



Town Council Meeting Minutes

January 13, 2026, 5:00 PM

Town Hall | Council Chambers | 10183 Truckee Airport Road, Truckee, CA

1. **Call to Order**: Mayor Klovstad called the meeting to order at 5:04 p.m.
2. **Roll Call**: Council Members; Polivy, Romack, Zabriskie, Vice Mayor Henderson, and Mayor Klovstad.

Staff Present: Chris Hardy, Chief Information Security and Technology Officer; Denyelle Nishimori, Community Development Director; Becky Bucar, Public Works Director/Town Engineer; Kelly Carpenter, Town Clerk; Andy Morris, Town Attorney; Bonnie Thompson-Hardin, Human Resources Manager; Hilary Hobbs, Assistant Town Manager/Neighborhood Services and Sustainability Director; Danny Renfrow, Chief of Police; Jen Callaway, Town Manager; Alfred Knotts, Assistant Public Works Director; Erin Brewster, Sustainability Program Manager; Melanie Grebitus, Program Analyst II; Sarah Ring, Deputy Town Clerk.

3. **Pledge of Allegiance**: Recited in unison.

4. **Public Comment**:

Verbal comment received from: Greg Zirbel; Emilie Kashtan; Clarence Oddbody.

Written comment received from: Emilie Kashtan.

5. **Presentations**

- 5.1 **Presentation on the Museum of Truckee History.**

- This presentation was deferred to a future meeting, date and time uncertain.

- 5.2 **Jen Callaway, Town Manager, provided the Town Manager Report.**

Mayor Klovstad opened public comment.

Seeing none, Mayor Klovstad closed public comment.

6. **Consent Calendar**

It was moved by Council Member Romack, and seconded by Vice Mayor Henderson, to approve the Consent Calendar Items 6.1 through 6.7 as follows:

- 6.1 **Approved the minutes for the December 9, 2025 Joint Town Council/Planning Commission Workshop and the December 9, 2025 Town Council Special Meeting.**
- 6.2 **Accepted Lance Drive, Stamford Court, Winchester Court, Courtenay Court, Courtenay Lane, and Havern Hill Court into the Town-maintained road system.**
- 6.3 **Adopted Ordinance 2025-08 to clean up portions of the Truckee Municipal Code, specifically Chapter 1.04; Section 2.06.030, 7.03.010, 7.03.020, 7.06.020; Chapter 9.12; and Section 10.07.020; and amend Chapter 2.20 to enact a new Section 2.20.040.**

- 6.4 Approved the amended grant guidelines extending the dishwashing grant application deadline to March 30, 2027.
- 6.5 Authorized the Town Manager to execute a design contract amendment with Acumen Engineering, LLC in the amount of \$105,000 and the existing contingency amount of \$32,460 for additional design services for the Reimagine Bridge Street (C1805) intersection improvements.
- 6.6 Authorized an increase in purchase authority with Corwin Buick GMC Reno up to \$100,000.
- 6.7 Authorized the Public Works Director/Town Engineer to file the Notice of Completion with the Nevada County Recorder for the 2025 Paving and Drainage Project (C2502), 2025 Trail Pavement Maintenance Project (C2506), and the 2025 Recessed Striping Project (C2203).

The Consent Calendar carried with the following vote:

Ayes: Council Member Zabriskie, Council Member Polivy, Council Member Romack, Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

7. Discussion Items

7.1 Public Opinion Survey Results for Measure V Roads Tax Renewal.

Recommended Action: That Council: (1) Receive a presentation on “Measure V Roads Tax Renewal Public Opinion Survey;” (2) Direct staff to notify Nevada County of the Town’s intent to place a Measure V renewal on the 2026 primary election ballot; and (3) Direct staff to return to Council before the end of February 2026 with formal action to place the renewal measure on the June 2026 ballot, including the ballot resolution and ordinance.

Alfred Knotts, Assistant Public Works Director, presented from the staff report (on file with Town Clerk).

Charles Heath, TeamCivX, and Timonhy McLarney, True North Research, presented via Zoom.

Council Discussion:

- Although Measure V is a renewal tax measure, the consultants included examples of how opponents might argue Measure V as a tax increase rather than an extension.
- Demographics and partisanship are considered when determining whether to place a measure on the primary or general election ballot.

Mayor Klovstad opened the item for public comment.

Seeing none, Mayor Klovstad closed public comment.

Council Direction:

The staff recommendation was moved by Council Member Polivy, seconded by Council Member Romack, and adopted with the following vote:

Ayes: Council Member Zabriskie, Council Member Polivy, Council Member Romack, Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

7.2 Downtown Pedestrian/Bicycle Railroad Crossing Feasibility Study.

Recommended Action: That Council: (1) Accept the "Downtown Pedestrian/Bicycle Railroad Crossing Feasibility Study-Final Draft Report (C2106)"; and (2) Defer additional project development activities until completing an update to the 2015 "Truckee Trails and Bikeways Master Plan," including updated pedestrian and bicycle project priorities.

Alfred Knotts, Assistant Public Works Director, presented from the staff report (on file with Town Clerk).

Marian Rule and Lynne Marie Whately, TranSystem, were present via Zoom for questions.

Council Discussion:

- Staff anticipates bringing the updated Trails and Bikeways Master Plan to Council this summer.

Mayor Klovstad opened the item for public comment.

Written comment received from:

Alexis Ollar	Alina Petrik	Brendan Riley
Brian Biega	Georgia Andrews	Heidi Sproat
Jean Brooks	Jennifer Bloomfield	Jon Marks
Lauryl Rudolph	Lillian Jamison	Mike Miller
Monica Sassarini	Paco Lindsay	Peter Tucker
Roger Skinner	Rolf Godon (x3)	Ruth Jackson Hall
Sophie Rathjen	Tiffany Connolly (x2)	Tyler Ross
Viviane Sabol		

Verbal comment received from:

Steve Jolly	Alexis Ollar	Tiffany Connolly
Brendan Riley	Paco Lindsay	Matt Hillock
Steve Jolly	Alexis Ollar	Tiffany Connelly
Brendan Riley	Paco Lindsay	Matt Hillock
Lauryl Rudolph	Jon Marks	Monica Sassarini
Stefanie Olivieri	Todd Wolfe	

Mayor Klovstad closed public comment.

Council Direction:

The staff recommendation was moved by Vice Mayor Henderson, seconded by Council Member Zabriskie, and adopted with the following vote:

Ayes: Council Member Zabriskie, Council Member Polivy, Council Member Romack, Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

7.3 **Update to the Town's Conflict of Interest Code.**

Recommended Action: That Council adopt Resolution 2026-01 approving the updated Town of Truckee Conflict of Interest Code.

Kelly Carpenter, Town Clerk, and Andy Morris, Town Attorney, presented from the staff report (on file with Town Clerk).

Council Discussion:

- Although this is normally brought to Council as a consent item, staff thought it would be good to share the Town's filing requirements with the public as a discussion item for further transparency.
- Building inspectors were initially included in the 2024 Conflict of Interest Code but due to a lack of communication to the building inspectors about the addition of their position, staff recommends they be retroactively removed from the 2024 Conflict of Interest Code.
 - Building inspectors have been added to the 2026 Conflict of Interest Code.

Mayor Klovstad opened the item for public comment.

Seeing none, Mayor Klovstad closed public comment.

Council Direction:

The staff recommendation was moved by Council Member Romack, seconded by Council Member Polivy, and adopted with the following vote:

Ayes: Council Member Zabriskie, Council Member Polivy, Council Member Romack, Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

7.4 **Council Committee Designations.**

Recommended Action: That Council review the 2026 Council Town Committee Designations and provide direction regarding Council committee appointments.

Kelly Carpenter, Town Clerk, presented from the staff report (on file with Town Clerk).

Mayor Klovstad opened the item for public comment.

Seeing none, Mayor Klovstad closed public comment.

Council Direction:

- Staff to correct the red font under League of California Cities to black font.
- Confirmed staff's recommendation to remove Nevada County Economic Resource Council as a designated committee.

8. Council Reports

Council Member Zabriskie

- Attended an annual meeting with Nevada County stakeholders.
- Met with David Diamond regarding building permit automation process.
- Met with the new electric president and the business and community development director for Liberty Utilities.
- Attended a meeting with the Tahoe North Tahoe Transportation Management Association.

- Met with Jackie Culvert of Visit Truckee-Tahoe.

Council Member Polivy

- Attended a board meeting for Visit Truckee-Tahoe.
- Attended holiday parties.
- Attended meetings regarding housing.

Council Member Romack

- Attended a dinner for the kickoff of the Truckee Follies.

Vice Mayor Henderson

- Participated in gift wrapping for Holidays Not Forgotten.
- Participated in the Rodel Fellowship.

Mayor Klovstad

- Attended an annual meeting with Nevada County stakeholders.
- Attended a Mayor-Managers meeting.
- Attended a quarterly meeting of the Climate Transformation Alliance.
- Attended a year-end gathering with Clean Up the Lake.

9. Closed Session

9.1 Public Employee Performance Evaluation: Town Attorney, Government Code section 54957.
Reportable Action: None taken.

10. Adjournment 7:35 p.m.

To the regular meeting of the Truckee Town Council, January 27, 2026, 5:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Respectfully submitted by:

Approved:

Kelly Carpenter, Town Clerk

Anna Klovstad, Mayor