



Date: May 14, 2024

Honorable Mayor and Council Members:

Author and title: Bret Albert-Fleet, Facilities and Trails Manager

Title: **Authorization to Increase Powerplan Blanket Purchase Order**

Jen Callaway, Town Manager

Recommended Action:

Council to authorize the increase of existing multi-year blanket purchase order amount with PowerPlan from \$49,500 to \$85,000.

Discussion:

As part of the Town of Truckee Purchasing Guidelines the Town Manager is authorized to approve purchase authority of up to \$50,000, with all amounts exceeding \$50,000 having to be authorized by Town Council. At this time the purchases/services from PowerPlan have reached the Town Manager's purchase authority limit of \$50,000.

The Public Works Fleet Department uses PowerPlan to supply original equipment manufacturer parts and perform major repairs on all the John Deere equipment in the Town's Public Works fleet. The increase in expenditures with PowerPlan is a result of the continuous rise of the cost of parts and labor, as well as the fact that the majority of the Public Works Roads and Snow Hybrid loader fleet have surpassed the original factory warranty.

Staff is recommending that the purchase order with PowerPlan be increased from its current amount of \$49,900 to \$85,000 for Fiscal Year 23/24, 24/25 & 25/26 in order to complete the repairs necessary to keep winter snow removal operations running in a timely and efficient manner.

Priority:

<input type="checkbox"/> Enhanced Communication	<input type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Emergency and Wildfire Preparedness	<input checked="" type="checkbox"/> Core Service

Fiscal Impact:

Increasing the purchase order with PowerPlan from \$49,500 to \$85,000. This increase will put Fleet overbudget for the individual line items of parts and labor, however it will not result in exceeding the total budget allocated for the Public Works Fleet Division in FY23/24. The Fleet budget for FY24/25 and FY25/26 will be adjusted to accommodate this increase.

Public Communication: None beyond this staff report.

Attachments: None