

TOWN OF TRUCKEE 2025-27 COUNCIL PRIORITIES

INVEST IN **KEY INFRASTRUCTURE, COMMUNITY CONNECTIVITY, & ECONOMIC VITALITY**



ENHANCE **COMMUNICATION & PUBLIC OUTREACH**



REDUCE GREENHOUSE GAS EMISSIONS & BECOME A LEADER IN **ENVIRONMENTAL SUSTAINABILITY**



ACTIVELY SUPPORT THE DEVELOPMENT OF **WORKFORCE HOUSING**



ENHANCE PARTNERSHIPS & INVESTMENT FOR **EMERGENCY PREPAREDNESS** INCLUDING WILDFIRE READINESS, MITIGATION & RECOVERY





EMERGENCY PREPAREDNESS & RECOVERY

Goal 1: Emergency Evacuation.

Goal 2: Disaster Preparedness.

Goal 3: Disaster Recovery.

Goal 4: Wildfire Mitigation.

Goal 5: Emergency Operations Center Training.

Goal 6: Community Preparedness.



ENVIRONMENTAL SUSTAINABILITY

Goal 1: Climate Action Planning

Goal 2: Reduce Greenhouse Gas Emissions.

Goal 3: Reduce Waste and Increase Reuse

Goal 4: Management of Solid Waste Franchise Agreement



COMMUNICATION & PUBLIC OUTREACH

Goal 1: Implement the Public Art Master Plan and Support the Cultural District.

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan.

Goal 3: Transparency and Accessibility of Public Records.

Goal 4: Improve Communications Tools and Resources.

Goal 5: Achieve and Maintain Digital Accessibility Compliance.

Goal 6: Town-Wide Communications



WORKFORCE HOUSING

Goal 1: Deed Restriction Programs.

Goal 2: Preserve the Existing Housing Stock.

Goal 3: Housing Outreach

Goal 4: Rental Housing Programs.

Goal 5: Housing Element Implementation

Goals 6: Public/Private Partnerships for Housing Development

Goal 7: Support Housing Solutions for Unhoused.

Goals 8: Analyze and Enhance Existing Workforce Housing Programs



KEY INFRASTRUCTURE, CONNECTIVITY & ECONOMIC VITALITY

Goal 1: Enhance Town IT Infrastructure.

Goal 2: Facilities Improvements and Energy Efficiencies.

Goal 3: Roadway, Parking and Intersection Improvements.

Goal 4: Implement Active Transportation Improvements.

Goal 5: Engineering Policy Implementation

Goal 6: Environmental Restoration.

Goal 7: Improve Transit and Transportation Services.

Goal 8: Economic Vitality

Goal 9: River Revitalization

Goals 10: Downtown Infrastructure



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness. Mitigation & Recovery

Goal 1: Emergency Evacuation

Related Goals:



Task 1.1 – Complete a town-wide evacuation assessment.

Description: Hire third party to support a comprehensive evacuation assessment town-wide (excluding Tahoe Donner - see Emergency Preparedness Task 1.2) including subdivision evacuation modeling, egress mapping, identification of constraints, and egress improvement action plan.

Project Update – December 31, 2025: Council authorized award the evacuation study contract in December 2025, which is expected to be executed in early January 2026 with a kick-off meeting tentatively scheduled at the end of January 2026.

March 31, 2026: This project kicked off in January 2026 and is currently underway and on track to be completed by December 2026.

Target Date: FY 26 - Q4

Status: 45%

Lead Dept: Office of Emergency Services

Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness. Mitigation & Recovery

Goal 1: Emergency Evacuation

Related Goals:



Task 1.2 – Support the completion of the Tahoe Donner Emergency Egress Improvement Study (CIP C2513)

Description: Tahoe Donner was approved to use TSSA-1 Funds to complete a comprehensive evacuation analysis study in line with Emergency Preparedness Task 1.1. Town Staff will support through the scope of work development and project implementation. The Scope of Work was developed in FY25 Q4.

Project Update – December 31, 2025: The reimbursement agreement between the Town of Truckee and Tahoe Donner Association was updated to reflect the proposed project budget by the selected vendor. Tahoe Donner Association Board authorized the consultant contract in December 2025. Vendor and Tahoe Donner Agreement execution and meeting timeframes match Task 1.1 above.

March 31, 2026: This project kicked off in January 2026 and is currently underway and on track to be completed by December 2026.

Target Date: FY 26 – Q2
Status: 45%
Lead Dept: Office of Emergency Services
Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 2: Disaster Preparedness

Related Goals:



Task 2.1 – Emergency Operations Center Capability and Resource Enhancements

Description: Following the installation of new audio and visual equipment in the EOC, install needed signage, storage, maps and job aids to complete the EOC upgrade.

Project Update – September 30, 2025: Storage improvements have been completed with new cabinets and the clearing out of the legacy IT equipment closet. Waiting to finish this item until the hiring of the new Emergency Services Coordinator, who will implement. Target completion date is now FY26 Q3.

March 31, 2026: Item almost complete, pending additional signage and job aids

Target Date: FY 26

Status: **75%**

Lead Dept: Office of Emergency Services

Supporting Departments:

✓ Task 2.2 – Town Data Accessibility and Resilience with Box

Description: Move to Box for Enterprise to keep the Town’s data secure and accessible during any disruption. With automatic backups, file versioning, and secure access from anywhere, departments can continue working together seamlessly while ensuring critical information is protected and quickly recoverable.

Project Update – December 31, 2025: All Town staff have been added to Box and town-wide training has been completed, with most groups now using Box as their primary file platform. Remaining file server shares are still being migrated. The incoming Business Systems Analyst will coordinate full adoption, complete remaining migrations and cleanup, and support final cutover and deprecation of the legacy file server.

March 31, 2026: RECOMMEND CLOSING OUT - There is a similar effort in 1.2 under Infrastructure section and data resilience capabilities of the system can be added there.

Target Date: FY 26 – Q1

Status: **100%**



Lead Dept: Information Technology

Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 2: Disaster Preparedness

Related Goals:



Task 2.3 – Assist with the Transition to a new Opt-In Public Alerting Platform (CodeRed Replacement)

Description: After the decommissioning of CodeRED, the County and Town's legacy opt-in alerting platform, assist Nevada County in the selection of a replacement system, and conduct outreach to maximize public awareness and participation. Complete training for all Town staff that are authorized to issue public alerts.

Project Update – December 31, 2025: Nevada County plans to release an RFP in early January 2026 with the goal of selecting a new platform before the end of FY26 Q3.

March 31, 2026: Nevada County completed the RFP process and scheduled contract approval from the Board of Supervisors on 4/14/2026

Target Date: FY 26 Q4

Status: **25%**

Lead Dept: Office of Emergency Services

Supporting Departments:
Communications



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 3: Disaster Recovery

Related Goals:



Task 3.1 – Develop a Comprehensive Debris Management Plan

Description: In coordination with Keep Truckee Green staff, develop a Debris Management Plan to ensure that disaster debris can be removed and processed in compliance with state and federal regulations for reimbursement.

Project Update – September 30, 2025: Project planning between Truckee OES and KTG to begin in FY26Q2, with likely RFP release in Q3. Still on track.

March 31, 2026: Project delayed to a Q4 release. RFP planned be released in May 2026

Target Date: FY 27 Q3 ~~6~~–Q4

Status: **Delayed**

Lead Dept: Office of Emergency Services

Supporting Departments: KTG (400 hours)

Task 3.2 – Develop a Comprehensive Disaster Recovery Plan

Description: As a comprehensive effort to improve recovery abilities and resources, utilize a third-party contractor to develop a disaster recovery plan that staff can use to navigate local, state, and federal recovery programs and requirements.

Project Update – September 30, 2025: See update for item 3.1

March 31, 2026: See update for item 3.1

Target Date: FY 27 Q3 ~~6~~–Q4

Status: **Delayed**

Lead Dept: Office of Emergency Services

Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 3: Disaster Recovery

Related Goals:



Task 3.3 – Develop a Community Disaster Recovery Roadmap

Description: As a partner document to Emergency Preparedness Task 3.2, develop a roadmap which will identify improved efficiencies for both public and private recovery, reconstruction, and redevelopment including permitting processes and programs, and recovery resources available for community members.

Project Update – September 30, 2025: See update for item 3.1

March 31, 2026: See update for item 3.1

Target Date: FY 27 Q3 ~~6~~–Q4

Status: **Delayed**

Lead Dept: Office of Emergency Services

Supporting Departments:

Task 3.4 – Full Technology Disaster Recovery Planning, Ensuring Business Continuity and Rapid Recovery from Disruptions Across Systems

Description: Develop comprehensive disaster recovery plans that cover both site-to-site infrastructure connectivity and the new world ERP system. The plan includes rigorous testing and validation to ensure that, during an emergency, critical services remain operational, and recovery processes minimize downtime.

Project Update – December 31, 2025: This effort has been deferred as other projects have taken priority and to align with the transition to the new content management system and updated business processes. Kickoff is now planned for Q4 FY26.

March 31, 2026: Planning is underway with IT, Emergency Services, and Communications for a tabletop exercise to define recovery priorities, uptime expectations, and workarounds. Outputs will be used to strengthen the IRP, refine DR settings in our backup system, and inform failover testing.

Target Date: FY 26 – Q4

Status: **10% Complete**

Lead Dept: Information Technology

Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 4: Wildfire Mitigation

Related Goals:



Task 4.1 – Fire Adapted Landscaping and Revegetation Standards

Description: Review current Development Code standards for consistency with State law and modify for consistency. A Notice of Interest for a FEMA Hazard Mitigation Program Grant was submitted in May 2025 to review and recommend wildfire-related codes and standards. If CalOES approves the notice of interest, Staff can submit a sub application in September 2025.

Project Update – September 30, 2025: FEMA Hazard Mitigation Program Grant Notice of Interest was approved; however, the award timeframe was FY29, so staff did not further pursue this funding opportunity. Additional planning capacity expected in FY27, after Housing Element update is completed in FY26.

Target Date: FY 27

Status:

Lead: Planning

Supporting: Office of Emergency Services

Task 4.2 – Fire Adapted Building and Development Code Standards

Description: Review current Development Code standards for consistency with State law and modify for consistency. A Notice of Interest for a FEMA Hazard Mitigation Program Grant was submitted in May 2025 to review and recommend wildfire-related codes and standards. If CalOES approves the notice of interest, Staff can submit a sub application in September 2025.

Project Update:

Target Date: FY 27

Status:

Lead: Planning & Building

Supporting: Office of Emergency Services



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 4: Wildfire Mitigation

Related Goals:



Task 4.3 – Home Hardening Incentive Program

Description: Based on updated fire adapted building and development code, and landscaping and revegetation standards, identify parcel-level incentive projects, funding thresholds and needs.

Project Update:

Target Date: FY 27
Status:
Lead: Office of Emergency Services
Supporting:

Task 4.4 – Townhall Defensible Space Improvements

Description: Dependent on grant funding cycles and availability. Support defensible space upgrades around Town Hall and the police department to improve survivability during a vegetation fire.

Project Update – September 30, 2025: Staff still seeking grant opportunities. More are expected FY26 Q3/Q4, and FY27Q1

Target Date: FY 26 – Q4
Status:
Lead: Office of Emergency Services
Supporting:

Task 4.5 – Defensible Space Ordinance

Description: Continue to provide assistance to the Truckee Fire Protection District through their defensible space ordinance update and ensure state defensible space requirements are in place, as required by Gov Code Section 51182.

Project Update – September 30, 2025: Truckee Fire Protection District put this project on pause, pending adoption of new state regulations on defensible space.

Target Date: FY 26 – Q2
Status: **On-Hold**
Lead: Office of Emergency Services
Supporting: Planning & Engineering



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 4: Wildfire Mitigation

Related Goals:



Task 4.6 – Roadway Vegetation Management Project

Description: Perform defensible space work along various roadways in Truckee. Project will be led and funded by Nevada County OES, with Town Engineering support.

Project Update – September 30, 2025: Nevada County led project that has been delayed until 2027 due to environmental considerations and review.

Target Date: Start: ~~Spring~~ Fall 2026, Est Completion: Fall 2027: **Delayed**

Status:

Lead: Public Works - Engineering

Supporting:

✓ Task 4.7 – 2025 Roadway Vegetation Management Project

Description: Perform defensible space work along main evacuation roadways located on the west end of Donner Lake. Roads include the portion of South Shore Drive, portion of Donner Pass Road, and Donner Lake Road from Donner Pass Road to the Donner Lake Interchange.

Project Update – September 30, 2025: Project complete. NOC expected at Council late November/early December.

Target Date: Start: Spring 2025, Est Completion: Fall 2025

Status: **Complete**



Lead: Public Works - Engineering

Supporting:

✓ Task 4.8 – Tahoe Donner Roadside Vegetation (C2514)

Description: Perform defensible space work along roadways in Tahoe Donner. This project will be led by Tahoe Donner Association, with support from Town Engineering, and reimbursement to TDA with TSSA-1 funds.

Project Update – September 30, 2025: TDA led project. Project complete. Final invoice received by the Town and paid.

Target Date: Start: Spring 2025, Est Completion: Fall 2025

Status: **Complete**



Lead: Public Works - Engineering

Supporting:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 3: Wildfire Mitigation

Related Goals:



Task 4.9 – Annual Roadside Vegetation Management Project

Description: Perform defensible space work along Town roadways annually. Each year will include a brushing and chipping maintenance component as well as a more substantial effort on select roads that involves tree removal.

Project Update:

Target Date: Start: Spring 2027

Status:

Lead: Public Works - Engineering

Supporting:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 5: Emergency Operations Center Training

Related Goals:



Task 5.1 – Multi-Jurisdictional EOC Functional Exercise

Description: Plan, coordinate, and implement a multi-jurisdictional Emergency Operations Center Exercise to test and train the Town's EOP and functional annexes and improve inter-agency coordination and response.

Project Update – December 31, 2025: Likely to be held in Q4 with the updated emergency services coordinator onboarding timeline.

March 31, 2026: With the onboarding of the new Emergency Services Coordinator, a new training calendar has been established. A functional exercise has been scheduled for Fall 2026

Target Date: ~~FY 26 Q3/Q4~~ FY2027 Q2

Status: Delayed

Lead: Office of Emergency Services

Task 5.2 – Emergency Operations Center Tabletop Exercise

Description: Hold an annual table top - discussion based - exercised with town staff identified to fill EOC roles.

Project Update – December 31, 2025: Likely to be held in Q4 with the updated emergency services coordinator onboarding timeline.

March 31, 2026: EOC staff training scheduled in June 2026 and a Tabletop exercise scheduled in July 2026

Target Date: FY 26 Q34

Status: Delayed

Lead: Information Technology

Supporting:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 5: Emergency Operations Center Tracking

Related Goals:



Task 5.3 – Executive Staff and Elected Officials ICS Training

Description: Provide training to elected officials and the Town's EOC Policy group to ensure proper role clarity during an EOC activation.

Project Update December 31, 2025: Likely to be held in Q4 with the updated emergency services coordinator onboarding timeline.

March 31, 2026: With the onboarding of the new Emergency Services Coordinator, a new training calendar has been established. A functional exercise has been scheduled for Early 2027 to accommodate newly elected council members

Target Date: FY 267 – Q3

Status: **Delayed**

Lead: Office of Emergency Services

Supporting:

Task 5.4 – Emergency Operations Center Staff Section Specific Training

Description: Hold annual EOC section staff check-ins to onboard new EOC staff and ensure familiarity with likely EOC roles and expectations.

Project Update – December 31, 2025: Likely to be held in Q4 with the updated emergency services coordinator onboarding timeline.

March 31, 2026: Scheduled for late summer 2026.

Target Date: FY 26 – ~~Q2~~ Q4

Status: **Delayed**

Lead: Office of Emergency Services

Supporting:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 5: Emergency Operations Center Tracking

Related Goals:



Task 5.5 – Administrative Services Tabletop Exercise

Description: Implement quarterly tabletop exercises as part of bi-weekly team meetings to ensure readiness in the event of an emergency.

Project Update – September 30, 2025: Hosted first Tabletop Exercise during the summer of 2025. Getting a schedule going for ongoing quarterly exercises.

Target Date: June 2026

Status: 50% Complete

Lead: Office of Emergency Services

Supporting:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 6: Community Preparedness

Related Goals:



Task 6.1 – Town-wide “Ready Truckee” Mailed Resources

Description: Identify effective and lasting Ready-Truckee resources to be mailed to all Truckee residences and businesses. Materials should promote information on emergency alerts, evacuation zones & processes, and emergency planning resources

Project Update December 31, 2025: This will likely shift to support the new Opt-In notification Platform (see item 2.3).

March 31, 2026: Planned for Q4 to support outreach related to the new alerting platform, Nevada County Alerts

Target Date: ~~FY26 Q3~~ FY2027 Q1

Status: Delayed

Lead: Office of Emergency Services

Supporting:



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 1: Climate Action Planning

Related Goals:



Task 1.1 – Climate Action Plan Update (CIP 1510)

Description: Required update to the CAP. May need to include updated mitigation measures in GP. Include development of specific targets for building decarbonization based on revised approach in Existing Building Decarbonization Roadmap.

Project Update:

Target Date: June 2028

Status:

Lead: Planning

Supporting: Keep Truckee Green (KTG) & Community Engagement

Task 1.2 – Conduct Annual Municipal Operations GHG Emissions Inventories

*Description: 2040 **General Plan Climate Action Plan Element CAP-11.F** - Complete updated municipal GHG inventory. Conduct annual inventories of greenhouse gas emissions resulting from Town operations to assess progress against adopted goals.*

Project Update December 31, 2025: Work on the 2024 municipal operations inventory is anticipated to begin in early 2026, though staff anticipate some minor delays to accommodate additional time-sensitive work to migrate the KTG website to CivicPlus.gov platform (see Communications strategic priority).

Target Date: June 2027

Status: 50% Complete

Lead: Keep Truckee Green (KTG)

Supporting:

March 31, 2026: KTG staff have completed most of the calculations for the 2024 municipal operations GHG inventory and are preparing the report to present to Council in June 2026.



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 1: Climate Action Planning

Related Goals:



Task 1.3 – Support Nevada County Climate Action Plan Development

Description: Participate in Nevada County Climate Action Plan Steering Committee. Staff time is expected to be limited to 24 hours over approximately 18 months.

Project Update – September 30, 2025: The Town's Sustainability Program Manager has participated in the 3 out of 6 expected Steering Committee meetings.

March 31, 2026: Staff continued participating in Steering Committee meetings, with 5 of 6 complete.

Target Date: December 2026

Status: 80% Complete

Lead: KTG

Supporting:



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 1: Climate Action Planning

Related Goals:



Task 1.4 – Community Greenhouse Gas Inventory

*Description: 2040 **General Plan Climate Action Plan Element CAP-11.F** - Conduct a 2025 Community-wide Greenhouse Gas Inventory to assess progress towards adopted GHG emissions reduction goals and support a future update of the Climate Action Plan.*

Project Update:

Target Date: June 2027

Status:

Lead: KTG

Supporting:

Task 1.5 – Biomass

Description: Develop an RFI seeking interest from development teams and operators for a biomass facility which is based off of the work that has been completed as part of the biomass feasibility study and partnerships.

Project Update – December 31, 2025: Staff have continued to attend monthly regional biomass task force meetings.

March 31, 2026: Staff have continued to attend monthly regional biomass task force meetings. The Town continues to support regional efforts by submitting letters of support for Northstar Wood Energy project.

Target Date: June 2026

Status: **2% Complete**

Lead: Assistant Town Manager

Supporting: Engineering & KTG



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:



Task 2.1 – Truckee Weatherization Program

Description: Continue implementation of a 2-year pilot program to offer no-cost weatherization upgrades for income-qualified households in Truckee.

Project Update – December 31, 2025: Program administrator and Town staff continued development of program details and key program documents, including application forms, participation agreements, and an updated list of eligible measures and not-to-exceed costs. The current priority is finalizing the scope of work for the contract for program implementation. Once this contract is executed, Town staff can announce a timeline for accepting applications for the program.

March 31, 2026: Staff have continued working with the consultant to finalize the program scope of work and associated program documents, with a contract expected for the implementation phase in Spring 2026.

Target Date: June 2027

Status: 40% Complete

Lead: KTG

Supporting:



Task 2.2 – Retrofit Incentive Information and Promotion

Description: Develop a user-friendly online platform for Truckee residents, businesses and contractors to navigate available building decarbonization incentives (including incentives from utilities, local, state and federal sources) and streamline the application processes.

Project Update – September 30, 2025: As of September 2025, Town staff selected a vendor to develop the online incentive finder and anticipate this project to be complete by December 2025.

December 31, 2025: The incentive finder is complete and publicly available at: <https://truckee.resolvebates.com/rebates>. Town staff will continue to work with the vendor on periodic updates and suggested revisions based on user feedback on an as-needed basis throughout the contract. Information about the incentive finder will be included in the January Talk from the Town newsletter and the winter quarterly Keep Truckee Green newsletter, as well as social media outreach from Keep Truckee Green.

Target Date: December 2025

Status: Complete

Lead: KTG

Supporting:





Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:

Task 2.3 – Heat Pump Air Conditioning Incentive Program

Description: Launch a residential incentive program to encourage installation of heat pumps instead of traditional air conditioning units in Truckee homes.

Project Update – December 31, 2025: Final program recommendations were received from the consultant in December 2025, and Town staff will be developing a final proposal for Council consideration in early 2026.

March 31, 2026: Staff continued development of an incentive program proposal for Town Council consideration. Due to the addition of the Keep Truckee Green website migration to the division's workload, presentation of the program proposal to the Town Council is now expected in Summer 2026.

Target Date: ~~March~~ Summer 2026

Status: 85% Complete

Lead: KTG

Supporting: Community Engagement

✓ Task 2.4 – Contractor Training on Heat Pump Air Conditioning

Description: Work with the Climate Transformation Alliance to integrate heat pump air conditioning into local contractor education and training programs.

Project Update – December 31, 2025: Staff continued discussions with Sierra Business Council and Balance Point Home Performance about options for integrating heat pump air conditioning into the contractor training program and received an estimate for these services. Development of the new curriculum is anticipated to begin in February 2026 and continue into the spring to incorporate information about the Town's upcoming heat pump AC rebate into the training.

March 31, 2026: Development of this curriculum is complete and an online contractor training on heat pump air conditioning/dual-fuel systems was provided in April 2026. Fifty-four (54) registered contractors participated in the training, plus some additional attendees who were not contractors. Eleven (11) people attended the recent heat-pump AC/AC/dual-fuel webinar.

Target Date: June 2026

Status: 100% Complete

Lead: KTG

Supporting:





Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:

Task 2.5– Building Decarbonization “Token” Program

Description: Develop a program that leverages short-term rental "Tokens" as an incentive to encourage voluntary building decarbonization, particularly high-priority electrification measures.

Project Update – December 31, 2025: No additional work was completed during this reporting period. Based on direction from Council, further work on this project was delayed allowing for coordination with an assessment of the Town's short-term rental program. To accommodate additional time-sensitive work to migrate the KTG website to the CivicPlus.gov platform (see Communications strategic priority), staff anticipate some minor delays that could result in this item returning to Council after the summer break but expect development to be complete by September 2026.

March 31, 2026: The full program proposal and guidelines are complete and were approved by the Town Council in April 2026. Staff are currently developing program documents (application forms, etc.) and preparing for program launch in summer 2026.

Target Date: September 2026

Status: 75% Complete

Lead: KTG

Supporting:



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:

Task 2.6 – Equitable Funding Strategy

Description: Develop an equitable funding strategy to identify funding gaps and recommend supplemental funding strategies that can be offered by the Town to support equitable implementation of building decarbonization measures in the Truckee community.

Project Update – December 31, 2025: The RFP was released in October 2025, and a consultant was selected to complete the project. Council approved a contract award to Rincon Consultants for the project on December 10, 2025, and the contract is currently being processed. Work on this project is anticipated to begin in January 2026.

March 31, 2026: The consultant contract was finalized in February 2026, and staff have begun working with the consultant on identifying the building decarbonization measures that will be assessed and planning for community engagement. The consultant has developed a draft residential engagement strategy and conducted interviews with local organizations to inform the commercial and residential engagement plan.

Target Date: September 2026

Status: 15% Complete

Lead: KTG

Supporting:

Task 2.7 – Energy Resilience Plan

Description: Develop an energy resilience plan to identify actionable programs and policies that the Town can implement to improve community resilience to grid outages, support building decarbonization measures, catalyze broader electrification of local buildings, and reduce reliance on GHG-intensive backup power sources like diesel generators. This task supports both sustainability and emergency preparedness priorities.

Project Update – December 31, 2025: An RFP was released in November 2025, and staff responded to proposer questions. Proposals are due January 23, 2026.

March 31, 2026: A consultant was selected and the Town Council approved a contract award in March 2026. Work on development of the energy resilience plan will begin in April 2026.

Target Date: June 2027

Status: 15% Complete

Lead: KTG

Supporting:



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:

Task 2.8 – Municipal Building Decarbonization Planning

Description: Evaluate the feasibility of implementing decarbonization measures at one or more Town facilities, including recommending and prioritizing retrofit measures, estimating equipment and labor costs, and calculating expected GHG emissions reduction.

Project Update – December 31, 2025: Staff began work on development of an RFP, which is expected to be released in January 2026.

March 31, 2026: Staff continued development of an RFP for this project, which is now expected to be released in Spring 2026 due to workplan impacts from the Keep Truckee Green website migration.

Target Date: June 2027

Status: 5% Complete

Lead: KTG

Supporting:

Task 2.9 – Expanded Workforce Education and Training

Description: Work with the Climate Transformation Alliance to extend the contractor education and training program and expand the content to additional topics related to building decarbonization such as heat pump water heaters and strategies to support electrification without need to upgrade electrical services.

Project Update:

Target Date: June 2027

Status:

Lead: KTG

Supporting:



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 3: Reduce Waste and Increase Reuse

Related Goals:



Task 3.1 – Expanded Food Recovery Programs

Description: Support expansion of edible food recovery programs to prepared food to reduce food waste and address local food insecurity, including at a minimum all Tier 2 generators required by SB 1383 to recover edible food.

Project Update – December 31, 2025: Staff continued to support edible food donation. Staff worked with EatWell to develop documentation for participating in Tier 2 restaurants to submit to the Town the required written agreements/contracts between EatWell and the edible food generator, per SB 1383 recordkeeping requirements. Staff also followed up on a complaint regarding non-compliance and resolved the issue by supporting coordination between a major grocery store and Sierra Community House to ensure the maximum amount of edible food is being recovered.

March 31, 2026: Staff is continuing to enforce edible food recovery requirements for all tier 1 and 2 generators and has seen a significant increase in pounds of edible food donated. Staff developed an "alternative compliance form" for generators that have implemented waste reduction practices to prevent excess edible food from being generated, in order to document compliance with food recovery requirements.

Target Date: June 2027

Status: 50% Complete

Lead: KTG

Supporting: Community Engagement



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 3: Reduce Waste and Increase Reuse

Related Goals:



Task 3.2 – Single-Use Bottle Reduction Program

Description: Conduct a comprehensive outreach campaign for residents and visitors to support use of reusable and refillable water bottles and provide education about Truckee's high-quality tap water. Develop programs to expand filling station infrastructure in the community and at special events. Combined, these projects are estimated to require approximately 1,000 hours of staff time over the 2-year workplan.

Project Update – December 31, 2025: Town staff have been collaborating with Visit Truckee-Tahoe to promote the Truckee Mountain Filtered campaign. Companion signage for water bottle filling stations has been distributed to hotels and recreational facilities, and Town staff are developing a brand kit for short-term rental owners and hotel managers to spread awareness of Truckee's high-quality tap water and promote use of reusable water bottles to guests. Decals designed to help residents and visitors identify locations with water bottle filling stations have been placed on 15 buildings in Town to supplement the online water filling station map. A print brochure of the filling station map has been distributed to the Welcome Center and is available on request for hotels and STRs owners. Town staff worked with the Chamber of Commerce and VTT to gauge interest from hotels and other businesses in making a Truckee Mountain Filtered-branded reusable water bottle available for sale, but there was not sufficient interest in pursuing this further. The Truckee Mountain Filtered campaign has been integrated into Keep Truckee Green's ongoing outreach and education program.

March 31, 2026: A Truckee Mountain Filtered brand kit has been developed and released on the TruckeeMountainFiltered.org website and through the short-term rental operator's quarterly newsletter, providing these operators with materials to share Truckee Mountain Filtered messaging with visitors. Keep Truckee Green staff will present about the brand kit at the Visit Truckee-Tahoe hosted hoteliers meeting on May 14 to get additional feedback. Staff continue to promote the filling station grant program, which will end on June 30, 2026, and has funded 20 new publicly accessible filling stations to date.

Target Date: June 2027

Status: 90% Complete

Lead: KTG

Supporting: Community Engagement



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 3: Reduce Waste and Increase Reuse

Related Goals:



✓ Task 3.3 – Single-Use Bottle Ordinance Implementation

Description: Support the implementation of the Town's single-use bottle and paper carton ordinance through education regarding the ordinance requirements. This task will involve community engagement and education, one-to-one outreach and technical assistance to businesses, and development of informational materials and collateral. This is estimated to require approximately 200 hours of staff time over the 2-year workplan. This task is related to 5.2, but is focused more narrowly on Truckee's ordinance whereas Task 5.2 focuses on broad engagement around reusable and refillable water bottles and Truckee's tap water.

Project Update – December 31, 2025: During fall 2025, staff wrapped up the targeted business outreach campaign. As of October 2025, all businesses known to sell single-use water bottles were fully in compliance with the ordinance requirements. Staff continue to provide education to residents, businesses, and visitors about the ordinance requirements as part of Keep Truckee Green's general outreach program. Ongoing enforcement of the ordinance will continue on a complaint basis.

March 31, 2026: Staff continue to provide education to residents, businesses, and visitors about the ordinance requirements as part of Keep Truckee Green's general outreach program. Ongoing enforcement of the ordinance will continue on a complaint basis, though no complaints have been received to date.

Target Date: June 2026

Status: 100% Complete

Lead: KTG

Supporting: Community Engagement





Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 3: Reduce Waste and Increase Reuse

Related Goals:



Task 3.4 – Assess Effectiveness of Single-Use Bottle Ordinance and Supporting Programs

Description: Provide a report to Council approximately one year after the effective date of the ordinance compile a progress report more narrowly focused on assessing the existing ordinance and supporting programs

Project Update – March 31, 2026: Staff have begun work on a presentation assessing the success of implementing the ordinance and supporting programs and outlining next steps to ensure a lasting cultural change within Truckee when transitioning away from single-use plastic items such as water bottles. This will be presented to the Town Council on May 12, 2026, as part of the workplan update.

Target Date: June 2026
Status: 40% Complete
Lead: KTG
Supporting: Community Engagement

Task 3.5 – Reusable Foodware Promotion

Description: Support expanded use of reusable foodware by residents and businesses, including a reusable beverage cup program at local cafes, the Town's green box program, and the greenware lending program for special events.

Project Update – December 31, 2025: The dishwashing grant expired December 1 and was not utilized by any cafes participating in Okapi. Staff connected Okapi with new outreach channels, in which Okapi marketed the program at the Fixit Clinic, on TART Connect vehicles, and through the Truckee High student-run Envirolution Environmental Club. The Town Communications Division supported with outreach on Town social media channels. The green box program and greenware lending program continue, with the greenware lending program continuing to have a busy rental schedule.

Target Date: June 2027
Status: 45% Complete
Lead: KTG
Supporting: Community Engagement

March 31, 2026: The dishwasher grant deadline was extended for Okapi partner cafes through March 30, 2027, to align with the funding deadline for Okapi partner cafes. Okapi is continuing to market their program to customers and cafes. Green box and greenware programs are continuing as part of Keep Truckee Green's ongoing programs.



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 4: Management of Solid Waste Franchise Agreement

Related Goals:



Task 4.1 – Solid Waste Franchise Agreement Development

Description: Develop an RFP and begin franchise agreement development for a new solid waste collection franchise agreement to support improved collection services and increased diversion of recyclables and organic waste, and SB 1383 compliance, to begin in 2028.

Project Update – December 31, 2025: Staff worked to develop a final scope of services for consultant services to develop a new franchise agreement, and Council approved a contract award to HF&H Consulting, LLC for these services on December 10, 2025. Staff anticipate that contract to be executed in early 2026. Staff have also begun discussions with True North Research to develop a proposal for a residential survey as part of the franchise agreement development process.

March 31, 2026: In March staff hosted four commercial workshops and stakeholder meetings, and a commercial survey, to receive feedback from businesses. Staff worked with True North and HF&H Consulting to develop the residential survey which will be conducted in May. Staff and HF&H Consulting have also begun drafting and developing the franchise agreement RFP framework.

Target Date: December 2027

Status: 10% Complete

Lead: KTG

Supporting:



Enhance Communication & Public Outreach

Goal 1: Implement the Public Art Master Plan and Support the Cultural District

Related Goals:



Task 1.1 – Implement Church Street/Truckee Way

Description: An artist has been selected to create the work and is under contract. The foundation will be installed by the Town of Truckee this summer and the sculpture is anticipated to be installed in the fall of 2025.

Project Update – December 31, 2025: The first portion of the artwork was installed in December 2025, including the base and one stem. The second installation includes two stems and the flowers, and the installation date will depend on the artist's delivery schedule and weather conditions.

March 31, 2026: Artist encountered transport issues with piece which will now be installed week of May 11th and complete install. Contractually required "Maintenance Plan" to be developed by artist for review and Town approval following install.

Target Date: Fall 2025

Status: 85% Complete

Lead: Engineering

Supporting:

✓ Task 1.2 – Update Public Art Inventory

Description: Implement an update to the Public Art Inventory including adding new pieces, updated descriptions and photos and improved presentation.

Project Update – December 31, 2025: Narratives are complete. The inventory is expected to be finalized and promoted in early 2026.

March 31, 2026: Public Art Inventory is complete and information updated on website including interactive GIS StoryMap: <https://storymaps.arcgis.com/stories/8aaab7f6b5a249c9b301b5f56cd4ab2c>

Target Date: Summer 2025

Status: Completed

Lead: Engineering

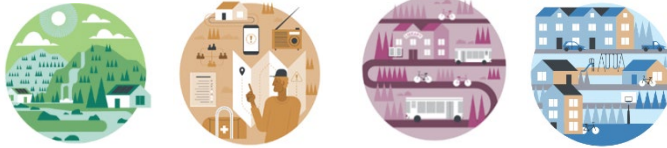
Supporting:



Enhance Communication & Public Outreach

Goal 1: Implement the Public Art Master Plan and Support the Cultural District

Related Goals:



Task 1.3 – Implement Temporary Public Art Program Pilot at the Railyard Mobility Hub

Description: This program focuses on a temporary art pilot program at the Mobility Hub site. This simplified approach will allow the PACT to evaluate the project success, costs, and refinements that might be necessary before expanding the program.

Project Update – December 31, 2025: The foundation design is close to complete, but staff has coordinated with the new Mobility Hub building planned construction in 2026 and intends to integrate the temporary art foundation construction with the Mobility Hub building construction.

March 31, 2026: Final foundation design is complete by Structural Engineer for art piece and will be included in the final plans for Mobility Hub Phase 2B which is scheduled for construction in summer 2026 with completion scheduled for summer 2027.

Target Date: Summer 202~~6~~7

Status: 50% Complete

Lead: Engineering

Supporting:

Task 1.4 – Implement Art at Donner Pass Road/Coldstream Road/I-80 Roundabout

Description: This project endeavors to install public art in the Donner Pass Road/Coldstream Road/I-80 roundabout. Selection of artist and art piece will occur through a public process with the Public Art Commission of Truckee.

Project Update – March 31, 2026: A Request for Proposals was developed by staff and released in early March with submissions due April 24, 2026. The PACT will be reviewing the 35 applications at their May 2026.

Target Date: Fall 2027

Status: 10% Complete

Lead: Engineering

Supporting:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



✓ Task 2.1 – Finalize IDEA Actions based on Results from the Community Satisfaction Survey

Description: The Town's Steering Committee has come up with a list of planned IDEA actions. There has been extensive outreach for community feedback to ensure those planned actions are aligned with community needs.

Project Update – September 30, 2025: On September 23rd, 2025, Town Council unanimously approved the IDEA Action Plan.

Target Date: Summer 2025

Status: **Completed**



Lead: Community Engagement

Supporting: Town's IDEA Action Plan Committee

✓ Task 2.2 – Conduct staff survey regarding prioritization of internal IDEA actions and utilize survey results to finalize proposed internal IDEA actions to be included in the workplan and IDEA action plan.

Description: In 2024 the Town's IDEA Action Plan committee worked with consultants to complete an IDEA assessment and draft action plan. A staff survey will help inform prioritization of internal-facing actions to be included in the next two-year work plan.

Project Update – September 30, 2025: On September 23rd, 2025, Town Council unanimously approved the IDEA Action Plan, incorporating and summarizing the results of staff survey.

Target Date: Spring 2025

Status: **Completed**



Lead: Community Engagement

Supporting: Town's IDEA Action Plan Committee



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.3 – Finalize IDEA Action Plan for Council Adoption.

✓ **Description:** *2040 General Plan Community Character Element Action Item CC-6.A; Economic Development Element Policy EC-4.3 -The IDEA Action Plan will be a public document that summarizes the Town's internal and external IDEA actions, both planned and ongoing. Once the Action Plan is adopted by Town Council, specific actions will be added to the 2025-2027 Strategic Priorities Workplan*

Project Update – December 31, 2025: The graphic designer has been working on the document and is about halfway through the process.

March 31, 2026: The updated Action Plan has been published and the website.

[IDEA Action Plan | Truckee, CA](#)

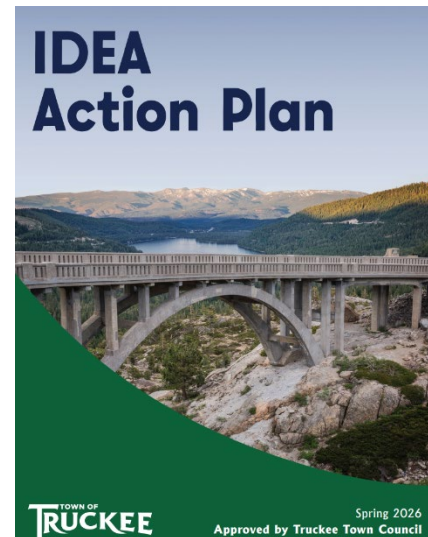
Target Date: Summer 2025

Status: 100% Complete



Lead: Community Engagement

Supporting: Town's IDEA Action Plan Committee





Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.4 – Develop a Community Engagement Framework.

Description: 2040 General Plan Community Character Element Action Item CC-6.A; Economic Development Element Policy EC-4.3 -The IDEA Action Plan will be a public document that summarizes the Town's internal and external IDEA actions, both planned and ongoing. Once the Action Plan is adopted by Town Council, specific actions will be added to the 2025-2027 Strategic Priorities Workplan

Project Update December 31, 2025: Staff will undertake outreach and engagement activities in the spring to gather input on community preferences, including activities conducted as part of the Language Access Plan process.

March 31, 2026: Staff has been doing outreach and engagement activities to gather input on community preferences, including activities conducted as part of the Language Access Plan process such as:

- Individual and small-group conversations with community members
- A focus group with the Tahoe Truckee Unified School District Bilingual Services team
- A focus group with Sierra Community House and their Promotoras team • Additional conversations with Sierra Community House and their Promotoras team
- Conversations with Tahoe Ability Program's staff and participants
- Conversations with Sierra Senior Services' staff and clients
- Conversations with Youth, as part of efforts to establish a Youth Commission

Target Date: Summer 2026

Status: **10% Complete**

Lead: Community Engagement

Supporting: Town's IDEA Action Plan Committee



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.5 – Create a Youth Commission

Description: This will be an advisory group made up of young people who can provide input on local issues and collaborate with the Town on matters affecting their communities. Efforts will be made to encourage diverse participation, with the goal of increasing youth voice, engagement, and agency in local decision-making.

Project Update – September 30, 2025: Staff will conduct outreach and engagement with youth throughout the winter and spring to gather input on what they would like to see in a youth commission. In addition, staff are currently developing the application form that will be used for recruitment once there is a clearer understanding of the commission’s structure and goals.

March 31, 2026: Staff had conversations with Jeff Dellis, the advisor for the Nevada Youth Commission, Dr. Craig Rowe from Truckee High School and the Truckee based Nevada Youth Commissioners. An application is being finalized and should be rolled out before the end of this school year (25-26), with the Youth Commission tentatively starting the week after Labor Day 2026.

Target Date: Launch by **Sept. 2026**
then on-going. ~~Feb. 2027~~

Status: **50% Complete**

Lead: Community Engagement

Supporting:

Task 2.6 – Create an Outreach Partnership Grant Program

Description: The goal of this program is to foster mutually beneficial partnerships that strengthen our outreach and engagement strategies by leveraging the expertise, cultural competency, and on-the-ground connections of our CBO partners.

Project Update:

Target Date: Launch by June 2026

Status:

Lead: Community Engagement

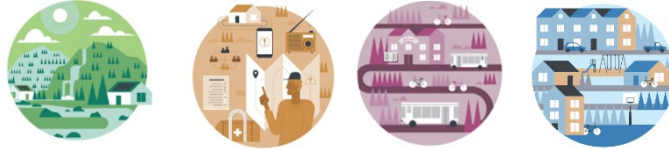
Supporting:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.7 – Explore Opportunities to Increase Awareness of TART Connect & Dial-A-Ride

Description: This effort focuses on raising awareness of TART Connect and Dial-a-Ride, particularly among community members who may be unfamiliar with these services. It includes developing clear and accessible information, offering multilingual materials, and partnering with local organizations to share resources and host informational sessions. The goal is to help residents better understand how to use these transportation options and create welcoming pathways for all community members to access them.

Project Update – December 31, 2025: IDEA and Transportation staff, with Sierra Senior Services, hosted a very successful sign-up day in December, with around 12 seniors in attendance and approximately 10 new ADA applications submitted. The event also provided helpful information and clarification on the different transportation programs and how they differ. Given the success of this event, staff is planning to host additional sign-up days, including some on a larger scale, and with other community partners such as SCH and TDRPD.

March 31, 2026: IDEA and Transportation staff have continued to partner up in outreach events, such as Dia del Niño, to bring the most updated information, such as the new Transit App, and help participants access Transportation Programs in general.

Target Date: On-Going

Status: 50% Complete

Lead: Community Engagement

Supporting:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.8 – Create a Series of Veteran Spotlight Videos and Celebrate our Veteran Community Members

Description: The goal of this program is to foster mutually beneficial partnerships that strengthen our outreach and engagement strategies by leveraging the expertise, cultural competency, and on-the-ground connections of our CBO partners.

Project Update – September 30, 2025: Veteran spotlight videos are under development with anticipated preview for Veterans Day 2025 and 3-5 more interviews planned with a viewing opportunity being explored.

Target Date: Launch by June 2026

Status: 75% Complete

Lead: Community Engagement

Supporting:

Task 2.9 – Explore the needs of community members with disabilities and facilitate conversations regarding strategies to better serve these needs

Description: This goal focuses on understanding the experiences and needs of community members with disabilities. This may include formal and informal conversations and engagement with trusted organizations such as Tahoe Ability Program, Achieve Tahoe, and Alta California Regional Center; direct connections with members of this community of focus; and other efforts to identify barriers to participation in Town programs and services. The intent is to gain deeper insight into the lived experiences of individuals with disabilities—broadly defined to include physical, cognitive, developmental, and sensory differences—and to explore strategies that may support more inclusive practices across departments.

Project Update – September 30, 2025: Staff is working with community-based organizations such as Achieve Tahoe and Tahoe Ability Program to better understand gaps and possible areas of collaboration. Some of the efforts being done for goal 2.7 are also applicable for this goal.

Target Date: On-Going

Status: 50% Complete

Lead: Community Engagement

Supporting:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan



Task 2.10 – Continue engaging with the Washoe Tribe of Nevada and California

Description: This is aimed at strengthening and expanding the Town and Tribe’s working relationship. This will include:

- 1. Acknowledging Washoe Tribal history publicly, through relevant Proclamations during Council meetings and by including a link on the Town of Truckee’s homepage to the Washoe Tribe of Nevada and California website/history;*
- 2. Working with the Washoe Tribe on projects like development project consultations, naming parks, and cultural consultations. Inviting Tribal Liaison to virtual meetings to accommodate travel constraints,*
- 3. adopting a land acknowledgement, approved by the Tribe, as part of this IDEA Action Plan, with the potential for use in other Town documents and communications.*

Target Date: On-Going

Status: **On-Going**

Lead: Community Engagement

Supporting:

Project Update – September 30, 2025: Washoe Tribe representative Herman Fillmore attended and spoke at the DEWBEYÚMUWE? PARK Ribbon Cutting in October. Staff also collaborated with him in the development and subsequent adoption of the Town’s Land Acknowledgement.

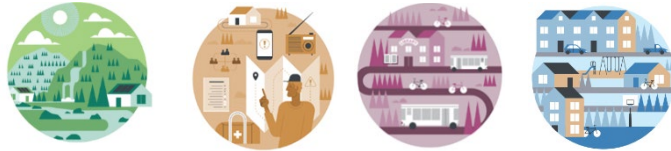




Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.11 – Develop a Language Access Plan (LAP)

Description: An LAP is a strategy to help people who speak different languages understand and access services, information, and programs. It outlines how to provide translation, interpretation, and other language support for non-English speakers. This may include: 1. establishing guidelines for which materials need translation or interpretation and when to provide it; 2. reviewing the need and resources for Spanish translation and interpretation at all Town Council meetings; 3. making website translation tools easy to find on all Town pages; 4. ensuring newsletters are available to the Hispanic community and translated into Spanish, 5. evaluating communication best practices and providing alternative outreach methods (like flyers, handouts, and surveys in Spanish) for communities facing inequities.

Project Update – December 31, 2025: Sections of the plan have been completed, and staff is currently working on a Needs Assessment, with several outreach and engagement efforts underway.

March 31, 2026: Most of the plan has been completed. The IDEA Committee will be reviewing it soon and staff is scheduled to bring the finalized plan to Council on June 9th, 2026.

Task 2.12 – Provide Language Access training for staff

Description: Following the completion of the Language Access Plan, this training initiative will provide Town staff with an overview of the Plan and offer best practices for engaging with non-English speaking individuals and those with limited English proficiency. The training is intended to strengthen staff awareness and build confidence in serving diverse community members, supporting more inclusive and consistent communication practices across departments.

Project Update December 31, 2025: Staff has begun contacting potential Language Access training providers, such as Cross-Cultural Communications, and is currently in the process of selecting the most suitable option. Because the training is closely tied to the Language Access Plan, adoption of the plan is required before moving forward.

Target Date: March 2026

Status: 50% Complete

Lead: Community Engagement

Supporting:

Target Date: FY 2026/27

Status: 15% Complete

Lead: Community Engagement

Supporting:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



✓ Task 2.13 – Explore the use of relevant social media platforms, such as WhatsApp when and where relevant

Description: In collaboration with the Communications Program Manager, explore the use of relevant social media platforms, such as WhatsApp and WhatsApp Communities, as appropriate, to support outreach when they may be useful, effective, or align with expressed interests from communities of focus. WhatsApp is a free messaging app that allows users to send texts, make voice and video calls, and share media over the internet. WhatsApp Communities are a feature that lets users organize multiple group chats under one umbrella, making it easier to manage large groups or organizations. WhatsApp is especially popular among Spanish speakers and international travelers, including many J-1 visa holders, due to its widespread global use, cost-free communication features, and ability to stay connected with family and peers across countries. We have received feedback from those communities asking staff to use this platform to communicate with them.

Project Update – December 31, 2025: The number of members has increased to 97.

March 31, 2026: The number of members has increased to 127.

Target Date: January 2026

Status: **Completed**



Lead: Community Engagement

Supporting:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.14 – Provide opportunities for community members to engage with and better access the Town’s environmental and emergency preparedness programs and plans

Description: This may include: 1. Collaboration between IDEA, Communications and Sustainability staff to develop a summary of the Climate Action Plan to provide a relatable and understandable overview for all town residents. 2. Collaboration between IDEA, Communications and Sustainability staff to support updates to the Keep Truckee Green website and help ensure sustainability information is easier to navigate and understand. 3. Collaboration between Communications, IDEA and the Office of Emergency Services on the design of outreach materials, workshops, meetings, and events that aim to reflect the needs and preferences of communities of focus.

Target Date: June 2027

Status: 50% Complete

Lead: Community Engagement

Supporting: Neighborhood Services & Emergency Services

Project Update – September 30, 2025: Sustainability staff and the Communications Program Manager are planning the implementation of the Keep Truckee Green website as an integrated microsite of the main Town website, aligning structure, navigation and functionality of information across divisions. If the contract is approved, a new microsite should be launched by Fall 2026. Staff will begin working CAP and emergency services outreach materials in the Spring of 2026.

March 31, 2026: IDEA staff has been working closely with Sustainability and OES staff, particularly in building decarbonization efforts and the evacuation study, to help ensure there's enough outreach and engagement with communities of focus for those efforts.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.15 – Align the Town’s web content and mobile applications with updated Title II regulations under the Americans with Disabilities Act (ADA)

Description: This will be done in collaboration with the Communications Program Manager and it is also the first goal in the 'Achieve and Maintain Digital Accessibility Compliance' section of the workplan. See below.

Project Update – September 30, 2025: Ongoing updates are made to ensure the Town of Truckee main website is ADA compliant. The Communications Program Manager has started exploring solutions that would support the new Title II requirements for PDF documents, which go into effect in April 2027. Updates to social media requirements also continue to be made by Communications staff and discussed with the Communications Committee.

Target Date: April 2026

Status: 5% Complete

Lead: Community Engagement

Supporting:

Task 2.16 – Provide Accessibility training for staff

Description: This training initiative will offer Town staff an overview of the Town’s ADA Plan, Title II requirements related to written material compliance, and best practices for engaging with individuals with disabilities. The goal is to support more inclusive, accessible service delivery by increasing staff understanding and confidence in applying accessibility standards and principles.

Project Update:

Target Date: June 2027

Status:

Lead: Community Engagement

Supporting: Human Resources



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



✓ Task 2.17 – Create a standing IDEA Committee

Description: This Committee will be comprised of 6-8 Town staff members from various departments to provide ongoing input on internal and external IDEA programs and support integration of Action Plan recommendations and future organizational initiatives. They will play a critical role in guiding and supporting IDEA efforts, ensuring that staff training is informed by staff voices from across the organization and tailored to the job functions that would benefit from such training.

Project Update – December 31, 2025: The IDEA Committee has been officially formed and consists of 16 members, with representatives from every department. The first meeting was held on January 8th, 2026, and the Committee will meet once a month.

March 31, 2026: The IDEA Committee has been officially formed, meets once a month and is welcoming Paul Bancroft, the new NSS director, and Itzel Rosales, the new IDEA intern at their next meeting.

Task 2.18 – Provide staff training related to IDEA tailored to specific job functions/departments

Description: Provide staff training related to IDEA tailored to specific job functions/departments Training topics will also be prioritized to align with changes in Town programs or actions.

Project Update:

Target Date: March 2026

Status: 100% Complete



Lead: Community Engagement

Supporting:

Target Date: FY 2026/27

Status:

Lead: Community Engagement

Supporting:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.19 – Collaborate with local partners to develop inclusive job recruitment and advertising strategies

Description: By collaborating with local agencies, educational institutions and Community Based Organizations to develop job recruitment strategies we can help to attract qualified applicants from all segments of the community. This may include: 1. Identifying pathways for advertising jobs to all segments of the community. 2. Developing a framework for how managers can most effectively advertise different types of jobs (i.e. specialized/difficult to recruit vs. easier to recruit positions).

Project Update – September 30, 2025: Staff has conducted outreach with local high schools as a way to increase awareness about Town job opportunities. Formal coordination with CBOs to develop additional pathways to advertise jobs has not started.

March 31, 2026: HR met with the Communications team and the IDEA Program Analyst to identify additional recruiting platforms and opportunities to reach candidates across the community. A staff resource has been developed outlining available recruitment tools and how to use them to target qualified applicants. It is in final review and will be released by June 30, 2026.

Task 2.20 – Training for HR Staff

Description: Provide training opportunities for the Human Resources (HR) Division to enhance knowledge and skills to promote a culture of empathy, respect, and psychological safety.

Project Update – September 30, 2025: The Town included a budget to send HR staff to this training. Next step is locating applicable training.

March 31, 2026: HR staff has identified trainings and plans to complete one training by 12/31/26.

Target Date: March 2026

Status: 95% Complete

Lead: Community Engagement

Supporting:

Target Date: FY 2026/27

Status: 15% Complete

Lead: Human Resources

Supporting:



Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records

Related Goals:



✓ Task 3.1 – Implement New Public Records Request Software on Website.

Description: NextRequest, a public records request (PRR) software from CivicPlus, will allow the public to request records through a portal on the Town's website; allow for easier communication between public and the staff, and staff interdepartmentally; and provide a platform for all documents provided in response to a PRR to be searched for and downloaded by any member of the public. Ideally, by having all records requested on our website and available for the public, we anticipate reducing the number of PRRs received. We anticipate being able to show the public the amount of time staff spends on any given PRR. Finally, we anticipate increasing transparency by having a public facing records interface.

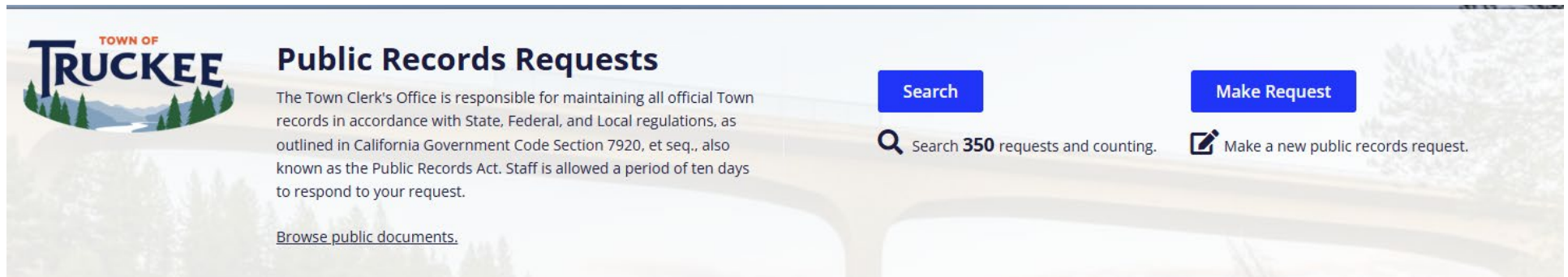
Target Date: December 

Status: **Completed**

Lead: Clerk

Supporting: All Town Departments

Project Update – September 30, 2025: NextRequest was implemented at the beginning of May 2025. Since then and as of November 7, 2025, staff has successfully received and responded to 384 public records requests through this software.





Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records



Task 3.2 – Move and Reorganize all Building Records to Allow Permits to be seen on Public Facing Laserfische Portal

Description: Most public records requests are for building permits. By reorganizing the building records in Laserfiche to separate permits from plans/structural calculations so that permits are available through the public Laserfiche portal and plans/structural calculations are kept on the private Laserfiche portal, the public can access building permits by going to the Town's website while the Town maintains compliance with California law to not release plans/structural calculations without the proper notification process..

Project Update – December 31, 2025: The automation process continues with each staff member in the clerk's department devoting a set amount of time each week to work on updating the building records. Additional staff time outside of the clerk's department will be used as capacity allows.

March 31, 2026: Staff within the clerks' department continues to update and move permits to the public portal daily. As time allows staff from other departments contribute to this project as well.

Target Date: December 2025

Status: 7% Complete

Lead: Clerk

Supporting:



Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records

Related Goals:



Task 3.3 – Implement of new Codification Software.

Description: Maintain and update the Truckee Municipal Code through the implementation of new codification software.

Project Update – September 30, 2025: The new codification software was successful launched in October 2025. Adopted ordinances and the Municipal Code are now linked through the Town's website to a separate platform called Municode.

Target Date: December 2025

Status: **Completed**

Lead: Clerk

Supporting:



Task 3.4 – Contract automation workflow.

Description: Through Laserfiche, Clerks will create a workflow for contracts that begins with requesting a contract, continues through the creation of the contract, and ends with the signed contract being saved in Laserfiche.

Project Update – December 31, 2025: The Letter Agreement (LA) workflow is approximately 80–90% complete. The testing phase by development staff is complete and the LA workflow will be sent to Contract Administrators (CA) in the last week of January. This workflow structure will also be used for the remaining two standard agreements (Professional Services Agreement and Construction Contract). The target completion date remains 12/31/2026. CA testing is planned for the first few weeks of February, followed by feedback and refinements. Simultaneously, DocuSign integration and completion of the agreement filing process in Laserfiche (including connection to the recently established Laserfiche autofile process) will occur through the remainder of Q1.

Target Date: December 2025

Status: **40% Complete**

Lead: Clerk

Supporting:

March 31, 2026: The Letter Agreement (LA) workflow is approximately 80–90% complete. The testing phase by development staff is complete and the LA workflow will be sent to Contract Administrators (CA) in the last week of January. This workflow structure will also be used for the remaining two standard agreements (Professional Services Agreement and Construction Contract). The target completion date remains 12/31/2026. CA testing is planned for the first few weeks of February, followed by feedback and refinements. Simultaneously, DocuSign integration and completion of the agreement filing process in Laserfiche (including connection to the recently established Laserfiche autofile process) will occur through the remainder of Q1.



Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records

Related Goals:



Task 3.5 – Web Based Police Reporting: Increase Accessibility of Reporting Certain Types of Criminal Reports online in English and Spanish.

Description: Increasing the available reporting options to the police department from the public. Allows certain non-violent, general, police reporting options to community members in both English and Spanish.

Project Update December 31, 2025: Currently in discussion with Nevada County Sheriff, Grass Valley PD, and Nevada City PD to implement a new Report Management System county-wide. The new system will allow increased reporting options for community members in both English and Spanish.

March 31, 2026: Contract is signed for new Report Management Software. Working with NCSO to implement the new system. Once implemented, identification for online reporting option will be a priority.

Target Date: March/April 2026

Status:

Lead: Police Department

Supporting: Community Engagement

Task 3.6 – Townwide Aerial Mapping Project (C1906): Improve Mapping Services Available to Town Staff and Public

Description: Update aerial imagery of the Town of Truckee and adjoining region. For Fiscal Year 25/26, the Town will work with neighboring agencies/ special districts to create a project that benefits all participating agencies. Data collection will include high-resolution imagery and may include LiDAR and near-infrared data.

Project Update – December 31, 2025: RFP closed on Jan 15th. 14 proposals were received. Proposals are currently under review by participating agency representatives. Proposal costs range from \$140,000 to \$1,000,000.

March 31, 2026: Digital Mapping Inc was selected for the project. Kickoff meeting will occur in early May. Data collection will begin in June with deliverables expected in October 2026.

Target Date: Start: Spring 2025, Est Completion: Spring 2026

Status: 15% Complete

Lead: Engineering



Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records

Related Goals:



Task 3.7 – Permit Tracking Software

Description: Based on recommendations of operational assessments, research, acquire and implement a user-friendly permit tracking software system.

Project Update – December 31, 2025: Contract negotiations with Cloudpermit are underway, with Phase 1 (Permitting) go-live set for May 1, 2025. Subsequent phases are planned for Planning and beyond, and staff are coordinating data preparation and implementation planning to support rollout.

March 31, 2026: Phase 1 go-live has been slightly deferred while we work through GIS integration and account provisioning and security issues with Cloudpermit. Planning and subsequent phases continue in parallel.

Target Date: 2026

Status: 50% Complete

Lead: Community Development & Information Technology

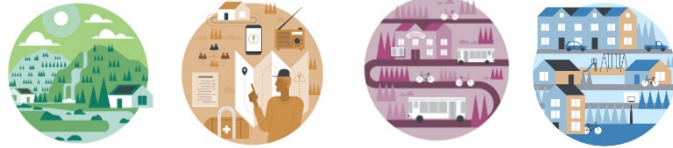
Supporting: Town Manager



Enhance Communication & Public Outreach

Goal 4: Improve Communication Tools and Resources

Related Goals:



Task 4.1 – Development of Communications Resource Guide

Description: Develop and implement a standardized communications resource guide that outlines available strategies, estimated time and effort for different levels of strategic communication, and key audience considerations. This 'Communications Menu' will serve as a tool for all Town divisions to effectively plan and align their outreach efforts with organizational goals.

Project Update – September 30, 2025: This document is currently in draft mode. Input is yet to be sought from the Communications Committee and Division Heads. Consultation with the IDEA Program Analyst is also required to identify where translation and interpretation may be application and how this menu will intersect with the requirements outlines in the planned Language Access Plan.

March 31, 2026: A Communications Resource Guide has been drafted for a specific HR Menu to support hiring practices and is currently being reviewed by HR and the Communications Committee. A more detailed Communications Resource Guide will be created and guided by the Language Access Plan and mirror the priorities and best practices identified in the Community Engagement Framework.

Target Date: Spring 2026

Status: 50% Complete

Lead: Community Engagement

Supporting:

Task 4.2 – Organize and Centralize Outreach Materials for Improved Staff Access and Useability

Description: Improve the organization and management of outreach materials to ensure staff can easily access high-quality, properly licensed photos and videos. This includes transitioning materials to new software, implementing clear guidelines for usage, and streamlining storage for better efficiency.

Project Update – September 30, 2025: We have identified Box.com as our designated storage solution, consistent with the platform our IT department is implementing organization-wide. The initiative to consolidate photos and establish standardized naming conventions and folder structures is currently on hold until the Box.com rollout is complete and the associated folder security requirements are fully defined.

March 31, 2026: This has been delayed to accommodate Box.com implementation. IT is working with different divisions to transition them to this platform. These centralized materials will eventually transition to a HUB on Box.com but the Communications Team has not completed transition to this platform as a division. Work has begun to strategize categories for the Hub but it will not be moved until all staff have access.

Target Date: Spring 2026

Status: 10% Complete

Lead: Community Engagement

Supporting:



Enhance Communication & Public Outreach

Goal 4: Improve Communication Tools and Resources

Related Goals:



✓ Task 4.3 – Develop Spanish Specific Resources.

Description: Develop a Spanish-specific newsletter and explore additional communication platforms to enhance engagement with Spanish-speaking community members. This initiative will be informed by data from the IDEA Action Plan and will require further exploration of best practices and input from local community groups to identify the most effective outreach methods. By doing so, we can gather more precise data on Spanish-language engagement and improve our communication strategies.

Project Update – September 30, 2025: A Spanish-specific newsletter has been implemented. It currently has 51 subscribers with an open rate of 69%. A WhatsApp group has also been implemented, hosted by the IDEA Program Analysts. It is open to all and messages are produced in both English and Spanish. There are currently 81 members in the group.

Target Date: December 2025

Status: **Completed**

Lead: Community Engager



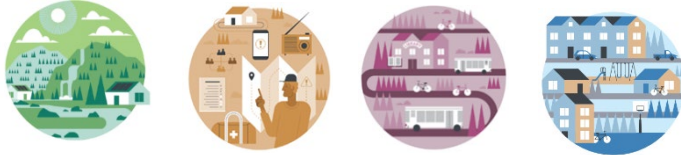
Supporting:



Enhance Communication & Public Outreach

Goal 5: Achieve and Maintain Digital Accessibility Compliance

Related Goals:



Task 5.1 – Bring all Web Content and Mobile Applications into Updated Regulations for Title II of the Americans with Disabilities Act (ADA)

Description: Updates have been made to Title II of the Americans with Disabilities Act (ADA) and the Town of Truckee needs to bring all web content into compliance by April 2027. This includes maintenance of ADA compliance with the new Town of Truckee website and assessing and supporting KTG and PD into compliance on all webpages and applications.

Target Date: April 2027
Status: 15% Complete
Lead: Community Engagement
Supporting:

Project Update – September 30, 2025: Ongoing updates are made to ensure the Town of Truckee main website is ADA compliant. The Communications Program Manager has started exploring solutions that would support the new Title II requirements for PDF documents, which go into effect in April 2027. Updates to social media requirements also continue to be made by Communications staff and discussed with the Communications Committee.

March 31, 2026: The KTG & PD websites are currently in development and migration to the new platform will begin in June 2026. Additional software and training to support ADA Compliance have been added as a proposed CIP for FY 2026/27. If approved, work will begin to identify the best software and training opportunities for all staff will be explored.

Task 5.2 – Create Guidelines and Training Materials for Staff to Comply with ADA Requirements for Social Media and Web Products.

Description: Social media posts made by a state or local government before the compliance deadline for this rule do not need to meet WCAG 2.1, Level AA. However, implementing training earlier will help staff adapt to these standards and ensure a smoother transition to full compliance.

Target Date: Summer 2026
Status: 5% Complete
Lead: Community Engagement
Supporting:

Project Update - March 31, 2026: Communications Program Manager has been exploring appropriate training to support ADA web requirements. Additional software and training to support ADA Compliance have been added as a proposed CIP for FY 2026/27. If approved, work to schedule training and develop guidelines will begin.



Enhance Communication & Public Outreach

Goal 6: Town-Wide Communications

Related Goals:



Task 6.1 – Support Communications and Event Tabling for 2025-27 Workplan Goals and Core Services

Description: With a focus on on-going communication efforts for programs and services, this task item is purposefully broad in nature to reflect the allocation of resources and capacity to support widespread communication for programs, goals and services. Examples include, R2SC program communications, Edmunds Loft, Rooted Renters, Heat Pump Incentive Programs, Bike month campaign, etc.

Project Update – September 30, 2025: Ongoing support continues to take place. A community block party also took place in September 2025, with the inclusion of all Town of Truckee divisions. It provided an opportunity for staff to connect with the community and showcase projects and initiatives important to the community. Over 30 non-profit and special district partners participated in the downtown event with almost 900 attendees.

Target Date: On-Going

Status: On-Going

Lead: Community Engagement

Supporting: Internal Communications Team





Actively Support the Development of Workforce Housing

Goal 1: Deed Restriction Programs

Related Goals:



Task 1.1 – Building Decarbonization and Home Hardening Deed Restriction Program

Description: Develop a new deed restriction program that will allow for a workforce housing deed restriction post-of-sale that will enable homeowners to do energy efficiency and home hardening upgrades while increasing the supply of deed restricted single-family homes in Truckee.

Project Update – September 30, 2025: Target date has been delayed to Q1 2027 in order for staff capacity to be focused on the expansion and revision of Homegrown Housing.

March 31, 2026: Target date has been delayed to Q1 2027 for staff capacity to be focused on the expansion and revision of Homegrown Housing, the potential housing revenue measure, and the inclusion of seniors in workforce housing programs and policies.

Target Date: Q1 2027

Status:

Lead: Neighborhood Services:
Housing

Supporting: Community Engagement



Actively Support the Development of Workforce Housing

Goal 1: Deed Restriction Programs

Related Goals:



Task 1.2 Truckee Home Access Program

Description: Revisit THAP parameters and revisions including AMI limit, deed restriction amount, non-point sale of sale deed restrictions, tiered pricing, investor deed restrictions, etc.

Project Update – December 31, 2025: Target date has been delayed to Q4 2026 in order for staff capacity to be focused on the expansion and revision of Homegrown Housing.

March 31, 2026: Target date has been delayed to Q4 2026 in order for staff capacity to be focused on the expansion and revision of Homegrown Housing, the potential housing revenue measure, and the inclusion of seniors in workforce housing programs and policies.

Target Date: FY 2026: Q4

Status: 5% Complete

Lead: Neighborhood Services:
Housing

Supporting: Community Engagement



Actively Support the Development of Workforce Housing

Goal 1: Deed Restriction Programs

Related Goals:



✓ Task 1.3 – Town of Truckee Density Bonus Incentive Program

Description: 2040 General Plan Action Item LU-2.B, Economic Development Action item ED-4.6 & ED-3.C -. Create a Town of Truckee-specific Affordable Housing density bonus program modeled after the State of California’s Density Bonus Law that offers additional housing density and financial incentives for the creation of workforce housing units in targeted infill areas that meet the affordability needs of Truckee’s local workforce.

Project Update – December 31, 2025: First review by Town Council on September 9, 2026. Anticipated second review by Town Council on January 27, 2026.

March 31, 2026: Council review on 4/7/2026 and adopted on 4/28/2026.

Target Date: FY 26: Q1

Status: 100% Complete

Lead: Planning

Supporting: Neighborhood Services:
Housing



✓ Task 1.4 – Homegrown Housing Revision & Expansion

Description: Review, revise, and expand Homegrown Housing (formerly Deed Restriction for New Housing Development), including incentive payment amounts, program boundaries, and program layering.

Project Update – December 31, 2025: First review by Town Council on September 9, 2026. Anticipated second review by Town Council on January 27, 2026.

March 31, 2026: Development Code Amendments portion of this was completed on 4/28/26 with second reading of the ordinance. Monetary incentive portion of this was completed on 4/28/26 with Council adoption of updated guidelines.

Target Date: FY 26: Q1

Status: 100% Complete

Lead: Housing & Planning

Supporting: Neighborhood Services:
Housing





Actively Support the Development of Workforce Housing

Goal 1: Deed Restriction Programs

Related Goals:



Task 1.5 – Consideration of Long-Term Funding Options for Deed Restriction Program Expansion

Description: Complete a funding feasibility study to consider funding options to generate up to \$55 million needed to reach the Town's goal of deed restricting 10% of Truckee's housing stock. Pending feasibility study results, next steps could include stakeholder engagement and/or initial polling regarding potential funding options.

Target Date: FY 26: Q2

Status: 80% Complete

Lead: Housing

Supporting: Neighborhood Services:
Housing

Project Update – December 31, 2025: Feasibility analysis has been drafted with anticipated presentation to Council on January 27, 2026. Funding source analysis has been drafted with anticipated presentation to Council on February 10, 2026.

March 31, 2026: Funding source analysis presented to Council on 2/10/26. Staff have convened a working group to analyze real estate transfer tax and regional parcel tax. Staff anticipate presenting recommendations to Council in Summer 2026.



Actively Support the Development of Workforce Housing

Goal 2: Preserve the Existing Housing Stock

Related Goals:



Task 2.1 – Home Repair/Rehabilitation Program

Description: Research options for Council consideration of a new program to support repair and/or rehabilitation of existing, aging housing stock (including mobile homes) that serves as achievable rental and for sale housing. Research could include consideration of program parameters such as income caps, workforce requirements, age of housing stock, deed restriction requirements, loan or grant structure, etc. Staff will consider how this program could be integrated with the Weatherization Pilot Program which will launch in 2025 offering full-service energy efficiency-related weatherization and home repairs for a limited number of homes. This program could be an extension of the weatherization pilot program with consideration of additional eligible repair categories or could consider a different program structure (e.g. low interest or forgivable loans).

Project Update:

Target Date: FY 2027: Q1
Status:
Lead: Neighborhood Services: Housing
Supporting: Community Engagement

✓ Task 2.2 – Housing Equity Framework for Communities of Focus

Description: Develop a housing equity framework that will assess the gaps in existing housing programs and guide future program development to ensure that the Town's housing programs consider the needs of communities of focus, including youth, limited English proficient individuals, Hispanic/Latine community members, LGBTQIA+ individuals, the Washoe Tribe of Nevada and California, senior citizens, persons facing financial insecurity, persons with disabilities, persons experiencing homelessness, and veterans.

Project Update – September 30, 2025: The Housing Equity Framework was accepted by Town Council in August 2025. It has been shared with the Town's housing partners and posted on the Town Housing website. The Housing Equity Framework identified 5 recommended actions to be added to the bike rack, which were approved by Council in August 2025.

Target Date: July 2025
Status: Complete
Lead: Housing
Supporting: Community Engagement





Actively Support the Development of Workforce Housing

Goal 3: Housing Outreach

Related Goals:



Task 3.1 – Housing Horizons Events

Description: Host biannual community and/or targeted outreach events about relevant housing and planning topics.

Project Update – September 30, 2025: A Housing Horizons event focused on proposed changes to the Deed Restriction for New Housing Development and the new Density Bonus Program (now Homegrown Housing) was hosted in August 2025.

Target Date: FY 2026: Q2

Status: **50% Complete**

Lead: Neighborhood Services: Housing

Supporting: Planning & Community Engagement



Actively Support the Development of Workforce Housing

Goal 4: Rental Housing Programs

Related Goals:



Task 4.1 – Rooted Renters

Description: Assess the Rooted Renters Pilot Program for potential extension, including program requirements.

Project Update – December 31, 2025: Ongoing, anticipate presenting to Council in Spring 2026.

March 31, 2026: Complete. Council approved extending pilot and launching Cohort 3 on 4/28/26. Cohort 3 will launch Q3 2026.

Target Date: FY 2026: Q3

Status: 100% Complete



Lead: Neighborhood Services: Housing

Supporting:



Actively Support the Development of Workforce Housing

Goal 5: State Housing Law Compliance

Related Goals:



Task 5.1 – Housing Element Implementation

Description: Implement remaining actions from the 6th Cycle Housing Element.

Project Update – September 30, 2025: One last review to be conducted in early 2026.

March 31, 2026: Past performance review will be in 7th cycle Housing Element. Programs were completed; any modifications to actions were noted in the progress.

Target Date: FY 2027: Q3

Status: 95% Complete

Lead: Planning

Supporting:

Task 5.2 – Housing Element Adoption – 7th Cycle

Description: By State Law the Town is required to update and adopt new Housing elements with new housing allocations. The Town's 6th Cycle Housing Element will expire in 2027. Adoption of the 7th Cycle Housing Element will also require a General Plan Amendment.

Project Update - December 31, 2025: First community meeting/joint Council/Commission meeting completed 12/9/25. Next Commission workshop is anticipated for February/March to discuss policies. 3/24/26 Council meeting to review Planning Commission recommendations; provide direction to staff.

March 31, 2026: Public review draft is anticipated to be released in early May with a community meeting on 5/27, Commission meeting on 6/2, and Council meeting on 6/23. Expected submittal to HCD at the end of June, early July.

Target Date: FY 2027: Q3

Status: 50% Complete

Lead: Planning

Supporting: Community Engagement & Town Attorney



Actively Support the Development of Workforce Housing

Goal 5: State Housing Law Compliance

Related Goals:



Task 5.3 – Housing Element (7th Cycle) Rezones

Description: Review current multi-family and affordable housing policies and adopt required rezones.

Project Update – September 30, 2025: Unknown if necessary. This will be an outcome of the Housing Element, and we'll have 3 years to complete the rezones, if necessary.

Target Date: FY 2027: Q4

Status:

Lead: Planning

Supporting:

Task 5.4 – State Housing Law Senate Bill (SB) 9 Amendments

Description: Required Development Code Amendments in response to new State housing laws/potential amendment(s) to existing SB9 ordinance to comply with State law.

Project Update – December 31, 2025: Development Code changes in response to SB 450 have already been adopted. Additional changes to the RR zone district will require a coordinated process with Tahoe Fire Protection District, Truckee Tahoe Sanitary Agency Truckee Sanitary District, Truckee Donner Public Utility District and Nevada County Environmental Health.

Target Date: Through FY 2027: Q4

Status: 50% Complete

Lead: Planning

Supporting: Community Engagement & Town Attorney



Actively Support the Development of Workforce Housing

Goal 5: State Housing Law Compliance

Related Goals:



Task 5.5 – Development Code Updates

*Description: **General Plan Action Item: LU – 1.A: Development Code Updates for New Land Use Designations, Community Character CC-1.F.** Review and update the Development Code, including amendments to the Town’s zoning to reflect land use designations established in this General Plan, including new mixed-use and business innovation designations; incorporating the density ranges of the land use designations; and strengthen the legal nonconforming uses ordinance to remove the allowances to reactivate legal nonconforming uses when the use has been abandoned.*

Project Update – September 30, 2025: Completed rezoning for CMU and NMU; Planning Commission has reviewed the proposed changes to the BI zoning and CH zoning districts.

March 31, 2026: Planning Commission reviewed changes to the noise ordinance on 4/21/2026 to ensure consistency with General Plan policy. Their recommendation will be forwarded to Council for an upcoming hearing date.

Target Date: FY 2026

Status: 60% Complete

Lead: Planning

Supporting:

Task 5.6 – No Housing Loss in Downtown

*Description: **2040 General Plan Action Item LU-6.C.** Amend the Development Code to ensure no net loss of housing units in the Downtown.*

Project Update:

Target Date: FY 2026

Status:

Lead: Planning

Supporting: Community Engagement and Town Attorney



Actively Support the Development of Workforce Housing

Goal 5: State Housing Law Compliance

Related Goals:



Task 5.7 – Gray’s Crossing Specific Plan Density Reallocations

Description: Three parcels potentially eligible for increased density/Preparation of EIR.

Project Update – September 30, 2025: Two of these sites could be potential Housing Element rezone sites, if necessary; one site requires secondary egress per Fire requirements which is currently being considered by Caltrans and CalFire.

Target Date: FY 2027

Status:

Lead: Planning

Supporting:



Actively Support the Development of Workforce Housing

Goal 6: Public/Private Partnerships for Housing Development

Related Goals:



Task 6.1 – Develop Housing on Town Owned Land (High Altitude Fitness Site) 0.5 acres

Description: 2040 General Plan Action Item LU-8.D and Economic Development Action item ED-3.C & ED-4.6-Entitlements for 12 WFH units on Edmunds Lofts site/disposition of property to private property owner(s).

Project Update September 30, 2025: Project entitlements complete. Legal agreements have been drafted and are undergoing final revisions and review.

December 31, 2025: Land use entitlements granted in 2025; building permit review is currently underway

Target Date: FY 2026: Q4

Status: 85% Complete

Lead: Planning

Supporting: Neighborhood Services: Housing

~~Task 6.2 – Identify Additional Site for Public-Private Partnership for Housing Development Pilot to Address Housing Needs~~

~~*Description: 2040 General Plan Economic Development Action item ED-4.6 & ED-3.C—A specific site for this project has not yet been identified. Project components will include site selection, land acquisition, development of sustainable development*~~

Project Update – September 30, 2025: Staff recommend removing the task from 2025-2027 workplan. On September 9, 2025, Town Council approved a budget adjustment to move all funding allocated for new housing site acquisition and studies to the Homegrown Housing.

~~**Target Date:** FY 2027: Q4~~

~~**Status:**~~

~~**Lead:** Planning & Neighborhood Services: Housing~~

~~**Supporting:** Town Manager~~



Actively Support the Development of Workforce Housing

Goal 6: Public/Private Partnerships for Housing Development

Related Goals:



Task 6.3 – Railyard Master Plan Amendments

Description: Ensure inclusionary and workforce housing requirements and other housing-related topics are included in the Railyard Master Plan. Transfer of relevant information from the Development Agreement to the Railyard Master Plan through a Railyard Master Plan amendment.

Project Update – September 30, 2025: Anticipated late 2026, early 2027; review of Railyard Development Agreement is necessary.

Target Date: FY 2026

Status:

Lead: Planning

Supporting:



Actively Support the Development of Workforce Housing

Goal 7: Support housing solutions for unhoused

Related Goals:



Task 7.1 – Support Truckee Tahoe Homeless Advisory Committee 2.0

Description: **2040 General Plan Action Item CC-6.6** – With adoption of the Truckee Tahoe Homeless Action Plan, the Truckee Tahoe Homeless Advisory Committee will reconvene to focus on implementation of action items, with the first focus being on supporting unhoused solutions for the 2025/26 winter.

Project Update – December 31, 2025: TTHAC has secured the Deerfield Dr site for the 1-year pilot. Local permits have been issued by the town for tenant Improvements (TIs). Goal is to have TIs completed by mid- Feb. The Good Neighbor Policy is being drafted with input from area stakeholders. Target opening date is med-February.

March 31, 2026: The navigation center opened at the end of February 2026. Staff have meet weekly with the center operator, Volunteers of America, met with adjacent property owners with Homeowners Association meetings and partners to review feedback and understanding of pilot results and data points to date. Regular Truckee Tahoe Homeless Action Coalition (TTHAC) meetings will resume monthly, starting May 13th to discuss monthly pilot navigation center data points with all TTHAC partners and community.

Target Date: June 2026

Status: 90% Complete

Lead: Police

Supporting: Town Manager



Actively Support the Development of Workforce Housing

Goal 8: Analyze and Enhance Existing Workforce Housing Programs

Related Goals:



Task 8.1 – Senior Housing

Description: Consider how existing Town housing programs could be expanded to include non-working seniors.

Project Update – March 31, 2026: This item was added to the Bike Rack in August 2025 as a recommendation from the Housing Equity Framework. During discussion of Homegrown Housing in January and March 2026, Council directed staff to consider non-working seniors for inclusion in Homegrown Housing. Due to this, staff have moved this item from the Bike Rack into the Workplan. Staff anticipate beginning work on this in Q3 2026 and presenting to Council in Q4 2026.

Target Date: Q4 2026

Status:

Lead: Neighborhood Services - Housing

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 1: Information Technology Security and Connectivity

Related Goals:



Task 1.1 – Town Network Modernization and Resilience initiative

Description: Enhancing connectivity and security across Town facilities by upgrading wireless access points and establishing a dedicated fiber internet connection at the Corp Yard. This initiative unifies network infrastructure with Town Hall, increases bandwidth and reliability, and strengthens cybersecurity by isolating critical systems. Additionally, it improves operational resilience, reduces dependency on external support, and enhances disaster recovery capabilities to ensure continuous and secure service for Town operations.

Project Update – December 31, 2025: Work has begun on this project and the dedicated fiber line to the Corp Yard is in progress with Optimum under an active work order and permitting review. The Boiler Room point-to-point connection is delayed pending Union Pacific Railroad authorization, so we are also evaluating AT&T service as an alternative. Work on the wireless access points (WAPs) has resumed to support the incoming radio upgrade and PD vehicle connectivity.

March 31, 2026: WiFi at the Corp Yard is fully deployed and unified to Town standards, giving us a single system across all sites for secure guest, and public safety radio traffic. The Boiler Room connection remains on hold as Union Pacific Railroad permitting costs are prohibitive and alternatives are being evaluated. Dark fiber is moving forward pending Optimum's conduit installation between sites. Radio upgrade solutions are being evaluated with Sierra Buttes Communications team.

Target Date: FY 26: Q4

Status: 75% Complete

Lead: Administrative Services:
Information Technology

Supporting: All



Invest in Key Infrastructure, Community & Economic Vitality

Goal 1: Information Technology Security and Connectivity

Related Goals:



Task 1.2 – Implement Content Management System (BOX)

Description: Replacement of outdated file server with Box. This upgrade improves work-from-anywhere functionality, enforces least privilege access, and provides a centralized file hub. It also enables secure external sharing with partner organizations and will eventually reduce our on-premise hardware footprint.

Project Update – December 31, 2025: The Business Systems Analyst position has been filled and will begin meeting with Departments and Divisions to confirm requirements and next steps for migration, workflow, and file server deprecation planning. Meetings with the Box team start the week of 1/12 to align approach, timeline, and execution.

March 31, 2026: The Business Systems Analyst has completed the first full file migration with the Engineering team. Staff is working with Box to resolve concerns around date modified retention and duplicate file identification before expanding to additional departments.

Target Date: FY 26: Q3

Status: 80% Complete

Lead: Administrative Services:
Information Technology

Supporting: All



Task 1.3 – Server Infrastructure Modernization

Description: This project modernizes the server infrastructure that powers public safety operations and many of the Town's core enterprise systems. We are migrating all virtual servers to a current platform, upgrading Windows and SQL Server across the environment, and validating each system before returning it to production. The end result is faster, more secure infrastructure on fully supported software and a stronger foundation for future technology needs.

Project Update –

Target Date: FY 27: Q1

Status:

Lead: Administrative Services:
Information Technology

Supporting: All



Invest in Key Infrastructure, Community & Economic Vitality

Goal 2: Facilities Improvements & Energy Efficiencies

Related Goals:



Task 2.1 – Public Service Center – Transit Facility Expansion (C2404)

Description: This Project would complete one of the final phases of the Public Services Center and provide for dedicated Transit maintenance and storage space for existing transit operations as well as for future transit expansion as outlined in the "2024 Short Range Transit Development Plan" recently approved by the Town as well as the Nevada County Transportation Commission.

Project Update – December 31, 2025: Design RFP may be delayed due to staffing changes, but we are still working on a goal to issue the RFP in late summer 2026.

March 31, 2026: Staff is working with Acumen to develop cost estimates, which are needed for grant applications. An RFP for Design is expected to be issued in late 2026. Staff is currently applying for grant funding through the TIRCP program, as this project does not currently have sufficient funding for construction.

Target Date: Start: Summer 2026

Completion: Winter 2028

Status: 5% Complete

Lead: Public Works: Engineering & Transportation

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 2: Facilities Improvements & Energy Efficiencies

Related Goals:



Task 2.2 – EV Charging Infrastructure Master Plan (C2407)

Description: This project develops a Town Facility Electric Vehicle Charging Master Plan to evaluate a strategy for electric vehicle charging infrastructure (location, amount, pricing structure, electrical service needs, general specifications, etc.) for the Town Fleet and Town employees at Town Hall and the Public Service Center. The planning phase will assess the future full EV infrastructure buildout and electrical infrastructure needs at all locations.

Project Update – December 31, 2025: Town staff working with consultant, DKS, prepared the draft MuniEV plan. Still on track for a complete MuniEV Plan report presented to Council in the first half of 2026.

March 31, 2026: Staff anticipates complete MuniEV Plan report presented to Council in August 2026.

Target Date: Start: Spring 2025

Completion: Winter 2027

Status: 80% Complete

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 2: Facilities Improvements & Energy Efficiencies

Related Goals:



Task 2.3 – Police Report Management System

Description: Replace PD's Report Management System. Our current vendor (since inception in 2001) has not been able to stay current or provide efficient workflows for police criminal reporting. A new California based system will be compliant with state and federal reporting requirements and will provide accurate tracking of staff time and officer activities.

Project Update – December 31, 2025: New vendor has been identified and new target date of March/April for full implementation county-wide.

March 31, 2026: Contract signed and waiting for Nevada County Sheriff's Office to start implementation. Anticipated to begin implementation in the next few months.

Target Date: 2026

Status: 40% Complete

Lead: Police & Administrative Services: Information Technology

Supporting:



Task 2.4 – Police Radio Upgrade

Description: Police Radio upgrade funding provided by GF, COPS grant, and Federal earmark funds. Ongoing project from last year, which resulted in the purchase of handheld and portable radios for TPD. Continued partnership with NCSO and CALOES to develop digital infrastructure to standardize radio communications.

Project Update – September 30, 2025: All PD radios, both handheld and in-vehicle have been upgraded and replaced. Staff is working with Nevada County and the State of California to implement CRIS (California Radio Interoperable System). Target date to go-live has been pushed until spring 2026 due to infrastructure improvements to the Nevada County Regional Dispatch Center.

Target Date: Fall 2025

Status: Completed

Lead: Police

Supporting: Administrative Services: Information Technology





Invest in Key Infrastructure, Community & Economic Vitality

Goal 2: Facilities Improvements & Energy Efficiencies

Related Goals:



Task 2.5 – Town Hall Security Gate Project

Description: This project is in partnership with the Airport District to secure property lines, PD parking lot, and charging infrastructure for town vehicle fleet. The town's insurance provider has designated 1/2 funding cost for this project.

Project Update – December 31, 2025: Plans submitted to town for permit review, RFP and bid award projected completion date of by mid-April with construction targeted for June 2026.

March 31, 2026: RFP submitted for internal review prior to being posted. Construction is targeted for mid-summer 2026.

Target Date: Summer 2026

Status: 50% Complete

Lead: Police

Supporting: Public Works:
Engineering & Facilities



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:



Task 3.1 – West River Street Parking Lot, Street Realignment and Frontage Improvements (C2507)

Description: Design and construct a parking lot on the north side of West River Street between the Truckee Tire/Flyer's building and the UPRR right-of-way. Project also includes realigning a portion of West River Street to accommodate frontage improvements along the West River Street site property.

Project Update – December 31, 2025: Design contract scope and negotiation has started, with design starting in winter 2026.

March 31, 2026: Design contract with Acumen Engineering approved by Council on April 28, 2026. Plan to commence design in summer 2026, ahead of previously anticipated winter 2026 timing. Anticipated 2027 or 2028 construction start date (depending on Engineering staff capacity).

Target Date: Start: Summer 2026

Completion: Spring 2028

Status: 40% - Final Design Starting Summer 2026

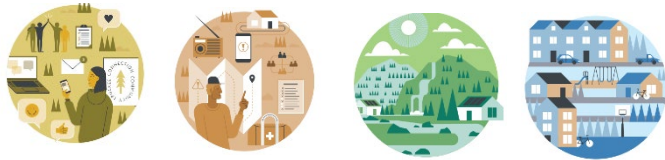
Lead: Public Works: Engineering



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:



Task 3.2 – Reimagine Bridge Street (C1805)

Description: Evaluation, design and construction of improvements to the Bridge Street/Donner Pass Road and Bridge Street/West River Street intersections. Improvements are anticipated to include traffic signals, sidewalks, crosswalks, pre-emption infrastructure, utility undergrounding, and railroad gates. Project goals consider traffic capacity, pedestrian/bicycle facilities, safety, esthetics, and ability to implement a Union Pacific Railroad "Quiet Zone".

Project Update – December 31, 2025: 100% plans have been submitted to UPRR and CPUC. Other items of work in progress include contracts with utilities, specification development, license agreements, and UPRR forms.

March 31, 2026: Engineering staff is working with UPRR on various project aspects. Anticipated to bid project in fall/winter 2026 with an anticipated construction start of spring 2027.

Target Date: Underway

Completion: Spring 2028

Status: Total Project 50% Complete. Plans: 100% Complete and accepted by UPRR. In Certification process.

Lead: Public Works: Engineering

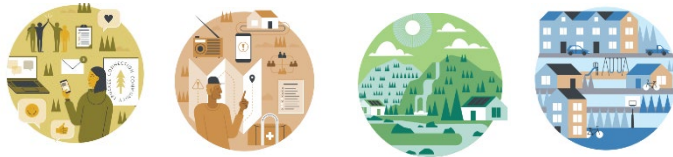
Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:



Task 3.3 – 2026 Guardrail Replacement Project

Description: Replace guardrails at various locations around Town. HSIP grant funded.

Project Update – December 31, 2025: Draft construction documents prepared by Engineering staff. Allocation request to Caltrans for grant funding anticipated in February 2026. Plan to bid project for construction summer 2026.

March 31, 2026: Town received a grant funding allocation letter from the federal granting agency. The project will be advertised for construction in May 2026 with contract award planned for June 2026, and construction planned for July - September 2026.

Target Date: Start: Fall 2025
 Completion: Fall 2027
Status: 30% Complete
Lead: Public Works: Engineering
Supporting:

Task 3.4 – 2026 Bridge Maintenance Project (C2603)

Description: Repair various bridges around Town based on bridge inspection reports. (Community serving infrastructure.)

Project Update – December 31, 2025: Draft construction documents are being prepared by Engineering staff. Environmental permits are in the process of being applied for. Plan to bid project for construction late summer/fall 2026.

March 31, 2026: Construction is being moved to 2027. Staff identified that the Summit Creek bridge requires extensive repair beyond what was initially recommended in the inspection report. Design and permitting pushes the project to 2027. In the interest of efficiency, the other maintenance items are also being pushed to 2027 so that all bridge maintenance tasks can be completed as part of one construction project rather than multiple projects across multiple years.

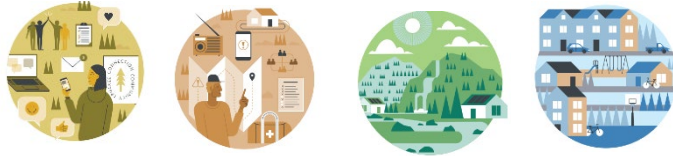
Target Date: Start: Fall 2025
 Completion: Fall 2026⁷
Status: 15% Complete: DELAYED
Lead: Public Works: Engineering
Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:



Task 3.5 – Donner Lake Transportation Strategy and Improvements

Description: Strategic consideration of community concerns along Donner Pass Road at Donner Lake, including vehicle speeds, bicycle and pedestrian safety, and protection of Donner Lake.

Project Update – March 31, 2026: Boulders have been installed by Public Works along the roadside shoulders where parking cannot occur without impacting the bike lane or potentially causing erosion into Donner Lake. Additional signage describing the minimum \$150 fine for parking in bike lanes has been installed. Council approved Speed Limit Reduction Ordinance (4/7 and 4/28) with 30MPH sign implementation by the end of May. Lane narrowing to 10' and buffered bike lanes will be installed by the end of June after repaving of a portion of Donner Pass Road.

Target Date: Start: Summer 2025

Completion: Fall 2026

Status: 50% Complete

Lead: Public Works: Engineering

Supporting:



Task 3.6 – Pavement Maintenance Program Update

Description: Update to the Town's 2018 Pavement Maintenance Program strategic document, which informs the Annual Paving and Drainage Project, Trail Pavement Maintenance Projects, and Recessed Striping Projects for 5-7 years.

Project Update – March 31, 2026: Staff continues to work on updated the Program utilizing recent construction project bid information and forecasting of budgetary constraints. Anticipated adoption by Council in August 2026.

Target Date: Start: Fall 2024

Completion: Summer 2026

Status: 75% Complete

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 4: Active Transportation Improvements: Sidewalks, Trails, Bikeways, etc.

Related Goals:



Task 4.1 – Riverview Sports Park Trail Connection (C2318)

Description: This will construct a new Class I trail connection through the Riverview Sports Park to connect the Joerger Drive Trail with the Legacy Trail. Project also includes a maintenance asphalt overlay of the existing Legacy Trail spur to the Sports Park.

Project Update – September 30, 2025: NOC to Council on 11/24. Project complete except one solar-powered pedestrian trail light anticipated to be installed before the end of November.



Target Date: Construction Summer 2025

Status: **Completed** 

Lead: Public Works: Engineering

Supporting:

Task 4.2 – Tahoe Donner Trail Project (C2417)

Description: This task includes supporting the Tahoe Donner Association in developing and construction of a 4.5-mile paved trail from the Trout Creek trailhead, through the subdivision, terminating at the Tahoe Donner Adventure Center.

Project Update – September 30, 2025: Tahoe Donner Association (TDA) led project. No movement from TDA since last year, but TDA staff says it is still in the works.

March 31, 2026: Design RFP published by the Tahoe Donner Association, waiting for responses.

Target Date: Start: Spring 2025
Completion: Spring 2029

Status: **5% Complete**

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 4: Active Transportation Improvements: Sidewalks, Trails, Bikeways, etc.

Related Goals:



✓ Task 4.3 – Downtown Railroad Pedestrian Crossing (C2106)

Description: Evaluation, design and construction of improvements to the Bridge Street/Donner Pass Road and Bridge Street/West River Street intersections. Improvements are anticipated to include traffic signals, sidewalks, crosswalks, pre-emption infrastructure, utility undergrounding, and railroad gates.

Project Update – December 31, 2025: Administrative Draft, Public Draft, and Final Public Draft complete with comments from Technical Advisory Committee and Community Review Committee incorporated, as applicable. Final Report scheduled for Council consideration of acceptance in January 2026. Grant expires in April 2026 and all deliverables schedule to be complete ahead of schedule and under budget. Future project development activities anticipated to be paused and focus shift to update Active Transportation Plan

March 31, 2026: Feasibility Study complete. Future project development activities anticipated to be considered following the completion of the Active Transportation Plan (ATP).

Target Date: Underway

Completion: Summer 2026

Status: 100% Complete (Feasibility)

Lead: Public Works: Engineering & Transportation

Supporting:





Invest in Key Infrastructure, Community & Economic Vitality

Goal 4: Active Transportation Improvements: Sidewalks, Trails, Bikeways, etc.

Related Goals:



Task 4.4 – Active Transportation Plan Update (C2320)

Description: The Town of Truckee will develop a comprehensive Active Transportation Plan (ATP) to build upon the Truckee Trails and Bikeways Master Plan (2015), with the goal of integrating all modes of active transportation and addressing a broader range of policy considerations to improve accessibility, connectivity, safety, and mobility throughout the community.

Project Update – December 31, 2025: Following conclusion of "Downtown Railroad Pedestrian Crossing" staff anticipates shifting focus and resources to completing final ATP RFP for issuance in Spring 2026.

March 31, 2026: RFP scheduled to be issued by May 1st with Proposals due May 29th and anticipated contract award June 23, 2026.

Target Date: Start: Spring 2026

Completion: Spring 2028

Status: 10% Complete

Lead: Public Works: Engineering & Transportation



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support

Related Goals:



✓ Task 5.1 – Public Improvement and Engineering Standards (PIES) Update

Description: Update the existing Public Improvement and Engineering Standards (May 2003) to reflect current (2025) Engineering expectations for improvements throughout town.

Project Update – September 30, 2025: Adoption planned for 11/24 after rescheduling from 10/28 meeting, to finalize coordination with CATT/TTEA.

December 31, 2025: Adopted. Annual updates are anticipated.

Target Date: Fall 2025

Status: **Completed**



Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support



Task 5.2 – Support Development of the New Truckee Library Facility (C2110)

Description: **2040 General Plan Community Character Element Action Item CC-6.E** - The Town provides both in-kind and financial support to assist with planning for a new expanded Truckee Library location. The library will be operated as part of the Nevada County Community Library through a Joint Powers Authority (JPA) that includes representation from the Town of Truckee and Nevada and Placer Counties.

Project Update – December 31, 2025: Staff continues to work with project partners with a goal of bidding the project for construction in 2027. Phase 2 design (final construction packet) planned to commence in March/April 2026 if funding can be secured.

March 31, 2026: Staff continues to work with project partners with a goal of bidding the project for construction in 2027. Phase 2 design awarded to JKAE and design efforts are underway, which will continue through summer 2026.

Target Date: Underway

Completion: Spring 2029

Status: **20% Complete**

Lead: Public Works: Engineering

Supporting: Town Manager,
Neighborhood Services, Planning

Task 5.3 – Townwide Crosswalk Implementation Policy

Description: Evaluate, with the intent to establish, a townwide policy regarding implementation of crosswalk improvements at various types of pedestrian crossings of roadways and driveways throughout Truckee.

Project Update – September 30, 2025: Preliminary staff discussions in progress. Plan to start working on this in early 2026, potentially in alignment with the ATP update.

December 31, 2025: Incorporated into Active Transportation Plan Update (C2320) for alignment on planning efforts directly related. ATP planned to commence in the first half of 2026.

Target Date: Start: Fall 2025

Completion: Fall 2027

Status: **5% Complete**

Lead: Public Works: Engineering



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support

Related Goals:



✓ Task 5.4 – Road Maintenance Sales Tax Polling

Description: Conduct community polling for the potential renewal of Measure V, the Town's 1/2 percent sales tax dedicated to road maintenance.

Project Update – December 31, 2025: Public Opinion Surveys complete in December 2026 with results scheduled to be presented to Council and public in January 2026. Placement of measure renewal on the June 2026 Primary elections will be reviewed by Council in February 2026.

March 31, 2026: All required ballot information and support actions and documentation submitted to County in advance of County and State imposed deadlines. Additionally, Measure was assigned "Measure K" identifier for June 2, 2026, ballot. Voter guides have been distributed by County.

Target Date: Start: Summer 2025

Completion: Winter 2026

Status: 100% Complete



Lead: Public Works: Engineering & Transportation

Supporting: Town Manager



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support

Related Goals:



Task 5.5 – Town Surveyor Request for Proposal

Description: Conduct a Request For Proposals (RFP) process to obtain Town Surveyor services from a consultant, which supports both Engineering and Planning development projects.

Project Update – March 31, 2026: RFQ Published. Waiting for responses. Award planned for June 2026.

Target Date: Start: Spring 2026

Completion: Fall 2026

Status: 50% Complete

Lead: Public Works: Engineering & Transportation

Task 5.6 – Town Traffic Consultant Request for Qualifications

Description: Conduct a Request For Qualifications (RFQ) process to obtain Traffic Consultant services from a list of consultants, which supports both Engineering and Planning development projects.

Project Update – March 31, 2026: RFQ first draft complete.

Target Date: Start: Spring 2026

Completion: Fall 2026

Status: 10% Complete

Lead: Public Works: Engineering & Transportation



Invest in Key Infrastructure, Community & Economic Vitality

Goal 6: Environmental Restoration

Related Goals:



Task 6.1 – Trout Creek Restoration – Reach 1, Phase 2 (C1704)

Description: Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of the Reach 1, Phase 2 portion of project (approximately 500 feet, including School Street and Jibboom Street bridges and area adjacent to Truckee Donner Recreation and Parks District Community Arts Center).

Project Update – December 31, 2025: Staff continue to work with the design consultant on finalizing the 65% plans and cost estimates. Staff continue to monitor grant funding opportunities for this project. Anticipated final 65% in Q1 2026.

March 31, 2026: 65% plans and cost estimates complete. As part of FY26/27 budget process, staff recommends pausing project design efforts, continuing to pursue grant funds for construction, and providing funding for right-of-way acquisition.

Target Date: Underway
Completion: Spring 2029
Status: 50% - Total Project.
65% - Plans and estimates Complete.
Project on Pause
Lead: Public Works: Engineering

Task 6.2 – Donner Lake Bank restoration (C2314)

Description: Restore and stabilize various portions of the banks of Donner Lake along the south side of Donner Pass Road.

Project Update – December 31, 2026: This is a project lead by Truckee River Watershed Council. A draft report identifying potential improvement locations is expected in Q1 2026 (originally anticipated by end of 2025).

March 31, 2026: Town provided comment on draft technical memorandum.

Target Date: Underway
Completion: Winter 2027
Status: 50% Complete
Lead: Public Works: Engineering
Supporting



Invest in Key Infrastructure, Community & Economic Vitality

Goal 7: Transit & Transportation Related Services

Related Goals:



✓ Task 7.1 – Truckee Vanpool Pilot Program (C2510)

Description: The Vanpool Pilot Program increases the vanpool subsidy available to commuters through the existing Regional Transportation Commission of Washoe County (RTC Washoe) Smart Trips program for up to 18 vanpools for 12 months each. The Town has been awarded a total of \$174,720 in Carbon Reduction Program funds for FY 24/25 through FY 26/27 through the State of California to increase the subsidy already provided by RTC Washoe.

Project Update – December 31, 2026: Vanpool adoption in late fall and early winter slower than anticipated given slow start to winter. Additional outreach efforts underway to bolster awareness and participation.

March 31, 2026: Currently, there are two vanpool groups in the program receiving the subsidy. Staff is hosting a Lunch and Learn on May 6th, where the representative from Commute with Enterprise will be providing more information on the program. We advertised lunch and learn through Town website, social media, as well as through the Chamber and TDMA.

Target Date: Start: Spring 2025

Completion: Spring 2027

Status: **Completed**



Lead: Public Works: Transportation

Supporting:





Invest in Key Infrastructure, Community & Economic Vitality

Goal 7: Transit & Transportation Related Services

Related Goals:



Task 7.2 – Parking District Infrastructure (C2016)

Description: As part of the ongoing efforts to maintain and enhance the district infrastructure, staff is implementing action items from the 2019 Parking Action Plan. The Parking District pay stations have been upgraded, and some inventory has been reduced and replaced with signage to encourage the use of various alternative payment options. In line with efforts to continue to enhance operational efficiency and accommodate the growing district, the Parking District plans to acquire a mobile license plate reader (ALPR) in FY 25/26. This technology will streamline parking enforcement efforts and improve overall program efficiency, contributing to a seamless parking experience for residents and visitors alike. The ALPR will also allow for convenient data collection and analysis related to parking turnover, occupancy rates, and other useful information for the District.

Target Date: Start: Spring 2025
Completion: Spring 2030
Status: **On-Going**

Lead: Public Safety: Parking & Public Works: Transportation

Project Update – December 31, 2025: Operation and maintenance of Parking Infrastructure is ongoing with over 90% functionality of meters daily. With significant advancement of Parking District infrastructure being installed and functional, staff anticipate a shift to focus on parking policy, including management of inventory and signage, review of pricing, and clean up and alignment of current code and fee schedule.

March 31, 2026: Staff has received quotes for a mobile automated license plate reader (LPR) and will be requesting authorization for purchase in late May with anticipated implementation by July 1. Staff has been informally notified that Flowbird may be getting acquired by ParkMobile this would result in changes to parking app and will most likely require new signage and an outreach plan to communicate this change to the public.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 7: Transit & Transportation Related Services

Related Goals:



Task 7.3 – Truckee Railyard Mobility Hub – Phase 2B (C2508)

Description: Phase 2B of the Truckee Railyard Mobility Hub will serve as a community mobility hub and provide safer and more convenient access to local and regional transit services and the regional bicycle and pedestrian network, reduce traffic congestion and accommodate planned increased transit services for both the Town and Placer County. This project will include a climate-controlled transit center structure as well as final streetscape amenities. Phase 2B will also provide public common areas complemented by public art as well as historical, cultural, and environmental educational and interpretative opportunities.

Project Update – December 31, 2025: 60% Construction Drawings are complete, and 90% Construction Drawings are under development and schedule to be submitted to Town Planning and Building Depts as well as Truckee Fire, TDPUD and TSD. A funding allocation request is scheduled for March California Transportation Commission meeting with bid to occur around that time.

March 31, 2026: Final Design is expected to be complete by May following final plan review and staff requested design modifications. Staff will be requesting a new contract with JKAE for Bid Support and Construction Administration following design completion which will close out that contract. Contract award expected to be brought to Council at the first meeting in August and construction commencing shortly thereafter and continue into the 2027 construction season. Town received approval of construction funding allocation from California Transportation Commission on March 26th.

Target Date: Start: Underway
 Completion: Spring 2027
Status: 99% Design Complete
Lead: Public Works: Engineering & Transportation



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:



Task 8.1 – Economic Development Strategic Plan

*Description: **General Plan Action EC-1.B:** Update economic development strategic plan by 2025 to study current economic data and trends in Truckee and craft specific policies and programs to address the town's current economic needs.*

Project Update December 31, 2025: Will commence in early 2026 under the Assistant Town Manager. Foundational background work completed.

March 31, 2026: RFP for a consultant to support the Economic Vitality Strategic Plan was issued 3/13/26 with proposals due 4/27/26.

Target Date: December 2026
Status: 10% Complete
Lead: Economic Vitality
Supporting: Assistant Town Manager

Task 8.2 – Downtown Welcome Center Update

Description: Planning and implementation of future visitor and transit information services downtown, including long-term funding strategy and opportunities provided upon completion of Railyard Transit Center.

Project Update – December 31, 2025: Chamber welcome center committee continues to iterate on potential changes.

March 31, 2026: Chamber welcome center committee and Chamber staff continue to work toward ongoing updates, including coordination with Amtrak.

Target Date: June 2026
Status: 80% Complete
Lead: Economic Vitality
Supporting: Assistant Town Manager



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:




Task 8.3 – Chamber of Commerce Contract Renewal

Description: The Town's contract with the Truckee Chamber of Commerce ends 6/30/26, staff will work to renew the contract and review the deliverables and terms.

Project Update – December 31, 2025: First meeting has occurred with Chamber board, staff and Council representatives. Work will continue in early 2026 with plans to complete before budget is adopted.

March 31, 2026: Chamber board, staff and Council representatives worked collaboratively toward a new contract. The new contract was approved by Town Council 3/24/2026.

Target Date: June 2026
Status: 100% Complete 
Lead: Economic Vitality
Supporting: Assistant Town Manager

Task 8.4 – Business Navigator Software Implementation

Description: OpenCounter software will be overhauled with more robust and accurate information to allow businesses looking to move or expand within Truckee to access reliable and accurate land use and permit information online before speaking with a planner.

Project Update – September 30, 2025: Staff have experienced significant barriers while working with the software vendor to update information. Potential alternative solutions are being explored.

December 31, 2025: After coordinating with Planning Division, Open Counter has been notified that we do not plan to renew our contract due to the significant barriers to implementing their software. Internal options to deliver a similar experience for the public are being explored.

Target Date: June 2026
Status: 10% Complete
Lead: Economic Vitality
Supporting: Assistant Town Manager



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:




Task 8.5 – Complete Bi-Annual Performance Review of the Short-Term Rental (STR) Program

Description: Town Council has requested that the STR program provide a bi-annual performance review update to Town Council to assess how the STR ordinance is working. The bi-annual report will include data reporting and analysis regarding the number and use of STRs, complaints received and citations.

Project Update – September 30, 2025: Transition from bi-annual review and discussion item to Town Council to release of the STR Division Data Report. The report includes data on the make-up and use of the Town's current STR inventory and provides a comparison of data from year end 2021, 2022, 2023, 2024 and in 2025 up until June 30, 2025, 2025. Report includes data on registered STR's, hosted rentals, workforce housing, waitlist applications, TOT, and STR compliance. The report is set to be released by 11/14/25 to the public and will also be shared directly with the Town Council and VTT.

2025 Short-Term Rental Division Data Report: [Microsoft Word - 2025 STR Division Data Report](#)

Target Date: Summer 2025

Status: **Completed** 

Lead: Neighborhood Services – Short-Term Rentals

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:



Task 8.6 – Complete Potential Minor Amendment to the Short-Term Rental Ordinance

Description: This task is a placeholder for potential minor amendments to the STR ordinance, if Town Council identifies areas of the ordinance that warrant minor modification during the bi-annual performance review. Note: If Council directs staff to undertake major policy changes to the STR ordinance or to lead a stakeholder process, additional workplan modifications will be required to accommodate this level of work.

Project Update – September 30, 2025: STR Division Data Report was released in the place of the bi-annual review. At the Town Council retreat there will be discussion regarding any potential modifications to the STR Ordinance that need to be made. Current amendments to the STR Ordinance that Town Staff are working on include Senate Bill 346 which is going into effect on January 1, 2026. SB 346 is a new law that allows local jurisdictions, by ordinance, to require STR facilitators (e.g. Airbnb, VRBO etc.) to report specific data such as the APN, and physical address of listed properties. This information would be helpful to the Town's enforce efforts. Furthermore, CDD Code and the STR Division are currently reviewing potential municipal code cleanup language regarding the Town's appeal process (TMC Chp 1).

March 31, 2026: On February 10, 2026, Town Council meeting, Town Council approved Visit Truckee Tahoe’s (VTT) annual report and upon the request of VTT Town Council approved adding short-term rental (STR) optimization to the Town’s work plan. Since that meeting VTT has presented to Town staff their ideas for STR permit optimization. Town staff are currently reviewing VTT’s optimization ideas, are completing follow-up research, and then will meet again with VTT at the beginning of May to continue dialogue. Town staff is tentatively set the bring the STR permit optimization options to Town Council in August 2026.

Target Date: Winter 2025/26

Status: 20% Complete

Lead: Neighborhood Services – Short-Term Rentals

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:



Task 8.7 – Implement Transient Occupancy Tax (TOT) Hotel Auditing Process with Contracted Consultant, Avenue Insights, Inc.

Description: Contracted with consultant to audit books of 5-7 hotels each year to ensure proper reporting of taxable revenues. In collaboration with consultants, create process for auditing program and complete first round of hotel audits.

Project Update – September 30, 2025: All hotel lodging providers have been notified that each hotel in Truckee will undergo a TOT compliance review by our consultant, Neumo (previously Avenue Insights, Inc), scheduled in phases over the next three years. Compliance reviews of the first group is in process; 4 audits have been closed out with minimal findings and the remaining 3 are still open.

March 31, 2026: Compliance review of the first group of hotels is almost complete; 6 of 7 audits have been closed out with minimal finding.

Target Date: Summer 2026

Status: 40% Complete

Lead: Neighborhood Services – Short-Term Rentals

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:



✓ Task 8.8 – Work collaboratively with the Truckee Fire Protection District to streamline the STR Fire Safety Inspection process.

Description: Collaborate with Truckee Fire Protection District to improve on current process for completion and tracking of the STR Fire Safety Inspections and transition fire inspect fee collection from the Town to TFPD.

Project Update – December 31, 2025: Contract amendment with the TFPD executed, and TFPD taking in the STR fire safety inspection fee as of January 1, 2026. Town staff on track to issue fire fee refunds in Q1 2026 to STR properties and pay the TFPD monies left in the fire fee retention account by June 30, 2026.

March 31, 2026: The STR fire safety inspection fee has been taken in directly and successfully by the TFPD since January 1, 2026. Town staff issued fire fee refunds in Q1 2026 to STR properties and the TFPD was paid the monies left in the fire fee retention account. The TFPD has hired additional inspectors to assist with STR fire safety inspections and the Town and the TFPD continue to have open communication and collaboration regarding scheduling and completion of the STR inspections.

Target Date: Winter 2025/26

Status: 100% Complete



Lead: Neighborhood Services – Short-Term Rentals

Supporting: Assistant Town Manager



Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:



Task 9.1 – River Revitalization Action Plan

Description: River Revitalization Steering Committee (R2SC) work will be developed into an action plan to be presented to Town Council for adoption.

Project Update – September 30, 2025: The R3 Playbook was adopted by Truckee Town Council in September 2025.

R3 Playbook: [Draft-R3-Playbook-PDF](#)

Target Date: June 30, 2026

Status: **Completed** 

Lead: Economic Vitality

Supporting: Planning & Town Manager

Task 9.2 – River Revitalization Catalyst Project: 10603 East River Street

Description: A construction office and yard, with 250 feet of Truckee River frontage, along the easter river corridor. Potential for relocation, adaptive reuse, beautification of river health restoration and floodplain restoration. Long-term strategic visioning catalyst site with support including envisioning best and highest use, receiver site identification and land use planning.

Project Update – December 31, 2025: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include exploration of options for new uses on the Tanner Construction site.

March 31, 2026: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include exploration of options for new uses on the Tanner Construction site.

Target Date: June 2030

Status: **30% Complete**

Lead: Economic Vitality

Supporting: Planning & Town Manager



Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:



Task 9.3 – River Revitalization Catalyst Project: Old Trestle: 10331 West River Street

Description: A centrally located property and project within the river corridor, adjacent to DEWBAYUMUWE? park, this catalyst site is envisioned to be a riverfront restaurant. Opportunity for beautification, new commercial space, stormwater improvements, vegetation enhancements, and pedestrian and cyclist-oriented facilities and viewed as short-term catalyst. Support includes serving as a liaison through entitlement and building permit process and communications.

Target Date: Fall 2026
Status: 20% Complete
Lead: Economic Vitality
Supporting: Planning, Community Engagement & Town Manager

Project Update – December 31, 2025: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include Progress toward entitlement of the Old Trestle project including planning for public outreach.

March 31, 2026: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include: progression of planning application processing and collaboration of a scope of work for a communications consultant.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:



Task 9.4 – River Revitalization Catalyst Project: Truckee River Partners LLC: 10885 West River Street

Description: An existing commercial use interested in beautification, adaptive reuse, new commercial space development, potential opportunity for housing and potential improvements for pedestrian and bicycle pathways. A mid-range catalyst site with support expected to include potential lot line adjustments, rezoning, and design support.

Project Update – December 31, 2025: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include progress toward planning of revitalization of the Truckee River Partners site.

March 31, 2026: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include: progress toward planning of revitalization of the Truckee River Partners site.

Target Date: June 2027
Status: 60% Complete
Lead: Economic Vitality
Supporting: Assistant Town Manager



Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:



Task 9.5 – River Revitalization Receiver Site Analysis

Description: R2SC Receiver Site subcommittee will work to identify receiver sites.

Project Update – September 30, 2025: The Receiver Site subcommittee worked to identify potential receiver site opportunities in Truckee. Receiver site work will continue as catalyst site projects inform the next steps.

December 31, 2025: Receiver site analysis is paused at previously identified opportunity sites. Tanner Construction receiver site will begin to specify the details of next steps.

Target Date: June 30, 2026

Status: 50% Complete

Lead: Economic Vitality

Supporting: Planning & Town Manager


✓ Task 9.6 – DEWBAYUMUWE? PARK/West River Street Site Redevelopment (C1817)

Description: Remaining work on the DEWBAYUMUWE? PARK includes bank stabilizing along the Truckee River and finishing the remainder of the park improvements that started in 2024.

Project Update – December 31, 2026: Complete except for installation of interpretive panels and final closeout of environmental permitting. Both efforts are currently in progress by Town staff and anticipated completion Q1 2026.

March 31, 2026: Project complete.

Target Date: Q1 2026

Status: 100% Complete 

Lead: Public Works: Engineering





Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:



Task 9.7 – R2SC and Action Team Meeting Management

Description: R2SC and Action Team meetings require staff coordination and management.

Project Update – December 31, 2025: R2SC may reconvene in 2026 to evaluate the Old Trestle catalyst project.

March 31, 2026: R2SC planned to reconvene in late April.

Target Date: On-Going

Status: **99% Complete**

Lead: Economic Vitality

Supporting: Assistant Town Manager



Invest in Key Infrastructure, Community & Economic Vitality

Goal 10: Downtown Infrastructure

Related Goals:



Task 10.1 – Develop Permit Program to Regulate Street Vending

Description: Create and implement a predictable permit process for street vending.

Project Update – September 30, 2025: An ordinance to regulate street vending was adopted by Town Council on September 23 and became effective on October 23, 2025. Staff is continuing to work through implementation of the new permit, including the adoption of an application fee and the creation of a map identifying allowable sidewalk vending locations.

March 31, 2026: Working to finalize a map depicting allowable vending areas in the town and will be posting to the website.

Target Date: Summer 2025

Status: 99% Complete

Lead: Community Development:
Planning

Supporting:



Task 10.2 – Boulder Placement in Right-of-Way

Description: Discourage food vending was deemed unsafe.



Project Update – March 31, 2026: Place boulders at select locations on Brockway Road and Dorchester Drive to discourage food vending in these locations. Boulder placement complete.

Target Date: Summer 2025

Status: 100% Complete



Lead: Community Development:
Planning

Supporting: