The costs budgeted to each district will fluctuate over the next couple of years as staff works to determine the appropriate level of expenses necessary for the maintenance of each area.

SUPPLIES AND SERVICES

212 - BRICKELLTOWN MAINTENANCE DISTRICT FUND
This district covers the streetscaped area from the McIver roundabout to the Depot along Donner Pass Road. Provides for the costs associated with maintaining the district area as prescribed by the maintenance district resolution. The admin fee is calculated by the maintenance district resolution and is increased annually via a CPI.

213 – JOERGER RANCH MAINTENANCE DISTRICT FUND
This district covers the streetscaped areas and landscaping at the corner of Soaring Way and Joerger Drive, including the roundabout. Provides for the costs associated with maintaining the district area as prescribed by the maintenance district resolution.

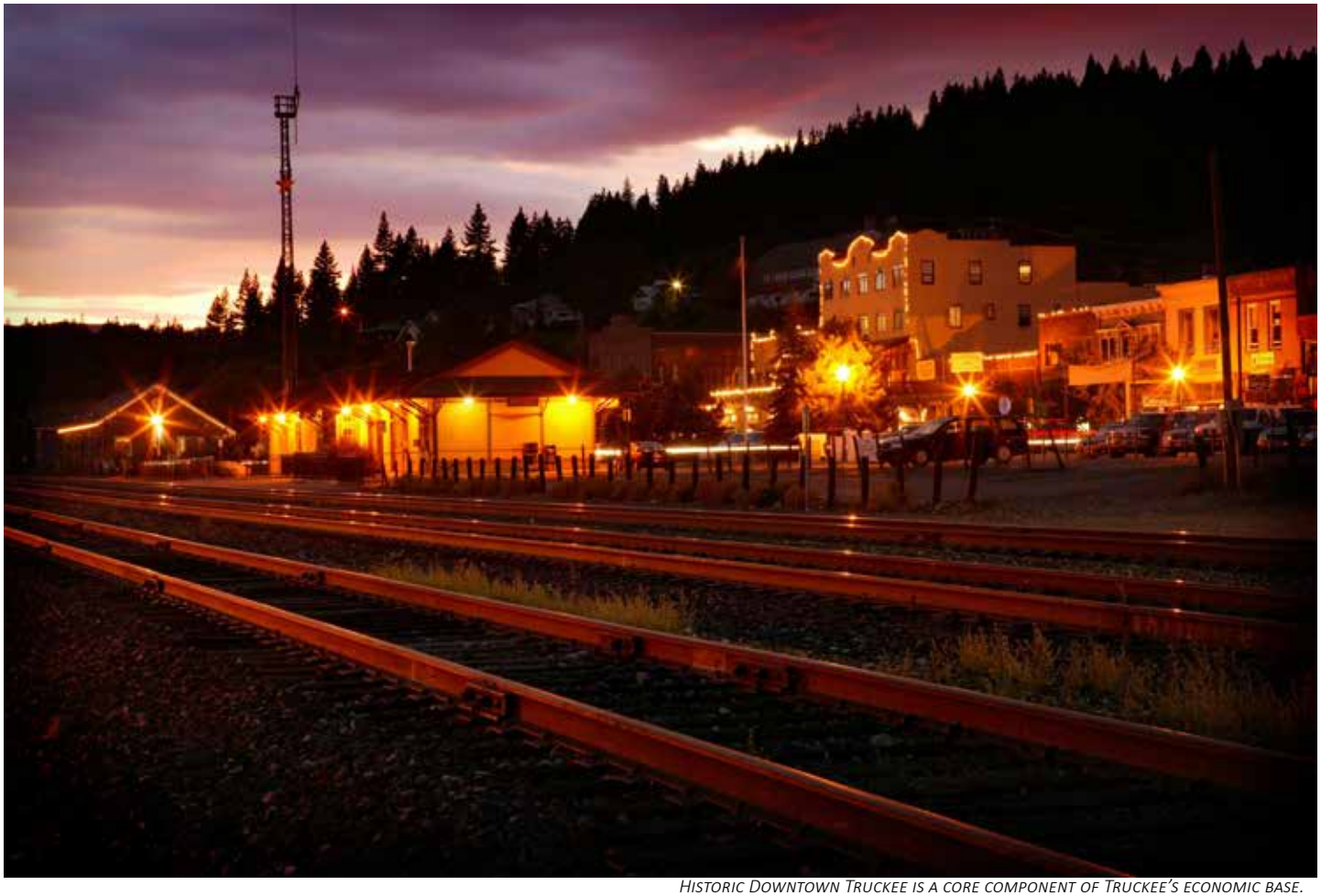
214 – RAILYARD MAINTENANCE DISTRICT FUND
This district covers the streetscaped areas, medians, round a bout and landscaping in the Railyard area near historic downtown Truckee. Provides for the costs associated with maintaining the district area as prescribed by the maintenance district resolution.

218 – DONNER PASS ROAD MAINTENANCE DISTRICT FUND
This district covers the streetscaped areas, medians and landscaping on Donner Pass Road from the 89 South intersections west to Coldstream. Provides for the costs associated with maintaining the district area as prescribed by the maintenance district resolution.

219 – COLDSTREAM MAINTENANCE DISTRICT FUND
This district covers the streetscaped areas, landscaping and the round a bout in the Coldstream project area. Provides for the costs associated with maintaining the district area as prescribed by the maintenance district resolution.

PROPOSED

SECTION 6 - COMMUNITY DEVELOPMENT EXPENDITURES

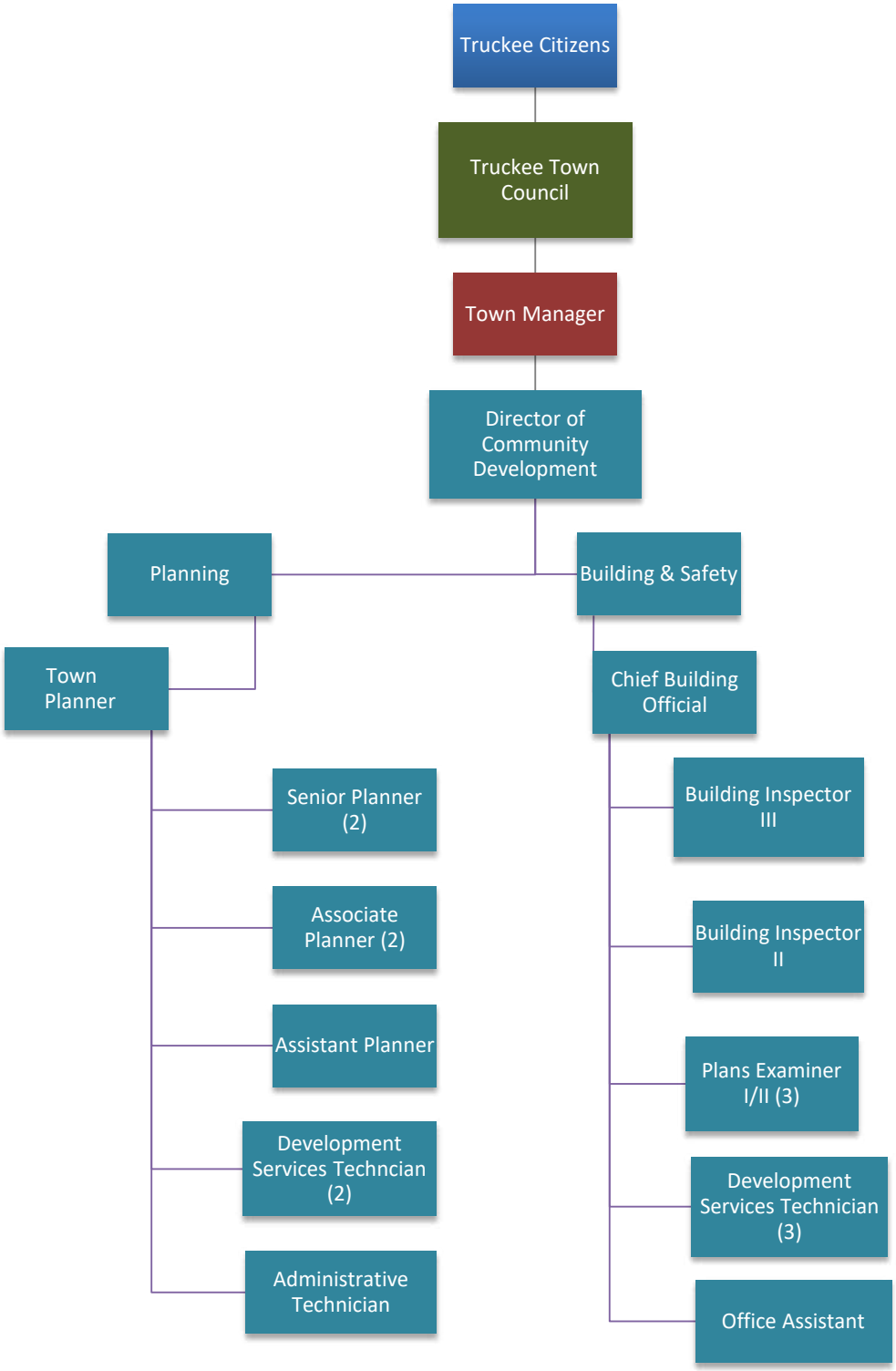


Historic Downtown Truckee is a core component of Truckee's economic base.

COMMUNITY DEVELOPMENT ORGANIZATION CHART
PLANNING EXPENDITURES
BUILDING & SAFETY EXPENDITURES
CODE COMPLIANCE EXPENDITURES

PROPOSED

COMMUNITY DEVELOPMENT ORGANIZATION CHART
FY2023 BUDGET



PROPOSED

COMMUNITY DEVELOPMENT - PLANNING
2022/23 EXPENDITURES BUDGET

101.120.00 General Fund.Planning.Non-Division

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	699,074	876,611	692,272	888,964	28.4%	1.4%
50.15	Wages - Temporary	14,533	-	-	-		
50.19	Wages - Planning Commissioners	9,563	12,000	9,305	18,462	98.4%	53.8%
50.31	Overtime - Regular Full-Time	6,735	5,000	2,500	5,000	100.0%	
54.xx	Benefits	297,175	356,114	297,311	433,221	45.7%	21.7%
54.61	Deferred Compensation	28,384	31,175	28,993	31,442	8.4%	0.9%
54.81	RHS	5,678	8,446	7,531	10,266	36.3%	21.5%
55.71	Car Allowances	2,349	2,340	2,268	2,340	3.2%	
	Total Personnel	1,064,730	1,291,685	1,054,999	1,389,695	31.7%	7.6%
	SUPPLIES & SERVICES						
60.15	Education & Training	2,265	18,000	12,500	16,000	28.0%	-11.1%
61.00	Professional Services	16,756	60,000	25,000	45,000	80.0%	-25.0%
63.05	Advertising	7,528	15,000	6,200	10,000	61.3%	-33.3%
63.25	Membership & Dues	2,618	3,000	3,200	3,800	18.8%	26.7%
63.30	Document Imaging	-	500	-	2,500		400.0%
63.33	Software Supplies	4,108	7,500	6,400	6,500	1.6%	-13.3%
63.35	General Supplies	9,197	13,000	11,900	12,500	5.0%	-3.8%
63.50	Postage, Freight, & Delivery	5,095	7,000	6,300	6,500	3.2%	-7.1%
63.55	Printing	455	250	250	250		
63.56	Publications	699	750	850	900	5.9%	20.0%
63.70	Telephone	5,384	4,300	5,100	6,000	17.6%	39.5%
69.10	Vehicles - Mileage	9	250	120	250	108.3%	
	Total Supplies & Services	54,114	129,550	77,820	110,200	41.6%	-14.9%
	CAPITAL OUTLAY						
80.05	Furniture & Fixtures	-	-	-	10,000		
80.20	Computer Equipment	1,707	3,400	3,400	4,000	17.6%	17.6%
	Total Capital Outlay	1,707	3,400	3,400	14,000	311.8%	311.8%
	TOTAL	1,120,552	1,424,635	1,136,219	1,513,895	33.2%	6.3%

PROPOSED



The Planning Division of the Town of Truckee has been dedicating a substantial amount of their time to the development of the 2040 General Plan. More details regarding this project can be found in C1903 General Plan Update. COVID-19 threw a wrench into the Town's normal robust community engagement processes. Staff held virtual workshops that allowed interested parties to provide their input on their own time from the comfort of their homes. Although staff prefers to have workshops in person, there was an impressive amount of participation and staff was glad to see the active participation of the community in such an important process.

PROPOSED

COMMUNITY DEVELOPMENT - PLANNING
FY 2023 EXPENDITURES BUDGET DETAIL

101.120.00	General Fund.Planning

ACTIVITY DESCRIPTION

The Community Development Department's (CDD) Planning Division is responsible for a wide variety of land use planning activities including current planning (development review) and long-range planning (comprehensive plans), public information and Development Code compliance. It provides staff support to the Town Council (elected representatives), the Planning Commission (appointed citizen planners), Historic Preservation Advisory Commission (HPAC) (appointed citizens) and the community at-large. The Town Council provides overall policy direction, adopts ordinances and regulations and acts as the hearing body for appeals of Planning Commission and staff decisions. The Council also prioritizes projects, thereby setting the policy direction for the use of the division's time and resources. The Planning Commission provides policy recommendations to the Town Council and functions as a hearing body for larger projects within the Town. The HPAC is advisory to staff, the Planning Commission and Council for projects within the Downtown Specific Plan Area.

Planning resources are devoted to the processing of land use applications (which continue to increase in volume annually), the administration of ongoing programs and creation of and updates to planning policy documents. This includes mandatory services such as the processing of land use and zoning applications, review of building permits, inspections of development projects, General Plan implementation and public assistance. Substantial planning resources are also being applied to the following: 2040 General Plan Update (including Downtown Specific Plan Update and Climate Action Element) initiated in November 2018; Affordable Housing and Housing Element implementation including the SB-2 process (State grant funding to pursue rezoning for housing opportunities); Local Early Action Planning (LEAP) grant for multi-family objective design standards; climate change and sustainability initiatives, customer service and meaningful community engagement.

The Planning Division will administer various professional service contracts during FY 2023. The primary contract is for the 2040 General Plan Update for planning consulting services and the Environmental Impact Report. The Planning Division will also administer contracts for SB-2 (rezoning for housing opportunities) and the LEAP grant for the creation of objective multi-family design standards. Other contracts will be implemented for surveying, traffic studies and special studies as needed; much of these other contract funds are "pass through" funds (i.e. the contracts are paid by fees from the applicant). This means that they are not reflected in the budget, but demonstrate the additional activities undertaken by planning staff for land-use permitting activity.

The Planning Division utilizes a contract grant administrator, JoAnn Anders, to assist with grant applications/administration, housing program consultation, compliance and monitoring. Grant administrator hours are budgeted within professional services in the amount of $30,000, a 25% decrease from FY 2022. This decrease reflects the FY 2022 estimated actuals and anticipated grant work (I.e.-American Rescue Plan Act, affordable housing), continued affordable housing monitoring and new Housing and Community Development (HCD) grant applications/administration. Other on-going grant work for FY 2023 includes: (1) a $160,000 grant of SB-2 Planning Grants Program money by the State Department of Housing and Community Development to accelerate housing production (i.e.-rezoning opportunity sites for increased housing density); and (2) a $65,000 LEAP grant to create objective multi-family design standards.

The proposed Planning Division budget is more than the FY 2022 budget primarily due increased personnel costs. The FY2023 Budget assumes the elimination of the Planning Manager position and the creation of a Town Planner position as a promotional opportunity that expands the position’s roles and duties. Other minor increases are proposed with membership dues (four planners have AICP certification which requires annual membership fees), document imagining (to archive paper files), publications, and computer equipment. In addition, an increased monthly stipend for Planning Commissioners from $200/month to $400/month is also proposed. The Planning Division workload has increased consistently over the last year resulting in several overlapping public processes that will continue in FY 2023, but the General Plan Update remains the priority.

PROPOSED

COMMUNITY DEVELOPMENT - PLANNING
FY 2023 EXPENDITURES BUDGET DETAIL

101.120.00	General Fund.Planning

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 65% of the salary of the Director of Community Development, 90% of the salary of a Town Planner assuming the elimination of the Planning Manager, two (2) Senior Planners (50% to Housing), two (2) Associate Planners, one (1) Assistant Planner, two (2) Development Services Technician, and one (1) Administrative Technician.

50.19 - WAGES - PLANNING COMMISSIONERS
Provides for $400 per month for each of the five (5) planning commissioners. As provided by the Government Code, the Town Council can vote to increase the planning commission stipend. An increase from $200/month to $400/month is proposed in this budget.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime compensation to non-exempt personnel to work in addition to regular working hours to attend night meetings. Staff attempts to minimize overtime whenever possible. Due to the unexpected nature of major development applications, an overtime budget is necessary.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increase in related to the addition of one position and the part-time Senior Planner, in addition to rising retirement pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the DCD's private vehicle on Town business (65%).

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for staff members, Planning Commission and HPAC attendance at a variety of training and educational seminars, as well as conferences. This includes attendance at trainings and seminars through the American Planning Association (APA) and APA California, League of California Cities, and Urban Land Institute among others. For FY 2023 emphasis will continue to be placed on staff development surrounding sustainability, climate change, affordable housing, and equity in planning. Additional training will be added as available for State housing law updates.

61.00 - PROFESSIONAL SERVICES
Provides for special projects including grant applications and administration, housing and sustainability activities and programs including implementation and monitoring. This line provides $30,000 for housing and grant specific consulting and an additional $15,000 for professional services in support of public engagement, historic preservation, design standards and community character enhancement.

PROPOSED

COMMUNITY DEVELOPMENT - PLANNING
FY 2023 EXPENDITURES BUDGET DETAIL

101.120.00	General Fund.Planning

SUPPLIES AND SERVICES (cont'd)

63.05 - ADVERTISING
Provides for public hearing and meeting, workshop, neighborhood meeting and Town project legal notices and display ads. Costs associated with land-use permit applications are paid under this account, but fully reimbursed by project applicants. Includes funding for Facebook ads, radio ads, videos and similar advertising and marketing work.

63.25 - MEMBERSHIP AND DUES
Provides for annual memberships with the American Planning Association (APA) and the American Institute of Certified Planners (AICP).

63.30 - DOCUMENT IMAGING
Provides for scanning of large documents. Scanning and imaging or regular-size documents into the Town's document repository system is included in the Town Clerk's budget. Additional money was added in FY 2023 to cover the cost of scanning paper land use applications and converting them to pdfs.

63.33 - SOFTWARE SUPPLIES
Provides for the following existing software subscriptions:

- Two (2) licenses for Adobe In-Design (publishing software) ($250 each) and one (1) license to Adobe Creative Cloud (PDF software) ($600)
- One license to RealQuest, a property and ownership search engine ($1,720)
- One (1) Prezi account and one Canva subscription, presentation software ($350)
- Ten (10) annual subscriptions for Adobe Acrobat Pro ($165 each).
- Planning Division share of Cartegraph / Esri GIS license cost ($1,200)

Also includes funding for public engagement software on an as-needed basis such as but not limited to spf.io, Mural, Konveio, EngagementHQ, etc.

63.35 - GENERAL SUPPLIES
Provides for paper, workshop and neighborhood meeting supplies (e.g.-dots, pens, stickers, tape, note pads, large format post-it pads, drinks and snacks), meals for Planning Commissioners prior to meetings, and other miscellaneous office supply items.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing cost including noticing for public hearings for land use applications and Town-sponsored projects.

63.55 - PRINTING
Provides for printing of business cards, maps and large planning documents.

63.56 - PUBLICATIONS
Provides for book purchases to assist staff in code and land use interpretations as well as to understand emerging land use and climate change policies and trends.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and equipment for all staff.

69.10 - VEHICLES - FUEL
Provides payment to staff for use of a private vehicle on Town business.

PROPOSED

COMMUNITY DEVELOPMENT - PLANNING
FY 2023 EXPENDITURES BUDGET DETAIL

101.120.00	General Fund.Planning

CAPITAL OUTLAY

80.05 – FURNITURE & FIXTURES
Provides for a workstation for a Senior Planner.

80.20 - COMPUTER EQUIPMENT
Provides for a computer, two monitors, and accessories for a Senior Planner, and a replacement computer for one existing staff.

PROPOSED

COMMUNITY DEVELOPMENT - BUILDING and SAFETY
2022/23 EXPENDITURES BUDGET

504.000.00 Building and Safety Fund.Non-Department.Non-Division

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	497,620	781,309	681,331	895,105	31.4%	14.6%
50.15	Wages - Temporary	-	-	12,436	34,704	179.1%	100.0%
50.31	Overtime - Regular Full-Time	18,333	7,500	15,000	7,500	-50.0%	
54.xx	Benefits	233,761	305,606	252,787	441,275	74.6%	44.4%
54.61	Deferred Compensation	19,712	22,963	26,877	29,113	8.3%	26.8%
54.81	RHS	2,533	5,449	4,332	5,522	27.5%	1.3%
55.71	Car Allowances	1,265	1,260	1,221	1,260	3.2%	0.0%
55.80	Compensated Absences	7,773	31,768	28,860	10,940	-62.1%	-65.6%
	Total Personnel	780,996	1,155,855	1,022,844	1,425,419	39.4%	23.3%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	623	750	500	750	50.0%	
60.15	Education & Training	720	20,000	18,000	20,000	11.1%	
61.00	Professional Services	285,541	175,000	250,000	220,000	-12.0%	25.7%
63.01	Administrative Overhead	244,909	385,964	364,248	467,069	28.2%	21.0%
63.02	Code Compliance	78,898	85,000	92,286	103,600	12.3%	21.9%
63.05	Advertising	4,418	4,000	2,500	3,000	20.0%	-25.0%
63.25	Membership & Dues	958	1,500	850	1,500	76.5%	
63.30	Document Imaging	-	2,500	500	2,500	400.0%	
63.33	Software Supplies	11,835	18,500	17,500	20,000	14.3%	8.1%
63.35	General Supplies	3,243	3,500	4,500	4,500		28.6%
63.45	Photocopying	771	1,000	750	1,000	33.3%	
63.50	Postage, Freight, & Delivery	94	300	125	250	100.0%	-16.7%
63.55	Printing	-	500	500	500		
63.56	Publications	-	5,000	5,000	5,000		
63.70	Telephone	7,277	7,500	7,500	7,500		
63.80	Credit Card Fees	35,261	35,000	38,000	42,000	10.5%	20.0%
63.83	Administrative Bank Charge	215	-	200	250	25.0%	100.0%
66.20	Repair & Maint - Office Equip	-	1,500	1,500	1,500		
66.50	Small Tools	-	750	-	750		
68.50	Rent - Office Space	43,510	43,333	43,333	50,000	15.4%	15.4%
69.10	Vehicles - Fuel	4,926	6,000	6,710	9,000	34.1%	50.0%
69.70	Vehicles - Repair & Maint	72	500	500	500		
69.76	Fleet Maintenance Allocation	14,409	15,258	14,872	17,011	14.4%	11.5%
	Total Supplies & Services	737,681	813,355	869,875	978,180	12.5%	20.3%
	CAPITAL OUTLAY						
77.10	Transfer to CIP Fund	-	16,200	16,200	22,000	35.8%	35.8%
80.20	Computer Equipment	2,186	10,000	10,000	19,134	91.3%	91.3%
80.25	Office Equipment	1,563	-	-	-		
89.00	Depreciation Expense	17,167	1,000	17,167	17,167		1616.7%
	Total Capital Outlay	20,916	27,200	43,367	58,301	34.4%	114.3%
	TOTAL	1,539,593	1,996,410	1,936,085	2,461,900	27.2%	23.3%

PROPOSED



Teh Building Division is committed to assuring safety in the built environment while meeting the needs of teh development community ihn an efficient, equitable and cost effective manner.

PROPOSED

COMMUNITY DEVELOPMENT – BUILDING and SAFETY
FY 2023 EXPENDITURES BUDGET DETAIL

504.000.00 Building and Safety Fund

ACTIVITY DESCRIPTION

The Building and Safety Division of the Community Development Department (CDD) is responsible for protecting the public in the built environment. The Division monitors and enforces State and Town codes and regulations concerning the safety of buildings and structures built and maintained within the Town limits. Activities include intake and routing plans to Town divisions and departments, checking plans for engineering and code compliance, coordinating comments for Town departments, issuing permits, answering code questions, providing public information and inspecting new and existing buildings and structures within the jurisdiction. The Division provides services outside of the Town limits when contract by Nevada County.

It is anticipated that FY 2023 construction levels will be equal to or slightly higher than FY 2021 levels. The building community has conveyed that the anticipated workload though FY 2023 is expected to be higher than the previous fiscal year with more custom new home starts and remodels under contract. Continued tract home development in Coldstream, new townhomes in the Gray's Crossing Village, construction of Soaring Ranch Phase 2, the commercial and live/work square footage in Gray's along with additional new industrial buildings along Pioneer Trail are some of the anticipated projects considered in the development of the FY 2023 Building Division budget. This budget assumes permits for an estimated 120 new single-family dwellings will be submitted in FY 2023, which is more than the 100 assumed in the FY 2021 budget.

The Building Division is fully staffed with the exception of three open Plans Examiner positions. The FY 2023 budget includes these open positions assuming that they will be filled. No additional staffing changes are proposed. As newer staff are fully trained, the division will have the capacity to reach pre-pandemic permit processing turnaround goals.

The proposed FY 2023 budget is higher than the FY 2022 budget due to staffing cost increases and additional funding for professional services (for flexibility to continue to use third party plan review/inspection consulting services), additional code compliance staffing costs allocated to Building, software, general supplies, and credit card fees.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 35% of the salary of the Director of Community Development (DCD), a Chief Building Official, two (2) Plans Examiner II, two (1) Plans Examiner I, one (1) Building Inspector III, one (1) Building Inspector II, three (3) Development Services Technicians and one (1) Office Assistant.

50.15 - WAGES - TEMPORARY
Provides for one (1) temporary Development Services Technician to provide additional coverage for the Building Division during the peak construction season (summer months).

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime compensation to non-exempt personnel to work in addition to their regular working hours. This time is needed to address peak season construction demands, after-hours inspections, or after-hour callouts for emergency services (i.e. red tagging a building after a fire). Overtime costs remain low as staff have utilized their option to convert overtime to compensatory time-off, which is booked into wages regular full-time when utilized (similar to vacation). This budget will remain at a consistent level despite prior year usage to ensure that funds are available should employees elect to be paid for overtime rather than banking it.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. Position vacancy savings are offset by increases in retirement pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

PROPOSED

COMMUNITY DEVELOPMENT – BUILDING and SAFETY
FY 2023 EXPENDITURES BUDGET DETAIL

504.000.00 Building and Safety Fund

PERSONNEL (cont'd)

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the DCD's private vehicle on Town business (35%).

55.80 - COMPENSATED ABSENCES
For this enterprise fund, this account will incur the liability of the unused portion of vacation, sick and compensatory time in accordance with the accounting rules for enterprise funds. Increase to estimate the cost of vested sick benefits earned once an employee reaches five years of service in accordance with employee group memoranda of understanding.

SUPPLIES AND SERVICES
60.10 - CLOTHING AND UNIFORMS
Provides for the purchase and embroidery of uniform shirts, jackets and coats. Also provides for a boot allowance of $300 per eligible employee per two-year period as negotiated by employee groups.

60.15 - EDUCATION AND TRAINING
Provides ongoing training for employees necessary to meet State requirements, attendance at inspector and building official meetings, certification renewals and training on State and national code changes. State regulations require forty-five hours of continuing education for some building employee staff. Potential training includes but is not limited to:

- Chief Building Official attendance at an annual California Building Officials (CALBO) meeting, County Building Officials Association of California (CBOAC) meetings, International Code Council (ICC) meetings and miscellaneous committee meetings.
- Chief Building Official attendance at monthly meetings including ICC, International Association of Plumbing and Mechanical Officials (IAPMO) and Tahoe Truckee Engineers Association (TTEA).
- Attendance by the Development Service Technicians at an annual CALBO education week, miscellaneous ICC trainings and public service skills training for Office Assistant.
- Attendance by the Building Official, Building Supervisor, Plans Examiners and Inspectors, at CALBO Professional Development, required Code Training, ICC Education Weeks, CALBO Building Official Leadership Academy Program, and other specialty training.
- Attendance at land management software annual conference and advisory board workshops and meetings for the Town's permit software.

61.00 - PROFESSIONAL SERVICES
Provides for consultant-assisted plan checking on large commercial projects and overflow plan check of single-family residences during peak times. Also, provide for inspection services, and other specialty services related to building on an as-needed basis.

63.01 - ADMINISTRATIVE OVERHEAD
Provides for a reimbursement to the General Fund from the Building and Safety fund related to administration, including payroll, human resource services, and facilities maintenance of the space occupied by the division. This charge is necessary to reflect the true costs of operating the division as an enterprise fund.

63.02 - CODE COMPLIANCE
Provides for a reimbursement to the General Fund from the Building and Safety Division related to Code Enforcement costs. This charge is necessary to reflect the costs of the Division as an enterprise fund (see the Community Development Department's Code Compliance section of this budget for detailed information regarding these expenses).

63.05 - ADVERTISING
Provides for staff recruitment, legal noticing and public information handouts.

PROPOSED

COMMUNITY DEVELOPMENT – BUILDING and SAFETY
FY 2023 EXPENDITURES BUDGET DETAIL

504.000.00	Building and Safety Fund

SUPPLIES AND SERVICES (cont'd)

63.25 - MEMBERSHIP AND DUES
Provides for membership dues in IAPMO, ICC, Sacramento Valley Chapter of ICC, Structural Engineers Association of Central California, TTEA, CALBO, CBOAC, National Fire Protection Agency, ICC Certification, recertification and engineering registration.

63.30 - DOCUMENT IMAGING
Provides for document imaging contract services to prepare and image large format building permit documents into electronic files for retrieval via Laserfiche, the Town's electronic document repository system.

63.33 - SOFTWARE SUPPLIES
Provides for the following:
- One (1) RealQuest license, a property and ownership search engine.
- 18% of the maintenance and support costs for New World Systems, the Town's enterprise resource software ($77,000 x 18% = $14,000). These fees are increasing.
- Miscellaneous software as needed

63.35 - GENERAL SUPPLIES
Provides for office supplies such as paper and pens.

63.45 - PHOTOCOPYING
Provides for copier usage based on monthly meter readings and monthly service costs for the division's copy machines, which includes ink and maintenance.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for anticipated postage and mailing costs including applications, permit letters, public information, and customer service handout materials.

63.55 - PRINTING
Provides for the cost of printing business cards.

63.56 - PUBLICATIONS
Provides for the purchase of building code books, reference manuals and educational materials.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and equipment.

63.80 - CREDIT CARD FEES
Provides for the fees associated with accepting credit card payments. Increase for anticipated increase in Building Division revenues.

66.20 - REPAIR AND MAINTENANCE - OFFICE EQUIPMENT
Provides for maintenance and unscheduled repair of office equipment.

66.50 - SMALL TOOLS
Provides for the purchase of small tools for inspectors.

PROPOSED

COMMUNITY DEVELOPMENT – BUILDING and SAFETY
FY 2023 EXPENDITURES BUDGET DETAIL

504.000.00	Building and Safety Fund

SUPPLIES AND SERVICES (cont'd)

68.50 - RENT - OFFICE SPACE
Provides for the division's lease of the Town Hall office space including utilities, facility maintenance and janitorial services.

69.10 - VEHICLES - FUEL
Provides for fuels costs associated with Building and Safety Division's Town maintained vehicles.

69.70 - VEHICLES - REPAIR AND MAINTENANCE
Provides for minor maintenance and unscheduled repair of the Building Division vehicles not handled by the Fleet Maintenance Division, including car washes.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

CAPITAL OUTLAY
77.10 - TRANSFER TO CIP FUND
Funding for FY 2023 is to cover additional building department remodel costs, primarily for new cubicles / work stations.

80.20 - COMPUTER EQUIPMENT
Provides for one computer and monitor replacement as per the Town's computer replacement program ($3,134). The additional $16,000 in FY 2023 is for a larger format scanner that is at end of life.

89.00 - DEPRECIATION EXPENSE
For enterprise funds, this account expenses the used portions of fixed assets in accordance with the accounting rules for enterprise funds.



The Building & Safety Division worked hard to keep service levels consistent during the COVID-19 related stay-at-home order. The divisions is now providing in-person service, by appointment only.

PROPOSED

COMMUNITY DEVELOPMENT - CODE COMPLIANCE
2022/23 EXPENDITURES BUDGET

101.121.00 General Fund.Code Compliance.Non-Division

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	88,580	93,001	88,421	97,597	10.4%	4.9%
50.15	Wages - Temporary	18,406	30,292	35,940	37,027	3.0%	22.2%
50.31	Overtime - Regular Full-Time	-	500	750	500	-33.3%	
54.xx	Benefits	37,735	40,573	40,118	47,936	19.5%	18.1%
54.61	Deferred Compensation	3,102	3,146	3,060	3,089	1.0%	-1.8%
54.81	RHS	242	236	237	263	10.9%	11.5%
	Total Personnel	148,065	167,748	168,526	186,413	10.6%	11.1%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	-	350	350	425	21.4%	21.4%
60.15	Education & Training	3,568	2,500	5,600	3,400	-39.3%	36.0%
61.00	Professional Services	-	4,000	-	4,000		
63.05	Advertising	510	-	-	-		
63.25	Membership & Dues	445	100	-	460		360.0%
63.33	Software Supplies	1,176	1,250	1,211	1,250	3.2%	
63.35	General Supplies	179	650	575	600	4.3%	-7.7%
63.50	Postage, Freight, & Delivery	157	500	195	350	79.5%	-30.0%
63.55	Printing	-	20	100	-	-100.0%	-100.0%
63.70	Telephone	1,378	1,300	2,040	2,100	2.9%	61.5%
69.10	Vehicles - Fuel	803	1,000	1,265	3,000	137.2%	200.0%
69.76	Fleet Maintenance Allocation	6,623	2,803	3,411	3,902	14.4%	39.2%
	Total Supplies & Services	14,839	14,473	14,747	19,487	32.1%	34.6%
	CAPITAL OUTLAY						
80.34	Fleet Replacement Fund	1,300	1,300	1,300	1,300		
	Total Capital Outlay	1,300	1,300	1,300	1,300		
	TOTAL	164,204	183,521	184,573	207,200	12.3%	12.9%
63.02	Code Compl costs to Bldg Fund	(78,898)	(91,758)	(92,286)	(103,600)		
	NET EXPENDITURES	85,306	91,763	92,286	103,600	12.3%	12.9%

Note: 50% of Code Compliance Division costs are charged to the Building Division.

PROPOSED



The Town's Code Compliance Officer, Caitlin Safford spent a majority of her staff hours enforcing the restriction on short-term rentals during the Governor's Stay-at-home order.

PROPOSED

COMMUNITY DEVELOPMENT – CODE COMPLIANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.121.00	General Fund.Code Compliance.Non-Division

ACTIVITY DESCRIPTION

The function of the Code Compliance Division is to plan, supervise, coordinate and participate in the compliance of State of California law and Town of Truckee ordinances governing building and land use within Town limits. Activities include but are not limited to coordinating with Town divisions on compliance issues, abatement of nuisance situations (including litter or garbage issues) or illegal construction, permitting of temporary signs, Transient Occupancy Tax collection/Short-term Rental Ordinance compliance, and cannabis regulation compliance. The Planning Manager is responsible for the administration of the Code Compliance Division. The Code Compliance Division is currently managed as part of the Community Development Department. Code Compliance is funded 50% from the General Fund and 50% from the Building and Safety Division enterprise fund.

Budget increases are minor and are primarily associated with increased staffing, clothing and uniforms, education and training, membership dues and phones. The FY2023 Budget assumes the elimination of the Planning Manager position and the creation of a Town Planner position as a promotional opportunity that expands the position's roles and duties.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 10% of the salary of a Town Planner assuming the elimination of the Planning Manager, one (1) Code Compliance Officer.

50.15 - WAGES – TEMPORARY
Provides for one (1) seasonal Code Compliance Officer.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime compensation for non-exempt personnel to work in addition to regular working hours.

54.xx - BENEFITS
Provides for the employer-paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

SUPPLIES AND SERVICES

60.10 - CLOTHING AND UNIFORMS
Provides for the purchase and embroidery of uniform shirts, jackets, and snow/safety gear. Also provides for a boot allowance of $300 per eligible employee per two year period as negotiated by employee groups.

60.15 - EDUCATION AND TRAINING
Provides for employee attendance at specialized Code Compliance trainings, annual training conferences, computer training and cannabis regulation.

61.00 - PROFESSIONAL SERVICES
Provides for Hearing Officer to handle appeals of Code Compliance citations. A professional hearings officer has been utilized when needed on complex code compliance cases.

PROPOSED

COMMUNITY DEVELOPMENT – CODE COMPLIANCE
FY 2023 EXPENDITURES BUDGET DETAIL

101.121.00 General Fund.Code Compliance.Non-Division

63.25 - MEMBERSHIP AND DUES
Provides for a membership in the California Association of Code Enforcement Officers.

SUPPLIES AND SERVICES (cont'd)

63.33 - SOFTWARE SUPPLIES
Provides for one RealQuest license, a property and ownership search engine. This is an on-going annual cost.

63.35 - GENERAL SUPPLIES
Provides for office expenses such as paper and writing utensils.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for daily Code Compliance mailings such follow-ups, warnings, citations and notices.

63.55 - PRINTING
Provides for forms and citation books.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and equipment.

69.10 - VEHICLES - FUEL
Provides for fuel expenses for the Code Compliance vehicle and payment to staff for use of a private vehicle on Town business.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

CAPITAL OUTLAY

80.34 - FLEET REPLACEMENT FUND
Provides funds for the eventual and identified replacement of the Code Compliance Division vehicle as part of the Town's Fleet Replacement Plan.

OTHER
63.02 - CODE COMPLIANCE COSTS CHARGED TO THE BUILDING DIVISION
Provides for an offset of 50% of the General Fund Code Compliance Division budgeted expenditures which are reallocated to the Building and Safety Division. This charge is necessary to reflect the true costs of operating the Building and Safety Division as an enterprise fund.

PROPOSED

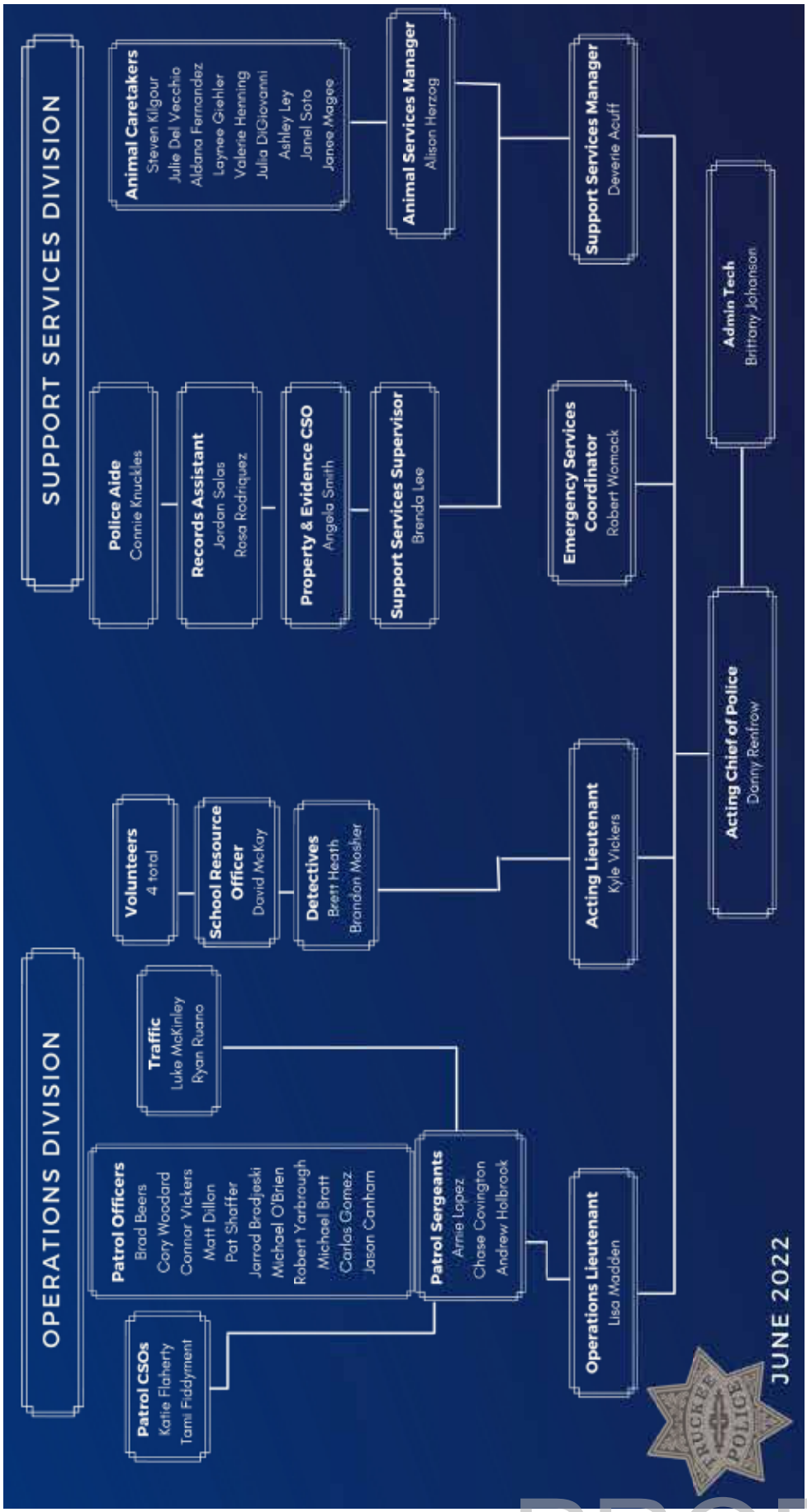
SECTION 7 - PUBLIC SAFETY EXPENDITURES



Public Safety Organization Chart
Police Expenditures
Animal Services Expenditures
Parking Expenditures

PROPOSED

PUBLIC SAFETY ORGANIZATION CHART
FY2023 BUDGET



PROPOSED

PUBLIC SAFETY - POLICE
2022/23 EXPENDITURES BUDGET

101.110.xx General Fund.Police

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	3,226,051	3,613,285	3,103,828	3,583,374	15.5%	-0.8%
50.14	Wages - Part-Time	114,484	72,883	6,728	69,523	933.3%	-4.6%
50.15	Wages - Temporary	5,251	14,499	-	15,414		6.3%
50.31	Overtime - Regular Full-Time	133,810	162,500	171,579	162,500	-5.3%	
50.32	Holiday Pay	151,750	147,600	137,042	134,277	-2.0%	-9.0%
50.31	Overtime - Temporary	1,548	-	-	-		
54.xx	Benefits	1,542,833	1,796,618	1,640,207	1,923,207	17.3%	7.0%
54.61	Deferred Compensation	32,555	30,968	34,375	31,094	-9.5%	0.4%
54.81	RHS	6,728	11,869	10,250	11,747	14.6%	-1.0%
55.71	Car Allowances	1,874	-	-	-		
	Total Personnel	5,216,885	5,850,221	5,104,010	5,931,136	16.2%	1.4%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	18,332	28,500	15,845	29,500	86.2%	3.5%
60.15	Education & Training	35,729	86,000	85,550	92,500	8.1%	7.6%
61.00	Professional Services	50,627	93,000	86,200	93,000	7.9%	
61.10	Police Dispatch	420,038	425,000	425,000	425,000		
63.05	Advertising	2,106	2,500	1,650	2,500	51.5%	
63.10	Communication Systems Maint	8,379	10,000	10,000	10,000		
63.25	Membership & Dues	1,837	2,770	2,770	2,770		
63.33	Software Supplies	74,876	81,550	80,550	85,000	5.5%	4.2%
63.34	Safety Supplies	15,059	16,000	20,000	20,000		25.0%
63.35	General Supplies	31,199	35,000	36,850	45,000	22.1%	28.6%
63.36	Watercraft Inspection Expenses	9,868	12,500	10,393	12,500	20.3%	
63.41	Community Outreach Canine	-	-	-	15,000		100.0%
63.45	Photocopying	1,517	1,000	1,600	2,000	25.0%	100.0%
63.50	Postage, Freight, & Delivery	1,391	1,750	1,700	1,750	2.9%	
63.55	Printing	1,731	2,000	2,700	2,500	-7.4%	25.0%
63.69	DUI & Narcotics Analysis Fees	5,555	11,000	5,230	11,000	110.3%	
63.70	Telephone	68,348	83,000	70,000	75,000	7.1%	-9.6%
63.76	Towing Services	1,285	1,000	2,000	1,000	-50.0%	
67.10	Abandoned Vehicle Towing	313	5,000	4,700	5,000	6.4%	
69.10	Vehicles - Fuel	88,695	90,177	115,100	140,100	21.7%	55.4%
69.70	Vehicles - Repair & Maint	3,542	5,000	2,440	5,000	104.9%	
69.76	Fleet Maintenance Allocation	178,801	166,534	160,183	183,223	14.4%	10.0%
	Total Supplies & Services	1,019,228	1,159,281	1,137,340	1,259,343	10.7%	8.6%
	CAPITAL OUTLAY						
80.20	Computer Equipment	6,551	11,200	12,740	22,000	72.7%	96.4%
80.34	Fleet Replacement Fund	178,219	197,219	197,219	197,219		
	Total Capital Outlay	184,770	208,419	209,959	219,219	4.4%	5.2%
	TOTAL	6,420,883	7,217,921	6,451,309	7,409,698	14.9%	2.7%

Note: See CIP C1208 for the Police Department Information Technology expenditures

PROPOSED



PROPOSED

PUBLIC SAFETY - POLICE
FY 2023 EXPENDITURES BUDGET DETAIL

101.110.xx	General Fund.Police

ACTIVITY DESCRIPTION

The Truckee Police Department (TPD) provides all police-related services for the Town, including administration, uniformed patrol, boat patrol on Donner Lake, investigative services, staffing a School Resource Officer for on-campus police support, animal services, parking enforcement, and emergency services. In addition, the department supports a number of community-oriented initiatives that address prevention, intervention, and education components.

The TPD staffing allocation and deployment strategy is designed to provide for a safe community that emphasizes high quality public service for all those living in and visiting the Town of Truckee. The TPD's staffing ratio encompasses the unique dynamics of the Town of Truckee that include varying population levels, a high number of second homeowners, tourism, and a wide variety of special events. The department has the privilege of serving a community that includes urban and rural type neighborhoods over a wide geographical region which bisect a major interstate and an interstate river. In addition to traditional policing issues encountered in most areas of California, TPD staff has the additional skills and training necessary to police in a resort mountain town that embraces a service first philosophy. From the formation of the TPD in the year 2001 until 2021, the police department has had twenty-five (25) budgeted sworn police officers. This total includes the police chief through the rank of police officer. For FY 2023 TPD has twenty-six (26) budgeted sworn police officer positions. In addition to the permanent full-time staff, there are two (2) budgeted reserve officer positions, and one (1) full time Emergency Operations Coordinator.

Over the course of the last several years the Police Chief has led annual top to bottom analysis of the department's staffing and other resources in relation to the department's policing philosophy and activity levels. The annual adjustments continue to identify savings and efficiencies within the department, however, with the continued growth of the Town the department’s resources have not kept up with the Town’s expansion and expected level of service. Efficiencies within the department have been identified through technology advancements. With the development of State laws and regulations over police departments, which include added responsibilities to the community the department will need to increase staffing to successfully fulfill these requirements. Emergency Services/Disaster Preparedness is one of the Town Council goals that has been identified, and training, preparation, and implementation requires significant time and staffing resources to operate this division, which includes operations and support services staff. Our goal is to continue to provide the highest level of public safety service to our community and visitors.

The Town is in a contract with Nevada County Sheriff’s Office (NCSO) for dispatch services and will continue to book prisoners at the NCSO jail facility in Truckee. TPD has contracted with the NCSO for police dispatch and Town 9-1-1 services since September of 2001. On November 1, 2012 all Nevada County Law Enforcement agencies began contracting with NCSO for these services resulting in a regionalization of law enforcement dispatch and 9-1-1. This resulted in contract savings for TPD of approximately $150,000 annually. In 2016, the Police Department explored opening our own Town of Truckee Dispatch Center. This would have meant the purchase of a new CAD/RMS system, purchase of dispatch consoles, and the hiring of at least five (5) full-time dispatchers. The year over year expense for having our own Truckee Police Department Dispatch Center would have been extremely expensive.

PROPOSED

PUBLIC SAFETY - POLICE
FY 2023 EXPENDITURES BUDGET DETAIL

101.110.xx General Fund.Police

Five year budgeted staffing levels for the Police Department is as follows:

	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23
Chief	1.00	1.00	1.00	1.00	1.00
Captain	-	1.00	-	-	-
Lieutenant	1.00	-	1.00	2.00	2.00
Sergeant	5.00	5.00	5.00	4.00	4.00
Police Officer	17.00	17.00	17.00	18.00	18.00
Subtotal Sworn	24.00	24.00	24.00	25.00	25.00
Support Services Manager	1.00	1.00	1.00	1.00	1.00
Support Services Supervisor	1.00	1.00	1.00	1.00	1.00
Animal Services Manager/Supervisor	1.00	1.00	1.00	1.00	1.00
Reserve Police Officer	0.80	0.92	0.92	0.92	0.92
Emergency Services Coordinator	0.46	0.46	0.46	1.00	1.00
Community Service Officer	4.00	4.00	3.00	3.00	3.00
Police Trainee	-	-	-	0.79	1.00
Administrative Analyst	-	-	1.00	0.50	-
Administrative Technician	1.00	1.00	-	0.50	1.00
Police Records Assistant	1.00	1.00	2.00	2.00	2.00
Police Aide	0.70	1.00	1.00	1.00	1.00
Animal Caretaker I/II Full-time	4.00	4.00	4.00	4.00	4.00
Animal Caretaker On-Call	0.31	0.36	0.36	0.36	0.43
Intern	0.40	0.40	0.40	0.40	0.40
Total FTEs	39.67	40.15	40.15	42.48	42.75

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for staffing as indicated above for all full-time positions. For sworn officers, this amount includes any add-pay items the officer is eligible for. For FY 2023, TPD has twenty-six (26) budgeted sworn police officer positions. In addition to the permanent full-time staff, there are two (2) budgeted reserve officer positions, and one (1) full time Emergency Operations Coordinator.

50.14 - WAGES - PART-TIME
Provides for two (2) Reserve Police Officers. Staff is proposing to wind down the Reserve Sergeant program and as such, has not included any Reserve Sergeants in this budget.

50.15 - WAGES - TEMPORARY/SEASONAL
Provides for an intern (960 hrs.) to assist with staffing of the TPD front desk.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for compensation to non-exempt employees to work in addition to their regular working hours. Overtime includes coverage for numerous community special events, staffing during vacations and during court appearances. In FY 2020 the Police Department saw a savings here due to the COIVD-19 pandemic, and all events being canceled.

50.32 - HOLIDAY PAY
Provides for holiday pay for non-exempt sworn officers, as provided for in the terms of the memoranda of understanding with the Police Officer's Association. Holiday pay is accrued throughout the year at 12 hours per holiday. Amounts can be cashed out during the first pay date in December, with the option of rolling 40 hours into a leave bank. The budgeted cost reflects the maximum cost for accruable hours for the year including special pay.

PROPOSED

PUBLIC SAFETY - POLICE
FY 2023 EXPENDITURES BUDGET DETAIL

101.110.xx	General Fund.Police

PERSONNEL (continued)

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. Increases are driven by rising pension costs. For sworn officers, also provides for a uniform expense as provided for in the terms of the agreement with the Police Officer's Association. FY 2020 benefits included an amount necessary to settle a wage reporting difference with the Town's retirement pension costs. Overall, benefit costs are increasing mainly due to increases in retirement pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Retirement Health Savings (RHS) provided as negotiated by employee groups.

SUPPLIES AND SERVICES

60.10 - CLOTHING AND UNIFORMS
Provides for a complete uniform set for newly hired employees, uniform shirts for administrative staff and uniforms for specialty assignments. As negotiated by the employee groups, sworn officers are paid a uniform stipend, which they are expected to use to maintain their uniforms at required levels and for the replacement of items as they wear down. For FY 2023 the amount allocated to supplies and services has increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices on goods and services.

60.15 - EDUCATION AND TRAINING
Provides for travel and training for all members of the department. Sworn officers are mandated to attend certified training to retain their sworn officer status. Some training is reimbursable by the Commission on Peace Officers Standards and Training (POST) (see account 45.76 in the General Fund Revenues section of this budget for more information regarding the POST reimbursement). FY 2023 continues to offer more trainings now that POST has opened classes for in person courses. All officers will be brought up to date on training that was missed due to COVID-19 cancellations in 2020. The Department has officers who are certified POST trainers. Due to this, training materials for these courses can be purchased from the allocated training budget. The department has multiple in-house instructors that are able to provide the required training to the operations staff. Instructors may purchase needed equipment and material to provide for these trainings. FY 2023 the amount allocated to education and training has increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices on goods and services, gas, and food.

61.00 - PROFESSIONAL SERVICES
Provides for the following:
Admin: Unforeseen miscellaneous fees such as costs to rekeying of police safes or departmental photos. In FY 2023 the new property and evidence building will be coming online, and there may be unforeseen costs.

- Public relations and Police Department website consulting as needed.
- Attorney fees for police specific services.

Support: Department of Justice (DOJ) fee for LiveScans completed by the TPD (~$3,000 per month during a typical year). Due to the COVID-19 pandemic the Police Department suspended this service for the majority of the 2020 and 2021 calendar year. In February 2021 LiveScan services began to be offered again with minimal appointments available. As business begins to return to full openings without restrictions the Police Department will increase the appointments to the community.
Audits and professional internal reviews/assessments. This is to provide for the audit and review of high liability services and practices such as property and evidence and infield audio/video taping and for the subsequent

PROPOSED

PUBLIC SAFETY - POLICE
FY 2023 EXPENDITURES BUDGET DETAIL

101.110.xx	General Fund.Police

SUPPLIES AND SERVICES (continued)

updating of such services and practices. In FY 2023 we anticipate a property and evidence audit due to the new Chief of Police. These audits are typically conducted when there is a change in Department Head.

61.00 - PROFESSIONAL SERVICES (Continued)

- Background investigations for potential new hires (~ $2,500 each).
- Pre-employment psychological ($550 each) and polygraph examinations ($275 each), employee crisis counselling, and fitness for duty examinations.
- Victim assault exams.
- Each year the TPD's detective team encounters investigations that require specialty investigative expertise or forensic evaluation that is outside the scope of the department's current resources. These situations demand a contractual expenditure with the DOJ or other allied agencies.

61.10 - POLICE DISPATCH
Current dispatching services are provided through an annual contract with the Nevada County Sheriff's Office (NCSO). The consolidated dispatching contract achieved during FY 2013 significantly reduced the annual cost of dispatching services. NCSO bases contract fee on actual costs incurred. The Police Department's current contract is effective through June 30, 2026.

63.05 - ADVERTISING
Provides for publication of informational materials for the community regarding enforcement policies, safety issues on Donner Lake and safety issues elsewhere in Town, as necessary. Also provides for costs of advertising job openings in trade publications and other media outlets.

63.10 -COMMUNICATIONS SYSTEMS MAINTENANCE
Provides for the annual maintenance of emergency radio equipment; annual lease for the police radio voter site on Ski Slope Drive from the Truckee Donner Public Utilities District (currently $950 a year); maintenance and repairs on all department mobile and portable radios including batteries for portables; and repairs or replacement to any portable radio accessories.

63.25 - MEMBERSHIP AND DUES
Provides for membership in professional organizations for the Police Chief, Police Lieutenants, Support Services Manager, Police Sergeants, and Police Officer Detectives, as well as other employees based upon agency needs. Organizations include but are not limited to the Cal-Chiefs, International Association of Chiefs of Police, Federal Bureau of Investigation National Academy, California (CA) Association of Accident Reconstruction Specialists, CA Association for Property and Evidence, CA Law Enforcement Association of Records Supervisors. Membership authorizations paid for by the Town are made at the discretion of the Chief of Police.

63.33 - SOFTWARE SUPPLIES
Provides for the following:

- California Law Enforcement Telecommunications System (CLETS) maintenance agreement with the Department of Justice (~$2,575 per quarter).
- Executive Information Services (EIS), Risk Management Solutions maintenance and support service agreement plan. Annual maintenance ($10,300).
- Nixle, public information update tool (a portion of this cost has been reimbursed by Nevada County OES in the past and may be reimbursed in the future). FY 2023 the department will transitioning to Code Red as the emergency notification platform. The entire County of Nevada will be using one platform to create redundancy and continuity.
- Code Red
- Lexipol Policy Manual Management & Daily Training Bulletins Management. PARSAC contributes approximately $3,000 to this. Budget represents net cost.

PROPOSED

PUBLIC SAFETY - POLICE
FY 2023 EXPENDITURES BUDGET DETAIL

101.110.xx	General Fund.Police

SUPPLIES AND SERVICES (continued)

- Annual software license for TRAK-Critical Reach, APB development and distribution software.
- Annual software license for COPWARE Legal Sourcebook for officer reference.
- Annual software license for Cellebrite, digital forensics software.
- Annual software license for IA Pro, internal affairs and professional standards tracking.

63.33 - SOFTWARE SUPPLIES (Continued)

- Annual software license for Leads Online, which provides access to a database of reported transactions for investigative purposes.
- Annual software license for EvidenceOnQ, evidence tracking software.
- Annual maintenance fee for the evidence bar code scanner.
- One (1) license to Adobe Creative Cloud Pro.
- Monthly fee for access to online people search software (~$350 per month).
- Annual software license for PlanIt scheduling program.
- Intelligent Video Solutions
- IDEMIA LiveScan System ($6,144/year)

63.33 - SOFTWARE SUPPLIES (cont'd)

- Cordico App – Customized mobile wellness app aimed at strengthening workforce retention, resilience, and well-being.
- Miscellaneous software as needed (i.e. Prezi presentation software, Microsoft software, DropBox, ESRI, Patrol Scheduling Software).

63.34 - SAFETY SUPPLIES
Provides for all safety supplies and repairs to safety supplies such as firearms, personal protective equipment, batons, chemical agents, road flares, range equipment, ammunition, and tools and munitions less lethal than firearms.

63.35 - GENERAL SUPPLIES
Provides for all non-safety supplies, non-capital items, and equipment including expenses related to conducting employment interviews and staff meetings, tools, evidence packaging items, printer maintenance for desktop printers and unique equipment needs not contained or described in other accounts. Also includes document shredding services at $45 per month. This also provides for costs to hold monthly meetings for various staff groups at coffee shops or over lunch. For FY 2023 the amount allocated to general supplies has increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices on goods and materials. FY 2023 the amount allocated to general supplies has increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices on goods and services.

63.36 - WATERCRAFT INSPECTION PROGRAM
The Watercraft Inspection Program for Donner Lake prevents the infestation of Aquatic Invasive Species (AIS) into our waterways. In past years, the Police Department worked in collaboration with Tahoe Regional Planning Agency, Tahoe Resource Conservation District, Truckee Donner Recreation & Parks District, Tahoe Donner Home Owners' Association and the Donner Lake Property Owners Association to conduct watercraft inspections. In FY 2020 the Town Council voted to move to a mandatory self-inspection program for Donner Lake. Truckee Police Department works in collaboration with Truckee Donner Recreation & Parks District, Tahoe Donner Home Owners' Association, and the Donner Lake Property Owners Association to enforce the self-inspection has been completed prior to launching on Donner Lake. In 2021 we had approximately 1300 Donner Lake stickers administered. This program along with public outreach has been a success, and will operate the mandatory self-inspection program going forward. Costs are to fund purchases of stickers, water testing, maintain daily staffing at the public boat launch between Memorial Day Weekend and Labor Day Weekend, and for continued community outreach and education.

PROPOSED

PUBLIC SAFETY - POLICE
FY 2023 EXPENDITURES BUDGET DETAIL

101.110.xx	General Fund.Police

SUPPLIES AND SERVICES (continued)

63.45 - PHOTOCOPYING
Provides for copier usage based on monthly meter readings and monthly service costs for the division's copy machines which includes ink and maintenance.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage costs, including shipping costs for returned evidence.

63.33 - SOFTWARE SUPPLIES
63.55 - PRINTING
Provides for printing of business cards, traffic citations, report forms and the Police Department's annual report. Also provides for printing of materials, which will be distributed to educate the community about ongoing community-policing issues.

63.69 - DUI AND NARCOTICS ANALYSIS FEE
This is a State mandated pass-through to cities that requires the Town to pay for the cost of chemical testing on DUI and Narcotics cases. Each year, Nevada County receives funding from the State to cover the cost of these tests. If State funding is not sufficient to cover the total amount of tests conducted, then it will be necessary to use these funds.

- Blood draws at the local hospital. The cost of these draws has increased dramatically in the last year. Staff is working with the hospital to stabilize the cost and drop the current rate.
- Drug screenings by a DOJ approved company.

63.70 - TELEPHONE
Provides for an allocation of costs associated with base and long distance telephone rates, the optical fiber network internet connection (including a fiber optic connection to the Department of Justice and for the Department radio system), and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and associated equipment.

- Allocation of town-wide phone lines.
- Allocation of the optical fiber network internet connection (~$450 per month).
- Police radio lines and dedicated detective line at around $1,000 per month.
- Direct line to the DOJ at $310 per month.
- Optical line for CLETS at $1,600 per month.
- Provides a portion or all of the cost for 24 cell phones for the field officers, three (3) cell phones for the CSO's, nine (9) cell phones for administrative staff, one (1) cell phone for the emergency services coordinator, 11 mobile connections for the police car tablets, four (4) mobile hotspots and 1 webcam (~$2,500 month). Also provides for replacement equipment when needed (~$4,500 per year).

63.76 - TOWING SERVICES
Provides for cost of towing and storage of impounded vehicles and towing of police vehicles to be repaired. This expense is offset by impound release fees which are included in the Revenues section of this budget.

66.20 - REPAIR AND MAINTENANCE - OFFICE EQUIPMENT
Provides for maintenance and unscheduled repair of office equipment.

67.10 - ABANDONED VEHICLE TOWING
Provides for the estimated cost of towing abandoned vehicles from public and private property. Actual costs are reimbursed through vehicle registration funds administered through a joint powers authority.

PROPOSED

PUBLIC SAFETY - POLICE
FY 2023 EXPENDITURES BUDGET DETAIL

101.110.xx	General Fund.Police

SUPPLIES AND SERVICES (continued)

67.15 - ACCIDENTS AND DAMAGES
Provides for repairs of minor damage to private property or town property that may be caused during normal police activities. Negative balances reflect reimbursement from private parties for damages caused to Town property. These reimbursements offset the cost of repairing Town property, charged to the TPD via the Fleet Maintenance Allocation.

69.10 - VEHICLES - FUEL
Provides for motor vehicle fuel.

69.70 - VEHICLES - REPAIR AND MAINTENANCE
Provides for maintenance costs from outside vendors associated for department vehicles not maintained by the Fleet Maintenance Division (boat, bicycles, trailers, radar units and mounted thermal imagers). Also provides for carwash services for the TPD fleet.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

CAPITAL OUTLAY
80.20 - COMPUTER EQUIPMENT
Provides for the replacement of seven (7) workstations complete with dual 24 inch monitors, and battery backup.

80.34 - FLEET REPLACEMENT FUND
Provides funds for the eventual and identified replacement of the Police Department vehicles as part of the Town's Fleet Replacement Plan. Increased contribution in FY 2022 is to accommodate the additional cost of Hybrid Vehicles as the Police Department will begin utilizing at least two hybrid vehicles in the fleet in FY 2023 and an additional vehicle is being added to the fleet to accommodate the new organizational structure.



PROPOSED

This page has been left blank intentionally.

PROPOSED

PUBLIC SAFETY - ANIMAL SERVICES
2022/23 EXPENDITURES BUDGET

101.111.00 General Fund.Animal Services

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	289,766	314,490	270,963	340,195	25.6%	8.2%
50.14	Wages - Regular Part-Time	-	-	572	-	-100.0%	
50.15	Wages - Temporary	8,118	13,721	43,371	18,392	-57.6%	34.0%
50.31	Overtime - Regular Full-Time	469	2,000	1,500	2,000	33.3%	
54.xx	Benefits	108,478	110,240	101,051	138,814	37.4%	25.9%
54.61	Deferred Compensation	9,463	10,646	10,076	11,007	9.2%	3.4%
54.81	RHS	2,651	2,622	2,635	2,689	2.0%	2.6%
	Total Personnel	418,879	453,718	430,168	513,096	19.3%	13.1%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	336	1,000	990	1,000	1.0%	
60.15	Education & Training	2,140	7,000	4,000	7,000	75.0%	
61.00	Professional Services	5,531	4,000	6,500	5,000	-23.1%	25.0%
63.05	Advertising	1,804	500	800	750	-6.3%	50.0%
63.25	Membership & Dues	970	550	772	800	3.6%	45.5%
63.33	Software Supplies	996	1,400	1,400	1,400		
63.35	General Supplies	2,010	2,500	4,000	5,500	37.5%	120.0%
63.45	Photocopying	552	1,600	1,100	1,600	45.5%	
63.50	Postage, Freight, & Delivery	2,518	2,000	2,200	2,000	-9.1%	
63.55	Printing	1,907	1,000	990	1,000	1.0%	
63.70	Telephone	2,581	2,500	2,500	2,500		
66.10	Repair & Maint. - Buildings	450	1,300	-	1,300		
67.05	Shelter Supplies	22,175	28,000	25,750	30,000	16.5%	7.1%
	Total Supplies & Services	43,971	53,350	51,002	59,850	17.3%	12.2%
	TOTAL	462,850	507,068	481,170	572,946	19.1%	13.0%

PROPOSED



PROPOSED

PUBLIC SAFETY – ANIMAL SERVICES
FY 2023 EXPENDITURES BUDGET DETAIL

101.111.00 General Fund.Animal Service

ACTIVITY DESCRIPTION

Animal Services plans, supervises, coordinates, and participates in the operation of the Town's Animal Shelter for the care and housing needs of domestic animals within the Town of Truckee. Activities include animal husbandry of the shelter animals, administration of the dog licensing program, vaccination clinics, and the administration of the community spay and neuter program. Shelter services are also provided to Placer County, City of Loyalton, and Sierra County by contract. Animal Services is managed as part of the Support Services Division in the Truckee Police Department.

The Animal Shelter opened to the public in September of 2013 and is run in partnership with the Humane Society of Truckee-Tahoe (HSTT). Total intakes for 2021 were 1,028. There were 570 animal adoptions during the same time period. There were 660 field calls for service, and 1,411 dog licenses processed. There were 27 citations issued in 2021. Supply, utility, and building maintenance costs are split 50/50 between the Town and the HSTT. The Town's portion of the building maintenance costs are shown in the Facilities Maintenance Division budget. (2021 Intakes: 1028, Cites 27, Field Calls 660)

	2016	2017	2018	2019	2020
Animal Intakes	1,210	1,041	1,038	1,120	914
Field Calls	827	783	809	797	643
Citations Issued	61	43	54	51	24

Activities planned for the FY 2023 budget year include continuing employee training related to customer service, safety, disaster preparedness, as well as training related to the status of all laws, regulations, and procedures. The Community Spay and Neuter Program will continue to be offered with the support of our shelter partner, the HSTT. The program offers low and no cost spaying and neutering to qualifying pet owners within the town. In calendar year 2021, 534 surgeries were performed.



PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 30% of the salary of the Support Services Manager, the Animal Services Manager, two (2) Animal Caretaker II and two (2) Animal Caretakers.

50.15 - WAGES - TEMPORARY
Provides for 750 hours for on-call Animal Caretakers to cover for sick time, vacation, workload spikes and training for regular full-time shelter staff.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime compensation to regular non-exempt personnel to work in addition to their regular working hours to cover employee time-off and workload spikes when on-call assistance is not available.

PROPOSED

PUBLIC SAFETY – ANIMAL SERVICES
FY 2023 EXPENDITURES BUDGET DETAIL

101.111.00 General Fund.Animal Service

ACTIVITY DESCRIPTION

Animal Services plans, supervises, coordinates, and participates in the operation of the Town's Animal Shelter for the care and housing needs of domestic animals within the Town of Truckee. Activities include animal husbandry of the shelter animals, administration of the dog licensing program, vaccination clinics, and the administration of the community spay and neuter program. Shelter services are also provided to Placer County, City of Loyalton, and Sierra County by contract. Animal Services is managed as part of the Support Services Division in the Truckee Police Department.

The Animal Shelter opened to the public in September of 2013 and is run in partnership with the Humane Society of Truckee-Tahoe (HSTT). Total intakes for 2021 were 1,028. There were 570 animal adoptions during the same time period. There were 660 field calls for service, and 1,411 dog licenses processed. There were 27 citations issued in 2021. Supply, utility, and building maintenance costs are split 50/50 between the Town and the HSTT. The Town's portion of the building maintenance costs are shown in the Facilities Maintenance Division budget. (2021 Intakes: 1028, Cites 27, Field Calls 660)

	2016	2017	2018	2019	2020
Animal Intakes	1,210	1,041	1,038	1,120	914
Field Calls	827	783	809	797	643
Citations Issued	61	43	54	51	24

Activities planned for the FY 2023 budget year include continuing employee training related to customer service, safety, disaster preparedness, as well as training related to the status of all laws, regulations, and procedures. The Community Spay and Neuter Program will continue to be offered with the support of our shelter partner, the HSTT. The program offers low and no cost spaying and neutering to qualifying pet owners within the town. In calendar year 2021, 534 surgeries were performed.



PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 30% of the salary of the Support Services Manager, the Animal Services Manager, two (2) Animal Caretaker II and two (2) Animal Caretakers.

50.15 - WAGES - TEMPORARY
Provides for 750 hours for on-call Animal Caretakers to cover for sick time, vacation, workload spikes and training for regular full-time shelter staff.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime compensation to regular non-exempt personnel to work in addition to their regular working hours to cover employee time-off and workload spikes when on-call assistance is not available.

PROPOSED

PUBLIC SAFETY – ANIMAL SERVICES
FY 2023 EXPENDITURES BUDGET DETAIL

101.111.00	General Fund.Animal Service

PERSONNEL (cont'd)

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

SUPPLIES AND SERVICES
60.10 - CLOTHING AND UNIFORMS
Provides for uniforms and equipment for Animal Shelter staff.

60.15 - EDUCATION AND TRAINING
Provides for employee attendance at shelter specific training, shelter association meetings, shelter association-type annual training conferences, computer training and customer service training as needed and as staffing allows. The usage of this funding fluctuates based on whether the annual conferences are in northern or southern California. The Town only sends the caretaker staff when the conference is in northern California as a cost control measure.

61.00 - PROFESSIONAL SERVICES
Provides for veterinarian and laboratory costs for impounded animals, rabies testing, disposal of hazardous waste, and pre-employment screenings for new hires. Also includes some costs to administer the Community Spay and Neuter program. These costs are offset by grant revenue from the State of California.

63.05 - ADVERTISING
Provides for advertising vaccination clinics, community outreach, and available employment opportunities at the shelter.

63.25 - MEMBERSHIP AND DUES
Provides for memberships in the California Animal Welfare Association, the Association for Animal Welfare Advancement, the California Association of Veterinary Technicians, and the Humane Society Veterinarian Medical Association.

63.33 - SOFTWARE SUPPLIES
Provides for half the software support and maintenance for the Animal Shelter software and data/file storage module ($1,800 total). HSTT covers their portion of the costs.

63.35 - GENERAL SUPPLIES
Provides for miscellaneous office costs, such as forms, pens, and credit card fees. The HSTT covers their portion of these costs. In FY 2023 a commercial grade dishwasher will be purchased for the building. Currently a standard dishwasher is being used, and it cannot handle the workload of the day to day wear and use of the machine. For FY 2023 the amount allocated to general supplies has increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices on goods and materials.

63.45 - PHOTOCOPYING
Provides for copier usage based on monthly meter readings and monthly service costs for the division's copy machines which includes ink and maintenance. The HSTT covers their portion of these costs.

PROPOSED

PUBLIC SAFETY – ANIMAL SERVICES
FY 2023 EXPENDITURES BUDGET DETAIL

101.111.00 General Fund.Animal Service

SUPPLIES AND SERVICES (cont'd)

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for license renewal mailings, daily Animal Service mailings, follow-ups and warnings. The HSTT covers their portion of these costs. Also provides for shipments of lab work to the testing facilities.

63.55 - PRINTING
Provides for the printing of animal service forms, citation books, community outreach material, and dog license tags.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide phone network, a dedicated line to the animal shelter, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. The HSTT covers their portion of these costs. Also provides for a portion or all the staff cellular phone service and equipment for the Animal Shelter Manager and the Support Services Manager.

66.10 - REPAIR AND MAINTENANCE - BUILDINGS
Provides for maintenance supplies not included in the Facilities Maintenance Division budget. Also provides for the cost of cleaning the Animal Shelter floor mats.

67.05 - SHELTER SUPPLIES
Provides for supplies needed for the sanitary upkeep of the Animal Shelter kennel areas, bathrooms and office areas. Also provides for vaccinations, medicine, medical equipment for the clinic, and food for the animals. The HSTT covers their portion of these costs. For FY 2023 the amount allocated to shelter supplies has increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices on goods and materials.









PROPOSED

PUBLIC SAFETY - PARKING FUND
2022/23 EXPENDITURES BUDGET

501.000.00 Parking Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	142,580	167,656	139,298	239,151	71.7%	42.6%
50.31	Overtime - Regular Full-Time	342	1,500	500	1,500	200.0%	
50.32	Holiday Pay	-	798	-	917		14.9%
54.xx	Benefits	58,369	59,457	47,785	155,523	225.5%	161.6%
54.61	Deferred Compensation	5,247	5,053	5,014	7,366	46.9%	45.8%
54.81	RHS	476	509	404	530	31.3%	4.2%
55.71	Car Allowance	99	-	-	-		
55.80	Compensated Absences	(1,818)	4,127	1,531	3,414	122.9%	-17.3%
	Total Personnel	205,295	239,100	194,532	408,401	109.9%	70.8%
	SUPPLIES & SERVICES						
60.10	Clothing & Uniforms	439	750	450	750	66.7%	
60.15	Education & Training	-	2,500	-	2,500		
61.00	Professional Services General	1,535	-	-	-		
61.36	Town Services - Snow Removal	11,323	20,000	20,000	20,000		
61.37	Town Service - Maintenance	3,198	5,000	-	5,000		
63.01	Administrative Overhead	65,142	75,525	69,275	133,821	93.2%	77.2%
63.25	Membership & Dues	250	300	300	300		
63.33	Software Supplies	27,850	26,000	28,500	30,000	5.3%	15.4%
63.35	General Supplies	298	500	500	500		
63.40	Permits, Licensing & Fees	20,175	18,000	18,000	18,000		
63.50	Postage, Freight, & Delivery	406	1,000	500	1,000	100.0%	
63.55	Printing	-	50	-	50		
63.70	Telephone	1,230	1,600	1,500	1,500		-6.3%
63.75	Utilities	328	500	500	500		
63.80	Credit Card Fees	57,013	75,000	75,000	75,000		
63.83	Bank Fees	4,030	4,500	4,500	4,500		
66.15	Repair & Maint - Meters	-	100	-	-		-100.0%
67.06	Meters, Signs & Enforcement Supplies	32,349	30,000	30,500	35,000	14.8%	16.7%
68.50	Rent - Office Space	16,591	44,147	43,019	44,147	2.6%	
68.51	Land Leases	59,783	20,000	20,000	-	-100.0%	-100.0%
69.10	Vehicles - Fuel	276	300	1,000	1,500	50.0%	400.0%
69.76	Fleet Maintenance Allocation	5,512	2,722	3,411	3,902	14.4%	43.3%
	Total Supplies & Services	307,728	328,494	316,955	377,970	19.3%	15.1%
	CAPITAL OUTLAY						
77.10	Transfer to CIP Fund	-	67,600	1,352,078	500,000	-63.0%	639.6%
77.10	Transfer to General Fund	-	100,000	100,000	100,000		
80.45	Vehicles	43,106	-	-	-		
89.00	Depreciation Expense	14,375	15,850	15,850	15,850		
	Total Capital Outlay	57,481	183,450	1,467,928	615,850	-58.0%	235.7%
	TOTAL	570,505	751,044	1,979,415	1,402,221	-29.2%	86.7%
80.70	Less: Capital Assets	(43,106)	-	-	-		
	TOTAL NET EXPENDITURES	527,399	751,044	1,979,415	1,402,221	-29.2%	86.7%

PROPOSED



DID YOU KNOW: IF YOU VISIT WWW.TRUCKEEPOLICE.COM/PARKING, YOU CAN ACCESS A MAP OF THE DOWNTOWN PARKING DISTRICT WHICH DETAILS THE PAID PARKING LOTS DOWNTOWN AND WHERE METERS CAN BE ACCESSED..

PROPOSED

PUBLIC SAFETY – PARKING FUND
FY 2023 EXPENDITURES BUDGET DETAIL

501.000.00	Parking Fund

ACTIVITY DESCRIPTION

The Truckee Police Department is responsible for the oversight of maintenance and operations of the Town's Parking District which includes equipment and facilities, parking lots, revenue collection, facility maintenance, equipment acquisition and repair, resolving of customer issues, lease agreements, coordinating and administering parking permits, adjudication of issued citations, and managing and coordinating daily activities of parking enforcement personnel. The Parking District also coordinates activities with other Town departments and local businesses and acts as a liaison to the public, business owners, boards and Town Council regarding parking related issues.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 5% of the salary of the Chief of Police, 15% of the salary of the Support Services Manager, 25% of the wages for the Support Services Supervisor, 10% of the wages for one (1) Police Sergeant, 5% of the wages for one (1) Community Service Officer (CSO) II, 20% of the wages of two (2) Police Records Assistants, and one (1) full-time Police Aide. In FY2023, the department is asking for an additional Community Services Officer I.

50.31 - OVERTIME - REGULAR FULL-TIME
Provides for overtime compensation to regular full-time non-exempt personnel to work in addition to their normal working hours.

50.32 - HOLIDAY PAY
Provides for an allocation of holiday pay accrual costs for the police sergeant who is tasked with working on Parking related issues. The amount is calculated in accordance with the terms of the Town's personnel agreement with the Police Officer's Association, which allows for a payoff of the accrual to employees during the first pay period of December. The budgeted cost reflects the maximum allowable accrual per officer including special pay.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.80 - COMPENSATED ABSENCES
For this enterprise fund, this account will incur the liability of the unused portion of vacation, sick and compensatory time in accordance with the accounting rules for fiduciary funds.

SUPPLIES AND SERVICES

60.10 - CLOTHING AND UNIFORMS
Provides for uniforms and embroidery for Parking Division staff, as well as a portion of the dry cleaning costs for some employees allocated to this fund.

PROPOSED

PUBLIC SAFETY – PARKING FUND
FY 2023 EXPENDITURES BUDGET DETAIL

501.000.00 Parking Fund

SUPPLIES AND SERVICES (cont'd)

60.15 - EDUCATION AND TRAINING
Provides for ongoing training for the Parking Division staff. Due to COVID-19 pandemic and staffing numbers no training was used for FY2022, therefore trainings are planned for FY2023.

61.36 - TOWN SERVICES - SNOW REMOVAL
Provides for snow removal and off-haul in the Downtown Parking District provided by the Town of Truckee Public Works Department.

61.37 - TOWN SERVICES - MAINTENANCE
Provides for maintenance of parking areas in the downtown parking district, including sweeping, striping, slurry seals, paving and signage installation by the Town of Truckee Public Works Department.

63.01 - ADMINISTRATIVE OVERHEAD
Provides for a reimbursement to the General Fund from the Parking fund related to administration, including payroll, human resource services, and facilities maintenance of the space occupied by the division. This charge is necessary to reflect the true costs of operating the division as an enterprise fund. The increase is due to increased costs in the Town's information technology infrastructure.

63.25 - MEMBERSHIP AND DUES
Provides for annual membership dues for professional parking associations, as needed.

63.33 - SOFTWARE SUPPLIES
Provides for the following:
- Monthly meter communication fees (~1,800 per month).
- Monthly service contract fees for the parking citation management program (~$350 per month).

In FY2023 the department plans to select and implement a new parking software management program. The current program can not keep up with technology and is causing disruption with the department and the paying community member. In FY2022 all 2G and 3G modems were replaced with 4G modems. FY2023 the amount allocated to supplies and services has increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices on goods and services.

63.35 - GENERAL SUPPLIES
Provides for paper and other miscellaneous office supplies.

63.40 - PERMITS, LICENSES AND FEES
Provides for the fees paid to Nevada County for paid parking citations as required by State Law ($11 per citation). These fees are collected as part of the citation fine and passed through to Nevada County. Increase due to more parking enforcement hours spent Downtown.

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21 thru Jan 21
# Parking Citations Paid	896	1,165	1,299	1,002	831
$ Parking Citations Paid	$54,415	$73,046	$51,095	$55,568	$39,870
Meter Revenue	$730,620	$826,943	$851,678	$54,2375*	$483,159*

*Meter Revenues were negatively impacted by COVID-19 in FY19/20 and FY20/21.

PROPOSED

PUBLIC SAFETY – PARKING FUND
FY 2023 EXPENDITURES BUDGET DETAIL

501.000.00	Parking Fund

SUPPLIES AND SERVICES (cont'd)

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs for Parking Division operations. Parking administrative staff is working to increase follow-up efforts on unpaid citations, which is increasing the postage costs for the division.

63.55 - PRINTING
Provides for printing costs related to Parking Division operations including business cards.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and equipment.

63.75 - UTILITIES
Provides for safety lighting in the Fire Station parking lot.

63.80 - CREDIT CARD FEES
Provides for the fees associated with accepting credit card payments at the downtown parking meters, at the police department front desk for in-person payments, and at a terminal on the parking website for parking citations. The fees for accepting credit cards at the parking meters is high due to the high volume of low dollar transactions. With the increase in paid parking spaces in the downtown parking district (with the Railyard Development), meter revenue is expected to increase, thus increasing credit card fees. In FY2021 some parking along Donner Pass Road was converted to parklets for businesses and restaurants to use as outdoor dining spaces and curbside pick-up locations. These parklets have been approved through October 31, 2021. Due to the impacts of COVID-19, credit card fees may see a decrease as our meter revenue saw a decrease.

63.83 - BANK FEES
Provides for bank charges associated with the armored car service that picks up the coin deposits from the Town, as well as the Parking Division's share of the Town's bank fees.

67.06 - METERS, SIGNS AND ENFORCEMENT SUPPLIES
Provides for meter receipt paper, citation paper, meter cleaning supplies, meter spare parts, employee permits, instructional decals, and signage. Also provides for a monthly maintenance fee with the meter maintenance company to keep the Town supplied with meter replacement parts ($1,760 per month), a service that was added during FY2019. The increase is to cover the cost of this maintenance program, as well as additional amounts for other items. There has also been an increase in the number of meters with the addition of paid parking in the Railyard Development. In the next couple of fiscal years more meters will be purchased for the expansion of the Railyard, and as West River project moves forward. FY2023 the amount allocated to supplies and services has increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices on goods and services.

68.50 - RENT - OFFICE SPACE
Provides for the division's lease of the Town Hall office space including utilities, facility maintenance and janitorial services.

68.51 - LAND LEASES
In fiscal year 2022 the Town secured the contract with CPI for the private off-street parking lot at Jax Diner. This lease is no longer be required as the planned easement purchase was completed with Union Pacific Railroad.

69.10 - VEHICLES - FUEL
Provides for fuels costs for the Parking division vehicles.

PROPOSED

PUBLIC SAFETY – PARKING FUND
FY 2023 EXPENDITURES BUDGET DETAIL

501.000.00 Parking Fund

SUPPLIES AND SERVICES (cont'd)

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

CAPITAL OUTLAY

77.10 - TRANSFERS OUT
- To the Capital Improvement Projects Fund: The FY2023 budget includes amounts for the purchase of a new parking software management system.
- To the General Fund: Repayments of $100,000 per fiscal year, to reimburse the general fund for the purchase of the Fire Station Lot for $478,500 and the general fund funding of $857,804 for areas of West River St. purchased in FY2022.

89.00 - DEPRECIATION EXPENSE
For enterprise funds, this account expenses the used portions of fixed assets in accordance with the accounting rules for enterprise funds.

PROPOSED

SECTION 8 - PUBLIC TRANSIT EXPENDITURES

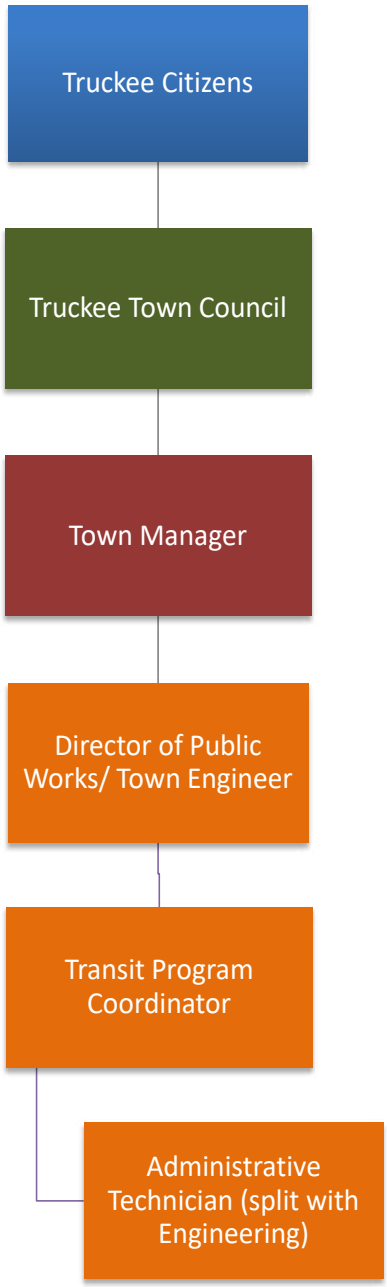


Public Transit Organization Chart

Public Transit Expenditures

PROPOSED

PUBLIC TRANSIT ORGANIZATION CHART
FY2023 BUDGET



PROPOSED

PUBLIC TRANSIT
2022/23 EXPENDITURES BUDGET

502.xxx.00 Public Transit Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
000	**PERSONNEL**						
50.11	Wages - Regular Full-Time	119,419	126,194	146,583	156,281	6.6%	23.8%
54.xx	Benefits	71,186	58,416	52,528	81,284	54.7%	39.1%
54.61	Deferred Compensation	4,855	5,486	3,909	4,728	21.0%	-13.8%
54.81	RHS	1,739	1,660	1,740	1,846	6.1%	11.2%
55.71	Car Allowances	321	396	407	396	-2.6%	0.0%
55.80	Compensated Absences	(151)	4,802	(13,083)	422		-91.2%
	Total Personnel	197,370	196,954	192,084	244,957	27.5%	24.4%
	SUPPLIES & SERVICES						
181	***TRUCKEE LOCAL SERVICES***						
61.34	Fixed Route	461,841	520,550	357,960	530,974	48.3%	2.0%
61.38	Dial-A-Ride	249,283	274,552	261,035	361,621	38.5%	31.7%
61.39	Truckee Thursday Shuttles	-	50,000	-	60,000		20.0%
61.31	Other Special Event Shuttles	-	-	-	40,000		100.0%
	Subtotal Truckee Local Services	711,125	845,102	618,995	992,595	60.4%	17.5%
182	***REGIONAL SERVICES***						
61.30	North Lake Tahoe Airport Shuttle	6,496	11,139	22,280	14,400	-35.4%	29.3%
61.32	Hwy 89	120,374	128,139	18,750	132,100	604.5%	3.1%
61.41	Hwy 267 Winter	-	-	-	32,175		100.0%
61.33	Hwy 267 - Non-Winter	76,684	83,138	19,250	100,911	424.2%	21.4%
	Subtotal Regional Services	203,553	222,416	60,280	279,586	363.8%	25.7%
180	***GENERAL SERVICES & SUPPLIES***						
60.15	Education & Training	350	3,000	1,200	3,000	150.0%	
61.00	Professional Services	1,152	158,000	915	93,700	10140.4%	-40.7%
61.30	Marketing	14,243	14,587	15,012	45,000	199.8%	208.5%
63.01	Administrative Overhead	59,911	65,384	70,832	80,265	13.3%	22.8%
63.05	Advertising	230	500	662	1,000	51.1%	100.0%
63.25	Membership & Dues	620	650	1182	1,500	26.9%	130.8%
63.35	General Supplies	383	500	527	750	42.3%	50.0%
63.50	Postage, Freight, & Delivery	14	100	-	100		
63.55	Printing	1,094	50	-	1,100		2100.0%
63.70	Telephone	2,143	2,300	4,315	4,000	-7.3%	73.9%
66.10	Repair & Maint. - Shelters	13,104	12,100	4,369	12,000	174.7%	-0.8%
66.20	Repair & Maint. - Office Equip.	-	50	-	100		100.0%
67.07	Shelters, Buses & Signs Supplies	7,310	250	3,807	7,500	97.0%	2900.0%
68.03	CalTIP Insurance	65,309	78,371	49,471	64,000	29.4%	-18.3%
68.50	Rent	6,881	35,781	38,763	35,781	-7.7%	
69.10	Vehicles - Fuel	48,421	74,160	85,000	92,226	8.5%	24.4%
69.20	Vehicles - Mileage	-	250	-	-		-100.0%
69.76	Fleet Maintenance Allocation	151,906	87,859	103,287	118,143	14.4%	34.5%
69.xx	Prior Year Operating Deficit	-	-	112,199	-	-100.0%	
	Subtotal General Supplies & Services	373,070	533,892	491,541	560,165	14.0%	4.9%
	Subtotal Supplies & Services	1,287,748	1,601,410	1,170,816	1,832,346	56.5%	14.4%
	Subtotal Personnel and Supplies & Services	1,485,117	1,798,364	1,362,901	2,077,303	52.4%	15.5%
000	**CAPITAL OUTLAY**						
77.10	Transfers to CIP Fund	32,034	-	-	321,000		100.0%
80.20	Computer Equipment	-	-	-	6,300		100.0%
80.75	State of Good Repair	257,757	-	-	(321,000)		
89.00	Depreciation Expense	74,488	82,400	82,400	66,703	-19.0%	-19.0%
	Total Capital Outlay	332,245	82,400	82,400	(247,997)	-401.0%	-401.0%
	TOTAL	1,849,396	1,880,764	1,445,301	2,150,306	48.8%	14.3%
80.70	Less: Capital Assets	(229,682)	-	-	-		
	TOTAL NET EXPENDITURES	1,619,714	1,880,764	1,445,301	2,150,306	48.8%	14.3%

PROPOSED

This page has been left blank intentionally.

PROPOSED

PUBLIC TRANSIT
FY 2023 EXPENDITURES BUDGET DETAIL

502.xxx.00 Public Transit Fund

ACTIVITY DESCRIPTION

This budget reflects expenditures for the Tahoe Truckee Area Regional Transit (TART) programs that currently operate in Truckee along with regional services operated by Placer County and supported by funding from the Town and partners such as the Airport District. The Town currently contracts out for transit services for drivers and dispatchers to operate the Truckee TART fare free system that includes Fixed Route Services (Local Route and Regional Night) and Dial-A-Ride. Paratransit Services is the current operator and their contract runs from July 1, 2020 through June 30, 2027. The Town owns the transit vehicles, which are maintained by the Town's Fleet Maintenance Division and provides the fuel and program management oversight and administration. The Town has historically operated community shuttles to events, such as Truckee Thursdays and July 4th Parade, through a separate on-call contract with Northstar California who provides their own buses to operate these shuttle programs. These shuttles were not operated in FY 2022 due to local, state, and federal COVID restrictions on both larger gatherings and overall effectiveness impacted by social distancing. These services are expected to be reinstated during FY 2023. Sources of revenue to support the transit services are listed and described in the Transit section of the Revenue Budget, including Event Shuttles.

The Local Route operates on a year-round basis, seven days per week, including all holidays, from 6:30am-6:30pm. The Regional Night Service operates year-round between Truckee and the Northstar and Squaw Valley Resorts. Peak season service operates 6pm-11:30pm and shoulder season service operates 6pm-10:30pm. It should be noted that Regional Night service was suspended in October 2021 due to low ridership as well as labor shortages resulting in vacancies in driver positions for Paratransit Services.

Per the requirements of the American's with Disabilities Act (ADA), the Town is required to provide paratransit demand response service within three quarters of a mile of the Fixed Route services. This is accomplished through the Dial-A-Ride (DAR) program. DAR is also offered in the outlying neighborhoods not served by the Fixed Routes. The Town receives grant funding to provide DAR service beyond the ADA Fixed Route corridor to the outlying neighborhoods. The DAR program is by reservation only and is available the same days and hours as the Fixed Route services.

Due to COVID-19 challenges, staff is not recommending any service expansions in FY 2022 and is placing an emphasis on marketing, public information, and strategic messaging focused on behavioral change and awareness of our existing services. The intent is to increase ridership on existing services and overall occupancy within existing services to increase transit productivity and reduce overall cost per passenger. Additionally, there is a shortage of bus drivers regionally for both the Town and Placer County operations and even nationally therefore staff and the contractor have been jointly focusing in improving customer experience, predictability, and on-time performance of existing services currently identified in the FY 2023 operating plan. Lastly, while the economy continues to rebound from post-COVID impacts, statewide funding derived from sales tax is still susceptible to economic instability as is state funding derived from fuel tax that could be impacted by current and anticipated rises in fuel prices. Staff will evaluate the situation throughout the year and anticipates potential service expansions in future years consistent with the Long Range and Short Range Transit Plans as well as the Microtransit Feasibility Study commissioned in March 2022 and scheduled to be complete late 2022. Funding for this study was included in the FY 2022 and carried over into the FY2023 budget with additional funding identified for an update to the Short Range Transit Plan that is being proposed in the Nevada County Transportation Commission Overall Work Program.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 6% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 80% of the salary of one Transit Program Coordinator (20% to Economic Development), and 75% of the wages of one Administrative Technician (25% to Engineering).

PROPOSED

PUBLIC TRANSIT
FY 2023 EXPENDITURES BUDGET DETAIL

502.xxx.00 Public Transit Fund

PERSONNEL (CONT'D)

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increase is related to rising retirement pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for the use of the DPW/TE's private vehicle on Town business (6%).

55.80 - COMPENSATED ABSENCES
For this enterprise fund, this account will incur the liability of the unused portion of vacation, sick and compensatory time in accordance with the accounting rules for fiduciary funds.

SUPPLIES AND SERVICES

181 TRUCKEE LOCAL SERVICES
61.34 - FIXED ROUTE
Provides for contract services for operation of the Truckee TART Fixed Routes.

61.38 - DIAL-A-RIDE
Provides for contract services for the operation of the Truckee TART Dial-A-Ride program.

61.39 - SPECIAL EVENT SHUTTLE
Provides for shuttles to community events such as Truckee Thursdays, Holiday Shuttles, July 4th Parade, and others.

182 REGIONAL SERVICES
61.30 - NORTH LAKE TAHOE EXPRESS (AIRPORT SHUTTLE)
The Town provides partner funding of $14,138 to support the North Lake Tahoe Express (NTLE) airport service that operates between Reno and the Resort Triangle region, including Truckee. The Town is one of several funding partners for this service that is managed by the Truckee North Tahoe Transportation Management Association (TNT/TMA) and provided by a private contractor. Efforts are underway to improving operating efficiencies ride booking to improve customer experience and increase multi-passenger trips. Other partnerships are being sought for additional contributions by the TNT/TMA to improve service.

61.32 - HIGHWAY 89 YEAR-ROUND AND 267 WINTER SERVICE
Provides for service on Hwy 89 between Tahoe City and Truckee on a year-round basis and on Hwy 267 between Kings Beach and Truckee during the winter months. This service is operated by Placer County with the Town providing connections to the resort base areas of Northstar and Palisades Tahoe during nights.

61.33 - HIGHWAY 267 NON-WINTER SERVICE
Provides for 25% of an additional 250 days of service on Hwy 267 (started in FY 2017) operated by Placer County. This service is provided in partnership with Placer County and the Truckee Tahoe Airport District (TTAD). Placer County funds 50% of the cost and TTAD funds the remaining 25%.

PROPOSED

PUBLIC TRANSIT
FY 2023 EXPENDITURES BUDGET DETAIL

502.xxx.00	Public Transit Fund

180 GENERAL SERVICES AND SUPPLIES

60.15 - EDUCATION AND TRAINING
Provides for ongoing training for staff assigned to manage the transit program. Town staff also serves on the board for the California Transit Indemnity Pool (CalTIP), the Town's transit-related insurance, but all costs associated with the travel to the biannual meetings are reimbursed by CalTIP. Cost that are included in the $3000 are associated with software training for Program Coordinator as well as Administrative Technician and Project Management Certification as well annual travel and attendance at the 2 (Fall and Spring) conferences of the California Association of Coordinated Transit which the Town is an active member.

61.00 - PROFESSIONAL SERVICES
Provides for an annual audit ($2,000) required by the State of California, for miscellaneous consulting services ($10,000) and FY 2023 work estimated to be remaining in the Microtransit Feasibility Study contract approved in FY 2022 ($30,000). Nevada County Transportation Commission has also identified the need to update the existing Short Range Transit Plan in their annual Overall Work Program. While the NCTC typically funds the majority of this effort, staff has identified $26,000 for a contribution of this effort as to incorporate the findings and recommendations of the Microtransit Study as well as evaluate other pilot programs to serve the greater Truckee area.

61.30 - MARKETING
The Truckee North Tahoe Transportation Management Association per contract conducts the marketing efforts of the Truckee TART system (and Regional TART operated by Placer County). This has been increased to account for historical marketing efforts associated with pre-COVID Event Shuttle marketing.

63.01 - ADMINISTRATIVE OVERHEAD
Provides for a reimbursement to the General Fund from the Public Transit fund related to administration, including payroll, human resource services, and facilities maintenance of the space occupied by the division. This charge is necessary to reflect the true costs of operating the division as an enterprise fund.

63.05 - ADVERTISING
Provides for advertisement of the transit programs, public hearings associated with transit changes and grant applications. This item also supports the strategy to increase public awareness and information to increase ridership on existing services.

63.25 - MEMBERSHIP AND DUES
Provides for the Town's membership in the California Association for Coordinated Transportation (CalACT) and the fee for the monthly meetings of the TNT/TMA. Also includes membership to the American Planning Association-Sacramento Chapter to stay informed of national and state current practices to better integrated multi-modal planning into land use decisions and guidance documents such as the General Plan and small area plans.

63.35 - GENERAL SUPPLIES
Provides for office stationery forms, office supplies, small items and non-capital equipment and furniture for both Program Coordinator and .75 of Administrative Technician.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs.

63.55 - PRINTING
Provides for miscellaneous printing needs.

PROPOSED

PUBLIC TRANSIT
FY 2023 EXPENDITURES BUDGET DETAIL

502.xxx.00 Public Transit Fund

180 GENERAL SERVICES AND SUPPLIES (CONT'D)

63.70 - TELEPHONE
Provides for an allocation of costs associated with base and long distance telephone rates (including a line for the Transit Dispatch Center), the optical fiber network internet connection, and miscellaneous charges associated with the Town's phone system. Also provides for a portion of staff cellular phone service and associated equipment.

66.10 - REPAIR AND MAINTENANCE - BUILDINGS
Provides for repair and maintenance of the Town's transit shelters generally provided by the Facilities Maintenance Division and the Road Maintenance Division staff, reimbursed to the General Fund on a quarterly basis.

66.20 - REPAIR AND MAINTENANCE - OFFICE EQUIPMENT
Provides for maintenance and unscheduled repair of office equipment.

67.07 - SHELTERS, BUSES AND SIGNS SUPPLIES
Provides supplies for shelters and buses including bus stop signage.

68.03 - CALTIP INSURANCE
CalTIP insurance coverage for transit vehicles and transit infrastructure such as transit shelters and covers bodily injury and physical damage.

68.50 - RENT - OFFICE SPACE
Provides for the division's lease of the office space at the Corp Yard and Town Hall including utilities, facility maintenance and janitorial services.

69.10 - VEHICLES - FUEL
Provides for fuels for the operation of Truckee TART services which is not covered in the contractors cost.

69.20 - VEHICLES - MILEAGE
Provides payment to staff for use of a private vehicle on Town business not already provided for under a car allowance or through the education and training budget.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

CAPITAL OUTLAY
80.75 – STATE OF GOOD REPAIR
The State of Good Repair (SGR) funding program was created in April 2017 through Senate Bill 1 (SB1). This programmatic funding source supports transit capital projects. Of the total funds received to date ($568,380) the Town has expensed $229,682 for the two new AWD mini cutaway buses. In FY 2023 the Town plans to expend $321,000 to support property acquisition of the Railyard North Balloon Track Parcel for the Railyard Transit Plaza.

89.00 - DEPRECIATION EXPENSE
For enterprise funds, this account expenses the used portions of fixed assets in accordance with the accounting rules for enterprise funds.

PROPOSED

This page has been left blank intentionally.

PROPOSED

This page has been left blank intentionally.

PROPOSED

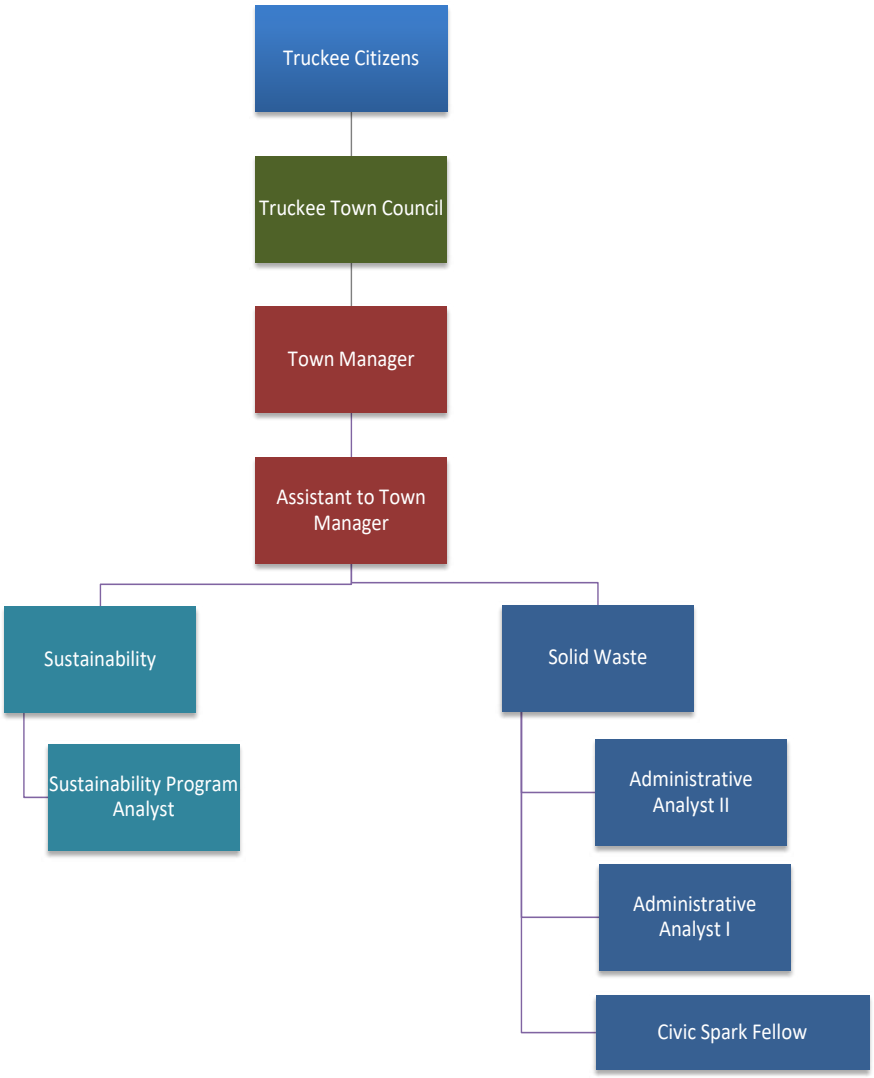
SECTION 9 - KEEP TRUCKEE GREEN EXPENDITURES



SUSTAINABILITY EXPENDITURES
SOLID WASTE EXPENDITURES

PROPOSED

KEEP TRUCKEE GREEN ORGANIZATION CHART
FY2023 BUDGET



PROPOSED

SUSTAINABILITY
2022/23 EXPENDITURES BUDGET

101.109.00 General Fund.Sustainability

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	68,738	105,351	81,822	111,125	35.8%	5.5%
54.xx	Benefits	18,925	25,643	23,620	34,848	47.5%	35.9%
54.61	Deferred Compensation	1,682	4,058	2,966	3,936	32.7%	-3.0%
54.81	RHS	1,126	511	510	578	13.4%	13.2%
55.71	Car Allowances	-	360	339	540	59.1%	50.0%
	Total Personnel	90,471	135,923	109,256	151,027	38.2%	11.1%
	SUPPLIES & SERVICES						
60.15	Education & Training	-	5,000	1,500	6,000	300.0%	20.0%
61.00	Professional Services	39,623	53,213	46,000	55,000	19.6%	3.4%
63.25	Membership & Dues	1,983	2,700	3700	2,700	257.1%	
63.33	Software Supplies	1,294	800	756	19,500	254.5%	2337.5%
63.35	General Supplies	99	400	5,500	400	-92.7%	
63.50	Postage, Freight, & Delivery	-	100	100	100		
63.52	Community Outreach	120	10,000	2,000	6,000	200.0%	-40.0%
63.70	Telephone	750	1,300	1,300	1,300		
63.75	Utilities	7,884	3,000	800	1,200	50.0%	-60.0%
	Total Supplies & Services	51,753	76,513	61,656	92,200	49.5%	20.5%
	CAPITAL OUTLAY						
80.05	Furniture & Fixtures	-	5,000	500	-	-100.0%	-100.0%
80.20	Computer Equipment	-	1,800	5,000	784	-84.3%	-56.4%
	Total Capital Outlay	-	6,800	5,500	784	-85.7%	-88.5%
	SUB-TOTAL	142,224	219,236	176,412	244,011	38.3%	11.3%

PROPOSED



Town Staff, in conjunction with the Truckee River Watershed Council developed a plan to help restore and preserve the meadow at McIver Dairy. Part of this project included moving the sled hill from it's current location to a differnt location on the site to allow for meadow rejuviation. Please see C1907 on page 11-33 for additional information regarding future work on the McIver Dairy site.



PROPOSED

SUSTAINABILITY
FY 2023 EXPENDITURES BUDGET DETAIL

101.109.00 General Fund.Sustainability

ACTIVITY DESCRIPTION

Keep Truckee Green is the Town of Truckee's sustainability, solid waste and resiliency program. The Keep Truckee Green program is funded through two sources: the sustainability budget and the Solid Waste Enterprise Fund. The work from this funding includes the Town's 100% renewable electricity and energy goals set by Council in 2017. In FY 2021 Town Council adopted Climate Ready Truckee, Truckee's first Climate Adaptation Plan. The Town's first General Plan Climate Action Element and Technical Appendix also made significant process in FY 2022, including input from GPAC, and will be incorporated into the 2040 General Plan update which is on track for adoption in FY 2023. These plans have been developed with significant community and stakeholder engagement, and the Town anticipates that implementation will continue to be a community-wide collaborative effort. The work included under this budget includes Town efforts to lead by example by implementing greenhouse gas (GHG) reduction and sustainability efforts within municipal operations, as well as programs that encourage behavior change and GHG reduction among the community at large.

Environmental sustainability is a Council priority that is integrated throughout Town operations. In addition to this program budget and the Solid Waste Enterprise Fund budget, much of the Town's sustainability work is completed through other divisions and funding streams, including a variety of capital improvement projects (CIP). Augmenting the staff time allocated to the Keep Truckee Green program, a 14-member Sustainability Committee, including representatives from all town departments, leads sustainability efforts within the Town's operations.

Significant Keep Truckee Green staff time will be spent managing CIPs C1510 (Greenhouse Gas Emissions Reduction), C1822 (source separated public recycling containers), C2021 (Diesel Conversion to Renewable Diesel), and C1903 (the climate action element portion of the general plan update). There are many other projects that contribute to the Town's sustainability efforts that are not specifically captured here, such as streetscape and trail projects that encourage pedestrian travel, enhancements to public transportation including a new bikeshare pilot program and micro transit feasibility study, roadway vegetation management to reduce wildland fire vulnerability, workforce and affordable housing programs that reduce out-of-area commuting, Trout Creek restoration efforts, the Donner Lake Environmental Stewardship Working Group, participation in the Climate Transformation Alliance GHG reduction collaboration efforts, and participation in the destination stewardship efforts led by Visit Truckee-Tahoe.

Accomplishments during FY 2022 included installation of the new public EV charging stations at Town Hall; award of a $50,000 grant to partially fund the installation of a new Renewable Diesel fuel tank to facilitate our fueling partnership with Truckee Donner Public Utility District and Truckee Fire Protection District (C2021); piloting the trailhead ambassador program, launching a new regional partnership with Clean Tahoe and regional partners to provide weekly contracted litter cleanup in peak visitation areas, and piloting Truckee's first bike valet program at Truckee Thursdays. All of these efforts will continue during FY 2023. Additionally, during FY 2022 several new programs have been under development that that the Town anticipates finalizing and rolling out, as applicable, in FY 2023. These include residential energy retrofit incentive programs (in conjunction with local utilities); Town consideration of a building reach code, for which a consultant was selected in late FY 2022 to begin a stakeholder engagement process, with anticipated completion by early calendar year 2023; setting up a third-party greenhouse gas tracking system and public dashboard for municipal operations; and supporting the California Green Business Network sustainable business certification program, which is administered by Sierra Business Council. In addition to these projects, staff provide ongoing public engagement around these efforts using both the Town and Keep Truckee Green platforms, including website content management, social media outreach and in-person engagement opportunities.

Metric	Estimated Actual FY 2022 (July 1, 2021- June 30, 2022)
Municipal Facility Electricity Use (kWh)	1,786,249
Municipal Facility Natural Gas use (Therms)	83,341
Municipal Fleet- % alternative fuel vehicles	58%

PROPOSED

SUSTAINABILITY
FY 2023 EXPENDITURES BUDGET DETAIL

101.109.00 General Fund.Sustainability

PERSONNEL

50.11 - WAGES – REGULAR FULL-TIME
Provides for the following employees:

Position Type	Position Title	Town Manager 101.102.00	Economic Development 101.107.00	Sustainability 101.109.00	Housing 101.140.00	Inclusion and Community Engagement 101.141.00	Solid Waste 503.000.00
Reg Full-Time	Assistant to Town Manager	15%	20%	15%	30%	10%	10%
Reg Full-Time	Administrative Analyst II			20%			80%
Reg Full-Time	Administrative Analyst I			10%			90%
Reg Full-Time	Sustainability Prog. Analyst			90%			10%

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increase in benefit costs is associated with the additional position.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for staff attendance at sustainability related trainings, conferences, or relevant education/ certification opportunities that would further the priorities of this budget. Due to the impacts of COVID, staff did not utilize training funds for much of FY 2021 and FY 2022, but intends to in the future as valuable opportunities arise.

61.00 - PROFESSIONAL SERVICES
Provides for contracted consultants and professional services including: $14,500 for a CivicSpark Fellow to work on sustainability activities and associated education and outreach, including transportation demand management, (this is for 50% of the cost of a Fellow, the other 50% is covered by Solid Waste Enterprise Fund); $6,000 to fund one summer trailhead ambassadors in partnership with Truckee Trails Foundation (provided through KTG summer intern program in FY 2022); $20,000 to fund Clean Tahoe litter pickup program (this is 50% of the cost, the other 50% is covered by the Solid Waste Enterprise Fund); $4133 to fund operation of the public EV charging stations at Town Hall; as well as the cost and ongoing maintenance updates and additions to the KTG website.

63.25 - MEMBERSHIP AND DUES
Provides for ongoing membership dues, including Sierra CAMP membership ($1,000), and Urban Sustainability Directors Network ($1,700).

63.33 - SOFTWARE SUPPLIES
Provides specialized software susbscriptions including the following:

- One (1) annual subscription to canva.com for developing simple marketing materials ($156 each).
- Two (2) annual subscription to online survey platform for public surveys ($300 each).
- Annual subscription cost for third-party real-time tracking system and dashboard for municipal greenhouse gas emissions ($18,000)

PROPOSED

SUSTAINABILITY
FY 2023 EXPENDITURES BUDGET DETAIL

101.109.00	General Fund.Sustainability

SUPPLIES AND SERVICES (cont'd)

63.35 - GENERAL SUPPLIES
Provides for small items needed for program activities and events.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs.

63.52 - COMMUNITY OUTREACH
Provides for development and distribution, marketing, and advertising of education and outreach materials and services pertaining to sustainability initiatives, including radio, print, and social media. This budget includes creative development and campaign ideation for activities that further the sustainability goals of the Town including Climate Action Element implementation, trails and mobility, and other sustainability initiatives and projects

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for a portion of staff cellular phone service and equipment. Budget is increased in FY 2022 due to increased staffing allocated to this program.

63.75 - UTILITIES
Provides for ongoing utility costs for the free electric vehicle charging stations at Town Hall (C2017). Charging is free for the first four hours of charging. After four hours, a charge of $3.00/hour is assessed to incentivize turnover. Revenue from overage charges offsets approximately 50% of the cost of utilities.

CAPITAL OUTLAY

80.05 - FURNITURE AND FIXTURES
Provides for office furniture as needed. No expenses budgeted for FY 2023.

80.20 – COMPUTER EQUIPMENT
Provides for computer workstation equipment as needed. Budget for FY 2023 includes 15% of the cost of a replacement computer workstation for the Assistant to the Town Manager and 10% of the cost of a replacement computer workstation for the Administrative Analyst I.

PROPOSED

This page has been left blank intentionally.

PROPOSED

SOLID WASTE
2022/23 EXPENDITURES BUDGET

503.000.00 Solid Waste Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	176,589	176,708	165,687	178,376	7.7%	0.9%
50.15	Wages - Temporary	10,929	5,700	3,950	5,700	44.3%	
50.31	Wages - Overtime Full-Time	70	-	-	-		
54.xx	Benefits	60,235	54,881	43,303	66,975	54.7%	22.0%
54.61	Deferred Compensation	6,128	3,204	5,579	4,910	-12.0%	53.3%
54.81	RHS	1,955	1,674	1,681	1,697	0.9%	1.4%
55.71	Car Allowances	331	360	339	361	6.4%	0.2%
55.80	Compensated Absences	1,467	3,276	6,969	21,036	201.9%	542.2%
	Total Personnel	257,703	245,802	227,509	279,054	22.7%	13.5%
	SUPPLIES & SERVICES						
60.15	Education & Training	1,426	3,500	2,578	5,000	93.9%	42.9%
61.00	Professional Services	22,256	99,500	89,662	90,000	0.4%	-9.5%
61.05	Collection, Diversion & Disposal	4,298,695	4,443,298	4,443,298	4,761,512	7.2%	7.2%
61.09	Delinquent Account - Collections	12,318	13,000	19,242	20,000	3.9%	53.8%
63.01	Administrative Overhead	81,264	86,901	81,019	91,438	12.9%	5.2%
63.05	Advertising	21,895	30,000	15,000	30,000	100.0%	
63.25	Membership & Dues	200	550	1,200	1,000	-16.7%	81.8%
63.35	General Supplies	3,503	2,000	550	2,000	263.6%	
63.45	Photocopying	1,000	200	-	200		
63.50	Postage, Freight, & Delivery	10,189	8,000	7,180	8,000	11.4%	
63.51	Noticing	7,218	7,500	4,500	7,500	66.7%	
63.52	Community Outreach & Education	40,658	35,000	26,866	35,000	30.3%	
63.55	Printing	2,803	12,000	1,000	12,000	1100.0%	
63.70	Telephone	2,987	4,000	3,500	3,500		-12.5%
66.10	Repair & Maintenance - Buildings	981	1,000	1,000	1,000		
67.02	Property Tax Collection Fee	7,242	7,500	6,776	7,500	10.7%	
67.09	Recycling Programs	65,570	70,000	108,000	-	-100.0%	-100.0%
67.67	Waste Reduction- Community Programs	-	-	-	115,623		100.0%
67.68	Waste Reduction- School Programs	-	-	-	18,256		100.0%
67.11	Recycling Programs - Grant Funded	-	10,000	5,000	10,000	100.0%	
68.50	Rent - Office Space	15,463	15,401	14,565	15,401	5.7%	
69.10	Vehicles - Fuel	77	100	100	350	250.0%	250.0%
69.76	Fleet Maintenance Allocation	3,564	4,441	4,503	5,150	14.4%	16.0%
	Total Supplies & Services	4,641,242	4,853,891	4,835,538	5,240,429	8.4%	8.0%
	CAPITAL OUTLAY						
77.10	Transfer to CIP Fund	-	70,500	2,000	115,000	5650.0%	63.1%
80.20	Computer Equipment	1,783	3,300	2,500	3,133	25.3%	-5.1%
80.05	Furniture & Fixtures	-	4,000	-	-		-100.0%
80.45	Vehicles	-	-	-	65,000		100.0%
89.00	Depreciation Expense	-	-	-	6,500		100.0%
	Total Capital Outlay	1,783	77,800	4,500	189,633	4114.1%	143.7%
	TOTAL	4,900,729	5,177,493	5,067,547	5,709,117	13%	10.3%
	Less: Capital Assets	-	(70,500)	(13,196)	(140,000)	-960.9%	-98.6%
	Less: Capital Vehicle	-	-	-	(65,000)		-100.0%
	Less: Grant Funded Expenditures	-	(10,000)	(5,000)	(33,879)	-577.6%	-238.8%
	Less: Commercial Cust Admin Rev	(14,119)	(14,000)	(15,288)	(14,000)	8.4%	
	Less: Commercial Funded Outreach	(79,335)	(80,859)	(79,336)	(80,000)	-0.8%	1.1%
	Less: Delinquent Acct Collections	(12,318)	(13,000)	(19,242)	(20,000)	-3.9%	-53.8%
	Less: Budget Modifications After Notification	85,447	7,686	(2,394)	(24,863)	-938.5%	-100.0%
	TOTAL NET EXPENDITURES FOR PARCEL CHARGES	4,880,404	4,996,820	4,933,091	5,331,375	8%	6.7%

PROPOSED



DID YOU KNOW: The Town of Truckee Solid Waste and Recycling Division does much more than ensure your weekly garbage is picked up. One of the many additional projects they handle is a lifestyle campaign aimed at helping people Reduce, Reuse and recycle.

PROPOSED

SOLID WASTE
FY 2023 EXPENDITURES BUDGET DETAIL

503.000.00	Solid Waste Fund

ACTIVITY DESCRIPTION

Keep Truckee Green is the Town of Truckee's sustainability, solid waste and resiliency program, which is funded by two sources: the Sustainability budget as part of the General Fund and the Solid Waste Enterprise Fund. The Solid Waste Enterprise Fund directly funds the Solid Waste and Recycling Division, which is responsible for negotiating and managing a contract for solid waste collection and disposal. The SW Division ensures the Town is in compliance with state regulations regarding refuse disposal, including new Senate Bill 1383, which focuses on keeping organic materials out of landfills. The Division also promotes waste reduction and works to instill a sustainable lifestyle culture in Truckee.

The solid waste franchise agreement with Tahoe Truckee Sierra Disposal (TTSD) commenced on July 1, 2018, rolling out new residential and commercial source-separated recycling programs. In FY 2022, the Division expanded recycling efforts for food waste, as well as edible food recovery, and implemented new state regulations under Senate Bill 1383 requiring organic waste diversion and recovery. The Town added two new community food scrap compost drop-off locations for residents to keep their food scraps out of the landfill, in addition to the existing drop-off location as well as a compost partnership with Slow Food Lake Tahoe at the demonstration garden. Commercial services continued with mixed waste (trash) carts for can-only businesses, recycling carts for all businesses, and food waste carts for ordinance-required businesses. The Town also began mandating that businesses required under SB 1383 recover their edible food and donate it to food recovery organizations. A new ordinance was passed to reflect local requirements of Senate Bill 1383.

In FY 2022 staff continued to expand the Keep Truckee Green brand to include all sustainability topic areas within the Town services. Previously, solid waste and recycling was the sole focus of Keep Truckee Green, but in FY 2021 communications expanded to all sustainability topics within the Town services, most notably by launching the new Keep Truckee Green website and sustainability dashboard. Staff also increased the reach of its social media postings in efforts to educate and inspire sustainable actions. Keep Truckee Green has committed to providing equitable outreach, and is providing bilingual outreach materials. Staff are also working on other targeted outreach approaches such as bilingual trainings at apartment complexes.

Keep Truckee Green staff continued engaging the community through volunteer litter-reduction programs in FY 2022, such as Truckee Litter Corps (TLC), Truckee Day, and Grab a Bag. The volunteer numbers reached 884 participants at Truckee Day, over 70 unique volunteers at the monthly Truckee Litter Corps (TLC) clean-ups in the summer, and continued the Grab a Bag program, an individual-led litter pick-up. In addition to these volunteer programs, in FY2022, as part of a regional partnership, the Town began contracting with Clean Tahoe, a nonprofit organization that provides bi-weekly litter cleanup in high impact areas. Feed Truckee launched in February 2021 to recover surplus bread from Truckee Sourdough and donate it to food-insecure community members through Sierra Community House's food distribution. Since the program inception, over 20,000 pounds of bread have been recovered, with support from 35 unique volunteers transporting bread twice per week. Staff continue to collaborate with partners within the Take Care partnership.

In the summer of 2021, Keep Truckee Green staffed two trailhead ambassadors to educate and inspire people recreating to take care of our natural resources and recreate responsibly. Ambassadors logged 296 interactions and passed out materials such as doggie bags and wildfire safety information. In FY 2023, the Town will continue the ambassador program but will combine efforts with Visit Truckee-Tahoe to arrange for all ambassadors to be hosted under Truckee Trails Foundation.

After a break caused by the COVID-19 pandemic, in FY 2022, the Solid Waste Division re-instituted efforts towards developing a single-use foodware reduction ordinance to reduce waste and litter in our community. A working group consisting of community stakeholders will develop committee policy recommendations for anticipated completion by end of FY 2022. Additionally in FY 2022, the Division brought back and expanded the reusable to-go box program following a hiatus due to the COVID-19 pandemic. Over 1,000 reusable boxes are currently in circulation, saving an estimated 70,000 disposable to-go boxes from landfill.

PROPOSED

SOLID WASTE
FY 2023 EXPENDITURES BUDGET DETAIL

503.000.00 Solid Waste Fund

ACTIVITY DESCRIPTION (Con't)

Keep Truckee Green continues to support Sierra Watershed Education Partnership (SWEP) and their sustainability efforts at TTUSD schools. In September 2021, Keep Truckee Green supported SWEP in starting a student-run cafeteria waste sorting pilot program at Glenshire Elementary in order to reduce the amount of waste sent to landfill. This program will be replicated at all TTUSD school sites in the coming years.

During FY2023, Town staff will continue to conduct residential and commercial outreach. For residents, this outreach will include education on trash overages, correcting usage of carts, proper recycling, composting, and waste reduction. For businesses, outreach will include bringing all businesses in compliance with State and local recycling ordinances including SB 1383, and messaging potential new requirements for single-use foodware. Town staff will continue to develop source reduction programs beyond the foodware ordinance, including: expanding the reusable to-go containers program, school & hospital waste reduction, and reuse projects with the Truckee Roundhouse Makerspace. Continued efforts will be focused on litter abatement including foodware policies, trailhead ambassadors, TLC, Truckee Day, Grab a Bag program, sled hill corrals, Take Care campaign outreach, compacting public litter containers downtown, and the Donner Lake Stewardship partnership.

Upon approval of the budget, all single-family residential parcels will be billed $423.48 for the year for solid waste services, which includes mixed waste collection, recyclables in carts or weekly-unlimited blue bags, and up to three green waste carts. For FY 2023 the proposed change represents a 6.55% increase over last year's rate for single-family residential parcels which were billed $397.42. This increase in solid waste charge reflects the indices adjustments, as allowed per the franchise agreement. Additionally, the cost increase reflects a 14.99% increase in residential disposal and processing costs, including a 22.44% yard waste tipping fee increase at Eastern Regional Landfill for the processing of green waste materials, as determined by Placer County, who owns and controls the processing facility. These increases are related to increased labor costs at the processing facility, challenges with a recycling commodity economy that has been disturbed nationally and internationally by China, and significant challenges finding reliable outlets for the growing volume of green waste materials.

The budget reflects a solid waste rate that, if approved, will be collected by Nevada County along with the Town's property taxes. The residential fee is calculated by dividing the expenditures outlined in this budget, less any grant revenue or revenue collected through assessments on commercial customers, by the current number of residential parcels. The Solid Waste Fund is an Enterprise Fund receiving no support from the General Fund. Budget estimates are based on the collection of solid waste service fees from approximately 12,591 parcels.

SOLID WASTE METRICS

Metric	Estimated Actual FY2022 (July 1, 2021-June 30, 2022)
Residential yard waste carts in use	11,484 carts (7,443 customers)
Residential recycling carts in use	6,613 carts (6,591 customers)
Residential recycling cart tonnage	887.4 tons
Commercial recycling cart tonnage	243.29 tons
Yard waste tonnage (carts, dumpsters, self-haul)	2,496.09 tons
Green boxes in circulation	1,200 boxes
Businesses participating in green box program	9 businesses
Bread recovered through Feed Truckee program	22,415 lbs
Cartridges/toners recycled through collection program	646 cartridges/toners
Single-use items diverted through greenware program	7,580 foodware items

PROPOSED

SOLID WASTE
FY 2023 EXPENDITURES BUDGET DETAIL

503.000.00 Solid Waste Fund

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for the following:

Position Type	Position Title	Town Manager 101.102.00	Economic Development 101.107.00	Sustainability 101.109.00	Housing 101.140.00	Inclusion and Community Engagement 101.141.00	Solid Waste 503.000.00
Reg Full-Time	Assistant to Town Manager	15%	20%	15%	30%	10%	10%
Reg Full-Time	Administrative Analyst II			20%			80%
Reg Full-Time	Administrative Analyst I			10%			90%
Reg Full-Time	Sustainability Prog. Analyst			90%			10%

50.15 - WAGES - TEMPORARY
Provides for 380 hours for a temporary intern to help administer the solid waste programs. Interns are provided the opportunity to assist staff in a variety of program administration functions including the development, implementation and reporting of grant funded programs; website and social media content development; and public education and outreach. Interns are often used to staff tables at community events, representing the organization to the public. In FY 2022, Town interns served as trailhead ambassadors. In FY2023, the Solid Waste Fund will provide for two trailhead ambassadors staffed under the Truckee Trails Foundation.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. The increases is related to rising retirement pension costs.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.80 - COMPENSATED ABSENCES
For this enterprise fund, this account will incur the liability of the unused portion of vacation, sick and compensatory time in accordance with the accounting rules for fiduciary funds. Increase to estimate the cost of vested sick benefits earned once an employee reaches five years of service in accordance with employee group memoranda of understanding.

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for attendance at job related training such as the annual Waste Expo and the California Resource Recovery Association (CRRA) conferences.

61.00 - PROFESSIONAL SERVICES
Provides for outside consultant services to assist in review of the franchise agreement. In FY 2023, the consultant will be utilized to provide assistance of a cost-based rate-setting process as required by the franchise agreement ($50,000). This also provides $14,500 to fund 50% cost of a CivicSpark fellow through Local Government Commission (50% funded through Sustainability). Funding also covers 50% of the cost for Clean Tahoe ($20,000), which provides litter abatement services to supplement efforts from Town Facilities staff (50% funded through Sustainability). Lastly, funding provides for 50% of the cost of two summer ambassadors ($6,000) hosted through Truckee Trails Foundation to provide outreach and education to the community on litter abatement, wildfire safety, and reduction of visitation impacts (50% funded through Sustainability).

PROPOSED

SOLID WASTE
FY 2023 EXPENDITURES BUDGET DETAIL

503.000.00 Solid Waste Fund

SUPPLIES AND SERVICES (Con't)

61.05 - COLLECTION, DIVERSION AND DISPOSAL
Provides for single-can residential mixed waste collection, recyclables collection in either source-separated recycling cart or blue bags, recycling drop-off at Town Hall during July and August of each year, and source-separated yard waste carts as provided by the Town's solid waste hauler. The yard waste programs also include onsite yard waste only dumpsters available to residential customers for $83.33 per dumpster, free drop-off of 6-yards of yard waste at the Eastern Regional Landfill (ERL) with a transferrable resident punch card. The yard waste collections used to be displayed as a separate line item in this budget; however the residential collection of solid waste now includes yard waste in the single base rate. The rate also includes a 5% franchise fee. The proposed base rate for solid waste disposal services is $353.40 per residential parcel per year. This is a base rate increase of $8.76 per month. The increased rates are a result of adjusted indices and tipping fee increases from $85.50 to $89.00 per ton of municipal solid waste and $8.50 to $12.50 per ton for yard waste. The tipping fee at Eastern Regional Landfill is increasing this year due to a growing stockpile issue, with dwindling outlets for these materials.

61.09 - DELINQUENT ACCOUNT – COLLECTIONS
Provides for TTSD delinquent residential solid waste charges to be charged on residential property taxes. Funds are collected through Nevada County and remitted to TTSD.

63.01 - ADMINISTRATIVE OVERHEAD
Provides for a reimbursement to the General Fund from the Solid Waste Fund related to administration, including payroll, human resource services, and facilities maintenance of the space occupied by the division. This charge is necessary to reflect the true costs of operating the division as an enterprise fund.

63.05 - ADVERTISING
Provides for various public education efforts, including the purchase of print and digital advertisements in local newspapers, visitors' guides, homeowners' association newsletters, radio spots, social media, and other media.

63.25 - MEMBERSHIP AND DUES
Provides for annual memberships for professional organizations such as the California Resource Recovery Association and Solid Waste Association of North America.

63.35 - GENERAL SUPPLIES
Provides for copy paper, small items needed for program activities and computer accessories.

63.45 - PHOTOCOPYING
Provides for the cost allocated to Solid Waste for the use of the copy machine located in Administrative Services.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs for Solid Waste and recycling operations.

63.51 - NOTICING
Provides for direct mail notices (design, printing and postage) to all residential parcels and commercial customers regarding the annual rate increase for solid waste disposal per the requirements set forth in Proposition 218.

63.52 - COMMUNITY OUTREACH AND EDUCATION
Provides for the development and distribution of education and outreach materials pertaining to new recycling and yard waste programs, source reduction, and sustainability initiatives. This may also fund creative development, copywriting, public relations, and website development and management. This also funds translation services of all outreach materials for bilingual English & Spanish outreach.

PROPOSED

SOLID WASTE
FY 2023 EXPENDITURES BUDGET DETAIL

503.000.00 Solid Waste Fund

SUPPLIES AND SERVICES (cont'd)

63.55 - PRINTING
Provides for the printing of brochures, pamphlets, post cards, and other materials developed for public education on Division related programs and activities. Also includes printing of materials for recycling events, such as Truckee Day t-shirts.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and equipment.

67.02 - PROPERTY TAX COLLECTION FEE
Provides for payments to Nevada County for the collection and remittance of the Solid Waste Fee and the collection of any delinquent accounts collected along with the Town's residential property taxes.

67.09 - RECYCLING PROGRAMS has been removed and broken out into two new G/L's (below) in order to distinguish the focus on waste reduction rather than recycling, and separate school-related programs and general community programs.

67.67 - WASTE REDUCTION – COMMUNITY PROGRAMS
Provides for the development and implementation of waste reduction and recycling programs, including cardboard recycling and compost drop-off, the reusable green box program, and a community compost partnership with Slow Food Lake Tahoe.. Allows the program to support community events such as Truckee Day, Public Services Together, Earth Day Festival, Fixit Clinics as well as providing program collateral such as reusable bags, reusable dishware, and promotional Keep Truckee Green items. Increased funds can be attributed to an increase in use of the community cardboard collection since the COVID-19 pandemic.

67.68 WASTE REDUCTION – SCHOOL PROGRAMS
Provides for school related activities such as school waste sorts, cafeteria sort stations, and Trashion shows. Staff plans to continue a focus on reuse and source-reduction programs such as the reusable to-go box program and providing reusable items for the school cafeterias, as well as expanding cafeteria waste sorting programs.

67.11 - RECYCLING PROGRAMS - GRANT FUNDED
- DOC CITY/COUNTY GRANT (R2015 001) - Provides for costs associated with the development and implementation of waste reduction and recycling programs funded by grant revenues.
- USED OIL RECYCLING ANNUAL PAYMENT (R2015 002) - Provides for the purchase of used oil collection containers, funnels, advertisement of certified used oil collection centers and for the recycling of filters collected at a certified center. Annual payment program provided by CalRecycle, to fund activities related to used oil and oil filter recycling in Truckee.

68.50 - RENT - OFFICE SPACE
Provides for the division's lease of the Town Hall office space including utilities, facility maintenance and janitorial services.

69.10 - VEHICLES - FUEL
Provides for fuels costs for the division's vehicles.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

PROPOSED

SOLID WASTE
FY 2023 EXPENDITURES BUDGET DETAIL

503.000.00	Solid Waste Fund

CAPITAL OUTLAY

77.10 - TRANSFER TO CIP FUND
Provides for replacement of public litter containers in the downtown corridor to side-by-side source-separated recycling and trash compactor units, to help meet the Town's waste goals and provide added capacity in high traffic areas (CIP C1822). Amounts included in this item are not included in the calculation for residential or commercial garbage rates. Also provides for grant funding to assist businesses in complying with new single-use foodware ordinance. The ordinance is scheduled to be finalized in the Fall of 2022, and may require businesses to provide reusable foodware for in-house dining. Funds will support businesses in the capital cost of purchasing reusable foodware, and capital improvements to accommodate a dishwasher. Funding will also provide for outreach and education to the business community regarding the new ordinance requirements.

80.05 – FURNITURE AND FIXTURES
Provides for a work station to be purchased for the Administrative Analyst II.

80.20 - COMPUTER EQUIPMENT
Provides for one (1) laptop ($2,050), dual monitors ($636), one (1) battery backup ($158), and one (1) dock ($288) for the Administrative Analyst I. This will serve as a full workstation replacement and provide capabilities for remote work.

PROPOSED

This page has been left blank intentionally.

PROPOSED

This page has been left blank intentionally.

PROPOSED

SECTION 10 - ADDITIONAL TOWN PROGRAMS EXPENDITURES



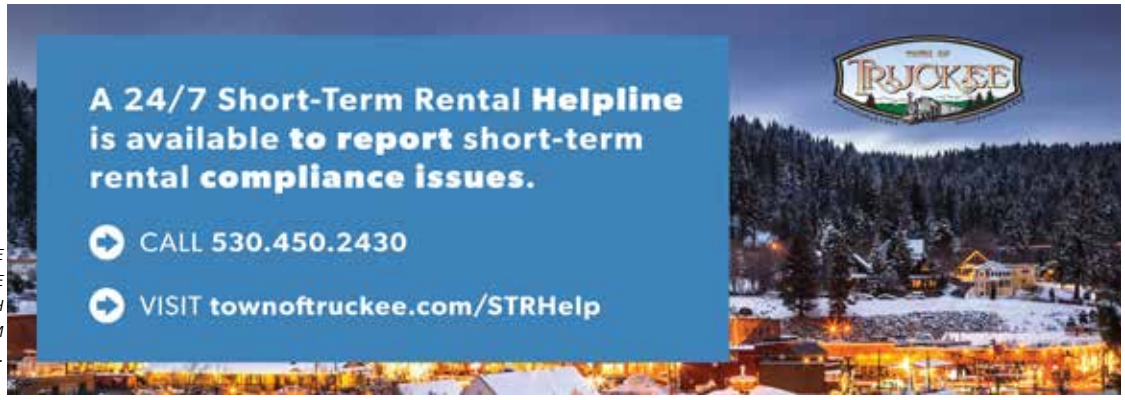
Photo Courtesy of Scott Thompson, Scott Shots Photography

In FY20/21 significant staff time in economic development was contributed to COVID-19 support and recovery programsI including supporting outdoor dining for local restaurants via the Town's Winter Wonderland grant program.



In FY20/21 the Housing Program Manager launched the Acessory Dwelling Unit Pilot Program to accelerate production of ADU's in Truckee. The program received significant interest upon property owners in Truckee.

In FY20/21 Council approved ordinance 2020-07 amending theTown of Truckee Municipal Code Chapter 5.02 which regulates the operations of short-term rentals (STRs).



Economic Development Expenditures

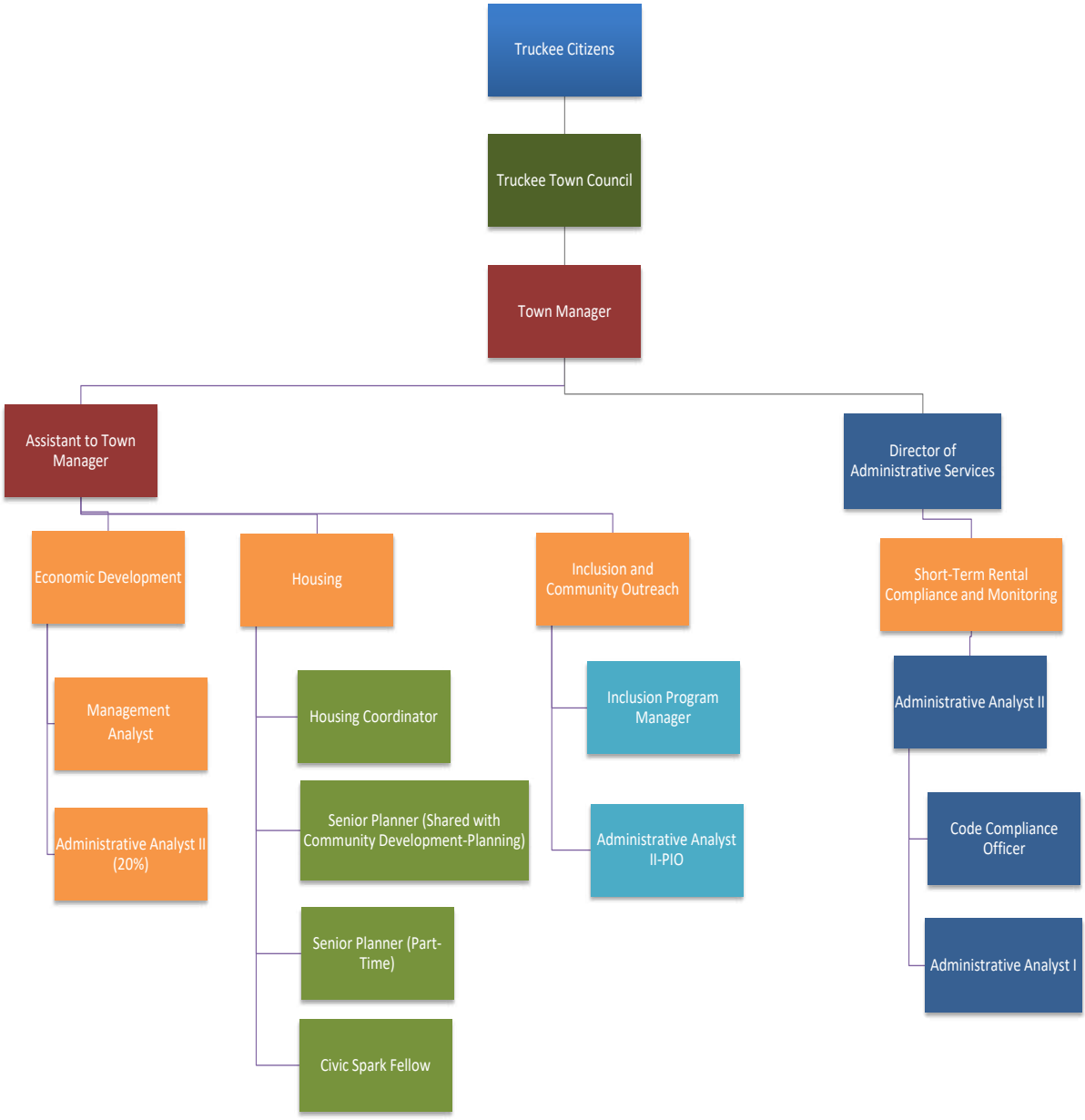
Housing Expenditures

inclusion and community outreach

Short-Term Rental compliance and monitoring

PROPOSED

ADDITIONAL TOWN PROGRAMS ORGANIZATION CHART
FY2023 BUDGET



PROPOSED

ECONOMIC DEVELOPMENT
2022/23 EXPENDITURES BUDGET

101.107.00 General Fund.Economic Development

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	111,299	85,751	85,249	119,224	39.9%	39.0%
54.xx	Benefits	30,567	24,595	26,980	49,646	84.0%	101.9%
54.61	Deferred Compensation	3,201	4,020	4,838	3,453	-28.6%	-14.1%
54.81	RHS	2,190	1,005	1,004	2,027	101.9%	101.8%
55.71	Car Allowances	-	1,800	1,696	720	-57.6%	-60.0%
	Total Personnel	147,256	117,171	119,767	175,070	46.2%	49.4%
	SUPPLIES & SERVICES						
60.15	Education & Training	-	2,000	3,600	3,500	-2.8%	75.0%
61.00	Professional Services	19,576	60,000	2,000	15,000	650.0%	-75.0%
63.05	Advertising	-	3,000	1,000	1,500	50.0%	-50.0%
63.15	Visitor Center Operations	179,009	185,400	185,500	190,962	2.9%	3.0%
63.16	Communication & Economic Programs	222,940	222,171	222,171	228,837	3.0%	3.0%
63.33	Software Supplies	10,000	10,000	10,500	10,500		5.0%
63.35	General Supplies	512	2,100	1,200	2,100	75.0%	
63.50	Postage, Freight, & Delivery	-	100	50	100	100.0%	
63.65	Community Event Support	-	8,100	9,288	11,000	18.4%	35.8%
63.70	Telephone	1,412	1,100	1,100	1,100		
	Total Supplies & Services	433,449	493,971	436,409	464,599	6.5%	-5.9%
	CAPITAL OUTLAY						
77.10	Transfer to Capital Projects - Railyard Commitments Designation	-	250,000	-	50,000		-80.0%
80.20	Computer Equipment	-	-	-	3,917		100.0%
80.50	Econ Dev Infrastructure Program	-	40,000	-	40,000		
80.53	Econ Dev Partnership Program	-	50,000	5,000	50,000	900.0%	
80.55	Econ Dev Public Art Program	910	50,000	600	-	-100.0%	-100.0%
	Total Capital Outlay	910	390,000	5,600	143,917	2469.9%	-63.1%
	SUB-TOTAL	581,615	1,001,142	561,776	783,586	39.5%	-21.7%
	Less: Expenditures funded from the Railyard Commitments Designation	-	(250,000)	-	(50,000)		
	Less: Expenditures funded from the Econ Dev Designation	(5,119)	(90,000)	-	-		
	Funded from Designation	(5,119)	(340,000)	-	(50,000)		
	TOTAL	576,496	661,142	561,776	733,586	30.6%	11.0%

PROPOSED



PROPOSED

ECONOMIC DEVELOPMENT
FY 2023 EXPENDITURES BUDGET DETAIL

101.107.00	General Fund.Economic Development

ACTIVITY DESCRIPTION

The primary purpose of the Economic Development Division is to implement activities to support the Town Council's current priorities, the Town's General Plan and other policy documents. During FY2022 work included continuing to support COVID business recovery, including the launch of two new Community Development Block Grant forgivable loan programs; responding to business inquiries generated through direct outreach to the Town and OpenCounter; administering the Streetscape Loan program; continuing implementation of the Town's new Public Art Program; and contributing to collaborative efforts with Nevada County and Friends of the Truckee Library to plan for the development of a new Truckee Library. These efforts will continue in FY 2023.

FY 2023 will be the final year of the Town's 3-year contract with the Truckee Chamber of Commerce to provide communications, economic programs, and visitor center operations. During this year we will begin planning with the Chamber for next steps following the expiration of this agreement. The Town also collects a 1.25% assessment on short-term rentals on behalf of the Truckee Tourism Business Improvement District (TTBID) that is remit directly to Visit Truckee Tahoe for management under the 2020-2025 TTBID Management District Plan . The estimated assessment for FY 2023 is approximately $562,500. The Town retains 2% of the total assessments collected to offset the costs of collection, which is included in the revenue section of this budget. During FY 2023 significant Economic Development staff time is anticipated contributing to the Town's consideration and negotiations of both the Chamber of Commerce as well as supporting the partnership with Visit Truckee Tahoe.

Economic Development staff time also contributes to managing the West River Site redevelopment project, which is included as C1817 in the Capital Improvement Projects section of this budget.

PERSONNEL

50.11 - WAGES - REGULAR FULL-TIME
Provides for 75% of the salary of the Management Analyst (25% to housing; a new position proposed for FY 2023) and 20% of the salary of one (1) Assistant to the Town Manager (15% to Sustainability, 30% to Housing, 15% to Town Manager, 10% to Solid Waste, and 10% to Inclusion and Community Engagement). Additionally, provides for 20% of the salary of one (1) Program Coordinator (80% to Transit). In FY 2022 This budget provided for 50% of the salary of the Assistant to the Town Manager and 20% of the salary of one (1) Program Coordinator.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for staff attendance at professional development workshops and seminars. Budget includes estimated amount for travel to 1-2 trainings.

PROPOSED

ECONOMIC DEVELOPMENT
FY 2023 EXPENDITURES BUDGET DETAIL

101.107.00	General Fund.Economic Development

SUPPLIES AND SERVICES (Con't)

61.00 - PROFESSIONAL SERVICES
Provides for third party consultants to work on economic programs outside the scope of current staff expertise.

63.05 - ADVERTISING
Provides for public education elements, including the purchase of print advertisements in local publications, social media advertising and other promotional activity for Town programs and services.

63.15 - VISITOR CENTER OPERATIONS
Provides for the Town's portion of the cost to operate the Visitor Center, including management of janitorial services in the Depot. Truckee Chamber of Commerce provides these services under a contract with the Town through June 2023.

63.16 – MARKETING, OUTREACH AND BUSINESS SUPPORT
Provides for marketing, business support, and community outreach including partial funding of theTruckee.com community website, tracking and communicating community metrics, and marketing the Truckee Cultural District and historic downtown. Truckee Chamber of Commerce provides these services under a contract with the Town through June 2023

63.33 - SOFTWARE SUPPLIES
Provides for the annual renewal fee for OpenCounter, a business development software which improves the public's access to the Town's planning and permitting information to support new business development.

63.35 - GENERAL SUPPLIES
Provides for miscellaneous supplies for meetings and other division activities and repairs or supplies needed on the downtown newsracks that the Town leases to various publications.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs.

63.65 - COMMUNITY EVENT SUPPORT
Provides funding for support of community events including holiday decoration of Town-owned downtown property (Truckee Depot) to promote economic vitality.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for staff cellular phone service and equipment.

CAPITAL OUTLAY

77.10 - TRANSFERS OUT
Transfer to the Five-Year Capital Improvement Project budget: For FY 2023 spending is focused on the West River Site park development detailed in C1817.

80.05 - FURNITURE & FIXTURES
Provides for office furniture for new Management Analyst.

80.20 - COMPUTER EQUIPMENT
Provides for computer workstation equipment for one new Management Analyst and 25% workstation equipment replacement for Assistant to the Town Manager.

PROPOSED

ECONOMIC DEVELOPMENT
FY 2023 EXPENDITURES BUDGET DETAIL

101.107.00	General Fund.Economic Development

CAPITAL OUTLAY (Con't)

80.50 - ECONOMIC DEVELOPMENT INFRASTRUCTURE PROGRAM
Provides for the implementation of Council approved economic development incentive infrastructure programs. These programs are intended to provide funding for projects that develop or enhance the physical infrastructure needed to attract or retain business or enhance the Town's economic climate, including the Streetscape Loan Program. Staff anticipates that the program will ramp back up in future years with construction of applicable projects, including the West River streetscape.

80.53 - ECONOMIC DEVELOPMENT PARTNERSHIP PROGRAM AND OPPORTUNITY BASED FUNDS
Provides funds to develop strategic partnerships to grow suitable jobs, increase the tax base, and diversify the local economy. Use of these funds will support Town Council goals and Town policies, be opportunity driven and will require Council authorization. Funding in FY 2022 supported outdoor recreation advocacy efforts through a contract with Alpine Inspired. There are no specific projects identified for funding in FY 2023 at this time.

80.55 - ECONOMIC DEVELOPMENT PUBLIC ART PROGRAM
Provides funds for community art opportunities. The new Public Art Advisory Body was appointed in February 2020. Estimated Actuals for FY 2022 include noticing for the Advisory Body application process for one vacancy; and membership for Americans For the Arts, which provides professional resources and support for public art programs. Beginning in FY 2022 Public Art projects will be captured in the CIP budget and will no longer be included in the Economic Development operating budget.

PROPOSED

This page has been left blank intentionally.

PROPOSED

HOUSING
2022/23 EXPENDITURES BUDGET

101.140.00 General Fund.Housing

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	105,485	181,043	173,167	219,026	26.5%	21.0%
50.14	Wages - Regular Part-Time	-	-	14,918	60,610	306.3%	100.0%
50.15	Wages - Temporary	-	57,871	8,657	-	-100.0%	-100.0%
54.xx	Benefits	37,092	89,393	63,025	127,505	102.3%	42.6%
54.61	Deferred Compensation	2,019	3,970	4,709	6,058	28.7%	52.6%
54.81	RHS	2,038	3,302	3,177	3,720	17.1%	12.6%
55.71	Car Allowances	-	540	509	1,081	112.4%	100.3%
	Total Personnel	146,635	336,119	268,162	418,000	55.9%	24.4%
	SUPPLIES & SERVICES						
60.15	Education & Training	200	8,000	500	10,000	1900.0%	25.0%
61.00	Professional Services	11,740	60,000	35,000	40,000	14.3%	-33.3%
61.30	Marketing	1,807	-	203	-	-100.0%	
63.05	Advertising	-	5,000	1,500	4,000	166.7%	-20.0%
63.25	Membership & Dues	-	450	10	450	4400.0%	
63.35	General Supplies	29	1,000	2,300	1,000	-56.5%	
63.50	Administrative Postage, Freight & Delive	12	100	50	100	100.0%	
63.52	Community Outreach	-	10,000	700	5,000	614.3%	-50.0%
63.70	Telephone	-	1,000	500	500		-50.0%
	Total Supplies & Services	13,788	85,550	40,763	61,050	49.8%	-28.6%
	CAPITAL OUTLAY						
80.05	Furniture & Fixtures	-	5,000	500	-	-100.0%	-100.0%
80.20	Computer Equipment	2,077	2,900	2,200	5,483	149.2%	89.1%
	Total Capital Outlay	2,077	7,900	2,700	5,483	103.1%	-30.6%
	SUB-TOTAL	162,500	429,569	311,625	484,533	55.5%	12.8%
49.10	Less: Expenditures funded from Measure K	-	(179,000)	(75,000)	(172,000)		
	TOTAL	162,500	250,569	236,625	312,533	32.1%	24.7%

Note: FY20/21 was the first year of operations for this division. All positions are a reallocation from other divisions, not new positions.

PROPOSED



Displayed above is the Frishman Hollow I low, very low housing unit development. During the summer of 2020 a contractor broke ground on frishman Hollow II, which would add 68 affordable housing units to Truckee's housing stock.

PROPOSED

HOUSING
FY 2023 EXPENDITURES BUDGET DETAIL

101.140.00 General Fund.Housing

ACTIVITY DESCRIPTION

The purpose of this fund is to implement the Town's Housing Action Plan, Housing Element and related activities. In 2019, the Town Council adopted the 2019-2027 Housing Element as part of the 2040 General Plan process. The Housing Element goals and strategies, informed by significant community input, drive the strategies in the Town of Truckee housing program. The work included under this budget as well as the five housing Capital Improvement Projects work in concert to increase the inventory of homes that the local community and workforce can afford to rent and buy. Housing has and continues to be a priority for the Town of Truckee. The housing program focuses on serving the needs of households at a range of income levels from extremely low income (30% Area Median Income and below) up to 245% Area Median Income. Creating both rental and for-sale units are objectives of this program. Specifically, the housing program facilitates and supports the creation of new housing and preservation of existing units as workforce housing through a range of strategies, including supporting new affordable and workforce housing developments; offering incentives (loans and grants) to assist homeowners in creating secondary units or permitting established unpermitted units; unlocking existing units as long-term rentals through the workforce rental grant program (C2012); and purchasing deed restrictions to preserve housing stock and support affordability (C2014). The Housing Program will continue to work with regional partners through the Truckee Tahoe Workforce Housing Agency (JPA) and the Mountain Housing Council to coordinate and amplify housing solutions.

During FY 2022, three new affordable housing projects opened in Truckee, providing 192 new for-rent affordable housing units; the Town became a member of the Truckee Tahoe Workforce Housing Agency and supported on-going regional partnership efforts with Mountain Housing Council (C1814); grant and loan programs were launched for the Accessory Dwelling Unit (ADU) Pilot Program (CIP C2011); in partnership with Landing Locals, the Town revised and expanded the Workforce Rental Grant Program (previously known as the long-term rental grant program), expanding participation to house over 100 community members by March 2022 (CIP C2012); , housing program staff worked with consultants to develop the new Below Market Rate deed restriction program (C2014); and staff developed the parameters for a new short-term rental permit-based incentive program, also anticipated later in 2022. Progress on housing policy and planning including completing the site analysis to consider increasing housing density at five sites as part of the Senate Bill 2 process, implemented development code changes in response to new SB9 state legislation allowing multiple units on single family-zoned parcels, and completing a short-term rental study and adopting revisions to the STR ordinance to address the relationship between STRs and workforce housing.

During FY 2023, the housing program will continue to support the program described above, including implementation of the new Below Market Rate program and STR permit-based incentive program. Staff anticipate additional policy work to support the Town's housing goals, including reviewing current multi-family and affordable housing policies and considering potential updates and incentives.

PROGRAM METRICS

ACCESSORY DWELLING UNIT PROGRAM	**FY 2022 (estimated actual)**
# new ADU inquiries	73
# After-the-fact ADU permit inquiries	47
# New ADU building permits issued	11
# After-the-fact ADU building permits issued	2
# ADU grants and loans issued	3
# ADU grant and loan applications in-process	12
LEASE TO LOCALS PROGRAM	
# homes rented	52
# bedrooms rented	96
# individuals housed	105
average incentive per bedroom	$3,031
average income per resident housed	$40,650

PROPOSED

HOUSING
FY 2023 EXPENDITURES BUDGET DETAIL

101.140.00	General Fund.Housing

PERSONNEL

50.11 - WAGES – REGULAR FULL-TIME
Includes the salary of one (1) Administrative Analyst II, 50% of the salary one (1) fulltime Senior Planner (50% to Planning) for policy and major housing application, 25% of the salary of one (1) Management Analyst (75% to Economic Development), 10% of one (1) Administrative Technician for program administration and communications support (90% to Clerk and Communications), and 30% of the salary of one (1) Assistant to the Town Manager (20% to Economic Development, 15% to Sustainability, 10% to Solid Waste, 15% to Town Manager, and 10% to Inclusion and Community Engagement).

50.15 - WAGES – TEMPORARY
Provides one (1) part-time (100%) Senior Planner to support the ADU program.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. Increase is due to the benefits for additional positions allocated to the division.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for housing conferences and housing related trainings for the Housing Program Manager or Senior Planner.

61.00 - PROFESSIONAL SERVICES
Provides for $29,000 to hire a Civic Spark for 11-months to assist with specific housing research projects. The remainder will be used to hire third party consultants to work on housing data analysis and research outside of the scope of the current staff expertise. Studies may include a housing needs assessments, and research to inform understand the long-term rental market, among others.

61.30 - MARKETING
Provides funds to develop marketing materials to support the various housing programs. Specific services include graphic design, photography and video production. The goal of the marketing is to inform the community about progress being made as well as improve access to services.

63.05 - ADVERTISING
Provides for public education elements including the purchase of print advertisements in local publications, social media advertising and other promotional activities for Town housing program activities.

63.25 - MEMBERSHIP AND DUES
Provides for dues for membership in facilitation and housing related networks.

63.35 - GENERAL SUPPLIES
Provides for additional supplies needed to support community outreach efforts. Includes such things as meeting facilitation supplies and materials.

PROPOSED

HOUSING
FY 2023 EXPENDITURES BUDGET DETAIL

101.140.00	General Fund.Housing

SUPPLIES AND SERVICES (cont'd)

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs.

63.52 - COMMUNITY OUTREACH
Provides for workshops and outreach to existing affordable housing and deed restricted housing to better understand demographics of this housing. Additionally, provides for activities to bring community input and outreach activities into all housing program in particular the LatinX residents in Truckee.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for a portion of staff cellular phone service and equipment.

CAPITAL OUTLAY

80.05 - FURNITURE AND FIXTURES
Provides for new office furniture and fixtures as needed. No expenses budgeted in FY 2023.

80.20 - COMPUTER EQUIPMENT
Provides for a computer workstation replacement for the part-time Senior Planner, 50% of a new workstation for the new fulltime Senior Planner (50% planning / 50% housing) and 30% of a workstation replacement for Assistant to the Town Manager.

OTHER

49.10 – TRANSFER IN FROM MEASURE K TOT TAX FUND
Provides for funds transferred from the Measure K TOT Tax Fund to the General Fund for reimbursement of the Senior Planners.

PROPOSED

This page has been left blank intentionally.

PROPOSED

INCLUSION AND COMMUNITY ENGAGEMENT
2022/23 EXPENDITURES BUDGET

101.141.00 General Fund.Inclusion and Community Engagement

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	-	-	-	190,989		100.0%
54.xx	Benefits	-	-	-	86,249		100.0%
54.61	Deferred Compensation	-	-	-	4,776		100.0%
54.81	RHS	-	-	-	3,556		100.0%
55.71	Car Allowances	-	-	-	360		100.0%
	Total Personnel	-	-	-	285,930		100.0%
	SUPPLIES & SERVICES						
60.15	Education & Training	-	-	-	10,000		100.0%
61.00	Professional Services	-	-	-	65,000		100.0%
61.30	Marketing	-	-	-	15,000		100.0%
63.05	Advertising	-	-	-	15,000		100.0%
63.25	Membership & Dues	-	-	-	1,000		100.0%
63.33	Software Supplies	-	-	-	6,000		100.0%
63.35	General Supplies	-	-	-	10,000		100.0%
63.50	Postage, Freight, & Delivery	-	-	-	100		100.0%
63.52	Community Outreach	-	-	-	40,000		100.0%
63.70	Telephone	-	-	-	2,000		100.0%
	Total Supplies & Services	-	-	-	164,100		100.0%
	CAPITAL OUTLAY						
80.05	Furniture & Fixtures	-	-	-	5,000		100.0%
80.20	Computer Equipment	-	-	-	3,447		
	Total Capital Outlay	-	-	-	8,447		
	SUB-TOTAL	-	-	-	458,477		100.0%

PROPOSED

This page has been left blank intentionally.

PROPOSED

INCLUSION AND COMMUNITY ENGAGEMENT
FY 2023 EXPENDITURES BUDGET DETAIL

101.141.00 General Fund.Inclusion and Community Engagement

ACTIVITY DESCRIPTION

The purpose of this fund is to support the Town Council priority of continuing to improve relationships among residents, Town Council, Town Staff and local media with expansion communications and community engagement methods. This work will include a focus on proactive and positive communication through a variety of channels, as well as enhanced engagement with communities traditionally under-represented in Town government public meets and communication channels, including seniors, Truckee's Latinx community, youth, LGBTQIA+ community, and lower income residents.
This newly formed division budget includes the work of Public Information Officer (new position filled in January 2022) and the Diversity Equity and Inclusion program manager (new position proposed for FY 2023). In FY 2022 the Public Information Officer position and associated expenses were included in the Town Manager budget and translation expenses were included in the General Government budget.
In FY 2023, the division's work will include: developing local media relationships and communication; social media; contributing to the development of the new Town website; development and implementation of a Diversity, Equity and Inclusion Action Plan, including Spanish translation strategy; overseeing translation services; and engaging in outreach activities.

PERSONNEL

50.11 - WAGES – REGULAR FULL-TIME
Includes the salary of one (1) Public Information Officer and one (1) Diversity, Equity and Inclusion Program Manager. The Public Information officer position was a new position in FY 2022 and filled beginning in January 2022, previously funded under the Town Manager budget. The DEI Program Manager position is proposed as a new position in FY 2023. Also includes 10% of the salary of the Assistant to the Town Manager (20% Economic Development, 15% Town Manager, 30% Housing, 15% Sustainability, and 10% Solids Waste).

54.xx – BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance. Increase is due to the benefits for additional positions allocated to the division.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.
SUPPLIES AND SERVICES

SUPPLIES AND SERVICES

60.15 - EDUCATION AND TRAINING
Provides for conferences and trainings for the Public Information Officer and DEI Program Manager.

61.00 - PROFESSIONAL SERVICES
Provides for third-party interpretation and translation services, as well as consultants to work on programs outside the scope of current staff expertise. Budget for FY 2023 may include consultant support for the development of a Diversity Equity and Inclusion action plan.

PROPOSED

INCLUSION AND COMMUNITY ENGAGEMENT
FY 2023 EXPENDITURES BUDGET DETAIL

101.141.00	General Fund.Inclusion and Community Engagement

SUPPLIES AND SERVICES (Con't)

61.30 - MARKETING
Provides funds to develop marketing materials to support the various community outreach and diversity, equity and inclusion programs. Specific services include graphic design, photography and video production. The goal of the marketing is to inform and seek participation from multiple segments of the community, including harder to reach demographic groups (e.g. seniors, Latinx community, and youth), well as to improve access to services.

63.05 - ADVERTISING
Provides for public education elements including the purchase of print advertisements in local publications, social media advertising and other promotional activities for community engagement and diversity, equity and inclusion efforts.

63.25 - MEMBERSHIP AND DUES
Provides for dues for membership in professional organizations related to the work of this division.

63.33 - SOFTWARE SUPPLIES
Provides for subscriptions for specialized software required for this division such as Adobe Suite, Canva, and Survey Monkey.

63.35 - GENERAL SUPPLIES
Provides for general supply needs as well as supplies needed to support community outreach efforts. Includes such things as meeting facilitation supplies and materials.

63.50 - POSTAGE, FREIGHT, AND DELIVERY
Provides for postage and mailing costs.

63.52 - COMMUNITY OUTREACH
Provides for workshops, community engagement events, and outreach activities to support community engagement and diversity, equity and inclusion programs.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for a portion of staff cellular phone service and equipment.

CAPITAL OUTLAY

80.05 - FURNITURE AND FIXTURES
Budget for FY 2023 will provide furniture for the new Diversity, Equity and Inclusion Program Manager.

80.20 - COMPUTER EQUIPMENT
Provides for a new computer workstation for the Diversity, Equity and Inclusion Program Manager and 10% of the cost of computer workstation replacement for the Assistant to the Town Manager.

PROPOSED

This page has been left blank intentionally.

PROPOSED

This page has been left blank intentionally.

PROPOSED

SHORT-TERM RENTAL DIVISION
2022/23 EXPENDITURES BUDGET

101.105.50 General Fund.Administrative Services.Short-term Rental Division

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-Time	54,671	162,368	159,100	172,590	8.5%	6.3%
50.14	Wages - Regular Part-Time	-	-	-	56,509		100.0%
50.31	Wages - Overtime Full-Time	370	-	500	500		100.0%
54.xx	Benefits	15,707	53,189	52,372	68,885	31.5%	29.5%
54.61	Deferred Compensation	2,014	2,601	4,791	5,252	9.6%	101.9%
54.81	RHS	-	-	1,545	1,680	8.7%	100.0%
	Total Personnel	72,763	218,158	218,310	305,417	39.9%	40.0%
	SUPPLIES & SERVICES						
60.10	Clothing and Uniforms	-	500	400	600	50.0%	20.0%
60.15	Education & Training	-	15,000	4,500	10,000	122.2%	-33.3%
61.00	Professional Services	21,273	40,000	32,348	185,000	471.9%	362.5%
63.05	Advertising	3,601	2,000	1,600	3,600	125.0%	80.0%
63.25	Membership & Dues	-	100	-	100		
63.33	Administrative Software Supplies	412	500	156	200	28.2%	-60.0%
63.35	General Supplies	4,561	500	1,000	500	-50.0%	
63.50	Postage, Freight & Delivery	3,061	5,000	450	4,000	788.9%	-20.0%
63.52	Community Outreach	-	5,000	5,000	5,000		
63.70	Telephone	13	3,000	1,440	3,000	108.3%	
63.80	Administrative Credit Card Fees	5,927	30,000	15,000	16,000	6.7%	-46.7%
69.10	Vehicles - Fuel	-	800	1,000	1,500	50.0%	87.5%
69.20	Vehicle Related Milage	47	-	-	-		
69.76	Fleet Maintenance Allocation	4,959	2,830	2,729	3,121	14.4%	10.3%
	Total Supplies & Services	43,855	105,230	65,622	232,621	254.5%	121.1%
80.05	Furniture & Fixtures	4,812	5,000	-	-		-100.0%
80.34	Fleet Replacement Fund	-	2,600	2,600	2,600		
	TOTAL	121,430	334,388	287,156	540,638	88.3%	61.7%

Note: FY20/21 was the first year of operations for this division. All positions were a reallocation from other divisions, not new positions.

PROPOSED

This page has been left blank intentionally.

PROPOSED

SHORT-TERM RENTAL
FY 2023 EXPENDITURES BUDGET DETAIL

101.105.50 General Fund.Administrative Services.Short-Term Rental

ACTIVITY DESCRIPTION

The purpose of this division is to oversee the short-term rental program of the Town. On October 13, 2020, Town Council adopted Ordinance 2020-07 amending the Town of Truckee Municipal Code Chapter 5.02, which regulates the operations of short-term rentals (STRs). The purpose of the short-term rental program is to provide a framework to register, monitor, enforce and address nuisance issues associated with STRs.

Some activities during the upcoming fiscal year will include the branding and logo creation for the Short-Term Rental Division; annual registration of STRs; development of a waitlist application process; community engagement and education related to the program; management of STR Helpline; enforcement of operations standards and prohibitions; development of metrics reporting; and consideration of software change or upgrade.

The cost to run the program is intended to be offset by the annual registration fee required to register a property as short-term rental. Thus, the annual registration fee is calculated based on the staffing and operating resources, and the number of registrants.

PERSONNEL

50.11 - WAGES – REGULAR FULL-TIME
Provides for 100% of one (1) Administrative Analyst II and one (1) Code Compliance Officer.

50.14 - WAGES – REGULAR PART-TIME
Provides for (1) Administrative Analyst I.

50.31 - WAGES – OVERTIME FULL-TIME
Provides for overtime compensation for non-exempt personnel to work in addition to regular working hours.

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

SUPPLIES AND SERVICES

60.10 - CLOTHING AND UNIFORMS
Provides for the purchase and embroidery of uniform shirts, jackets, and snow/safety gear. Also provides for a boot allowance of $300 per eligible employee per two-year period as negotiated by employee groups.

60.15 - EDUCATION AND TRAINING
Provides for staff attendance at short-term rental and/or Code Compliance related trainings, conferences, or relevant education/ certification opportunities that would further the priorities of this budget.

61.00 - PROFESSIONAL SERVICES
Provides for the following:

- Annual Host Compliance contract for Address Identification, 24/7 Hotline, Compliance Monitoring, Tax Collection, Mobile Permitting & Registration, and Rental Activity Monitoring.
- Potential new software migration.
- Legal services for recommended modifications to the Ordinance or Administrative Citation process.

PROPOSED

SHORT-TERM RENTAL
FY 2023 EXPENDITURES BUDGET DETAIL

101.105.50	General Fund.Administrative Services.Short-Term Rental

SUPPLIES AND SERVICES (cont'd)

63.05 - ADVERTISING
Provides for various public education efforts, including the purchase of print and digital advertisements in local newspapers, visitors' guides, homeowners' association newsletters and other media. This also provides for radio spots and social media advertising.

63.25 - MEMBERSHIP AND DUES
Provides for a membership in the California Association of Code Enforcement Officers.

63.33 – ADMINISTRATIVE SOFTWARE SUPPLIES
One (1) annual subscription to canva.com for developing simple marketing materials ($156 each).

63.35 - GENERAL SUPPLIES
Provides for small items needed for program activities and events. Also provides for forms and citation books for the Code Compliance Officer.

63.50 – POSTAGE, FREIGHT, AND DELIVERY
Provides for daily mailings such follow-ups, warnings, citations and notices. Also provides for 1 public mailer and 2 registrant mailers.

63.52 - COMMUNITY OUTREACH
Provides for development and distribution, marketing, and advertising of education and outreach materials and services pertaining to the short-term rental program. This may include outreach for the bear bin requirement by 10.31.21, annual registration renewal information, or additional program outreach and education to the public.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for a portion of staff cellular phone service and equipment.

63.80 - ADMINISTRATIVE CREDIT CARD FEES
Provides for payment of ACH fees charged to customers during online payments of tax returns or registration fees. ACH fees are charged by Stripe and deducted from our monthly payouts.

69.10 - VEHICLES - FUEL
Provides for fuel expenses for the Code Compliance vehicle and payment to staff for use of a private vehicle on Town business.

69.76 - FLEET MAINTENANCE ALLOCATION
Provides for an allocation of the vehicle maintenance costs provided by the Fleet Maintenance Division. The costs are estimated using a three-year rolling average of the actual cost allocation. Actual costs allocated will reflect staff time and part costs incurred.

CAPITAL OUTLAY

80.05 – FURNITURE & FIXTURES
Provides for office furniture as needed. No expenses budgeted for FY 2023.

80.20 – COMPUTER EQUIPMENT
Provides for computer workstation equipment as needed. No expenses budgeted for FY 2023.

PROPOSED

SHORT-TERM RENTAL
FY 2023 EXPENDITURES BUDGET DETAIL

101.105.50	General Fund.Administrative Services.Short-Term Rental

CAPITAL OUTLAY (cont'd)

80.34 - FLEET REPLACEMENT FUND

Provides funds for the eventual and identified replacement of the Code Compliance Division vehicle as part of the Town's Fleet Replacement Plan.

PROPOSED

This page has been left blank intentionally.

PROPOSED

SECTION 11 - REDEVELOPMENT SUCCESSOR AGENCY EXPENDITURES



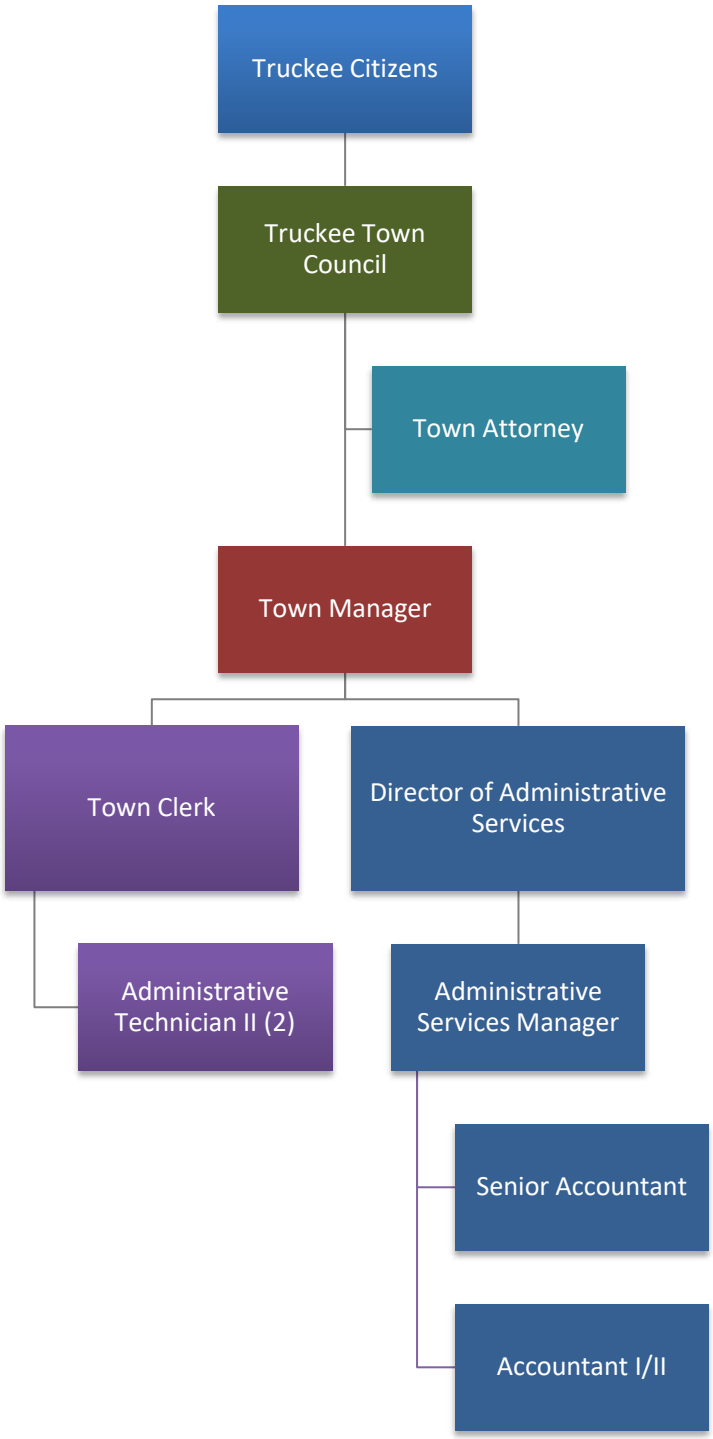
The streetscaping of the Brickeltown area of Downtown Truckee was funded by the Redevelopment Bonds.

REDEVELOPMENT SUCCESSOR AGENCY ORGANIZATION CHART

REDEVEOPMENT SUCCESSOR AGENCY EXPENDITURES

PROPOSED

REDEVELOPMENT SUCCESSOR AGENCY ORGANIZATION CHART
FY2023 BUDGET



PROPOSED

REDEVELOPMENT SUCCESSOR AGENCY
2022/23 EXPENDITURES BUDGET

599.000.00 Successor Agency Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	NON-ADMINISTRATIVE COSTS						
	SUPPLIES & SERVICES						
61.00	Professional Services	250	3,750	3,500	3,750	7.1%	
67.98	Bond Discount Amortization Expense	(37,767)	-				
67.99	Bond Interest Expense - Series A	222,788	-	-			
67.99	Bond Interest Expense - Series B	137,438	-	-			
67.99	Bond Interest Expense - Series 2020	141,402	378,550	378,550	366,800	-3.1%	-3.1%
68.11	Loan Principal Forgiveness	19,206	5,000		5,000		
68.13	Loan Interest Forgiveness	4,000	-				
	Total Supplies & Services	487,315	387,300	382,050	375,550	-1.7%	-3.0%
	SUBTOTAL NON-ADMINISTRATIVE COSTS	487,315	387,300	382,050	375,550	-1.7%	-3.0%
	ADMINISTRATIVE COSTS						
	PERSONNEL						
50.11	Wages - Regular Full-Time	61,857	49,065	42,257	42,679	1.0%	-13.0%
50.31	Overtime - Regular Full-Time	-	-	3	-	-100.0%	
54.xx	Benefits	22,389	16,797	12,387	13,394	8.1%	-20.3%
54.61	Deferred Compensation	3,436	2,424	1,970	1,579	-19.8%	-34.9%
54.81	RHS	697	617	458	543	18.7%	-12.0%
55.71	Car Allowances	678	600	415	288	-30.6%	-52.0%
55.80	Compensated Absences	(5,207)	1,308	303	401	32.3%	-69.3%
	Total Personnel	83,849	70,811	57,792	58,884	1.9%	-16.8%
	SUPPLIES & SERVICES						
63.01	Administrative Overhead	4,820	29,252	20,581	19,379	-5.8%	-33.8%
63.35	General Supplies	44	500	100	100		-80.0%
63.70	Telephone	564	700	600	700	16.7%	
63.75	Utilities	954	1,000	1,000	1,000		
63.83	Administrative Bank Charges	14	-	-	25		100.0%
68.50	Rent - Office Space	12,644	12,644	12,644	12,644		
	Total Supplies & Services	19,041	44,096	34,925	33,848	-3.1%	-23.2%
	SUBTOTAL ADMINISTRATIVE COSTS	102,890	114,907	92,717	92,732	0.0%	-19.3%
	TOTAL	590,205	502,207	474,767	468,282	-1.4%	-6.8%

PROPOSED

This page has been left blank intentionally.

PROPOSED

REDEVELOPMENT SUCCESSOR AGENCY
FY 2023 EXPENDITURES BUDGET DETAIL

599.000.00 Redevelopment Successor Agency

ACTIVITY DESCRIPTION

The Redevelopment Successor Agency (RSA) is responsible for winding down the activities of the former Town of Truckee Redevelopment Agency (RA). The Town Council serves in the capacity of the RSA and Town staff provides the support for the RSA. Responsibilities of the RSA include completing contractually obligated projects, disposing of any assets owned by the former RA and fulfilling the obligation to complete projects funded with bond proceeds. Expenses related to the RSA will be, to the extent available, funded by property tax revenue that used to go to the RA.

The budget for this fund includes only those expenses that were approved as part of the FY 2022 Recognized Obligation Payment Schedule (ROPS) as approved by the State of California. As of FY 2020, the ROPS have been approved by the Nevada County Oversight Board for review and approval whereas the Town's specific oversight board used to be tasked with the approval.

The Town completed a refunding of the 2010 series bonds that was completed in FY 2021. This resulted in approximately $160,000 of interest savings over the life of the bonds that is distributed to the overlapping agencies of the district including the Town.

NON-ADMINISTRATIVE COSTS

SUPPLIES AND SERVICES
61.00 - PROFESSIONAL SERVICES
Provides for ROPS approved professional service expenditures including bond trustee fees and reporting fees. Some expenses were deemed ROPS ineligible by the California Department of Finance. These expenses were reallocated during the FY 2018 budget process.

67.98 - BOND INTEREST EXPENSE
Provides for the annual interest expense on the Refunding Series 2020 Bonds.

68.11 – LOAN PRINCIPAL & INTEREST FORGIVENESS
Provides for the expense related to forgiveness on loan interest and principal forgiven based on the terms of the specific loans. All loan principal balances are expected to be forgiven as of 6/30/2022.

ADMINISTRATIVE COSTS

PERSONNEL
50.11 - WAGES - REGULAR FULL-TIME
Please see below for allocation of positions. During FY2019, staff evaluated the amount of work time spent on RSA issues. Based on this evaluation, adjustments were made to the percentage of position costs allocated to the RSA, with the reallocated percentage going to the employee's primary division. These allocations will decrease in FY2024 as the amount of work spent on RSA issues continues to wind down.

Calculated Allocation	Full Org Set									
Position Title	Town Manager 101.102.00	Town Attorney 101.103.00	Town Clerk 101.104.00	Admin Services 101.105.00	Econ Dev 101.107.00	Info Technology 101.108.00	Sustain 101.109.00	Housing 101.140.00	Solid Waste 503.000.00	RSA 599.000.00
Director Administrative Services				65.00 %		20.00 %			10.00 %	5.00 %
Finance Manager				90.00 %						10.00 %
Senior Accountant				90.00 %						10.00 %
Accountant II				95.00 %						5.00 %
Administrative Technician			98.00 %							2.00 %
Administrative Technician			98.00 %							2.00 %
Management Analyst	14.00 %				50.00 %		20.00 %	15.00 %		1.00 %
Town Attorney		99.00 %								1.00 %
Town Clerk	10.00 %		87.00 %							3.00 %
Town Manager	99.00 %									1.00 %

PROPOSED

REDEVELOPMENT SUCCESSOR AGENCY
FY 2023 EXPENDITURES BUDGET DETAIL

599.000.00	Redevelopment Successor Agency

PERSONNEL (CONT'D)

54.xx - BENEFITS
Provides for the employer paid portion of Town-provided benefits such as the retirement pension costs, payroll taxes, health insurance, dental insurance, vision insurance, group life insurance and workers compensation insurance.

54.61 - DEFERRED COMPENSATION
Provides for deferred compensation as negotiated by the Town's employee groups.

54.81 - RETIREMENT HEALTH SAVINGS (RHS)
Provides for RHS as negotiated by the Town's employee groups.

55.71 - CAR ALLOWANCE
Provides for portions of department head car allowances for those department heads who have time allocated to the RSA.

55.80 - COMPENSATED ABSENCES
For this fiduciary fund, this account will incur the liability of the unused portion of vacation, sick and compensatory time in accordance with the accounting rules for fiduciary funds. The decrease in compensated absences for FY 2020 was due to a chance in the percentage allocation to the RSA.

SUPPLIES AND SERVICES
63.01 - ADMINISTRATIVE OVERHEAD
Provides for a reimbursement to the General Fund for administrative overhead costs.

63.35 - GENERAL SUPPLIES
Provides for office stationary forms, small items, and equipment, as needed.

63.70 - TELEPHONE
Provides for an allocation of costs for the Town-wide base and long distance phone plan, the optical fiber internet connection, and miscellaneous charges associated with the Town's Cisco phone system. Also provides for a portion of staff cellular phone service and equipment. Decrease to match decrease in position distributions to the RSA.

63.75 - UTILITIES
Provides for utility payments to the Truckee Sanitary District and the Tahoe Truckee Sanitation Agency for sewage transportation and treatment for the West River Street (former Nevada County Corporation Yard).

68.50 - RENT - OFFICE SPACE
Provides for the RSA's share of the office space in Town Hall.

PROPOSED

FIVE YEAR
CAPITAL IMPROVEMENT PLAN
FY2022 - FY2027



COURTNEY HENDERSON, MAYOR

LINDSAY ROMACK, VICE MAYOR
ANNA KLOVSTAD, COUNCILMEMBER
DAVID POLIVY, COUNCILMEMBER
JAN ZABRISKIE, COUNCILMEMBER

JEN CALLAWAY, TOWN MANAGER
NICOLE CASEY , DIRECTOR OF ADMINISTRATIVE SERVICES

PROPOSED

The cover photo depicts Truckee from 1,000 feet in the air through the window of a Marine Corp harrier jet. Captain Kelsey Casey, USMC, VMA-311 AV8B Harrier Attack Pilot, kindly gifted this photo to the Town.

PROPOSED

TABLE OF CONTENTS - BY PROJECT CATEGORY

PAGE	PROJECT #	PROJECT TITLE	Council Priority
12-11	**PROJECT EXPENDITURE SUMMARY**		
12-15	**FUNDING SOURCES SUMMARY**		
	BICYCLE PATH & TRAIL PROJECTS		
12-24	C0702	Truckee River Legacy Trail Phase 4A	Infrastructure, Community Connectivity
12-25	C2107	Legacy Trail-Brockway Road Multi-Use Trail Connect	Infrastructure, Community Connectivity
12-26	C2303	Martis Creek Lake Trail	Infrastructure, Community Connectivity
12-27	C2304	Mougle Lane/Pioneer Trail Connector Trail	Infrastructure, Community Connectivity
12-28	C2305	Truckee River Legacy Trail Phase 4B	Infrastructure, Community Connectivity
	FACILITY PROJECTS		
12-30 & 31	C05XX	Town of Truckee Facilities	Town Infrastructure
12-32	C1505	Council Chambers	Town Infrastructure
12-33	C1609	Public Service Center Garages	Town Infrastructure
12-34	C1706	Town Property Acquisition - Downtown Parking	Town Infrastructure
12-35	C1817	West River Street Site Redevelopment	Infrastructure, Community Connectivity
12-36	C1820	Transit Center Relocation	Infrastructure, Community Connectivity
12-37	C1907	McIver Dairy Site Implementation	Infrastructure, Community Connectivity
12-38	C1910	Energy Efficiency Initiatives	Environmental Sustainability
12-39	C2021	2022 Public Service Center Renewable Diesel Fueling Stati	Environmental Sustainability
12-40	C2109	Town Hall Remodel	Town Infrastructure
12-41	C2111	Stockrest Springs Transit Shelter	Infrastructure, Community Connectivity
	HOUSING PROJECTS		
12-44	C1814	Community Housing Commitments	Workforce Housing
12-45	C2011	Accessory Dwelling Unit Pilot Program	Workforce Housing
12-46	C2012	Lease to Locals Program	Workforce Housing
12-47	C2013	Housing Development on Town Land	Workforce Housing
12-48	C2014	Below Market Rate Deed Restriction Program	Workforce Housing
12-49	C2020	Down Payment Assistance Program	Workforce Housing
12-50	C2306	Housing Partnership Funding	Workforce Housing
12-51	C2307	Hilltop Master Plan Update	Workforce Housing

PROPOSED

TABLE OF CONTENTS - BY PROJECT CATEGORY

PAGE	PROJECT #	PROJECT TITLE	Council Priority
	HOUSING PROJECTS - Continued		
12-52	C2311	Rental Housing Preservation Program Pilot	Workforce Housing
	MISCELLANEOUS PROJECTS		
12-54	C0105	Information Technology Equipment	Town Infrastructure
12-55	C0107	Town Hall Office Equipment	Town Infrastructure
12-56	C1208	Police Department Communication & Safety Equipment	Communication
12-57	C1509	Woodstove Replacement Program	Environmental Sustainability
12-58	C1510	Greenhouse Gas Emissions Reduction	Environmental Sustainability
12-59	C1514	Town Anniversary Acknowledgement	Communication
12-60	C1610	Town-Wide Content Management System	Communication
12-61	C1809	Town Website Update	Communication
12-62	C1811	Fleet Equipment Purchases	Town Infrastructure
12-63	C1821	Records Management System/Computer Aided Dispatch R	Communication
12-64	C1822	Source Separated Public Recycling Containers	Environmental Sustainability
12-65	C1906	Town-Wide Aerial Mapping Project	Town Infrastructure
12-66	C1908	Front Lobby Agenda Monitor	Communication
12-67	C2009	COVID-19 Response Efforts	Town Infrastructure
12-68	C2016	Parking District Infrastructure	Town Infrastructure
12-69	C2017	Electric Vehicle Charging Station	Environmental Sustainability
12-70	C2018	2021 Roadway Vegetation Management Project	Wildfire Mitigation
12-71	C2022	Coronavirus Economic Resiliency	Town Infrastructure
12-72	C2205	Administration and Finance Software	Town Infrastructure
12-73	C2206	IT Hardening Network Outage	Town Infrastructure
12-74	C2207	Canyon Springs Stewardship	Infrastructure, Community Connectivity
12-75	C2110	Support Development of New Truckee Library Facility	Infrastructure, Community Connectivity
12-76	C2308	Public Art Master Plan Implementation	Infrastructure, Community Connectivity
12-77	C2309	Single-Use Foodware Reduction	Environmental Sustainability
12-78	C2312	Fencing and Security Gates at Town Hall	Town Infrastructure
12-79	C2313	Micro Transit Program	Infrastructure, Community Connectivity
12-80	C2314	Climate Partnerships	Environmental Sustainability

PROPOSED

TABLE OF CONTENTS - BY PROJECT CATEGORY

PAGE	PROJECT #	PROJECT TITLE	Council Priority
		PAVEMENT MAINTENANCE PROJECTS	
12-83	Cxx02	Annual Paving Project Summary (See annual detail on pag	Town Infrastructure
12-84	C2003	2022 Recessed Striping Project	Town Infrastructure
12-85	C2102	2021 Paving & Drainage Project	Town Infrastructure
12-86	C2202	2022 Paving & Drainage Project	Town Infrastructure
12-87	C2203	2024 Recessed Striping Project	Town Infrastructure
12-88	C2302	2023 Paving & Drainage Project	Town Infrastructure
12-89	C2402	2024 Paving & Drainage Project	Town Infrastructure
12-90	C2403	2026 Recessed Striping Project	Town Infrastructure
12-91	C2502	2025 Paving & Drainage Project	Town Infrastructure
12-92	C2602	2026 Paving & Drainage Project	Town Infrastructure
12-93	C2005	2022 Parking District Seal Coat Project	Town Infrastructure
12-94	C2007	2020 Bridge Maintenance Project	Town Infrastructure
12-95	C2104	2022 Trails Seal Coat Project	Town Infrastructure
12-96	C1713	2017 Flood Damage Repair	Town Infrastructure
		ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS	
12-98	C1503	Pioneer Trail and Bridge Street Extension	Town Infrastructure
12-99	C1508	Miscellaneous Curb & Gutter Replacement	Town Infrastructure
12-100	C1804	Church Street Extension/Trout Creek Restoration Reach 4	Town Infrastructure
		ROUNDABOUT & INTERSECTION PROJECTS	
12-102	C1608	Northwoods Boulevard/Donner Pass Road Roundabout	Town Infrastructure
12-103	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout	Town Infrastructure
12-104	C1805	Reimagine Bridge Street	Infrastructure, Community Connectivity
12-105	C2315	SR 267/Brockway Road/Soaring Way Roundabout	Infrastructure, Community Connectivity
		STREAM RESTORATION & WATER QUALTIY IMPROVEMENT PROJECTS	
12-108	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design &	Environmental Sustainability

PROPOSED

TABLE OF CONTENTS - BY PROJECT CATEGORY

PAGE	PROJECT #	PROJECT TITLE	Council Priority
		STREETSCAPE IMPROVEMENT PROJECTS	
12-110	C1703	West River Street Streetscape Improvement Project	Infrastructure, Community Connectivity
12-111	C1711	Railyard Development Agreement Implementations	Workforce Housing
12-112	C1806	Jibboom, Bridge, and Church Streetscape Improvements	Infrastructure, Community Connectivity
12-113	C1823	DPR Corridor Improvement Study (Between Donner Mem	Infrastructure, Community Connectivity
12-114	C2006	Envision DPR - Eastern Segment Improvements	Infrastructure, Community Connectivity
12-115	C2106	Downtown Railroad Pedestrian Crossing	Infrastructure, Community Connectivity
		STUDIES & PLAN UPDATES	
12-118	C1824	Jibboom Street Sidewalk Feasibility Study and Improveme	Infrastructure, Community Connectivity
12-119	C1903	General Plan Update	Town Infrastructure
12-120	C1913	Emergency Evacuation Planning	Wildfire Mitigation
12-121	C1914	User Fee Study	Town Infrastructure
12-122	C1917	Innovate Gateway	Infrastructure, Community Connectivity
12-123	C1918	Housing Density Site Analysis	Workforce Housing
12-124	C1919	Local Road Safety Plan	Town Infrastructure
12-125	C2108	Public Opinion Survey: Trails Tax	Infrastructure, Community Connectivity
12-126	C2310	AB 1600 Impact Fee Program Updates	Infrastructure, Community Connectivity

PROPOSED

CAPITAL IMPROVEMENT PROJECTS
TABLE OF CONTENTS - BY PROJECT NUMBER

PAGE	PROJECT #	PROJECT TITLE	CATEGORY	Council Priority
12-11	**PROJECT EXPENDITURE SUMMARY**			
12-13	**FUNDING SOURCES SUMMARY**			
12-54	C0105	Information Technology Equipment	Miscellaneous Projects	Town Infrastructure
12-55	C0107	Town Hall Office Equipment	Miscellaneous Projects	Town Infrastructure
12-30	C05XX	Town of Truckee Facilities	Facilities Project	Town Infrastructure
12-24	C0702	Truckee River Legacy Trail Phase 4A	Bicycle Path & Trails Projects	Infrastructure, Community Connectivity
12-56	C1208	Police Department Communication & Safety Equipment	Miscellaneous Projects	Communication
12-98	C1503	Pioneer Trail and Bridge Street Extension	Roadway & Water Quality Improvement Projects	Town Infrastructure
12-32	C1505	Council Chambers	Facilities Project	Town Infrastructure
12-99	C1508	Miscellaneous Curb & Gutter Replacement	Roadway & Water Quality Improvement Projects	Town Infrastructure
12-57	C1509	Woodstove Replacement Program	Miscellaneous Projects	Environmental Sustainability
12-58	C1510	Greenhouse Gas Emissions Reduction	Miscellaneous Projects	Environmental Sustainability
12-59	C1514	Town Anniversary Acknowledgement	Miscellaneous Projects	Communication
12-102	C1608	Northwoods Boulevard/Donner Pass Road Roundabout	Roundabout & Intersection Projects	Town Infrastructure
12-33	C1609	Public Service Center Garages	Facilities Project	Town Infrastructure
12-60	C1610	Town-Wide Content Management System	Miscellaneous Projects	Communication
12-110	C1703	West River Street Streetscape Improvement Project	Streetscape Improvement Projects	Infrastructure, Community Connectivity
12-108	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Cc	Stream Restoration & Water Quality Improvement Projects	Environmental Sustainability
12-34	C1706	Town Property Acquisition - Downtown Parking	Facilities Project	Town Infrastructure
12-111	C1711	Railyard Development Agreement Implementations	Streetscape Improvement Projects	Workforce Housing
12-103	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout	Roundabout & Intersection Projects	Town Infrastructure
12-96	C1713	2017 Flood Damage Repair	Pavement Maintenance Projects	Town Infrastructure
12-100	C1804	Church Street Extension/Trout Creek Restoration Reach 4 an	Roadway & Water Quality Improvement Projects	Town Infrastructure
12-104	C1805	Reimagine Bridge Street	Roundabout & Intersection Projects	Infrastructure, Community Connectivity
12-112	C1806	Jibboom, Bridge, and Church Streetscape Improvements	Streetscape Improvement Projects	Infrastructure, Community Connectivity
12-61	C1809	Town Website Update	Miscellaneous Projects	Communication
12-62	C1811	Fleet Equipment Purchases	Miscellaneous Projects	Town Infrastructure
12-44	C1814	Community Housing Commitments	Housing Projects	Workforce Housing
12-35	C1817	West River Street Site Redevelopment	Facilities Project	Infrastructure, Community Connectivity
12-36	C1820	Transit Center Relocation	Facilities Projects	Infrastructure, Community Connectivity
12-63	C1821	Records Management System/Computer Aided Dispatch Rep	Miscellaneous Projects	Communication
12-64	C1822	Source Separated Public Recycling Containers	Miscellaneous Projects	Environmental Sustainability

PROPOSED

CAPITAL IMPROVEMENT PROJECTS
TABLE OF CONTENTS - BY PROJECT NUMBER

PAGE	PROJECT #	PROJECT TITLE	CATEGORY	Council Priority
12-113	C1823	DPR Corridor Improvement Study (Between Donner Memori	Streetscape Improvement Projects	Infrastructure, Community Connectivity
12-118	C1824	Jibboom Street Sidewalk Feasibility Study and Improvement	Studies & Plan Updates	Infrastructure, Community Connectivity
12-119	C1903	General Plan Update	Studies & Plan Updates	Town Infrastructure
12-65	C1906	Town-Wide Aerial Mapping Project	Miscellaneous Projects	Town Infrastructure
12-37	C1907	McIver Dairy Site Implementation	Facilities Project	Infrastructure, Community Connectivity
12-66	C1908	Front Lobby Agenda Monitor	Miscellaneous Projects	Communication
12-38	C1910	Energy Efficiency Initiatives	Facilities Project	Environmental Sustainability
12-120	C1913	Emergency Evacuation Planning	Studies & Plan Updates	Wildfire Mitigation
12-121	C1914	User Fee Study	Studies & Plan Updates	Town Infrastructure
12-122	C1917	Innovate Gateway	Studies & Plan Updates	Infrastructure, Community Connectivity
12-123	C1918	Housing Density Site Analysis	Studies & Plan Updates	Workforce Housing
12-124	C1919	Local Road Safety Plan	Studies & Plan Updates	Town Infrastructure
12-84	C2003	2022 Recessed Striping Project	Pavement Maintenance Projects	Town Infrastructure
12-93	C2005	2022 Parking District Seal Coat Project	Pavement Maintenance Projects	Town Infrastructure
12-114	C2006	Envision DPR - Eastern Segment Improvements	Streetscape Improvement Projects	Infrastructure, Community Connectivity
12-94	C2007	2020 Bridge Maintenance Project	Pavement Maintenance Projects	Town Infrastructure
12-67	C2009	COVID-19 Response Efforts	Miscellaneous Projects	Town Infrastructure
12-45	C2011	Accessory Dwelling Unit Pilot Program	Housing Projects	Workforce Housing
12-46	C2012	Lease to Locals Program	Housing Projects	Workforce Housing
12-47	C2013	Housing Development on Town Land	Housing Projects	Workforce Housing
12-48	C2014	Below Market Rate Deed Restriction Program	Housing Projects	Workforce Housing
12-68	C2016	Parking District Infrastructure	Miscellaneous Projects	Town Infrastructure
12-69	C2017	Electric Vehicle Charging Station	Miscellaneous Projects	Environmental Sustainability
12-70	C2018	2021 Roadway Vegetation Management Project	Miscellaneous Projects	Wildfire Mitigation
12-49	C2020	Down Payment Assistance Program	Housing Projects	Workforce Housing
12-39	C2021	2022 Public Service Center Renewable Diesel Fueling Station	Facilities Project	Environmental Sustainability
12-71	C2022	Coronavirus Economic Resiliency	Miscellaneous Projects	Town Infrastructure
12-85	C2102	2021 Paving & Drainage Project	Pavement Maintenance Projects	Town Infrastructure
12-95	C2104	2022 Trails Seal Coat Project	Pavement Maintenance Projects	Town Infrastructure
12-115	C2106	Downtown Railroad Pedestrian Crossing	Streetscape Improvement Projects	Infrastructure, Community Connectivity
12-25	C2107	Legacy Trail-Brockway Road Multi-Use Trail Connect	Bicycle Path & Trails Projects	Infrastructure, Community Connectivity
12-125	C2108	Public Opinion Survey: Trails Tax	Public Works/Engineering/Transit	Infrastructure, Community Connectivity
12-40	C2109	Town Hall Remodel	Facilities Project	Town Infrastructure
12-75	C2110	Support Development of New Truckee Library Facility	Miscellaneous Projects	Infrastructure, Community Connectivity

PROPOSED

CAPITAL IMPROVEMENT PROJECTS
TABLE OF CONTENTS - BY PROJECT NUMBER

PAGE	PROJECT #	PROJECT TITLE	CATEGORY	Council Priority
12-41	C2111	Stockrest Springs Transit Shelter	Facilities Project	Infrastructure, Community Connectivity
12-86	C2202	2022 Paving & Drainage Project	Pavement Maintenance Projects	Town Infrastructure
12-87	C2203	2024 Recessed Striping Project	Pavement Maintenance Projects	Town Infrastructure
12-72	C2205	Administration and Finance Software	Miscellaneous Projects	Town Infrastructure
12-73	C2206	IT Hardening Network Outage	Miscellaneous Projects	Town Infrastructure
12-74	C2207	Canyon Springs Stewardship	Miscellaneous Projects	Infrastructure, Community Connectivity
12-88	C2302	2023 Paving & Drainage Project	Pavement Maintenance Projects	Town Infrastructure
12-26	C2303	Martis Creek Lake Trail	Bicycle Path & Trail Projects	Infrastructure, Community Connectivity
12-27	C2304	Mougle Lane/Pioneer Trail Connector Trail	Bicycle Path & Trail Projects	Infrastructure, Community Connectivity
12-28	C2305	Truckee River Legacy Trail Phase 4B	Bicycle Path and Trail Projects	Infrastructure, Community Connectivity
12-50	C2306	Housing Partnership Funding	Housing Projects	Workforce Housing
12-51	C2307	Hilltop Master Plan Update	Housing Projects	Workforce Housing
12-76	C2308	Public Art Master Plan Implementation	Miscellaneous Projects	Infrastructure, Community Connectivity
12-77	C2309	Single-Use Foodware Reduction	Miscellaneous Projects	Environmental Sustainability
12-126	C2310	AB 1600 Impact Fee Program Updates	Studies & Plan Updates	Infrastructure, Community Connectivity
12-52	C2311	Rental Housing Preservation Program Pilot	Housing Projects	Workforce Housing
12-78	C2312	Fencing and Security Gates at Town Hall	Miscellaneous Projects	Town Infrastructure
12-79	C2313	Micro Transit Program	Miscellaneous Projects	Infrastructure, Community Connectivity
12-80	C2314	Climate Partnerships	Miscellaneous Projects	Environmental Sustainability
12-105	C2315	SR 267/Brockway Road/Soaring Way Roundabout	Roundabout & Intersection Projects	Infrastructure, Community Connectivity
12-89	C2402	2024 Paving & Drainage Project	Pavement Maintenance Projects	Town Infrastructure
12-90	C2403	2026 Recessed Striping Project	Pavement Maintenance Projects	Town Infrastructure
12-91	C2502	2025 Paving & Drainage Project	Pavement Maintenance Projects	Town Infrastructure
12-92	C2602	2026 Paving & Drainage Project	Pavement Maintenance Projects	Town Infrastructure

PROPOSED

This page has been left blank intentionally.

PROPOSED

PAGE #	CIP #	DESCRIPTION	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	TOTAL
BICYCLE PATH & TRAIL PROJECTS											
12-24	C0702	Truckee River Legacy Trail Phase 4A	1,366,234	5,126,109	5,126,109	5,090,852	4,869,659	-	-	-	16,452,854
12-25	C2107	Legacy Trail-Brockway Road Multi-Use Trail Connect	425,666	1,955,000	2,066,944	-	-	-	-	-	2,492,610
12-26	C2303	Martis Creek Lake Trail	-	-	-	-	50,000	200,000	125,000	125,000	500,000
12-27	C2304	Mougle Lane/Pioneer Trail Connector Trail	-	-	-	-	-	75,000	75,000	75,000	225,000
12-28	C2305	Truckee River Legacy Trail Phase 4B	-	-	-	500,000	5,500,000	-	-	-	6,000,000
FACILITY PROJECTS											
12-30 & 31	C05XX	Town of Truckee Facilities	2,768,142	385,000	203,500	630,000	135,000	75,000	40,000	330,000	4,181,642
12-32	C1505	Council Chambers	95,836	17,000	-	82,000	-	-	-	-	177,836
12-33	C1609	Public Service Center Garages	13,768,843	10,000	225,000	-	-	-	-	-	13,993,843
12-34	C1706	Town Property Acquisition - Downtown Parking	-	2,205,078	2,182,429	-	-	-	-	-	2,182,429
12-35	C1817	West River Street Site Redevelopment	217,352	190,650	30,000	311,750	4,224,700	-	-	-	4,783,802
12-36	C1820	Transit Center Relocation	129,107	2,200,000	1,210,000	1,438,213	5,200,000	-	-	-	7,977,320
12-37	C1907	McIver Dairy Site Implementation	11,010	-	-	-	175,000	1,500,000	-	-	1,686,010
12-38	C1910	Energy Efficiency Initiatives	347,845	40,000	-	10,000	150,000	-	-	-	507,845
12-39	C2021	2022 Public Service Center Renewable Diesel Fueling Station	9,090	466,396	80,000	320,000	740,000	-	-	-	1,149,090
12-40	C2109	Town Hall Remodel	-	240,000	185,000	80,000	-	-	-	-	265,000
12-41	C2111	Stockrest Springs Transit Shelter	-	100,000	5,000	-	-	-	-	-	5,000
HOUSING PROJECTS											
12-44	C1814	Community Housing Commitments	205,000	105,000	105,000	71,000	30,000	30,000	30,000	30,000	501,000
12-45	C2011	Accessory Dwelling Unit Pilot Program	35,332	250,000	115,000	305,000	180,000	108,000	-	-	743,332
12-46	C2012	Lease to Locals Program	56,050	448,000	300,000	500,000	400,000	250,000	200,000	200,000	1,906,050
12-47	C2013	Housing Development on Town Land	-	200,000	-	200,000	2,040,000	1,036,221	150,000	78,950	3,505,171
12-49	C2020	Down Payment Assistance Program	-	500,000	-	-	-	-	-	-	-
12-48	C2014	Below Market Rate Deed Restriction Program	-	60,000	60,000	1,250,000	1,280,000	1,320,000	400,000	500,000	4,810,000
12-50	C2306	Housing Partnership Funding	-	-	-	1,000,000	-	-	-	-	1,000,000
12-51	C2307	Hilltop Master Plan Update	-	-	-	250,000	250,000	-	-	-	500,000
12-52	C2311	Rental Housing Preservation Program Pilot	-	-	-	150,000	250,000	-	-	-	400,000
MISCELLANEOUS PROJECTS											
12-54	C0105	Information Technology Equipment	1,347,043	204,000	45,000	220,000	205,000	131,000	390,000	150,000	2,488,043
12-55	C0107	Town Hall Office Equipment	121,227	16,200	-	-	85,000	-	-	-	206,227
12-56	C1208	Police Department Communication & Safety Equipment	716,731	67,156	45,494	102,234	58,973	60,274	62,966	82,954	1,129,626
12-57	C1509	Woodstove Replacement Program	52,333	9,467	5,000	5,000	-	-	-	-	62,333
12-58	C1510	Greenhouse Gas Emissions Reduction	139,219	100,000	45,000	280,000	275,000	275,000	275,000	275,000	1,564,219
12-59	C1514	Town Anniversary Acknowledgement	49,628	-	-	10,000	-	-	-	-	59,628
12-60	C1610	Town-Wide Content Management System	11,070	150,000	97,500	31,000	-	-	-	-	139,570
12-61	C1809	Town Website Update	-	75,000	7,000	152,000	-	-	-	-	159,000
12-62	C1811	Fleet Equipment Purchases	1,575,980	245,000	233,605	195,000	-	-	-	-	2,004,585
12-63	C1821	Records Management System/Computer Aided Dispatch Replacement	-	400,000	5,400	400,000	100,000	-	-	-	505,400
12-64	C1822	Source Separated Public Recycling Containers	-	75,500	2,000	95,000	-	-	-	-	97,000
12-65	C1906	Town-Wide Aerial Mapping Project	-	170,000	157,500	-	-	-	-	-	157,500
12-66	C1908	Front Lobby Agenda Monitor	-	5,000	-	5,000	-	-	-	-	5,000
12-67	C2009	COVID-19 Response Efforts	352,138	90,000	175,000	-	-	-	-	-	527,138
12-68	C2016	Parking District Infrastructure	-	35,000	30,585	300,000	201,250	259,560	35,000	35,000	861,395
12-69	C2017	Electric Vehicle Charging Station	53,244	-	44,033	150,000	150,000	300,000	-	-	697,277
12-70	C2018	2021 Roadway Vegetation Management Project	170,671	350,000	500,000	79,329	250,000	250,000	-	-	1,250,000

PROPOSED

PAGE #	CIP #	DESCRIPTION	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	TOTAL
MISCELLANEOUS PROJECTS (cont'd)											
12-71	C2022	Coronavirus Economic Resiliency	832,734	3,000	3,000	-	-	-	-	-	835,734
12-72	C2205	Administration and Finance Software	-	-	-	35,000	35,000	-	-	-	70,000
12-73	C2206	IT Hardening Network Outage	-	1,130,000	1,130,000	-	-	-	-	-	1,130,000
12-74	C2207	Canyon Springs Stewardship	-	500,000	500,000	-	-	-	-	-	500,000
12-75	C2110	Support Development of New Truckee Library Facility	-	40,000	-	390,000	50,000	-	-	-	440,000
12-76	C2308	Public Art Master Plan Implementation	-	-	10,000	140,000	-	-	-	-	150,000
12-77	C2309	Single-Use Foodware Reduction	-	-	-	50,000	-	-	-	-	50,000
12-78	C2312	Fencing and Security Gates at Town Hall	-	-	-	288,630	-	-	-	-	288,630
12-79	C2313	Micro Transit Program	-	-	46,095	567,882	-	-	-	-	613,977
12-80	C2314	Climate Partnerships	-	10,000	74,000	180,000	-	-	-	-	254,000
ROAD MAINTENANCE PROJECTS											
12-84	C2003	2022 Recessed Striping Project	-	350,000	5,000	395,000	-	-	-	-	400,000
12-85	C2102	2021 Paving & Drainage Project	2,056	4,428,608	4,031,262	-	-	-	-	-	4,033,318
12-86	C2202	2022 Paving & Drainage Project	-	5,000	2,355,000	2,620,000	-	-	-	-	4,975,000
12-87	C2203	2024 Recessed Striping Project	-	-	-	-	5,000	395,000	-	-	400,000
12-88	C2302	2023 Paving & Drainage Project	-	-	-	1,500,000	2,480,000	-	-	-	3,980,000
12-89	C2402	2024 Paving & Drainage Project	-	-	-	-	2,000,000	3,180,000	-	-	5,180,000
12-90	C2403	2024 Recessed Striping Project	-	-	-	-	-	-	5,000	395,000	400,000
12-91	C2502	2025 Paving & Drainage Project	-	-	-	-	-	2,000,000	3,180,000	-	5,180,000
12-92	C2602	2026 Paving & Drainage Project	-	-	-	-	-	-	2,000,000	3,180,000	5,180,000
12-93	C2005	2022 Parking District Seal Coat Project	-	30,000	5,000	45,000	-	-	-	5,000	55,000
12-94	C2007	2020 Bridge Maintenance Project	3,300	125,000	15,000	775,000	-	-	-	-	793,300
12-95	C2104	2022 Trails Seal Coat Project	-	150,000	5,000	195,000	-	-	-	5,000	205,000
12-96	C1713	2017 Flood Damage Repair	579,521	146,000	146,000	-	-	-	-	-	725,521
ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS											
12-98	C1503	Pioneer Trail and Bridge Street Extension	25,111	800,000	140,000	2,334,889	2,500,000	17,790,067	17,790,066	-	40,580,133
12-99	C1508	Miscellaneous Curb & Gutter Replacement	179,100	25,000	-	25,000	25,000	25,000	25,000	-	279,100
12-100	C1804	Church Street Extension/Trout Creek Restoration Reach 4 and 5	918,707	7,125,000	3,312,000	4,453,616	30,000	30,000	15,000	-	8,759,323
ROUNDABOUT & INTERSECTION PROJECTS											
12-102	C1608	Northwoods Boulevard/Donner Pass Road Roundabout	578,534	-	-	-	-	-	150,000	1,145,000	1,873,534
12-103	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout	522,610	5,497,190	4,100,000	1,397,190	-	-	-	-	6,019,800
12-104	C1805	Reimagine Bridge Street	664,580	1,950,000	200,000	350,000	1,950,000	4,475,000	-	-	7,639,580
12-105	C2315	SR 267/Brockway Road/Soaring Way Roundabout	-	-	-	200,000	400,000	2,500,000	4,500,000	-	7,600,000
STREAM RESTORATION & WATER QUALITY IMPROVEMENT PROJECTS											
12-108	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	-	-	-	-	-	70,000	225,000	3,230,000	3,525,000
STREETSCAPE IMPROVEMENT PROJECTS											
12-110	C1703	West River Street Streetscape Improvement Project	466,137	550,000	250,000	525,000	3,550,000	3,600,000	-	-	8,391,137
12-111	C1711	Railyard Development Agreement Implementations	2,560,592	750,000	-	750,000	50,000	50,000	50,000	50,000	3,510,592
12-112	C1806	Jibboom, Bridge, and Church Streetscape Improvements	-	-	-	200,000	300,000	300,000	7,000,000	-	7,800,000
12-113	C1823	DPR Corridor Improvement Study (Between Donner Memorial and East End Donner Lake)	54,783	30,000	30,000	-	-	-	-	-	84,783
12-114	C2006	Envision DPR - Eastern Segment Improvements	-	150,000	-	150,000	1,600,000	4,050,000	7,000,000	-	12,800,000
12-115	C2106	Downtown Railroad Pedestrian Crossing	-	-	-	-	-	250,000	250,000	750,000	1,250,000

PROPOSED

PAGE #	CIP #	DESCRIPTION	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	TOTAL
STUDIES & PLAN UPDATES											
12-118	C1824	Jibboom Street Sidewalk Feasibility Study and Improvement Project	85,792	167,125	64,208	40,000	-	200,000	3,000,000	-	3,390,000
12-119	C1903	General Plan Update	1,265,442	468,910	395,000	27,575	-	-	-	-	1,688,017
12-120	C1913	Emergency Evacuation Planning	30,000	100,000	100,000	-	25,000	-	-	100,000	255,000
12-121	C1914	User Fee Study	-	65,000	-	50,000	50,000	-	-	-	100,000
12-122	C1917	Innovate Gateway	144,768	48,466	96,427	-	-	-	-	-	241,195
12-123	C1918	Housing Density Site Analysis	90,093	15,000	1,229	-	-	-	-	-	91,322
12-124	C1919	Local Road Safety Plan	45,107	42,897	34,893	-	-	-	-	-	80,000
12-125	C2108	Public Opinion Survey: Trails Tax	-	80,000	74,450	-	-	-	-	-	74,450
12-126	C2310	AB 1600 Impact Fee Program Updates	-	-	-	105,000	105,000	-	-	-	210,000

PROPOSED

This page has been left blank intentionally.

PROPOSED

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	'FY 21/22 AMENDED BUDGET	'FY 21/22 ESTIMATED ACTUAL	Proposed FY 22/23	'FY 23/24	'FY 24/25	'FY 25/26	'FY 26/27	'FUNDING TOTAL
5311 Caltrans Grant	C1820	12-36	Transit Center Relocation	-	-	420,213	-	-	-	-	420,213
5311 Caltrans Grant Total				**-**	**-**	**420,213**	**-**	**-**	**-**	**-**	**420,213**
Affordable Housing In-Lieu Fund	C1711	12-112	Railyard Development Agreement Implementations	-	-	-	-	-	-	-	-
Affordable Housing In-Lieu Fund	C1814	12-44	Community Housing Commitments	-	-	-	-	-	-	-	-
Affordable Housing In-Lieu Fund	C2306	12-50	Housing Partnership Funding	-	-	825,000	-	-	-	-	825,000
Affordable Housing In-Lieu Fund Total				**-**	**-**	**825,000**	**-**	**-**	**-**	**-**	**825,000**
AHSC Program Funds	C1703	12-111	West River Street Streetscape Improvement Project	-	-	-	500,000	-	-	-	500,000
AHSC Program Funds	C1820	12-36	Transit Center Relocation	1,000,000	35,000	965,000	-	-	-	-	1,000,000
AHSC Program Funds Total				**1,000,000**	**35,000**	**965,000**	**500,000**	**-**	**-**	**-**	**1,500,000**
Air Quality Mitigation Fund	C1509	12-57	Woodstove Replacement Program	9,467	5,000	5,000	-	-	-	-	10,000
Air Quality Mitigation Fund Total				**9,467**	**5,000**	**5,000**	**-**	**-**	**-**	**-**	**10,000**
American Rescue Plan Act	C2012			-	-	-	-	-	-	-	-
American Rescue Plan Act	C2013	12-47	Housing Development on Town Land	-	-	200,000	2,040,000	1,036,221	-	-	3,276,221
American Rescue Plan Act	C2110	12-75	Support Development of New Truckee Library Facility	-	-	300,000	-	-	-	-	300,000
American Rescue Plan Act	C2306	12-50	Housing Partnership Funding	-	-	175,000	-	-	-	-	175,000
American Rescue Plan Act	C2308	12-76	Public Art Master Plan Implementation	-	-	100,000	-	-	-	-	100,000
American Rescue Plan Act	C2313	12-79	Micro Transit Program	-	15,366	138,297	-	-	-	-	153,663
American Rescue Plan Act Total				**-**	**15,366**	**913,297**	**2,040,000**	**1,036,221**	**-**	**-**	**4,004,884**
Beverage Container Payment Program	C1822	12-64	Source Separated Public Recycling Containers	5,000	-	5,000	-	-	-	-	5,000
Beverage Container Payment Program Total				**5,000**	**-**	**5,000**	**-**	**-**	**-**	**-**	**5,000**
Bond Financing	C1609	12-33	Public Service Center Garages	-	-	-	-	-	-	-	-
Bond Financing Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Brickelltown CFD	C1508	12-100	Miscellaneous Curb & Gutter Replacement	-	-	-	-	-	-	-	-
Brickelltown CFD Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Building & Safety Fund	C0107	12-55	Town Hall Office Equipment	16,200	-	-	30,000	-	-	-	30,000
Building & Safety Fund	C05XX	12-30	Town of Truckee Facilities	30,000	-	-	-	-	-	-	-
Building & Safety Fund	C1914	12-122	User Fee Study	26,000	-	20,000	20,000	-	-	-	40,000
Building & Safety Fund	C2205	12-72	Administration and Finance Software	-	-	-	-	-	-	-	-
Building & Safety Fund	C2206	12-73	IT Hardening Network Outage	49,502	57,200	-	-	-	-	-	57,200
Building & Safety Fund Total				**121,702**	**57,200**	**20,000**	**50,000**	**-**	**-**	**-**	**127,200**
CalFire Grant Fund	C2018	12-70	2021 Roadway Vegetation Management Project	350,000	420,000	79,329	-	-	-	-	499,329
CalFire Grant Fund Total				**350,000**	**420,000**	**79,329**	**-**	**-**	**-**	**-**	**499,329**
CDBG	C2020	12-49	Down Payment Assistance Program	-	-	-	-	-	-	-	-
CDBG Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
CDFW Grant	C1804	12-101	Church Street Extension/Trout Creek Restoration Reach 4 and 5	2,160,000	1,000,000	610,000	-	-	-	-	1,610,000
CDFW Grant Total				**2,160,000**	**1,000,000**	**610,000**	**-**	**-**	**-**	**-**	**1,610,000**
CIRA Grant	C2312	12-78	Fencing and Security Gates at Town Hall	-	-	288,630	-	-	-	-	288,630
CIRA Grant Total				**-**	**-**	**288,630**	**-**	**-**	**-**	**-**	**288,630**
COPS Fund	C0107	12-55	Town Hall Office Equipment	-	-	-	15,000	-	-	-	15,000
COPS Fund	C1208	12-56	Police Department Communication & Safety Equipment	52,156	25,000	50,000	30,000	45,000	45,000	45,000	240,000
COPS Fund	C1609	12-33	Public Service Center Garages	-	60,000	-	-	-	-	-	60,000
COPS Fund Total				**52,156**	**85,000**	**50,000**	**45,000**	**45,000**	**45,000**	**45,000**	**315,000**
Developer Funding	C1712	12-104	I-80/Donner Pass Road/Coldstream Road Roundabout	5,497,190	4,100,000	1,397,190	(707,970)	(707,970)	(707,970)	(707,970)	2,665,310
Developer Funding	C1817	12-35	West River Street Site Redevelopment	50,650	-	50,650	474,700	-	-	-	525,350
Developer Funding	C2111	12-41	Stockrest Springs Transit Shelter	80,000	5,000	-	-	-	-	-	5,000
Developer Funding Total				**5,627,840**	**4,105,000**	**1,447,840**	**(233,270)**	**(707,970)**	**(707,970)**	**(707,970)**	**3,195,660**
DWR Grant - Urban Streams	C1804	12-101	Church Street Extension/Trout Creek Restoration Reach 4 and 5	900,000	500,000	200,000	-	-	-	-	700,000
DWR Grant - Urban Streams Total				**900,000**	**500,000**	**200,000**	**-**	**-**	**-**	**-**	**700,000**

PROPOSED

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	'FY 21/22 AMENDED BUDGET	'FY 21/22 ESTIMATED ACTUAL	Proposed FY 22/23	'FY 23/24	'FY 24/25	'FY 25/26	'FY 26/27	'FUNDING TOTAL
Economic Development Design.	**C1817**	12-35	West River Street Site Redevelopment	140,000	30,000	119,545	500,000	-	-	-	649,545
Economic Development Design. Total				**140,000**	**30,000**	**119,545**	**500,000**	**-**	**-**	**-**	**649,545**
Facilities Impact Fees - General Government	**C1609**	12-33	Public Service Center Garages	-	70,000	-	-	-	-	-	70,000
Facilities Impact Fees - General Government Total				**-**	**70,000**	**-**	**-**	**-**	**-**	**-**	**70,000**
Facilities Impact Fees - Law Enforcement	**C1609**	12-33	Public Service Center Garages	-	95,000	-	-	-	-	-	95,000
Facilities Impact Fees - Law Enforcement Total				**-**	**95,000**	**-**	**-**	**-**	**-**	**-**	**95,000**
Facilities Impact Fees - Storm Drainage	**C1804**	12-101	Church Street Extension/Trout Creek Restoration Reach 4 and 5	62,000	62,000	200,000	24,000	24,000	12,000	-	322,000
Facilities Impact Fees - Storm Drainage Total				**62,000**	**62,000**	**200,000**	**24,000**	**24,000**	**12,000**	**-**	**322,000**
Facilities Improvement Designation	**C1609**	12-33	Public Service Center Garages	-	-	-	-	-	-	-	-
Facilities Improvement Designation Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Fleet Replacement Fund	**C2017**	12-69	Electric Vehicle Charging Station	-	9,441	-	-	-	-	-	9,441
Fleet Replacement Fund Total				**-**	**9,441**	**-**	**-**	**-**	**-**	**-**	**9,441**
General Fund	**C0105**	12-54	Information Technology Equipment	204,000	45,000	220,000	205,000	131,000	390,000	150,000	1,141,000
General Fund	**C0107**	12-55	Town Hall Office Equipment	-	-	-	40,000	-	-	-	40,000
General Fund	**C05XX**	12-30	Town of Truckee Facilities	350,000	203,500	630,000	135,000	75,000	40,000	330,000	1,413,500
General Fund	**C1208**	12-56	Police Department Communication & Safety Equipment	15,000	20,494	52,234	28,973	15,274	17,966	37,954	172,895
General Fund	**C1510**	12-58	Greenhouse Gas Emissions Reduction	-	-	-	-	-	275,000	275,000	550,000
General Fund	**C1514**	12-59	Town Anniversary Acknowledgement	-	-	10,000	-	-	-	-	10,000
General Fund	**C1608**	12-103	Northwoods Boulevard/Donner Pass Road Roundabout	-	-	-	-	-	150,000	1,145,000	1,295,000
General Fund	**C1609**	12-33	Public Service Center Garages	10,000	-	-	-	-	-	-	-
General Fund	**C1610**	12-60	Town-Wide Content Management System	150,000	97,500	31,000	-	-	-	-	128,500
General Fund	**C1703**	12-111	West River Street Streetscape Improvement Project	200,000	-	325,000	1,800,000	3,600,000	-	-	5,725,000
General Fund	**C1704**	12-109	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	-	-	-	-	70,000	225,000	-	295,000
General Fund	**C1706**	12-34	Town Property Acquisition - Downtown Parking	880,453	857,804	-	-	-	-	-	857,804
General Fund	**C1805**	12-105	Reimagine Bridge Street	-	-	-	-	375,000	-	-	375,000
General Fund	**C1806**	12-113	Jibboom, Bridge, and Church Streetscape Improvements	-	-	200,000	300,000	300,000	4,650,000	-	5,450,000
General Fund	**C1809**	12-61	Town Website Update	75,000	7,000	152,000	-	-	-	-	159,000
General Fund	**C1811**	12-62	Fleet Equipment Purchases	245,000	233,605	195,000	-	-	-	-	428,605
General Fund	**C1814**	12-44	Community Housing Commitments	-	-	-	-	-	-	-	-
General Fund	**C1817**	12-35	West River Street Site Redevelopment	-	-	100,855	1,502,748	-	-	-	1,603,603
General Fund	**C1820**	12-36	Transit Center Relocation	1,200,000	175,000	53,000	972,000	-	-	-	1,200,000
General Fund	**C1821**	12-63	Records Management System/Computer Aided Dispatch Replacement	400,000	5,400	400,000	100,000	-	-	-	505,400
General Fund	**C1823**	12-114	DPR Corridor Improvement Study (Between Donner Memorial and East End Donner Lake)	15,000	15,000	-	-	-	-	-	15,000
General Fund	**C1824**	12-119	Jibboom Street Sidewalk Feasibility Study and Improvement Project	167,125	64,208	40,000	-	-	-	-	104,208
General Fund	**C1903**	12-120	General Plan Update	383,775	349,940	-	-	-	-	-	349,940
General Fund	**C1906**	12-65	Town-Wide Aerial Mapping Project	27,149	20,543	-	-	-	-	-	20,543
General Fund	**C1907**	12-37	McIver Dairy Site Implementation	-	-	-	175,000	-	-	-	175,000
General Fund	**C1908**	12-66	Front Lobby Agenda Monitor	5,000	-	5,000	-	-	-	-	5,000
General Fund	**C1910**	12-38	Energy Efficiency Initiatives	-	(30,000)	10,000	150,000	-	-	-	130,000
General Fund	**C1913**	12-121	Emergency Evacuation Planning	100,000	100,000	-	25,000	-	-	100,000	225,000
General Fund	**C1914**	12-122	User Fee Study	36,400	-	28,000	28,000	-	-	-	56,000
General Fund	**C1917**	12-123	Innovate Gateway	6,500	15,067	-	-	-	-	-	15,067
General Fund	**C1919**	12-125	Local Road Safety Plan	4,290	3,489	-	-	-	-	-	3,489

PROPOSED

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	'FY 21/22 AMENDED BUDGET	'FY 21/22 ESTIMATED ACTUAL	Proposed FY 22/23	'FY 23/24	'FY 24/25	'FY 25/26	'FY 26/27	'FUNDING TOTAL
General Fund	C2006	12-115	Envision DPR - Eastern Segment Improvements	150,000	-	150,000	150,000	3,350,000	-	-	3,650,000
General Fund	C2009	12-67	COVID-19 Response Efforts	90,000	175,000	-	-	-	-	-	175,000
General Fund	C2012			-	-	-	-	-	-	-	-
General Fund	C2014	12-48	Below Market Rate Deed Restriction Program	-	-	-	-	-	-	-	-
General Fund	C2017	12-69	Electric Vehicle Charging Station	-	-	150,000	150,000	300,000	-	-	600,000
General Fund	C2021	12-39	2022 Public Service Center Renewable Diesel Fueling Station	-	-	100,000	350,000	-	-	-	450,000
General Fund	C2022	12-71	Coronavirus Economic Resiliency	3,000	3,000	-	-	-	-	-	3,000
General Fund	C2106	12-116	Downtown Railroad Pedestrian Crossing	-	-	-	-	250,000	250,000	750,000	1,250,000
General Fund	C2107	12-25	Legacy Trail-Brockway Road Multi-Use Trail Connect	264,000	325,000	-	-	-	-	-	325,000
General Fund	C2108	12-126	Public Opinion Survey: Trails Tax	80,000	74,450	-	-	-	-	-	74,450
General Fund	C2109	12-40	Town Hall Remodel	240,000	185,000	80,000	-	-	-	-	265,000
General Fund	C2110	12-75	Support Development of New Truckee Library Facility	40,000	-	90,000	50,000	-	-	-	140,000
General Fund	C2205	12-72	Administration and Finance Software	-	-	35,000	35,000	-	-	-	70,000
General Fund	C2306	12-50	Housing Partnership Funding	-	-	-	-	-	-	-	-
General Fund	C2307	12-51	Hilltop Master Plan Update	-	-	250,000	250,000	-	-	-	500,000
General Fund	C2308	12-76	Public Art Master Plan Implementation	-	10,000	40,000	-	-	-	-	50,000
General Fund	C2310	12-127	AB 1600 Impact Fee Program Updates	-	-	70,000	70,000	-	-	-	140,000
General Fund	C2311	12-52	Rental Housing Preservation Program Pilot	-	-	-	-	-	-	-	-
General Fund	C2206	12-73	IT Hardening Network Outage	737,957	682,128	-	-	-	-	-	682,128
General Fund	C2207	12-74	Canyon Springs Stewardship	500,000	500,000	-	-	-	-	-	500,000
General Fund Total				**6,579,648**	**4,138,128**	**3,417,089**	**6,516,721**	**8,466,274**	**5,997,966**	**2,787,954**	**31,324,132**
General Fund Housing Designation	C1814	12-44	Community Housing Commitments	55,000	55,000	55,000	-	-	-	-	110,000
General Fund Housing Designation	C2011	12-45	Accessory Dwelling Unit Pilot Program	150,000	65,000	85,000	-	-	-	-	150,000
General Fund Housing Designation	C2012			383,000	260,000	500,000	300,000	215,000	-	-	1,275,000
General Fund Housing Designation	C2013	12-47	Housing Development on Town Land	50,000	-	-	-	-	150,000	78,950	228,950
General Fund Housing Designation	C2311	12-52	Rental Housing Preservation Program Pilot	-	-	150,000	-	-	-	-	150,000
General Fund Housing Designation Total				**638,000**	**380,000**	**790,000**	**300,000**	**215,000**	**150,000**	**78,950**	**1,913,950**
Glenshire TSSA Fund	C1913	12-121	Emergency Evacuation Planning	-	-	-	-	-	-	-	-
Glenshire TSSA Fund	C2018	12-70	2021 Roadway Vegetation Management Project	-	80,000	-	-	-	-	-	80,000
Glenshire TSSA Fund	C2102	12-86	2021 Paving & Drainage Project	157,000	133,653	-	-	-	-	-	133,653
Glenshire TSSA Fund	C2302	12-89	2023 Paving & Drainage Project	-	-	-	170,000	-	-	-	170,000
Glenshire TSSA Fund	C2402	12-90	2024 Paving & Drainage Project	-	-	-	-	170,000	-	-	170,000
Glenshire TSSA Fund	C2502	12-92	2025 Paving & Drainage Project	-	-	-	-	-	170,000	-	170,000
Glenshire TSSA Fund	C2602	12-93	2026 Paving & Drainage Project	-	-	-	-	-	-	170,000	170,000
Glenshire TSSA Fund	C2313	12-79	Micro Transit Program	-	4,917	44,253	-	-	-	-	49,170
Glenshire TSSA Fund Total				**157,000**	**218,570**	**44,253**	**170,000**	**170,000**	**170,000**	**170,000**	**942,823**
HCD SB 2 Planning Grant	C1918	12-124	Housing Density Site Analysis	15,000	1,229	-	-	-	-	-	1,229
HCD SB 2 Planning Grant Total				**15,000**	**1,229**	**-**	**-**	**-**	**-**	**-**	**1,229**
Insurance (Estimate)	C2206	12-73	IT Hardening Network Outage	310,048	353,125	-	-	-	-	-	353,125
Insurance (Estimate) Total				**310,048**	**353,125**	**-**	**-**	**-**	**-**	**-**	**353,125**
Intergovernmental Contributions	C0702	12-24	Truckee River Legacy Trail Phase 4A	141,109	141,109	440,852	79,507	-	-	-	661,468
Intergovernmental Contributions	C1906	12-65	Town-Wide Aerial Mapping Project	142,851	136,957	-	-	-	-	-	136,957
Intergovernmental Contributions	C2021	12-39	2022 Public Service Center Renewable Diesel Fueling Station	246,396	-	100,000	300,000	-	-	-	400,000
Intergovernmental Contributions	C2305	12-28	Truckee River Legacy Trail Phase 4B	-	-	-	3,000,000	-	-	-	3,000,000
Intergovernmental Contributions	C2313	12-79	Micro Transit Program	-	1,843	16,596	-	-	-	-	18,439
Intergovernmental Contributions Total				**530,356**	**279,909**	**557,448**	**3,379,507**	**-**	**-**	**-**	**4,216,864**
Intergovernmental Grant Source	C2022	12-71	Coronavirus Economic Resiliency	-	-	-	-	-	-	-	-
Intergovernmental Grant Source Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
LEAP Grant	C1903	12-120	General Plan Update	15,000	2,500	-	-	-	-	-	2,500

PROPOSED

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	'FY 21/22 AMENDED BUDGET	'FY 21/22 ESTIMATED ACTUAL	Proposed FY 22/23	'FY 23/24	'FY 24/25	'FY 25/26	'FY 26/27	'FUNDING TOTAL
LEAP Grant Total				**15,000**	**2,500**	**-**	**-**	**-**	**-**	**-**	**2,500**
Local Road Safety Plan Grant	**C1919**	12-125	Local Road Safety Plan	38,607	31,404	-	-	-	-	-	31,404
Local Road Safety Plan Grant Total				**38,607**	**31,404**	**-**	**-**	**-**	**-**	**-**	**31,404**
Local Transportation Fund	**C1820**	12-36	Transit Center Relocation	-	279,000	-	-	-	-	-	279,000
Local Transportation Fund Total				**-**	**279,000**	**-**	**-**	**-**	**-**	**-**	**279,000**
LPP Grant	**C2107**	12-25	Legacy Trail-Brockway Road Multi-Use Trail Connect	315,000	239,776	-	-	-	-	-	239,776
LPP Grant Total				**315,000**	**239,776**	**-**	**-**	**-**	**-**	**-**	**239,776**
Measure K	**C1814**	12-44	Community Housing Commitments	50,000	50,000	16,000	30,000	30,000	30,000	30,000	186,000
Measure K	**C2011**	12-45	Accessory Dwelling Unit Pilot Program	-	-	120,000	80,000	8,000	-	-	208,000
Measure K	**C2012**			65,000	40,000	-	100,000	35,000	200,000	200,000	575,000
Measure K	**C2013**	12-47	Housing Development on Town Land	150,000	-	-	-	-	-	-	-
Measure K	**C2014**	12-48	Below Market Rate Deed Restriction Program	60,000	60,000	1,250,000	600,000	600,000	400,000	500,000	3,410,000
Measure K	**C2020**	12-49	Down Payment Assistance Program	500,000	-	-	-	-	-	-	-
Measure K	**C2311**	12-52	Rental Housing Preservation Program Pilot	-	-	-	250,000	-	-	-	250,000
Measure K Total				**825,000**	**150,000**	**1,386,000**	**1,060,000**	**673,000**	**630,000**	**730,000**	**4,629,000**
Measure R Sales Tax Fund	**C0702**	12-24	Truckee River Legacy Trail Phase 4A	1,678,610	1,678,610	3,000,000	3,249,813	-	-	-	7,928,423
Measure R Sales Tax Fund	**C1823**	12-114	DPR Corridor Improvement Study (Between Donner Memorial and East End Donner Lake)	-	-	-	-	-	-	-	-
Measure R Sales Tax Fund	**C2104**	12-96	2022 Trails Seal Coat Project	150,000	5,000	195,000	-	-	-	5,000	205,000
Measure R Sales Tax Fund	**C2107**	12-25	Legacy Trail-Brockway Road Multi-Use Trail Connect	637,000	694,279	-	-	-	-	-	694,279
Measure R Sales Tax Fund	**C2303**	12-26	Martis Creek Lake Trail	-	-	-	50,000	200,000	125,000	125,000	500,000
Measure R Sales Tax Fund	**C2304**	12-27	Mougle Lane/Pioneer Trail Connector Trail	-	-	-	-	75,000	75,000	75,000	225,000
Measure R Sales Tax Fund	**C2305**	12-28	Truckee River Legacy Trail Phase 4B	-	-	500,000	500,000	-	-	-	1,000,000
Measure R Sales Tax Fund Total				**2,465,610**	**2,377,889**	**3,695,000**	**3,799,813**	**275,000**	**200,000**	**205,000**	**10,552,702**
Measure V Sales Tax Fund	**C1508**	12-100	Miscellaneous Curb & Gutter Replacement	25,000	-	25,000	25,000	25,000	25,000	-	100,000
Measure V Sales Tax Fund	**C1713**	12-97	2017 Flood Damage Repair	146,000	146,000	-	-	-	-	-	146,000
Measure V Sales Tax Fund	**C1823**	12-114	DPR Corridor Improvement Study (Between Donner Memorial and East End Donner Lake)	-	-	-	-	-	-	-	-
Measure V Sales Tax Fund	**C2003**	12-85	2022 Recessed Striping Project	350,000	5,000	395,000	-	-	-	-	400,000
Measure V Sales Tax Fund	**C2007**	12-95	2020 Bridge Maintenance Project	125,000	15,000	775,000	-	-	-	-	790,000
Measure V Sales Tax Fund	**C2102**	12-86	2021 Paving & Drainage Project	2,885,608	2,341,948	-	-	-	-	-	2,341,948
Measure V Sales Tax Fund	**C2107**	12-25	Legacy Trail-Brockway Road Multi-Use Trail Connect	703,000	779,279	-	-	-	-	-	779,279
Measure V Sales Tax Fund	**C2202**	12-87	2022 Paving & Drainage Project	5,000	5,000	-	-	-	-	-	5,000
Measure V Sales Tax Fund	**C2203**	12-88	2024 Recessed Striping Project	-	-	-	5,000	395,000	-	-	400,000
Measure V Sales Tax Fund	**C2302**	12-89	2023 Paving & Drainage Project	-	-	750,000	750,000	-	-	-	1,500,000
Measure V Sales Tax Fund	**C2402**	12-90	2024 Paving & Drainage Project	-	-	-	1,000,000	1,000,000	-	-	2,000,000
Measure V Sales Tax Fund	**C2403**	12-91	2026 Recessed Striping Project	-	-	-	-	-	5,000	395,000	400,000
Measure V Sales Tax Fund	**C2502**	12-92	2025 Paving & Drainage Project	-	-	-	-	1,000,000	1,000,000	-	2,000,000
Measure V Sales Tax Fund	**C2602**	12-93	2026 Paving & Drainage Project	-	-	-	-	-	1,000,000	1,000,000	2,000,000
Measure V Sales Tax Fund Total				**4,239,608**	**3,292,227**	**1,945,000**	**1,780,000**	**2,420,000**	**2,030,000**	**1,395,000**	**12,862,227**
NCTC Big Data Grant	**C1903**	12-120	General Plan Update	-	-	-	-	-	-	-	-
NCTC Big Data Grant Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
NSAQMD Grant	**C2017**	12-69	Electric Vehicle Charging Station	-	34,592	-	-	-	-	-	34,592
NSAQMD Grant	**C2021**	12-39	2022 Public Service Center Renewable Diesel Fueling Station	-	-	20,000	30,000	-	-	-	50,000
NSAQMD Grant Total				**-**	**34,592**	**20,000**	**30,000**	**-**	**-**	**-**	**84,592**
Other Sources	**C1609**	12-33	Public Service Center Garages	-	-	-	-	-	-	-	-

PROPOSED

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	'FY 21/22 AMENDED BUDGET	'FY 21/22 ESTIMATED ACTUAL	Proposed FY 22/23	'FY 23/24	'FY 24/25	'FY 25/26	'FY 26/27	'FUNDING TOTAL
Other Sources Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Parking Fund	**C1706**	12-34	Town Property Acquisition - Downtown Parking	1,300,000	1,300,000	-	-	-	-	-	1,300,000
Parking Fund	**C1914**	12-122	User Fee Study	2,600	-	2,000	2,000	-	-	-	4,000
Parking Fund	**C2005**	12-94	2022 Parking District Seal Coat Project	30,000	5,000	45,000	-	-	-	5,000	55,000
Parking Fund	**C2016**	12-68	Parking District Infrastructure	35,000	30,585	300,000	201,250	259,560	35,000	35,000	861,395
Parking Fund	**C2206**	12-73	IT Hardening Network Outage	14,273	16,493	-	-	-	-	-	16,493
Parking Fund	**C2313**	12-79	Micro Transit Program	-	-	153,000	-	-	-	-	153,000
Parking Fund Total				**1,381,873**	**1,352,078**	**500,000**	**203,250**	**259,560**	**35,000**	**40,000**	**2,389,888**
Partner Reimbursements	**C2314**	12-80	Climate Partnerships	-	20,000	-	-	-	-	-	20,000
Partner Reimbursements Total				**-**	**20,000**	**-**	**-**	**-**	**-**	**-**	**20,000**
PEG Fund	**C1505**	12-32	Council Chambers	17,000	-	82,000	-	-	-	-	82,000
PEG Fund Total				**17,000**	**-**	**82,000**	**-**	**-**	**-**	**-**	**82,000**
PLHA Grant	**C2011**	12-45	Accessory Dwelling Unit Pilot Program	100,000	50,000	100,000	100,000	100,000	-	-	350,000
PLHA Grant Total				**100,000**	**50,000**	**100,000**	**100,000**	**100,000**	**-**	**-**	**350,000**
Private Contributions	**C05XX**	12-30	Town of Truckee Facilities	5,000	-	-	-	-	-	-	-
Private Contributions	**C0702**	12-24	Truckee River Legacy Trail Phase 4A	3,300,000	3,300,000	1,650,000	1,540,339	-	-	-	6,490,339
Private Contributions	**C1608**	12-103	Northwoods Boulevard/Donner Pass Road Roundabout	-	-	-	-	-	-	-	-
Private Contributions Total				**3,305,000**	**3,300,000**	**1,650,000**	**1,540,339**	**-**	**-**	**-**	**6,490,339**
Prop 68 Per Capita Grant	**C1817**	12-35	West River Street Site Redevelopment	-	-	-	177,952	-	-	-	177,952
Prop 68 Per Capita Grant Total				**-**	**-**	**-**	**177,952**	**-**	**-**	**-**	**177,952**
Prop 68 Per Capita Pass-Thru	**C1817**	12-35	West River Street Site Redevelopment	-	-	-	60,000	-	-	-	60,000
Prop 68 Per Capita Pass-Thru Total				**-**	**-**	**-**	**60,000**	**-**	**-**	**-**	**60,000**
Prop 68 RIRE Grant	**C1817**	12-35	West River Street Site Redevelopment	-	-	-	250,000	-	-	-	250,000
Prop 68 RIRE Grant Total				**-**	**-**	**-**	**250,000**	**-**	**-**	**-**	**250,000**
Property Sale	**C1817**	12-35	West River Street Site Redevelopment	-	-	-	800,000	-	-	-	800,000
Property Sale Total				**-**	**-**	**-**	**800,000**	**-**	**-**	**-**	**800,000**
Railyard Commitments Design.	**C1711**	12-112	Railyard Development Agreement Implementations	250,000	-	250,000	50,000	50,000	50,000	50,000	450,000
Railyard Commitments Design. Total				**250,000**	**-**	**250,000**	**50,000**	**50,000**	**50,000**	**50,000**	**450,000**
RMRA Sustainable Communities Grant	**C1917**	12-123	Innovate Gateway	41,966	81,360	-	-	-	-	-	81,360
RMRA Sustainable Communities Grant Total				**41,966**	**81,360**	**-**	**-**	**-**	**-**	**-**	**81,360**
Road Maintenance Reserve	**C2202**	12-87	2022 Paving & Drainage Project	-	2,350,000	2,350,000	-	-	-	-	4,700,000
Road Maintenance Reserve	**C2302**	12-89	2023 Paving & Drainage Project	-	-	750,000	750,000	-	-	-	1,500,000
Road Maintenance Reserve	**C2402**	12-90	2024 Paving & Drainage Project	-	-	-	1,000,000	1,000,000	-	-	2,000,000
Road Maintenance Reserve	**C2502**	12-92	2025 Paving & Drainage Project	-	-	-	-	1,000,000	1,000,000	-	2,000,000
Road Maintenance Reserve	**C2602**	12-93	2026 Paving & Drainage Project	-	-	-	-	-	1,000,000	1,000,000	2,000,000
Road Maintenance Reserve Total				**-**	**2,350,000**	**3,100,000**	**1,750,000**	**2,000,000**	**2,000,000**	**1,000,000**	**12,200,000**
SB1 - LPP Funding	**C1820**	12-36	Transit Center Relocation	-	400,000	-	-	-	-	-	400,000
SB1 - LPP Funding	**C2102**	12-86	2021 Paving & Drainage Project	200,000	200,000	-	-	-	-	-	200,000
SB1 - LPP Funding	**C2202**	12-87	2022 Paving & Drainage Project	-	-	-	-	-	-	-	-
SB1 - LPP Funding	**C2302**	12-89	2023 Paving & Drainage Project	-	-	-	-	-	-	-	-
SB1 - LPP Funding	**C2402**	12-90	2024 Paving & Drainage Project	-	-	-	-	200,000	-	-	200,000
SB1 - LPP Funding	**C2502**	12-92	2025 Paving & Drainage Project	-	-	-	-	-	200,000	-	200,000
SB1 - LPP Funding	**C2602**	12-93	2026 Paving & Drainage Project	-	-	-	-	-	-	200,000	200,000
SB1 - LPP Funding Total				**200,000**	**600,000**	**-**	**-**	**200,000**	**200,000**	**200,000**	**1,200,000**
SB1 - LSRP Funding	**C2102**	12-86	2021 Paving & Drainage Project	270,000	270,000	-	-	-	-	-	270,000
SB1 - LSRP Funding	**C2202**	12-87	2022 Paving & Drainage Project	-	-	270,000	-	-	-	-	270,000
SB1 - LSRP Funding	**C2302**	12-89	2023 Paving & Drainage Project	-	-	-	270,000	-	-	-	270,000
SB1 - LSRP Funding	**C2402**	12-90	2024 Paving & Drainage Project	-	-	-	-	270,000	-	-	270,000
SB1 - LSRP Funding	**C2502**	12-92	2025 Paving & Drainage Project	-	-	-	-	-	270,000	-	270,000
SB1 - LSRP Funding	**C2602**	12-93	2026 Paving & Drainage Project	-	-	-	-	-	-	270,000	270,000
SB1 - LSRP Funding Total				**270,000**	**270,000**	**270,000**	**270,000**	**270,000**	**270,000**	**270,000**	**1,620,000**
SB1 Grant	**C1903**	12-120	General Plan Update	-	-	-	-	-	-	-	-
SB1 Grant Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
SB2 Grant	**C1903**	12-120	General Plan Update	70,135	42,560	27,575	-	-	-	-	70,135

PROPOSED

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	'FY 21/22 AMENDED BUDGET	'FY 21/22 ESTIMATED ACTUAL	Proposed FY 22/23	'FY 23/24	'FY 24/25	'FY 25/26	'FY 26/27	'FUNDING TOTAL
SB2 Grant Total				**70,135**	**42,560**	**27,575**	**-**	**-**	**-**	**-**	**70,135**
Solid Waste Fund	**C1822**	12-64	Source Separated Public Recycling Containers	70,500	2,000	90,000	-	-	-	-	92,000
Solid Waste Fund	**C2309**	12-77	Single-Use Foodware Reduction	-	-	50,000	-	-	-	-	50,000
Solid Waste Fund	**C2206**	12-73	IT Hardening Network Outage	9,689	11,196	-	-	-	-	-	11,196
Solid Waste Fund Total				**80,189**	**13,196**	**140,000**	**-**	**-**	**-**	**-**	**153,196**
State of Good Repair	**C1820**	12-36	Transit Center Relocation	-	321,000	-	-	-	-	-	321,000
State of Good Repair Total				**-**	**321,000**	**-**	**-**	**-**	**-**	**-**	**321,000**
Streetscape Designation	**C1703**	12-111	West River Street Streetscape Improvement Project	350,000	250,000	200,000	1,250,000	-	-	-	1,700,000
Streetscape Designation	**C1711**	12-112	Railyard Development Agreement Implementations	500,000	-	500,000	-	-	-	-	500,000
Streetscape Designation Total				**850,000**	**250,000**	**700,000**	**1,250,000**	**-**	**-**	**-**	**2,200,000**
Sustainability Designation	**C1510**	12-58	Greenhouse Gas Emissions Reduction	100,000	45,000	280,000	275,000	275,000	-	-	875,000
Sustainability Designation	**C1910**	12-38	Energy Efficiency Initiatives	40,000	-	-	-	-	-	-	-
Sustainability Designation	**C2021**	12-39	2022 Public Service Center Renewable Diesel Fueling Station	220,000	80,000	100,000	60,000	-	-	-	240,000
Sustainability Designation	**C2314**	12-80	Climate Partnerships	10,000	54,000	60,000	-	-	-	-	114,000
Sustainability Designation Total				**370,000**	**179,000**	**440,000**	**335,000**	**275,000**	**-**	**-**	**1,229,000**
Sustainable Communities/Adaptation Grants	**C1820**	12-36	Transit Center Relocation	-	-	-	-	-	-	-	-
Sustainable Communities/Adaptation Grants Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Tahoe Donner TSSA Fund	**C1503**	12-99	Pioneer Trail and Bridge Street Extension	400,000	70,000	1,167,000	1,250,000	-	-	-	2,487,000
Tahoe Donner TSSA Fund	**C1823**	12-114	DPR Corridor Improvement Study (Between Donner Memorial and East End Donner Lake)	15,000	15,000	-	-	-	-	-	15,000
Tahoe Donner TSSA Fund	**C1913**	12-121	Emergency Evacuation Planning	-	-	-	-	-	-	-	-
Tahoe Donner TSSA Fund	**C2102**	12-86	2021 Paving & Drainage Project	916,000	838,661	-	-	-	-	-	838,661
Tahoe Donner TSSA Fund	**C2302**	12-89	2023 Paving & Drainage Project	-	-	-	540,000	-	-	-	540,000
Tahoe Donner TSSA Fund	**C2402**	12-90	2024 Paving & Drainage Project	-	-	-	-	540,000	-	-	540,000
Tahoe Donner TSSA Fund	**C2502**	12-92	2025 Paving & Drainage Project	-	-	-	-	-	540,000	-	540,000
Tahoe Donner TSSA Fund	**C2602**	12-93	2026 Paving & Drainage Project	-	-	-	-	-	-	540,000	540,000
Tahoe Donner TSSA Fund	**C2313**	12-79	Micro Transit Program	-	15,365	138,292	-	-	-	-	153,657
Tahoe Donner TSSA Fund Total				**1,331,000**	**939,026**	**1,305,292**	**1,790,000**	**540,000**	**540,000**	**540,000**	**5,654,318**
TDA Utility Reimbursement	**C1804**	12-101	Church Street Extension/Trout Creek Restoration Reach 4 and 5	35,000	-	35,000	-	-	-	-	35,000
TDA Utility Reimbursement Total				**35,000**	**-**	**35,000**	**-**	**-**	**-**	**-**	**35,000**
TDPUD Rebate Reimbursement	**C1910**	12-38	Energy Efficiency Initiatives	-	30,000	-	-	-	-	-	30,000
TDPUD Rebate Reimbursement Total				**-**	**30,000**	**-**	**-**	**-**	**-**	**-**	**30,000**
Tourism Business Improvement District	**C2313**	12-79	Micro Transit Program	-	8,604	77,444	-	-	-	-	86,048
Tourism Business Improvement District Total				**-**	**8,604**	**77,444**	**-**	**-**	**-**	**-**	**86,048**
Traffic Impact Fees Fund	**C1503**	12-99	Pioneer Trail and Bridge Street Extension	400,000	70,000	567,889	750,000	-	-	-	1,387,889
Traffic Impact Fees Fund	**C1706**	12-34	Town Property Acquisition - Downtown Parking	24,625	24,625	-	-	-	-	-	24,625
Traffic Impact Fees Fund	**C1711**	12-112	Implementations	-	-	-	-	-	-	-	-
Traffic Impact Fees Fund	**C1712**	12-104	Roundabout	-	-	-	707,970	707,970	707,970	707,970	2,831,880
Traffic Impact Fees Fund	**C1804**	12-101	Reach 4 and 5	3,968,000	1,750,000	3,408,616	6,000	6,000	3,000	-	5,173,616
Traffic Impact Fees Fund	**C1805**	12-105	Reimagine Bridge Street	1,950,000	200,000	350,000	1,950,000	4,100,000	-	-	6,600,000
Traffic Impact Fees Fund	**C2310**	12-127	AB 1600 Impact Fee Program Updates	-	-	35,000	35,000	-	-	-	70,000
Traffic Impact Fees Fund	**C2315**	12-106	SR 267/Brockway Road/Soaring Way Roundabout	-	-	200,000	400,000	500,000	-	-	1,100,000
Traffic Impact Fees Fund Total				**6,342,625**	**2,044,625**	**4,561,505**	**3,848,970**	**5,313,970**	**710,970**	**707,970**	**17,188,010**
Trails & Open Space (In-Lieu Fee)	**C0702**	12-24	Truckee River Legacy Trail Phase 4A	-	-	-	-	-	-	-	-
Trails & Open Space (In-Lieu Fee) Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Trails Amenities Contributions	**C0702**	12-24	Truckee River Legacy Trail Phase 4A	6,390	6,390	-	-	-	-	-	6,390
Trails Amenities Contributions Total				**6,390**	**6,390**	**-**	**-**	**-**	**-**	**-**	**6,390**
Transit Fund	**C2206**	12-73	IT Hardening Network Outage	8,531	9,858	-	-	-	-	-	9,858

PROPOSED

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	'FY 21/22 AMENDED BUDGET	'FY 21/22 ESTIMATED ACTUAL	Proposed FY 22/23	'FY 23/24	'FY 24/25	'FY 25/26	'FY 26/27	'FUNDING TOTAL
Transit Fund Total				**8,531**	**9,858**	**-**	**-**	**-**	**-**	**-**	**9,858**
Unfunded	**C1503**	12-99	Pioneer Trail and Bridge Street Extension	-	-	600,000	500,000	17,790,067	17,790,066	-	36,680,133
Unfunded	**C1704**	12-109	Design & Construction	-	-	-	-	-	-	3,230,000	3,230,000
Unfunded	**C1806**	12-113	Improvements	-	-	-	-	-	2,350,000	-	2,350,000
Unfunded	**C1820**	12-36	Transit Center Relocation	-	-	-	4,228,000	-	-	-	4,228,000
Unfunded	**C1823**	12-114	Donner Memorial and East End Donner Lake)	-	-	-	-	-	-	-	-
Unfunded	**C1824**	12-119	Improvement Project	-	-	-	-	200,000	3,000,000	-	3,200,000
Unfunded	**C1907**	12-37	McIver Dairy Site Implementation	-	-	-	-	1,500,000	-	-	1,500,000
Unfunded	**C2006**	12-115	Envision DPR - Eastern Segment Improvements	-	-	-	650,000	-	7,000,000	-	7,650,000
Unfunded	**C2014**	12-48	Below Market Rate Deed Restriction Program	-	-	-	680,000	720,000	-	-	1,400,000
Unfunded	**C2017**	12-69	Electric Vehicle Charging Station	-	-	-	-	-	-	-	-
Unfunded	**C2106**	12-116	Downtown Railroad Pedestrian Crossing	-	-	-	-	-	-	-	-
Unfunded	**C2111**	12-41	Stockrest Springs Transit Shelter	20,000	-	-	-	-	-	-	-
Unfunded	**C2305**	12-28	Truckee River Legacy Trail Phase 4B	-	-	-	2,000,000	-	-	-	2,000,000
Unfunded	**C2315**	12-106	SR 267/Brockway Road/Soaring Way Roundabout	-	-	-	-	2,000,000	4,500,000	-	6,500,000
Unfunded Total				**20,000**	**-**	**600,000**	**8,058,000**	**22,210,067**	**34,640,066**	**3,230,000**	**68,738,133**
Unfunded Grant Source	**C2018**	12-70	2021 Roadway Vegetation Management Project	-	-	-	250,000	250,000	-	-	500,000
Unfunded Grant Source	**C2303**	12-26	Martis Creek Lake Trail	-	-	-	-	-	-	-	-
Unfunded Grant Source	**C2304**	12-27	Mougle Lane/Pioneer Trail Connector Trail	-	-	-	-	-	-	-	-
Unfunded Grant Source	**C2314**	12-80	Climate Partnerships	-	-	120,000	-	-	-	-	120,000
Unfunded Grant Source Total				**-**	**-**	**120,000**	**250,000**	**250,000**	**-**	**-**	**620,000**
Urban Greening Grant	**C1817**	12-35	West River Street Site Redevelopment	-	-	40,700	459,300	-	-	-	500,000
Urban Greening Grant Total				**-**	**-**	**40,700**	**459,300**	**-**	**-**	**-**	**500,000**
Utility Reimbursement	**C2006**	12-115	Envision DPR - Eastern Segment Improvements	-	-	-	800,000	700,000	-	-	1,500,000
Utility Reimbursement	**C2102**	12-86	2021 Paving & Drainage Project	-	247,000	-	-	-	-	-	247,000
Utility Reimbursement	**C2107**	12-25	Connect	36,000	28,610	-	-	-	-	-	28,610
Utility Reimbursement Total				**36,000**	**275,610**	**-**	**800,000**	**700,000**	**-**	**-**	**1,775,610**
Grand Total				**41,272,752**	**30,410,663**	**32,003,160**	**41,954,582**	**44,785,122**	**46,973,032**	**10,741,904**	**206,868,463**

PROPOSED

CAPITAL IMPROVEMENT PROJECTS
BY
CATEGORY

PROPOSED

BICYCLE PATH & TRAIL PROJECTS



PROPOSED

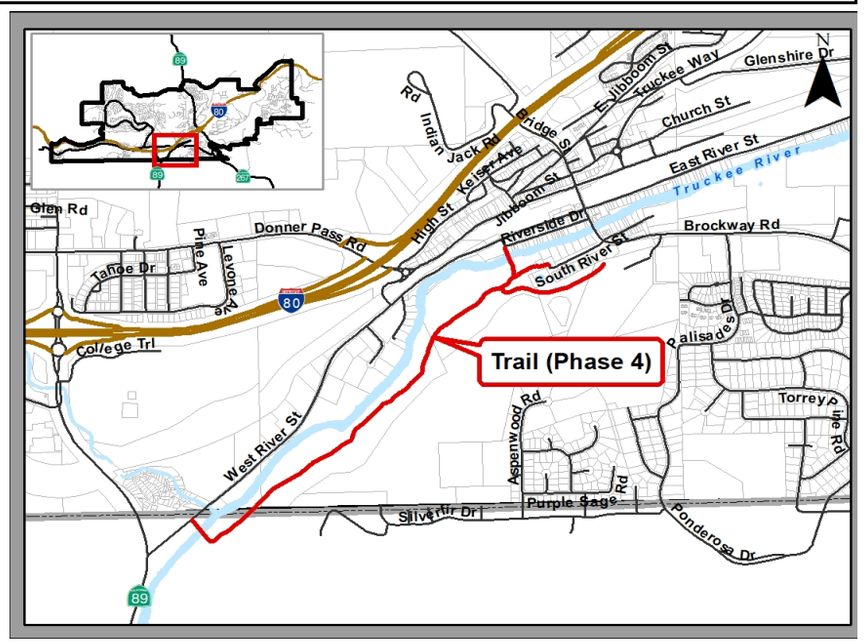
Truckee River Legacy Trail Phase 4A — C0702

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** 23/24

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Perform environmental analysis, engineering and construction of Phase 4 of the Truckee River Trail. Construction timing will be largely dependent on land owner cooperation and right-of-way acquisition. Measure R Sales Tax (Trails) Fund dollars will provide a majority of the funding for the design of this project as well as construction costs. Intergovernmental amounts are from Placer County. Truckee Donner Land Trust (TDLT) acquired the Truckee Springs Property and CDFW property and has committed to funding for trailhead parking, the extension of South River Street to the parking area, a small bridge at the end of South River Street, and a bridge between the Truckee Springs Property and Old County Corp Yard. The Town is committing to funding 25% of the bridge to the Old County Corp Yard, currently estimated at $2.5 million. This is in addition to the Open Space Designation ($500,000) the Town committed (Truckee Springs Property Acquisition CIP).

REASON FOR OR BENEFITS OF PROJECT:

Trail provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS:

Ongoing trail maintenance expense once trail is constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure R Sales Tax Fund	$ 1,327,281	$ 1,678,610	$ 1,678,610	$ 3,000,000	$ 3,249,813	$ -	$ -	$ -	$ -	$ 9,255,704
Intergovernmental Contributions	$ 35,922	$ 141,109	$ 141,109	$ 440,852	$ 79,507	$ -	$ -	$ -	$ -	$ 697,390
Trails & Open Space (In-Lieu Fee)	$ 3,031	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,031
Trails Amenities Contributions	$ -	$ 6,390	6390	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,390
Private Contributions *	$ -	$ 3,300,000	$ 3,300,000	$ 1,650,000	$ 1,540,339	$ -	$ -	$ -	$ -	$ 6,490,339
TOTAL:	**$ 1,366,234**	**$ 5,126,109**	**$ 5,126,109**	**$ 5,090,852**	**$ 4,869,659**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 16,452,854**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design	$ 1,366,234	$ 678,610	$ 678,610	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,044,844
Construction	$ -	$ 2,189,193	$ 2,189,193	$ 2,784,390	$ 3,067,000	$ -	$ -	$ -	$ -	$ 8,040,583
Truckee Springs Bridge Construction	$ -	$ 2,258,306	$ 2,258,306	$ 1,402,155	$ 1,802,659	$ -	$ -	$ -	$ -	$ 5,463,120
Truckee Springs Trailhead Construction	$ -	$ -	$ -	$ 904,307	$ -	$ -	$ -	$ -	$ -	$ 904,307
TOTAL:	**$ 1,366,234**	**$ 5,126,109**	**$ 5,126,109**	**$ 5,090,852**	**$ 4,869,659**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 16,452,854**

***FY 23/24 Private contrabutions of $1,540,399 pursued through fundraising or alternative bridge. If not realized, the Town funds the difference through Measure R.**

PROPOSED

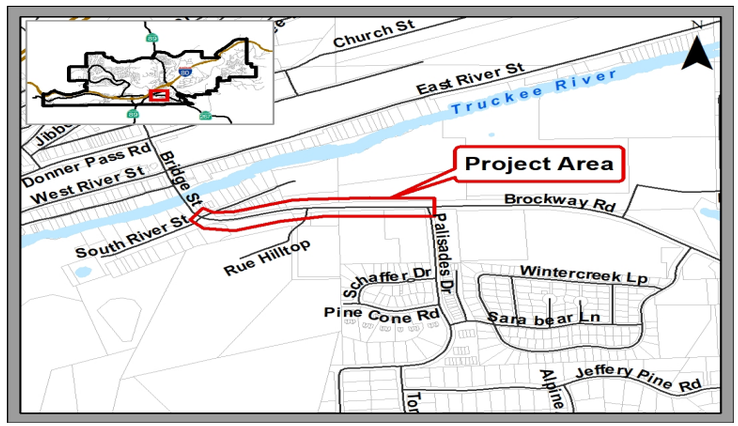
Legacy Trail-Brockway Road Multi-Use Trail Connect — C2107

PROJECT CATEGORY: Bicycle Path & Trails Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY20/21 **ESTIMATED COMPLETION:** FY21/22

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

The project entails construction of a multi-use trail along the south side of Brockway Road between Palisades Drive and the Truckee River Bridge. This project consists of a portion of the Truckee River Legacy Trails Phase 4 and a multi-use trail between Old Brockway Road and the Truckee River Bridge. In June, 2020 Council approved staff applying for the California 2020 Local Partnership Competitive Program Grant (LPP Grant). Upon receiving notification of Grant award from the state it was determined that this project should be carved out separately due to the size of the project and complexity of funding. Repaving Brockway Road in this section is also included.

REASON FOR OR BENEFITS OF PROJECT:

Missing pedestrian link to improve pedestrian connections to downtown

OPERATIONAL COST IMPACTS

Ongoing trail maintenance once constructed

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 264,000	$ 325,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 325,000
LPP Grant	$ 390,224	$ 315,000	$ 239,776	$ -	$ -	$ -	$ -	$ -	$ -	$ 630,000
Measure R Sales Tax Fund	$ 17,721	$ 637,000	$ 694,279	$ -	$ -	$ -	$ -	$ -	$ -	$ 712,000
Measure V Sales Tax Fund	$ 17,721	$ 703,000	$ 779,279	$ -	$ -	$ -	$ -	$ -	$ -	$ 797,000
Utility Reimbursement	$ -	$ 36,000	$ 28,610	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,610
TOTAL:	**$ 425,666**	**$ 1,955,000**	**$ 2,066,944**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,492,610**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Construction	$ 425,666	$ 1,955,000	$ 2,066,944	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,492,610
TOTAL:	**$ 425,666**	**$ 1,955,000**	**$ 2,066,944**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,492,610**

COMPLETED

PROPOSED

Martis Creek Lake Trail — C2303

PROJECT CATEGORY: Bicycle Path & Trail Projects

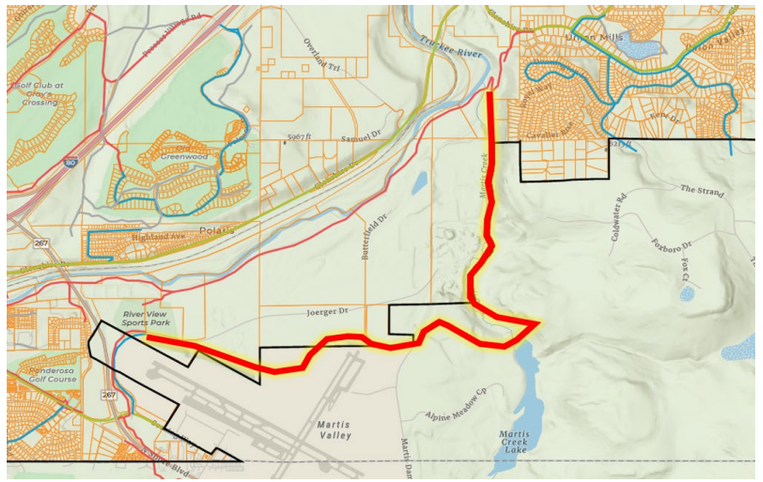
RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Design and construction of a 3.5 miles of Class I paved trail connecting the Truckee River Legacy Trail at the Riverview Sports Park to Martis CreekLake and Dam and the Truckee River Legacy Trail at in the Glenshire subdivision.



REASON FOR OR BENEFITS OR PROJECT:

Trail provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS

Ongoing trail maintenance expnse once trail is constructed

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure R Sales Tax Fund	$ -	$ -	$ -	$ -	$ 50,000	$ 200,000	$ 125,000	$ 125,000	$ 5,000,000	$ 5,500,000
Unfunded Grant Source	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ 200,000**	**$ 125,000**	**$ 125,000**	**$ 10,000,000**	**$ 10,500,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design	$ -	$ -	$ -	$ -	$ 50,000	$ 200,000	$ 125,000	$ 125,000	$ -	$ 500,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000,000	$ 10,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ 200,000**	**$ 125,000**	**$ 125,000**	**$ 10,000,000**	**$ 10,500,000**

PROPOSED

Mougle Lane/Pioneer Trail Connector Trail — C2304

PROJECT CATEGORY: Bicycle Path & Trail Projects

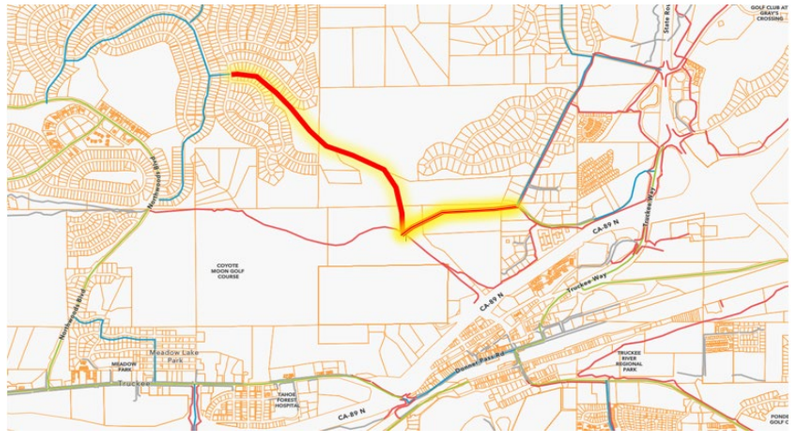
RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Design and construction of approximately 1.5 miles of Class I paved trail connecting the Trout Creek Trail to Pioneer Trail and Mougle Lane near its intersection with Basel Place.



REASON FOR OR BENEFITS OR PROJECT:

Trail provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS

Ongoing trail maintenance expnse once trail is constructed

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure R Sales Tax Fund	$ -	$ -	$ -	$ -	$ -	$ 75,000	$ 75,000	$ 75,000	$ 1,850,000	$ 2,075,000
Unfunded Grant Source	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,850,000	$ 1,850,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 3,700,000**	**$ 3,925,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design	$ -	$ -	$ -	$ -	$ -	$ 75,000	$ 75,000	$ 75,000	$ -	$ 225,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,700,000	$ 3,700,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 3,700,000**	**$ 3,925,000**

PROPOSED

Truckee River Legacy Trail Phase 4B — C2305

PROJECT CATEGORY: Bicycle Path and Trail Projects

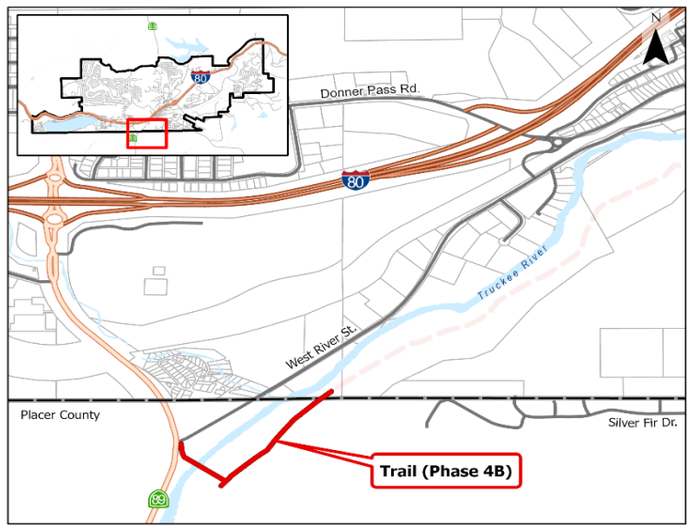
RESPONSIBLE DEPARTMENT: Public Works-Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Construction of the portion of the Truckee River Legacy Trail Phase 4 project located in Placer County. The work is anticipated to include the continuation of the trail to a bridge across the Truckee River and a trailhead parking lot at the corner of West River Street and Highway 89 South. This portion of the trail is mostly located in Placer County and the Town anticipates sharing some construction costs with Placer County for the completion of this trail.



REASON FOR OR BENEFITS OR PROJECT:

Trail provides alternative transportation route, connectivity, and a recreational facility.

OPERATIONAL COST IMPACTS

Ongoing trail maintenance expense once trail is constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure R Sales Tax Fund	$ -	$ -	$ -	$ 500,000	$ 500,000	$ -	$ -	$ -	$ -	$ 1,000,000
Intergovernmental Contributions	$ -	$ -	$ -	$ -	$ 3,000,000	$ -	$ -	$ -	$ -	$ 3,000,000
Unfunded	$ -	$ -	$ -	$ -	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 500,000**	**$ 5,500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,000,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ 500,000
Construction	$ -	$ -	$ -	$ -	$ 5,500,000	$ -	$ -	$ -	$ -	$ 5,500,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 500,000**	**$ 5,500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,000,000**

PROPOSED

FACILITIES PROJECTS



PROPOSED

Town of Truckee Facilities — C05XX

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Facilities

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

C0502-1401 Town Hall Updates -
FY22/23 Administrative office updates ($20,000).
C0502-1409 Town Hall Facility & Equipment Repair & Maintenance -
Miscellaneous repair and maintenance of Town Hall facility and equipment ($20,000/FY).
FY23/24: Exterior paint for the Town Hall facility ($50,000).
C0502-1410 Town Hall Parking Lot -
FY22/23 and FY26/27: Crack filling and resealing the asphalt in the Town Hall Parking lot ($50,000).
Establishing a parklet in current rubble area of parking lot ($50,000).
C0503 Depot -
FY22/23: Crack fill and reseal asphalt ($20,000) Installation of standby generator ($100,000)
FY26/27: Crack fill and reseal asphalt ($20,000)

C0504 Tahoe Donner Shop -
FY22/23 and FY26/27: Crack filling and resealing of asphalt ($10,000).
FY22/23: Reseal roof ($55,000).
C0510 Public Service Center Facility -
FY22/23 and FY26/27: Resurface shop floors ($30,000), crack fill and reseal the asphalt in the parking lots and yard areas ($150,000).
FY22/23 and FY26/27: Exterior stain on Public Service Center ($30,000).
FY22/23: Replace admin/lunch room flooring ($50,000).
C0511 Animal Shelter -
FY22/23 and FY26/27: Crack fill and reseal the asphalt in front, side and rear parking areas ($20,000).
FY22/23 and FY26/27: Exterior stain on Animal Shelter ($25,000).

REASON FOR OR BENEFITS OF PROJECT:
Various items (listed above) have deteriorated and are in need of repair and/or replacement.

OPERATIONAL COST IMPACTS:
Long-term reduction in costs of maintenance.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 2,737,482	$ 350,000	$ 203,500	$ 630,000	$ 135,000	$ 75,000	$ 40,000	$ 330,000	$ -	$ 4,150,982
Private Contributions	$ 27,103	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,103
Building & Safety Fund	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
COPS	$ 3,557	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,557
TOTAL:	**$ 2,768,142**	**$ 385,000**	**$ 203,500**	**$ 630,000**	**$ 135,000**	**$ 75,000**	**$ 40,000**	**$ 330,000**	**Ongoing**	**$ 4,181,642**

PROPOSED

Town of Truckee Facilities — C05XX

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Facilities

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Prior Years' Expenditures	$ 1,162,912	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,162,912
C0502-1401 Town Hall Updates	$ 1,056,067	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ -	$ 1,176,067
C0502-1406 Town Hall Concrete	$ 108,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 108,000
C0502-1408 Town Hall Carpeting	$ 41,184	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 41,184
C0502-1409 Town Hall Repair & Maintenance	$ 101,938	$ 20,000	$ 18,500	$ 20,000	$ 70,000	$ 20,000	$ 20,000	$ 20,000	$ -	$ 270,438
C0502-1410 Town Hall Parking Lot	$ -	$ 75,000	$ -	$ 100,000	$ -	$ -	$ -	$ 50,000	$ -	$ 150,000
C0503 Depot	$ 23,375	$ -	$ -	$ 120,000	$ -	$ -	$ -	$ 20,000	$ -	$ 163,375
C0504 Tahoe Donner Shop	$ 45,211	$ 10,000	$ -	$ 65,000	$ -	$ 35,000	$ -	$ 10,000	$ -	$ 155,211
C0510 Public Service Center	$ 60,289	$ 250,000	$ 165,000	$ 260,000	$ 45,000	$ -	$ -	$ 210,000	$ -	$ 740,289
C0511 Animal Shelter	$ 169,165	$ 10,000	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ -	$ 214,165
TOTAL:	**$ 2,768,142**	**$ 385,000**	**$ 203,500**	**$ 630,000**	**$ 135,000**	**$ 75,000**	**$ 40,000**	**$ 330,000**	**Ongoing**	**$ 4,181,642**

PROPOSED

Council Chambers C1505

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 14/15 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:
Updates to Council Chambers audio visual equipment and lighting.

REASON FOR OR BENEFITS OF PROJECT:
The Cable TV franchise agreement provides approximately $22,000 annually that can be used to upgrade governmental audio-visual equipment. Only capital expenditures are allowed for this funding sources. The Town of Truckee also uses these funds for the capital equipment necessary to operate the Tahoe Truckee Media. The last upgrade was completed in FY 18/19. In FY 20/21 the television monitors in council chambers began to fail. Because our meetings became virtual in 2020 staff has postponed the upgrade of the television monitors until 21/22. Completed is the infrastructure at the Suddenlink Head End to facilitate fiber connections between the Town, potentially, the Tahoe Truckee Airport District, Tahoe Donner Public Utility District, Tahoe Forest Hospital District, Tahoe Truckee Unified School District and the public access station to improve meeting transmission quality and provide our Emergency Operations Center with redundant fiber optic transmission. Staff is recommending the upgrades to the AV infrastructure to provide a reliable AV system with that will accommodate virtual meetings, increase the quality of the meeting transmissions, and simplify the system operation.

OPERATIONAL COST IMPACTS
None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
PEG Fund	$ 95,836	$ 17,000	$ -	$ 82,000	$ -	$ -	$ -	$ -	$ -	$ 177,836
TOTAL:	**$ 95,836**	**$ 17,000**	**$ -**	**$ 82,000**	**$ -**	**$ -**	**$ -**	**$ -**	**Ongoing**	**177,836**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Prior Years' Expenditures	$ 59,467	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 59,467
AV System Upgrades	$ 36,369	$ 17,000	$ -	$ 82,000	$ -	$ -	$ -	$ -	$ -	$ 118,369
TOTAL:	**$ 95,836**	**$ 17,000**	**$ -**	**$ 82,000**	**$ -**	**$ -**	**$ -**	**$ -**	**Ongoing**	**$ 177,836**

PROPOSED

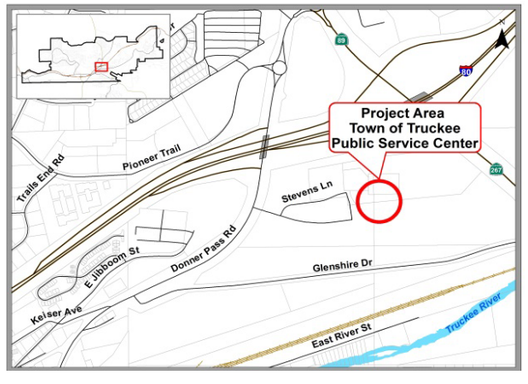
Public Service Center Garages — C1609

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

Update the design and construct new public works maintenance garages, public works facilities maintenance building, and police evidence storage buildings on the Public Service Center property on Stevens Lane. This project added two new buildings in the Public Service Center, a two story building approximately 15,500 square feet and the other with 16,700 square feet of space (32,200 total square feet).

REASON FOR OR BENEFITS OF PROJECT:

The new evidence storage space for police will allow a centralized area for Facilities maintenance activities. Storage for the Public Works maintenance vehicles will improve service and cost savings will result in less staff time removing snow from parked vehicles and reduce maintenance delays and repair costs associated with vehicles being parked outside. This will also include an indoor heated work space for Public Works personnel at a central location. This also allows the transfer of all uses of the Old Corp Yard on Riverview to the new Public Service Center, freeing up the Old Corp Yard for eventual reuse. Additional furniture, fixtures, and equipment beyond originally planned for Police evidence area and modifications to electrical system to provide additional backup power for Police Department operations are included in this budget.

OPERATIONAL COST IMPACTS:

The project would add two additional buildings to the Public Service Center for maintenance and utilities, estimated at $100,000/year. Annual debt service payments will be included in the General Fund budget and are approximately $280,000 per year for 25 years. The bond financing is expected to cost the Town $2 million dollars in interest costs over the life of the bond. To the extent they are available, the Town will use the Facilities Impact Fees in lieu of General Fund funding.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Facilities Impact Fees - General Government	$ 1,568,595	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,638,595
Facilities Impact Fees - Law Enforcement	$ 526,623	$ -	$ 95,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 621,623
Facilities Improvement Designation	$ 1,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,300,000
General Fund	$ 5,339,870	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,339,870
Bond Financing	$ 5,028,261	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,028,261
COPS Fund	$ -	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,000
Other Sources	$ 5,494		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,494
TOTAL:	**$ 13,768,843**	**$ 10,000**	**$ 225,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 13,993,843**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design	$ 547,945	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 547,945
Permit Fees	$ 323,201	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 328,201
Construction Management	$ 332,274	$ 10,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 347,274
Construction	$ 12,320,084	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,320,084
Furniture, Fixtures & Equipment	$ 245,340	$ -	$ 205,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 450,340
Issuance Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL:	**$ 13,768,843**	**$ 10,000**	**$ 225,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 13,993,843**

COMPLETED
PROPOSED

Town Property Acquisition - Downtown Parking C1706

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

Provides for the purchase of various properties in Town for the expansion or improvement of Downtown Parking. Proposed properties include an easement from the Union Pacific Railroad for the lot adjacent to Jax Diner and for a to-be-determined lot on West River Street. The General Fund portion of the purchase of the easement on West River Street would be in the form of a loan to the Parking district. Loan payments would be $100,000 per year.

REASON FOR OR BENEFITS OF PROJECT:

The parking lot purchases would provide more control over operations and eliminate lease payment to current lease holders, such as the UPRR. Purchase of the additional easements/land would also establish additional parking spaces within the downtown parking district for both employees and customers.

OPERATIONAL COST IMPACTS:

The additional staff costs required to monitor this parking lot are expected to be recovered through additional revenue collected in the form of parking fees.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Parking Fund	$ -	$ 1,300,000	$ 1,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,300,000
General Fund	$ -	$ 880,453	$ 857,804	$ -	$ -	$ -	$ -	$ -	$ -	$ 857,804
Traffic Impact Fees Fund	$ -	$ 24,625	$ 24,625	$ -	$ -	$ -	$ -	$ -	$ -	$ 24,625
TOTAL:	**$ -**	**$ 2,205,078**	**$ 2,182,429**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,182,429**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Corner by Jax Diner	$ -	$ 24,625	$ 24,372	$ -	$ -	$ -	$ -	$ -	$ -	$ 24,372
Jax Diner Parking Lot	$ -	$ 992,725	$ 982,529	$ -	$ -	$ -	$ -	$ -	$ -	$ 982,529
Sidewalk Between Parking Lots	$ -	$ 114,975	$ 113,794	$ -	$ -	$ -	$ -	$ -	$ -	$ 113,794
Mill Street Parking Lot	$ -	$ 525,800	$ 520,399	$ -	$ -	$ -	$ -	$ -	$ -	$ 520,399
Area Behind Dependable Tow	$ -	$ 546,953	$ 541,335	$ -	$ -	$ -	$ -	$ -	$ -	$ 541,335
TOTAL:	**$ -**	**$ 2,205,078**	**$ 2,182,429**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,182,429**

COMPLETED

PROPOSED

West River Street Site Redevelopment — C1817

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 16/17 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:
Design and construction of a riverfront open space park (site work, landscaping, hard-scaping, site fixtures, and streetscape improvements) at the site of former Nevada County Corp Yard. The site will include a mix of riparian restoration, riverfront park, and river-oriented commercial development. Commercial development construction are anticipated to be financed and constructed by commercial developers. To facilitate a coordinated approach to streetscape improvements, the project budget below includes as "developer funded" the design and construction of streetscape improvements on the adjacent private parcel frontage (Old Trestle Distillery project site). Three grants (Urban Greening; Prop 68 Per Capita, and Prop 68 Recreational Infrastructure Revenue Enhancement) are planned to fund a portion of park and trail construction. Additionally, the deal structures for the commercial development components are anticipated to offset a portion of the Town's initial investment in the project.
* Staff will continue to look for grant funding and value-engineering opportunities as the project nears the construction phase.

REASON FOR OR BENEFITS OF PROJECT:
Improve public river access opportunities and provide catalyst for river-front district improvements. Commercial development component will activate site and help offset the Town's investment.

OPERATIONAL COST IMPACTS:
Ongoing park maintenance expenses once constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 192,752	$ -	$ -	$ 100,855	$ 1,502,748	$ -	$ -	$ -	$ -	$ 1,796,355
Urban Greening Grant	$ -	$ -	$ -	$ 40,700	$ 459,300	$ -	$ -	$ -	$ -	$ 500,000
Economic Development Design.	$ 24,600	$ 140,000	$ 30,000	$ 119,545	$ 500,000	$ -	$ -	$ -	$ -	$ 674,145
Prop 68 Per Capita Grant	$ -	$ -	$ -	$ -	$ 177,952	$ -	$ -	$ -	$ -	$ 177,952
Prop 68 Per Capita Pass-Thru	$ -	$ -	$ -	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
Prop 68 RIRE Grant	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Property Sale	$ -	$ -	$ -	$ -	$ 800,000	$ -	$ -	$ -	$ -	$ 800,000
Developer Funding	$ -	$ 50,650	$ -	$ 50,650	$ 474,700	$ -	$ -	$ -	$ -	$ 525,350
TOTAL:	**$ 217,352**	**$ 190,650**	**$ 30,000**	**$ 311,750**	**$ 4,224,700**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,783,802**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design and Permitting	$ 217,352	$ 140,000	$ 30,000	$ 261,100	$ -	$ -	$ -	$ -	$ -	$ 508,452
Utility Undergrounding	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
Construction of Park	$ -	$ -	$ -	$ -	$ 2,900,000	$ -	$ -	$ -	$ -	$ 2,900,000
Construction of Park Frontage Imp	$ -	$ -	$ -	$ -	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000
Design Private dev. Streetscape	$ -	$ 50,650	$ -	$ 50,650	$ -	$ -	$ -	$ -	$ -	$ 50,650
Construction Private dev. Streetscape	$ -	$ -	$ -	$ -	$ 474,700	$ -	$ -	$ -	$ -	$ 474,700
TOTAL:	**$ 217,352**	**$ 190,650**	**$ 30,000**	**$ 311,750**	**$ 4,224,700**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,783,802**

PROPOSED

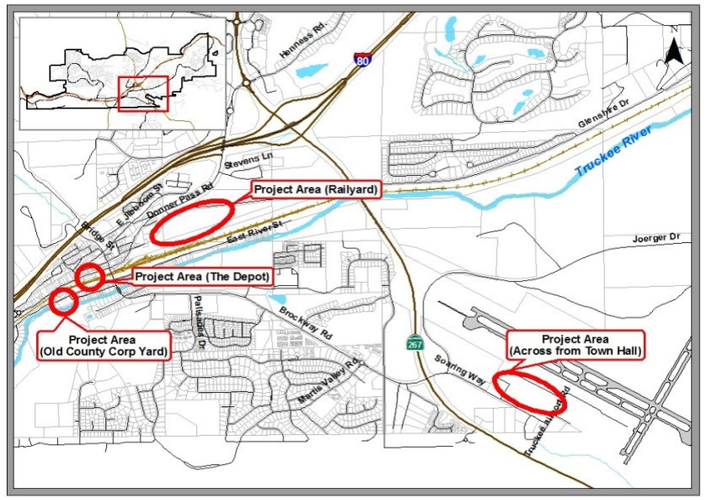
Transit Center Relocation — C1820

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

In October 2020 the Town completed the "Truckee Transit Center Relocation Feasibility Study" which conducted an alternatives analysis to consider replacing or augmenting the existing Transit Center located at the Truckee Depot. Through a screening process lead by Town staff, a stakeholder committee, and a consultant team, the Town Council provided direction to pursue a new transit center to be located in the North Balloon area of the Truckee Railyard. The proposed concept Transit Center design for the North Balloon is shown below. A property appraisal was complete in April 2021 and established a fair market value of $940,000 for 25,000 sqft and per the Development Agreement the seller will make an additional 25,000 sqft available for $1 for a total of $940,001. A grant has been acquired by one of the Town's project partners for up to $1 million for construction of a new center. Based on the Railyard Development Agreement land use approval must be achieved by 11/13/2023 or the option for the Town to purchase the property is terminated. Staff is working on several federal, state, and local funding sources to offset General Fund expenditures. Budget will be amended once they are realized.

REASON FOR OR BENEFITS OF PROJECT:

Relocation or expansion of the transit center will support implementation elements of the long-range transit plan and support expansion of local and regional transit services which could result in reduced green house gas emissions and improved quality of life.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Local Transportation Fund	$ 41,152	$ -	$ 279,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 320,152
State of Good Repair	$ -	$ -	$ 321,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 321,000
General Fund	$ -	$ 1,200,000	$ 175,000	$ 53,000	$ 972,000	$ -	$ -	$ -	$ -	$ 1,200,000
AHSC Program Funds	$ -	$ 1,000,000	$ 35,000	$ 965,000	$ -	$ -	$ -	$ -	$ -	$ 1,000,000
Unfunded	$ -	$ -	$ -	$ -	$ 4,228,000	$ -	$ -	$ -	$ -	$ 4,228,000
Sustainable Communities/Adaptation (	$ 87,955	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 87,955
SB1 - LPP Funding	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 400,000
5311 Caltrans Grant	$ -	$ -	$ -	$ 420,213	$ -	$ -	$ -	$ -	$ -	$ 420,213
TOTAL:	**$ 129,107**	**$ 2,200,000**	**$ 1,210,000**	**$ 1,438,213**	**$ 5,200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 7,977,320**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Feasibility Study	$ 121,339	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 121,339
Right-of-way	$ 7,768	$ 1,000,000	$ 1,175,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,182,768
Design	$ -	$ 200,000	$ 35,000	$ 143,000	$ 200,000	$ -	$ -	$ -	$ -	$ 378,000
Construction - Phase 1 (site)	$ -	$ 1,000,000	$ -	$ 1,295,213		$ -	$ -	$ -	$ -	$ 1,295,213
Construction - Phase 2 (building)	$ -	$ -	$ -	$ -	$ 5,000,000	$ -	$ -	$ -	$ -	$ 5,000,000
TOTAL:	**$ 129,107**	**$ 2,200,000**	**$ 1,210,000**	**$ 1,438,213**	**$ 5,200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 7,977,320**

PROPOSED

McIver Dairy Site Implementation — C1907

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Community Development - Planning

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:
A recommended conceptual site use plan was prepared by Callander Associates and approved by Council in November 2018. The recommended design includes additional on-street parking, crosswalks, onsite boardwalks and interpretive signage, and relocation of existing sled runs. Council gave direction to proceed with developing an RFP for the design and construction of the recommended alternative. Currently that future work is unfunded.

REASON FOR OR BENEFITS OF PROJECT:
The McIver Dairy site provides opportunities for historic interpretation and open space use that could enhance the community value in the site. This project complements the TRWC's now completed restoration project of the upper meadow/wetland (completed 2019), and without these site improvements the wetland is left vulnerable to recreation users and trash dumping. Efforts to relocate sledding to the eastern portion of the site appears to be successful, which supports keeping users out of the wetland area.

OPERATIONAL COST IMPACTS:
Once improvements are in place, ongoing maintenance of trails, boardwalks, signage, and other site fixtures will be needed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 11,010	$ -	$ -	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ 186,010
Unfunded	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ 1,500,000
TOTAL:	**$ 11,010**	**$ -**	**$ -**	**$ -**	**$ 175,000**	**$ 1,500,000**	**$ -**	**$ -**	**$ -**	**$ 1,686,010**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning and Design	$ 11,010	$ -	$ -	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ 186,010
Construction	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ 1,500,000
TOTAL:	**$ 11,010**	**$ -**	**$ -**	**$ -**	**$ 175,000**	**$ 1,500,000**	**$ -**	**$ -**	**$ -**	**$ 1,686,010**

*Concept cost estimate without the benefit of any design or project development.

PROPOSED

Energy Efficiency Initiatives — C1910

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Facilities

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Environmental Sustainability

PROJECT DESCRIPTION:

This project provides funding for ongoing initiatives to promote energy efficiency in Town owned and operated facilities. Projects completed have included Installation of upgraded HVAC and controls for Town facilities as identified in the Strategic Energy Plan ($40,000), the Depot boiler replacement ($84,000), and planning and installation of energy efficient LED lighting systems. Limited project funding is proposed in FY22/23 to allow Town staff to begin to utilize information gleened from the new NZero municipal energy dashboard to help identify and prioritized areas of Town facilities will be most impactful for additional energy efficiency investment. Staff will prioritized recommendations for future projects in Town facilities based on this information.

REASON FOR OR BENEFITS OF PROJECT:

By dedicating funding for the exploration and execution of such projects, staff will set an example of the importance of pursing energy efficiency and sustainable building operations for Town constituents and businesses. Additionally, switching to more energy efficient options, the Town can potentially reduce utility costs.

OPERATIONAL COST IMPACTS:

Specific operational impacts will be determined based on specific projects pursued.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 161,851	$ -	$ (30,000)	$ 10,000	$ 150,000	$ -	$ -	$ -	$ -	$ 291,851
Sustainability Designation	$ 185,994	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,994
TDPUD Rebate Reimbursement	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
TOTAL:	**$ 347,845**	**$ 40,000**	**$ -**	**$ 10,000**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**Ongoing**	**$ 507,845**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Efficiency Audit Update	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Town Hall Projects	$ 49,282	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 49,282
Miscellaneous Energy Efficiency Proj's	$ -	$ -	$ -	$ 10,000	$ 150,000	$ -	$ -	$ -	$ -	$ 160,000
Facilities Lighting Project	$ 4,950	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,950
Facilities HVAC Upgrade Project	$ 293,613	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 293,613
TOTAL:	**$ 347,845**	**$ 40,000**	**$ -**	**$ 10,000**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**Ongoing**	**$ 507,845**

PROPOSED

2022 Public Service Center Renewable Diesel Fueling Station C2021

PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

Construction of site improvements and purchase of a tank with associated pumping appurtenances to be installed at the Public Service Center. This would provide capacity for a partnership with the Truckee Donner Public Utility District and Truckee Fire Protection District to purchase renewable diesel from the Town. The Town will attempt to reutilize or sell the old fuel tank at the Riverview Corp Yard to offset costs.

REASON FOR OR BENEFITS OF PROJECT:

Town Council Resolution 2017-58 established goal to achieve 100% renewable energy for Town municipal facilities by 2020. This project helps the Town by reaching to reach this goal by reducing reliance on non-renewable diesel and switching to renewable diesel.

OPERATIONAL COST IMPACTS:

There will be an ongoing annual price differential of $15,000 for the purchase of renewable diesel. Some of this cost may be offset by additional revenue from the Truckee Donner Public Utilities District and Truckee Fire Protection District partnership.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ -	$ -	$ 100,000	$ 350,000	$ -	$ -	$ -	$ -	$ 450,000
Sustainability Designation	$ -	$ 220,000	$ 80,000	$ 100,000	$ 60,000	$ -	$ -	$ -	$ -	$ 240,000
Intergovernmental Contributions	$ 9,090	$ 246,396	$ -	$ 100,000	$ 300,000	$ -	$ -	$ -	$ -	$ 409,090
NSAQMD Grant	$ -	$ -	$ -	$ 20,000	$ 30,000	$ -	$ -	$ -	$ -	$ 50,000
TOTAL:	**$ 9,090**	**$ 466,396**	**$ 80,000**	**$ 320,000**	**$ 740,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,149,090**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Tank Relocation & Replacement	$ 9,090	$ 466,396	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,090
Design	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000
Construction	$ -	$ -	$ -	$ 300,000	$ 700,000	$ -	$ -	$ -	$ -	$ 1,000,000
Construction Management	$ -	$ -	$ 5,000	$ 20,000	$ 40,000	$ -	$ -	$ -	$ -	$ 65,000
TOTAL:	**$ 9,090**	**$ 466,396**	**$ 80,000**	**$ 320,000**	**$ 740,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,149,090**

PROPOSED

Town Hall Remodel — C2109



PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Facilities

PROJECT BEGIN DATE: FY20/21 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

The focus of this project is to provide adequate work stations and working space that supports the increased staffing in Community Development and the Divisions under the Assistant to the Town Manager (Housing, Economic Development, Sustainability, and Keep Truckee Green.)

REASON FOR OR BENEFITS OF PROJECT:

To provide adequate working space that supports increased staffing.

OPERATIONAL COST IMPACTS

This is a reconfiguration of existing spaces within Town Hall, ongoing operational impacts would be minimal if at all.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 240,000	$ 185,000	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ 265,000
TOTAL:	**$ -**	**$ 240,000**	**$ 185,000**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 265,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Construction	$ -	$ 240,000	$ 185,000	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ 265,000
TOTAL:	**$ -**	**$ 240,000**	**$ 185,000**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 265,000**

PROPOSED

Stockrest Springs Transit Shelter — C2111



PROJECT CATEGORY: Facilities Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY22/23 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Construct a transit shelter on the southwest quadrant of the Stockrest Springs/Truckee Way/Jibboom Street intersection. The developer of the adjacent Coburn Crossing project contributed $80,000 to the Town to substantially fund the transit shelter project.

REASON FOR OR BENEFITS OF PROJECT:

This project will provide a greatly needed and improved transit passenger amenity that will provide shelter from the elements, passenger seating for comfort, and solar lighting for safety.

OPERATIONAL COST IMPACTS

The Town's Facilities Division currently maintains the transit shelters. These costs are funded by the transit budget. The addition of the Stockrest Springs Transit Shelter will add approximately $1,100 annually to the transit budget for maintenance of the new shelter.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Developer Funding	$ -	$ 80,000	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000
Unfunded	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL:	**$ -**	**$ 100,000**	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Construction	$ -	$ 100,000	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000
TOTAL:	**$ -**	**$ 100,000**	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**

PROPOSED

This page has been left blank intentionally.

PROPOSED

HOUSING PROJECTS



PROPOSED

Community Housing Commitments — C1814

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Workforce Housing

PROJECT DESCRIPTION:
Housing challenges impact not only Truckee residents but the entire region as well. It benefits the Town to work with regional partners to develop solutions for housing in order to leverage resources and develop housing throughout the region, not just concentrated in Truckee. Many of the employers and special districts like the school and hospital serve the region and the community well-being is served best when the region works together. To this end, the Town is participating in two regional housing initiatives---Mountain Housing Council and a new endeavor, Tahoe Truckee Workforce Housing Agency (JPA). Mountain Housing Council is a regional coalition aimed at creating community awareness, policies, programs and funds to facilitate workforce and affordable housing solutions in the region. Town of Truckee is one of 28 partners engaged in the coalition administered by Tahoe Truckee Community Foundation. The policy and coordinating efforts of the Mountain Housing Council did, and will continue to, complement and serve other Town housing related housing efforts. The Town has committed to funding MHC for three years. The Tahoe Truckee Workforce Housing Agency (JPA) is a newly formed coalition of local employers working to creating housing solutions facing their employee base. The goal for the TTWHA is to focus on developing housing on land owned by members, master leasing units in existing rental housing, and providing programs such as down payment assistance in order to retain and attract talented employees for their organizations that serve the community. The Town joined the TTWHA in 2021 and the initiation fee and annual dues are included in this budget. The Town will have the opportunity to opt in to individual projects as they are developed by the JPA and these opt-in projects will require additional funding.

REASON FOR OR BENEFITS OF PROJECT:
Providing workforce and affordable housing has been an on-going Council priority. Supporting regional conversations and efforts broadens Truckee's impact and strengthens collective creativity and problem-solving.

OPERATIONAL COST IMPACTS:
Operational impacts will be determined based on the specific recommendations of Mountain Housing Council and the Tahoe Truckee Workforce Housing Agency.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Affordable Housing In-Lieu Fund	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000
General Fund Housing Designation	$ 55,000	$ 55,000	$ 55,000	$ 55,000	$ -	$ -	$ -	$ -	$ -	$ 165,000
Measure K	$ -	$ 50,000	$ 50,000	$ 16,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ -	$ 186,000
TOTAL:	**$ 205,000**	**$ 105,000**	**$ 105,000**	**$ 71,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ -**	**$ 501,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Housing Council	$ 205,000	$ 55,000	$ 55,000	$ 55,000	$ -	$ -	$ -	$ -	$ -	$ 315,000
Tahoe Truckee Workforce Housing Agency (JPA)	$ -	$ 50,000	$ 50,000	$ 16,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ -	$ 186,000
TOTAL:	**$ 205,000**	**$ 105,000**	**$ 105,000**	**$ 71,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ -**	**$ 501,000**

PROPOSED

Accessory Dwelling Unit Pilot Program — C2011

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing Program

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

The ADU Pilot Program, kicked off in March 2020, aims to accelerate the production of ADUs in Truckee through a robust marketing, technical assistance and incentive strategy. The program will raise awareness about ADUs, create an easy pathway for homeowners and increase the local building market's ability to respond to growing interest in ADUs. Additionally, the program will offer an incentive package (loans and grants) for those willing to deed restrict their units for low to moderate income renters. $400K in funding comes from the Permanent Local Housing Allocation grant from the California Department of Housing and Community Development. Interest in ADUs including new and after-the-fact permit processing is very high due to marketing, relaxed state standards, incentives and tighter short-term regulations and other factors. Town staff has formed an ADU team, including the Housing Program Manager, planning, building, and code compliance representatives to support property owners with new ADU projects and after-the-fact permits for existing unpermitted construction. The goal of the ADU Program is to process 25 permits per year including new and unpermitted, existing units. Of the 25, the goal is that 9 per year would be deed restricted to serve the local workforce making no more than a moderate income (120% area median income). The nine deed restricted units would be eligible for ADU incentives such as grants and loans. These grant and loan program launched in late 2021.

REASON FOR OR BENEFITS OF PROJECT:

Council has set a priority to increase the inventory of homes, rental and for-sale, across the income spectrum. The ADU Program aims to increase the inventory of rentals in existing neighborhoods for those earning no more than 120% of area median income.

OPERATIONAL COST IMPACTS

Due to increased volume of ADU inquiries and permit processing, more staffing is needed to support the program. In 2020, the ADU Program was supported by the Housing Program Manager and 5 hours of a Senior Planner's time. Starting in 21/22 staff capacity for housing increased to 20 hours per week of a Senior Planner's time for ADU Technical Assistance (Jaime LeChance). These staff expenses are reflected in the Housing Operational Budget after 20/21 CIP Budget.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund Housing Designation	$ -	$ 150,000	$ 65,000	$ 85,000	$ -	$ -	$ -	$ -	$ -	$ 150,000
Measure K	$ 35,332	$ -	$ -	$ 120,000	$ 80,000	$ 8,000	$ -	$ -	$ -	$ 243,332
PLHA Grant	$ -	$ 100,000	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 350,000
TOTAL:	**$ 35,332**	**$ 250,000**	**$ 115,000**	**$ 305,000**	**$ 180,000**	**$ 108,000**	**$ -**	**$ -**	**$ -**	**$ 743,332**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
ADU Incentives (PLHA Grant) $50k each, 1 per year	$ -	$ 100,000	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 350,000
Unpermitted ADU Loan (Measure K) $15K each, 2 yr. program, 20 loans	$ -	$ 100,000	$ 30,000	$ 150,000	$ 50,000	$ -	$ -	$ -	$ -	$ 230,000
Unpermitted ADU Mini-Grants (Measure K), $1K each, 2 yr. program, 60 grants	$ -	$ 20,000	$ 10,000	$ 30,000	$ 10,000	$ -	$ -	$ -	$ -	$ 50,000
ADU Marketing		$ 30,000	$ -	$ 10,000	$ 5,000	$ 5,000	$ -	$ -	$ -	$ 20,000
ADU loan and grant program administration	$ -	$ -	$ 5,000	$ 10,000	$ 10,000	$ 3,000	$ -	$ -	$ -	$ 28,000
Building department ADU support	$ -	$ -	$ 10,000	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ 20,000
Senior Planner (moved to Operational Budget)	$ 35,332	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,332
ADU master plans development	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000
TOTAL:	**$ 35,332**	**$ 250,000**	**$ 115,000**	**$ 305,000**	**$ 180,000**	**$ 108,000**	**$ -**	**$ -**	**$ -**	**$ 743,332**

PROPOSED

Lease to Locals Program — C2012

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

The Lease to Locals Program (previously called Workforce Rental Grant Program or the Long-Term Rental Grant Program) launched in October 2020. The program goal is to unlock existing homes as long-term rentals for employees located within the School District boundaries. Homeowners who rent their homes to eligible fulltime residents are offered an incentive from the Town, in addition to rent paid by the lessee. The incentive, for each home depends on the lease term (3- 12 months) and the number of eligible employees or children housed, with the maximum incentive set at $10,000 for FY21-22. As a pilot program the Town has periodically reviewed and updated the program guidelines and incentives and Town Council will consider additional program changes in spring 2022 for FY22/23. The program is administered through a partnership with Landing Locals who conducts the marketing and outreach for the program due to their expertise and existing relationship with the local housing market. As of February 2022, 55 homes have participated in the program housing 111 individuals. This project has previously been known as the Workforce Rental Grant Program & the Long Term Rental Grant Program in previous budgets.

REASON FOR OR BENEFITS OF PROJECT:

Council has set a priority to increase the inventory of homes, rental and for-sale, across the income spectrum. The Long-Term Rental Grant Program aims to increase the inventory of rental units in Truckee for those that make too much to qualify for affordable housing units but struggle to compete and find market rate housing due to the limited inventory. The aim of this program is to both unlock existing homes for long-term rentals but also serve the income earners in the "missing middle" bracket.

OPERATIONAL COST IMPACTS

As the program develops, the operational impacts will be determined. As the majority of the program is administered by Landing Locals, there are minimal administrative impacts to staff. The Housing Program Manager manages the Landing Locals contract with support from the Town Clerks office. The Admin Dept. assists with grant payments.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund Housing Designation	$ 31,050	$ 383,000	$ 260,000	$ 500,000	$ 300,000	$ 215,000	$ -	$ -	$ -	$ 1,306,050
Measure K	$ 25,000	$ 65,000	$ 40,000	$ -	$ 100,000	$ 35,000	$ 200,000	$ 200,000	$ -	$ 600,000
TOTAL:	**$ 56,050**	**$ 448,000**	**$ 300,000**	**$ 500,000**	**$ 400,000**	**$ 250,000**	**$ 200,000**	**$ 200,000**	**$ -**	**$ 1,906,050**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Pilot Program	$ 56,050	$ 448,000	$ 300,000	$ 500,000	$ 400,000	$ 250,000	$ 200,000	$ 200,000	$ -	$ 1,906,050
TOTAL:	**$ 56,050**	**$ 448,000**	**$ 300,000**	**$ 500,000**	**$ 400,000**	**$ 250,000**	**$ 200,000**	**$ 200,000**	**$ -**	**$ 1,906,050**

PROPOSED

Housing Development on Town Land — C2013

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

Council previously expressed interest in the feasibility of housing on the Town-owned Old Corporation Yard located at 10720 Riverview Drive. A preliminary site assessment was conducted as part of the Town's grant-funded SB2 process. In early 2022 Council provided direction to staff not to move forward with pursuing housing for this site, therefore funding previously idenfitied for additional studies will be re-directed to conduct feasibility studies and/or consultant-driven work for the High Altitute Fitness site, which will be tranfered to the Town of Truckee.
Additional funding within this CIP will be used for consultant studies, land acquisition, and sustainable development incentives for an additional public/private workforce housing development opportunity. A specific site for this project has not yet been identified. Site selection and determination of the project's specific parameters (i.e. product type, number of units, income target, and sustainable building components) will be a component of this project.

REASON FOR OR BENEFITS OF PROJECT:

Council has set a priority to actively support the development of workforce housing, including increase the inventory of rental and for-sale homes that are affordable to the regional workforce. Council has also set a priority of reducing greenhouse gas emission and becoming a leader in environmental sustainability. Utilizing this project as an opportunity to showcase green building technology will help to further this priority.

OPERATIONAL COST IMPACTS

This project may require significant investment from the Town including below market loans to developers, infrastructure investments and staff time to review plans.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund Housing Designation	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 150,000	$ 78,950	$ -	$ 228,950
Measure K	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
American Rescue Plan Act	$ -	$ -	$ -	$ 200,000	$ 2,040,000	$ 1,036,221	$ -	$ -	$ -	$ 3,276,221
TOTAL:	**$ -**	**$ 200,000**	**$ -**	**$ 200,000**	**$ 2,040,000**	**$ 1,036,221**	**$ 150,000**	**$ 78,950**	**$ -**	**$ 3,505,171**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
HAF Site: Planning, Studies, Infrastructure Work	$ -	$ 200,000	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000
New Site: Acquisition & studies	$ -	$ -	$ -	$ -	$ 2,040,000	$ -	$ -	$ -	$ -	$ 2,040,000
New Site: Sustainable Building Incentives	$ -	$ -	$ -	$ -	$ -	$ 1,036,221	$ 150,000	$ 78,950	$ -	$ 1,265,171
TOTAL:	**$ -**	**$ 200,000**	**$ -**	**$ 200,000**	**$ 2,040,000**	**$ 1,036,221**	**$ 150,000**	**$ 78,950**	**$ -**	**$ 3,505,171**

PROPOSED

Below Market Rate Deed Restriction Program — C2014

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

The feasibility of implementing a for-purchase deed restriction program, similar to the Vail Indeed program, the Placer County Housing Preservation Program and Napa's Proximity Housing Homebuyer's Assistance program, has not been fully vetted in California. The goal of a for-purchase workforce housing deed restriction program is to preserve single- and multi-family housing stock for the Town's permanent local resident workforce. The program operates by paying a new buyer or property owner to voluntarily place a deed restriction on their residential property for the purpose of retaining and securing the home, for 55 years, for people who live and work in the community. In return for payment from the Town, the deed restriction would be legally recorded, appears on the property title and passed to future owners for the duration of that term. This CIP covers the cost to explore the legality of a for-purchase deed restriction program including a legal opinion if necessary.

REASON FOR OR BENEFITS OF PROJECT:

Council has set a priority to increase the inventory of homes, rental and for-sale, across the income spectrum and this project aims to do this.

OPERATIONAL COST IMPACTS

There will be monitoring and compliance needs associated with the management of this program, once established.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Unfunded	$ -	$ -	$ -	$ -	$ 680,000	$ 720,000	$ -	$ -	$ -	$ 1,400,000
Measure K	$ -	$ 60,000	$ 60,000	$ 1,250,000	$ 600,000	$ 600,000	$ 400,000	$ 500,000	$ -	$ 3,410,000
TOTAL:	**$ -**	**$ 60,000**	**$ 60,000**	**$ 1,250,000**	**$ 1,280,000**	**$ 1,320,000**	**$ 400,000**	**$ 500,000**	**$ -**	**$ 4,810,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Deed Restriction Program Development	$ -	$ 60,000	$ 47,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 47,000
Program administration	$ -	$ -	$ 13,000	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ 93,000
Deed restriction purchase- households	$ -	$ -	$ -	$ 700,000	$ 768,000	$ 792,000	$ 200,000	$ 225,000	$ -	$ 2,685,000
Deed restriction purchase- businesses	$ -	$ -	$ -	$ 125,000	$ 128,000	$ 132,000	$ 100,000	$ 150,000	$ -	$ 635,000
Deed restriction purchase- developers	$ -	$ -	$ -	$ 345,000	$ 384,000	$ 396,000	$ 100,000	$ 125,000	$ -	$ 1,350,000
TOTAL:	**$ -**	**$ 60,000**	**$ 60,000**	**$ 1,250,000**	**$ 1,280,000**	**$ 1,320,000**	**$ 400,000**	**$ 500,000**	**$ -**	**$ 4,810,000**

PROPOSED

Down Payment Assistance Program — C2020

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

The Town of Truckee has implemented a successful down payment assistance program using funding through the CalHome Program as well as other funding sources over the past several years. As existing loans funded with the CalHome Program are repaid the funds become available for loan through the Town's CalHome Reuse Fund Program. Applications for these funds are processed as available on a first-come-first served basis. All requirements of the CalHome Program carry forward to the Reuse funds. Income requirements for the CalHome Resuse funds is 80% area median income. This is proving to be very challenging with the current house prices in Truckee far exceeding what a family making 80% AMI can afford to buy.
Previously, the housing Deed Restriction program (C2014) and Down Payment Assistance Program (C2020) were budgeted as separate CIPs. In the course of developing the Below Market Rate Deed Restriction program, staff determined that providing a deed restriction purchase at the point of sale was the most effective way to adiminister a down payment assistance program. Therefore, this CIP is unfunded in future years (with the exception of CalHome Reuse Funds, which will be resused as they become available) and funding has been consolidated into C2014.

REASON FOR OR BENEFITS OF PROJECT:
Council has set a priority to increase the inventory of homes, rental and for-sale, across the income spectrum and this project aims to do this.

OPERATIONAL COST IMPACTS
The current housing consultant that operates existing down payment programs for the Town will manage this expanded loan offering, which was previously included in the Community Development Department's budget.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure K	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL:	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Down Payment Assistance (*new)*	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL:	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

COMPLETED
PROPOSED

Housing Partnership Funding — C2306

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY22/23 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

Funding in this project is intended to provide match funding to third-party affordable housing developments to leverage tax credit, grant, and other project financing. Projects funded under this CIP will be deed restricted with AMI caps, typically below 80% AMI. In January 2022 Council approved $1,000,000 match funding for the Pacific Crest Commons project. An additional funding request is anticipated from the Estates Meadows project, or future year funding could be used for additional identified priority projects with Council approval.

REASON FOR OR BENEFITS OR PROJECT:

Truckee is facing a significant housing shortage including affordable housing. While tax credit and grant financing sources are available to support affordable housing developments, these fund sources typically require local funding match.

OPERATIONAL COST IMPACTS

These funds are anticiapted to fund third-party projects. The Town will not be the developer or operator of these housing units.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Affordable Housing In-Lieu Fund	$ -	$ -	$ -	$ 825,000	$ -	$ -	$ -	$ -	$ -	$ 825,000
American Rescue Plan Act	$ -	$ -	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 1,000,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,000,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Pacific Crest Commons commitment	$ -	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ 1,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 1,000,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,000,000**

PROPOSED

Hilltop Master Plan Update — C2307

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Community Development

PROJECT BEGIN DATE: FY 2023 **ESTIMATED COMPLETION:** FY 2025

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:
Revisions to the adopted Hilltop Master Plan and associated environmental review to incentivize and prioritize workforce housing construction.

REASON FOR OR BENEFITS OR PROJECT:
The Hilltop Master Plan was adopted in 2008 and although based on robust public and property owner input, has not resulted in implementation of the community's vision for this icon location. By re-opening the plan, there is the ability to more closely assess the challanges have that stalled development and to align with current community housing and climate adaptation goals. Funding for this project will go towards consultant fees for re-writing the plan and completing the associated enviromental document.

OPERATIONAL COST IMPACTS
Staff time to manage a consultant and a public process.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ -	$ -	$ 250,000	$ 250,000	$ -	$ -	$ -	$ -	$ 500,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 250,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Consultant	$ -	$ -	$ -	$ 250,000	$ 250,000	$ -	$ -	$ -	$ -	$ 500,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 250,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**

PROPOSED

Rental Housing Preservation Program Pilot — C2311

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY22/23 **ESTIMATED COMPLETION:** FY23/24

COUNCIL PRIORITY: Workforce Housing

PROJECT DESCRIPTION:
This project will develop and fund a pilot rental housing preservation program. The program will aim to preserve Truckee's existing longterm rental housing stock (single-family, multi-family, or ADUs) by offering to purchase deed restrictions from property owners who currently longterm rent. The program will be developed in FY 22/23 with the goal of launching the program by early 2023. The program is proposed as a two-year pilot. Development of this program will consider specific program requirements including possible tenant AMI and regional employment requirements, among others.

REASON FOR OR BENEFITS OF PROJECT:
This program is intended to incentivize preservation of existing longterm rental housing as a tool to address the Town's workforce housing shortage.

OPERATIONAL COST IMPACTS
This program will require administrative support including program marketing, processing new applications and deed restrictions, and on-going monitoring of deed restriction compliance. Options for administration by Town staff vs. contracting to a third-party administrator (such as the BMR program administrator) will be considered as part of the program development.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure K	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
General Fund Housing Designation	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Pilot program	$ -	$ -	$ -	$ 150,000	$ 250,000	$ -	$ -	$ -	$ -	$ 400,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**

PROPOSED

MISCELLANEOUS PROJECTS



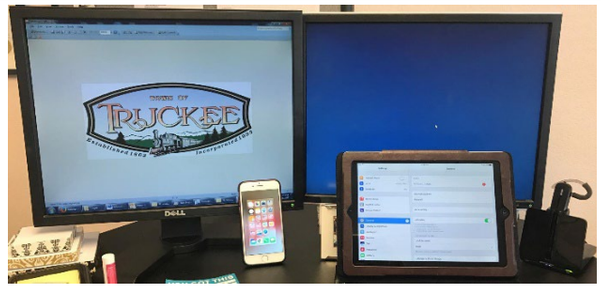
THANK YOU SPONSORS!

PHOTO CREDIT: DRONE PROMOTIONS

Craig Price Inc. • Mountain Art Collective • Pamela Hurt Associates • Placer Title Company
Raley's • Richards Family • Tahoe Donner Association
Carolyn Wallace Dee Town of Truckee Mayor • Truckee Chamber of Commerce
Truckee Core Values Fund • Western Nevada Supply
Acumen Engineering • Aegis Insurance Markets • Balance Hydrologics, Inc. • bigtruck® • Cabona's
Christy Morrison–Oliver Luxury Real Estate • Crux Events • Humane Society of Truckee-Tahoe
John Manocchio • Waddell & Reed, Inc. • KTKE 101.5 • Moonshine Ink • Mt. Lincoln Construction, Inc.
Sierra Sun • Soaring Ranch • Tahoe Forest Health System • Tahoe Truckee Brokers
Truckee River Watershed Council • Truckee River Winery

PROPOSED

Information Technology Equipment — C0105



PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administrative Services - IT

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

This project encompasses the major expenses needed to maintain the Town's information technology infrastructure. There are routine expenses such as server replacements and uninterrupted power source (UPS) replacements.

REASON FOR OR BENEFITS OF PROJECT:

To improve and maintain the Town-wide automation. This budget was developed using recommendations outlined in the IT Strategic Plan completed in FY17/18.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 1,347,043	$ 204,000	$ 45,000	$ 220,000	$ 205,000	$ 131,000	$ 390,000	$ 150,000	$ -	$ 2,488,043
TOTAL:	**$ 1,347,043**	**$ 204,000**	**$ 45,000**	**$ 220,000**	**$ 205,000**	**$ 131,000**	**$ 390,000**	**$ 150,000**	**Ongoing**	**$ 2,488,043**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Prior Years' Expenditures	$ 677,605	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 677,605
Servers	$ 111,464	$ 30,000	$ 3,000	$ 30,000	$ 60,000	$ 30,000	$ 30,000	$ 30,000	$ -	$ 294,464
Software	$ 119,919	$ 50,000	$ -	$ 20,000	$ 20,000	$ 15,000	$ 20,000	$ 15,000	$ -	$ 209,919
IT Disaster Recovery Solution	$ 30,449	$ 15,000	$ 15,000	$ 25,000	$ 15,000	$ 25,000	$ 25,000	$ 25,000	$ -	$ 160,449
Storage Attached Networks (SAN)	$ 153,856	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ 303,856
Routers/Network Equipment	$ 175,632	$ 20,000	$ 5,000	$ 20,000	$ 20,000	$ 30,000	$ 140,000	$ 40,000	$ -	$ 430,632
Phone System	$ 7,684	$ 55,000	$ 2,000	$ 55,000	$ 50,000	$ 6,000	$ 5,000	$ 6,000	$ -	$ 131,684
IT Strategic Plan Implementations	$ 56,322	$ 19,000	$ -	$ 60,000	$ 30,000	$ 15,000	$ 10,000	$ 20,000	$ -	$ 191,322
UPS Batteries	$ 14,112	$ 15,000	$ 20,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 14,000	$ -	$ 88,112
TOTAL:	**$ 1,347,043**	**$ 204,000**	**$ 45,000**	**$ 220,000**	**$ 205,000**	**$ 131,000**	**$ 390,000**	**$ 150,000**	**Ongoing**	**$ 2,488,043**

PROPOSED

Town Hall Office Equipment — C0107

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administrative Services - IT

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

This proposed budget is to accommodate a replacement if necessary. FY 23/24: Staff will examine the town-wide copier needs (including Animal Services) for replacements. This will include copiers, printers, large format printers and scanners. FY21/22: Building and Safety, large scanner is at end of life, however it is not being recommended for replacement at this time.

REASON FOR OR BENEFITS OF PROJECT:

Minimize operating costs through strategic replacement and/or maintenance of equipment, therefore creating operation efficiencies.

OPERATIONAL COST IMPACTS:

Reduce maintenance costs associated with aged machines. The Humane Society will pay for a portion of the Animal Shelter copier replacements.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 90,082	$ -	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 130,082
Building & Safety Fund	$ 16,413	$ 16,200	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 46,413
COPS Fund	$ 9,707	$ -	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 24,707
Private Contributions	$ 5,026	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,026
TOTAL:	**$ 121,227**	**$ 16,200**	**$ -**	**$ -**	**$ 85,000**	**$ -**	**$ -**	**$ -**	**Ongoing**	**$ 206,227**

** The private contribution is from the Humane Society of Truckee-Tahoe*

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Equipment Purchases	$ 121,227	$ 16,200	$ -	$ -	$ 85,000	$ -	$ -	$ -	$ -	$ 206,227
TOTAL:	**$ 121,227**	**$ 16,200**	**$ -**	**$ -**	**$ 85,000**	**$ -**	**$ -**	**$ -**	**Ongoing**	**$ 206,227**

PROPOSED

Police Department Communication & Safety Equipment — C1208

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Patrol

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Communication



PROJECT DESCRIPTION:

Safety Equipment Replacements: Six (6) were replaced in FY20/21 and four (4) were replaced in FY21/22.

Communication Equipment Replacement: Estimated costs through FY25/26 include, but are not limited to the replacement of surface tablets, iPads, iPhones (all lumped into Smart Communication). Replacement upgrades to Mobile Data Computers (MDC) in the patrol vehicles. The on-officer camera system program includes equipment, video storage, upgrade replacements, and warranty services. We split a complete turnover of new MDC units over two fiscal years. The live span of these are approximately 5-6 years. FY22/23 Police Department anticipates we will have to replace all Tasers. Police Department will upgrade the AXON storage plan to unlimited including 3rd party data. This price increase is reflected beginning FY 22/23. One of the July 2021 cyberattack impacts to the Department was it destroyed the Department camera system. With the installation of the new camera system the Department will be able to store footage with the AXON account.

REASON FOR OR BENEFITS OF PROJECT:

Communications and safety products continue to evolve. The listed items are reaching their useful lifespan and will require replacement.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 435,973	$ 15,000	$ 20,494	$ 52,234	$ 28,973	$ 15,274	$ 17,966	$ 37,954	$ 40,592	$ 649,460
COPS Fund	$ 280,758	$ 52,156	$ 25,000	$ 50,000	$ 30,000	$ 45,000	$ 45,000	$ 45,000	$ 45,000	$ 565,758
TOTAL:	**$ 716,731**	**$ 67,156**	**$ 45,494**	**$ 102,234**	**$ 58,973**	**$ 60,274**	**$ 62,966**	**$ 82,954**	**Ongoing**	**$ 1,215,218**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Prior Years' Expenditures	$ 599,343	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 599,343
In-Car MDC Units	$ 19,455	$ 25,000	$ 10,347	$ 9,000	$ 7,500	$ 7,500	$ 7,500	$ 25,000	$ 25,000	$ 111,302
Smart Communications	$ 9,889	$ 9,000	$ 6,199	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 46,088
On-officer Camera System	$ 54,667	$ 24,156	$ 24,948	$ 36,234	$ 37,473	$ 38,774	$ 41,466	$ 43,954	$ 46,592	$ 324,108
Tasers & Associated Equipment	$ 23,723	$ 5,000	$ 3,000	$ 48,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 99,723
Radio Equipment Replacement	$ 9,654	$ 4,000	$ 1,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 34,654
TOTAL:	**$ 716,731**	**$ 67,156**	**$ 45,494**	**$ 102,234**	**$ 58,973**	**$ 60,274**	**$ 62,966**	**$ 82,954**	**Ongoing**	**$ 1,215,218**

PROPOSED

Woodstove Replacement Program — C1509

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Community Development - Planning

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

Woodstove Replacement Program to provide financial incentives to Truckee homeowners to replace non-compliant woodstoves with either new non-wood heating sources or EPA certified woodstoves. This program is funded through air quality mitigation fees. Once funding has been exhausted, the program will discontinue. The Woodstove Replacement Program fulfills Town Air Quality Management goals of particulate matter emissions (PM10) reduction in accordance with Municipal Code Chapter 7.03-Solid Fuel Burning Appliances.
The program is $600 for replacement with a EPA Phase II compliant wood stove or $1,000 for replacement of a non-solid fuel burning device (gas or electric) in accordance with Council Resolution No.2016-38.

REASON FOR OR BENEFITS OF PROJECT:

The Town has adopted an Air Quality Management Plan, and a component of the air-shed particulate matter, primarily in the winter months, involves non-compliant solid fuel burning devices. This program would incentivize the removal of those devices, ultimately resulting in improved air quality.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Air Quality Mitigation Fund	$ 52,333	$ 9,467	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ 62,333
TOTAL:	**$ 52,333**	**$ 9,467**	**$ 5,000**	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 62,333**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Replacement Program	$ 52,333	$ 9,467	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ 62,333
TOTAL:	**$ 52,333**	**$ 9,467**	**$ 5,000**	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 62,333**

PROPOSED

Greenhouse Gas Emissions Reduction — C1510

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Sustainability

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Environmental Sustainability

PROJECT DESCRIPTION:
This project will fund activities that promote renewable energy, energy efficiency, source reduction, resource conservation and restoration, and a healthy community to "Keep Truckee Green." Staff is exploring grants or funding sources that could potentially fund other sustainability implementation activities. Expected activities include implementation of a new municipal GHG tracking dashboard, a community-wide GHG inventory update, consideration of a building reach code, a energy efficiency housing retrofit pilot program, and business sustainability grant program.

REASON FOR OR BENEFITS OF PROJECT:
The Town has a goal to reduce GHG emissions 80% by 2040. This project will support that goal by designing projects that reduce and/or track emissions community wide.

OPERATIONAL COST IMPACTS:
No impacts associated with the GHG-reinventory

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 139,219	$ -	$ -	$ -	$ -	$ -	$ 275,000	$ 275,000	$ 345,000	$ 1,034,219
Sustainability Designation	$ -	$ 100,000	$ 45,000	$ 280,000	$ 275,000	$ 275,000	$ -	$ -	$ -	$ 875,000
TOTAL:	**$ 139,219**	**$ 100,000**	**$ 45,000**	**$ 280,000**	**$ 275,000**	**$ 275,000**	**$ 275,000**	**$ 275,000**	**$ 345,000**	**$ 1,909,219**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Plan Preparation	$ 93,091	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 93,091
GHG Inventory Update	$ 29,900	$ 50,000	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 70,000	$ 159,900
Municipal GHG tracking dashboard	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000
Civic Spark Fellow	$ 16,227	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,227
Reach Codes	$ -	$ 50,000	$ 35,000	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ 55,000
Housing Retrofit Pilot Program	$ -	$ -	$ -	$ 150,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,150,000
Business sustainability grant Pilot Prog.	$ -	$ -	$ -	$ 50,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 425,000
TOTAL:	**$ 139,219**	**$ 100,000**	**$ 45,000**	**$ 280,000**	**$ 275,000**	**$ 275,000**	**$ 275,000**	**$ 275,000**	**$ 345,000**	**$ 1,909,219**

PROPOSED

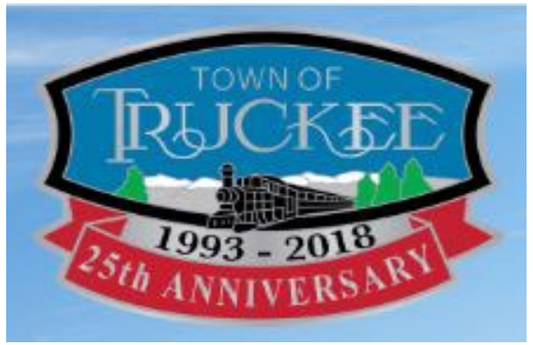
Town Anniversary Acknowledgement — C1514

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Communication



PROJECT DESCRIPTION:

Town has celebrated our milestone anniversaries with a variety of efforts. Staff wants to acknowledge this and provide for a small budget for the next milestone (30th). Not plans have been identified for this to date.

REASON FOR OR BENEFITS OF PROJECT:

This project is in celebration of the Town's Anniversaries. Truckee has a rich history that residents and visitors are interested in.

OPERATIONAL COST IMPACTS

None anticipated.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 28,036	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ 38,036
Book Sponsorships	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Event Sponsorships	$ 21,592	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,592
TOTAL:	**$ 49,628**	**$ -**	**$ -**	**$ 10,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 59,628**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
25th Anniversary Photo Book	$ 8,791	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,791
25th Anniversary Event	$ 40,837	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,837
30th Anniversary Effort	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ 10,000
TOTAL:	**$ 49,628**	**$ -**	**$ -**	**$ 10,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 59,628**

PROPOSED

Town-Wide Content Management System — C1610



PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 16/17 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Communication

PROJECT DESCRIPTION:

This project is for the evaluation, purchase and implementation of a Town-wide content management system (CMS) to replace our "shared drive" server system. A CMS is a computer application that allows publishing, editing, modifying, organizing, deleting, and maintaining content from a central interface.

REASON FOR OR BENEFITS OF PROJECT:

This project is being proposed to manage the creation, storage, access, and disposition of documents for the Town. CMS will improve staff efficiencies in maintaining and locating documents; ensuring the proper records are made available in a timely manner in response to requests from the public; preserve the security of sensitive documents; conserve space on our computer servers; and improve the application of our records management retention policies to our electronic documents. This CIP was excellerated to move the purchase of the software to recover to the cloud after the cyber incident.

OPERATIONAL COST IMPACTS:

There will be ongoing maintenance and upgrade costs for the software. Costs will be updated as the selection process progresses.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 11,070	$ 150,000	$ 97,500	$ 31,000	$ -	$ -	$ -	$ -	$ -	$ 139,570
TOTAL:	**$ 11,070**	**$ 150,000**	**$ 97,500**	**$ 31,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 139,570**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Consultant	$ 11,070	$ 150,000	$ 64,000	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 100,070
Implementation	$ -	$ -	$ 4,500	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ 10,500
Software & Support	$ -	$ -	$ 29,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,000
TOTAL:	**$ 11,070**	**$ 150,000**	**$ 97,500**	**$ 31,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 139,570**

PROPOSED

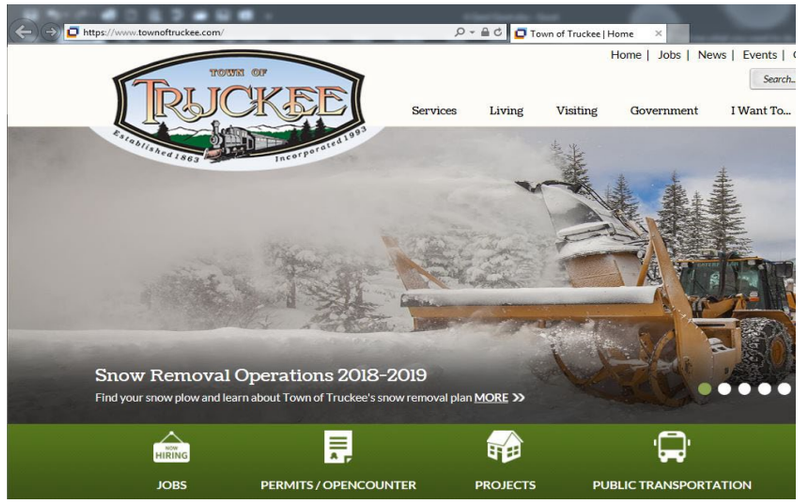
Town Website Update — C1809

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Communication



PROJECT DESCRIPTION:
Platform updates and upgrades for www.townoftruckee.com.

REASON FOR OR BENEFITS OF PROJECT:
The Town has to perform major updates to the website platform, about every five years, throughout the existence of the website. Just like any technology in today's environment, things are changing at a rapid pace. Staff proposes that the Town develop a request for proposal to completely re-work the Town's website beginning next year. This upgrade has been moved forward to next year in response to Town needs for additional functionality in the website, mostly related to public engagement.

OPERATIONAL COST IMPACTS:
Current budget incorporates the ongoing maintenance costs of the Town Website, but there could be incremental cost changes associated with a future upgrade.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 75,000	$ 7,000	$ 152,000	$ -	$ -	$ -	$ -	$ -	$ 159,000
TOTAL:	**$ -**	**$ 75,000**	**$ 7,000**	**$ 152,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 159,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Website Upgrade	$ -	$ 75,000	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000
Consultant Contract			$ 7,000	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ 9,000
TOTAL:	**$ -**	**$ 75,000**	**$ 7,000**	**$ 152,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 159,000**

PROPOSED

Fleet Equipment Purchases — C1811

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Fleet

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:
FY22/23: One (1) Larue D35 self contained, detachable loader mounted snow blower. ($195,000)

REASON FOR OR BENEFITS OF PROJECT:
The Public Works Road and Snow division would like to purchase the Larue D-35 detachable snow blower attachment for winter snow removal operations. The Laure D-35 is a smaller self-contained blower attachment intended to be used with our smaller John Deer 544 front end loader in order to accomplish enhanced snow removal operations in narrow and tighter locations not conducive to our large snow blowers. This blower would also be used in our lower snow level communities like Glenshire during large snow events allowing our larger blowers to be more concentrated to the high snow load areas. This blower will also have its advantages in the cleanup effort in the Downtown area, Rail Yard project, and Envision DPR, The Alley, and Riverside Dr. as well as cleanup efforts around the many roundabouts throughout town. This snow blower being a quick couple attachment allows the JD 544 loader to be used with multiple attachments including a snowplow and bucket.

OPERATIONAL COST IMPACTS:
This will increase the fleet size and fleet maintenance costs overall.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 1,491,356	$ 245,000	$ 233,605	$ 195,000	$ -	$ -	$ -	$ -	$ -	$ 1,919,961
Measure R Sales Tax Fund	$ 84,625	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 84,625
TOTAL:	**$ 1,575,980**	**$ 245,000**	**$ 233,605**	**$ 195,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,004,585**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Equipment Purchases	$ 1,575,980	$ 245,000	$ 233,605	$ 195,000	$ -	$ -	$ -	$ -	$ -	$ 2,004,585
TOTAL:	**$ 1,575,980**	**$ 245,000**	**$ 233,605**	**$ 195,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,004,585**

PROPOSED

Records Management System/Computer Aided Dispatch Replacement C1821



PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Support Services

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Communication

PROJECT DESCRIPTION:

Provides funding over the next two years for the Town Police Department's (PD) portion of a Nevada County-wide replacement of the Records Management System/Computer Aided Dispatch replacement (RMS/CAD). Costs will be shared by all four law enforcement agencies (Nevada County, Grass Valley PD, and Nevada City PD). FY22/23 provides for the initial start up costs, and FY23/24 provides funding for any unforeseen IT expenditures.

REASON FOR OR BENEFITS OF PROJECT:

The current RMS/CAD system is the original system that was purchased during the Police Department start-up. While there have been upgrades over the past twenty years, the upgrades are not keeping up with the current available technology. Changes to both State and Federal reporting requirements were made effective January 1, 2021, and the current RMS/CAD system is not compliant with those requirements. A new records managament system would allow the Department to significantly reduce costs in the form of one platfrom to support several of our current operating systems.

OPERATIONAL COST IMPACTS:

There will be higher yearly ongoing maintenance costs.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 400,000	$ 5,400	$ 400,000	$ 100,000	$ -	$ -	$ -	$ -	$ 505,400
TOTAL:	**$ -**	**$ 400,000**	**$ 5,400**	**$ 400,000**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 505,400**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Purchase	$ -	$ 400,000	$ 5,400	$ 400,000	$ 100,000	$ -	$ -	$ -	$ -	$ 505,400
TOTAL:	**$ -**	**$ 400,000**	**$ 5,400**	**$ 400,000**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 505,400**

PROPOSED

Source Separated Public Recycling Containers — C1822

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Solid Waste

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:
Place new trash and recycling containers and replace existing public litter containers with side-by-side containers for trash and recycling collection. This project will be implemented in phases, beginning with replacement of trash cans in highly trafficked areas Commercial Row, Brickeltown and placement of new containers near Donner Lake. Over multiple years, the Town will replace or place approximately 20 public litter and recycling containers in Commercial Row, Brickeltown, Donner Lake, and other frequented spots like the McIver sled hill.

REASON FOR OR BENEFITS OF PROJECT:
The replacement trash and recycling stations will provide added capacity, a more wildlife-resistant receptacle, and opportunity for the general public to source separate their recyclable materials consistent with the Town's new trash and recycling programs. Currently, the recyclables drop directly into the trash and are not collected separately. The new separate recycling container will maintain the recycling materials cleaner for greater diversion rates. The new trash cans will have solar-powered compactors providing 8x greater capacity, which will reduce overflowing cans resulting in litter. Each trash can will be paired with a recycling container. Town staff will look to repurpose the existing containers in pairs to be utilized for side-by-side trash and recycling. Staff used the Railyard containers as a "pilot," to inform the use. Town staff will work with TDMA and HPAC before installing new receptacles.

OPERATIONAL COST IMPACTS:
Tahoe Truckee Sierra Disposal will service the containers at no cost, per the solid waste franchise agreement. Town Facilities staff will be responsible for long-term maintenance and upkeep of the containers.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Solid Waste Fund	$ -	$ 70,500	$ 2,000	$ 90,000	$ -	$ -	$ -	$ -	$ -	$ 92,000
Beverage Container Payment Program	$ -	$ 5,000	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ 5,000
TOTAL:	**$ -**	**$ 75,500**	**$ 2,000**	**$ 95,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 97,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning & Design	$ -	$ 250	$ -	$ 250	$ -	$ -	$ -	$ -	$ -	$ 250
Construction	$ -	$ 75,250	$ 2,000	$ 94,750	$ -	$ -	$ -	$ -	$ -	$ 96,750
TOTAL:	**$ -**	**$ 75,500**	**$ 2,000**	**$ 95,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 97,000**

PROPOSED

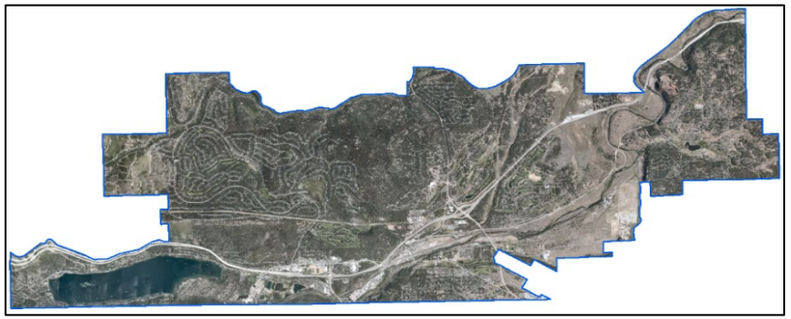
Town-Wide Aerial Mapping Project — C1906

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administrative Services - IT

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

Update of the Aerial Mapping of the Town of Truckee. Town proposes to replace this project (which typically occurs every 5 years) with an annual subscription service. The annual subscription service is covered in the Engineering operating budget.

REASON FOR OR BENEFITS OF PROJECT:

The project is a multi-agency project completed once every five years to provide updated aerial mapping of the North Lake Tahoe-Truckee area. Updated aerial maps are required by local agencies for accurate Geographic Information Systems (GIS) related mapping which is used for a variety of purposes for local agencies, from mapping flood zones to tracking Town owned property.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 27,149	$ 20,543	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,543
Intergovernmental Contributions	$ -	$ 142,851	$ 136,957	$ -	$ -	$ -	$ -	$ -	$ -	$ 136,957
TOTAL:	**$ -**	**$ 170,000**	**$ 157,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**Ongoing**	**$ 157,500**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Project Costs	$ -	$ 170,000	$ 157,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 157,500
TOTAL:	**$ -**	**$ 170,000**	**$ 157,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**Ongoing**	**$ 157,500**

PROPOSED

Front Lobby Agenda Monitor — C1908

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** 21/22

COUNCIL PRIORITY: Communication

PROJECT DESCRIPTION:
Purchase of agenda monitoring screen and cloud based application software for the front foyer of the Town Hall building that will allow 24-hour access to agendas as required by law.

REASON FOR OR BENEFITS OF PROJECT:
This will create an updated method for citizens to access agendas and notices posted in accordance with state law. This will also increase the number of places residents can view the agendas without adding physical distribution points for staff. This software will allow staff to place agendas in an automated fashion at the Community Arts Center, the Truckee Library, an existing monitor at the Truckee Donner Public Utilities District office and here at Town Hall. Currently, staff prints paper copies and pins them to a bulletin board outside of Town Hall.

OPERATIONAL COST IMPACTS:
The cloud based monitoring application will have an ongoing annual cost of $2,300.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 5,000	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ 5,000
TOTAL:	**$ -**	**$ 5,000**	**$ -**	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Project Costs	$ -	$ 5,000	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ 5,000
TOTAL:	**$ -**	**$ 5,000**	**$ -**	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**

PROPOSED

COVID-19 Response Efforts C2009



PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Economic Development

PROJECT BEGIN DATE: FY 19/20 **ESTIMATED COMPLETION:** FY21/22

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
This project accounts for all costs associated with the Town's efforts to comply with shelter in place and isolation activities related to the COVID-19 pandemic. It also account for any programs the Town operates to assist with relief efforts related to the economic effects of community shutdowns.

REASON FOR OR BENEFITS OF PROJECT:
The Town has an obligation to help protect the health of Town employee's and citizens.

OPERATIONAL COST IMPACTS
These costs are expected to help offset operational impacts. The Town will attempt to recuperate some of these expenses from FEMA.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 151,769	$ 90,000	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 326,769
CARES Act Funding	$ 200,369	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,369
TOTAL:	**$ 352,138**	**$ 90,000**	**$ 175,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 527,138**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Food Programs	$ 99,397	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 99,397
Housing Support	$ 88,319	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 88,319
Small Business Support	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000
Telework Capabilities	$ 44,927	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 44,927
Public Health Expenditures	$ 104,495	$ 25,000	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 279,495
TOTAL:	**$ 352,138**	**$ 90,000**	**$ 175,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 527,138**

COMPLETED
PROPOSED

Parking District Infrastructure — C2016



PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Parking

PROJECT BEGIN DATE: FY19/20 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

This project is for ongoing parking district infrastructure replacements. This will help the Parking District ensure adequate funding for expected end-of-life meter replacements, software updates, new meters upon expansion of the Parking District, and technology enhancements. FY21/22 a new parking citation management software will be researched, bid, and selected for implementation in FY22/23.

REASON FOR OR BENEFITS OF PROJECT:

Parking meters and software products continue to evolve. The listed items are reaching their useful lifespan and will require replacement. In FY22/23 the Parking District is looking to purchase a new parking software program. The purchase price for the software system was increased because the quote the Parking District received was from October 2019. In FY24/25 and FY25/26 the Parking District is planning to purchase both mobile and fixed license plate readers (LPRSs) to make our program more efficient with the limited parking staff that we have, and the growing District.

OPERATIONAL COST IMPACTS

Operational impacts will be determined based on the expansion of the Parking District and technology improvements.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Parking Fund	$ -	$ 35,000	$ 30,585	$ 300,000	$ 201,250	$ 259,560	$ 35,000	$ 35,000	$ 35,000	$ 896,395
TOTAL:	**$ -**	**$ 35,000**	**$ 30,585**	**$ 300,000**	**$ 201,250**	**$ 259,560**	**$ 35,000**	**$ 35,000**	**$ 35,000**	**$ 896,395**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Parking Meters / Equipment	$ -	$ 35,000	$ 30,585	$ 75,000	$ 75,000	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 320,585
Software	$ -	$ -	$ -	$ 225,000	$ 126,250	$ 224,560	$ -	$ -	$ -	$ 575,810
TOTAL:	**$ -**	**$ 35,000**	**$ 30,585**	**$ 300,000**	**$ 201,250**	**$ 259,560**	**$ 35,000**	**$ 35,000**	**$ 35,000**	**$ 896,395**

PROPOSED

Electric Vehicle Charging Station — C2017

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 2627

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

In FY20/21-21/22 this project funded the purchase of an electric vehicle for the Town fleet and the installation of three public charging stations in front of Town Hall. In FY22/23-24/25 this CIP will fund the planning, design, and construction for electrical system updates and charging infrastructure necessary at Town Hall and the Corporation Yard for conversion of the Town fleet to electric. The planning phase will assess the future full EV infrastructure buildout and electrical infrastructure needs at both locations. Phase 1 construction will include electrical infrastructure upgrades (tranformer, panel, and conduit), and installation of approximately 2-3 charging stations at each facility (as determined by planning outcome). Infrastructure upgrades will be sized to accommodate future phases of implementation, the timing of which will be determined by future fleet charging needs.

REASON FOR OR BENEFITS OF PROJECT:

This project will help the Town achieve its GHG emissions reduction goals by facilitating future conversion of the Town fleet to electric. Purchase of future electric vehicles will be considered as part of the annual fleet replacement program, pursuant to the adopted Clean Fleet Policy.

OPERATIONAL COST IMPACTS

There will be ongoing costs of electricity usage and annual charging station operating and maintenance costs. These costs will be offset by gas savings.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
NSAQMD Grant	$ 4,950	$ -	$ 34,592	$ -	$ -	$ -	$ -	$ -	$ -	$ 39,542
Fleet Replacement Fund	$ 45,550	$ -	$ 9,441	$ -	$ -	$ -	$ -	$ -	$ -	$ 54,991
General Fund	$ 2,744	$ -	$ -	$ 150,000	$ 150,000	$ 300,000	$ -	$ -	$ -	$ 602,744
Unfunded	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
TOTAL:	**$ 53,244**	**$ -**	**$ 44,033**	**$ 150,000**	**$ 150,000**	**$ 300,000**	**$ -**	**$ -**	**$ 1,000,000**	**$ 1,697,277**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Town Hall public EV Station installation	$ 2,946	$ -	$ 44,033	$ -	$ -	$ -	$ -	$ -	$ -	$ 46,979
Electric vehicle purchase (Tesla)	$ 50,298	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,298
Planning- TH and Corp Yard EV infrastruc	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000
Design- TH and Corp Yard EV infrastructu	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
Phase 1 Construction	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
Future Phases of Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
TOTAL:	**$ 53,244**	**$ -**	**$ 44,033**	**$ 150,000**	**$ 150,000**	**$ 300,000**	**$ -**	**$ -**	**$ 1,000,000**	**$ 1,697,277**

PROPOSED

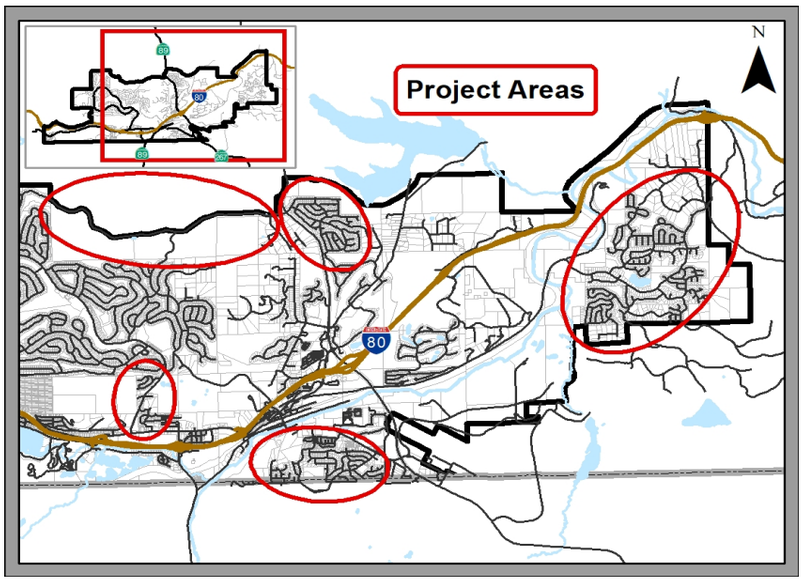
2021 Roadway Vegetation Management Project — C2018

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Wildfire Mitigation



PROJECT DESCRIPTION:
Project consists of vegetation removal and chipping along roadways in Glenshire using Truckee Special Service Area #5 (Glenshire) Funds, and Prosser Lakeview Estates, Sierra Meadows, and Tahoe Donner extremities using Cal Fire grant funds. Unfunded amount represents potential future work to remove vegetation along the remainder of the Town-maintained roads.

REASON FOR OR BENEFITS OF PROJECT:
The removal of vegetation along the roadways will improve defensible space, roadway visibility, maintenance of clear zones, and winter road maintenance/snow removal.

OPERATIONAL COST IMPACTS
None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Glenshire TSSA Fund	$ 170,671	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,671
CalFire Grant Fund	$ -	$ 350,000	$ 420,000	$ 79,329	$ -	$ -	$ -	$ -	$ -	$ 499,329
Unfunded Grant Source	$ -	$ -	$ -	$ -	$ 250,000	$ 250,000	$ -	$ -	$ -	$ 500,000
TOTAL:	**$ 170,671**	**$ 350,000**	**$ 500,000**	**$ 79,329**	**$ 250,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 1,250,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Glenshire Construction	$ 170,671	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,671
Prosser/SM/TD Construction	$ -	$ 350,000	$ 420,000	$ 79,329	$ -	$ -	$ -	$ -	$ -	$ 499,329
Other Town Roads	$ -	$ -	$ -	$ -	$ 250,000	$ 250,000	$ -	$ -	$ -	$ 500,000
TOTAL:	**$ 170,671**	**$ 350,000**	**$ 500,000**	**$ 79,329**	**$ 250,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 1,250,000**

PROPOSED

Coronavirus Economic Resiliency — C2022



PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Economic Development

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Various projects to support Truckee businesses by supporting continuation of business activity to mitigate the economic impacts of Coronavirus. This program will have a particular focus on supporting Downtown Truckee during winter 2020-2021 through the Truckee Winter Wonderland program. Budget for FY21/22 will extend outdoor dining support through summer 2021.

REASON FOR OR BENEFITS OF PROJECT:
Promote the economic resiliency of Truckee businesses.

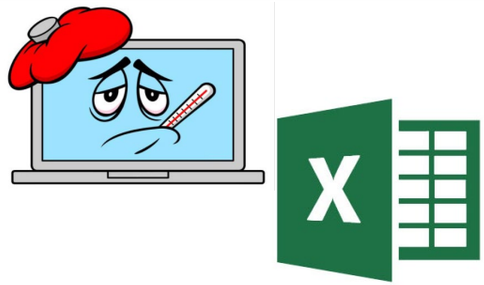
OPERATIONAL COST IMPACTS
Significant staff time contributed to the administration of the Truckee Winter Wonderland program.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 432,734	$ 3,000	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 435,734
Intergovernmental Grant Source	$ 400,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 400,000
TOTAL:	**$ 832,734**	**$ 3,000**	**$ 3,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 835,734**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Downtown Support- Winter Wonderland pro	$ 832,734	$ 3,000	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 835,734
TOTAL:	**$ 832,734**	**$ 3,000**	**$ 3,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 835,734**

COMPLETED
PROPOSED

Administration and Finance Software — C2205



PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administrative Services - Finance

PROJECT BEGIN DATE: FY22/23 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

This project will facilitate a needs assessment and implementation of a software product for capital budgeting in 2022 through 2024. After 2027 this project will facilitate implementation of a new ERP system.

REASON FOR OR BENEFITS OF PROJECT:

The Town's budget is currently prepared entirely in excel, but is reaching the limits of this software's capabilities.

OPERATIONAL COST IMPACTS

Ongoing annual maintenance costs.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ -	$ -	$ 35,000	$ 35,000	$ -	$ -	$ -	$ 562,500	$ 632,500
Building & Safety Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 187,500	$ 187,500
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 35,000**	**$ 35,000**	**$ -**	**$ -**	**$ -**	**$ 750,000**	**$ 820,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Software Implementation	$ -	$ -	$ -	$ 35,000	$ 35,000	$ -	$ -	$ -	$ 750,000	$ 820,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 35,000**	**$ 35,000**	**$ -**	**$ -**	**$ -**	**$ 750,000**	**$ 820,000**

PROPOSED

IT Hardening Network Outage — C2206

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administration

PROJECT BEGIN DATE: FY21/22 **ESTIMATED COMPLETION:** FY21/22

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

The Town of Truckee experience a cybersecurity incident in late July of 2021. After consulting with other entities who had experienced similar events including CalOES and the FBI it was apparent that the IT infrastructure needed to be hardened to prevent future events and ensure the security of the Town's systems. As part of this effort, Town staff adopted the National Institute of Standards and Technology's (NIST) Cyber Security Framework.

REASON FOR OR BENEFITS OR PROJECT:

Bring the Town's IT infrastructure up to a standard that will prevent future events and ensure the security of the Town's systems.

OPERATIONAL COST IMPACTS

First year implementation of itemssuch as Microsoft 365, are included in the project costs here but are budgeted after this initial year in the operating expenditure budgets accordingly.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Insurance (Estimate)	$ -	310,048	$ 353,125	$ -	$ -	$ -	$ -	$ -	$ -	$ 353,125
General Fund	$ -	737,957	$ 682,128	$ -	$ -	$ -	$ -	$ -	$ -	$ 682,128
Parking Fund	$ -	14,273	$ 16,493	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,493
Transit Fund	$ -	8,531	$ 9,858	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,858
Solid Waste Fund	$ -	9,689	$ 11,196	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,196
Building & Safety Fund	$ -	49,502	$ 57,200	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,200
TOTAL:	**$ -**	**$ 1,130,000**	**$ 1,130,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,130,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Office 365 Project	$ -	124,000	$ 124,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 124,000
End Point	$ -	34,000	$ 34,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,000
Networking	$ -	175,000	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 175,000
Software Rebuilds	$ -	95,000	$ 95,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 95,000
Backup Solutions	$ -	93,000	$ 93,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 93,000
Remediation & Forensic Review	$ -	262,000	$ 262,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 262,000
vCISO Services	$ -	271,800	$ 271,800	$ -	$ -	$ -	$ -	$ -	$ -	$ 271,800
Misc Costs	$ -	75,200	$ 75,200	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,200
TOTAL:	**$ -**	**$ 1,130,000**	**$ 1,130,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,130,000**

PROPOSED

Canyon Springs Stewardship — C2207

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Manager

PROJECT BEGIN DATE: FY21/22 **ESTIMATED COMPLETION:** FY22/23

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

This represents the Town's contribution to the Truckee Donner Land Trust to fund the Canyon Springs Stewardship Fund with $500,000 to support the stewardship fund for Canyon Springs. This fund would support routine stewardship activities that support and advance the activities in support of the objectives for which the property was purchased - open space, maintaining wildlife corridors and opening the property to the public for responsible and sustainable recreation.

REASON FOR OR BENEFITS OF PROJECT:

This provides open space for maintaining wildlife corridors and opening the property to the public for responsible and sustainable recreation.

OPERATIONAL COST IMPACTS

No additional operation cost impacts as the Canyon Springs Stewardship fund and activities maintained from that fund are managed by the Truckee Donner Land Trust.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 500,000	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000
TOTAL:	**$ -**	**$ 500,000**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Acquisition	$ -	$ 500,000	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000
TOTAL:	**$ -**	**$ 500,000**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**

COMPLETED

PROPOSED

Support Development of New Truckee Library Facility — C2110

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Manager

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

The Town is providing both in-kind and financial support to assist with planning for a new expanded Truckee Library location. The library will be operated as part of the Nevada County Community Library system and the Town's efforts are in partnership with Nevada County and Friends of the Truckee Library. The Town's contributions include providing a long-term below market lease of a portion of the Town's Riverview Corporation Yard site (valued at $1.4 million) to TDRPD for use as a maintenance yard. This will free up space at Truckee River Regional Park for TDRPD to designate land for the library. Additionally, the Town is working with Nevada County to design the facility and explore funding models for design and construction, which may include exploration of a JPA structure involving the Town, County, and other community partners.

REASON FOR OR BENEFITS OF PROJECT:

While the Town does not provide library services, the development of an expanded library facility is an important priority for the Truckee community. Therefore, Town Council has prioritized partnership efforts to help facilitate development of this community facility.

OPERATIONAL COST IMPACTS

It is not anticipated that the Town will operate the new library, therefore no operational costs are projected Future contemplation of any Town operations role would necessitate careful evaluation of operational cost impacts.

ADDITIONAL TOWN SUPPORT - CAPTURED ELSEWHERE	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Land Commitment- Riverview lease	$ -	$ -	$ -	$ -	$ 1,400,000	$ -	$ -	$ -	$ -	$ 1,400,000
Studies, plans, consultants	$ 85,034	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 85,034
Staff support (in-kind)	$ -	$ 10,000	$ 10,000	$ 10,000	$ 4,000	$ 4,000	$ 4,000	$ -	$ -	$ 32,000
TOTAL:	**$ 85,034**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 1,404,000**	**$ 4,000**	**$ 4,000**	**$ -**	**$ -**	**$ 1,517,034**

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 40,000	$ -	$ 90,000	$ 50,000	$ -	$ -	$ -	$ -	$ 140,000
American Rescue Plan Act	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ 300,000
TOTAL:	**$ -**	**$ 40,000**	**$ -**	**$ 390,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 440,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Studies, plans, consultants	$ -	$ 40,000	$ -	$ 340,000	$ -	$ -	$ -	$ -	$ -	$ 340,000
Permit and fees subsidy	$ -	$ -	$ -	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 100,000
TOTAL:	**$ -**	**$ 40,000**	**$ -**	**$ 390,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 440,000**

PROPOSED

Public Art Master Plan Implementation — C2308



PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 21/22 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Ongoing implementation of the Public Art Master Plan. Includes implementation of the first Town-commissioned art installation on the Brockway Road retaining wall.

REASON FOR OR BENEFITS OR PROJECT:

Public Art is an importatnt component of our thriving community and the creation of public art which enhances the character of Truckee.

OPERATIONAL COST IMPACTS

Operation costs vary based on type of project implemented.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ -	$ 10,000	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ 50,000
American Rescue Plan Act	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000
TOTAL:	**$ -**	**$ -**	**$ 10,000**	**$ 140,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Brockway Road Installation	$ -	$ -	$ 10,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 40,000
Potential Future Installations and	$ -	$ -	$ -	$ 110,000	$ -	$ -	$ -	$ -	$ -	$ 110,000
TOTAL:	**$ -**	**$ -**	**$ 10,000**	**$ 140,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**

PROPOSED

Single-Use Foodware Reduction C2309

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Solid Waste & Recycling

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

This project will provide grant funding to assist businesses in complying with the new single-use foodware ordinance. The ordinance is scheduled to be finalized in the Fall of 2022, and may require businesses to provide reusable foodware for in-house dining. Funds will support businesses in the capital cost of purchasing reusable foodware, and capital improvements to accommodate a dishwasher. Project funding will also provide for outreach and education to the business community regarding the new ordinance requirements.

REASON FOR OR BENEFITS OR PROJECT:

The single-use foodware ordinance will reduce the amount of single-use foodware distributed in Truckee through source reduction, resulting in less opportunity for litter in our community, which has been a prominent issue. Reductions in single-use foodware will also result in less greenhouse gas emissions from the production and transportation of disposable products. Studies also show that businesses that switch to reusable foodware save money after the return from the initial capital costs from not continuously purchasing disposable foodware.

OPERATIONAL COST IMPACTS

Reduced operational costs for litter abatement.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Solid Waste Fund	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ 50,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Business Grants	$ -	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ 40,000
Outreach & Education	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ 10,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**

PROPOSED

Fencing and Security Gates at Town Hall — C2312

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public-Works Facilities

PROJECT BEGIN DATE: 22/23 **ESTIMATED COMPLETION:** 22/23

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

This project is to increase security and safety of Town equipment and vehicles and personnel at Town Hall by installing fencing in the exterior of the facility with gates located at the north and south entrances.

REASON FOR OR BENEFITS OF PROJECT:

The purpose of this is to secure Town Assets including Safety vehicles, Pool Vehicles, and employee vehicles while also providing a secured area for employees to access Town Hall given the facility is accessed on a 24 hour basis.

OPERATIONAL COST IMPACTS

Total operational cost impacts are unknown at this time, there will be annual maintenance on the gates, and access system once installed that will be tranferred to the operating budgets accordingly.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
CIRA Grant	$ -	$ -	$ -	$ 288,630	$ -	$ -	$ -	$ -	$ -	$ 288,630
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 288,630**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 288,630**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning	$ -	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ 15,000
Fencing	$ -	$ -	$ -	$ 228,630	$ -	$ -	$ -	$ -	$ -	$ 228,630
Gate Installation	$ -	$ -	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ -	$ 45,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 288,630**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 288,630**

PROPOSED

Micro Transit Program — C2313

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY22/23 **ESTIMATED COMPLETION:** FY22/23

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Summer 2022 (FY 22/23) Microtransit Pilot Project to operate from June 25 through Septmeber 5, 2022. Pilot would provide daily service from 10AM to 10 PM within Town limits primarly serving , Donner Pass Road Commercial Core, Brockway lodging properties, and Tahoe Donner and Glenshire residential areas. Data and community input would be used to evaluate Microtransit model as a town-wide transit operational model in future years.

REASON FOR OR BENEFITS OR PROJECT:

Environmental Sustainability, Infrastructure and Community Connectivity

OPERATIONAL COST IMPACTS

This is a pilot therefore the operational cost impacts are not anticipated to be beyond the $460,472 pilot cost with $154,000 being provided by the Town in the form of American Rescue Plan Funds and the remainder from other non-general fund sources.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
American Rescue Plan Act	$ -	$ -	$ 15,366	$ 138,297	$ -	$ -	$ -	$ -	$ -	$ 153,663
Tahoe Donner TSSA Fund	$ -	$ -	$ 15,365	$ 138,292	$ -	$ -	$ -	$ -	$ -	$ 153,657
Glenshire TSSA Fund	$ -	$ -	$ 4,917	$ 44,253	$ -	$ -	$ -	$ -	$ -	$ 49,170
Tourism Business Improvement District	$ -	$ -	$ 8,604	$ 77,444	$ -	$ -	$ -	$ -	$ -	$ 86,048
Intergovernmental Contributions	$ -	$ -	$ 1,843	$ 16,596	$ -	$ -	$ -	$ -	$ -	$ 18,439
Parking Fund	$ -	$ -	$ -	$ 153,000	$ -	$ -	$ -	$ -	$ -	$ 153,000
TOTAL:	**$ -**	**$ -**	**$ 46,095**	**$ 567,882**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 613,977**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Summer Pilot	$ -	$ -	$ 46,095	$ 414,882	$ -	$ -	$ -	$ -	$ -	$ 460,977
Winter Pilot	$ -	$ -	$ -	$ 153,000	$ -	$ -	$ -	$ -	$ -	$ 153,000
TOTAL:	**$ -**	**$ -**	**$ 46,095**	**$ 567,882**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 613,977**

PROPOSED

Climate Partnerships — C2314

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Sustainability

PROJECT BEGIN DATE: 21/22 **ESTIMATED COMPLETION:** 22/23

COUNCIL PRIORITY: Environmental Sustainability

PROJECT DESCRIPTION:

This project will work in partnership with community partners to fund activities that promote renewable energy, energy efficiency, resource conservation and restoration. Projects include a biomass scoping study and feasibility study (in partnership with Truckee Tahoe Airport District, Truckee Fire Protection District, and Truckee Donner Public Utility District), support of a green business certification program (led by Sierra Business Council), support of sustainable tourism efforts (led by Visit Truckee), and participation as a founding member of the Climate Transiformation Alliance. Donner Lake Stewardship efforts in FY21/22-22/23 include funding Clean Tahoe litter cleanup. Future Donner Lake Stewardship efforts could be added to this CIP, as these efforts are defined by the stewardship partnership.

REASON FOR OR BENEFITS OR PROJECT:

The Town has a goal to reduce GHG emissions 80% by 2040. This project will support that goal by designing projects that reduce and/or track emissions community wide.

OPERATIONAL COST IMPACTS

The biomass feasibility study will consider operating models for a future biomass facility, including operating cost impacts. The Donner Lake Stewardship and Climate Transformation Alliance partnerships are still in their development phases. Both partnerships could result in significant future projects for Council consideration, including consideration of operational cost impacts.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Unfunded Grant Source	$ -	$ -	$ -	$ 120,000	$ -	$ -	$ -	$ -	$ -	$ 120,000
Partner Reimbursements	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
Sustainability Designation	$ -	$ 10,000	$ 54,000	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ 114,000
TOTAL:	**$ -**	**$ 10,000**	**$ 74,000**	**$ 180,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 254,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Biomass Feasibility	$ -	$ -	$ -	$ 120,000	$ -	$ -	$ -	$ -	$ -	$ 120,000
Biomass Scoping	$ -	$ -	$ 37,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 37,000
Green Business Certification	$ -	$ 10,000	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ 10,000
Sustainable Tourism Efforts	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ 10,000
Donner Lake Stewardship	$ -	$ -	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ 40,000
Climate Transformation Alliance	$ -	$ -	$ 17,000	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ 37,000
TOTAL:	**$ -**	**$ 10,000**	**$ 74,000**	**$ 180,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 254,000**

PROPOSED

PAVEMENT MAINTENANCE PROJECTS



PROPOSED

Paving Projects by Year (2020-2025)

- 2020
- 2021
- 2022
- 2023 & 2024
- 2025: To Be Determined

N
W E
S

Prosser Reservoir
Donner Lake
NEVADA COUNTY
PLACER COUNTY
Alder Creek Rd
Prosser Dam Rd
Union Mills Rd
Old 40 Highway
Hirschdale Rd
Hinton Rd
Floriston Ave
Martis Peak Rd
Whitehorse Rd
Acesa Dr
Tudor Ln
Dorchester Dr
Rainbow Dr
Laurelwood Dr
Kelly Dr
Ghirard Rd
Alder Dr
Beacon Rd
Saddleback Dr
Granite Dr
Henness Rd.
Overland Trl
Fairway Dr
Glenshire Dr
Highland Ave
Pioneer Trail
Euer Valley Rd
Joerger Dr
Martis Dam Rd
East River St
Brockway Rd
Donner Pass Rd
West River St
Deerfield Dr
Silverfir Dr
Ponderosa Dr
Martis Dr
Richards Blvd
Denton Ave
Donner Lake Rd
Lake St
South Shore Dr
Northwoods Blvd
Stockholm Way
Hillside Dr
Tyrol Rd
Oslo
Pathway Ave
Hansel Ave
Schussing Way
Falcon Point Trl
Sitzmark Way
Lausanne Way
Ski View Lp
Swiss Ln
Zermatt Dr
Bernese Ln
Copenhagen Dr
Heidi Way
Ski Slope Way
Zeron Way
Royal Way
Dorrington Ln
Kent Dr
Somerset Dr
The Strand
Foxboro Dr
Tewksbury Dr
Uxbridge Dr
Walden Dr
80
89
267

0 0.5 1 2 3 4 Miles

Downtown

Indian Jack Rd
Bridge St
Perkins St
Smith St
Keiser Ave
High St
Jibboom St
Spring St
E St
D St
Church St
Donner Pass Rd Ext
East River St
Riverside Dr
South River St
Rue Hilltop
Brockway Rd
McIver Crossing
Schaffer Dr

PROPOSED

Annual Paving Project Summary — Cxx02



PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION:
Annual paving of selected roads based upon the 2018 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget. Paving is completed every other year.

REASON FOR OR BENEFITS OF PROJECT:
Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

CIP NUMBER	CUMULATIVE PRIOR THRU SUMMER 2020	SUMMER 2021 AMENDED BUDGET	SUMMER 2021 ESTIMATED ACTUAL	SUMMER BUDGET 2022	SUMMER BUDGET 2023	SUMMER BUDGET 2024	SUMMER BUDGET 2025	SUMMER BUDGET 2026	ESTIMATED SUMMER 2027 ON	TOTAL
C2102	$ -	$ 4,428,608	$ 4,031,262	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,031,262
C2202	$ -	$ -	$ 2,355,000	$ 2,620,000	$ -	$ -	$ -	$ -	$ -	$ 4,975,000
C2302	$ -	$ -	$ -	$ 1,500,000	$ 2,480,000	$ -	$ -	$ -	$ -	$ 3,980,000
C2402	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ -	$ -	$ 5,180,000
C2502	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ -	$ 5,180,000
C2602	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ 5,180,000
TOTAL:	**$ -**	**$ 4,428,608**	**$ 6,386,262**	**$ 4,120,000**	**$ 4,480,000**	**$ 5,180,000**	**$ 5,180,000**	**$ 3,180,000**	**Ongoing**	**$ 28,526,262**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Summer 2021	$ -	$ 4,428,608	$ 4,031,262	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,031,262
Summer 2022	$ -	$ -	$ 2,355,000	$ 2,620,000	$ -	$ -	$ -	$ -	$ -	$ 4,975,000
Summer 2023	$ -	$ -	$ -	$ 1,500,000	$ 2,480,000	$ -	$ -	$ -	$ -	$ 3,980,000
Summer 2024	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ -	$ -	$ 5,180,000
Summer 2025	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ -	$ 5,180,000
Summer 2026	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ 5,180,000
TOTAL:	**$ -**	**$ 4,428,608**	**$ 6,386,262**	**$ 4,120,000**	**$ 4,480,000**	**$ 5,180,000**	**$ 5,180,000**	**$ 3,180,000**	**Ongoing**	**$ 28,526,262**

PROPOSED

2022 Recessed Striping Project — C2003

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 21/22 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Replace existing roadway striping and pavement markings (crosswalks) with recessed thermoplastic. The roads planned to receive recessed striping are Glenshire Drive, Bridge Street (Jibboom Street to South River Street), Brockway Road, West River Street, and Donner Pass Road (Bridge Street to SR89S).

REASON FOR OR BENEFITS OF PROJECT:
Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes, center lines and crosswalks along major roadways.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure V Sales Tax Fund	$ -	$ 350,000	$ 5,000	$ 395,000	$ -	$ -	$ -	$ -	$ -	$ 400,000
TOTAL:	**$ -**	**$ 350,000**	**$ 5,000**	**$ 395,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ 350,000	$ 5,000	$ 395,000	$ -	$ -	$ -	$ -	$ -	$ 400,000
TOTAL:	**$ -**	**$ 350,000**	**$ 5,000**	**$ 395,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**

PROPOSED

2021 Paving & Drainage Project — C2102

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Annual paving of selected roads based upon the 2018 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OF PROJECT:
Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
SB1 - LPP Funding	$ -	$ 200,000	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000
SB1 - LSRP Funding	$ -	$ 270,000	$ 270,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 270,000
Measure V Sales Tax Fund	$ 2,056	$ 2,885,608	$ 2,341,948	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,344,004
Tahoe Donner TSSA Fund	$ -	$ 916,000	$ 838,661	$ -	$ -	$ -	$ -	$ -	$ -	$ 838,661
Glenshire TSSA Fund	$ -	$ 157,000	$ 133,653	$ -	$ -	$ -	$ -	$ -	$ -	$ 133,653
Utility Reimbursement	$ -	$ -	$ 247,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,000
TOTAL:	**$ 2,056**	**$ 4,428,608**	**$ 4,031,262**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,033,318**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ 2,056	$ 4,428,608	$ 4,031,262	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,033,318
TOTAL:	**$ 2,056**	**$ 4,428,608**	**$ 4,031,262**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,033,318**

COMPLETED

PROPOSED

2022 Paving & Drainage Project — C2202

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 21/22 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Annual paving of selected roads based upon the 2018 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OF PROJECT:
Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
SB1 - LPP Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
SB1 - LSRP Funding	$ -	$ -	$ -	$ 270,000	$ -	$ -	$ -	$ -	$ -	$ 270,000
Measure V Sales Tax Fund	$ -	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000
Road Maintenance Reserve	$ -	$ -	$ 2,350,000	$ 2,350,000	$ -	$ -	$ -	$ -	$ -	$ 4,700,000
TOTAL:	**$ -**	**$ 5,000**	**$ 2,355,000**	**$ 2,620,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,975,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ 5,000	$ 2,355,000	$ 2,620,000	$ -	$ -	$ -	$ -	$ -	$ 4,975,000
TOTAL:	**$ -**	**$ 5,000**	**$ 2,355,000**	**$ 2,620,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,975,000**

PROPOSED

2024 Recessed Striping Project — C2203

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Replace existing roadway striping and pavement markings (crosswalks) with recessed thermoplastic. The roads planned to receive recessed striping are Northwoods Boulevard, Fjord Road, Alder Creek Road (Fjord Road to SR89), Donner Pass Road (SR89S to Town Limits) and Donner Lake Road.

REASON FOR OR BENEFITS OF PROJECT:
Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes, center lines and crosswalks along major roadways.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure V Sales Tax Fund	$ -	$ -	$ -	$ -	$ 5,000	$ 395,000	$ -	$ -	$ -	$ 400,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 395,000**	**$ -**	**$ -**	**$ -**	**$ 400,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ -	$ -	$ -	$ 5,000	$ 395,000	$ -	$ -	$ -	$ 400,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 395,000**	**$ -**	**$ -**	**$ -**	**$ 400,000**

PROPOSED

2023 Paving & Drainage Project — C2302

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Annual paving of selected roads based upon the 2018 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OF PROJECT:
Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
SB1 - LSRP Funding	$ -	$ -	$ -	$ -	$ 270,000	$ -	$ -	$ -	$ -	$ 270,000
Measure V Sales Tax Fund	$ -	$ -	$ -	$ 750,000	$ 750,000	$ -	$ -	$ -	$ -	$ 1,500,000
Tahoe Donner TSSA Fund	$ -	$ -	$ -	$ -	$ 540,000	$ -	$ -	$ -	$ -	$ 540,000
Glenshire TSSA Fund	$ -	$ -	$ -	$ -	$ 170,000	$ -	$ -	$ -	$ -	$ 170,000
Road Maintenance Reserve	$ -	$ -	$ -	$ 750,000	$ 750,000	$ -	$ -	$ -	$ -	$ 1,500,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 1,500,000**	**$ 2,480,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,980,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ -	$ -	$ 1,500,000	$ 2,480,000	$ -	$ -	$ -	$ -	$ 3,980,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 1,500,000**	**$ 2,480,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,980,000**

PROPOSED

2024 Paving & Drainage Project — C2402

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Annual paving of selected roads based upon the 2018 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OF PROJECT:
Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
SB1 - LPP Funding	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
SB1 - LSRP Funding	$ -	$ -	$ -	$ -	$ -	$ 270,000	$ -	$ -	$ -	$ 270,000
Measure V Sales Tax Fund	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000	$ -	$ -	$ -	$ 2,000,000
Tahoe Donner TSSA Fund	$ -	$ -	$ -	$ -	$ -	$ 540,000	$ -	$ -	$ -	$ 540,000
Glenshire TSSA Fund	$ -	$ -	$ -	$ -	$ -	$ 170,000	$ -	$ -	$ -	$ 170,000
Road Maintenance Reserve	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000	$ -	$ -	$ -	$ 2,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**	**$ 3,180,000**	**$ -**	**$ -**	**$ -**	**$ 5,180,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ -	$ -	$ 5,180,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**	**$ 3,180,000**	**$ -**	**$ -**	**$ -**	**$ 5,180,000**

PROPOSED

2026 Recessed Striping Project — C2403

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 25/26 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Replace existing roadway striping and pavement markings (crosswalks) with recessed thermoplastic.

REASON FOR OR BENEFITS OF PROJECT:
Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes, center lines and crosswalks along major roadways.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure V Sales Tax Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ 395,000	$ -	$ 400,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 395,000**	**$ -**	**$ 400,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ 395,000	$ -	$ 400,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 395,000**	**$ -**	**$ 400,000**

PROPOSED

2025 Paving & Drainage Project — C2502

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY24/25 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Annual paving of selected roads based upon the 2018 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OF PROJECT:
Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
SB1 - LPP Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000
SB1 - LSRP Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ 270,000	$ -	$ -	$ 270,000
Measure V Sales Tax Fund	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000	$ -	$ -	$ 2,000,000
Tahoe Donner TSSA Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 540,000	$ -	$ -	$ 540,000
Glenshire TSSA Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 170,000	$ -	$ -	$ 170,000
Road Maintenance Reserve	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000	$ -	$ -	$ 2,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**	**$ 3,180,000**	**$ -**	**$ -**	**$ 5,180,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ -	$ 5,180,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**	**$ 3,180,000**	**$ -**	**$ -**	**$ 5,180,000**

PROPOSED

2026 Paving & Drainage Project — C2602

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 25/26 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
Annual paving of selected roads based upon the 2018 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OR PROJECT:
Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS
Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
SB1 - LPP Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ 200,000
SB1 - LSRP Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 270,000	$ -	$ 270,000
Measure V Sales Tax Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000	$ -	$ 2,000,000
Tahoe Donner TSSA Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 540,000	$ -	$ 540,000
Glenshire TSSA Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 170,000	$ -	$ 170,000
Road Maintenance Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000	$ -	$ 2,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**	**$ 3,180,000**	**$ -**	**$ 5,180,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 3,180,000	$ -	$ 5,180,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**	**$ 3,180,000**	**$ -**	**$ 5,180,000**

PROPOSED

2022 Parking District Seal Coat Project — C2005

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 21/22 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
The following parking lots to receive treatments include the Fire Station parking lot on Donner Pass Road, the paid parking lot next to the Depot, and the paid parking lot next to the diner on West River Street.

REASON FOR OR BENEFITS OF PROJECT:
Parking lots need periodic treatment to seal surfaces and prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of improved parking lot surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Parking Fund	$ -	$ 30,000	$ 5,000	$ 45,000	$ -	$ -	$ -	$ 5,000	$ 45,000	$ 100,000
TOTAL:	**$ -**	**$ 30,000**	**$ 5,000**	**$ 45,000**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 45,000**	**$ 100,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ 30,000	$ 5,000	$ 45,000	$ -	$ -	$ -	$ 5,000	$ 45,000	$ 100,000
TOTAL:	**$ -**	**$ 30,000**	**$ 5,000**	**$ 45,000**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 45,000**	**$ 100,000**

PROPOSED

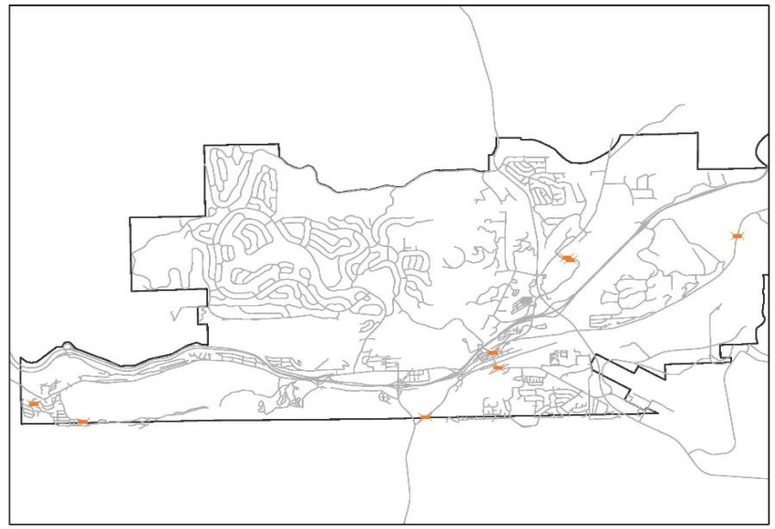
2020 Bridge Maintenance Project — C2007

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 19/20 **ESTIMATED COMPLETION:** FY 20/21

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:
Maintenance and repair project for Town maintained bridges consistent with recommendations contained in the Caltrans Structure Maintenance & Investigations Bridge Inspection Reports. Work to include concrete repair, corrosion control, and erosion control on eight bridges.

REASON FOR OR BENEFITS OF PROJECT:
Bridge systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS
Reduced operational costs as a result of improved bridge structures and bridge deck preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure V Sales Tax Fund	$ 3,300	$ 125,000	$ 15,000	$ 775,000	$ -	$ -	$ -	$ -	$ -	$ 793,300
TOTAL:	**$ 3,300**	**$ 125,000**	**$ 15,000**	**$ 775,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 793,300**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design	$ 3,300	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,300
Construction	$ -	$ 100,000	$ -	$ 750,000	$ -	$ -	$ -	$ -	$ -	$ 750,000
Construction Management	$ -	$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 25,000
TOTAL:	**$ 3,300**	**$ 125,000**	**$ 15,000**	**$ 775,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 793,300**

PROPOSED

2022 Trails Seal Coat Project — C2104

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 21/22 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:
The following trails are scheduled for seal coating: Truckee River Legacy Trail, Brockway Road Trail, Trout Creek Trail, Public Service Center trails and Frishman Hollow trail. The trailhead parking areas on Glenshire Drive, East River Street and Northwoods Boulevard will also receive seal coat treatments as part of the project.

REASON FOR OR BENEFITS OF PROJECT:
Trail systems need periodic treatment to seal surfaces and prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:
Reduced operational costs as a result of improved trail surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure R Sales Tax Fund	$ -	$ 150,000	$ 5,000	$ 195,000	$ -	$ -	$ -	$ 5,000	$ 195,000	$ 400,000
TOTAL:	**$ -**	**$ 150,000**	**$ 5,000**	**$ 195,000**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 195,000**	**$ 400,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Construction	$ -	$ 150,000	$ 5,000	$ 195,000	$ -	$ -	$ -	$ 5,000	$ 195,000	$ 400,000
TOTAL:	**$ -**	**$ 150,000**	**$ 5,000**	**$ 195,000**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 195,000**	**$ 400,000**

PROPOSED

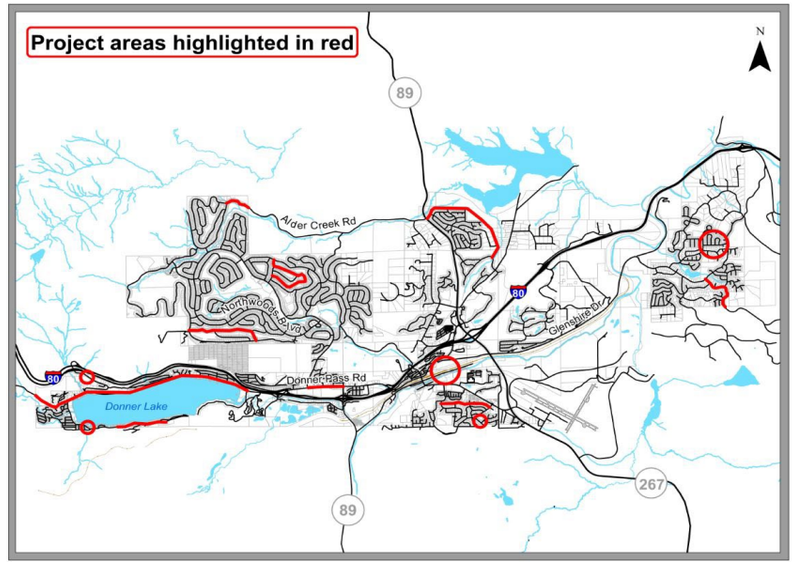
2017 Flood Damage Repair — C1713

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

Repair of any roadway, trail or drainage infrastructure throughout Town damaged as a result of flooding. Also includes clean-up of downed trees and other debris. Due to the length of the State of California Office of Emergency Services (OES) process, expenses may be funded originally from Measure V and then refunded from OES during the following year. Damage on South Shore Drive occurred on both sides of the county line (Placer and Nevada). Since the majority of the repair work was on the Placer County side of the line, Placer County took lead on the repair work. They will work with work with OES on receiving reimbursement and will bill the Town for our share of the work.

REASON FOR OR BENEFITS OF PROJECT:

Restore any flood damaged town infrastructure back to a properly functioning state.

OPERATIONAL COST IMPACTS:

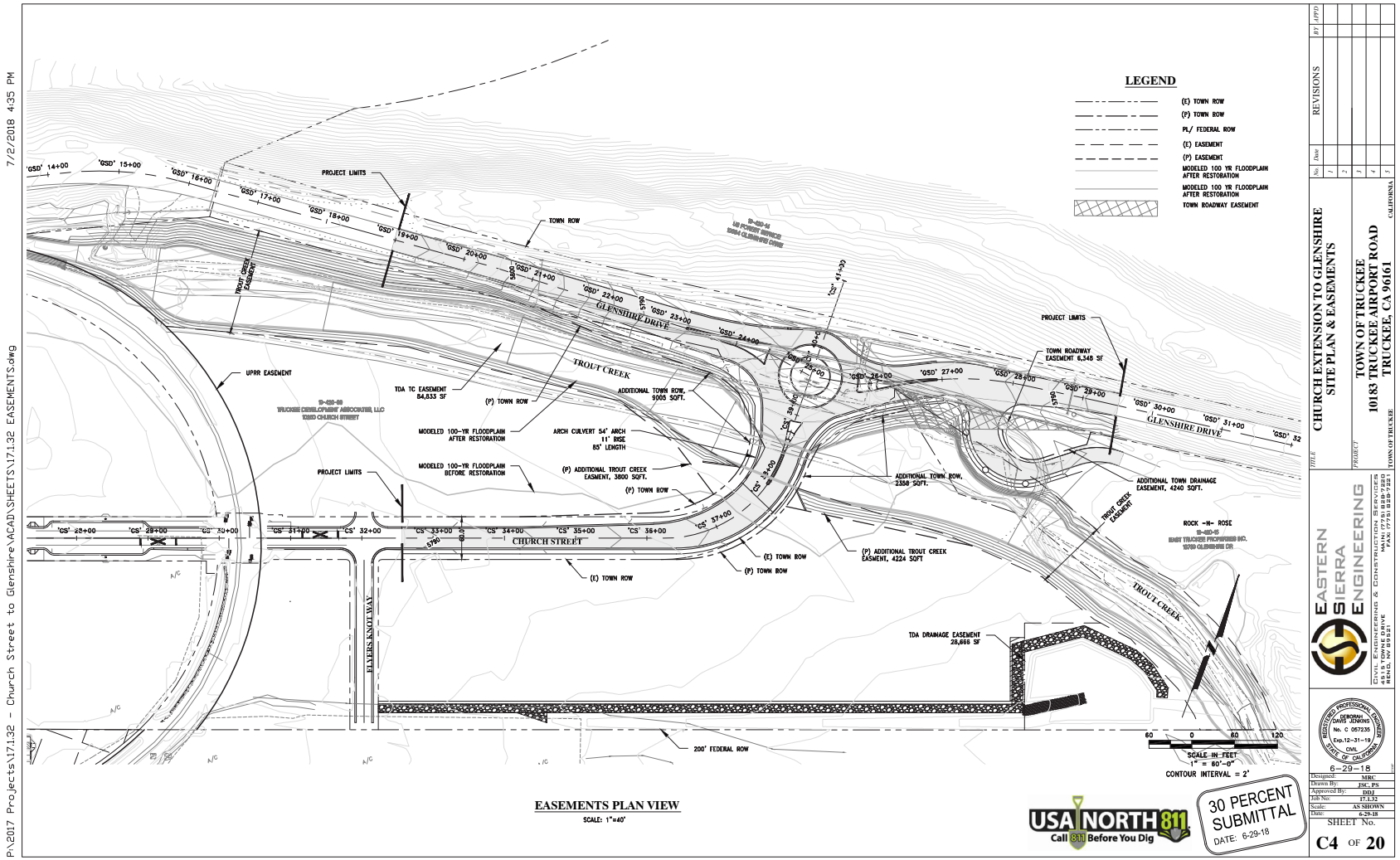
None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
OES	$ 281,360	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 281,360
Measure V Sales Tax Fund	$ 295,101	$ 146,000	$ 146,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 441,101
General Fund	$ 3,060	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,060
TOTAL:	**$ 579,521**	**$ 146,000**	**$ 146,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 725,521**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Construction	$ 579,521	$ 146,000	$ 146,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 725,521
TOTAL:	**$ 579,521**	**$ 146,000**	**$ 146,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 725,521**

PROPOSED

ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS



PROPOSED

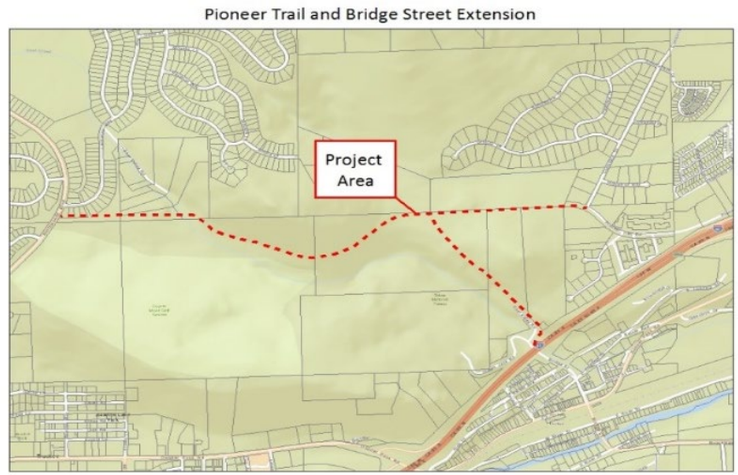
Pioneer Trail and Bridge Street Extension — C1503

PROJECT CATEGORY: Roadway & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:
Construction of a new access road linking Tahoe Donner to SR 89 north/SR 267 via an extension of Pioneer Trail as well as a connection to Downtown Truckee via a Bridge Street extension using the Trout Creek I-80 underpass.

REASON FOR OR BENEFITS OF PROJECT:
Provide a third access to and from Tahoe Donner, reduce congestion on Donner Pass Road and support development. Project is identified by the General Plan.

OPERATIONAL COST IMPACTS
Once built it will add approximately 3-4 miles of roadway to the Town maintained roads. Average annual cost for maintenance and replacement would be $150,000 - $200,000 per year.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Tahoe Donner TSSA Fund	$ 5,074	$ 400,000	$ 70,000	$ 1,167,000	$ 1,250,000	$ -	$ -	$ -	$ -	$ 2,492,074
Traffic Impact Fees Fund	$ 20,037	$ 400,000	$ 70,000	$ 567,889	$ 750,000	$ -	$ -	$ -	$ -	$ 1,407,926
Unfunded	$ -	$ -	$ -	$ 600,000	$ 500,000	$ 17,790,067	$ 17,790,066	$ -	$ -	$ 36,680,133
TOTAL:	**$ 25,111**	**$ 800,000**	**$ 140,000**	**$ 2,334,889**	**$ 2,500,000**	**$ 17,790,067**	**$ 17,790,066**	**$ -**	**$ -**	**$ 40,580,133**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design	$ 25,111	$ 800,000	$ 140,000	$ 2,334,889	$ 2,500,000	$ -	$ -	$ -	$ -	$ 5,000,000
Construction*	$ -	$ -	$ -	$ -	$ -	$ 17,790,067	$ 17,790,066	$ -	$ -	$ 35,580,133
TOTAL:	**$ 25,111**	**$ 800,000**	**$ 140,000**	**$ 2,334,889**	**$ 2,500,000**	**$ 17,790,067**	**$ 17,790,066**	**$ -**	**$ -**	**$ 40,580,133**

PROPOSED

Miscellaneous Curb & Gutter Replacement — C1508



PROJECT CATEGORY: Roadway & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:
The project will replace curb and gutter at various locations around Town. In particular, curb and gutter replacement will occur concurrent with sidewalk replacement projects initiated by private property owners as required by the streets and highways code.

REASON FOR OR BENEFITS OF PROJECT:
Improve roadway infrastructure and drainage.

OPERATIONAL COST IMPACTS:
Reduced operation costs as a result of improved roadway infrastructure.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Measure V Sales Tax Fund	$ 174,574	$ 25,000	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ -	$ -	$ 274,574
Brickelltown CFD	$ 4,526	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,526
TOTAL:	**$ 179,100**	**$ 25,000**	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ -**	**Ongoing**	**$ 279,100**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Construction	$ 179,100	$ 25,000	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ -	$ -	$ 279,100
TOTAL:	**$ 179,100**	**$ 25,000**	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ -**	**Ongoing**	**$ 279,100**

PROPOSED

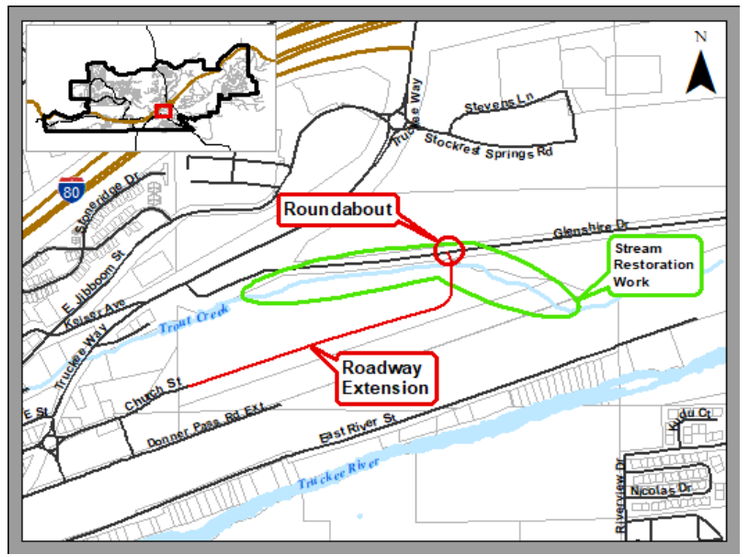
Church Street Extension/Trout Creek Restoration Reach 4 and 5 — C1804

PROJECT CATEGORY: Roadway & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:
Planning, design, and construction of the Town's portion of the extension of Church Street from the balloon track in the Railyard development to Glenshire Drive. Project includes the restoration of Trout Creek, a bridge over Trout Creek and a roundabout at the Glenshire Drive/Church Street Extension intersection.

REASON FOR OR BENEFITS OF PROJECT:
Traffic capacity and stream restoration improvements to improve water quality, ecological value, 100-year flood protection and aesthetical value of creek.

OPERATIONAL COST IMPACTS:
To be determined.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Traffic Impact Fees Fund	$ 791,384	$ 3,968,000	$ 1,750,000	$ 3,408,616	$ 6,000	$ 6,000	$ 3,000	$ -	$ -	$ 5,965,000
Facilities Impact Fees - Storm Drainage	$ 127,323	$ 62,000	$ 62,000	$ 200,000	$ 24,000	$ 24,000	$ 12,000	$ -	$ -	$ 449,323
DWR Grant - Urban Streams	$ -	$ 900,000	$ 500,000	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 700,000
CDFW Grant	$ -	$ 2,160,000	$ 1,000,000	$ 610,000	$ -	$ -	$ -	$ -	$ -	$ 1,610,000
TDA Utility Reimbursement	$ -	$ 35,000	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ -	$ 35,000
TOTAL:	**$ 918,707**	**$ 7,125,000**	**$ 3,312,000**	**$ 4,453,616**	**$ 30,000**	**$ 30,000**	**$ 15,000**	**$ -**	**$ -**	**$ 8,759,323**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Engineering and Permitting	$ 901,324	$ 25,000	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,001,324
Construction	$ -	$ 7,085,000	$ 3,212,000	$ 4,438,616	$ -	$ -	$ -	$ -	$ -	$ 7,650,616
Prepare Grant Applications	$ 17,383	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,383
Post Construction Creek Monitoring	$ -	$ 15,000	$ -	$ 15,000	$ 30,000	$ 30,000	$ 15,000	$ -	$ -	$ 90,000
TOTAL:	**$ 918,707**	**$ 7,125,000**	**$ 3,312,000**	**$ 4,453,616**	**$ 30,000**	**$ 30,000**	**$ 15,000**	**$ -**	**$ -**	**$ 8,759,323**

PROPOSED

ROUNDABOUT & INTERSECTION IMPROVEMENT PROJECTS



PROPOSED

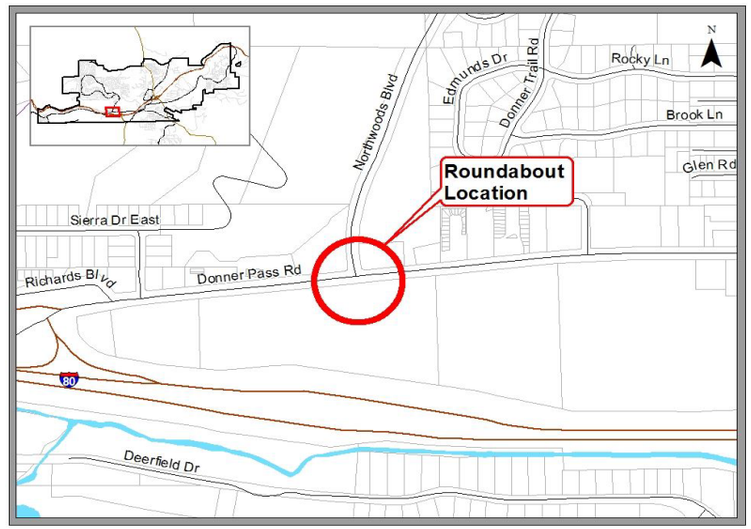
Northwoods Boulevard/Donner Pass Road Roundabout — C1608

PROJECT CATEGORY: Roundabout & Intersection Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 16/17 **ESTIMATED COMPLETION:** FY 27/28

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

Design and construction of a roundabout at the intersection of Donner Pass Road and Northwoods Boulevard. Additional expense incurred in FY18/19 for land acquired from private property owner and TTUSD.

REASON FOR OR BENEFITS OF PROJECT:

Project will provide an overall increase in level of service to this intersection.

OPERATIONAL COST IMPACTS:

Anticipated annual maintenance cost of $10,000 for landscaping and lighting.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 578,334	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ 1,145,000	$ 3,280,000	$ 5,153,334
Private Contributions	$ 200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200
TOTAL:	**$ 578,534**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ 1,145,000**	**$ 3,280,000**	**$ 5,153,534**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Right-of-Way Acquisition	$ 556,818	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 556,818
Planning & Design	$ 21,716	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ 125,000	$ -	$ 296,716
Construction Management	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000	$ 40,000	$ 60,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 3,240,000	$ 4,240,000
TOTAL:	**$ 578,534**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ 1,145,000**	**$ 3,280,000**	**$ 5,153,534**

PROPOSED

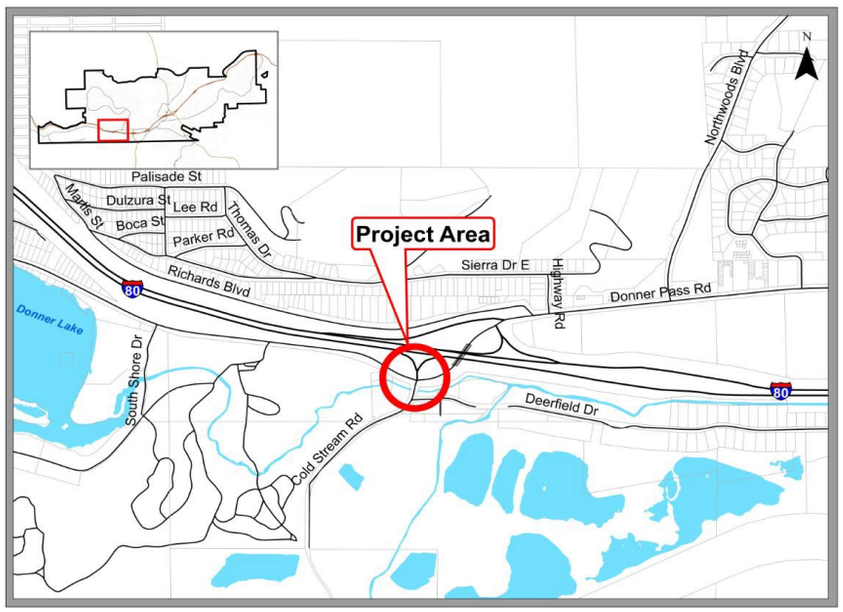
I-80/Donner Pass Road/Coldstream Road Roundabout — C1712

PROJECT CATEGORY: Roundabout & Intersection Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 16/17 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

Design and construction of a single-lane roundabout at the intersection of Interstate 80/Donner Pass Road/Coldstream Road. The Developer will act as a conduit in securing Affordable Housing Sustainable Communities (AHSC) grant funding in the amount of $1.3 million for the project. Developer will also finance construction costs up to $3,060,000, and the Town will reimburse the costs using AB1600 Traffic Impact Fees (at a minimum of 15% of the total costs per year until repaid).

REASON FOR OR BENEFITS OF PROJECT:

Project will provide an overall improvement to the level of service at this intersection.

OPERATIONAL COST IMPACTS:

Anticipated annual maintenance cost of $10,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Traffic Impact Fees Fund	$ 322,610	$ -	$ -	$ -	$ 707,970	$ 707,970	$ 707,970	$ 707,970	$ 1,565,310	$ 4,719,800
Developer Funding	$ 200,000	$ 5,497,190	$ 4,100,000	$ 1,397,190	$ (707,970)	$ (707,970)	$ (707,970)	$ (707,970)	$ (1,565,310)	$ 1,300,000
TOTAL:	**$ 522,610**	**$ 5,497,190**	**$ 4,100,000**	**$ 1,397,190**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,019,800**

** Affordable Housing and Sustainable Community Grant Funds (AHSC Program Funds)*

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Design & Permitting	$ 322,610	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 322,610
Construction	$ 200,000	$ 5,497,190	$ 4,100,000	$ 1,397,190	$ -	$ -	$ -	$ -	$ -	$ 5,697,190
TOTAL:	**$ 522,610**	**$ 5,497,190**	**$ 4,100,000**	**$ 1,397,190**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,019,800**

TRACKING OF LOAN FROM DEVELOPER	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27
Balance of Loan from Developer	$ -	$ 4,397,190	$ -	$ 4,397,190	$ 3,689,220	$ 2,981,250	$ 2,273,280	$ 1,565,310	$ -
Traffic Impact Fees Fund	$ -	$ -	$ -	$ -	$ (707,970)	$ (707,970)	$ (707,970)	$ (707,970)	$ (1,565,310)

PROPOSED

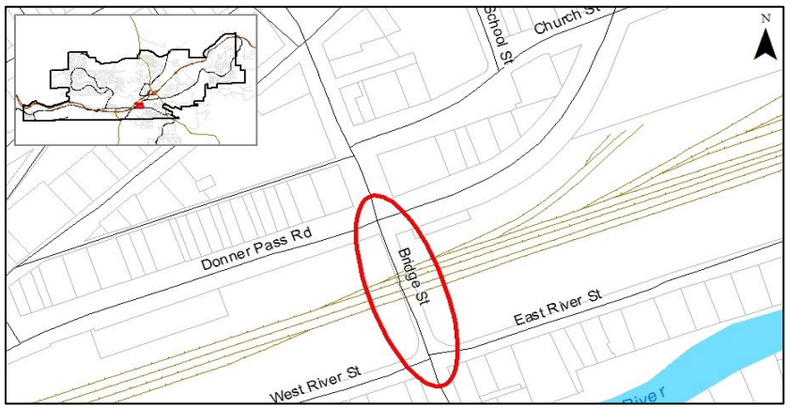
Reimagine Bridge Street — C1805

PROJECT CATEGORY: Roundabout & Intersection Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Evaluation, design and construction of improvements to the Bridge Street/Donner Pass Road and Bridge Street/West River Street intersections. Improvements are anticipated to include traffic signals, sidewalks, crosswalks, pre-emption infrastructure, and railroad gates. Project goals consider traffic capacity, pedestrian/bicycle facilities, safety, aesthetics, and ability to implement a Union Pacific Railroad "Quiet Zone". $375,000 is the estimated additional cost for the quiet zone.

REASON FOR OR BENEFITS OF PROJECT:

Traffic capacity and pedestrian improvements.

OPERATIONAL COST IMPACTS:

Anticipated annual maintenance cost of $10,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Traffic Impact Fees Fund	$ 664,580	$ 1,950,000	$ 200,000	$ 350,000	$ 1,950,000	$ 4,100,000	$ -	$ -	$ -	$ 7,264,580
General Fund	$ -	$ -	$ -	$ -	$ -	$ 375,000	$ -	$ -	$ -	$ 375,000
TOTAL:	**$ 664,580**	**$ 1,950,000**	**$ 200,000**	**$ 350,000**	**$ 1,950,000**	**$ 4,475,000**	**$ -**	**$ -**	**$ -**	**$ 7,639,580**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning & Design	$ 664,580	$ -	$ 200,000	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ 1,114,580
Acquisition	$ -	$ 100,000	$ -	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 200,000
Construction	$ -	$ 1,850,000	$ -	$ -	$ 1,850,000	$ 4,475,000	$ -	$ -	$ -	$ 6,325,000
TOTAL:	**$ 664,580**	**$ 1,950,000**	**$ 200,000**	**$ 350,000**	**$ 1,950,000**	**$ 4,475,000**	**$ -**	**$ -**	**$ -**	**$ 7,639,580**

PROPOSED

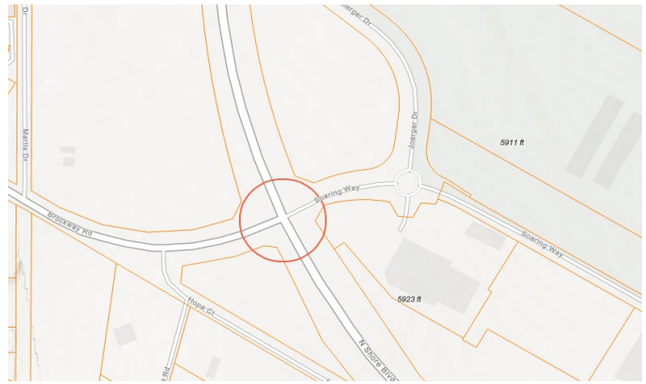
SR 267/Brockway Road/Soaring Way Roundabout C2315

PROJECT CATEGORY: Roundabout & Intersection Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:
Design and construction of a roundabout at the intersecrtion of SR 267/Brockway Road/Soaring Way. Design includes an evaluation of advantages and disadvantages of a roundabout versus signal improvements. Constrution is currently unfunded

REASON FOR OR BENEFITS OR PROJECT:
Replace existing traffic signal with a roundabout to improve overall operation, reduce delays and emmission, and improve aesthetics.

OPERATIONAL COST IMPACTS
Anticipated annual maintenance cost of $15,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Traffic Impact Fees Fund	$ -	$ -	$ -	$ 200,000	$ 400,000	$ 500,000	$ -	$ -	$ -	$ 1,100,000
Unfunded	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 4,500,000	$ -	$ -	$ 6,500,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 400,000**	**$ 2,500,000**	**$ 4,500,000**	**$ -**	**$ -**	**$ 7,600,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning and Design	$ -	$ -	$ -	$ 200,000	$ 400,000	$ 500,000	$ -	$ -	$ -	$ 1,100,000
Construction	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 4,500,000	$ -	$ -	$ 6,500,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 400,000**	**$ 2,500,000**	**$ 4,500,000**	**$ -**	**$ -**	**$ 7,600,000**

PROPOSED

This page has been left blank intentionally.

PROPOSED

STREAM RESTORATION & WATER QUALITY IMPROVEMENT PROJECTS



PROPOSED

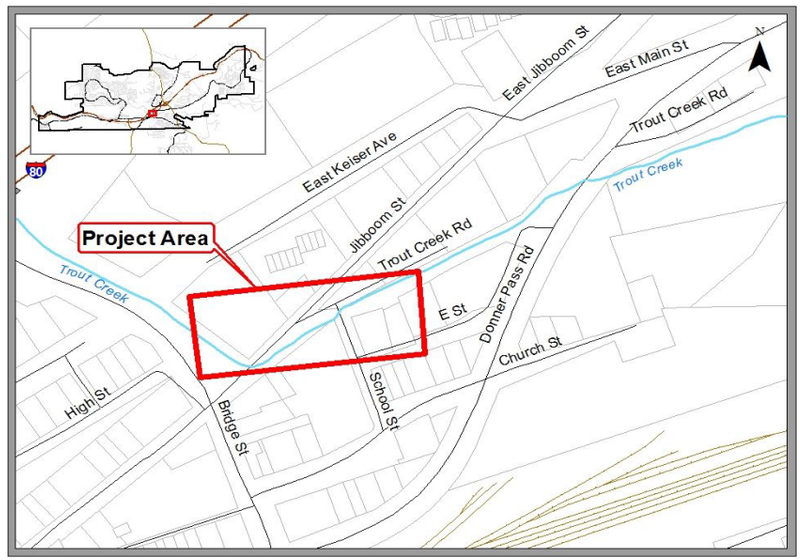
Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction — C1704

PROJECT CATEGORY: Stream Restoration & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 27/28

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of Reach 1, Phase 2 portion of project (approximately 500 feet, including School Street and Jibboom Street bridges and area adjacent to Truckee Donner Recreation and Parks District Community Arts Center).

REASON FOR OR BENEFITS OF PROJECT:

Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ -	$ -	$ -	$ -	$ 70,000	$ 225,000	$ -	$ -	$ 295,000
Unfunded	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,230,000	$ 60,000	$ 3,290,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 70,000**	**$ 225,000**	**$ 3,230,000**	**$ 60,000**	**$ 3,585,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Right-of-Way Acquisition	$ -	$ -	$ -	$ -	$ -	$ 70,000	$ -	$ -	$ -	$ 70,000
Environmental Review	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ -	$ 25,000
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000
Construction*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,200,000	$ -	$ 3,200,000
Monitoring & Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ 60,000	$ 90,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 70,000**	**$ 225,000**	**$ 3,230,000**	**$ 60,000**	**$ 3,585,000**

PROPOSED

STREETSCAPE IMPROVEMENT PROJECTS



PROPOSED

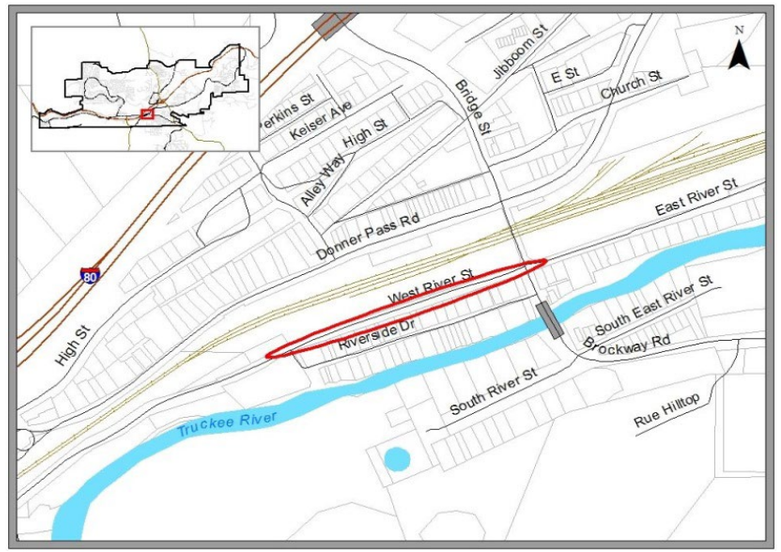
West River Street Streetscape Improvement Project — C1703

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on West River Street from Bridge Street to Mill Street/Riverside Drive intersection. The Project has four components including: undergrounding utilities; Jax Diner parking lot improvements; north side sidewalk; and south side sidewalk. Construction includes one pedestrian median island. Acquisition of parking lot areas is budgeted in C1706 Town Property Acquisitions.

REASON FOR OR BENEFITS OF PROJECT:

Improving the roadway/streetscape connections in downtown.

OPERATIONAL COST IMPACTS:

Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require the formation of a Community Facilities Maintenance District to fund ongoing maintenance.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 207,771	$ 200,000	$ -	$ 325,000	$ 1,800,000	$ 3,600,000	$ -	$ -	$ -	$ 5,932,771
AHSC Grant	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
Streetscape Designation	$ 258,366	$ 350,000	$ 250,000	$ 200,000	$ 1,250,000	$ -	$ -	$ -	$ -	$ 1,958,366
TOTAL:	**$ 466,137**	**$ 550,000**	**$ 250,000**	**$ 525,000**	**$ 3,550,000**	**$ 3,600,000**	**$ -**	**$ -**	**$ -**	**$ 8,391,137**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning & Design	$ 466,137	$ 350,000	$ 250,000	$ 325,000	$ -	$ -	$ -	$ -	$ -	$ 1,041,137
Construction	$ -	$ 200,000	$ -	$ 200,000	$ 3,550,000	$ 3,600,000	$ -	$ -	$ -	$ 7,350,000
TOTAL:	**$ 466,137**	**$ 550,000**	**$ 250,000**	**$ 525,000**	**$ 3,550,000**	**$ 3,600,000**	**$ -**	**$ -**	**$ -**	**$ 8,391,137**

PROPOSED

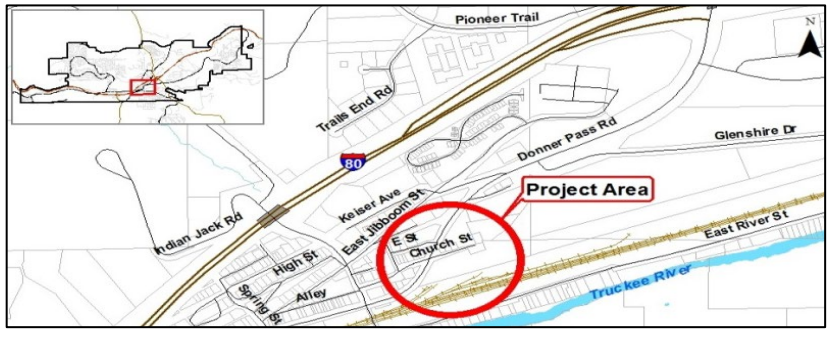
Railyard Development Agreement Implementations — C1711

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

This project includes the Town's financial commitments associated with the implementation of the 2017 Railyard Master Plan Development Agreement. It includes the Town's financial obligations associated with a loan for the Artist Housing, the construction of a roundabout at the intersection of Donner Pass Road and Church Street, the development of a theatre, and the construction of a streetscape improvement associated with the Railyard Phase 1 infrastructure. Two additional projects are included as CIPs that contribute to the development of the Railyard, Church Street Extension (C1804) with an estimated cost of $7.4 million and Bridge Street/West River Street/Donner Pass Road Intersection Improvements (C1805) with an estimated cost of $4.8 million (excluding additional creek restoration work). A significant portion of both of these projects are funded via the Traffic Impact Fees Fund (AB1600).

REASON FOR OR BENEFITS OF PROJECT:

The Railyard Project is beneficial to the economic health and vitality of the Town. The Project will keep and attract local business. Additionally, it will create jobs while providing housing opportunities and commercial uses to support such development. The Union Pacific Railroad offered the Town an easement for the Beacon lot which was executed during FY 18/19.

OPERATIONAL COST IMPACTS:

A streetscape Community Facilities District has been established to fund ongoing maintenance of the streetscape improvements. Due to the easement from the UPRR, the Town no longer has lease payments for the Beacon parking lot.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Affordable Housing In-Lieu Fund	$ 1,650,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,650,000
Traffic Impact Fees Fund	$ 269,387	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 269,387
Railyard Commitments Design.	$ -	$ 250,000	$ -	$ 250,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 500,000
Streetscape Designation	$ 500,000	$ 500,000	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ 1,000,000
Parking Fund	$ 141,205	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 141,205
TOTAL:	**$ 2,560,592**	**$ 750,000**	**$ -**	**$ 750,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 3,560,592**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Artist Housing	$ 1,650,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,650,000
DPR/Church Street RAB	$ 269,387	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 269,387
Theatre	$ -	$ 250,000	$ -	$ 250,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 500,000
Streetscape Improvement	$ 641,205	$ 500,000	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ 1,141,205
TOTAL:	**$ 2,560,592**	**$ 750,000**	**$ -**	**$ 750,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 3,560,592**

PROPOSED

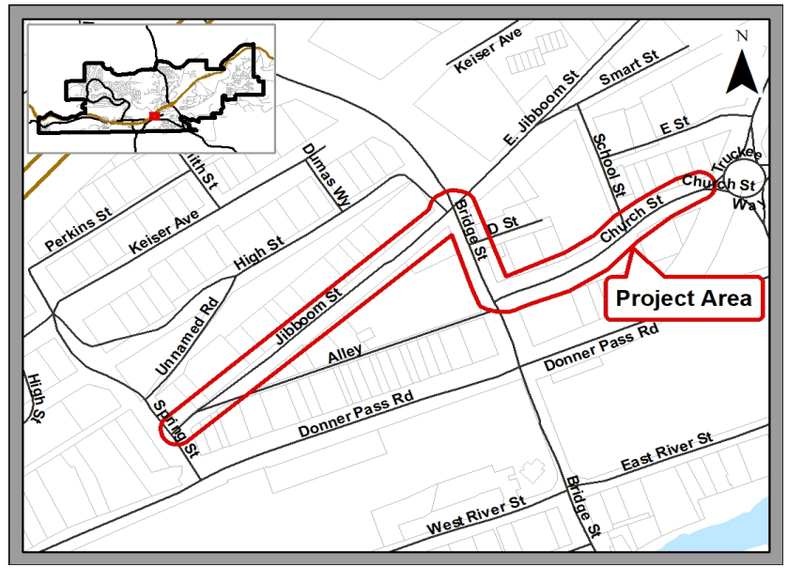
Jibboom, Bridge, and Church Streetscape Improvements — C1806

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Jibboom Street (between Spring Street and Bridge Street), Bridge Street (between Church Street to the north side of Jibboom Street at the Trout Creek Pocket Park), and Church Street (between Donner Pass Road and Bridge Street).

REASON FOR OR BENEFITS OF PROJECT:

Improving the roadway and streetscape connections in downtown.

OPERATIONAL COST IMPACTS:

Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require the formation of a Community Facilities District to fund ongoing maintenance.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ -	$ -	$ 200,000	$ 300,000	$ 300,000	$ 4,650,000	$ -	$ -	$ 5,450,000
Unfunded	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,350,000	$ -	$ -	$ 2,350,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 300,000**	**$ 300,000**	**$ 7,000,000**	**$ -**	**$ -**	**$ 7,800,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning & Design	$ -	$ -	$ -	$ 200,000	$ 300,000	$ 300,000	$ -	$ -	$ -	$ 800,000
Construction*	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,000,000	$ -	$ -	$ 7,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 300,000**	**$ 300,000**	**$ 7,000,000**	**$ -**	**$ -**	**$ 7,800,000**

*Concept cost estimate without the benefit of any design or project development.

PROPOSED

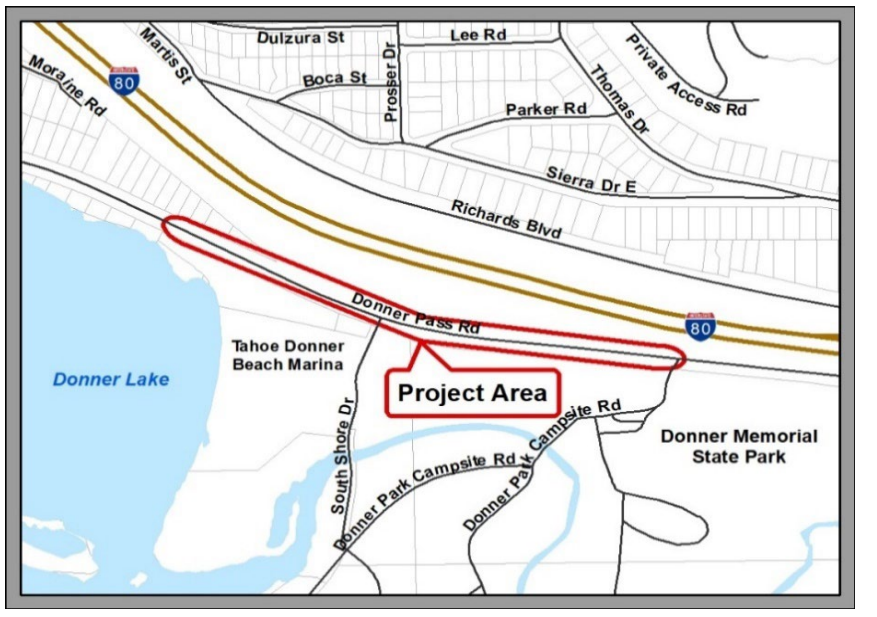
DPR Corridor Improvement Study (Between Donner Memorial and East End Donner Lake) C1823

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:
A Draft parking demand analysis and parking improvement feasibility study was prepared for parking improvements along Donner Pass Road adjacent to the Tahoe Donner Beach Club Marina and Donner Memorial State Park. Project includes a short term improvement to place boulders and signage to restrict on-street parking to parallel parking as well as design and construction of formal parallel parking and sidewalk.

REASON FOR OR BENEFITS OF PROJECT:
Currently parking occurs along Donner Pass Road adjacent to the Tahoe Donner Beach Club and Donner Memorial State Park. During busy summer days, the parking results in traffic congestion and inhibits flow of vehicles, pedestrians, and bicyclists. Parking improvements would provide direct benefit to the residents of the Tahoe Donner Town Special Service Area (TSSA 1) and will be open to the general public.

OPERATIONAL COST IMPACTS:
None identified at this time but additional costs may occur depending on improvement.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 6,036	$ 15,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,036
Tahoe Donner TSSA Fund	$ 48,747	$ 15,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 63,747
TOTAL:	**$ 54,783**	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 84,783**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning	$ 36,298	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 36,298
Design	$ -	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
Construction*	$ 18,485	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,485
TOTAL:	**$ 54,783**	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 84,783**

*Concept cost estimate without the benefit of any design or project development.

COMPLETED
PROPOSED

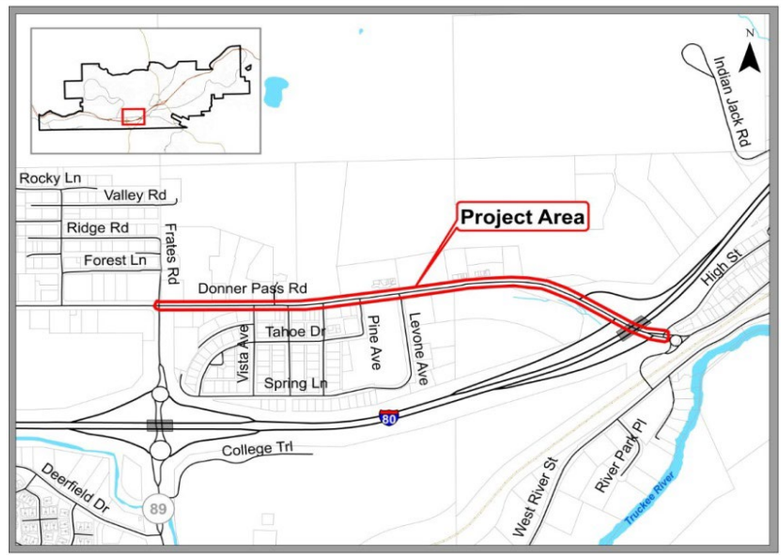
Envision DPR - Eastern Segment Improvements — C2006

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 21/22 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Planning, design, and construction of streetscape and utility undergrounding improvements on Donner Pass Road between Frates Lane and the McIver roundabout. This project would include a public outreach process to inform a conceptual corridor plan, similar to the western segment efforts. Only preliminary design is funded.

REASON FOR OR BENEFITS OF PROJECT:

Safety and aesthetic improvements of Donner Pass Road corridor.

OPERATIONAL COST IMPACTS:

Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require the formation of a community facilities maintenance district to fund ongoing maintenance.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 150,000	$ -	$ 150,000	$ 150,000	$ 3,350,000	$ -	$ -	$ -	$ 3,650,000
Utility Reimbursement	$ -	$ -	$ -	$ -	$ 800,000	$ 700,000	$ -	$ -	$ -	$ 1,500,000
Unfunded	$ -	$ -	$ -	$ -	$ 650,000	$ -	$ 7,000,000	$ -	$ -	$ 7,650,000
TOTAL:	**$ -**	**$ 150,000**	**$ -**	**$ 150,000**	**$ 1,600,000**	**$ 4,050,000**	**$ 7,000,000**	**$ -**	**$ -**	**$ 12,800,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning & Environmental Review	$ -	$ 150,000	$ -	$ 150,000	$ 150,000	$ -	$ -	$ -	$ -	$ 300,000
TDPUD Conduit Acquisition	$ -	$ -	$ -	$ -	$ 550,000	$ -	$ -	$ -	$ -	$ 550,000
Pedestrian Imp. and Utility Design	$ -	$ -	$ -	$ -	$ 900,000	$ -	$ -	$ -	$ -	$ 900,000
Utility Undergrounding Construction	$ -	$ -	$ -	$ -	$ -	$ 4,050,000	$ -	$ -	$ -	$ 4,050,000
Pedestrian Imp. Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,000,000	$ -	$ -	$ 7,000,000
TOTAL:	**$ -**	**$ 150,000**	**$ -**	**$ 150,000**	**$ 1,600,000**	**$ 4,050,000**	**$ 7,000,000**	**$ -**	**$ -**	**$ 12,800,000**

PROPOSED

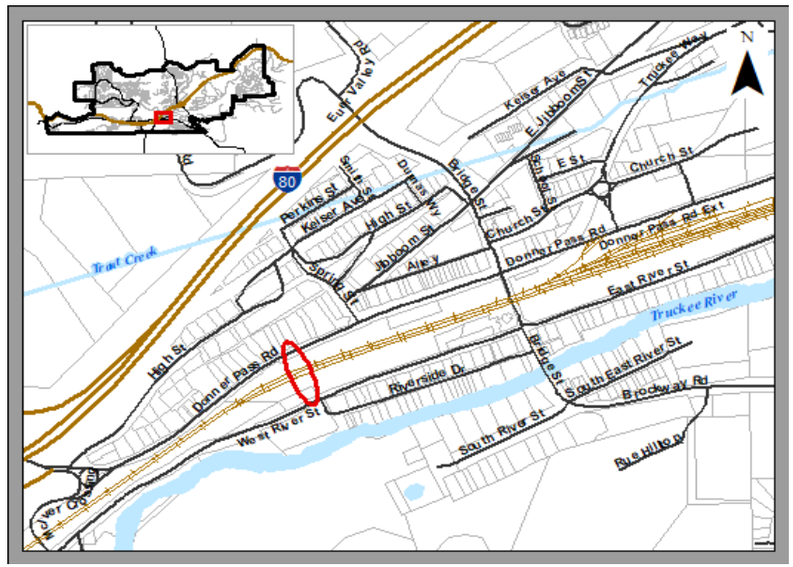
Downtown Railroad Pedestrian Crossing — C2106

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:
Design and construction of a pedestrian railroad undercrossing or overcrossing, connecting West River Street to Donner Pass Road west of Spring Street. Project includes an initial feasibility analysis.

REASON FOR OR BENEFITS OF PROJECT:
Improving pedestrian and bicycle connections in downtown.

OPERATIONAL COST IMPACTS:
Ongoing maintenance expense once constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ 250,000	$ 750,000	$ -	$ 1,250,000
Unfunded	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,000,000	$ 8,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**	**$ 250,000**	**$ 750,000**	**$ 8,000,000**	**$ 9,250,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Planning & Design	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ 250,000	$ 750,000	$ -	$ 1,250,000
Construction*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,000,000	$ 8,000,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**	**$ 250,000**	**$ 750,000**	**$ 8,000,000**	**$ 9,250,000**

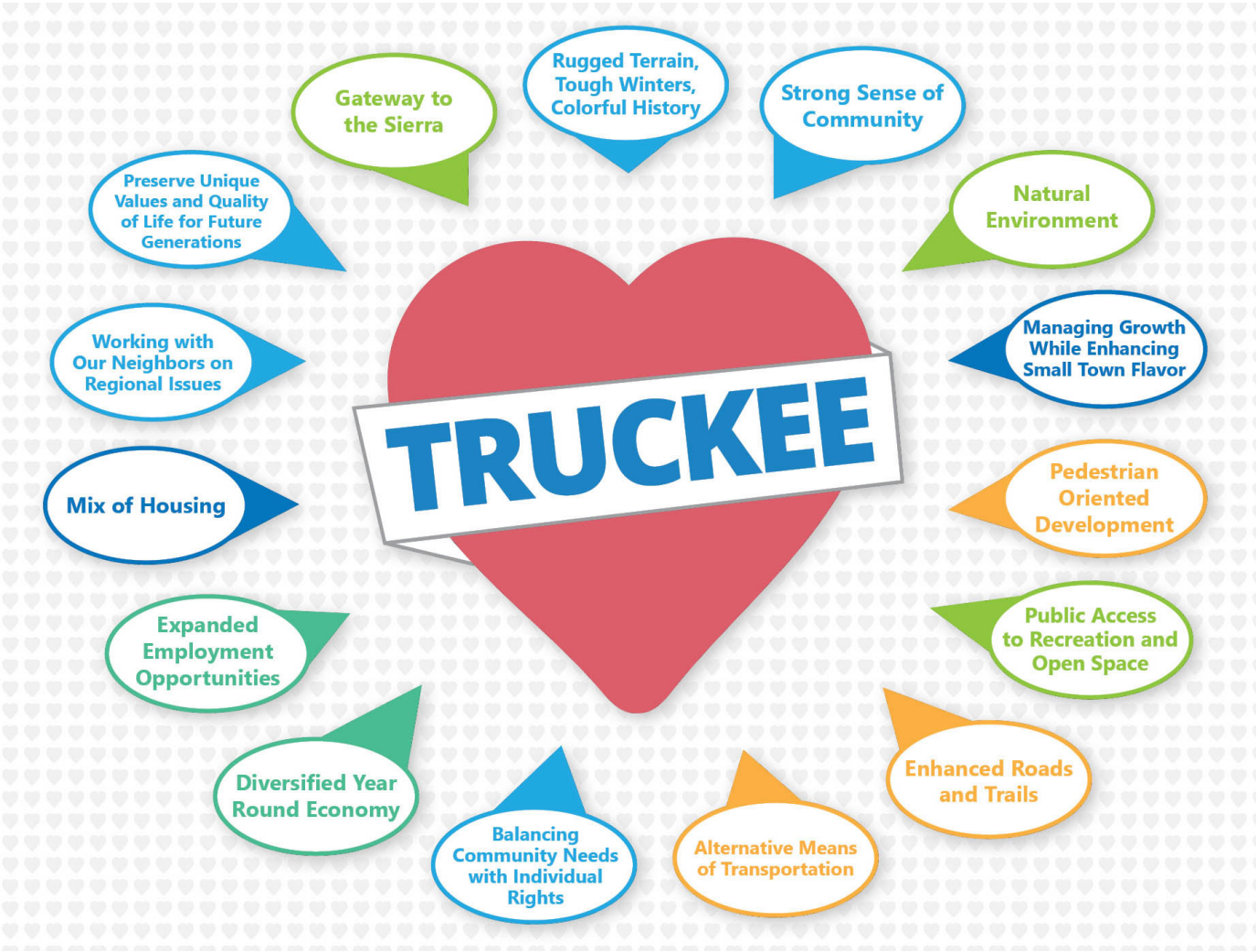
*Concept cost estimate without the benefit of any design or project development.

PROPOSED

This page has been left blank intentionally.

PROPOSED

STUDIES & PLAN UPDATES



PROPOSED

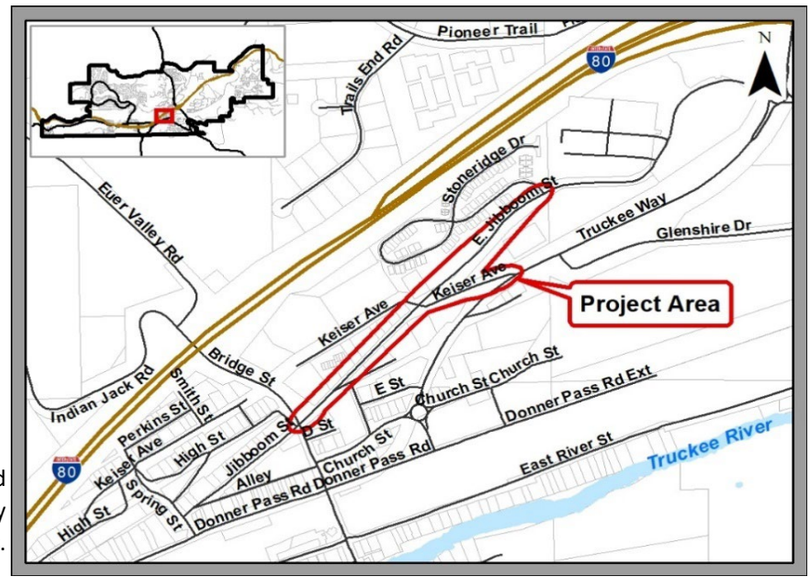
Jibboom Street Sidewalk Feasibility Study and Improvement Project — C1824

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 19/20 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Prepare a study to evaluate potential pedestrian/bicycle improvements on Jibboom Street between Bridge Street and the Stoneridge Development, including several alternatives such as widening, the conversion to a one-way street, and improvements to the Keiser Avenue/Jibboom Street intersection. Preferred alterntative has yet to be determined but final design and construction are unfunded.

REASON FOR OR BENEFITS OF PROJECT:

With the addition of the new Coburn Crossing development east of the Stoneridge Development and the associated extension of Jibboom Street to the Truckee Way/Stockrest Springs intersection, vehicle, pedestrian and bicycle activity is expected to increase along Jibboom Street east of Bridge Street. Project will evaluate potential improvements. Improvements would potentially improve vehicle, pedestrian, and bicycle infrastructure, circulation and safety.

OPERATIONAL COST IMPACTS:

None identified at this time but additional costs may occur depending on improvement.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 85,792	$ 167,125	$ 64,208	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ 190,000
Unfunded	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ 3,000,000	$ -	$ -	$ 3,200,000
TOTAL:	**$ 85,792**	**$ 167,125**	**$ 64,208**	**$ 40,000**	**$ -**	**$ 200,000**	**$ 3,000,000**	**$ -**	**$ -**	**$ 3,390,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Study Preparation	$ 85,792	$ 92,125	$ 64,208	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ 190,000
Design	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction*	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ 3,000,000	$ -	$ -	$ 3,200,000
TOTAL:	**$ 85,792**	**$ 167,125**	**$ 64,208**	**$ 40,000**	**$ -**	**$ 200,000**	**$ 3,000,000**	**$ -**	**$ -**	**$ 3,390,000**

PROPOSED

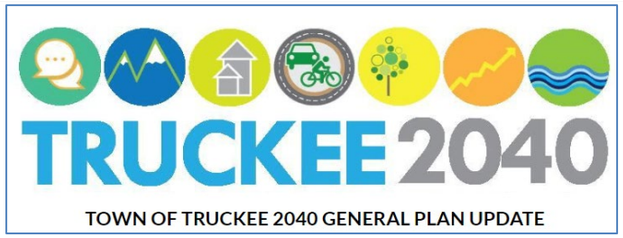
General Plan Update — C1903

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Community Development - Planning

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

Update of the 2025 General Plan to the 2040 General Plan, including robust community engagement to address new General Plan requirements and emerging community trends. Also includes concurrent update of the outdated 1996 Downtown Specific Plan (DTSP) and climate action planning work previously covered under C1510 (both climate action policies and SB-1 grant-funded climate adaptation policies). Professional services will be utilized for project management, environmental review, technical work and plan preparation. Major portions of the update include an Environmental Impact Report (EIR); marketing, social media and public engagement; project management; and plan preparation.

REASON FOR OR BENEFITS OF PROJECT:

The current general plan was adopted in 2006. A plan update with a 2040 planning horizon ensures that the Town's land-use development and conservation goals, policies and actions continue to accurately reflect community values. The 2040 General Plan Update will address new State-mandated General Plan requirements, new climate change and housing laws, arts and culture, community engagement, climate adaptation and resilience, and new traffic thresholds, among other aspects. There are cost and time savings associated with concurrently updating the General Plan, the Downtown Specific Plan, and the Climate Action Element concurrently. The technical work required for the update of the Climate Element is similar to the work needed to update the General Plan and many of the anticipated policies will overlap.

OPERATIONAL COST IMPACTS:

Work on this project is expected to absorb 35% of the Community Development Director's time, 25% of the Planning Managers time, 40% of the Senior Planner's time, 20% of the Associate Planner's time, 10% of the Assistant Planners' time, and 15% of the Administrative Technician's time. The Town was awarded a grant in the amount of $150,000 to support/develop climate adaptation strategies to be included in GP Update and another grant in the amount of $65,000 to create objective design standards for multi-family projects. The Town was also awarded $160,000 in grant funding for housing site analysis (SB2). This grant funding was previously under C1918, but has since been combined with C1903 due to a change in consulting firms to the 2040 General Plan consultant.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 1,085,350	$ 383,775	$ 349,940	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,819,065
NCTC Big Data Grant	$ 36,342	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 36,342
SB1 Grant	$ 143,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 143,750
LEAP Grant	$ -	$ 15,000	$ 2,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,500
SB2 Grant	$ -	$ 67,575	$ 40,000	$ 27,575	$ -	$ -	$ -	$ -	$ -	$ 135,150
SB2 Grant	$ -	$ 2,560	$ 2,560	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,120
TOTAL:	**$ 1,265,442**	**$ 468,910**	**$ 395,000**	**$ 27,575**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,016,657**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
GPAC/Public Engagement, Plan Creation, EIR	$ 1,101,017	$ 383,775	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,784,792
Climate Adaptation	$ 164,425	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 214,425
LEAP Grant	$ -	$ 15,000	$ 2,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,500
SB2 Grant	$ -	$ 70,135	$ 42,500	$ 27,575	$ -	$ -	$ -	$ -	$ -	$ 140,210
TOTAL:	**$ 1,265,442**	**$ 468,910**	**$ 395,000**	**$ 27,575**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,016,717**

PROPOSED

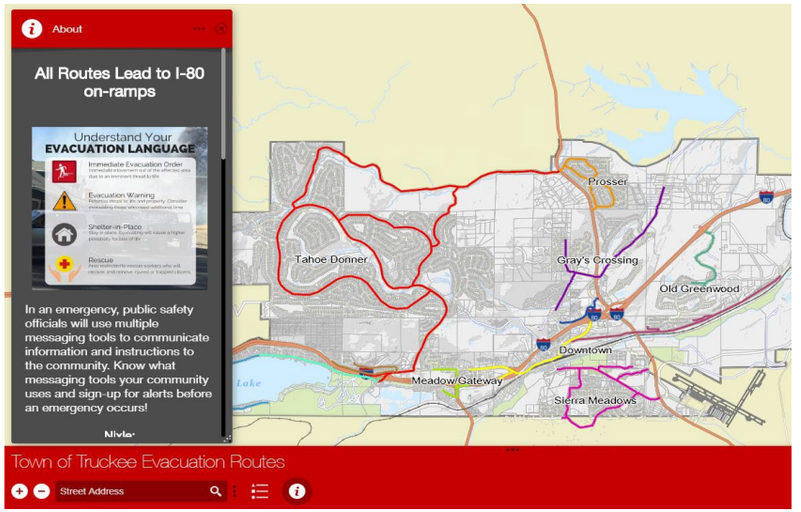
Emergency Evacuation Planning — C1913

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Public Safety - Support Services

PROJECT BEGIN DATE: FY 19/20 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Wildfire Mitigation



PROJECT DESCRIPTION:

Emergency evacuation planning, including an evaluation of evacuation routes and estimated time to evacuate residential areas under various scenarios such as time of year and time of day.

REASON FOR OR BENEFITS OF PROJECT:

This Emergency Operations Plan (EOP) will be revised in FY21/22 and FY22/23. This plan will include an ordinance, policy, and emergency operations plan. The EOP will describe the actions that will need to be taken by the Town of Truckee and regional agency support during disasters. This plan will be revised every five (5) years. The Haz-Mat Mitigation Plan is budgeted for FY23/24 and will be revised every five (5) years. Both the EOP and Haz-Mat Plan reduces loss of life and property by minimizing the impact of disasters. Risks will be identified, long-term strategies will be developed and implemented.

OPERATIONAL COST IMPACTS:

The operational cost impacts will be determined based on the outcomes of the study.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 30,000	$ 100,000	$ 100,000	$ -	$ 25,000	$ -	$ -	$ 100,000	$ -	$ 255,000
TOTAL:	**$ 30,000**	**$ 100,000**	**$ 100,000**	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ 255,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Plan Study	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
Emergency Operations Plan	$ -	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000	$ -	$ 200,000
Haz-Mat Mitigation Plan	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
TOTAL:	**$ 30,000**	**$ 100,000**	**$ 100,000**	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ 255,000**

PROPOSED

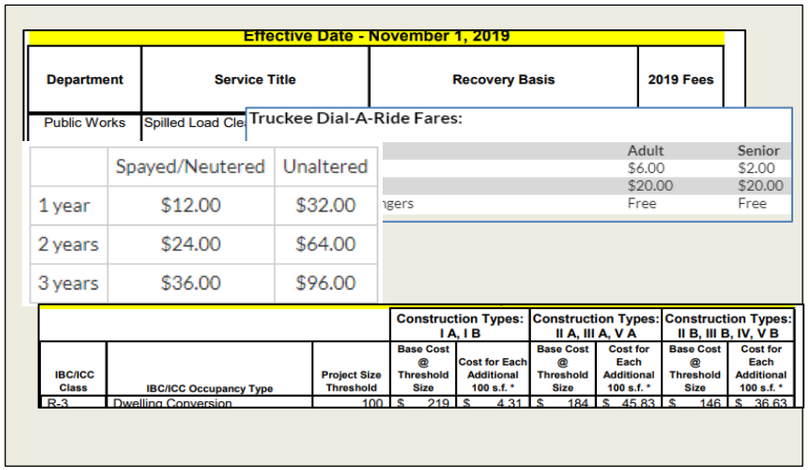
User Fee Study C1914

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Administrative Services - Finance

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure



Effective Date - November 1, 2019

Department	Service Title	Recovery Basis	2019 Fees
Public Works	Spilled Load Cle		

Truckee Dial-A-Ride Fares:

	Adult	Senior
	$6.00	$2.00
	$20.00	$20.00
ıgers	Free	Free

	Spayed/Neutered	Unaltered
1 year	$12.00	$32.00
2 years	$24.00	$64.00
3 years	$36.00	$96.00

IBC/ICC Class	IBC/ICC Occupancy Type	Project Size Threshold	Construction Types: I A, I B Base Cost @ Threshold Size	Construction Types: I A, I B Cost for Each Additional 100 s.f. *	Construction Types: II A, III A, V A Base Cost @ Threshold Size	Construction Types: II A, III A, V A Cost for Each Additional 100 s.f. *	Construction Types: II B, III B, IV, V B Base Cost @ Threshold Size	Construction Types: II B, III B, IV, V B Cost for Each Additional 100 s.f. *
R-3	Dwelling Conversion	100	$ 219	$ 4.31	$ 184	$ 45.83	$ 146	$ 36.63

PROJECT DESCRIPTION:

A User Fee Study encompasses a review of the fees currently charged by the Town for services to the public, a thorough analysis of the Town's operating costs related to providing those services, and assisting the Town in developing a fee calculation method that encompasses the full cost. A study would also help the Town develop a method for updating the fees to account for increases in costs over time. This project would include a public outreach/input process with special emphasis on the local building community.

REASON FOR OR BENEFITS OF PROJECT:

Best practices suggest that a study be completed every ten years and the Town's last study was completed over ten years ago.

OPERATIONAL COST IMPACTS:

Staff time will be required to help the consultant gather all necessary data to develop the fees. The updated fees will ensure that the time and resources spent on various services will be adequately reimbursed. This may reduce impacts to individual operating budgets and the General Fund in particular.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 36,400	$ -	$ 28,000	$ 28,000	$ -	$ -	$ -	$ -	$ 56,000
Building & Safety Fund	$ -	$ 26,000	$ -	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 40,000
Parking Fund	$ -	$ 2,600	$ -	$ 2,000	$ 2,000	$ -	$ -	$ -	$ -	$ 4,000
TOTAL:	**$ -**	**$ 65,000**	**$ -**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Fee Study	$ -	$ 65,000	$ -	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 100,000
TOTAL:	**$ -**	**$ 65,000**	**$ -**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**

PROPOSED

Innovate Gateway C1917

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Community Development - Planning

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

The Town was awarded a $250,000 Sustainable Communities Grant from Caltrans to create an integrated land use, urban design and sustainable transportation plan for Donner Pass Road (DPR) from I-80/Coldstream Road to the McIver Roundabout in historic downtown Truckee. This plan, titled "Innovate Gateway," will include complete streets, smart mobility and multi-modal transportation supporting the development of new affordable housing. The purpose is to evaluate and update adjacent land uses to complement the Town's recent complete streets and sustainable transportation project, "Envision DPR," to create development proformas and incentives to encourage redevelopment, and to develop a complete streets conceptual design plan for the eastern segment of DPR from SR 89 to McIver Crossing. This plan will inform the General Plan Update currently underway and is primarily being developed by an urban design consulting firm.

REASON FOR OR BENEFITS OF PROJECT:

This grant provide an opportunity to take a close look at a 2-mile segment of Donner Pass Road that carries a significant amount of traffic, but has not seen the same level of investment as other parts of Truckee. The goal is to create an integrated land use plan that focuses on a complete streets concept with integrated higher density housing and links to jobs and services. Because this section of town has many underutilized sites and lacks more current mixed-use development, this plan creates an opportunity to inform policy decisions about how to incentivize reinvestment into this corridor.

OPERATIONAL COST IMPACTS

Staff time will be required to assistant the consultant in preparing the plan along with community engagement. A portion of staff's time is covered under the grant administration. The required Town match is 11.47%, paid out of the General Fund.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ 17,024	$ 6,500	$ 15,067	$ -	$ -	$ -	$ -	$ -	$ -	$ 32,090
RMRA Sustainable Communities Grant	$ 127,744	$ 41,966	$ 81,360	$ -	$ -	$ -	$ -	$ -	$ -	$ 209,104
TOTAL:	**$ 144,768**	**$ 48,466**	**$ 96,427**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 241,195**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Consultant	$ 127,744	$ 41,966	$ 79,476	$ -	$ -	$ -	$ -	$ -	$ -	$ 207,220
Staff Administration	$ 17,024	$ 6,500	$ 16,951	$ -	$ -	$ -	$ -	$ -	$ -	$ 33,975
TOTAL:	**$ 144,768**	**$ 48,466**	**$ 96,427**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 241,195**

COMPLETED
PROPOSED

Housing Density Site Analysis — C1918

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Community Development - Planning

PROJECT BEGIN DATE: FY 19/20 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

The Town was awarded SB 2 Planning Grant Program funding to conduct site analysis, re-zoning and public outreach to accelerate the development of housing in Truckee. The 2019-2027 Housing Element includes a program, Housing Element Program H-1.3, to analyze rezoning additional land beyond Regional Housing Needs Assessment (RHNA) requirements to further affordable housing opportunities in Truckee. Housing Element Program H-1.3 identifies a total of eight parcels / candidate sites to consider; these parcels were selected based on public input from several community housing workshops and property owner / developer interest. The majority of the site analysis and CEQA work will be done by a qualified planning consulting firm with staff completing any rezones directed by Council.

REASON FOR OR BENEFITS OF PROJECT:

This project has the potential to create new higher density housing sites before the General Plan Update. Based on Council's previous direction, the Town would process and complete rezoning for selected sites as an incentive to a property owner to create new affordable housing. Increasing the available land zoned for higher density housing, is the Town removing governmental constraints to new housing. This not only meets the Stat's objective for creating the grant program but also creates new opportunity sites for housing Truckee's workforce.

OPERATIONAL COST IMPACTS

C1918

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
HCD SB 2 Planning Grant	$ 89,930	$ 15,000	$ 1,229	$ -	$ -	$ -	$ -	$ -	$ -	$ 91,159
General Fund	$ 163	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 163
TOTAL:	**$ 90,093**	**$ 15,000**	**$ 1,229**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 91,322**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Consultant	$ 84,052	$ 15,000	$ 352	$ -	$ -	$ -	$ -	$ -	$ -	$ 84,404
Administration	$ 6,041	$ -	$ 877	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,918
TOTAL:	**$ 90,093**	**$ 15,000**	**$ 1,229**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 91,322**

COMPLETED

PROPOSED

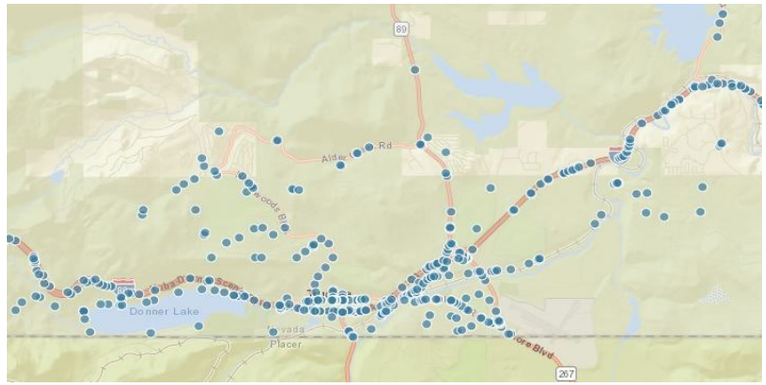
Local Road Safety Plan C1919

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 19/20 **ESTIMATED COMPLETION:** FY 21/22

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:
Develop a Local Road Safety Plan for the Town of Truckee. This project will be funded 90% from a Local Road Safety Plan Grant.

REASON FOR OR BENEFITS OF PROJECT:
To advance road safety throughout Town which would reduce fatalities and serious injuries.

OPERATIONAL COST IMPACTS
None at this time.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Local Road Safety Plan Grant	$ 41,227	$ 38,607	$ 31,404	$ -	$ -	$ -	$ -	$ -	$ -	$ 72,631
General Fund	$ 3,880	$ 4,290	$ 3,489	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,369
TOTAL:	**$ 45,107**	**$ 42,897**	**$ 34,893**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Data Collection/Study	$ 45,107	$ 42,897	$ 34,893	$ -	$ -	$ -	$ -	$ -	$ -	$ 80,000
TOTAL:	**$ 45,107**	**$ 42,897**	**$ 34,893**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**

PROPOSED

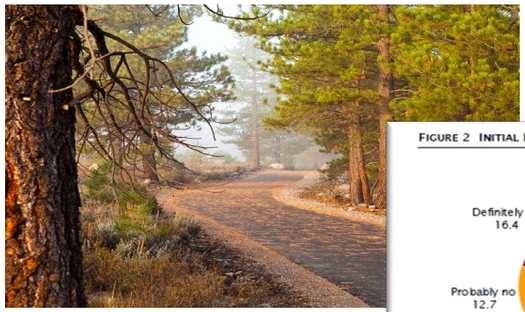
Public Opinion Survey: Trails Tax — C2108

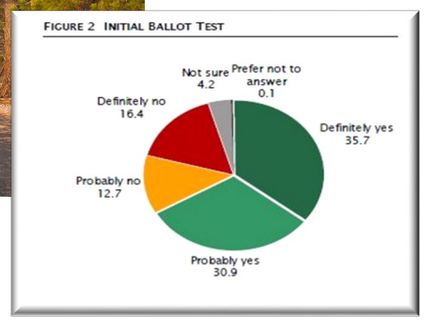
PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Public Works/Engineering/Transit

PROJECT BEGIN DATE: FY21/22 **ESTIMATED COMPLETION:** FY21/22

COUNCIL PRIORITY: Infrastructure, Community Connectivity





PROJECT DESCRIPTION:

Conduct public survey to determine if there is support to continue the 1/4 percent sales tax dedicated to trail construction and maintenance (Measure R). Survey complete in November 2021 and Council voted to proceed with June 2022 Ballot Measure at 1/2% based on results. Survey contract will be closed out before end of FY 21/22 and project complete assuming measure is successful.

REASON FOR OR BENEFITS OF PROJECT:

Measure R provides ongoing funding for trail maintenance and construction that is currently set to expire in 2024. This project would evaluate the potential to renew the trail tax.

OPERATIONAL COST IMPACTS

If Measure R is not extended, it will result in the loss of approximately $1.5 million per year that is used to maintain our existing trails and construct new ones.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
General Fund	$ -	$ 80,000	$ 74,450	$ -	$ -	$ -	$ -	$ -	$ -	$ 74,450
TOTAL:	**$ -**	**$ 80,000**	**$ 74,450**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 74,450**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Survey and Analysis	$ -	$ 80,000	$ 74,450	$ -	$ -	$ -	$ -	$ -	$ -	$ 74,450
TOTAL:	**$ -**	**$ 80,000**	**$ 74,450**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 74,450**

COMPLETED

PROPOSED

AB 1600 Impact Fee Program Updates — C2310

PROJECT CATEGORY: Studies & Plan Updates

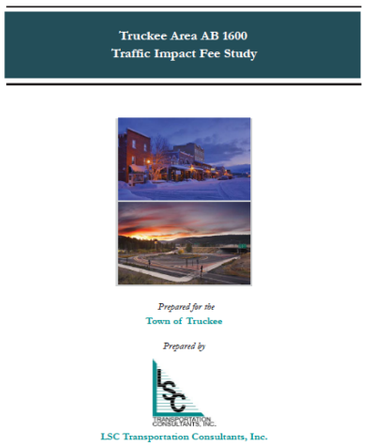
RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Prepare AB 1600 Impact Fee Study to update the Traffic Impact Fee and Facility Impact Fee Programs and add a Vehicle Miles Traveled (VMT) mitigation fee program.



REASON FOR OR BENEFITS OR PROJECT:

Mitigation Fee Programs ensure that future development pay for increased costs associated with development.

OPERATIONAL COST IMPACTS

Ongoing program administration is eligibel for reimbursement through the fees collected.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Traffic Impact Fees Fund	$ -	$ -	$ -	$ 35,000	$ 35,000	$ -	$ -	$ -	$ -	$ 70,000
General Fund	$ -	$ -	$ -	$ 70,000	$ 70,000	$ -	$ -	$ -	$ -	$ 140,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 105,000**	**$ 105,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 210,000**

EXPENDITURES	CUMULATIVE TOTAL THRU FY 20/21	FY 21/22 AMENDED BUDGET	FY 21/22 ESTIMATED ACTUAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	ESTIMATED AFTER FY 26/27	TOTAL
Study Preparation	$ -	$ -	$ -	$ 105,000	$ 105,000	$ -	$ -	$ -	$ -	$ 210,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ 105,000**	**$ 105,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 210,000**

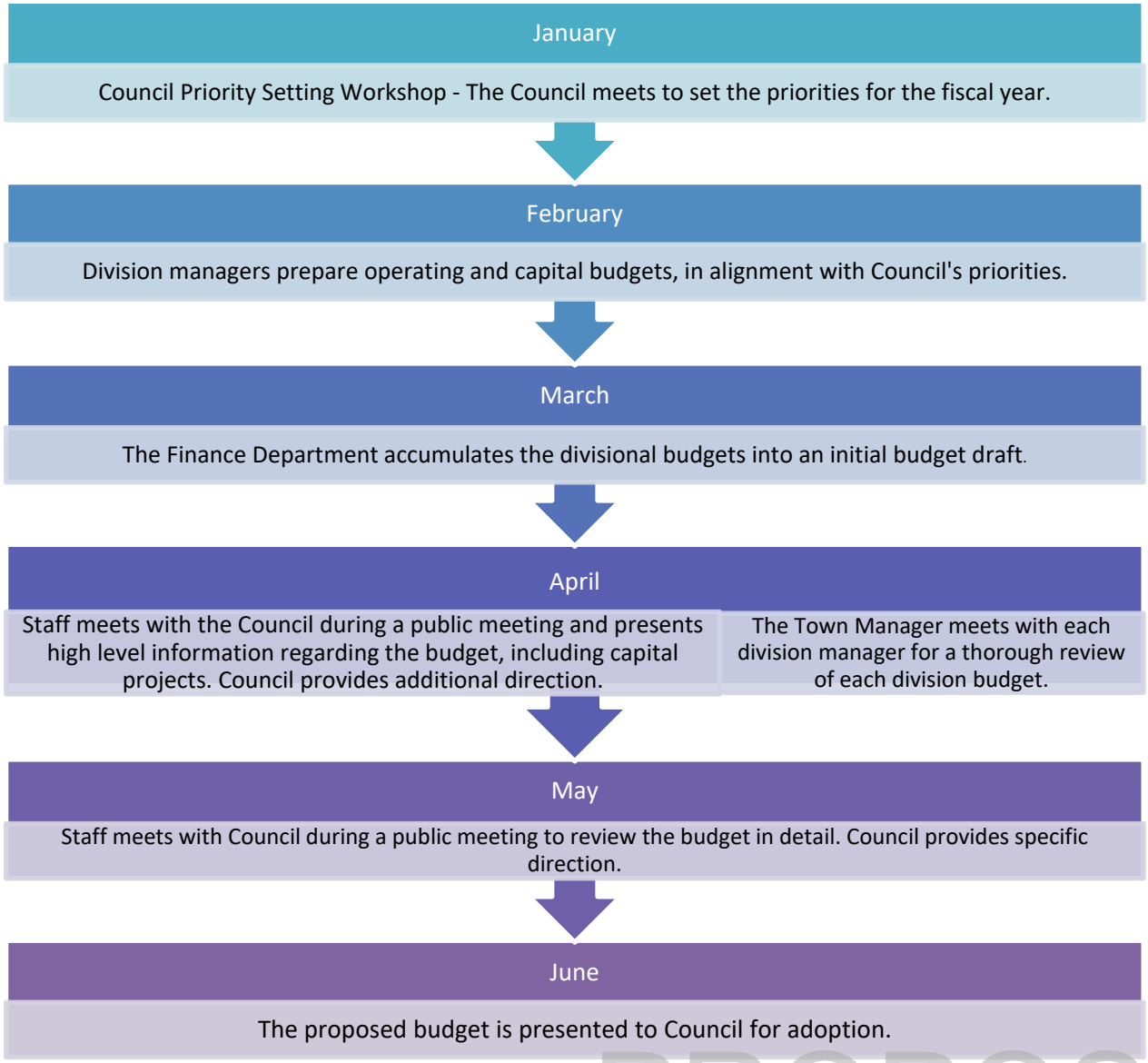
PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

The Town of Truckee was incorporated in 1993 and operates under a Council-Manager form of government. The Town's accounting is guided by generally accepted accounting principles for budget preparation and financial reporting. The annual budget is approved by the Town Council and modified throughout the year with budget amendments approved by Council at public meetings. All budget transfers require approval of the Town Manager or designee except those affecting personnel or capital outlay which must be approved by the Town Council.

THE BUDGET PROCESS –

Below is the Town's typical budget process, which starts in January whereby the annual budget for the following fiscal year is adopted in June. A notable deviation from this schedule was in FY19/20 while preparing the FY21/22 annual budget. Due to the COVID-19 pandemic and resulting stay-at-home order in FY19/20, Council directed staff to prepare a three-month operating plan for the first quarter of FY20/21 to cover operations from July through September and bring the proposed FY20/21 annual budget for adoption in September. This allowed for time to better understanding the economic impacts of the health pandemic on Town operations.



PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

BASIS OF ACCOUNTING -

The basis of accounting refers to the timing of revenue and expense recognition, specifically for financial reporting purposes. The Town employs the same methods for budgeting as used for financial reporting.

The budgets of the governmental funds (General Fund, Special Revenue Funds, and Capital Projects Funds) are prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The revenue availability criterion is defined as collectible within sixty days of the accounting period. Expenditures, under the modified accrual basis of accounting, are recorded when a liability is incurred. This is true with the exception of debt service expenditures, which are recorded only when the payment is due. Capital asset acquisitions for the governmental funds included in this budget are reported as expenditures. While the Town does use one debt service fund, no budget has been prepared as the activity of this fund is accounted for in the budget of other major funds.

Budgets for proprietary funds (Enterprise Funds) are prepared on a full accrual basis. Under this method all revenues are recognized when they are earned and all expenses are recorded when they are incurred.

The Town's Fiduciary Fund shares characteristics with both the governmental and proprietary fund-types. It is budgeted using the measurement focus and basis of accounting most appropriate for the specific operation. Many of the transactions are budgeted using the full accrual basis.

The Town's budgeting philosophy is conservative; that is budget low on revenues and high on expenses.

The budgeted fund types used by the Town are as follows:

Governmental Funds

General Fund	The General Fund is the chief operating fund for the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for within the General Fund. It includes all expenditures necessary to carry out basic governmental activities of the Town that are not accounted for through another fund. For the Town of Truckee, this includes such activities as public safety, maintenance of streets, public improvements, planning, zoning and general administrative services.
Special Revenue Funds	Special Revenue Funds are used to account for specific revenues that are legally and/or contractually restricted to expenditures for a particular purpose.
Capital Projects Funds	Capital Projects Funds are used to account for the expenditures of most capital projects undertaken by the Town. These funds receive transfers of resources from various Town funds, as well as outside sources such as grants.

Proprietary Funds

Enterprise Funds	Enterprise Funds are used to account for those activities that are supported primarily through user charges to external users. They are financed and operated in a manner similar to a private business entity. The Town has four budgeted enterprise funds: building & safety, parking, public transit and solid waste.

Fiduciary Funds

Fiduciary Fund	The Town utilizes the fiduciary fund-type to account for resources held for the benefit of parties outside the Town or in a trustee capacity. The Town's only fiduciary fund tracks the activity of the Redevelopment Successor Agency.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

BUDGET STATUS OF TOWN FUNDS –

CODE	FUND	FUND TYPE	BUDGET STATUS
101	General Fund	General Fund	Budgeted
200	Capital Projects Fund	Capital Projects Fund	Budgeted
201	Asset Forfeiture Federal Justice	Special Revenue Fund	Not Budgeted
202	Abandoned Vehicle Abatement Fund	Special Revenue Fund	Not Budgeted
203	Affordable Housing In-Lieu Fund	Special Revenue Fund	Budgeted
204	Air Quality Mitigation Fund	Special Revenue Fund	Budgeted
205	Downtown In-Lieu Parking Fund	Special Revenue Fund	Not Budgeted
206	Town Housing Fund	Special Revenue Fund	Not Budgeted
207	Town Bond Reserve Fund	Debt Service Fund	Not Budgeted
208	PEG Fund	Special Revenue Fund	Not Budgeted
209	Infrastructure In-Lieu Fund	Special Revenue Fund	Not Budgeted
210	Tahoe Donner TSSA Fund	Special Revenue Fund	Budgeted
211	Glenshire TSSA Fund	Special Revenue Fund	Budgeted
212	Brickelltown Maintenance Fund	Special Revenue Fund	Budgeted
213	Joerger Ranch Maintenance Fund	Special Revenue Fund	Budgeted
214	Railyard CFD	Special Revenue Fund	Budgeted
215	COPS Fund	Special Revenue Fund	Diff Budget Cycle
216	Asset Forfeiture State Enforcemt	Special Revenue Fund	Not Budgeted
217	Asset Forfeiture State Gang/Juv	Special Revenue Fund	Not Budgeted
218	Donner Pass Road CFD	Special Revenue Fund	Budgeted
250	Gas Tax Fund	Special Revenue Fund	Budgeted
252	Measure V Road Maint. Fund	Special Revenue Fund	Budgeted
253	Measure R Trails Fund	Special Revenue Fund	Budgeted
254	Measure K TOT Fund	Special Revenue Fund	Budgeted
270	Traffic Impact Fees Fund	Special Revenue Fund	Budgeted
271	Facility Impact Fees - Law	Special Revenue Fund	Budgeted
272	Facility Impact Fees - Animal	Special Revenue Fund	Budgeted
273	Facility Impact Fees - Storm Drn	Special Revenue Fund	Budgeted
274	Facility Impact Fees - Gen Gov	Special Revenue Fund	Budgeted
275	American Rescue Plan Act (ARPA)	Special Revenue Fund	Budgeted
298	Debt Service Fund	Debt Service Fund	Not Budgeted
299	Fleet Replacement Fund	Capital Projects Fund	Budgeted
301	BEGIN Re-use Program Income	Special Revenue Fund	Not Budgeted
302	BEGIN Housing Reimb Grant Fund	Special Revenue Fund	Not Budgeted
308	HOME Misc Income	Special Revenue Fund	Not Budgeted
309	HOME Re-Use Fund	Special Revenue Fund	Not Budgeted
310	CalHome Re-use Program Income	Special Revenue Fund	Not Budgeted
311	06-HOME-2452 Fund	Special Revenue Fund	Not Budgeted
312	06-CalHome-183 Fund	Special Revenue Fund	Not Budgeted
313	04-HOME-0761 Fund	Special Revenue Fund	Not Budgeted
314	00-CalHome-023	Special Revenue Fund	Not Budgeted
315	Home-0402 Sierra Village Apts	Special Revenue Fund	Not Budgeted
320	CDBG - Misc Income Fund	Special Revenue Fund	Not Budgeted
321	CDBG - Program Income Fund	Special Revenue Fund	Not Budgeted
322	CDBG 01-STBG-1614 Fund	Special Revenue Fund	Not Budgeted
323	CDBG 10-STBG-6741 Fund	Special Revenue Fund	Not Budgeted
324	15-CDBG-10566 Fund	Special Revenue Fund	Not Budgeted
325	CDBG-CV Funds 00095 ME	Special Revenue Fund	Not Budgeted
326	CDBG-CV Funds 00096 BA	Special Revenue Fund	Not Budgeted
330	Boulders Moderate Housing Fund	Special Revenue Fund	Not Budgeted
331	HCD Railyard Grant	Special Revenue Fund	Not Budgeted
501	Parking Fund	Enterprise Fund	Budgeted
502	Transit Fund	Enterprise Fund	Budgeted
503	Solid Waste Fund	Enterprise Fund	Budgeted
504	Building and Safety Fund	Enterprise Fund	Budgeted
599	Successor Agency Fund	Fiduciary Fund	Budgeted

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

TOWN POLICY DOCUMENTS USED IN THE DEVELOPMENT OF THE ANNUAL BUDGET –

- **2018 Pavement Maintenance Program** – The 2018 Pavement Maintenance Program (PMP) is used to determine which roads, trails and parking areas will be programmed for maintenance and rehabilitation as part of the Capital Improvement Project budget. The PMP provides the Town staff with an index by which to evaluate the pavement condition on Town roads, assists in forecasting roadway deterioration and is used to develop cost-effective methods for maintaining roads at acceptable conditions. This document is created by the Engineering Division. The most recent update was approved by Council on April 10th, 2018. Road maintenance efforts cost the Town an average of $7 million annually.
- **2009 Fleet Replacement Plan** – The Fleet Replacement Plan is a long-term financial plan to help guide staff on Town fleet vehicle replacement. The document identifies the criteria for equipment replacement. The document also established the base-line funding necessary for the Town to replace fleet vehicles and when it was initially approved, a Fleet Replacement Fund was created to monitor the saving and replacement spending. The last update to the Fleet Replacement Plan was in 2009.
- **Fiscal Policies** – The Fiscal Policies are detailed as part of this document. These policies were formalized in 2009.
- **Personnel Rules and Memoranda of Understanding with the Town's Employee Groups** – The Personnel Rules and Memoranda of Understanding are used to determine the staffing costs included in the Personnel budgets for each Division. The last formal review of the Personnel Rules was completed in 2007. A complete review of the Personnel Policies is scheduled for completion in the spring of 2021. The Town came to an agreement with two of the three employment groups in early FY18/19. The Police Officer's Association (POA) reached an agreement with the Town that was adopted by Council on April 9th, 2019. The employee group MOU's are typically renegotiated every 3-5 years, based on the stipulations of the agreements.
- **Short-Range and Long-Range Transit Plans** – The Town of Truckee completed a Transit Plan during FY 16/17. The document identified a short and long range vision for transit in Truckee. Town's Public Transit staff attempts to implement the visions of this plan as funding becomes available.
- **Solid Waste Franchise Agreement** – The Town contracts for garbage, recycling and yard waste collection and processing. The franchise agreement defines the services that will be provided and the method of determining the cost of those services. It is the primary driver in the creation of the Solid Waste division budget. As of July 1st, 2018, an updated and council-approved franchise agreement will go into effect.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

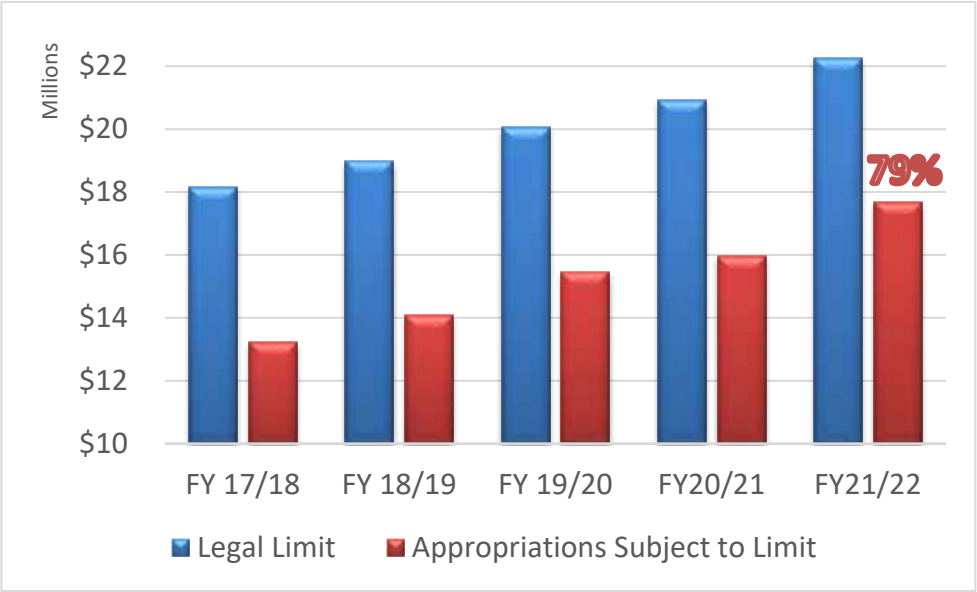
GANN APPROPRIATIONS LIMIT –

The Gann Appropriations Limit was a ballot initiative adopted in 1980, modified by Proposition 111 in 1990, to limit the amount of tax proceeds state and local governments can spend each year. The Gann Limit has been codified into the California State Constitution as Article XIIIB.

Each year, the limit is updated based on the amount of tax proceeds that were authorized to be spent in FY 1978/79 in the jurisdiction, changes in inflation and the population within the public jurisdiction during the subsequent year. Per California Revenue and Taxation Code section 2227, the Department of Finance (DOF) is required to transmit an estimate of the percentage change in population factor along with the change in cost of living to each public agency required to comply with the Gann Appropriations Limit provisions in order to update the limit for their jurisdiction. The state bases the cost of living adjustment on the DOF's official report on changes in the state's per capital income or in non-residential assessed valuation due to new construction.

The Gann Appropriations Limit only applies to revenues generated from specific categories. Expenditures from non-tax sources such as service charges, grants or beginning fund balances are unaffected by the Limit. Any overall receipts from tax sources greater than the limit would require a refund of the excess within the next two fiscal years or voter approval of an increase in the City's limit.

For FY 2021/22, the Town's tax revenue is only at 79% of the Gann Limit. The limit for FY 2021/22 was approved by Council, along with the budget, on Tuesday, June 8th, 2021.



PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

COST ALLOCATION PLANS –

The Town does not currently use any formal internal service funds to allocate out specific costs. The Town does allocate fleet maintenance costs, administrative overhead, some facilities costs and savings for the General Fund fleet replacements.

- The fleet maintenance division costs are allocated based on a five-year rolling average of actual costs. An allocation of the division's budgeted costs are expensed to each division monthly. At year end, the Fleet Maintenance Division provides the actual staff time incurred to work on each division's fleet and any associated part costs to true up each division's fleet maintenance expense to actuals. The actual Fleet Maintenance Division costs are used to develop the allocation to each division and the expensed amount is changed to the division's allocation of actual fleet maintenance costs.
- An administrative overhead amount is charged to three of the Town's enterprise funds: the Parking Fund, the Solid Waste Fund, and the Building and Safety Fund. During the budget process, the Town develops budgeted administrative overhead for enterprise funds. Allocated costs include the Town's administrative costs, specifically costs from the Town Council, the Town Manager, the Town Attorney, the Town Clerk & Communication Division, the Administrative Services Division, some expenses from the General Government and the Information Technology Division. This is intended to cover the cost of overall management, record keeping, payroll administration, human resources, general liability insurance and accounting, among other things. The amount charged to each division's budget is relative to personnel costs in each enterprise fund. At the end of each year, the calculation is performed again with actual expenses and the amount ultimately charged to the divisions is based on actual expenses.

  The Redevelopment Successor Agency fiduciary fund has a separate formula for calculating the Administrative Cost reimbursement. The overall amount is approved by the State of California in the Recognized Obligation Payment Schedule.
- The Town's enterprise funds are charged rent in addition to Administrative Overhead; the Parking Fund, the Solid Waste Fund, the Transit Fund and the Building and Safety Fund. The rental charge is developed using the average base commercial square foot rental rate for commercial real estate within Truckee. The last analysis of base commercial rental rates was completed in June of 2014. Town staff attempts to update the commercial rental rates used every five years.

  The rental rate also includes a portion of the facilities maintenance costs, including utilities. The amount is divided by the total square footage of the Town Hall building and added to the average commercial square foot. The amount budgeted to each division is the calculated square footage rate multiplied by the total square footage used by the division.

  The Redevelopment Successor Agency fiduciary fund rent is equal to the amount calculated when the Redevelopment Agency was converted to the Redevelopment Successor Agency.
- Fleet Replacement Fund – Each of the Town's General Fund funded operating divisions that utilize fleet vehicles contribute a yearly amount to the Town's Fleet Replacement plan. The amounts are calculated as part of the development of the Town's Fleet Replacement Program.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

The yearly amount is equal to the total amount needed to replace every vehicle in the Division's fleet divided by the estimated life of each vehicle.

- The Parking Fund, the Solid Waste Fund and the Building & Safety Fund save for vehicle replacements as part of their contingencies in their fund balances. The Transit Fund attempts to secure grant funding to pay for any bus replacements, as needed.

SUMMARY OF FISCAL POLICIES –

The Town's Financial Policies are established to see that the Town's finances are managed in a manner that will (1) continue to provide for the delivery of quality services, (2) maintain and enhance service delivery as the community grows in accordance with the General Plan, (3) guarantee a balanced budget annually assuring that the Town is living within its means, and (4) establish reserves necessary to meet known and unknown future obligations. To achieve these goals the following Financial Policies are presented which include General Policies, Expenditure and Budgeting Policies, Revenue Policies, Cost of Service Policies, Reserve Policies, Debt Policies, Capital Improvement Policies and Fixed Asset and Infrastructure Policies.

Expenditure and Budget Policies: The Town's municipal code assigns the duty of budget creation to the Town Manager and the Administrative Services Director is assigned with assisting in the preparation of the proposed budget. Town staff uses the budget to obtain legal authority from the Town Council to expend funds.

- The Town does not prepare or use its budget with a "use it or lose it" mentality. Each year, Town staff is encouraged to only use the funds that have been approved and that they have an actual business necessity for. In some cases, when staff lacks the staff hours to complete all activities for which they have a budget or Council priorities change and the budgeted funds are no longer needed, savings are created. These unofficial savings are presented to council as one-time money available for their discretion or are re-budgeted for the following year if the Division is going to do the work in the following budget year. The Town's fiscal stability has allowed it to maintain this budgeting philosophy.

Additionally, the Town has the following policies:

1. The operating budget will be prepared to fund current year expenditures with current year revenue. Surplus fund balances may be used to increase reserves, fund Capital Improvement Projects or be carried forward to fund future years' operating budgets when necessary to stabilize services and fund capital outlay.
2. The Town will deliver service in the most cost effective manner.
3. The budget will state the objectives of the operating programs.
4. The budget will fully account for and apportion all costs, fees and General Fund transfers, associated with Special Revenue and Enterprise Funds.
5. All budget transfers require the approval of the Town Manager or designee except those affecting personnel and capital outlay which must be approved by the Town Council.
6. The Town will fully fund accrued unused vacation annually.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

7. The Town will periodically update replacement and maintenance plans and incorporate them into the budget.

Revenue Policies:

1. The Town will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue or external revenue.
2. The Town will aggressively pursue revenue collection and auditing to assure moneys due to the Town are accurately received in a timely manner.
3. The Town will seek Federal and State grants and reimbursements for mandated costs whenever possible.
4. The Town will investigate potential new revenue sources, particularly those that will not add to the tax burden of residents or local businesses.
5. The Town will work proactively with the League of California Cities and local communities to monitor legislation that may impact the Town financially.
6. The Town will avoid targeting revenues for specific purposes whenever possible.
7. The Town will impose user fees when appropriate.
8. The Town will adopt a user fee policy which establishes desired levels of cost recovery and determines the minimum frequency of user fee reviews.
9. The fees and charges will be set at a level that fully supports the total direct and indirect cost of the activity, including administrative overhead and depreciation, and in accordance with the Town's Fee Policy.
10. The Town will maintain and further develop methods to track major revenue sources and evaluate financial trends.
11. The Town will establish methods to maximize the accuracy of revenue forecasts.

Cost of Services Policies:

1. The Town will recover the costs of new facilities and infrastructure necessitated by development, consistent with State law.
2. The Town will consider requiring large developments to prepare a fiscal analysis which measures direct and indirect costs and benefits to the Town.

Reserve Policies:

1. The Town will establish, dedicate and maintain reserves annually to meet known and estimated future obligations.
2. The Town will establish Specific Reserve Account which include but are not limited to designated reserves for the following:
    a. General Fund Reserve for economic uncertainties and working capital equal to 25% of General Fund Revenues.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

c. Replacement of vehicles and major equipment (accomplished through the Fleet Replacement Fund)

- Council has also tasked staff with preparing the budget so as to maintain a target of $5 million in General Fund unallocated reserves in each of the five years of the budget forecast. This is shown on the General Fund - Fund Balance Calculation sheet.

Debt Policies:

1. The Town will limit the use of debt so as not to place a burden on the fiscal resources of the Town and its taxpayers.
    - Currently, the Town only has two outstanding General Fund debt obligations and one non-General Fund debt obligation. The budget includes the plan to issue a third General Fund debt obligation for the construction of additional buildings at the Public Service Center (detailed in C1609).
2. The Town will limit long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
    - The Town currently has three outstanding debt obligations and all three were used to finance capital purchases or capital construction, specifically the purchase of the Town Hall building, the construction of a Public Service Center and capital projects within the Town's Redevelopment Project Area, including streetscape of the Brickelltown Maintenance District area.
3. When capital projects are financed, the Town will amortize the debt within a period not to exceed the expected useful life of the project.
4. The Town will attempt to limit the debt ratio (debt guaranteed by the General Fund) to 10%. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.
    - The Town's debt ratio for FY 18/19 is 2.4%. This is calculated by dividing the debt service payments for the year by the total expected revenues. The Town has budgeted to issue new debt for the construction of a public service center garage. This issue will bring the debt ratio to 3.2%.
5. Whenever possible, the Town will investigate the use of special assessment, revenue or other self-supporting bonds to limit the General Fund obligation for debt service payments.
    - The Town has assisted in the creation of two maintenance districts within the last five years, with plans for additional districts in the next five years. The districts were created to fund the on-going maintenance of the two areas.
6. The Town will not use long-term debt for current operations.
    - The Town does not have any outstanding long-term debt for current operations.
7. The Town will not use short-term borrowing to support routine operations, provided however, that it may be used to meet temporary cash flow needs.
    - The Town has not used any short-term borrowing to support routine operations, but does have a 30-day line of credit for purchasing cards to make the purchasing process more efficient.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

8. The Town will maintain strong communications with bond rating agencies about the Town's financial condition and will follow a policy of full disclosure on financial reports and bond prospectus.
    - The Town received an "AA+" rating from S&P Global as part of a rating for a bond refinancing process in 2017.
9. The Town will strive to maintain and improve the Town's bond rating.
    - The recent "AA+" rating was an increase from an "AA" rating as part of a bond refinancing completed in 2015.
10. The Town will utilize interfund loans when possible to reduce the cost of financing capital improvements.
    - The Parking Fund purchased a parking lot in FY 16/17 and is expected to complete the purchase of a second lot in FY 19/20. Half of the funding for the purchases is in the form of a loan from the General Fund. The Parking Fund is scheduled to repay the General Fund $100,000 a year starting in FY 19/20. The total loan is expected to be repaid within five years. There are no other interfund loans.

Capital Improvement Policies:

1. The Town will construct all capital improvements in accordance with an adopted capital improvement program.
    - Please see Section 11 of this budget for the Town's Capital Improvement Project plan.
2. The Town will develop a five-year plan for capital improvements to be updated at least bi-annually. Future capital expenditures will be projected annually for a five-year period based on changes in the community population, real estate development or replacement of infrastructure.
3. The Town will coordinate preparation of the Capital Improvement Budget with preparation of the Operating Budget. Future operating costs associated with new capital improvements will be projected and included in the Operating Budget forecasts.
4. The Town will identify the estimated costs and potential funding sources for each proposed capital project before it is submitted to Council for approval.
    - Each project detailed in the Town's Capital Improvement plan budget lists the expected funding sources for every project in the Plan. All funding sources and the projects that are expected to be funded from that source over the five year horizon are included.
5. The Town will attempt to determine the least costly financing method for all new projects.
6. The estimated cost of Capital replacement for enterprise funds such as the Building and Safety Fund and Parking Fund will be updated at least every two years to ensure that rates and charges are covering the cost of operating these programs.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

PERSONNEL BUDGETS –

Personnel Allocations: Employee's personnel costs (including wages and benefits) are allocated to the division for whom their position completes work based on the estimated amount of time the position spends working on the particular division.

Wages: The wage budget included in each division's operating budget includes an allocation of the salary of each employee in the division. The employee groups' memoranda of understanding (MOU) dictate employees' potential cost of living and pay-for-performance increases. The MOUs were opened for negotiation during FY17/18. The Town reached agreements with the Mid-management employee group and the General Employee's Association in the spring of FY17/18. An agreement was reached with the Police Officer's Association in April of 2019.

- The cost of living adjustment included in those agreements is applied to the wages in developing the budgets.
- Performance based pay increases for employees are based on the budget-to-budget increase of certain General Fund revenue items. The potential pay-for-performance increase was included in the development of the wage budgets. Based on the FY21/22 budget-to-budget specific revenue increases, Town staff will be eligible for a 5% pay-for-performance pool in FY21/22.
- Once employees have reached the top of their position's salary range, they are no longer eligible for pay-for-performance increases. The budget for the wages for the employees who are in that position, do not include amounts for a pay-for-performance increase. These employees are eligible for a limited lump-sum payment based on the terms of the MOU under which they are covered, which has been included in the wage budgets.

Temporary and seasonal employees do not belong to an employee group and are not covered under an MOU. The budgeted wages for temporary and seasonal employees are calculated based on the expected pay rate times the expected or necessary hours.

Overtime Pay: Overtime is paid to hourly employees who work in excess of a certain hours limit.

Holiday Pay: The members of the Police Officers Association are eligible for Holiday Pay as a provision of their MOU. For each Town holiday, a POA member accumulates twelve hours (the overtime rate for a regular holiday) into a bank. The bank is cashed out during the first pay period in December. The budget for Holiday Pay includes any specialty pay items the POA member is eligible for.

Standby Pay: Specific divisions of the Town's Public Works Department require that their employees remain available for call-out during non-regular working hours to complete snow removal. For most positions, standby pay is calculated as 15% of the employee's normal hourly rate. The standby pay budgets are developed using an average employee hourly rate and multiplied by the standby pay factor (15%) multiplied by the expected number of standby hours needed. The number of hours needed is determined by the individual division managers based on previous year standby hours and expectations for the coming year.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

CalPERS: The Town has contracted with the California Public Employees Retirement System (CalPERS) to provide the Town's employees with a defined benefit retirement plan. The budget for CalPERS retirement is included in the Benefit line item in each division's operating budget.
The Town is given an actuarial report each year which details the rates the Town must pay to fund the benefit for the following fiscal year. The two main categories the Town is responsible for are the normal cost and the unfunded actuarial liability (UAL).

- CalPERS calculates the normal cost as a percentage of non-overtime payroll. The Town has six different normal cost rates based on the specific retirement formula Town employees are eligible for, called tiers. The retirement formulas of each tier are based on the employees job type (safety or miscellaneous) and their hire date. The Town's budget for the CalPERS normal rate includes a specific allocation for each employee of the division based on the budgeted wages multiplied by the specific employee's normal cost rate, as supplied by CalPERS.
- The UAL is the additional amount the Town owes to CalPERS. It represents the difference between a prior year's expected returns and actual returns, as well as changes in actuarial assumptions. The cost of the difference is allocated over 30 years. The UAL amounts are billed as per year lump sums. The Town takes those lump sums, divides them by the total expected payroll per tier and creates a UAL percentage. The budget for the CalPERS UAL takes the budgeted wage for each employee and multiplies it by the employee's specific tier UAL rate multiplied by the employee's allocation to the specific division.

Employer Paid Payroll Taxes: The Town is responsible for three types of employer paid payroll taxes; FICA, Medicare and state unemployment insurance. The budget for employer paid payroll taxes is included in the benefit line item in each division's operating budget.

- The Federal Insurance Contribution Act (FICA) tax is social security. The Town only offers Social Security benefits to employees who are not eligible for CalPERS benefits, which includes seasonal and temporary employees. The budget for FICA is calculated as 6.2% (the 2020 federally imposed social security rate) of the applicable employee's budgeted wages.
- The budget for Medicare tax is calculated as 1.45% of the first $200,000 of each employee's budgeted wages.
- The State of California requires that employers pay an unemployment insurance (UI) tax for every employee to fund a social security benefit for California's workers who lose their jobs. The UI rate for each organization in the state is determined by the California Employment Development Department (EDD) based on claims made to the EDD for benefits from prior employees of the organization. The rate is only applied to the first $7,000 paid to each employee per calendar year. The Town's rate is currently 5.5%. The budget for UI is calculated as $385 ($7,000 x 5.5%) per employee.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

Health Insurance: The Town currently contracts with CalPERS for health benefits. The Town contributes a maximum fixed amount to employee health coverage. The contribution amounts are defined in the employee group MOUs, and vary by group. The budget for health insurance includes the maximum amount the Town would pay for each employee's current year health care option (i.e. employee, employee and one dependent, employee and family) including the maximum Town-paid potential mid-year increase (10%). For employees who are currently opted out of health coverage, the budget is the maximum opt out provision the position is eligible for as defined in the employee group MOUs. For vacant positions, the budget is the family contribution. The budget for this item is included in the benefits line item of each division's operating budget.

Dental & Vision Insurance: The Town mandates that every employee participate in the dental and vision plans. The Town contributes a maximum fixed amount to employee dental and vision coverage. The contribution amounts are defined in the employee group MOUs, and vary by group. The budget for dental and vision insurance is calculated as the maximum amount the Town would pay for the employees current coverage option (i.e. employee, employee and children, employee and family), including the maximum Town-paid potential mid-year increase (10%). For vacant positions, the budget is the employee & family contribution. The budget for these items is included in the benefits line item of each division's operating budget.

Life Insurance: The Town provides basic term life insurance for all employees. The Town currently contributes $12.50 per month per employee. The amount included in each division's life insurance budget line is $150 per full-time benefited employee. The budget for this item is included in the benefits line item of each division's operating budget.

Workers Compensation: The Town is self-insured for Worker's Compensation through the Public Agency Risk Sharing Authority of California (PARSAC) joint powers authority. Every year, PARSAC provides the total worker's compensation bill as a lump sum. The Town calculates a worker's compensation rate based on the lump sum amount and the applicable estimated personnel costs (regular wages and overtime). At the end of the year, staff "trues up" the workers compensation amount so that the year-end amount is equal to the division's proportionate cost, based on the regular wages and overtime charged to that division.

Deferred Compensation: In addition to providing a defined benefit plan to its employees, the Town supplements employee's retirement with limited contributions to employee's defined contribution plan. The amount the Town contributes varies by employee group, as negotiated in the employee group MOUs. The Department Heads, Mid-Management group and the General Employee's Association have deferred compensation items in their MOUs.

Retiree Health Savings (RHS): The department heads and the members of the Mid-Management Group receive contributions from the Town for an RHS account.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

Other: Other line items in the personnel budgets are to provide for amounts as negotiated in the department head's individually negotiated contracts. The division detail pages indicate the nature of those items (i.e. car allowance).

PROJECTIONS –

The below table details the Town's projections for revenues and expenses. If the Town has knowledge of how a specific budget line item will change (i.e. due to a multiyear contract), the specific numbers are used rather than the projections below. The projections are based on historical changes in those items or contracted changes (for benefit items).

Wages are estimated by employee, taking into account the terms of the various memoranda of understanding and the salary range caps on individual positions. Pension costs are projected by employee using the rate projections in the Town's actuarial valuation.

REVENUE AND EXPENDITURE PROJECTION PERCENTAGES	2022/23	2023/24	2024/25	2025/26
REVENUES				
Property Tax	0.0%	1.0%	2.0%	2.0%
Sales Tax	2.0%	2.0%	2.0%	1.0%
Transient Occupancy Tax	3.0%	3.0%	2.0%	2.0%
Charges for Services	3.0%	2.0%	2.0%	2.0%
Other	3.0%	2.0%	2.0%	2.0%
EXPENSES				
Wages (Not on wage estimator)	3.0%	3.0%	2.0%	2.0%
Standby Pay	3.0%	3.0%	2.0%	2.0%
Overtime	3.0%	3.0%	2.0%	2.0%
Benefits				
Taxes - FICA	3.0%	3.0%	2.0%	2.0%
Taxes - Medicare	3.0%	3.0%	2.0%	2.0%
Taxes - Unemployment	1.0%	1.0%	1.0%	1.0%
Health	10.0%	10.0%	10.0%	10.0%
Dental	10.0%	10.0%	10.0%	10.0%
Vision	10.0%	10.0%	10.0%	10.0%
Life	10.0%	10.0%	10.0%	10.0%
Worker's Comp	3.0%	3.0%	2.0%	2.0%
Deferred Compensation	3.0%	3.0%	2.0%	2.0%
RHS	3.0%	3.0%	2.0%	2.0%
Car Allowances	0.0%	0.0%	0.0%	0.0%
Services & Supplies	3.0%	3.0%	2.0%	2.0%
Capital Outlay	3.0%	3.0%	2.0%	2.0%

LITIGATION –

The Town does not have any current or pending litigation.

PROPOSED

NOTES ON BUDGET PREPARATION
FY 2022/23

DEBT OBLIGATIONS –

Description	Sources of Funding	Outstanding Principal Balance as of July 1, 2021
Construction of the Public Service Center Garages	The General Fund obligation for FY21/22 is $282,625. These bonds were issued in 2019 with a par of $4,920,000. The bonds were issued with a 25-year term.	$4,790,000
Construction of a Public Service Center	The General Fund obligation for FY 21/22 is $291,168. The original issue of $5,000,000 was issued in two parts, $3,355,000 was a regular bond issuance and $1,645,000 was issued as tax-exempt bonds. These bonds were refinanced in 2017. The original bonds were issued under a 30-year term.	$4,050,000
Town Hall Building Purchase	The General Fund obligation for FY 21/22 is $375,682. The original issue of $5,615,000 was refinanced in 2015. The bonds were issued under a 25-year term.	$3,250,000
	Total General Fund Debt Obligation	$12,090,000
Redevelopment Bonds	The bonds were issued by the Redevelopment Agency in 2010. The funds from these bonds were eventually used to pay for a streetscape project in the Brickelltown Maintenance District. The bonds were issued under a 30 year term and are now the obligation of the Redevelopment Success Agency. These bonds were reissued in 2020.	$9,670,000
	Total Redevelopment Success Agency Debt Obligation	$9,670,000

PROPOSED

APPENDIX B – GLOSSARY OF BUDGET TERMS

Account – A four-digit number describing a revenue or expenditure.

Adopted Budget – The adopted budget is the annual operating budget approved by the Town Council for the fiscal year.

Beginning Balance – Unencumbered resources available in a fund from the prior fiscal year after payment of prior fiscal year expenditures.

Bond – Capital raised by issuing a written promise to pay a specified sum of money, called face value or principal amount, with interest at predetermined intervals.

Budget – A fiscal plan of financial operating listing an estimate of proposed expenditures and the proposed means of financing them. The budget must be approved by the Town Council prior to the beginning of the fiscal year.

California Public Employees' Retirement System (CalPERS) – The retirement system, administered by the State of California, to which all regular Town of Truckee employees belong.

Capital Asset/Capital Outlay – Land, infrastructure, and equipment used in operations that have a useful life greater than one year. The Town has set a capitalization threshold for capital asset at $5,000. Expenditures made for capital assets are commonly referred to as "Capital Outlay", and are shown in either the CIP or department budgets depending on whether the capital asset to be acquired is part of the Town's capital improvement plan or needed for daily departmental operations.

Capital Improvement Plan (CIP) – The five-year financial plan for capital outlay to improve and/or maintain the Town's infrastructure. Also lays out the Town's plans for large, infrequent projects outside the normal scope of operations, such as the General Plan Update.

Consumer Price Index (CPI) – An indicator of inflation, used in calculating increases in salary increases, parcel charges and other calculations.

Contingency – A portion of the fund balance set aside by Council direction for a specific purpose, usually to protect the Town or a specific fund in times of economic downturn. Use or a change in the balance of a contingency is done via approval during the budget process.

Debt Service – Payment of the principal and interest on an obligation resulting from the issuance of bonds.

Department – An organization unit comprised of divisions or functions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Designation – A portion of the fund balance set aside by Council direction for a specific purpose, such as streetscaping projects or economic development. Use is planned via the budget process or council direction.

PROPOSED

APPENDIX B – GLOSSARY OF BUDGET TERMS

Division – An organizational unit of a department, responsible for a specific activity related to public service.

Expenditure – The actual spending of governmental funds.

Fiscal Year – A twelve-month period of time to which the budget applies. In the Town of Truckee, the fiscal year is July 1 through June 30.

Fund – An independent fiscal and accounting entity with a self-balances set of accounts, used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance – The difference between fund assets and fund liabilities.

Gann Limit – State of California legislation that limits a City's appropriations growth rate to changes in population and either the change in California per capital income or the change in local assessment roll due to non-residential new construction.

General Fund – The primary fund of the Town of Truckee used to account for all revenues and expenditures of the Town not legally restricted as to use. This fund is used to accumulate the cost of the Town's general obligations.

Governmental Accounting Standards Board (GASB) – This organization establishes generally accepted accounting principles (GAAP) for state and local governments.

Grant – A contribution or gift of cash or other assets from another governmental entity or foundation to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant (CDBG) provided by the federal government.

Infrastructure – Facilities on which the continuance and growth of the community depend, such as roads, sidewalks, parks and public buildings.

Inventory – Supplies that the Town needs to have on hand for service purposes such as chains for snow removal equipment or sign posts.

Lease Revenue Bonds – A lending agreement secured by a lease on the acquired asset or other assets of the Town.

Memoranda of Understandings (MOU) – The documented agreements results from labor negotiations between the Town of Truckee and its various bargaining units.

Operating Budget – Annual appropriations of funds for ongoing program costs, including salaries and benefits, services and supplies. This is the primary means by which most of the financing, acquisition, spending and service delivery actions of the Town are controlled. Reserves and contingencies are also components of the Town's operating budget.

Ordinance – A formal legislative enactment by the Town Council. It has the full force and effect of law within the Town's boundaries.

PROPOSED

APPENDIX B – GLOSSARY OF BUDGET TERMS

Other Post-employment Benefits (OPEB) – Post-employment benefits are those benefits other than pension benefits, including post-employment healthcare (retiree medical) or other non-pension benefits.

Personnel – A budget category that generally accounts for salaries for regular and temporary employees, overtime, and employee benefits, such as medical, dental, pension, and deferred compensation.

Projections – The Administrative Services Department's five-year forecast of revenues and expenditures.

Proposed Budget – The proposed budget is the budget that is sent to the Town Council by the Town Manager. Once approved, the proposed budget, including changes made by the Town Council during its review, becomes the adopted budget.

Proprietary Funds – Town of Truckee activities that operate in a manner similar to private enterprises. Revenues are derived from fees charged to users, and the programs are largely cost covering. Also referred to as Enterprise Funds.

Reserve - A portion of the fund balance set aside by Council direction to save for a known future cost, such as road maintenance. Use is planned via the budget process or council direction.

Resolution – A special order of the Town Council, with a lower legal standing than an ordinance.

Revenues – Revenues include tax proceeds and compensation received for specific services provided to the public (external revenues), as well as revenues received from other funds (internal revenues).

Special Revenue Fund – This fund type is used to account for City revenues from sources that, by law or administrative action, are designated to finance particular functions or activities of government.

Supplies and Services – Expenditures for items that are ordinarily consumed within a fiscal year.

Transfers In or Transfers Out – Movement of revenue out of one fund or into another. The recipient fund uses the money to cover the cost of services provided (such as when the Gas Tax Fund transfers money to the General Fund).

Transient Occupancy Tax – A tax imposed on travelers who stay in temporary lodging facilities within the Town. Also referred to as bed tax or hotel tax.

PROPOSED

APPENDIX C – ACRONYM LIST

- A -
A4AA – Area 4 Agency on Aging
AB -
ADA – American's with Disabilities Act
AHSC – Affordable Housing and Sustainable Communities
AICP – American Institute of Certified Planners
APA – American Planning Association
APWA – American Public Works Association
ATP – Active Transportation Program
ATSSA – American Traffic Safety Services Association
AVL – Automatic Vehicle Location
AV – Audio visual system

- B -
BEST – Balanced Employee Safety Team
BUD - Budget

- C -
CA – California
CAD – computer aided design (software)
CalACT – California Association for Coordinated Transportation
CALBO – California Building Officials
CalPERS – California Public Employee's Retirement System
CalTIP – California Transit Indemnity Pool
CAM – Common Area Maintenance
CAP – Climate Action Plan
CBOAC – County Building Officials Association of California
CCAC – Clerks' Association of California
CDBG – Community Development Block Grant
CDBW – California Department of Boating Waterways
CDD – Community Development Department
CFD – Community Facilities District
CIP – Capital Improvement Plan/Project
CLETS – California Law Enforcement Telecommunications System
CMS – Content Management System
COBRA – Consolidated Omnibus Budget Reconciliation Act (employee benefit continuation)
COLA – Cost of Living Adjustment
COPS – Citizens Option for Public Safety
CPI – Consumer Price Index
CRRA – California Resource Recovery Association
CSMFO – California Society of Municipal Finance Officers
CSO – Community Service Officer
CTSA – Consolidated Transportation Services Agency

- D -
DAR – Dial-A-Ride
DCD – Director of Community Development
DMV – Department of Motor Vehicles (California)
DOF – Department of Finance (California)
DOJ – Department of Justice
DOT – Department of Transportation (California)
DPR – Donner Pass Road
DPW/TE – Director of Public Works, Town Engineer
DTSP – Downtown Specific Plan
DUI – Driving under the influence

- E -
EAP – Employee Assistance Program
EPA – Environmental Protection Agency
ERL – Eastern Regional Landfill
EV – Electric Vehicle

- F –
FICA – Federal Insurance Contributions Act (employment tax)
FPPC – Fair Political Practices Commission
FTA – Federal Transit Administration
FTE – Full-Time Equivalent
FY – Fiscal Year

- G -
GASB - Governmental Accounting Standards Board
GFOA – Governmental Finance Officers Association
GIS – Geographic Information Systems
GPS – Global Positioning System

- H -
HCD – California Department of Housing and Community Development
HOME – Home Investment Partnership Program Grant
HPAC – Historic Preservation Advisory Commission
HRS - Hours
HSIP – Highway Safety Improvement Program
HSTT – Humane Society of Truckee-Tahoe
HUD – United States Department of Housing and Urban Development
HVAC – Heating, ventilation and air conditioning
HWY - Highway

- I -
ICC – International Code Council
ID – Identification
IIMC – International Institute of Municipal Clerks
IMSA – International Municipal Signal Association
IT – Information Technology

- L -

PROPOSED

APPENDIX C – ACRONYM LIST

LAFCO – Local Agency Formation Commission
LAIF – Local Agency Investment Fund
LCC – League of California Cities
LCTOP – Low Carbon Transit Operations Program
LTF – Local Transportation Fund

- M -
MDC – Mobile Data Computers
MOU – Memorandum of Understanding
MS4 – Municipal Separate Storm Sewer System
MVL – Motor Vehicle License

- N -
NBPC – Non-Base Pay Compensation
NCSO – Nevada County Sheriff's Office
NCTC – Nevada County Transportation Commission
NPDES – National Pollutant Discharge Elimination System
NSAQMD – Northern Sierra Air Quality Management District
NTLE – North Lake Tahoe Express
NTTT – North Tahoe Truckee Transport
NVC / NV CO – Nevada County

- O -
OES – Office of Emergency Services
OMS – Operating Management System
OPEB – Other Post Employment Benefits
OSHA – Occupation Safety and Health Administration

- P -
PARSAC – Public Agency Risk Sharing Authority of California
PEG – Public Education and Government Access
PERS – Public Employees Retirement System
PIOO – Public Information Officer's Organization
PMP – Pavement Management Program
POST – Police Officer Standard Training
PTMISEA – Public Transportation Modernization, Improvement and Service Enhancement Account
PUD – Public Utility District
PW – Public Words

- R -
R & T – Revenue and Taxation
RA – Redevelopment Agency
RAB – Roundabout
RHNA – Regional Housing Needs Allocation
RHS – Retirement Health Savings
RMS/CAD – Records Management System/Computer Aided Dispatch Replacement
ROPS – Recognized Obligation Payment Schedule
RPTTF – Redevelopment Property Tax Trust Fund
RSA – Redevelopment Successor Agency
RSTP – Regional Safety and Transportation Program

- S -
SAFETEA-LU – Safe, Accountable, Flexible Efficient Transportation Equity Act: A Legacy for Users
SAN – Storage Attached Networks
SB – Senate Bill
SGMA – Sustainable Groundwater Management Act
SHOPP – State Highway Operation and Protection Program
SHRM – Society of Human Resources Management
SIR – Self-insured retention
SRO – School Resource Officer
SSL – Secure Socket Layer
STA – State Transit Assistance
STBG – Surface Transportation Block Grant
SWMP – Storm Water Management Program

- T -
TART – Tahoe-Truckee Area Regional Transit
TCC – Town Clerk and Communications Division
TDA – Transportation Development Act
TDPUD – Truckee Donner Public Utilities District
TIGER – Transportation Investment Generating Economic Recovery
TNT/TMA – Truckee/North Tahoe Transportation Management Association
TOT – Transient Occupancy Tax
TPD – Truckee Police Department
TRCD – Tahoe Resource Conservation District
TRPA – Tahoe Regional Planning Agency
TSSA – Town Special Service Area
TTAD – Truckee-Tahoe Airport District
TTBID – Truckee Tourism Business Improvements District
TTEA – Tahoe-Truckee Engineers Association
TTSD – Truckee-Tahoe Sierra Disposal
TTUSD – Truckee-Tahoe Unifies School District

- U -
UPRR – Union Pacific Railroad

- # -
4WD – Four wheel drive

PROPOSED