



Town Council Budget Workshop Minutes

April 28, 2026, 5:00 PM

Town Hall | Council Chambers | 10183 Truckee Airport Road, Truckee, CA and
807 E Hwy Street, Fredericksburg, TX 78624

1. **Call to Order**: Vice Mayor Henderson called the meeting to order at 5:00 p.m.
2. **Roll Call**: Council Members; Polivy, Romack, Zabriskie, Vice Mayor Henderson, and Mayor Klovstad (Zoom).

Staff Present: Chris Hardy, Chief Information Security and Technology Officer; Denyelle Nishimori, Community Development Director; Kelly Carpenter, Town Clerk; Andy Morris, Town Attorney; Nicole Casey, Administrative Services Director; Hilary Hobbs, Assistant Town Manager; Danny Renfrow, Chief of Police; Jen Callaway, Town Manager; Alfred Knotts, Assistant Public Works Director; Sarah Ring, Deputy Town Clerk; Paul Bancroft, Neighborhood Services and Sustainability Director; Kelly Norris, Senior Accountant; Nicole Postlewaight, Senior Accountant; Cindy Peterson, Finance Manager; Jenna Gatto, Town Planner; James Blattler, Emergency Services Manager; Justin Freiler, Emergency Services Coordinator; Carissa Binkley, Economic Vitality Program Analyst II; Erin Brewster, Sustainability Program Manager; Danielle McHugh, Transportation Program Coordinator; Lynn Baumgartner, Housing Program Analyst II; Yumie Dahn, Principal Planner; Scott Mathot, Engineering Manager; and Bonnie Thompson-Hardin, Human Resources Manager.

3. **Pledge of Allegiance**: Recited in unison.

4. **Public Comment**:

Written comment received from: Reza Shera.

Verbal comment received from: David Diamond and Bob Ferwerda.

5. **Presentations**

5.1 Vice Mayor Henderson presented the Donate Life Proclamation to Tracy Copeland of Sierra Nevada Donor Awareness, and Shelby Vandermeer and Cristian Morales of Sierra Donor Services.

5.2 Vice Mayor Henderson presented the Proclamation for Building Safety Month to Mike Ross, Chief Building Official.

5.3 Jen Callaway, Town Manager, presented the Town Manager Report.

Vice Mayor Henderson opened public comment.

Seeing none, Vice Mayor Henderson closed public comment.

6. Consent Calendar

Council Member Zabriskie pulled Item 6.9 for further discussion.
Bob Ferwerda pulled Item 6.14 for further discussion.

It was moved by Council Member Zabriskie, and seconded by Council Member Romack, to approve the Consent Calendar Items 6.1 through 6.8, 6.10 through 6.13, 6.15 and 6.16 as follows:

- 6.1 Approved the minutes of April 7, 2026, Special Meeting.**
- 6.2 Adopted Ordinance 2026-01 imposing a transaction and use tax to be administered by the California Department of Tax and Fee Administration.**
- 6.3 Authorized the Town Manager to execute a five-year contract with Via Transportation, Inc. for operation of Truckee TART fixed-route, ADA paratransit, and TART Connect microtransit services, with an initial year cost of \$3,380,362.08.**
- 6.4 (1) Authorized the purchase of two Allstar Starcraft buses through the California Department of General Services contract in the amount of \$361,754.76; and (2) adopted Resolution 2026-13 amending Resolution 2025-50 correcting the award amount from \$240,000 to \$204,000.**
- 6.5 (1) Authorized staff to submit an application for the TIRCP Grant Cycle 8 to the California State Transportation Agency; and (2) authorized the Town Manager or Mayor to sign letters of support from other public agencies or regional entities applying for TIRCP funding.**
- 6.6 (1) Approved Fiscal Year (FY) 2025/26 and FY 2026/27 budgets for the Town's E-Bike Share Program, C2701 – Final Pilot Year, for a total amount of \$175,000; and (2) authorized the Town Manager to execute a contract with Bicycle Transit Systems in an amount not to exceed \$175,000 to operate the BCycle E-Bike Share Program for the 2026 summer season.**
- 6.7 Adopted Resolution 2026-12 approving the work elements and associated projects and activities in the Nevada County Transportation Commission's draft FY 2026/27 Overall Work Program.**
- 6.8 (1) Received a report on the Rooted Renters Pilot Program; (2) approved the updated Rooted Renters Program Guidelines; (3) approved the extension of the pilot program for a third cohort with an incentive budget of \$500,000, pending approval of the fiscal year (FY) 2026/27 budget; and (4) authorized the Town Manager to execute a contract amendment with Placemate in the amount of \$120,000 for a total amended contract amount of \$305,000 to administer the Rooted Renters Program and extend the contract term through June 30, 2027, pending approval of the FY 2026/27 budget.**
- 6.10 Adopted Ordinance 2026-06 Amending the Truckee Municipal Code, Title 18, Development Code, to implement 2040 General Plan policies related to Deed-Restricted Housing Incentives and related clean-up amendments.**

Written comment received from: Yvette Durant.

- 6.11 (1) Awarded the 2026 Paving and Drainage Project construction contract, including Projects C2602, C2604, and C2605, to Lamon Construction Company in the amount of \$10,200,752, with a 10% contingency (\$1,020,075) for a total authorized amount of \$11,220,827; (2) awarded the inspection services contract to Acumen Engineering in the amount of \$342,556, with a 10% contingency (\$34,256) for a total authorized amount of \$376,812; (3) authorized the Town Engineer to approve change orders and adjustments to unit quantities within the approved contingencies; and (4) amended Fiscal Year (FY) 2025/26 budgets for Capital Improvement Projects C2602, C2604, and C2605.**
- 6.12 Approved a contract amendment with JKAE for final design of the Truckee Railyard Mobility Hub Project Phase 2B in the amount of \$55,000 for a new contract amount of \$455,000 including a contingency of \$24,915.**

- 6.13 Authorized the Town Manager to execute a design contract with Acumen Engineering, LLC for design of the West River Street Parking Lot and Sidewalk Improvements Project (C2507) in the amount of \$324,570, with a \$48,685 contingency (15%) for a total authorized amount of \$373,255.
- 6.15 (1) Authorized the Town Manager to execute a contract with Nevada County Arts Council, in the amount of \$49,072, to continue the Dark Skies Awareness Program; and (2) approved a budget amendment increasing C2414 by \$29,586 for the current fiscal year.

Written comment received from: Rolf Godon.

- 6.16 Adopted Ordinance 2026-07 Amending Section 5.02.030 of the Truckee Municipal Code to Allow for Issuance of Town Council Priority Program Transient Occupancy Registration Certificates.

Vice Mayor Henderson opened public comment.

Seeing none, Vice Mayor Henderson closed public comment.

The Consent Calendar carried with the following roll call vote:

Ayes: Council Member Zabriskie, Council Member Romack, Council Member Polivy; Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

- 6.9 (1) Adopted the updated Homegrown Housing Program Guidelines Monetary Incentives; and (2) authorized the Town Manager to execute a contract amendment with Sierra Business Council for operation of the Homegrown Housing Program in the amount of \$25,000 for an amended contract amount of \$55,000; extend the contract term through June 30, 2027; and amend the scope of work, pending Fiscal Year 2026/27 budget approval.

Vice Mayor Henderson opened public comment.

Written comment received from: Brian Helm.

Verbal comment received from: Blair Porteous.

Vice Mayor Henderson closed public comment.

Council Discussion:

- Council discussed developer feedback regarding timing of funding commitments relative to development applications.
 - Staff clarified that applications for incentives may begin prior to project approval, but funding is not committed until a planning application is deemed complete.
- Council directed staff to proceed with current framework, monitor program implementation, and refine as needed based on real-world outcomes.

Council Direction:

The staff recommendation was moved by Council Member Polivy, seconded by Council Member Romack, and adopted with the following roll call vote:

Ayes: Council Member Zabriskie, Council Member Romack, Council Member Polivy; Vice Mayor Henderson, and Mayor Klovstad.
Noes: None.
Absent: None.
Abstained: None.
The motion passed unanimously.

6.14 Adopted Ordinance 2026-04 amending Section 10.05.025 of the Municipal Code to adjust speed limits on various Town roadways.

Vice Mayor Henderson opened public comment:

Written comment received from:

Aparna Reddy	David Olson	Jessica Luca Stevens
Kathryn Hawkins	Kevin Redner	Lynn Redner
Mercie Galvin	Pam Hobday	Peter Gerdin
Rob Miller		

Verbal comment received from: Bob Ferwerda, and Christopher Terrell.

Council Discussion:

- Council acknowledged safety concerns and seasonal impacts brought up during public comment.
- Council expressed confidence in staff's analysis and engagement process that led to the ordinance.

Council Direction:

The staff recommendation was moved by Council Member Zabriskie, seconded by Council Member Romack, and adopted with the following roll call vote:

Ayes: Council Member Zabriskie, Council Member Romack, Council Member Polivy; Vice Mayor Henderson, and Mayor Klovstad.
Noes: None.
Absent: None.
Abstained: None.
The motion passed unanimously.

7. Discussion Items

7.1 Town Workforce Vacancies, Recruitment, and Retention Trends (AB 2561).

Recommended Action: That Council conduct a public hearing regarding Town of Truckee Workforce Vacancies Recruitment, and Retention Trends as required by Assembly Bill 2561.

Bonnie Thompson-Hardin, Human Resources Manager, presented the staff report (presentation on file with Town Clerk).

Vice Mayor Henderson opened public comment.

Verbal comment received from: David Diamond.

Vice Mayor Henderson closed public comment.

Council Direction:

The staff recommendation was moved by Council Member Romack, seconded by Council Member Polivy, and adopted with the following roll call vote:

Ayes: Council Member Zabriskie, Council Member Romack, Council Member Polivy; Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

8. Budget Workshop

8.1 Budget Workshop – Fiscal Year 2026/27 Operating and Capital Improvement Project Budget.

Nicole Casey, Administrative Services Director; Becky Bucar, Public Works Director/Town Engineer (Key Infrastructure and Community Connectivity); Danielle Nishimori, Community Development Director (Planning and Community Development); Carissa Binkley, Economic Vitality Analyst (Economic Vitality); James Blattler, Emergency Services Manager and Danny Renfrow, Chief of Police (Emergency Preparedness); Lynn Baumgartner, Administrative Analyst II, Housing (Workforce Housing); Erin Brewster, Sustainability Program Manager, and Hilary Hobbs, Assistant to the Town Manager (Environmental Sustainability); and Jen Callaway, Town Manager (Communication and Public Outreach); presented from the staff report (presentation on file with Town Clerk).

- Staff presented the proposed FY 2026/27 Operating and Capital Improvement Program (CIP) Budget, including capital projects, funding sources, and priority areas.
- Council engaged in discussion and provided general input on project prioritization, including consideration of new projects, continuation of existing projects, and status of paused projects.
- Staff has been included in communications with Caltrans regarding the street crossing/intersection near the Shell station at the Interstate 80 westbound offramp referenced in public comment near the Bike Rack.
 - A majority of Council expressed interest in adding this to the Bike Rack; staff will provide additional information on this topic at a future workshop.
- A majority of Council expressed interest in adding festoon lighting to the Bike Rack.

Vice Mayor Henderson opened the item to public comment:

Verbal comment received from: Chris Terrell, Barney Dewey, Robin Terrell and Sonya Retzlaff Huggins.

Vice Mayor Henderson closed public comment.

Vice Mayor Henderson called for a recess at 7:42 p.m.

Vice Mayor Henderson resumed the meeting at 7:52 p.m.

8. Council Reports

Council Member Polivy

- Attended the Truckee Follies.

Council Member Romack

- Attended the Truckee Follies.
- Attended an online webinar called “More than a Sidewalk” put on by Urban Land Institute and America Walking.
- Attended the River Revitalization Steering Committee meeting.

Mayor Klovstad

- Attended the Truckee Chamber of Commerce mixer.
- Participated in a radio interview.
- Attended the Climate Transformation Alliance incubator session.

Vice Mayor Henderson

- Attended the Truckee Follies.
- Announced the Dancing with the Sierra Stars fundraiser.
- Announced she will be attending the second National Abundance Fellowship session in Colorado.

Council Member Zabriskie

- Attended meetings of the Truckee River Watershed Council.
- Met with Marie Torres, Tahoe Truckee Unified School District.
- Met with Hardy Bullock, District 5 Supervisor, and Craig Griesbach, Director of Information and General Services, Nevada County.
- Attended the Tahoe Truckee Homeless Advisory Coalition meeting.
- Attended Good Morning Truckee.
- Attended a workshop for building houses with locally sourced timber called the Tahoe Wood Project.
- Attended the Demystifying the Budget presentation hosted by Town of Truckee.
- Attended the River Revitalization Steering Committee meeting.

9. Adjournment 9:23 p.m.

To the regular meeting of the Truckee Town Council on May 12, 2026, 5:00 p.m., at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Respectfully submitted by:

Approved:

Sarah Ring, Deputy Town Clerk

Anna Klovstad, Mayor