



Date: May 14, 2024

Honorable Mayor and Council Members:

Jessica Thompson, Senior Engineer

Title: **Authorize Expenditures for Utility Construction Observation Agreement with RailPros Field Services, Inc. for the West River Streetscape Project (C1703)**

Jen Callaway, Town Manager

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**Recommended Action:** Authorize expenditures up to \$250,000 for the Utility Construction Observation Agreement with RailPros Field Services, Inc. for the West River Streetscape Project (C1703).

**Discussion:** As part of the West River Street Streetscape Project (C1703), and in preparation for the Reimagine Bridge Street Project (C1805), the Town is undergrounding utilities on portions of West River Street and East River Street. The three overhead utilities (AT&T, Truckee Donner Public Utility District, and Altice) have received wireline agreements with Union Pacific Railroad (UPRR) for underground utility installation, which are necessary because West River Street and Bridge Street are located in Town maintained easements over property owned by the UPRR. Per the Longitudinal Wireline Agreements with UPRR, the Town is required to utilize the services of RailPros Field Services, Inc. (RPFS) as a qualified Contractor in Charge to oversee the wireline installations in UPRR property. RPFS is required to observe the work being performed by the Town and its contractors and to communicate with UPRR regarding issues that may arise during the Project. The Town is required to compensate RPFS at the rates in the provided quote (Attachment A).

RPFS will charge the Town on a time and materials basis and staff is recommending that the Town Council authorize expenditures up to \$250,000 under the contract with RPFS. Staff also recommends that Council authorize the Town Manager to execute any documents and agreements necessary to complete this work.

**Priority:**

<input type="checkbox"/> Enhanced Communication	<input type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input checked="" type="checkbox"/> Infrastructure Investment	<input checked="" type="checkbox"/> Emergency and Wildfire Preparedness	<input checked="" type="checkbox"/> Core Service

**Fiscal Impact:**

Expenditures up to \$250,000 are included in the C1703 CIP budget for Fiscal Year 2023/24 and 2024/25. The Fiscal Year 2023/24 currently has an unexpended budget of \$2,688,483 remaining and the Fiscal Year 2024/25 budget contains a proposed \$1,500,000 in funding.

**Public Communication:**

None beyond publication of this staff report and agenda posting.

**Attachments:**

Attachment A: RailPros Field Services Rate Sheet